



REGULAR BUSINESS MEETING

TUESDAY, MARCH 14, 2017

**LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA (TIMES LISTED ON THE AGENDA ARE APPROXIMATE)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor: Val Tollefson

Deputy Mayor: Ron Peltier

Councilmembers: Sarah Blossom Michael Scott
 Kol Medina Roger Townsend
 Wayne Roth

2. ACCEPTANCE OR MODIFICATION OF AGENDA/ CONFLICT OF INTEREST DISCLOSURE

3. PUBLIC COMMENT

4. CITY MANAGER'S REPORT

5. PRESENTATION(S)

A. 7:05 PM Ethics Board 2016 Report and 2017 Work Plan, AB 17-038 - Council (Pg. 3)

B. 7:20 PM Ethics Education by Ethics Board, AB 17-046 (Pg. 6)

6. PUBLIC HEARING(S)

A. 7:35 PM Ordinance No. 2017-07, Interim Ordinance Extension Affecting Certain Properties in the Business/Industrial Zoning District, AB 16-141 - Planning (Pg. 15)

7. UNFINISHED BUSINESS

A. 7:55 PM Resolution No. 2017-11, Relating to the Surplus of the IslandWood Trail Easement, AB 16-064 - Executive (Pg. 47)

B. 8:05 PM Resolution No. 2017-12, Relating to the Surplus of the Manitou Beach Road Upland Parcel, AB 14-194 - Executive (Pg. 62)

8. NEW BUSINESS

A. 8:15 PM Celebrate Trees! Earth Month Resolution, AB 17-044 - Deputy

Mayor Peltier (Pg. 75)

9. CONSENT AGENDA - 8:25 PM

- A.** Consent Agenda Summary and Agenda Bill (Pg. 81)
- B.** Accounts Payable and Payroll (Pg. 82)
- C.** Special City Council Meeting Minutes, February 21, 2017 (Pg. 141)
- D.** City Council Study Session Meeting Minutes, February 21, 2017 (Pg. 143)
- E.** Regular City Council Business Meeting Minutes, February 28, 2017 (Pg. 149)
- F.** Resolution No. 2017-10, Establishing Management Policies for City-Owned Tidelands, AB 17-019 - Planning (Pg. 155)

10. COMMITTEE REPORTS 8:30 PM

- A.** Ethics Board Meeting Minutes, January 23, 2017 - Councilmember Scott (Pg. 162)

11. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:40 PM

- A.** Council Calendar (Pg. 163)

12. FOR THE GOOD OF THE ORDER - 8:50 PM

13. ADJOURNMENT - 8:55 PM



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:05 PM Ethics Board 2016 Report and 2017 Work Plan, AB 17-038 - Council (Pg. 3)	Date: 3/14/2017
Agenda Item: PRESENTATIONS	Bill No.: 17-038
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: Council	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance: N/A

DESCRIPTION/BACKGROUND

Representatives from the Ethics Board will attend the City Council meeting to present the 2016 annual report and 2017 work plan (see attached).

RECOMMENDED ACTION/MOTION

I move to accept the Ethics Board 2017 Work Plan as proposed.

ATTACHMENTS:

Description	Type
❑ Ethics Board 2016 Report and 2017 Work Plan	Backup Material

City of Bainbridge Island Ethics Board 2016 Annual Report and 2017 Work Plan

I. Complaints and Advisory Opinions

The Ethics Board issued one advisory opinion requested by a Council Member, and responded to one citizen requesting an advisory opinion.

II. Proposed changes to the Ethics Code

The Ethics Board may recommend changes to the Ethics Code to the City Council.

- A. We have compiled a number of potential changes. The Board is preparing to discuss potential changes with the City Attorney in order to submit a proposal to the Council
- B. In 2016 we discussed the potentially ambiguous status of the City Manager with regard to the Ethic Code, including inquiries to the City Attorney and Council Liaison.

III. New Ethics Board Member

The Ethics Board welcomed Scott Wilder at our July 18th meeting.

IV. Ethics Board Education

The Ethics Board continued its own education regarding the provisions of the Ethics Code, including:

- A. the function of Article I, core values and ethics principles, and how it differs from Article II, the ethics rules,
- B. the limits of Advisory Opinions, and
- C. The definition of covered persons.

V. COBI Ethics Education

The Board continued its focus on education during the course of 2016.

- A. We revised our education materials, including production of a summary brochure.
- B. Discussed and coordinated Ethics Education with 2 City Attorneys
- C. Members of the Ethics Board gave presentations to the following Committees:
 - Design Review Board
 - Environmental Technical Advisory Committee
 - Historic Preservation Commission (in 2017)
 - Non-Motorized Transportation Advisory Committee
 - Utility Advisory Committee (through General Meeting)
 - General Meeting, led by City Attorney on 3/29/2016

VI. Work plan for 2017

- A. Conduct Ethics Code Education for the City Council.
- B. Continue Ethics Code Education for Committees and Commissions.
- C. Meet with the City Attorney regarding proposed changes to the Ethics Code.
- D. Submit proposed changes to the Ethics Code to the City Council; participate in discussions with the Council and the public regarding the proposed changes.
- E. Continue to respond to ethics complaints, and requests for advisory opinions.
- F. Continue to respond to citizen inquiries regarding ethical issues in government.

Respectfully submitted,

Joe Deets, Chair
Ingrid Billies
Judith Tingley
Scott Wilder
Dennis Willerford

City of Bainbridge Island City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:20 PM Ethics Education by Ethics Board, AB 17-046 (Pg. 6)	Date: 3/14/2017
Agenda Item: PRESENTATIONS	Bill No.: 17-046
Proposed By: Council	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

Representatives from the Ethics Board will present their Ethics Education presentation to Council.

RECOMMENDED ACTION/MOTION

Information only.

ATTACHMENTS:

Description	Type
□ Presentation	Backup Material

Ethics Program



Agenda

- ▶ Background & Organization
- ▶ The Four C's
 - Compensation and Gifts
 - Confidentiality
 - Conflict of Interest
 - Conduct of Public Meetings
- ▶ Points of Contact

Background & Organization

- ▶ COBI City Council developed the Ethics Program in 2011
- ▶ Chartered a Five-member Ethics Board, comprised of community volunteers
- ▶ Ethics Board Duties and Responsibilities
 - Provide annual ethics education for City elected officials and all City Commissions and Committees
 - Provide opinions following an ethics complaint
- ▶ COBI Code of Ethics applies to all City elected officials and members of all City Commissions and Committees

The Four C's – *Compensation & Gifts*

- ▶ Subject to limited exceptions, elected officials, members of City Commissions or Committees, and their immediate families are not permitted to accept any gift, directly or indirectly, for a matter related to his or her duties with the City of Bainbridge Island.

The Four C's – *Confidentiality*

- ▶ Except as required by law, current and former elected officials and current and former members of City Commissions or Committees are not permitted to disclose or use privileged, confidential, or proprietary information obtained in executive sessions or otherwise in the course of their duties as a result of their position.

The Four C's – *Conflict of Interest*

- ▶ Subject to certain exceptions, elected officials and members of City Commissions or Committees cannot directly, or indirectly through a subordinate or fellow officer, official, or employee, take direct official action on a matter on behalf of the City if he or she or a member of his/her immediate family:
 - ▶ Has a substantial contractual employment interest related to the matter;
 - ▶ Has other financial or private interest in the matter; or
 - ▶ Is a party to a contract or the owner of an interest in real or personal property that would be significantly affected by the action.

The Four C's –

Conduct of Public Meetings

- ▶ Since all elected officials and members of City Committees and Commissions are required to be educated specifically about the Open Public Meetings Act, the education provided by the Ethics Board focuses on everyday conduct for all, in meetings or not.
- ▶ Conversations involving elected officials or City Committees or Commissions should be held in a manner that maximizes transparency, integrity, and respect.
- ▶ All meetings of the City Council and its Commissions and Committees should have a standing agenda item for disclosure of possible conflicts of interest.

Points of Contact

- For more information on the COBI Ethics Program visit our website at:

<http://www.bainbridgewa.gov/231/Ethics-Board>

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:35 PM Ordinance No. 2017-07, Interim Ordinance Extension Affecting Certain Properties in the Business/Industrial Zoning District, AB 16-141 - Planning (Pg. 15)	Date: 3/14/2017
Agenda Item: PUBLIC HEARING(S)	Bill No.: 16-141
Proposed By: Gary Christensen, Planning and Community Development	Referrals(s):

BUDGET INFORMATION

Department: Planning	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

During the Comprehensive Plan update process, the City Council and the Planning Commission expressed concerns about the types of non-industrial, non-light manufacturing development that has occurred at the Sportsman Club Road Coppertop Business Park and which could otherwise be located in the Business/Industrial District (B/I), more specifically at the Day Road and SR 305 location, and the NE New Brooklyn Rd area. The interim ordinance only applies to B/I properties generally described as located at the Day Road and SR 305 location, and the NE New Brooklyn Road area.

To address such concerns, on September 27, 2016, the City Council approved interim Ordinance No. 2016-31 through which the Council imposed a limited moratorium to provide an opportunity for the Council to study and consider this matter further and preserve future options.

Pursuant to the moratorium, the City has temporarily suspended the acceptance, processing, and/or approval of applications for building and land use permits, with the exception of preexisting uses and vested applications, within certain portions of the B/I District, and as related to certain uses in those designated areas.

As set forth in the interim ordinance, the Council held a public hearing on this ordinance on November 22, 2016, and at that meeting, amended Ordinance 2016-31 by approving Ordinance 2016-35. The moratorium is currently scheduled to be in effect for six (6) months from the effective date of the interim ordinance and expire on March 27, 2017.

The City desires to extend the moratorium to allow for outreach to Business/Industrial business and property

owners, and the wider business community. The City is scheduling an outreach meeting, and then anticipates briefing the Council and the Planning Commission on the results to receive guidance regarding how to modify (if at all) the permanent Business/Industrial District regulations.

RECOMMENDED ACTION/MOTION

I move to forward Ordinance No. 2017-07 to the March 28, 2017 consent agenda.

ATTACHMENTS:

Description	Type
▣ Ord 2017-07 Extending Moratorium	Ordinance
▣ Ord. 2016-35 & 2016-31	Backup Material
▣ Letter to Business Owners 022417	Backup Material
▣ Press Release City to Host Meeting re: Existing & Future Uses	Backup Material
▣ Defining Pre-existing Uses in Ordinance 2016-35	Backup Material
▣ Business Industrial Zoning Code Process	Backup Material

ORDINANCE NO. 2017-07

AN ORDINANCE of the City of Bainbridge Island, Washington, extending interim Ordinance Nos. 2016-35 and 2016-31, to provide additional time to consider Business/Industrial Zoning District development regulations for certain non-industrial, non-light manufacturing uses within the area subject to the moratorium.

WHEREAS, on September 27, 2016, the City Council adopted Ordinance No. 2016-31, and thereby imposed a moratorium on the acceptance, processing, and/or approval of applications for building and land use permits, with the exception of preexisting uses and vested applications, within the Business/Industrial Zoning District (BIMC 18.06.060), generally described as non-industrial, non-light manufacturing uses and as identified in the City's Use Table (BIMC 18.09.020), as shown in Exhibit A to that ordinance, and as applying only to those zoned lands as generally located at the vicinity of Day Road and SR 305, and north of and adjacent to NE New Brooklyn Road, as illustrated in Exhibit B of that ordinance; and

WHEREAS, on November 22, 2016, the City Council held a public hearing and received public testimony and written correspondence on Ordinance No. 2016-31, and adopted Ordinance No. 2016-35 to provide clarification related to the applicability of the moratorium on certain preexisting uses within the subject area; and

WHEREAS, pursuant to RCW 35A.63.220 and RCW 36.70A.390, a moratorium may be renewed by the City Council for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal;

WHEREAS, pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council may adopt a moratorium for a period of up to one year if a work plan is developed for related studies providing for such a longer period (i.e., a period more than six months); and

WHEREAS, on February 28, 2017, the City Council was briefed on the status of the moratorium; and

WHEREAS, on [March 3, 2017], a legal notice was published indicating that the City Council would hold a public hearing, receive public testimony, and accept written correspondence on the extension of the moratorium; and

WHEREAS, on [March 14, 2017], the City Council held a public hearing and received public testimony and written correspondence on Ordinance Nos. 2016-31 and 2016-35; and

WHEREAS, the City Council imposed the moratorium as a public emergency ordinance and the underlying facts supporting that emergency declaration continue to exist; and

WHEREAS, an extended period of time will allow property and business owners, the public, the Planning Commission, and the City Council to study, analyze, discuss, and consider further amendments to the Bainbridge Island Municipal Code; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2016-35 and No. 2016-31 Incorporated by Reference. This Ordinance incorporates Ordinance Nos. 2016-31 and 2016-35 by reference and thereby continues the moratorium imposed by both.

Section 2. Additional Findings of Fact. The recitals set forth above are hereby adopted by the City Council as additional findings of fact in support of the moratorium established by Ordinance Nos. 2016-35 and 2016-31.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Effective Date of Ordinance. This Ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, and public peace, shall take effect and be in full force immediately upon its adoption, and shall remain effective for a period of [6 or 12] months from the below date, unless earlier repealed, modified, or replaced by ordinance. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support this emergency declaration are included in the “Whereas” clauses above, all of which are adopted by reference as findings of fact as if fully set forth herein.

PASSED by the City Council this ____ day of March, 2017.

APPROVED by the Mayor this ____ day of March, 2017.

Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK:	February 13, 2017
PASSED BY THE CITY COUNCIL:	March ____, 2017
PUBLISHED:	March ____, 2017
EFFECTIVE DATE:	March ____, 2017
ORDINANCE NO.:	2017-07

ORDINANCE NO. 2016-35

AN ORDINANCE of the City of Bainbridge Island, Washington, amending Ordinance No. 2016-31, to provide clarification related to the applicability of the existing six-month moratorium on certain preexisting uses within the area subject to the moratorium.

WHEREAS, the City Council adopted Ordinance No. 2016-31 on September 27, 2016, and thereby imposed a moratorium on the acceptance, processing, and/or approval of applications for building and land use permits, with the exception of preexisting uses and vested applications, within the Business/Industrial Zoning District (BIMC 18.06.060), generally described as non-industrial, non-light manufacturing uses and as identified in the City's Use Table (BIMC 18.09.020), as shown in Exhibit A, and as applying only to those zoned lands as generally located at the vicinity of Day Road and SR 305, and north of and adjacent to NE New Brooklyn Road, as illustrated in Exhibit B; and

WHEREAS, the City Council imposed the existing moratorium through Ordinance No. 2016-31 as a public emergency ordinance and the underlying facts supporting that emergency declaration continue to exist; and

WHEREAS, based on public comment received by the City Council and the City of Bainbridge Island ("City") subsequent to the enactment of the moratorium, there is a need to clarify what is meant by the term "preexisting uses" in the context of the exception provided for in the moratorium related to "preexisting uses and vested applications" within the subject area; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2016-31 Incorporated by Reference. This Ordinance incorporates Ordinance No. 2016-31 by reference and thereby continues the moratorium imposed by Ordinance No. 2016-31.

Section 2. Additional Findings of Fact. The recitals set forth above are hereby adopted by the City Council as additional findings of fact in support of the moratorium established by Ordinance No. 2016-31. The City Council may, in its discretion, adopt additional findings after the public hearing that is being conducted on the moratorium. That public hearing is being held within 60 days of adoption of Ordinance No. 2016-31 in order to take public testimony and to consider adopting further findings of fact.

Section 3. Amendment to Ordinance No. 2016-31 to Clarify the Applicability of the Existing Moratorium. As a point of clarification related to Ordinance No. 2016-31 and the existing moratorium's exception regarding "preexisting uses," for property owners and tenants who own or are leasing property within the area in which the moratorium applies and who had not obtained all of the necessary licenses and permits required by the City prior to the imposition of the moratorium on September 27, 2016, those owners and tenants are allowed to continue with such uses on the condition that they seek and obtain compliance with the City's licensing and permitting requirements. As referenced in this section of the Ordinance, the term "preexisting use" means a person who has a lease that preexisted the moratorium and the lease is evidenced by an executed lease agreement or other executed contract, or presents substantial other evidence of planning and investment in a use.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date of Ordinance. This Ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, and public peace, shall take effect and be in full force immediately upon its adoption. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support this emergency declaration are included in the "Whereas" clauses above, all of which are adopted by reference as findings of fact as if fully set forth herein.

PASSED by the City Council this 22nd day of November, 2016.

APPROVED by the Mayor this 22nd day of November, 2016.


Val Tollefson, Mayor

ATTEST/AUTHENTICATE:


Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	November 22, 2016
PASSED BY THE CITY COUNCIL:	November 22, 2016
PUBLISHED:	December 2, 2016
EFFECTIVE DATE:	November 22, 2016
ORDINANCE NO.:	2016-35

ORDINANCE NO. 2016-31

AN ORDINANCE of the City of Bainbridge Island, Washington, adopting a six-month moratorium on the acceptance, processing, and/or approval of applications for building and land use permits, with the exception of preexisting uses and vested applications, within the Business/Industrial Zoning District (BIMC 18.06.060), generally described as non-industrial, non-light manufacturing uses and as identified in the City's Use Table (BIMC 18.09.020), as shown in Exhibit A, and as applying only to those zoned lands as generally located at the vicinity of Day Road and SR 305, and north of and adjacent to NE New Brooklyn Road, as illustrated in Exhibit B.

WHEREAS, the City adopted its most recent Comprehensive Plan in 2004; and

WHEREAS, the Comprehensive Plan and subsequent zoning regulations allow a mixed use of businesses and industrial uses in the Business/Industrial District (BIMC 18.06.060); and

WHEREAS, the purpose of the Business/Industrial District is to facilitate development of a diverse economy on the island with business retention, growth, and innovation, and to provide opportunities for knowledge-based business and expansion of island businesses, diversity of jobs, and low-impact industrial activity that is compatible with adjoining residential neighborhoods; and

WHEREAS, the City is required by the Growth Management Act (GMA), RCW 36.70A.130, to conduct a periodic review and update of its comprehensive plan and development regulations to ensure consistency with updated state laws and population and employment projections; and

WHEREAS, the deadline to update to the City's Comprehensive Plan was June 30, 2016; and

WHEREAS, the City began working on the Comprehensive Plan update in August, 2014, and as part of planning for the next 20 years an extensive public participation and citizen involvement program was established, and numerous workshops, scoping/listening sessions, community conversations, and public meetings/hearings were scheduled and have been held; and

WHEREAS, the proposed 2016 Comprehensive Plan includes a Business/Industrial District goal (Goal EC-15) as part of the Economic Element (Chapter) of the Plan which states part that it is the purpose of the B/I land use designations to provide opportunities for light industrial and other non-retail activities; and

WHEREAS, during the Comprehensive Plan update process, the City Council and the Planning Commission expressed concerns about the types of non-industrial, non-light manufacturing development that has occurred at the Sportsman Club Road Coppertop Business Park that could otherwise be located in the Business/Industrial Zoning District, more specifically at the Day Road and SR 305 location, and the NE New Brooklyn Rd area; and

WHEREAS, the City desires to study issues related to such concerns to preserve future options, which requires a temporary suspension on the acceptance, processing, and/or approval of applications for building and land use permits, with the exception of preexisting uses and vested applications, within the Business/Industrial Zoning District which are generally non-industrial, non-light manufacturing in nature, and, more specifically, to restrict in the subject area: new residential-group living; all community and educational facilities (including Educational Facility, Government Facility, and Religious Facility); all community and educational facilities (including Recreation Activity, Indoor; and Recreation Activity, Outdoor); all public and institutional facilities (including Day Care Center, and Health Care Facility); all cultural and entertainment uses (including Artist Studio, and Cultural Facility); all offices and services (including Professional Service); as well as car wash facility (manual or automatic) development; and

WHEREAS, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the moratorium established by this Ordinance. The City Council may, in its discretion, adopt additional findings after the public hearing referenced in Section 4 below.

Section 2. Moratorium Enacted. As authorized by the police powers of the City, as set forth, for example, in Article XI, Section 11, of the Washington State Constitution, and pursuant to statutory authority set forth, for example, in RCW 36.70A.390 and RCW 35A.63.220, a moratorium is hereby enacted on the acceptance, processing, and/or approval of applications for building and land use permits, with the exception of preexisting uses and vested applications, within the Business/Industrial Zoning District (BIMC 18.06.060), as identified in the City's Use Table (BIMC 18.09.020), attached hereto and incorporated herein as Exhibit A, and as applying only to only those zoned lands as illustrated in Exhibit B, which is also incorporated as part of this Ordinance.

Section 3. Effective Duration of Moratorium. The moratorium set forth in this Ordinance shall be in effect for a period of six (6) months from the effective date of this Ordinance and shall automatically expire at the conclusion of that six-month period unless sooner repealed or extended.

Section 4. Public Hearing. The City Council shall hold a public hearing at a City Council business meeting within 60 days of adoption of this Ordinance in order to take public testimony and to consider adopting further findings of fact.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or

regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.


Section 6. Effective Date of Ordinance. This Ordinance, as a public emergency ordinance necessary for the protection of the public health, public safety, public property, and public peace, shall take effect and be in full force immediately upon its adoption. Pursuant to *Matson v. Clark County Board of Commissioners*, 79 Wn. App. 641 (1995), non-exhaustive underlying facts necessary to support this emergency declaration are included in the “Whereas” clauses above, all of which are adopted by reference as findings of fact as if fully set forth herein.

PASSED by the City Council this 27th day of September, 2016.

APPROVED by the Mayor this 27th day of September, 2016.


Val Tollefson, Mayor

ATTEST/AUTHENTICATE:


Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	September 23, 2016
PASSED BY THE CITY COUNCIL:	September 27, 2016
PUBLISHED:	September 30, 2016
EFFECTIVE DATE:	September 27, 2016
ORDINANCE NO.:	2016-31

Exhibit A

18.09.020 Permitted use table.

Table 18.09.020 identifies the land uses allowed within all zoning districts. No new use or expansion of an existing use may be established except in conformance with the applicable procedures in BIMC Title [2](#), the following tables, the applicable use-specific regulations referenced in the tables, and any other applicable state or local regulations. Other standards may apply, including, but not limited to, parking, landscaping, and lighting.

- A. Additional Restrictions in Shoreline Master Program, Chapter [16.12](#) BIMC. In addition to Table 18.09.020, properties located within the shoreline jurisdiction are subject to the shoreline master program permitted use table, Chapter [16.12](#) BIMC. A proposed use of land is only allowed if it is permitted under both use tables.
- B. Additional Restrictions in Critical Areas Regulations, Chapter [16.20](#) BIMC. In addition to Table 18.09.020, properties containing critical areas are subject to critical areas regulations in Chapter [16.20](#) BIMC. A proposed use of land is only allowed if it is permitted under both use tables.
- C. Additional Restrictions in District Performance Standards, Chapter [18.06](#) BIMC. In addition to Table 18.09.020, a proposed use of land is subject to district performance standards in Chapter [18.06](#) BIMC.
- D. Additional Restrictions in Ferry Terminal District. In addition to Table 18.09.020, a proposed use of land is subject to additional landscaping, parking, and access requirements as footnoted in Table 18.09.020.
- E. Additional Restrictions in Storm Water Regulations, Chapter [15.20](#) BIMC. In addition to Table 18.09.020, a proposed use of land is subject to additional storm water regulations required in Chapter [15.20](#) BIMC.

Table 18.09.020 Use Table

"P" = Permitted Use				"A" = Accessory Use							Additional use restrictions for Chapters 16.12 and 16.20 BIMC may apply to shoreline or critical area properties									
"C" = Conditional Use				"CA" = Conditional Accessory Use																
Blank = Prohibited Use				"T" = Temporary Use																
ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]					
PRINCIPAL USES																				
AGRICULTURAL																				
Note: Agricultural uses may be subject to additional requirements in BIMC 16.12.040.E , Forest Practices.																				
All agricultural uses are subject to the critical area regulations in Chapter 16.20 BIMC.																				
Agricultural uses are not allowed within the shoreline jurisdiction pursuant to Chapter 16.12 BIMC.																				
Agriculture, Animal	P	P	P	C	C	C	C										P			A-1
Agriculture, Crop	P	P	P	P	P	P	P	P	P	P							P			A-2
Agriculture Research Facility	C	C	C																	A-3
Agricultural Processing																P		P		
RESIDENTIAL																				
Note: Residential uses may be subject to additional requirements in BIMC 16.12.040.I , Residential Development.																				
Household Living																				
Single-Family Dwelling	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			B-1

Table 18.09.020 Use Table

“P” = Permitted Use			“A” = Accessory Use									Additional use restrictions for Chapters 16.12 and 16.20 BIMC may apply to shoreline or critical area properties								
“C” = Conditional Use			“CA” = Conditional Accessory Use																	
Blank = Prohibited Use			“T” = Temporary Use																	
ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]					
Single-Family Dwelling existing on April 15, 1996											P	P	P							B-1
Multifamily Dwellings	C	C	C	C	C	C	P	C	P	P	P	P	P	P	P	P				B-2
Commercial/Residential Mixed Use Developments											P	P	P	P	P	P	P			B-3
Group Living																				
Foster Home	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P				
Small Group Living Facility	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				
Group Care Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	P	P	€	C		
PUBLIC AND INSTITUTIONAL																				
Community and Educational Facilities																				
Educational Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C	€	C	C-1
Governmental Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C	€	C	C-2
Religious Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	C	C	P	C	€	C	C-3
Parks and Park-Related																				

Table 18.09.020 Use Table

"P" = Permitted Use				"A" = Accessory Use							Additional use restrictions for Chapters 16.12 and 16.20 BIMC may apply to shoreline or critical area properties									
"C" = Conditional Use				"CA" = Conditional Accessory Use																
Blank = Prohibited Use				"T" = Temporary Use																
ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]					
Note: Parks and park-related uses may be subject to additional requirements in BIMC 16.12.040.H , Recreational Development.																				
Community Garden	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			C-4	
Park, Active Recreation	P	P	P	C	C	C	C	C	C	C	P	P	P	P	P	P		P		
Park, Passive Recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P		
Recreation Activity, Indoor	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	C	€	P	
Recreation Activity, Outdoor	P	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	€	P		
Other Public and Institutional																				
Cemetery	C	C	C																	
Day Care Center	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P	Ⓟ		C-5
Family Day Care Home	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P				C-6
Health Care Facility	C	C	C	C	C	C	C	C	C	P	P	P	P	P	C	P	P	€		C-7
CULTURAL AND ENTERTAINMENT																				
Artist Studio											P	P	P	P	P	P	P	Ⓟ		
Club	C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P			
Commercial Amusement											P	P	P	P	P	P	C			

Table 18.09.020 Use Table

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ZONING DISTRICT		R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE												CC	MA	EA	Gate	Ferry [1]					
Cultural Facility		C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	C	€	C	
Entertainment Facility												P					P	C			
COMMERCIAL SALES AND SERVICE																					
Note: Commercial Sales and Service uses may be subject to additional requirements in BIMC 16.12.040 .D, Commercial Development.																					
Accommodation																					
Bed and Breakfast (3+ bedrooms)		C	C	C	C	C	C	C	C	C	C	P	P	P	P	P	P	P			
Inn												P	P	P	P	P	P	P			
Hotel												C			C	C	P				D-1
Animal Sales and Service																					
Equestrian Facility		C																	P		
Kennel, Indoor		C																	P		
Kennel, Outdoor		C																	C		
Veterinarian Clinic or Office		C	C	C	C	C	C	C	C	C	P	P	P	P	P	C	P	C	P		
Food and Beverage																					
Formula Take-Out Restaurant																	P				D-2

Table 18.09.020 Use Table

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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030	
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]						
Restaurant											P	P	P	P	P	P	P				
Food Service Establishment																		P		D-3	
Mobile Retail Food Establishment											P	P	P	P	P	P	P	P	P	D-4	
Offices and Services																					
Personal Service											P	P	P	P	P	P	P			D-5	
Professional Service											P	P	P	P	P	P	P	€		D-6	
Retail																					
Commuter-Oriented Retail Sales															P					D-7	
Open-Air Sales for Garden Supply	C	C	C														P				
Retail Sales											P	P	P	P		P	P			D-8	
PRIVATE MOTOR VEHICLE-RELATED																					
Note: Private motor vehicle-related uses may be subject to additional requirements in BIMC 16.12.030 .C.6, Transportation Facilities.																					
Auto Repair Services																C	C			E-1	
Car Wash Facility, Manual or Automatic																C	C	€			
Commercial Parking Structure											C										

Table 18.09.020 Use Table

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ZONING DISTRICT		R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE												CC	MA	EA	Gate	Ferry [1]					
Commercial Parking, Surface												P			P						E-2
Ferry Commuter Parking												P			P	P					E-3
Gasoline Service Station																	C	C			
Motor Vehicle Sales																	C				E-4
Noncommuter Ferry Parking															C						E-5
Park and Ride Facility/Lot		C	C	C													C	C	C	C	E-6
Park and Ride Lot, Shared Use		C	C	C	C	C	C	C	C	C	C						C	C	C	C	E-7
Small Engine Repair																	C	C			
Transport and Delivery Service																	P	C	P		E-8
Motor Vehicle-Related Services, Not Including Retail and Not Otherwise Listed																	C				
UTILITY AND TELECOMMUNICATIONS																					
Note: Utility and telecommunications uses may be subject to additional requirements in BIMC 16.12.030.C.7 .																					
Communication Tower or Antenna																			P		
Monopole or Lattice Tower		P																	P		

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ZONING DISTRICT	USE CATEGORY/TYPE	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
												CC	MA	EA	Gate	Ferry [1]					
	Small Wind Energy Generator	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P/C	P/C	P/C	F-1	
	Solar Panel	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C		
	Utility, Primary	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	F-2	
	Wireless Communication Facilities, Facility I	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	F-3	
	Wireless Communication Facilities, Facility II	P										P	P	P	P	P	P	P	P	F-3	
	Wireless Communication Facilities, Facility III	P															P	P	F-3		
INDUSTRIAL USES																					
Note: Industrial uses may be subject to additional requirements in BIMC 16.12.040 .F, Industrial Development.																					
Manufacturing and Production																					
	Manufacturing, Small-Scale																C	P			
	Manufacturing, Light																	P			
	Manufacturing, General																	C			
	Mining and Quarrying	C	C	C																G-1	

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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]					
Research and Development																		P		
Waste and Salvage																				
Recycling Center	C	C									C				C		C	C		G-2
Waste Transfer Facility	C																			G-3
Warehouse and Freight Movement																				
Commercial Moving and Freight Terminal																		C		
Self-Service Storage Facility																	C	P		G-4
Warehouse																		P		
Ferry- and Waterfront-Related																				
Note: Ferry- and waterfront-related uses may be subject to additional requirements in BIMC 16.12.040 .C, Boating Facilities; and 16.12.050 .C, Overwater Structures.																				
Barge Moorage and Off-Load Ships																			C	H-1
Boat Building																			C	H-2
Boat Repair Facility																			P	H-3
Cross Harbor Passenger-Only Ferry Terminal and Associated Parking																			C	

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ZONING DISTRICT	USE CATEGORY/TYPE	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
												CC	MA	EA	Gate	Ferry [1]					
	Dry Storage for Boats and Marine Equipment																			P	
	Ferry Terminal and Associated Docks, Ramps, Walkways, Trails, Waiting Rooms, and Holding Areas														P						
	Ferry Slips and Repair Facility																			P	H-4
	Marine Rental and Sales																			P	
	Marine Way																			C	
	Pleasure and Commercial Vessel Moorage																			P	
	Small Boat Haul-Out Facility																			P	
	Water-Related Supply and Retail Sale																			P	
ACCESSORY USES																					
	Accessory Agricultural Education	A	A	A	A	A	A	A										A			I-1
	Accessory Agricultural Retail, Minor	A	A	A	A	A	A	A										A			I-2
	Accessory Agricultural Retail, Major	CA	CA	CA	CA	CA	CA	CA										CA			I-3
	Accessory Agricultural Special Event	A	A	A	A	A	A	A										A			I-4

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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]					
Accessory Agricultural Tourism	A	A	A	A	A	A	A									A				
Accessory Composting Bin	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
Accessory Dwelling Unit (outside shoreline jurisdiction)	A	A	A	A	A	A	A		A	A	A	A	A	A	A	A			I-5	
Accessory Dwelling Unit (within shoreline jurisdiction)	CA	CA	CA	CA	CA	CA	CA		CA	CA						CA			I-5	
Accessory Agricultural Processing and Livestock and Poultry Slaughtering	A	A	A	A	A	A	A									A		A	I-6	
Accessory On-Site Treatment and Storage Facilities for Hazardous Wastes																A	A	A	I-7	
Accessory Outdoor Storage																A	A	A	I-8	
Accessory Rain Garden/Swale	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
Accessory Rainwater Harvesting Barrel	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	I-9	
Accessory Small Wind Energy Generator	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	I-10	
Accessory Solar Panel	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		

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ZONING DISTRICT	USE CATEGORY/TYPE	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
												CC	MA	EA	Gate	Ferry [1]					
	Accessory Uses to Agriculture (not otherwise listed)	A	A	A	A	A	A	A									A				
	Accessory Utilities	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	I-11	
	Bed and Breakfast (1 – 2 bedrooms)	A	A	A	A	A	A	A	A	A	A						A				
	Minor Home Occupations	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A			I-12	
	Major Home Occupations	CA	CA	CA	CA	CA	CA	CA	CA	CA	CA	CA	CA	CA	CA	CA	CA			I-13	
	Nonagricultural Accessory Uses and Structures (not otherwise listed)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	I-14	
TEMPORARY USES																					
	Temporary Construction Building	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	J-1	
	Temporary Container Storage	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	J-2	
	Temporary Commercial Parking											T	T	T	T	T				J-3	
	Temporary Public Events or Gatherings	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T		J-4	
	Temporary Ferry Commuter Parking											T			T	T				J-5	
	Temporary Noncommuter Parking														T					J-6	

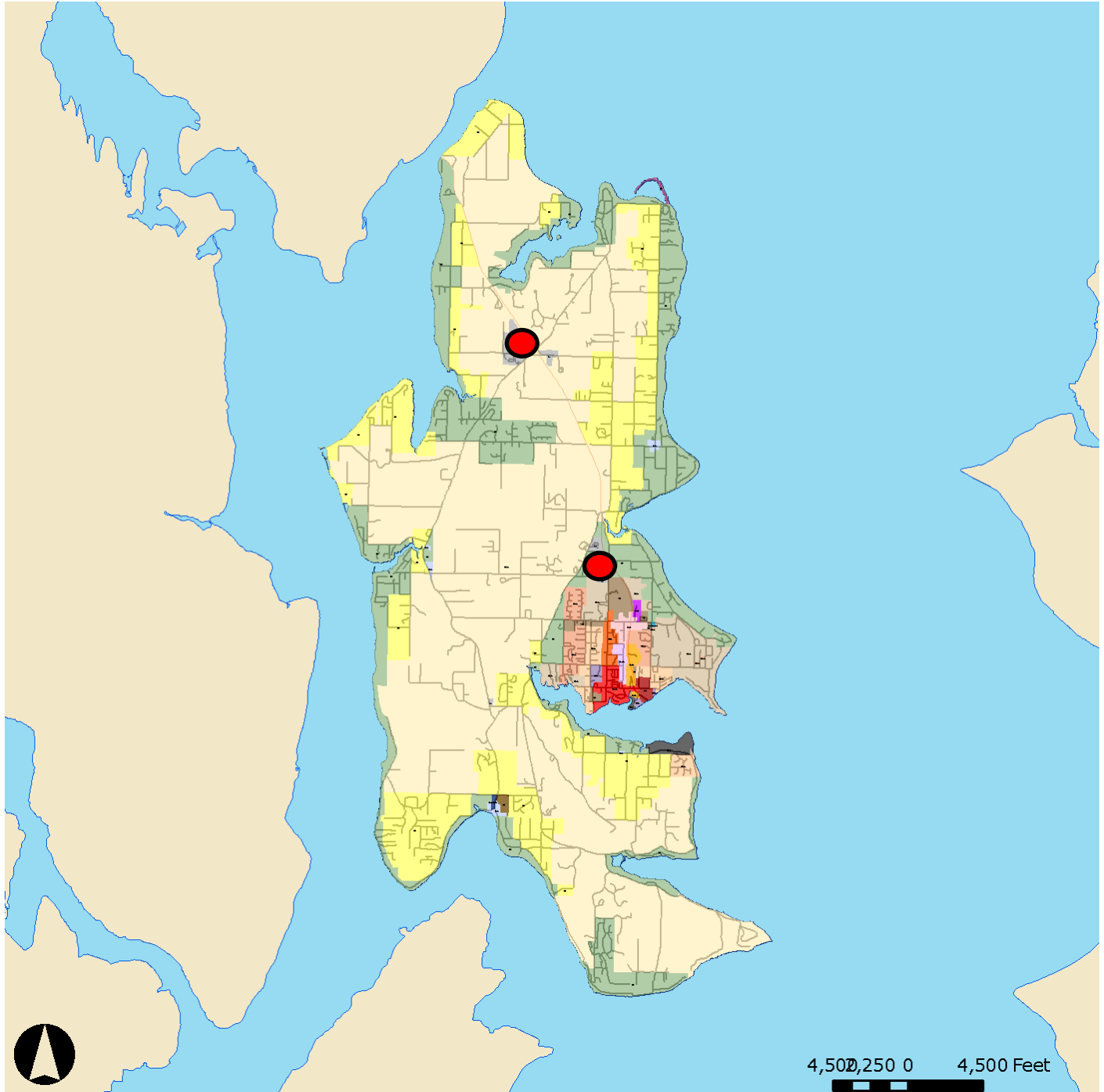
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ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]					
Temporary Seasonal Sales	T	T	T								T				T	T	T	T		J-7
Temporary Homeless Encampment	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	J-8
MARIJUANA-RELATED USES																				
Marijuana Retailer																		P		K
Marijuana Processor																		P		K
Marijuana Producer																		P		K
Collective Garden																				
<div>[1] In the ferry terminal district, all development shall include at least 10 percent of landscaped or naturally vegetated open space. Parking may be located under the open space. Development south of Winslow Way shall include pedestrian walkways that connect to Winslow Way East and Olympic Drive Southeast, and/or that align with Cave Avenue and Ferncliff Avenue.</div>																				

(Ord. 2015-10 § 1 (Exh. A), 2015; Ord. 2014-14 § 1 (Exh. A), 2014; Ord. 2014-26 § 1 (Exh. A), 2014; Ord. 2013-25 § 4 (Exh. A), 2013; Ord. 2012-12 § 1, 2012; Ord. 2011-17 § 1, 2011; Ord. 2011-02 § 2 (Exh. A), 2011)

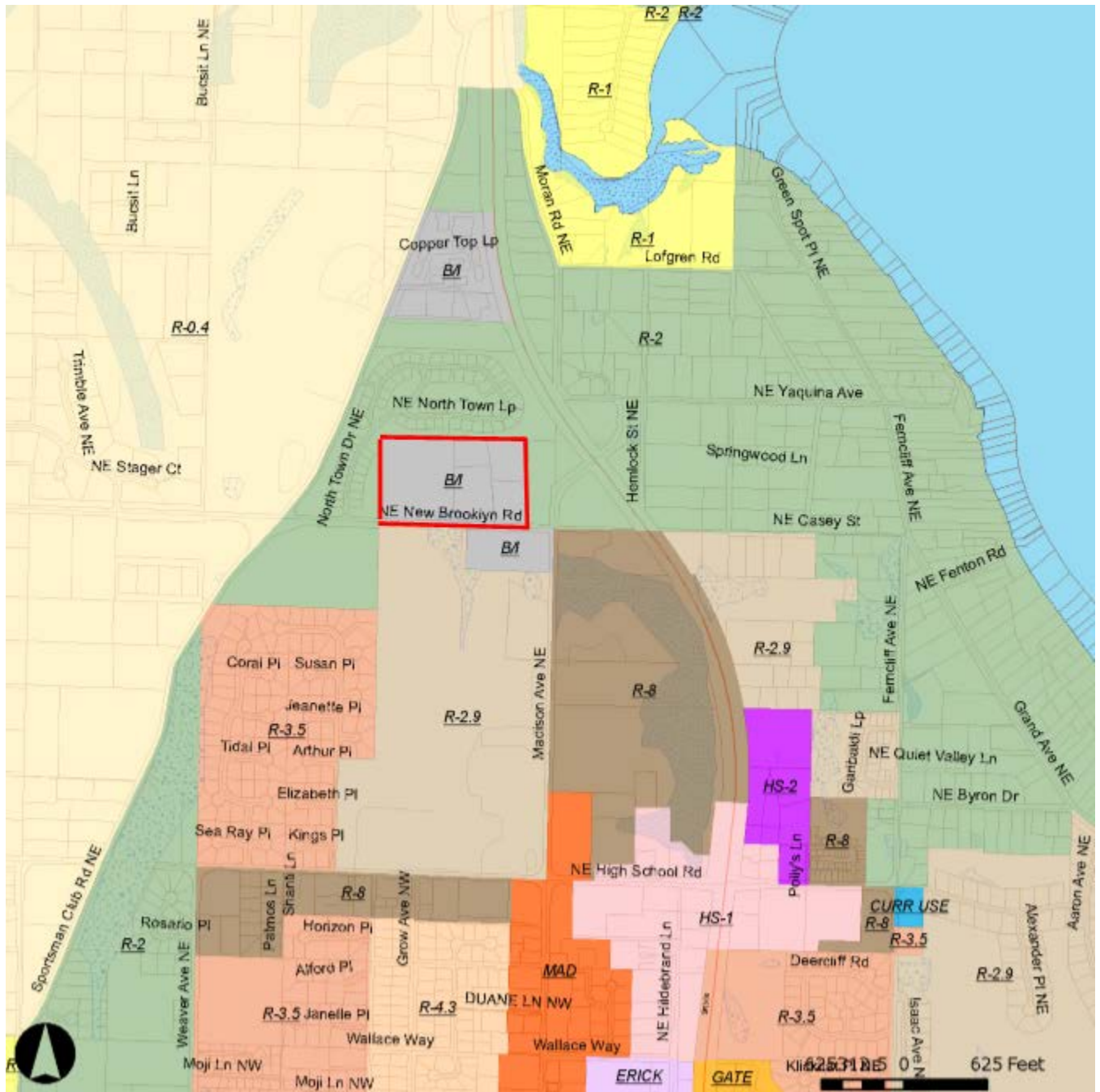
Exhibit B

Vicinity Map



[illegible]

NE New Brooklyn Rd





March 7, 2017

Dear ,

The City of Bainbridge Island Planning and Community Development Department would like to invite you to join us for a conversation to help us discover the best path forward for future development of the Business/Industrial (B/I) areas on Bainbridge Island.

A meeting will take place on **Tuesday, March 14 from 8:30 a.m. to 10:00 a.m. at the Sage Facility on 8500 NE Day Road**. We encourage attendees to carpool as parking is limited. Overflow parking will also be available at Grace Church. During the meeting, you will have an opportunity to listen, learn and provide input on matters related to existing and possible future land uses and development opportunities in the B/I zoned area.

At their September 27, 2016 meeting, the City Council adopted Ordinance 2016-31, a six-month emergency moratorium on the acceptance, processing, and/or approval of applications for building and land use permits for non-manufacturing uses within the Business/Industrial Zoning District lands as generally located at the vicinity of Day Road and SR 305, and north of and adjacent to NE New Brooklyn Road. City staff are committed to working closely with business owners and property owners in the impacted areas to develop strategies to address the concerns, and determine what mix of permitted and conditional uses are appropriate for the B/I zoning district. The City Council will discuss extending the moratorium ordinance at their February 28, 2017 meeting, and hold a public hearing on this issue at their meeting on March 14, 2017. Extending the moratorium gives City staff time to complete important public outreach and craft permanent regulations.

Though not required, we encourage you to RSVP to Kellie Stickney, Communications Manager at kstickney@bainbridgewa.gov. Additionally, for your reference, I've provided background information on the reverse side of this letter to provide context for our conversation on March 14.

I look forward to working with you to develop a path forward that is best for our community.

Thank you,

Gary R. Christensen, AICP
Director of Planning and Community Development

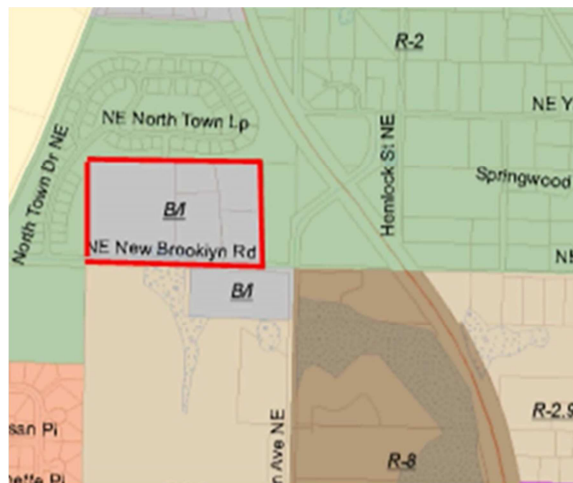
Planning and Community Development
280 Madison Avenue North
Bainbridge Island, Washington 98110-1812
www.bainbridgewa.gov
206.842.7633

Background

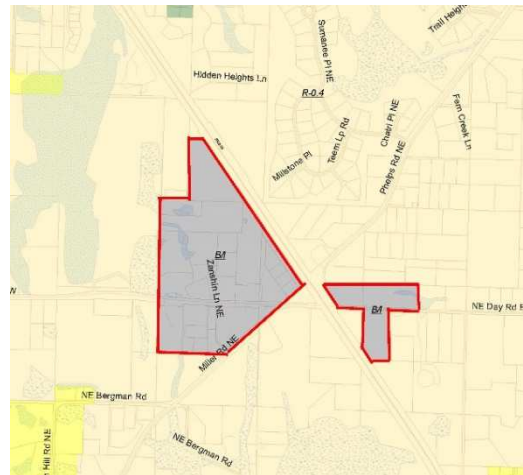
During the recent 2016 Comprehensive Plan Update effort, the City Council and Planning Commission expressed concerns about the types of non-industrial, non-light manufacturing businesses and development that have occurred in areas zoned Business/Industrial (B/I), predominantly at the Sportsman Club Road Coppertop Business Park. Although some non-manufacturing uses are currently allowed in the B/I zone, such uses have generally been allowed as conditional uses through a Conditional Use Permit. See [BIMC Table 18.09.020 Use Table](#). The City Council and Planning Commission are concerned that the increased influx of non-manufacturing business moving into the B/I zone would not leave any space for traditional manufacturing uses that are otherwise restricted to the B/I zone. The City Council and Planning Commission were concerned that like the Coppertop Business Park, the New Brooklyn or Day Road B/I zone areas would become dominated by non-manufacturing uses.

Ordinance 2016-31

At their September 27, 2016 meeting, the City Council adopted Ordinance 2016-31, a six-month emergency moratorium on the acceptance, processing, and/or approval of applications for building and land use permits for non-manufacturing uses within the Business/Industrial Zoning District lands as generally located at the vicinity of Day Road and SR 305, and north of and adjacent to NE New Brooklyn Road (see maps below). There is an exception for preexisting uses and vested applications.



The
City



Council held a public hearing on November 22, 2016 to take public testimony and to consider adopting further findings of fact. At the public hearing, the City Council heard that the moratorium was not needed and that certain planned or new businesses did not qualify as “preexisting uses”. The City Council approved Ordinance 2016-35, amending Ordinance 2016-31 to provide additional clarity regarding “pre-existing uses.” Ordinance 2016-31 expires on March 27, 2017. The City Council will discuss extending the moratorium ordinance at their February 28, 2017 meeting and hold a public hearing on this issue at their meeting on March 14, 2017. Public comment from the business community is welcomed and encouraged at these City Council meetings.



FOR IMMEDIATE RELEASE

February 27, 2017

MEDIA CONTACTS

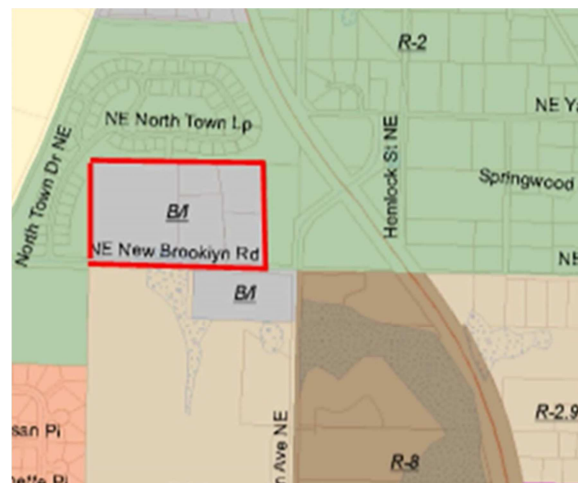
Kellie Stickney
Communications Manager
kstickney@bainbridgewa.gov
206.780.3741 (office)
206.786.2342 (cell)

City to host meeting to discuss existing and future uses in business industrial zones

Bainbridge Island, Wash., (February, 2017) The City of Bainbridge Island Planning and Community Development Department is hosting a meeting on Tuesday, March 14 from 8:30 a.m. to 10:00 a.m. at the Sage Facility on 8500 NE Day Road to discuss future development of the Business/Industrial (B/I) areas on Bainbridge Island.

During the meeting property owners, business owners and members of the public will have an opportunity to listen, learn and provide input on matters related to existing and possible future land uses and development opportunities in the B/I zoned area. Attendees are encouraged to carpool as parking is limited. Overflow parking will also be available at Grace Church.

At their September 27, 2016 meeting, the City Council adopted Ordinance 2016-31, a six-month emergency moratorium on the acceptance, processing, and/or approval of applications for building and land use permits for non-manufacturing uses within the Business/Industrial Zoning District lands as generally located at the vicinity of Day Road and SR 305, and north of and adjacent to NE New Brooklyn Road. Exceptions exist for preexisting uses and vested applications.



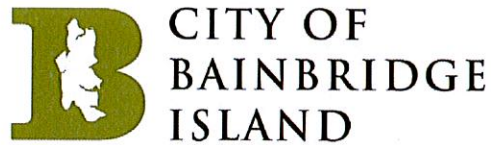
During the recent 2016 Comprehensive Plan Update effort, the City Council and Planning Commission expressed concerns about the types of non-industrial, non-light manufacturing businesses and development that have occurred in areas zoned Business/Industrial (B/I), predominantly at the Sportsman Club Road Coppertop Business Park. Although some non-manufacturing uses are currently allowed in the B/I zone, such uses have generally been allowed as conditional uses through a Conditional Use Permit. See [BIMC Table 18.09.020 Use Table](#). The City Council and Planning Commission are concerned that the increased influx of non-manufacturing business moving into the B/I zone would not leave any space for traditional manufacturing uses that are otherwise restricted to the B/I zone. The City Council and Planning Commission were concerned that like the Coppertop Business Park, the New Brooklyn or Day Road B/I zone areas would become dominated by non-manufacturing uses.



City staff are committed to working closely with business owners and property owners in the impacted areas to develop strategies to address the concerns, and determine what mix of permitted and conditional uses are appropriate for the B/I zoning district. The City Council will discuss extending the moratorium ordinance at their February 28, 2017 meeting, and hold a public hearing on this issue at their meeting on March 14, 2017. Extending the moratorium gives City staff time to complete important public outreach and craft permanent regulations.

Though not required, attendees are encouraged RSVP to Kellie Stickney, Communications Manager at kstickney@bainbridgewa.gov.

###



PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT ADMINISTRATIVE POLICY

DEFINING "PREEXISTING USES" IN ORDINANCE NO. 2016-35

Description:

This administrative policy addresses Ordinance No. 2016-35 by further clarifying what the term "preexisting uses" means in the context of one of the exceptions to the moratorium imposed by Ordinance No. 2016-31.

Background:

Ordinance No. 2016-31 imposed a moratorium on the acceptance, processing, and/or approval of applications for building and land use permits, with the exception of preexisting uses and vested applications, within the Business/Industrial Zoning District (BIMC 18.06.060), generally described as non-industrial, non-light manufacturing uses and as identified in the City's Use Table (BIMC 18.09.020), as shown in Exhibit A of the ordinance. Pursuant to the ordinance, the moratorium applies only to those zoned lands as generally located at the vicinity of Day Road and SR 305, and north of and adjacent to NE New Brooklyn Road, as illustrated in Exhibit B of the ordinance.

Ordinance No. 2016-35 amended Ordinance No. 2016-31 to provide clarification regarding the applicability of the existing moratorium on certain preexisting uses and vested applications related to the area subject to the moratorium.

Ordinance No. 2016-35 describes the term "preexisting use" as meaning:

[A] person who has a lease that preexisted the moratorium and the lease is evidenced by an executed lease agreement or other executed contract, or presents substantial other evidence of planning and investment in a use.

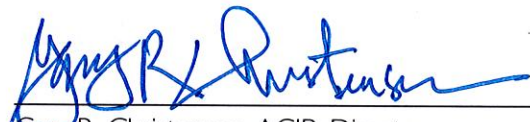
Implementation:

Based on the City Council's discussion related to Ordinance No. 2016-35, and in order to provide further clarification on this matter, including related to what constitutes "substantial other evidence of planning and investment in a use," the Department of Planning and Community Development ("Department") hereby clarifies that the term "preexisting use" means that the property owner or tenant must either:

- I. Demonstrate to the City the existence of a lease or contract that was executed prior to the adoption of the moratorium on September 27, 2016, and which relates directly to the use at issue;
or

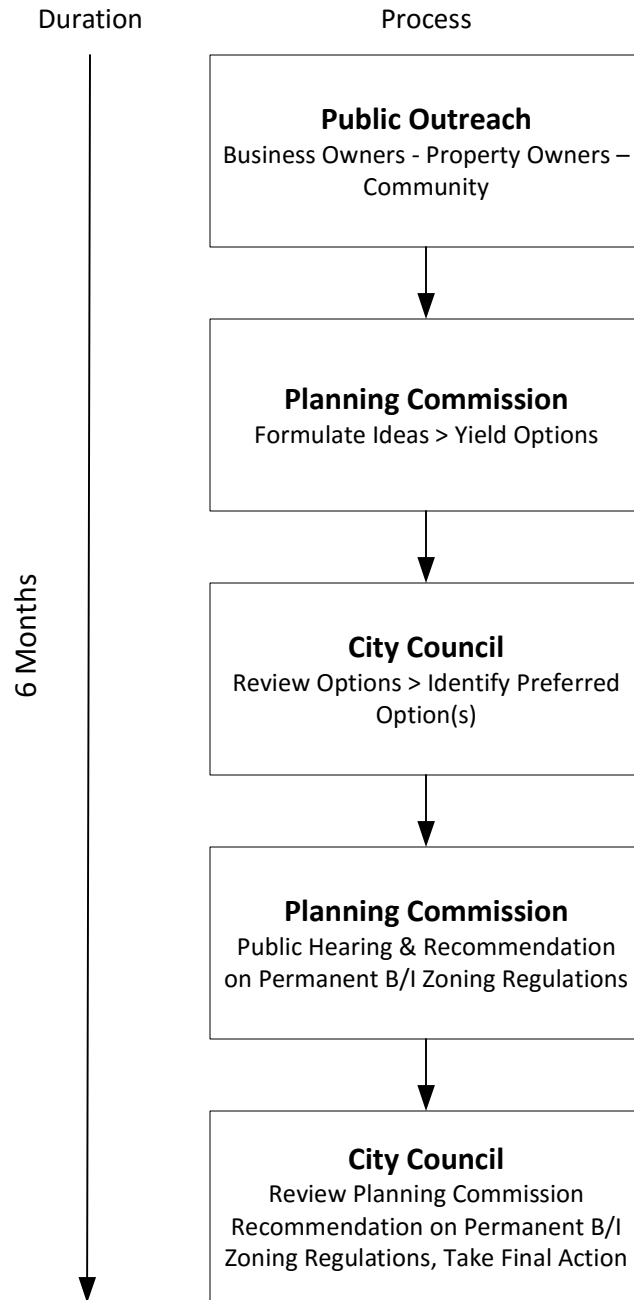
2. Provide to the City substantial other evidence of planning and investment in the subject use that occurred prior to the adoption of the moratorium on September 27, 2016. Such substantial other evidence includes significant expenditures in tenant improvements, other significant outlays of money, and/or other significant financial commitments that relate directly to the use at issue.

APPROVED BY:



Gary R. Christensen, ACIP, Director
Date: February 14, 2017

Business/Industrial Zoning District Development Code



City of Bainbridge Island City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:55 PM Resolution No. 2017-11, Relating to the Surplus of the IslandWood Trail Easement, AB 16-064 - Executive (Pg. 47)	Date: 3/14/2017
Agenda Item: UNFINISHED BUSINESS	Bill No.: 16-064
Proposed By: Morgan Smith, Deputy City Manager	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req?

REFERRALS/REVIEW

Study Session: 3/7/2017	Recommendation: Forward to 3/14 meeting for further discussion
City Manager:	Legal: Yes Finance:

DESCRIPTION/BACKGROUND

In 2002, the City received a 15-foot wide easement along the northern edge of the IslandWood property. This easement was granted to the City for the purpose of a public access trail. In Fall 2015, the Parks Foundation approached the City to request use of the City's easement to create a formal trail in this area. The proposal was reviewed by the Non-Motorized Transportation Advisory Committee (NMTAC), which discussed this topic at several meetings in early 2016, received public comment, and participated in opportunities to walk the proposed trail site with representatives of the Parks Foundation, IslandWood, and neighboring property owners.

In April 2016, the NMTAC recommended that the City allow the Bainbridge Island Metropolitan Park and Recreation District (BIMPRD) to construct a trail, subject to a set of recommendations:

NMTAC Motion (4/18/16): That the Bainbridge Island Non-Motorized Transportation Advisory Committee recommends that the City of Bainbridge Island transfer the "IslandWood Northern Boundary" easement to the Bainbridge Island Metro Park & Rec District for the development of a publicly accessible trail. The Committee requests that the Bainbridge Island City Council and Staff and Bainbridge Island Metro Park & Rec District Commissioners and Staff consider the extensive public input that has been provided to date, specifically:

- *Alterations to the trail should minimize ecological impacts*
- *The design of the trail should consider all ages and abilities and user's safety*
- *The trail should have minimal impact on IslandWood operations*
- *The trail, where possible, should consider the proximity of neighbors.*

The City Council held several discussions on the proposal. At the City Council meeting on July 12, 2016, the

Council voted unanimously to direct staff to take the necessary steps to transfer the City's IslandWood easement to BIMPRD for the construction of a non-motorized trail consistent with the recommendations of the City's Non-Motorized Transportation Advisory Committee.

This surplus resolution authorizes City staff to move forward with the disposition of this City-owned property, and to complete the transfer of ownership of the easement from the City of Bainbridge Island to the BIMPRD.

Attached for review are a map of the general location of the easement, the proposed surplus resolution, and the trail easement to be transferred to BIMPRD.

RECOMMENDED ACTION/MOTION

I move that the City Council schedule a public hearing on Resolution No. 2017-11 to occur on April 11, 2017.

ATTACHMENTS:

Description	Type
▣ Resolution No. 2017-11	Backup Material
▣ BIMPRD Progress Memorandum	Backup Material

RESOLUTION NO. 2017-11

A RESOLUTION of the City of Bainbridge Island, Washington, declaring an IslandWood Trail Easement to be surplus to the needs of the City, and authorizing the transfer of said surplus property to the Bainbridge Island Metropolitan Park and Recreation District for use as a publicly accessible trail.

WHEREAS, the City of Bainbridge Island (“City”) holds a 15-foot wide easement along the northern edge of the IslandWood property on Bainbridge Island, Washington; and

WHEREAS, the easement is commonly known as the IslandWood Northern Boundary Trail Easement, along a portion of Kitsap County Auditor’s Parcel No. 032402-1-033-2002, the resultant Parcel A of the Boundary Line Adjustment Recorded under Kitsap County Auditor’s File No. 200012210081 (“Trail Easement”), which easement is dated March 6, 2002, and which easement was recorded on August 27, 2002; and

WHEREAS, the Trail Easement was conveyed to the City of Bainbridge Island (“City”) by the Puget Sound Environmental Learning Center (“PSEL”) for the purpose of providing public access to the Trail Easement for pedestrian and non-motorized recreational activities, such as walking, bicycling, jogging, running, and riding horses; and

WHEREAS, in Fall 2015, the Bainbridge Island Parks Foundation approached the City to request use of the Trail Easement to create a formal trail in this area; and

WHEREAS, the proposal was reviewed by the City’s Non-Motorized Transportation Advisory Committee (NMTAC), which discussed this topic at several meetings in early 2016, received public comment, and participated in opportunities to walk the proposed trail site with representatives of the Parks Foundation, IslandWood, and neighboring property owners; and

WHEREAS, in April 2016, the NMTAC recommended that the City allow the Bainbridge Island Metropolitan Park and Recreation District (BIMPRD) to construct a trail, subject to the following recommendations that were included in a NMTAC motion from April 18, 2016:

[T]he Bainbridge Island Non-Motorized Transportation Advisory Committee recommends that the City of Bainbridge Island transfer the “IslandWood Northern Boundary” easement to the Bainbridge Island Metro Park & Rec District for the development of a publicly accessible trail. The Committee requests that the Bainbridge Island City Council and Staff and Bainbridge Island Metro Park & Rec District Commissioners and Staff consider the extensive public input that has been provided to date, specifically:

- Alterations to the trail should minimize ecological impacts;
- The design of the trail should consider all ages and abilities and user’s safety;
- The trail should have minimal impact on IslandWood operations; and

- The trail, where possible, should consider the proximity of neighbors.

WHEREAS, the Bainbridge Island City Council also held several discussions on the proposal, and at its meeting on July 12, 2016, the Council voted unanimously to direct staff to take the necessary steps to transfer the City's IslandWood easement to the BIMPRD for the construction of a non-motorized trail consistent with the recommendations of the City's NMTAC; and

WHEREAS, transfer from the City to the BIMPRD of the Trail Easement for its development and maintenance as a public trail is in alignment with the BIMPRD's mission and other property acquisition requirements and restrictions; and

WHEREAS, upon transfer of Trail Easement, it is understood that the BIMPRD will maintain and utilize the Trail Easement as a public trail in perpetuity, and will assume the costs of maintenance, operations, and improvement of the Trail Easement, thereby saving the City these expenses; and

WHEREAS, the BIMPRD has expressed a desire to accept the Trail Easement subject to the terms and conditions set forth herein; and

WHEREAS, City policy and state law authorize the City to transfer such property to the BIMPRD, including, more specifically, RCW 39.33.010, which provides general authorization for the City to transfer real property to any municipality, RCW 39.33.060, which authorizes the City to transfer real property or any interest therein to a park and recreation district on such terms and with such consideration as might be mutually agreed upon, and RCW 35.61.290, which authorizes the City to transfer to a metropolitan park district, with or without consideration, any interest in real property; and

WHEREAS, on _____, 2017, the City Council conducted a public hearing regarding the proposed transfer of the Trail Easement to the BIMPRD;

WHEREAS, the City Council finds that it is in the best interest of the City to declare the Trail Easement surplus and authorize its transfer to the BIMPRD; and

WHEREAS, this resolution authorizes City staff to move forward with the disposition of this City-owned property, and to complete the transfer of ownership of the easement from the City to the BIMPRD; now, therefore

**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

1. The Trail Easement, as legally described in Attachment A, and visually depicted in Attachment B, attached hereto, is hereby declared surplus to the needs of the City.

2. The City is authorized by City policy and state law to declare the Trail Easement surplus to the City's needs and transfer the easement to the Bainbridge Island Metropolitan Park and Recreation District (BIMPRD). State law authorization for this action is set forth in multiple

provisions of state law. For example, RCW 39.33.010 provides general authorization for the City to transfer real property to any municipality, and RCW 39.33.060 authorizes the City to transfer real property or any interest therein to a park and recreation district on such terms and with such consideration as might be mutually agreed upon. Further, RCW 35.61.290 authorizes the City to transfer any interest in real property to a metropolitan park district, such as the BIMPRD, with or without consideration.

3. It is in the best interest of the citizens of Bainbridge Island to transfer the Trail Easement to the BIMPRD to be used in perpetuity and maintained as a public trail.

4. The transfer of the City's interest in the Trail Easement to the BIMPRD shall include a further condition that the Trail Easement, or any portion thereof, shall not be sold, transferred, or conveyed without the prior consent of the City.

5. The transfer of the Trail Easement to the BIMPRD shall include a "right of reverter" to the City, whereby if the BIMPRD fails to satisfy any of the conditions of the transfer with respect to the Trail Easement, the title to said property shall revert to the City.

6. The transfer of the Trail Easement to the BIMPRD shall be conditioned upon the BIMPRD's agreement to comply with and satisfy all conditions, restrictions, and terms established and agreed to by the City at the time of the City's acquisition of the Trail Easement, and such other restrictions and covenants which are otherwise of record.

7. The City will retain any necessary access and utility easements on the Trail Easement, as applicable, at the time of their transfer to the BIMPRD.

8. The City Manager is hereby authorized to take all necessary and appropriate steps to transfer the Trail Easement in accordance with applicable federal, state, local law, and City policies, including executing all documents required to effectuate the transfer.

PASSED by the City Council this ____ day of _____, 2017.

APPROVED by the Mayor this ____ day of _____, 2017.

Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.

March 3, 2017
_____, 2017
2017-11

ATTACHMENT A

After Filing Return To:

SUSAN P. KASPER
City of Bainbridge Island
280 Madison
Bainbridge Island, WA 98110



TRAIL EASEMENT

Grantor(s):	The Puget Sound Environmental Learning Center, a Washington non-profit corporation
Grantee(s):	City of Bainbridge Island, a Washington municipal corporation
Abbr. Legal:	Resultant Parcel A of the Boundary Line Adjustment Recorded Under Kitsap County Auditor's File No. 200012210081
Tax Parcel No.:	Portion of 032402-1-033-2002
Reference #:	None

This Trail Easement is entered into by and between The Puget Sound Environmental Learning Center, a Washington non-profit corporation ("PSELC") and the City of Bainbridge Island, a Washington municipal corporation, as of this 6TH day of MARCH, 2002.

In consideration of the mutual covenants and promises herein, the parties hereto agree as follows.

I) Grant of Easement.

PSELC hereby grants and conveys to the City a fifteen (15) foot non-exclusive public trail easement (the "Trail Easement") over and across the real property more particularly described on attached Exhibit A for the purpose of providing public access to the Trail Easement for pedestrian and non-motorized recreational activities, such as walking, bicycling, jogging, running, and riding horses. Except as provided herein, motorized vehicles are not permitted on the Trail Easement. Camping and campfires are not permitted at any time.

II) Uses and Obligations.

2.1 Trail Construction and Maintenance. The City shall be solely responsible for all construction, repair, reconstruction, care, maintenance, and preservation of the trail

and Trail Easement. All work shall be done at the City's sole expense and in compliance with all applicable laws and restrictions. The City shall have the right to erect reasonable signs within the Trail Easement that provide for trail location or features. In no event shall PSELC have any duty or liability relating to construction, maintenance, operation or use of the Trail Easement or the trail.

- 2.2 No Public Access Beyond Trail Easement. This agreement authorizes use of the Trail Easement as part of the Bainbridge Island public trail system and does not confer any right of public access across any private property owned by PSELC beyond the Trail Easement.
- 2.3 Motor Vehicles. No motor vehicles are allowed within the Trail Easement except those of the City or its agents used for trail maintenance projects or those of emergency personnel in the case of a medical emergency.
- 2.4 PSELC's Use of Easement Area. This is a non-exclusive easement and PSELC retains the right to use the Trail Easement for all purposes consistent with the City's easement rights hereunder.

III) Compliance with Easement.

- 3.1 Breach. In the event of any breach or threatened breach of this agreement by either party, the non-defaulting party shall have the right to sue for damages and/or for specific performance and/or to enjoin such breach or threatened breach.
- 3.2 Notices. The addresses for all notices hereunder until changed by a party are as follows:

To Grantor: PSELC
4450 Blakely Avenue NE
Bainbridge Island, WA 98110

To City: City of Bainbridge Island
280 Madison
Bainbridge Island, WA 98110

- 3.3 Attorneys Fees. The prevailing party in any action brought to enforce or interpret the terms of this agreement shall be entitled to recover its costs and reasonable attorney fees incurred in said action, including on appeal, whether or not suit is commenced.
- 3.4 No Waiver. No delay or omission by the City or PSELC in the exercise of any right or remedy shall impair the City's or the PSELC's rights or remedies nor shall it be construed as a waiver.




IV) Miscellaneous Provisions.

- 4.1 Perpetuity. This agreement shall run with the land and be binding upon all successors and/or assigns of the parties hereto.
- 4.2 Entire Agreement. This instrument sets forth the entire agreement of the parties with respect to the Trail Easement and supersedes all prior discussion, negotiations, understandings, or agreements relating to the Trail Easement, all of which are merged into this instrument.
- 4.3 Controlling Law. The laws of the State of Washington shall govern the interpretation and performance of this agreement.

Executed as of the date and year first above written.

PSEL:

The Puget Sound Environmental Learning
Center, a Washington non-profit corporation

By: 
Its: TREASURER & VICE PRESIDENT

CITY:

City of Bainbridge Island,
a Washington Municipal Corporation

By: 
Its: City Administrator

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Page: 3 of 6
08/27/2002 03:31P
BITY OF BAINBRIDGE ISLAND ESMT \$24.00 Kitsap Co, WA

STATE OF WASHINGTON)

: SS.

COUNTY OF Kitsap)

I certify that I know or have satisfactory evidence that Paul Brainerd is the person who appeared before me, and s/he acknowledged that s/he signed this instrument, on oath stated that s/he was authorized to execute the instrument and acknowledged it as the Treasurer & Vice President of the PUGET SOUND ENVIRONMENTAL LEARNING CENTER, a corporation, to be the free and voluntary act of such corporation for the uses and purposes mentioned in the instrument.

Dated this 6 day of March, 20002



Kim Warren
[Signature of Notary]

Kim Warren
[Print Name of Notary]

Notary Public in and for the State of
Washington, residing at Bainbridge Is
My commission expires: 02-06-05.

STATE OF WASHINGTON)

: SS.

COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that LYNN NORDBY is the person who appeared before me, and s/he acknowledged that s/he signed this instrument, on oath stated that s/he was authorized to execute the instrument and acknowledged it as the CITY ADMINISTRATOR of the CITY OF BAINBRIDGE ISLAND, a municipal corporation, to be the free and voluntary act of such corporation for the uses and purposes mentioned in the instrument.

Dated this 30TH day of APRIL, 2002.



Susan P. Kasper
[Signature of Notary]

SUSAN P. KASPER
[Print Name of Notary]

Notary Public in and for the State of
Washington, residing at BAINBRIDGE IS.
My commission expires: 5/19/06.

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Page: 4 of 6

06/27/2002 03:31P

CITY OF BAINBRIDGE ISLAND ESMT \$24.00 Kitsap Co, WA

EXHIBIT A

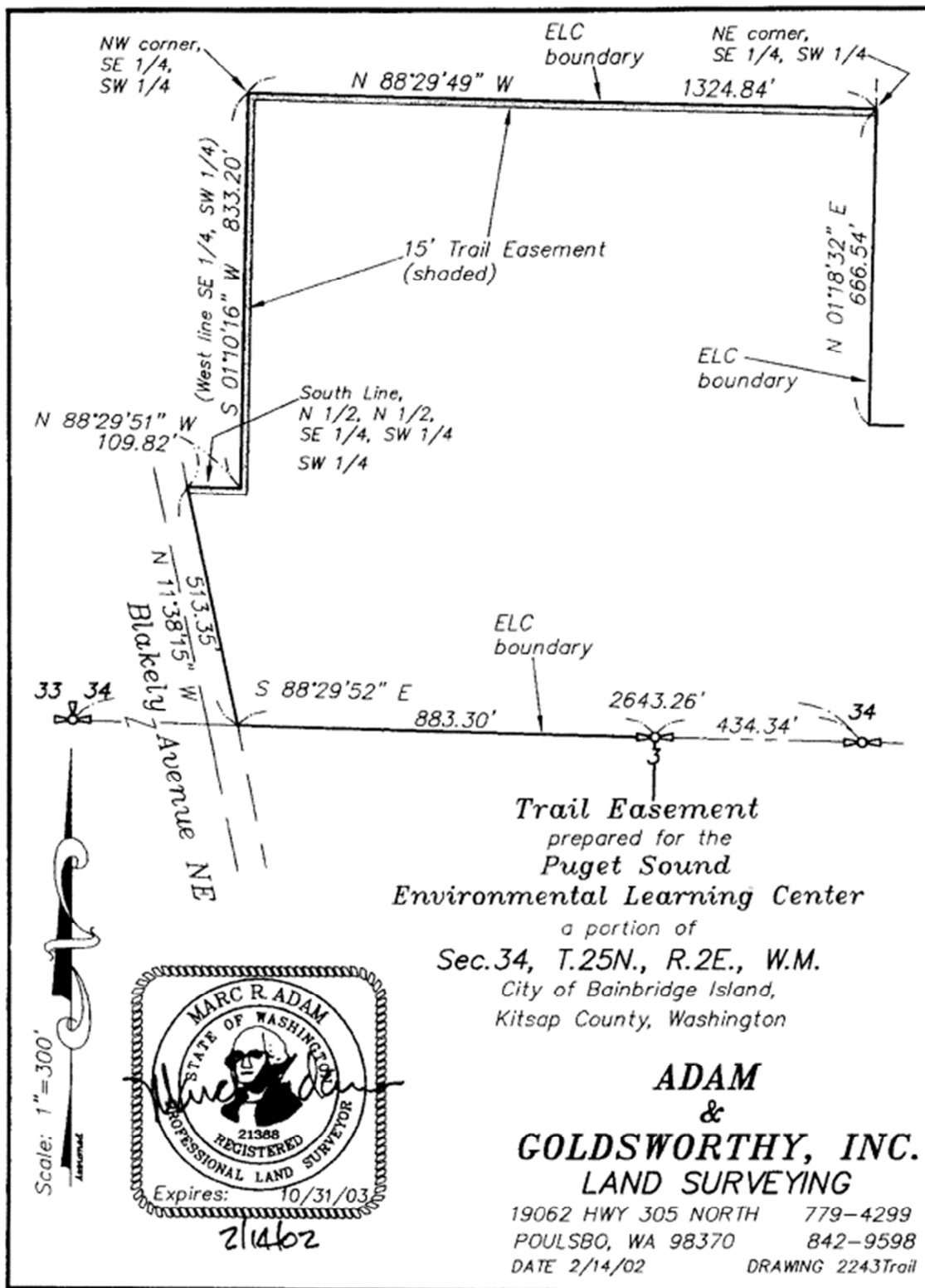
PUGET SOUND ENVIRONMENTAL LEARNING CENTER TRAIL EASEMENT AREA

A 15.00 foot wide strip of land situate in the Southwest quarter of Section 34, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington, the Northerly and Westerly lines of which are described as follows:

Beginning at the Northeast corner of the Southeast quarter of the Southwest quarter of said Section 34;
Thence along the North line of said subdivision, North $88^{\circ}29'49''$ West 1324.84 feet to the Northwest corner thereof;
Thence along the West line of said subdivision, South $01^{\circ}10'16''$ West 833.20 feet to the South line of the North one-half of the North one-half of the Southeast quarter of the Southwest quarter of said Section 34;
Thence along said South line, North $88^{\circ}29'51''$ West 109.82 feet to the Easterly right of way of Blakely Avenue NE and the terminus.

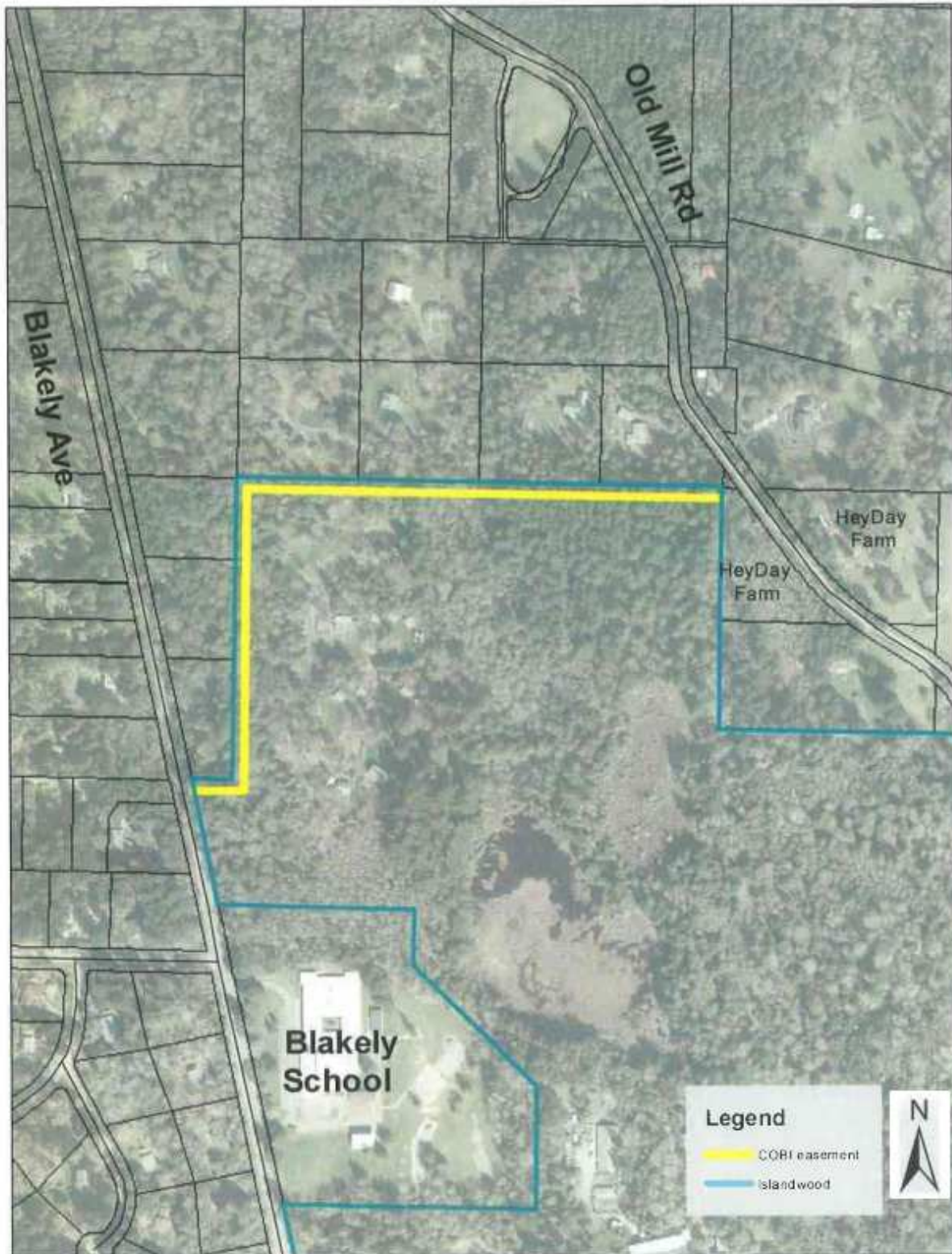


EXHIBIT A



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Page: 6 of 6
08/27/2002 03:31P
BITY OF BAINBRIDGE ISLAND ESMT \$24.68 Kitsap Co, WA

ATTACHMENT B
North/NW Islandwood Trail





Memorandum

Date: 3/2/2017

To: Morgan Smith, Deputy City Manager
City of Bainbridge Island
COBI City Council

From: Dan Hamlin, Park Services Director
Bainbridge Island Metropolitan Park & Recreation District

Subject: IslandWood trail easement – Status update

Background:

On July 12, 2016 the City Council voted unanimously to direct City of Bainbridge Island (COBI) staff to transfer a 15 foot wide trail easement on IslandWood's north property boundary to the Bainbridge Island Metropolitan Park & Recreation District (District). That decision initiated planning efforts of the District to coordinate and schedule needed surveys, studies, and negotiations with IslandWood. This memo updates all parties on the progress of discussions to determine routing of a trail that met criteria recommended by the COBI's Non-Motorized Transportation Advisory Committee (NMTAC).

Update on planning efforts:

The District was busy with summer projects at the time of the City Council decision to transfer the trail easement. Once the project calendar cleared work on the trail development began in September 2016. AGO Land Surveying LLC completed a survey of the easement which established the footprint of the existing path as well as clearly delineated the property boundaries and extent of the easement.

In October and November 2016 District staff met with IslandWood to discuss the trail routing possibilities consistent with the Council's motion that referenced the 4/18/2016 NMTAC recommendations. Neighbors were notified of these efforts in a letter dated Oct 19, 2016. The following list represents the decisions made through negotiations between the District and IslandWood in order to best meet these recommendations.

1. Alterations to the trail should minimize ecological impacts.
 - a. The trail utilizes the existing trail along most of the north border, minimizing further disturbance to ecological concerns. A few areas need to be relocated within the easement due to the fact the existing path is not on IslandWood's property.
 - b. On the west end, the proposed route deviates nearly 35 feet from the easement further onto IslandWood property and stays on the existing foot path in order to minimize further disturbance to ecologically sensitive areas.
 - c. On the western boundary the trail deviates greatly from the easement meandering along the terrain to avoid the low areas and small wetland that lies within the easement.
 - d. No significant trees will be removed to create the trail along this route.
2. The design of the trail should consider all ages and abilities and user's safety.
 - a. All District trail development considers these factors. Trail planning efforts consider the anticipated user, are built and maintained within established trail standards consistent with the District's Trails Vision Plan, and are properly permitted through COBI permitting processes.
3. The trail should have minimal impact on IslandWood operations.
 - a. Permission was granted to the District's Trails Advisory Committee to lay out a proposed route that would move the trail on the eastern end away from the neighbors to the North for review of the impact to IslandWood's operations. Due to the thick vegetation and large trees the TAC-proposed trail routing was deemed not feasible because it moved significantly onto IslandWood's property and created operational issues for IslandWood. The need to remove significant established vegetation including, potentially, some significant trees was also problematic. It was decided to leave the trail in the easement footprint from the stream crossing to Old Mill Rd due to the fact that moving the trail would violate conditions #1 and #3. All of the impacted neighboring residences in this location are a minimum of 100 feet from the property boundary.
 - b. Permission was also granted to the District's Trails Advisory Committee to lay out a route on the northwestern and western boundaries of IslandWood where most sensitive to the environment, including outside of the established 15 foot easement. This routing was reviewed by IslandWood and approved due to the limited use of this area for "normal" IslandWood operations.

4. The trail, where possible, should consider the proximity of neighbors.
 - a. Neighbor comments received prior to the transfer, during the transfer discussion by COBI Council were considered in the negotiations with IslandWood. Both the District and Islandwood worked hard to address the neighbors' concerns in order to develop the final proposed routing to share with the neighbors.
 - b. The properties of de van der Scheuren and Perrenoud have residences located close to the property line bordering IslandWood. In both locations IslandWood agreed to allow the trail to deviate nearly 50 feet (35 feet from the easement) from the property line to utilize existing vegetation to adequately screen the residences and minimize ecological impacts.

In December 2016, after negotiations were complete and a final proposed route was identified, a critical areas study conducted by Ecological Land Services Inc was completed (final report submitted late Feb 2017) which confirmed the routing adequately minimizes impacts to the wetlands on site.

Next steps include:

1. Schedule site visits with neighbors to show the routing and discuss concerns, to be held in March.
2. Schedule a Park Board meeting to gather public comment and for Park Board discussion and possible approval of the trail routing on April 20 (after final approval of COBI council to complete transfer).
3. If the trail is approved by the Park Board, District staff will submit plans and supporting documents to COBI for all necessary trail permits and approvals (tentatively May/June).
4. Plan for construction utilizing 2017 District Trails Crew in July/August (coordinated with IslandWood for approvals and minimal impact to their operations).

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:05 PM Resolution No. 2017-12, Relating to the Surplus of the Manitou Beach Road Upland Parcel, AB 14-194 - Executive (Pg. 62)	Date: 3/14/2017
Agenda Item: UNFINISHED BUSINESS	Bill No.: 14-194
Proposed By: Morgan Smith, Deputy City Manager	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

Study Session: 3/7/2017	Recommendation:	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

Please see the attached briefing memo for background. The draft surplus resolution is also provided.

RECOMMENDED ACTION/MOTION

I move that the City Council schedule a public hearing on Resolution No. 2017-12 to occur on April 11, 2017.

ATTACHMENTS:

Description	Type
❑ Memorandum	Backup Material
❑ Resolution No. 2017-12	Backup Material



CITY OF
BAINBRIDGE ISLAND

EXECUTIVE DEPARTMENT

MEMORANDUM

DATE: 3/7/2017

TO: CITY COUNCIL
DOUG SCHULZE, CITY MANAGER

FROM: MORGAN SMITH, DEPUTY CITY MANAGER

SUBJECT: SURPLUS RESOLUTION FOR MANITOU BEACH ROAD UPLAND
PARCEL

Overview

The attached surplus resolution proposes disposition of the City-owned property at Manitou Beach Road through transfer to the Bainbridge Island Metropolitan Parks and Recreation District (BIMPRD). This resolution also proposes a boundary line adjustment for the northern edge of the property, in order to provide a reasonable buffer between an existing home on the neighboring property and the public use on the City-owned site.

Background

In 2003, the City purchased two parcels located adjacent to one another on Manitou Beach Road. One parcel (“tideland parcel”) is located on the waterfront and the second parcel (“upland parcel”) is located immediately across the road. Both parcels were purchased using Open Space Bond funds.

In 2011, the City Council approved a surplus resolution to transfer ownership of the tideland parcel (along with seven other City-owned properties) to the Bainbridge Island Metropolitan Parks and Recreation District (BIMPRD). The City did not include the Manitou Beach Road upland parcel in the 2011 surplus resolution because, at that time, BIMPRD did not indicate a willingness to accept ownership of the upland property.

In 2014, the City Council reviewed options for the upland parcel. At that time, BIMPRD indicated that they would be willing to accept transfer of the upland parcel if the City were to

install parking and other amenities that would expand the usefulness of the upland parcel as a public access site. As a result, the City Council directed staff to develop plans and solicit community feedback on a project to install parking at the City's upland parcel, in order to expand public access to and use of both parcels.

In June, 2015 the City Council approved plans to install parking spaces and a bike rack at the upland parcel, and an ADA-compliant boardwalk on the tideland parcel. The City worked during 2015 and 2016 to complete design and permit tasks and project construction began in September, 2016. The final elements of the project's construction were completed in January, 2017.

The attached surplus resolution authorizes City staff to move forward with the disposition of the City-owned property (Manitou upland parcel), and to complete the transfer of ownership of this property from the City of Bainbridge Island to the BIMPRD. At the same time, City staff will complete the transfer of ownership to BIMPRD for the tideland parcel, which was surplusd previously through the City Council's 2011 resolution.

Boundary Line Adjustment

The surplus resolution proposes to also complete a boundary line adjustment (BLA) to move the northern edge of the property 25-feet to the south (see following map). The purpose of this adjustment is to provide a more appropriate buffer between the public use on the City's site and the existing single-family home on the adjacent property. Currently, the boundary line between the parcels runs to the edge of the existing home's deck, and through the home's parking/turnaround area. The owners of the adjacent property (Tim and Jean Swanson) have approached the City several times since 2011 to discuss options to improve the buffer between the two properties. The Swansons also hold an access easement running across the City's property, which provides access to their home from Manitou Beach Road. That access easement will remain in place.

City staff believe that a more appropriate buffer between the Swansons' home and the City property would be beneficial to both the Swansons and to public users of the open space. As shown in the diagram, the adjusted boundary would provide a more appropriate buffer for the Swansons' home, would place their existing parking area entirely within their property, and would place an existing rock wall entirely on their property with room for a person to walk around the wall (necessary for access to the Swansons' propane tank).

The proposed 25-foot adjustment would result in a transfer that is less than 15% of the City's parcel, and thus will have minimal impact on the community's use of the remaining site and open space. In return for this boundary line adjustment, the Swansons have agreed to pay the City an amount equal to the appraised value of the property being transferred, and will also pay all costs to complete the appraisal and required survey work. The proposed boundary line adjustment has been reviewed with staff from BIMPRD, which supports this action in order to provide clear delineation of the public access area and private property.

Funds received by the City from the sale of this 25-foot portion of the property would be used by the City according to the terms of the Open Space Bond covenants. One eligible use of the proceeds from the boundary line adjustment/property sale would be to support eligible project expenses for public access improvements like those installed at Manitou Beach Road, or the recent project at Fletcher Landing. Another option would be to reserve these funds for use in acquisition of future open space property.

Additional Information:

In the time since the City's 2011 surplus resolution, most of the eight properties identified in that resolution were transferred to BIMPRD. However, three of these properties currently remain under City ownership:

- Pritchard Park – transfer to BIMPRD is in progress, pending completion of a boundary line adjustment.
- Lovgreen Road – transfer to BIMPRD is no longer planned due to City's decision to use the property for spoils disposal.
- Manitou Beach Road tideland – transfer to BIMPRD was put on hold pending completion of the City's parking/boardwalk project. Transfer to BIMPRD is anticipated in 2017.

RESOLUTION NO. 2017-12

A RESOLUTION of the City of Bainbridge Island, Washington, declaring certain real property located on Manitou Beach Drive to be surplus to the needs of the City, authorizing the transfer of said surplus property to the Bainbridge Island Metropolitan Park and Recreation District for public park purposes, and proposing a related boundary line adjustment and sale of property.

WHEREAS, in March 2003, the City acquired from Peter and Elyse Kane a 0.88 acre parcel, identified by Kitsap County Auditor's Parcel No. 142502-3-109-2003, located on Manitou Beach Drive NE, with funds from the Open Space Bond ("Manitou Upland Parcel"), as described in the Legal Description in Attachment A and depicted in the drawing in Attachment B, attached hereto; and

WHEREAS, at the same time, the City acquired from the same owners a parcel ("Manitou Tideland Parcel") located on the waterfront across the street from the Manitou Upland Parcel; and

WHEREAS, in 2011, pursuant to Resolution No. 2011-16, the City Council approved a surplus resolution to transfer ownership of the Manitou Tideland Parcel (along with other City-owned properties) to the Bainbridge Island Metropolitan Park and Recreation District ("BIMPRD"), and the City did not include the Manitou Upland Parcel in that surplus resolution because, at that time, the BIMPRD did not indicate a willingness to accept ownership of the upland property; and

WHEREAS, in 2014, the City Council reviewed options for the Manitou Upland Parcel and, at that time, the BIMPRD indicated that they would be willing to accept transfer of that parcel if the City were to install parking and other amenities that would expand the usefulness of the parcel as a public access site and, as a result, the City Council directed staff to develop plans and solicit community feedback on a project to install parking at the Manitou Upland Parcel in order to expand public access to and use of both the upland and the tideland parcels; and

WHEREAS, in June 2015, the City Council approved plans to install parking spaces and a bike rack at the Manitou Upland Parcel, and install an Americans with Disabilities Act compliant boardwalk on the tideland parcel, and construction on that project was completed in January 2017; and

WHEREAS, this resolution authorizes City staff to move forward with the disposition of the Manitou Upland Parcel, and to complete the transfer of ownership of this property from the City to the BIMPRD; and

WHEREAS, this resolution also proposes that City staff pursue a boundary line adjustment (BLA) to adjust the northern edge of the property 25-feet to the south, as depicted in Attachment C; and

WHEREAS, the purpose of the BLA would be to provide a more appropriate buffer between the public use on the City's site and the existing single-family home on the adjacent property because the current boundary line between the parcels runs to the edge of the existing home's deck and through the home's parking and turnaround area, and the owners of the adjacent property (Tim and Jean Swanson) ("Swansons") have approached the City several times since 2011 to discuss options to improve the buffer between the two properties; and

WHEREAS, the Swansons also hold an access easement running across the City's property, which provides access to the Swansons' home from Manitou Beach Drive, and that access easement will remain in place; and

WHEREAS, City staff believe that a more appropriate buffer between the Swansons' home and the City property would be beneficial to both the Swansons and to public users of the open space and, as shown in Attachment C, the adjusted boundary would provide a more appropriate buffer for the Swansons' home, would place their existing parking area entirely within their property, and would place an existing rock wall entirely on their property with space for a person to walk around the wall (which is necessary for access to the Swansons' propane tank); and

WHEREAS, the proposed 25-foot adjustment would result in a reduction of the size of the City's parcel that is less than 15% of the area of that parcel, and thus will have minimal impact on the community's use of the remaining site and open space, and will result in mutual benefits to the City and the Swansons; and

WHEREAS, in exchange for this BLA, the Swansons have agreed to pay the City an amount equal to the appraised value of the property being sold, and to also pay all costs to complete the appraisal and the required survey work; and

WHEREAS, the proposed BLA has been reviewed with and by staff from the BIMPRD, which supports this action in order to provide clear delineation of the public access area and private property; and

WHEREAS, the funds received by the City from the proposed sale of this 25-foot portion of the property would be used by the City according to the terms of the Open Space Bond covenants, and one eligible use of the proceeds would be to support eligible project expenses for public access improvements, such as those installed at Manitou Beach Drive, or at another recent project at Fletcher Landing. Another option would be to reserve these funds for use in acquisition of future open space property; and

WHEREAS, the Manitou Upland Parcel is surplus to the needs of the City; and

WHEREAS, upon transfer of ownership, it is understood that the BIMPRD will continue to maintain and utilize the Manitou Upland Parcel for public park purposes in perpetuity and will assume the costs of maintenance, operations, and improvement of the Manitou Upland Parcel, thereby saving the City these expenses; and

WHEREAS, the BIMPRD has expressed a desire to accept the Manitou Upland Parcel subject to the terms and conditions set forth herein; and

WHEREAS, City policy and state law authorize the City to transfer such property to the BIMPRD, including, more specifically, RCW 39.33.010, which provides general authorization for the City to transfer real property to any municipality, RCW 39.33.060, which authorizes the City to transfer real property or any interest therein to a park and recreation district on such terms and with such consideration as might be mutually agreed upon, and RCW 35.61.290, which authorizes the City to transfer to a metropolitan park district, with or without consideration, any interest in real property; and

WHEREAS, on _____, 2017, the City Council conducted a public hearing regarding the proposed transfer of the Manitou Upland Parcel to the BIMPRD;

WHEREAS, the City Council finds that it is in the best interest of the City to declare the Manitou Upland Parcel surplus and authorize its transfer to the BIMPRD; and

WHEREAS, in conjunction with the surplussing of the Manitou Upland Parcel and the transfer of that parcel to the BIMPRD, the City Council finds that it is in the best interest of the City to pursue the BLA described above related to the upland parcel; and

WHEREAS, the City Council finds that it is in the best interest of the City to also complete the transfer of ownership of the Manitou Tideland Parcel to the BIMPRD. Pursuant to Resolution No. 2011-16, the Manitou Tideland Parcel was declared as surplus and the City Council authorized City staff to transfer the property to the BIMPRD; and

WHEREAS, upon transfer of ownership, it is understood that the BIMPRD will continue to maintain and utilize the Manitou Tideland Parcel for public park purposes in perpetuity and will assume the costs of maintenance, operations, and improvement of the Manitou Tideland Parcel, thereby saving the City these expenses; and

WHEREAS, transfer from the City to the BIMPRD of the Manitou Upland Parcel and the Manitou Tideland Parcel for public park purposes is in alignment with the BIMPRD's mission and other property acquisition requirements and restrictions; and

WHEREAS, this resolution authorizes City staff to move forward with the disposition of the City-owned property above described, and to complete the transfer of ownership of the property from the City to the BIMPRD, and to pursue the related BLA and sale of a portion of the subject property to adjacent property owners; now, therefore

**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

1. The Manitou Upland Parcel, as legally described in Attachment A and as depicted in Attachment B attached hereto, is hereby declared surplus to the needs of the City.

2. It is in the best interest of the citizens of Bainbridge Island to transfer the Manitou Upland Parcel to the Bainbridge Island Metropolitan Park and Recreation District (“BIMPRD”) to be used and maintained for public park purposes in perpetuity.

3. It is in the best interest of the citizens of Bainbridge Island to also transfer the Manitou Tideland Parcel to the BIMPRD to be used and maintained for public park purposes in perpetuity.

4. The transfer of the City’s interest in the Manitou Upland Parcel and the Manitou Tideland Parcel shall include a further condition that the parcels, or any portions thereof, shall not be sold, transferred, or conveyed without the prior consent of the City.

5. The transfer of the Manitou Upland Parcel and the Manitou Tideland Parcel to the BIMPRD shall include a “right of reverter” to the City, whereby if the BIMPRD fails to satisfy any of the conditions of the transfer with respect to any of the Manitou Upland Parcel or any of the Manitou Tideland Parcel, the title to said property shall revert to the City.

6. The transfer of the Manitou Upland Parcel and the Manitou Tideland Parcel to the BIMPRD shall be conditioned upon the BIMPRD’s agreement to comply with and satisfy all conditions, restrictions, and terms established and agreed to by the City at the time of the City’s acquisition of the Manitou Upland Parcel and the Manitou Tideland Parcel, and such other restrictions and covenants which are otherwise of record.

7. The City will retain any necessary access and utility easements on the Manitou Upland Parcel and the Manitou Tideland Parcel, as applicable, at the time of their transfer to the BIMPRD.

8. The City Manager is hereby authorized to take all necessary and appropriate steps to transfer the Manitou Upland Parcel and the Manitou Tideland Parcel in accordance with applicable federal, state, and local law, including executing all documents required to effectuate the transfers.

9. In conjunction with the property surplus action and transfers above described, it is in the best interest of the citizens of Bainbridge Island to also pursue a boundary line adjustment (BLA) related to the Manitou Upland Parcel. The proposed BLA has been reviewed with and by staff from the BIMPRD, which supports this action in order to provide clear delineation of the public access area and private property. If such a BLA occurs, and if the portion of the property at issue is sold, the funds received by the City from the sale of this 25-foot portion of the property will be used by the City according to the terms of the Open Space Bond covenants. An eligible use of the proceeds from such a BLA and property sale would be to support eligible project expenses for public access improvements, such as those installed at Manitou Beach Drive, or to reserve these funds to acquire future open space property.

10. The City Manager is also hereby authorized to take all necessary and appropriate steps to pursue the above described BLA related to the Manitou Upland Parcel, which would adjust the northern edge of the property 25-feet to the south, as depicted in Attachment C, in

accordance with applicable federal, state, and local law. If such a BLA occurs, the City Manager is authorized to enter into an agreement with the owners of the subject property, Tim and Jean Swanson (“Swansons”), whereby the Swansons, in exchange for the BLA, shall pay the City an amount equal to the appraised value of the property being sold to the Swansons through the BLA, and also pay all costs to complete the appraisal and the required survey work.

PASSED by the City Council this ____ day of _____, 2017.

APPROVED by the Mayor this ____ day of _____, 2017.

Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK:	March 3, 2017
PASSED BY THE CITY COUNCIL:	_____, 2017
RESOLUTION NO.	2017-12

ATTACHMENT A

Legal Description

Parcel #: 142502-3-109-2003
0.88 Acres (approx. 38,333 sq. ft.)

Resultant Parcel C per Boundary Line Adjustment recorded under Auditors File Number 200305220140 being a re-recording of Auditors File Number 200304210200 described as follows:

That portion of Government Lot 4, Section 14, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington, described as follows:

Beginning at a point which is 761 feet South and 48.4 feet East of the Northwest corner of said Government Lot 4, Section 14;

Thence South 140.00 feet;

Thence East 96.80 feet to the True Point of Beginning;

Thence West 96.80 feet;

Thence North 140.00 feet;

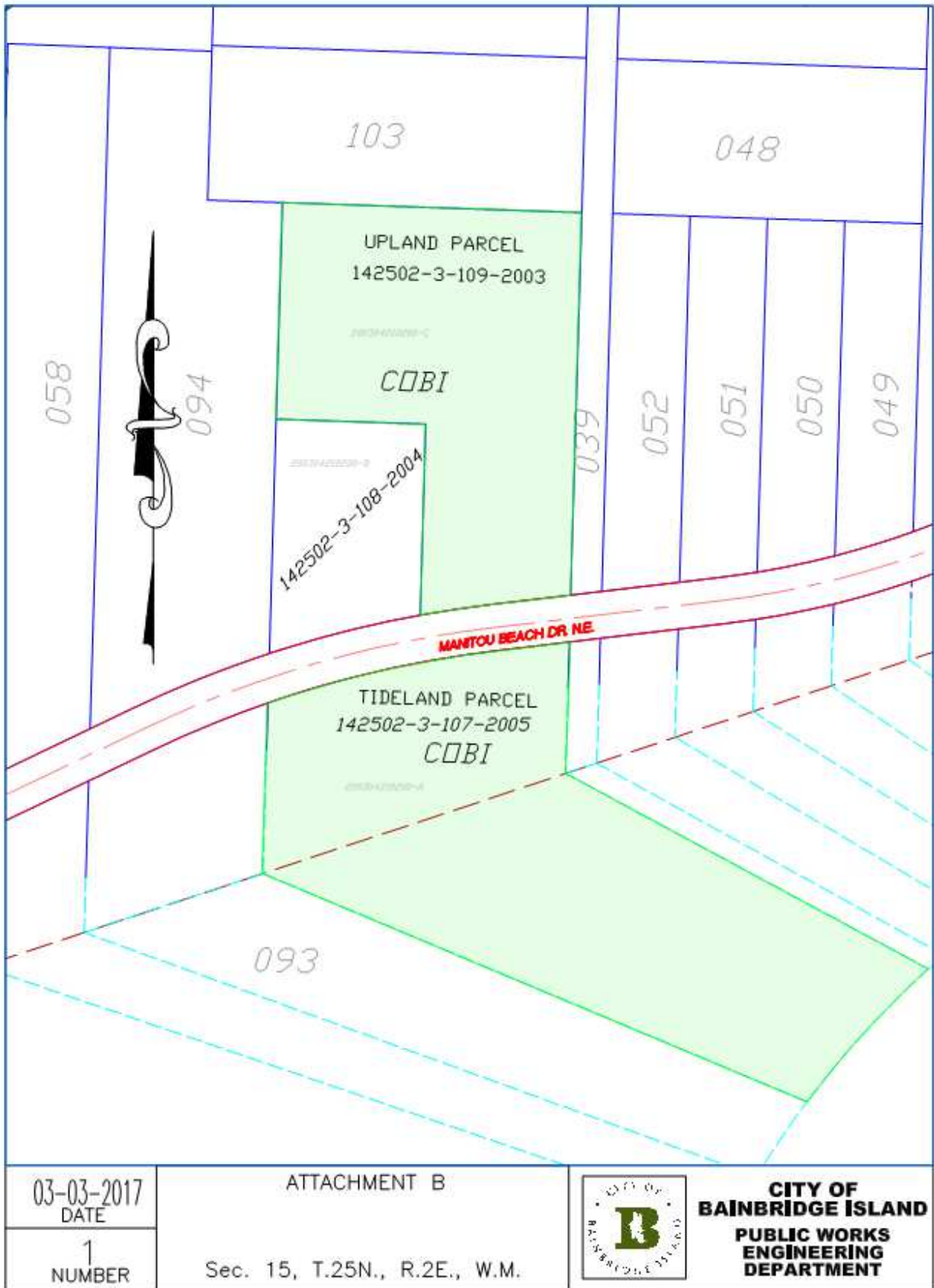
Thence East 193.60 feet;

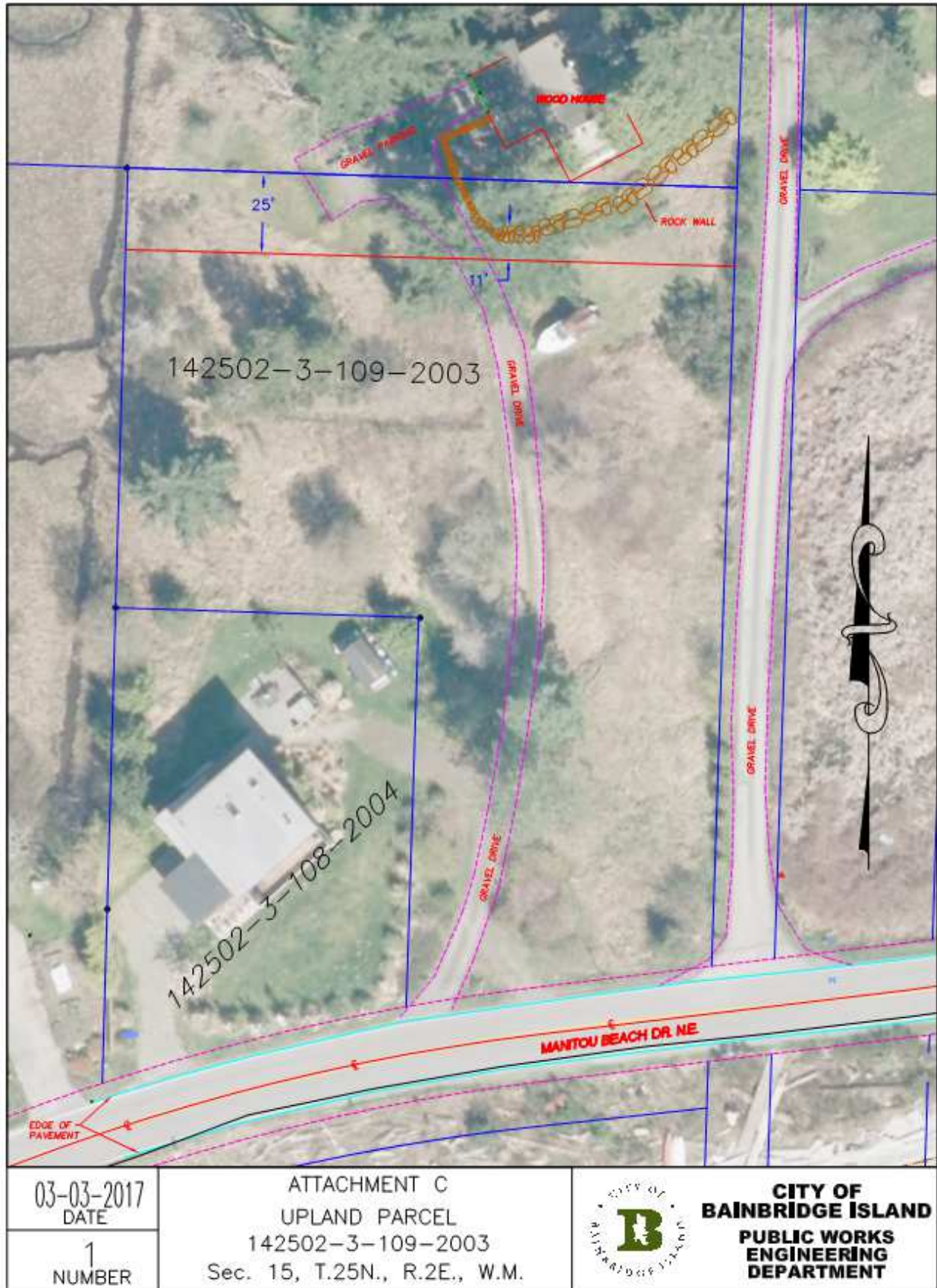
Thence South to a point of the Northerly right of way of Manitou Beach Road NE;

Thence Westerly along said right of way to a point which bears South from the True Point of Beginning;

Thence North to the True Point of Beginning;

SUBJECT TO and together with easements, restrictions, and reservations of record.





City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:15 PM Celebrate Trees! Earth Month Resolution, AB 17-044 - Deputy Mayor Peltier (Pg. 75)	Date: 3/14/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-044
Proposed By: Deputy Mayor Peltier	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

Resolution Introduction by Deputy Mayor Peltier:

On February 3rd I attended an event at IslandWood honoring community volunteers. I was happy to find myself seated next to our community's foremost advocate for trees, Olaf Ribeiro. Olaf mentioned to me that he was working with a group of people from Islandwood, Sustainable Bainbridge, the Watershed Council and other Island organizations to plan and promote activities in April leading up to and including Earth Day. He wondered if I would like to come to the group's next meeting. It then occurred to me that perhaps some sort of Resolution about trees might be in order that would articulate the importance of trees to our Island and what steps we can take as a City and community to protect them. When I mentioned that to Olaf's his eyes lit up and he said, "Oh, that would be great."

Leading up to the meeting with Olaf's group, on 2/15, I prepared a draft Resolution using the Indigenous Peoples Day Resolution as a template. I called it the *Community Forestry Month Resolution*, editing all the "whereas's" to create the beginnings of a narrative about trees, forests, and the ways they enrich our lives.

When I arrived at the Marge William's Center the meeting room was full with about thirteen representatives of community nonprofits sitting around a table. I waited for the tree resolution to come up on the agenda and after a brief introduction read the draft I had prepared. I wasn't sure what to expect. Was it too long? Had I gotten a "little too out there"? To my relief, it was well received. As a first draft, though, it still needed work and four members of the tree group offered to help refine what the larger group had decided would be a *Celebrate Trees! Earth Month Bainbridge Island Resolution*.

Following the tree group's meeting I attended the Ad Hoc Tree Committee Meeting. At the end of that meeting I had a few minutes to let everyone know about the *Celebrate Trees Resolution*. I gave each member of the committee a copy of the draft Resolution and asked for their input. In the following two weeks I worked mainly with Olaf Ribeiro and Deb Rudnick to arrive at a final draft.

RECOMMENDED ACTION/MOTION

I move that City Council forward the Celebrate Tree! Earth Month Resolution to the March 28, 2017 consent agenda.

ATTACHMENTS:

Description	Type
▣ Celebrate Trees Resolution	Backup Material

**CELEBRATE TREES! EARTH MONTH BAINBRIDGE ISLAND
DRAFT RESOLUTION 3/8/17 Version 8 with Deb edits
incorporated**

City of Bainbridge Island, Washington State

A RESOLUTION declaring the month of April to be Celebrate Trees! Earth Month Bainbridge Island; reaffirming the City's commitment to promote appreciation of, and protections for, Bainbridge Island's trees and forests and the many cultural, economic, health, and material benefits that trees and forests provide both the community and the Region; and committing the City of Bainbridge Island to creating progressive regulations that encourage tree retention, prevent inappropriate tree removal and support the Island's natural landscape and ecology.

Status: Draft

Date introduced to City Council: March 14, 2017

Date to be taken up by the City Council:

Sponsor: RON PELTIER

Text

Resolution _____

A RESOLUTION declaring the month of April to be Celebrate Trees! Earth Month Bainbridge Island; reaffirming the City's commitment to promote appreciation and protection for Bainbridge Island's trees and forests and the many cultural, sociological, economic, health, and material benefits that trees and forests provide our community; and committing the City of Bainbridge Island to creating progressive regulations that encourage tree retention, prevent inappropriate tree removal and support the Island's natural landscape and ecology.

WHEREAS, the trees and forests of Bainbridge Island are an essential element of our Island's history and special character: and

WHEREAS, the citizens of Bainbridge Island recognize that the forests of Bainbridge Island provide multiple ecosystem services including

habitat for a wide variety of plants and animals; temperature regulation for dwellings, streams and shorelines; air pollution reduction; serving an integral role in our Island's water, carbon and nutrient cycles; providing windbreaks; forestalling erosion by stabilizing slopes and soils; reducing and attenuating stormwater runoff ; enhancing physical and mental health; and

WHEREAS, our Island's forests have performed these important ecological functions for thousands of years, during which times Indigenous Peoples used and coexisted with these forests and

WHEREAS, the growth of the Island and Puget Sound's cities and settlements over the past few centuries was made possible by the exploitation of forests and other natural resources: and

WHEREAS, in the 165 years since the Denny Party landed at Alki Point, our intact forest ecosystems have been greatly diminished, with serious repercussions for the health and function of Puget Sound; and

WHEREAS, Bainbridge Islanders, and residents of the Puget Sound Region, have come to appreciate the essential values and services provided to us by our forests and associated ecosystems, and

WHEREAS, we know that the well-being of our Island and its human and ecological communities alike are very much connected to forests and natural resources; and

WHEREAS, as a designated Tree City USA the citizens of Bainbridge Island take seriously their responsibility to protect our native vegetation and forests, and urgently desire that action be taken to strengthen and enforce policies that protect, steward, and sustain forests and native vegetation so that they can continue to provide important cultural, social, economic and ecological benefits to our community; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND THAT:

Section 1. The City of Bainbridge Island strongly supports the proposition that April, Bainbridge Island's Celebrate Trees! Earth

Month, shall be an opportunity to celebrate the cultural, spiritual, health and material benefits provided by our trees and forests, and to prioritize efforts to protect and restore them.

Section 2. The City of Bainbridge Island affirms that it is City policy to participate in Bainbridge Island's Celebrate Trees! Earth Month celebrations and activities, working cooperatively with other interested organizations, groups, and citizens to educate the Public and advocate for progressive regulations to better protect our Community's Trees and Forests and greater Island ecosystem.

Section 3. The City of Bainbridge Island will give serious consideration to Comprehensive Plan Policy EN 19.5, which calls for partnering with the Bainbridge Island Land Trust and other organizations and re-establishing a Community Forestry Commission to advise the City Council on effective and progressive regulations to help better protect our community forests.

Section 4. The City of Bainbridge Island will make it a priority to revise the Municipal Code to strengthen protections for trees, forests, and native soils and vegetation, not only to protect and promote such ecological services as storm water regulation, but also to promote and protect a full range of benefits provided to the community by our community forest and ecosystems. Such protections shall include regulations to prevent inappropriate tree removal and/or clear cutting, and prevent the inappropriate disturbance of native plants and soils.

Section 5. As part of the City of Bainbridge Island's Low Impact Development regulations, and associated review process, an emphasis will be placed upon retention of trees, native vegetation, and native soils in preserving hydrological function before and after development.

Section 6: The City of Bainbridge Island will encourage property owners and developers to incorporate trees and native vegetation into their land use designs, prioritizing intact groves, significant trees and vegetation and historic trees. Policies, regulations, and penalties related to illegal tree removal will be reviewed to ensure they create an effective deterrent to violations.

Section 7: The City of Bainbridge will develop and provide resources for developers prior to permitting, and to the broader community, to promote understanding of the economic and ecological value of our Island's trees and forests.

Section 8: The City of Bainbridge resolves to promote retention of historic and significant trees for the enjoyment of all citizens and visitors to the island through appropriate regulations and policies.

Section 9: The City of Bainbridge Island will review current guidelines and regulations regarding the planting of trees along Bainbridge Island's commercial district and consider revisions to promote the enjoyment and social well-being of all its citizens and visitors.

Section 10: The City of Bainbridge Island encourages organizations, public institutions, and businesses to also recognize Celebrate Trees! Earth Month Bainbridge Island.

Section 11. With all of this in mind, and with a deep appreciation for our Island's Community Forests and associated ecosystems, the City Council of the City of Bainbridge Island declares April to be Celebrate Trees! Earth Month on Bainbridge Island.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Consent Agenda Summary and Agenda Bill (Pg. 81)	Date: 3/14/2017
Agenda Item: CONSENT AGENDA - 8:25 PM	Bill No.:
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

The following items have been submitted to the consent agenda:

- B. Accounts Payable and Payroll Approval
- C. Special City Council Meeting Minutes, February 21, 2017
- D. City Council Study Session Meeting Minutes, February 21, 2017
- E. Regular City Council Business Meeting Minutes, February 28, 2017
- F. Resolution No. 2017-10, Adopting a Policy for City-Owned Tidelands

RECOMMENDED ACTION/MOTION

I move to approve the consent agenda as presented.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Accounts Payable and Payroll (Pg. 82)	Date: 3/14/2017
Agenda Item: CONSENT AGENDA - 8:25 PM	Bill No.:
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Report to Council of Cash Disbursements 03-15-17	Backup Material
<input type="checkbox"/> Payroll	Backup Material

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: February 27, 2017 - March 13, 2017
CITY COUNCIL: February 28, 2017 - March 14, 2017

Last check from previous run: 343819 dated 03/01/17 issued to ZEE MEDICAL in the amount of \$535.13

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
EFT	02/28/17	248	WA ST DOR/EXCISE TAXES - JANUARY 2017	6,263.57
ACH	02/28/17	249	COBI/UTILITY BILLING - FEBRUARY 2017	7,040.87
ACH	02/28/17	250	WA ST DOL/CONCEALED WEAPON PERMITS - FEBRUARY 2017	554.00
Manual	02/24/17	343820	EX/OCCMA/NW REGIONAL MANAGERS CONFERENCE - D.SCHULZE	370.00
Manual	02/24/17	343821	PW/SEALEVEL BULKHEAD BUILDERS/ROCKAWAY BEACH OUTFALL	11,790.11
Manual	03/02/17	343822	POL/CHEVRON/FUEL - TO & FROM TRAINING IN FEDERAL WAY/810	73.58
Manual	03/02/17	343823	PW/KITSAP CONSERVATION DISTRICT TREE SALE/PLANTS (50)	95.00
Manual	03/07/17	343824	CENTURYLINK/CITYWIDE PHONE SERVICE - FEBRUARY 2017	2,798.78
Manual	03/07/17	343825	ENG/KELLEY IMAGING/ES4505AC SYSTEM - COPIER LEASE	283.00
Manual	03/07/17	343826	PUGET SOUND ENERGY/FEBRUARY 2017 - GREEN POWER CONTRACT	1,456.00
Manual	03/07/17	343827	PCD/RELIABLE STORAGE/MARCH & APRIL 2017 - STORAGE RENT	1,120.00
Manual	03/07/17	343828	PW/SEALEVEL BULKHEAD BUILDERS/MANITOU BEACH BOARDWALK	6,685.13
Manual Checks, Electronic Disbursements				38,530.04

Regular Run	03/15/17	343829 - 343930	Regular Check Run	256,703.55
Total Disbursements				295,233.59

Retainage Release	03/09/17	157	PAPE & SONS CONSTRUCTION/ROCKAWAY BEACH FIRE HYDRANT REPAIR	15,776.54
Travel Advance	N/A	N/A	No Advance Travel	-

Prepared and Reviewed by Brigham Huish 3/9/17 Brigham Huish, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 3-9-2017
Karl R. Shaw, Accounting Manager Date

EXCISE

Jan 17

02/24/2017 15:53 | CITY OF BAINBRIDGE ISLAND
 bhuish | A/P CASH DISBURSEMENTS JOURNAL

| P 1
 | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CA
 2/24/17

248 02/28/2017 MANL 124 WA ST DEPT OF REVENU 211860 2017-01 02/24/2017 EFTJAN17 6,362.57
 Invoice: 2017-01 JAN17 EXCISE TAXES

294.62 91411341 553000	FINANCE - WATER EXTRNL TAXES
500.72 91421351 553000	FINANCE - SEWER - EXTRNL TAXES
5,113.54 91421351 553000	FINANCE - SEWER - EXTRNL TAXES
37.58 91421351 553000	FINANCE - SEWER - EXTRNL TAXES
7.63 91411341 553000	FINANCE - WATER EXTRNL TAXES
65.11 91431383 553000	FINANCE - SSWM - EXTRNL TAXES
37.52 31011572 541100	EXEC-C/E-OUTREACH-PROF SVCS
45.81 31011256 531100	EX-C/E-EMERG PREP-SUPPLIES
7.83 53011212 531100	PD-C/E-PATROL SUPPLIES
9.34 52011212 531100	POLICE - C/E INVEST SUPPLIES
31.46 52011212 531100	POLICE - C/E INVEST SUPPLIES
36.35 52011212 531100	POLICE - C/E INVEST SUPPLIES
2.24 51011217 531100	PD-C/E-PARKING ENF-SUPPLIES
1.38 51011211 531100	PD-C/E-ADM-SUPPLIES
13.53 53011212 531100	PD-C/E-PATROL SUPPLIES
13.13 53011212 531100	PD-C/E-PATROL SUPPLIES
2.73 54025212 531100	MARINE - SUPPLIES
5.13 61011581 531100	PCD - C/E ADMIN SUPPLIES
123.11 73637891 531100	OFFICE SUPPLIES
13.81 81011881 535500	IT - C/E COMPUTER PARTS & EQ
3,792.39 91411341 553000	FINANCE - WATER EXTRNL TAXES
611.57 91421351 553000	FINANCE - SEWER - EXTRNL TAXES
-3,792.39 91411341 553000	FINANCE - WATER EXTRNL TAXES
-611.57 91421351 553000	FINANCE - SEWER - EXTRNL TAXES

CHECK 248 TOTAL: 6,362.57

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 6,362.57

COUNT AMOUNT

TOTAL MANUAL CHECKS 1 6,362.57

*** GRAND TOTAL *** 6,362.57

02/24/2017 15:53 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2017 2 307									
APP 401-213000	02/28/2017	EFTJAN17	EFTDOR			ACCOUNTS PAYABLE		302.25	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	02/28/2017	EFTJAN17	EFTDOR			CASH			6,362.57
						AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000	02/28/2017	EFTJAN17	EFTDOR			ACCOUNTS PAYABLE		5,651.84	
						AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000	02/28/2017	EFTJAN17	EFTDOR			ACCOUNTS PAYABLE		65.11	
						AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000	02/28/2017	EFTJAN17	EFTDOR			GENERAL - ACCOUNTS PAYABLE		220.26	
						AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000	02/28/2017	EFTJAN17	EFTDOR			ACCOUNTS PAYABLE		123.11	
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								6,362.57	6,362.57
APP 631-130000	02/28/2017	EFTJAN17	EFTDOR			DUE TO/FROM CLEARING		6,239.46	
APP 401-130000	02/28/2017	EFTJAN17	EFTDOR			DUE TO/FROM CLEARING			302.25
APP 402-130000	02/28/2017	EFTJAN17	EFTDOR			DUE TO/FROM CLEARING			5,651.84
APP 403-130000	02/28/2017	EFTJAN17	EFTDOR			DUE TO/FROM CLEARING			65.11
APP 001-130000	02/28/2017	EFTJAN17	EFTDOR			GENERAL - DUE TO/FROM CLEARING			220.26
SYSTEM GENERATED ENTRIES TOTAL								6,239.46	6,239.46
JOURNAL 2017/02/307 TOTAL								12,602.03	12,602.03

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bhuish

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2017 2	307	02/28/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		220.26
001-213000				GENERAL - ACCOUNTS PAYABLE	220.26	
				FUND TOTAL	220.26	220.26
401 WATER OPERATING FUND	2017 2	307	02/28/2017			
401-130000				DUE TO/FROM CLEARING		302.25
401-213000				ACCOUNTS PAYABLE	302.25	
				FUND TOTAL	302.25	302.25
402 SEWER OPERATING FUND	2017 2	307	02/28/2017			
402-130000				DUE TO/FROM CLEARING		5,651.84
402-213000				ACCOUNTS PAYABLE	5,651.84	
				FUND TOTAL	5,651.84	5,651.84
403 STORM & SURFACE WATER FUND	2017 2	307	02/28/2017			
403-130000				DUE TO/FROM CLEARING		65.11
403-213000				ACCOUNTS PAYABLE	65.11	
				FUND TOTAL	65.11	65.11
631 CLEARING FUND	2017 2	307	02/28/2017			
631-130000				DUE TO/FROM CLEARING	6,239.46	
631-213000				ACCOUNTS PAYABLE	123.11	
635-111100				CASH		6,362.57
				FUND TOTAL	6,362.57	6,362.57

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		220.26
401	WATER OPERATING FUND		302.25
402	SEWER OPERATING FUND		5,651.84
403	STORM & SURFACE WATER FUND		65.11
631	CLEARING FUND	6,239.46	
TOTAL		6,239.46	6,239.46

** END OF REPORT - Generated by Matthew Brigham Huish **

UB ACH
FEB17

02/27/2017 14:03 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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CR 2/27/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

249	02/28/2017	MANL	103 CITY OF BAINBRIDGE I	211862	10717FEB17	02/02/2017		ACHFEB17	40.58
	Invoice: 10717FEB17								
				40.58	91011722 547500	UB ACH - 1270 MADISON AVE N.			
						GG-C/E-LIBRARY-COBI WTR/SWR			
				211863	10727FEB17	02/02/2017		ACHFEB17	492.55
	Invoice: 10727FEB17								
				492.55	91011722 547500	UB ACH - 1270 MADISON AVE N.			
						GG-C/E-LIBRARY-COBI WTR/SWR			
				211864	11015FEB17	02/02/2017		ACHFEB17	5,386.48
	Invoice: 11015FEB17								
				5,386.48	91425358 547500	UB ACH - 1220 DONALD PLACE			
						GG-WWTP-WATER/SEWER			
				211865	11122FEB17	02/02/2017		ACHFEB17	341.25
	Invoice: 11122FEB17								
				341.25	91011215 547500	UB ACH - 625 WINSLOW WAY			
						GG-C/E-PD-COBI WTR/SWR			
				211866	11762FEB17	02/02/2017		ACHFEB17	21.54
	Invoice: 11762FEB17								
				21.54	91011768 547500	UB ACH - WINSLOW WAY - DRINKING FOUNTAIN			
						GG-C/E-PARKS-WTR/SWR			
				211867	11805FEB17	02/02/2017		ACHFEB17	12.44
	Invoice: 11805FEB17								
				12.44	91011768 547500	UB ACH - HIGH SCHOOL & MADISON			
						GG-C/E-PARKS-WTR/SWR			
				211868	11806FEB17	02/02/2017		ACHFEB17	9.46
	Invoice: 11806FEB17								
				9.46	91011768 547500	UB ACH - MADISON & HIGH SCHOOL			
						GG-C/E-PARKS-WTR/SWR			
				211869	11982FEB17	02/02/2017		ACHFEB17	631.91
	Invoice: 11982FEB17								
				631.91	91011189 547500	UB ACH - 280 MADISON AVE N.			
						GG-C/E-CITY HALL-COBI WTR/SWR			
				211870	11983FEB17	02/02/2017		ACHFEB17	17.40
	Invoice: 11983FEB17								
				17.40	91011189 547500	UB ACH - 280 MADISON AVE N.			
						GG-C/E-CITY HALL-COBI WTR/SWR			
				211871	12754FEB17	02/02/2017		ACHFEB17	87.26
	Invoice: 12754FEB17								
				87.26	91011768 547500	UB ACH - WINSLOW WAY E.			
						GG-C/E-PARKS-WTR/SWR			
						CHECK	249 TOTAL:		7,040.87

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 7,040.87

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	7,040.87

*** GRAND TOTAL *** 7,040.87

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC		
2017 2 321								
APP 001-213000	02/28/2017	ACHFEB17	ACHFEB			GENERAL - ACCOUNTS PAYABLE	1,654.39	
						AP CASH DISBURSEMENTS JOURNAL		
APP 635-111100	02/28/2017	ACHFEB17	ACHFEB			CASH		7,040.87
						AP CASH DISBURSEMENTS JOURNAL		
APP 402-213000	02/28/2017	ACHFEB17	ACHFEB			ACCOUNTS PAYABLE	5,386.48	
						AP CASH DISBURSEMENTS JOURNAL		
GENERAL LEDGER TOTAL							7,040.87	7,040.87
APP 631-130000	02/28/2017	ACHFEB17	ACHFEB			DUE TO/FROM CLEARING	7,040.87	
APP 001-130000	02/28/2017	ACHFEB17	ACHFEB			GENERAL - DUE TO/FROM CLEARING		1,654.39
APP 402-130000	02/28/2017	ACHFEB17	ACHFEB			DUE TO/FROM CLEARING		5,386.48
SYSTEM GENERATED ENTRIES TOTAL							7,040.87	7,040.87
JOURNAL 2017/02/321 TOTAL							14,081.74	14,081.74

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bhuish

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 2	321	02/28/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		1,654.39
001-213000				GENERAL - ACCOUNTS PAYABLE	1,654.39	
				FUND TOTAL	1,654.39	1,654.39
402 SEWER OPERATING FUND	2017 2	321	02/28/2017			
402-130000				DUE TO/FROM CLEARING		5,386.48
402-213000				ACCOUNTS PAYABLE	5,386.48	
				FUND TOTAL	5,386.48	5,386.48
631 CLEARING FUND	2017 2	321	02/28/2017			
631-130000				DUE TO/FROM CLEARING	7,040.87	
635-111100				CASH		7,040.87
				FUND TOTAL	7,040.87	7,040.87

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			1,654.39
402 SEWER OPERATING FUND			5,386.48
631 CLEARING FUND		7,040.87	
	TOTAL	7,040.87	7,040.87

** END OF REPORT - Generated by Matthew Brigham Huish **

ACH CPL
FEB17

02/27/2017 11:55 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

02/27/17

INVOICE DTL DESC

250 02/28/2017 MANL	969 WA ST DEPT OF LICENS 211861	FEB17CPL	02/21/2017	ACHFEBFA	554.00
Invoice: FEB17CPL			FEB17 - CPL TRANSMITTAL		
	554.00 41654860 586000		GUN PERMIT OUT		

CHECK 250 TOTAL: 554.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 554.00

COUNT AMOUNT

TOTAL MANUAL CHECKS 1 554.00

*** GRAND TOTAL *** 554.00

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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CLERK: bhuish

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 2 318									
APP 650-213000						ACCOUNTS PAYABLE		554.00	
02/28/2017	ACHFEBFA	ACHFA				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			554.00
02/28/2017	ACHFEBFA	ACHFA				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								554.00	554.00
APP 631-130000						DUE TO/FROM CLEARING		554.00	
02/28/2017	ACHFEBFA	ACHFA							
APP 650-130000						DUE TO/FROM CLEARING			554.00
02/28/2017	ACHFEBFA	ACHFA							
SYSTEM GENERATED ENTRIES TOTAL								554.00	554.00
JOURNAL 2017/02/318 TOTAL								1,108.00	1,108.00

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bhuish

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631 CLEARING FUND	2017 2	318	02/28/2017			
631-130000				DUE TO/FROM CLEARING	554.00	
635-111100				CASH		554.00
				FUND TOTAL	554.00	554.00
650 AGENCY FUND	2017 2	318	02/28/2017			
650-130000				DUE TO/FROM CLEARING		554.00
650-213000				ACCOUNTS PAYABLE	554.00	
				FUND TOTAL	554.00	554.00

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bhuish

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631	CLEARING FUND	554.00	
650	AGENCY FUND		554.00
	TOTAL	554.00	554.00

** END OF REPORT - Generated by Matthew Brigham Huish **

MANUAL

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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2/24/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

343820	02/24/2017	PRTD	5523 OCCMA	211858	02/23/17	02/23/2017	M022417	370.00
Invoice: 02/23/17				EX/NW REGIONAL MGR CONF. - D.SCHULZE				
				370.00	31011131	549300	EXEC-C/E-REGISTRATIONS	
CHECK 343820 TOTAL:								370.00

343821	02/24/2017	PRTD	5890 SEALEVEL BULKHEAD BU	211859	PAYREQ4-714	02/23/2017	21600076 M022417	11,790.11
Invoice: PAYREQ4-714				ROCKAWAY BEACH OUTFALL IMPR				
				11,790.11	72433438	66300000714	ROCKAWAY OUTFALL-CONSTR	
CHECK 343821 TOTAL:								11,790.11

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 12,160.11

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	12,160.11

*** GRAND TOTAL *** 12,160.11

02/24/2017 08:46 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC		
2017 2 302								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE	370.00	
	02/24/2017	M022417	022417			AP CASH DISBURSEMENTS JOURNAL		
APP 635-111100						CASH		12,160.11
	02/24/2017	M022417	022417			AP CASH DISBURSEMENTS JOURNAL		
APP 403-213000						ACCOUNTS PAYABLE	11,790.11	
	02/24/2017	M022417	022417			AP CASH DISBURSEMENTS JOURNAL		
GENERAL LEDGER TOTAL							12,160.11	12,160.11
APP 631-130000						DUE TO/FROM CLEARING	12,160.11	
	02/24/2017	M022417	022417					
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		370.00
	02/24/2017	M022417	022417					
APP 403-130000						DUE TO/FROM CLEARING		11,790.11
	02/24/2017	M022417	022417					
SYSTEM GENERATED ENTRIES TOTAL							12,160.11	12,160.11
JOURNAL 2017/02/302 TOTAL							24,320.22	24,320.22

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION					
001 GENERAL FUND	2017	2	302	02/24/2017		
001-130000				GENERAL - DUE TO/FROM CLEARING		370.00
001-213000				GENERAL - ACCOUNTS PAYABLE	370.00	
				FUND TOTAL	370.00	370.00
403 STORM & SURFACE WATER FUND	2017	2	302	02/24/2017		
403-130000				DUE TO/FROM CLEARING		11,790.11
403-213000				ACCOUNTS PAYABLE	11,790.11	
				FUND TOTAL	11,790.11	11,790.11
631 CLEARING FUND	2017	2	302	02/24/2017		
631-130000				DUE TO/FROM CLEARING	12,160.11	
635-111100				CASH		12,160.11
				FUND TOTAL	12,160.11	12,160.11

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			370.00
403 STORM & SURFACE WATER FUND			11,790.11
631 CLEARING FUND		12,160.11	
	TOTAL	12,160.11	12,160.11

** END OF REPORT - Generated by Matthew Brigham Huish **

MANUAL

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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CR 3/2/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

343822 03/02/2017 PRD 96 CHEVRON PRODUCTS COM 211905 650366 02/22/2017 M030217 73.58

Invoice: 650366

POL/FUEL

73.58 53011212 443410

POLICE - C/E PATROL TRAINING

CHECK 343822 TOTAL: 73.58

343823 03/02/2017 PRD 1802 K.C.D. TREE SALE 211904 213220179925 01/26/2017 M030217 95.00

Invoice: 213220179925

PW/PLANTS (50)

95.00 72431832 531100

ENG - SSWM PLAN SUPPLIES

CHECK 343823 TOTAL: 95.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 168.58

COUNT AMOUNT

TOTAL PRINTED CHECKS 2 168.58

*** GRAND TOTAL *** 168.58

03/02/2017 15:45 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT					LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3				
2017 3 35								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		73.58	
03/02/2017	M030217	030217			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			168.58
03/02/2017	M030217	030217			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		95.00	
03/02/2017	M030217	030217			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL							168.58	168.58
APP 631-130000					DUE TO/FROM CLEARING		168.58	
03/02/2017	M030217	030217						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			73.58
03/02/2017	M030217	030217						
APP 403-130000					DUE TO/FROM CLEARING			95.00
03/02/2017	M030217	030217						
SYSTEM GENERATED ENTRIES TOTAL							168.58	168.58
JOURNAL 2017/03/35 TOTAL							337.16	337.16

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2017 3	35	03/02/2017		
001-130000			GENERAL - DUE TO/FROM CLEARING		73.58
001-213000			GENERAL - ACCOUNTS PAYABLE	73.58	
			FUND TOTAL	73.58	73.58
403 STORM & SURFACE WATER FUND	2017 3	35	03/02/2017		
403-130000			DUE TO/FROM CLEARING		95.00
403-213000			ACCOUNTS PAYABLE	95.00	
			FUND TOTAL	95.00	95.00
631 CLEARING FUND	2017 3	35	03/02/2017		
631-130000			DUE TO/FROM CLEARING	168.58	
635-111100			CASH		168.58
			FUND TOTAL	168.58	168.58

03/02/2017 15:45 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			73.58
403 STORM & SURFACE WATER FUND			95.00
631 CLEARING FUND		168.58	
	TOTAL	168.58	168.58

** END OF REPORT - Generated by Matthew Brigham Huish **

MANUAL

03/07/2017 15:57 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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3/7/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

343824	03/07/2017	PRTD	551 CENTURYLINK	212036	0399FEB17	02/23/2017		M030717	2,798.78
Invoice: 0399FEB17									

1,577.87	91425358	542100	CITYWIDE PHONE SVC-FEB17
711.45	91411891	542100	GG-WWTP-TELEPHONE/FAX
65.88	91011755	542100	GG-WTR-FAC-PHONE
132.27	91011189	542100	GG-C/E-COMMONS-PHONE
202.60	91011897	542100	GG-C/E-CITY HALL-PHONE
63.54	91011255	542100	GG-C/E-O&M YARD FAC-PHONE
45.17	91011215	542100	GG-C/E-COURT BLDG-PHONE
			GG-C/E-PD-PHONE

CHECK 343824 TOTAL: 2,798.78

343825	03/07/2017	PRTD	1971 KELLEY IMAGING SYSTE	212033	20210114	02/20/2017		M030717	283.00
Invoice: 20210114									

283.00	72011325	545000	ENG/ES4505AC SYSTEM-COPIER LEASE
			ENG - C/E FACIL RENTS & LEASES

CHECK 343825 TOTAL: 283.00

343826	03/07/2017	PRTD	1205 PUGET SOUND ENERGY	212034	FEB17	02/27/2017		M030717	1,456.00
Invoice: FEB17									

1,456.00	91011189	547101	FEB17-GREEN POWER CONTRACT
			ELECTRIC-GREEN POWER

CHECK 343826 TOTAL: 1,456.00

343827	03/07/2017	PRTD	557 RELIABLE STORAGE BAI	212035	22177	03/02/2017		M030717	1,120.00
Invoice: 22177									

1,120.00	61470581	545000	PCD/MAR & APR17-RENT
			PCD - DEV ADMIN RENTS & LEASES

CHECK 343827 TOTAL: 1,120.00

343828	03/07/2017	PRTD	5890 SEALEVEL BULKHEAD BU	212032	PAYREQ3-750	02/27/2017	21600110	M030717	6,685.13
Invoice: PAYREQ3-750									

6,685.13	72321565	66300000750	MANITOU BEACH BOARDWALK
			MANITOU BEACH PARKING-CONSTR

CHECK 343828 TOTAL: 6,685.13

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NUMBER OF CHECKS 5 *** CASH ACCOUNT TOTAL *** 12,342.91

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	5	12,342.91

*** GRAND TOTAL *** 12,342.91

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2017 3 75									
APP 402-213000					ACCOUNTS PAYABLE		1,577.87		
03/07/2017	M030717	030717			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH			12,342.91	
03/07/2017	M030717	030717			AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000					ACCOUNTS PAYABLE		711.45		
03/07/2017	M030717	030717			AP CASH DISBURSEMENTS JOURNAL				
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		2,248.46		
03/07/2017	M030717	030717			AP CASH DISBURSEMENTS JOURNAL				
APP 407-213000					ACCOUNTS PAYABLE		1,120.00		
03/07/2017	M030717	030717			AP CASH DISBURSEMENTS JOURNAL				
APP 301-213000					ACCOUNTS PAYABLE		6,685.13		
03/07/2017	M030717	030717			AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL							12,342.91	12,342.91	
APP 631-130000					DUE TO/FROM CLEARING		12,342.91		
03/07/2017	M030717	030717							
APP 402-130000					DUE TO/FROM CLEARING			1,577.87	
03/07/2017	M030717	030717							
APP 401-130000					DUE TO/FROM CLEARING			711.45	
03/07/2017	M030717	030717							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			2,248.46	
03/07/2017	M030717	030717							
APP 407-130000					DUE TO/FROM CLEARING			1,120.00	
03/07/2017	M030717	030717							
APP 301-130000					DUE TO/FROM CLEARING			6,685.13	
03/07/2017	M030717	030717							
SYSTEM GENERATED ENTRIES TOTAL							12,342.91	12,342.91	
JOURNAL 2017/03/75 TOTAL							24,685.82	24,685.82	

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 3	75	03/07/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		2,248.46
001-213000				GENERAL - ACCOUNTS PAYABLE	2,248.46	
				FUND TOTAL	2,248.46	2,248.46
301 CAPITAL CONSTRUCTION FUND	2017 3	75	03/07/2017			
301-130000				DUE TO/FROM CLEARING		6,685.13
301-213000				ACCOUNTS PAYABLE	6,685.13	
				FUND TOTAL	6,685.13	6,685.13
401 WATER OPERATING FUND	2017 3	75	03/07/2017			
401-130000				DUE TO/FROM CLEARING		711.45
401-213000				ACCOUNTS PAYABLE	711.45	
				FUND TOTAL	711.45	711.45
402 SEWER OPERATING FUND	2017 3	75	03/07/2017			
402-130000				DUE TO/FROM CLEARING		1,577.87
402-213000				ACCOUNTS PAYABLE	1,577.87	
				FUND TOTAL	1,577.87	1,577.87
407 BUILDING & DEVELOPMENT FUND	2017 3	75	03/07/2017			
407-130000				DUE TO/FROM CLEARING		1,120.00
407-213000				ACCOUNTS PAYABLE	1,120.00	
				FUND TOTAL	1,120.00	1,120.00
631 CLEARING FUND	2017 3	75	03/07/2017			
631-130000				DUE TO/FROM CLEARING	12,342.91	
635-111100				CASH		12,342.91
				FUND TOTAL	12,342.91	12,342.91

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		2,248.46
301	CAPITAL CONSTRUCTION FUND		6,685.13
401	WATER OPERATING FUND		711.45
402	SEWER OPERATING FUND		1,577.87
407	BUILDING & DEVELOPMENT FUND		1,120.00
631	CLEARING FUND	12,342.91	
	TOTAL	12,342.91	12,342.91

** END OF REPORT - Generated by Matthew Brigham Huish **

REG. RUN

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3/9/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
343829	03/15/2017	PRTD	5 ACE HARDWARE	211872	36857/1	02/24/2017		03/12/17	11.95
	Invoice: 36857/1					PW/GRAFITTI REMOVR			
				11.95	73426355 531100	O&M-SIS-SUPPLIES			
				211873	36619/1	01/30/2017		03/12/17	5.74
	Invoice: 36619/1					PW/FASTENERS (16)			
				5.74	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				211874	36849/1	02/23/2017		03/12/17	3.24
	Invoice: 36849/1					PW/SEAL TAPE (2)			
				3.24	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				211875	36472/1	01/13/2017		03/12/17	154.23
	Invoice: 36472/1					PW/BATTERIES, LED BULBS			
				154.23	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES			
				211876	36843/1	02/23/2017		03/12/17	27.70
	Invoice: 36843/1					PW/TAPE, ELBOW			
				27.70	73431252 53110000847	2017 STORM RESP-SSWM-SUPPLIES			
				211877	36734/1	02/10/2017		03/12/17	45.07
	Invoice: 36734/1					PW/SEAL TAPE, PLIERS, WRENCH (2)			
				45.07	73411345 531100	OFFICE SUPPLIES			
				211878	36778/1	02/16/2017		03/12/17	37.98
	Invoice: 36778/1					PW/GLOVES, CLEANING SUPPLIES-WWTP			
				37.98	73425358 531100	O&M-WWTP-SUPPLIES			
				211879	36798/1	02/17/2017		03/12/17	27.12
	Invoice: 36798/1					PW/UNIVRSL COVR, RECPTCLE, CABLE TIES			
				27.12	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				211880	36770/1	02/15/2017		03/12/17	40.12
	Invoice: 36770/1					PW/BATTERIES			
				40.12	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				211881	36780/1	02/16/2017		03/12/17	71.68
	Invoice: 36780/1					PW/3V BATTERIES (6)			
				71.68	73011215 531100	O&M-C/E-POLICE FAC-SUPPLIES			
				211882	36695/1	02/06/2017		03/12/17	78.24
	Invoice: 36695/1					PW/BATTERIES (2)			
				78.24	73411345 531100	OFFICE SUPPLIES			
				211883	36738/1	02/10/2017		03/12/17	5.63
	Invoice: 36738/1					PW/SEAL TAPE, PLUMBING SUPPLIES			
				5.63	73411345 531100	OFFICE SUPPLIES			
				211907	36871/1	02/27/2017		03/12/17	31.04
	Invoice: 36871/1					PW/TAPE, DRILL BITS (3)			
				31.04	73431252 53110000847	2017 STORM RESP-SSWM-SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
211908	36882/1	02/27/2017		03/12/17	34.77
Invoice: 36882/1					
		PW/TANK SPRAYER			
34.77	73111252 53110000847	2017 STORM RESP-STRT-SUPPLIES			
211909	36854/1	02/24/2017		03/12/17	35.46
Invoice: 36854/1					
		PW/BUSHINGS, NIPPLES, COUPLE MALL			
35.46	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES			
211910	36898/1	02/28/2017		03/12/17	65.20
Invoice: 36898/1					
		PW/90W LED			
65.20	73011755 531100	O&M-COMMONS SUPPLIES			
211911	36878/1	02/27/2017		03/12/17	7.91
Invoice: 36878/1					
		PW/FASTENERS (16)			
7.91	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
211912	36883/1	02/27/2017		03/12/17	8.90
Invoice: 36883/1					
		PW/FASTENERS (18)			
8.90	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
211968	36922/1	03/02/2017		03/12/17	34.76
Invoice: 36922/1					
		PW/FILTERS, SCRWDVR SET			
34.76	73411345 531100	OFFICE SUPPLIES			
211969	36923/1	03/02/2017		03/12/17	7.76
Invoice: 36923/1					
		PW/SINGLE CUT KEYS (6)			
7.76	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES			
211970	36905/1	03/01/2017		03/12/17	29.32
Invoice: 36905/1					
		PW/300W BULBS (3)			
29.32	73011755 531100	O&M-COMMONS SUPPLIES			
CHECK 343829 TOTAL:					763.82
343830	03/15/2017 PRTD	863 INTERSTATE BATTERIES	211902	22046840	02/17/2017
Invoice: 22046840					
					03/12/17
					PW/BATTERY SUPPLY (DRY0085)
11.52	73638935 531100	OFFICE SUPPLIES			
211903	22046839	02/17/2017		03/12/17	274.40
Invoice: 22046839					
		PW/BATTERY SUPPLY (DRY0075, MTP-65)-EQ#68			
253.75	73111427 531100	OFFICE SUPPLIES			
20.65	73638935 531100	OFFICE SUPPLIES			
CHECK 343830 TOTAL:					285.92
343831	03/15/2017 PRTD	6488 AMEC FOSTER WHEELER	211914	S46800985	02/21/2017 21700000 03/12/17
Invoice: S46800985					
					PLN13058-THIRD PARTY GEOTECH REVIEW
1,381.63	72655860 58600000370	GEO TECCH-3RD PARTY REVIEWS			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

					CHECK	343831	TOTAL:	1,381.63
343832	03/15/2017	PRTD	29 AMERICAN WATER WORKS	211887	01/30/17	01/30/2017	03/12/17	1,428.00
Invoice: 01/30/17					PW/MAY17-APR18 SUB RENEWAL			
					O&M-ALLOC-WTR-DUES/SUBSCR			
1,428.00 73637892 549100								
					CHECK	343832	TOTAL:	1,428.00
343833	03/15/2017	PRTD	4710 ASSOCIATED PETROLEU	211884	1042976-IN	02/15/2017	03/12/17	2,102.82
Invoice: 1042976-IN					PW/901.0 GAL REG UNLEADED			
2,102.82 73638932 532000					O&M-FUEL ALLOC TO OTH DEPTS			
					211971	1048944-IN	02/27/2017	03/12/17
Invoice: 1048944-IN					PW/700.0 GAL PROPANE FUEL			
884.78 91011897 547200					GG-C/E-O&M YARD FAC-PROPANE			
					CHECK	343833	TOTAL:	2,987.60
343834	03/15/2017	PRTD	7821 AUS WEST LOCKBOX	211906	792507479	02/23/2017	03/12/17	48.97
Invoice: 792507479					PW/LAUNDRY SVCS			
48.97 73638893 589310					LAUNDRY SERVICES			
					211973	1990056499	03/02/2017	03/12/17
Invoice: 1990056499					PW/LAUNDRY SVCS			
48.97 73638893 589310					LAUNDRY SERVICES			
					CHECK	343834	TOTAL:	97.94
343835	03/15/2017	PRTD	7939 ARGUS PACIFIC, INC	211886	AY61188	01/26/2017	03/12/17	420.00
Invoice: AY61188					PW/HAZ WASTE REFRESHER COURSE-LE, RN			
420.00 73435838 443410					O&M-DECANT-TRAINING			
					CHECK	343835	TOTAL:	420.00
343836	03/15/2017	PRTD	2922 ARXCIS INC	211885	998754	12/27/2016	03/12/17	975.00
Invoice: 998754					PW/INSPECT & CERTIFY SANDER RACKS (5)			
975.00 73011897 541100					O&M-C/E-PWYD FAC-PROF SVCS			
					211972	998864	02/24/2017	03/12/17
Invoice: 998864					PW/INSPECT & CERTIFY-LIFTS, CRANES, LADDERS			
2,423.00 73011897 541100					O&M-C/E-PWYD FAC-PROF SVCS			
					CHECK	343836	TOTAL:	3,398.00

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

343837 03/15/2017 PRTD 4365 AUTOMATIC FUNDS TRAN 211967 92910 02/17/2017 03/12/17 82.21
Invoice: 92910 FIN/2017 BIZ LICENSE CERTS-PRINT & MAIL
51.52 41011148 542500 FIN-C/E-BUS LIC-POSTAGE
30.69 41011148 541100 FIN-C/E-BUS LIC-PROF SVCS

CHECK 343837 TOTAL: 82.21

343838 03/15/2017 PRTD 47 BAINBRIDGE DISPOSAL 211916 010963-FEB17 02/28/2017 03/12/17 1,129.05
Invoice: 010963-FEB17 FEB17-CITYWIDE DISPOSAL SVC
133.94 91011215 547900 GG-C/E-PD-GARBAGE
231.86 91011768 547900 GG-C/E-PARKS-GARBAGE
83.21 91425358 547900 GG-WWTP-GARBAGE (NOT BIOSOLIDS)
680.04 91011897 547900 GG-C/E-O&M YARD FAC-GARBAGE

Invoice: 015003-FEB17 211917 015003-FEB17 02/28/2017 03/12/17 258.23
FEB17-CITY HALL DISPOSAL SVC
258.23 91011189 547900 GG-C/E-CITY HALL-GARBAGE

Invoice: 019199-FEB17 211918 019199-FEB17 02/28/2017 03/12/17 56.07
FEB17-BIG BELLY SOLAR CANS-W.W.
56.07 91011189 547903 BIG BELLY SOLAR GARBAGE CANS

Invoice: 0000632978 211976 0000632978 02/28/2017 03/12/17 138.76
SENIOR CENTER/COMMONS - DISPOSAL SVC
138.76 91011755 547900 GG-C/E-COMMONS-GARBAGE

CHECK 343838 TOTAL: 1,582.11

343839 03/15/2017 PRTD 55 BAINBRIDGE ISLAND RE 211888 BIR743889 02/17/2017 03/12/17 260.90
Invoice: BIR743889 PCD/NONSIG-BLD21803DEM-SOUNDCARE DEM
260.90 63470586 544000 CUR - DEV ZONING ADVERTISING

Invoice: BIR744929 211919 BIR744929 02/24/2017 03/12/17 82.64
PCD/CITY NOTICES-PH OPEN SPACE APPS
82.64 63470586 544000 CUR - DEV ZONING ADVERTISING

Invoice: BIR744782 211920 BIR744782 02/24/2017 03/12/17 116.88
PCD/CITY APPS-NOA BLD22158R-GAF
116.88 63470586 544000 CUR - DEV ZONING ADVERTISING

Invoice: BIR744746 211980 BIR744746 02/24/2017 03/12/17 33.06
CC/CITY ORDS-SUMM OF ORD 2017-06
33.06 11011113 544000 COUNCIL - LEGAL NOTICES

CHECK 343839 TOTAL: 493.48

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

343840	03/15/2017	PRTD	5412 BENEFIT ADMINISTRATI	211895	1702514	02/24/2017		03/12/17	196.90
			Invoice: 1702514			FEB17 FLEX PLAN ADMIN. SVCS.			

21.66	21011125	520000	COURT - BENEFITS
29.54	31011131	520000	EXEC - C/E BENEFITS
21.66	41011141	520000	FIN - C/E ADMIN BENEFITS
37.41	51011211	520000	PD-C/E ADMIN-BENEFITS
13.78	61011581	520000	PCD - C/E ADMIN BENEFITS
59.07	71011321	520000	PW - C/E BENEFITS
13.78	81011881	520000	IT - C/E ADMIN BENEFITS

CHECK 343840 TOTAL: 196.90

343841	03/15/2017	PRTD	1 BAINBRIDGE ISLAND SC	211915	16-00476	02/24/2017		03/12/17	656.28
			Invoice: 16-00476			PCD/BLD21520C-MEC - REFUND			

656.28	47148	322100	BUILDINGS, STRUCT. & EQ
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CHECK 343841 TOTAL: 656.28

343842	03/15/2017	PRTD	567 BAINBRIDGE ISLAND DO	211974	752	02/28/2017		03/12/17	12,000.00
			Invoice: 752			EX/2017 ART WALK SPONSORSHIP			

12,000.00	31011573	54110000297	EXEC-C/E-TOURISM-PRO SVCS
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211975	753		02/28/2017 03/12/17 5,000.00
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Invoice: 753			EX/2017 TRICK OR TREAT SPONSORSHIP
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5,000.00	31011573	54110000297	EXEC-C/E-TOURISM-PRO SVCS
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CHECK 343842 TOTAL: 17,000.00

343843	03/15/2017	PRTD	1847 CATALYST WORKPLACE A	212039	262418	02/16/2017		03/12/17	8,261.20
			Invoice: 262418			EX/ADJUSTABLE OFFICE DESKS (10)			

8,261.20	33011161	531900	HR-C/E-ERGONOMIC SUPPLIES
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CHECK 343843 TOTAL: 8,261.20

343844	03/15/2017	PRTD	7621 CAROLLO ENGINEERS IN	211988	0155332	02/28/2017	21600021	03/12/17	745.00
			Invoice: 0155332			WATER SYSTEM PLAN UPDATE			

745.00	72411342	54110000652	WATER SYSTEM PLAN-PROF SVCS
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CHECK 343844 TOTAL: 745.00

343845	03/15/2017	PRTD	8163 CASCADE BICYCLE CLUB	211892	SEP17-01	02/28/2017		03/12/17	200.00
			Invoice: SEP17-01			POL/EVENT DEPOSIT REFUND-CHILLY HILLY			

200.00	62238	386000	PARK/DOCK USE DEPOSIT
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

						CHECK	343845 TOTAL:	200.00
343846	03/15/2017	PRTD	8491 CHUCKALS, INC.	211893	899896-0	02/21/2017	03/12/17	147.32
Invoice: 899896-0				147.32	21011125 531100	CRT/OFFICE SUPPLIES	COURT - SUPPLIES	
Invoice: C895531-1				211894	C895531-1	02/23/2017	03/12/17	-51.62
				-51.62	21011125 531100	CRT/REFUND-OFFICE SUPPLIES	COURT - SUPPLIES	
						CHECK	343846 TOTAL:	95.70
343847	03/15/2017	PRTD	634 CITY OF BAINBRIDGE I	212038	EST-17-0032	03/07/2017	03/12/17	1,526.00
Invoice: EST-17-0032				1,526.00	72433438 64980000662	PW/WARDWELL/BUCSIT SUR	WARDWELL RECONSTR-PERMITS	
						CHECK	343847 TOTAL:	1,526.00
343848	03/15/2017	PRTD	460 CITY OF BI - PETTY C	211984	2017-04	02/10/2017	03/12/17	6.59
Invoice: 2017-04				6.59	91011215 542500	POL/REGISTERED MAIL	GG-C/E-PD-POSTAGE	
Invoice: 2017-05				211985	2017-05	02/21/2017	03/12/17	6.59
				6.59	91011215 542500	POL/REGISTERED MAIL	GG-C/E-PD-POSTAGE	
Invoice: 2017-06				211986	2017-06	02/22/2017	03/12/17	6.59
				6.59	91011215 542500	POL/REGISTERED MAIL	GG-C/E-PD-POSTAGE	
						CHECK	343848 TOTAL:	19.77
343849	03/15/2017	PRTD	104 BREMERTON KITSAP ACC	212003	BKAT000372	02/03/2017	03/12/17	2,674.38
Invoice: BKAT000372				2,674.38	81011881 542420	IT/MONTHLY BKAT SVCS	IT-C/E-TELEVISTED COUNCIL MEET	
Invoice: BKAT000376				212004	BKAT000376	03/01/2017	03/12/17	2,674.38
				2,674.38	81011881 542420	IT/MONTHLY BKAT SVCS	IT-C/E-TELEVISTED COUNCIL MEET	
						CHECK	343849 TOTAL:	5,348.76
343850	03/15/2017	PRTD	8351 CLEAR WATER COMPLIAN	211987	17CBII1-01	02/21/2017	21700008 03/12/17	1,491.10
Invoice: 17CBII1-01				1,491.10	72637319 54110000809	H2O QUALITY & FLOW MONITORING	WATER QUAL FLOW MONIT-PRO SVCS	

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

						CHECK	343850	TOTAL:	1,491.10
343851	03/15/2017	PRTD	8111 COMMUNITY SOLAR SOLU	212000	03/01/17	03/01/2017	03/12/17		135.15
	Invoice: 03/01/17								
						FEB17-SOLAR NET METERING			
				135.15	91011189	54500000627	CH	SOLAR-NET METERING PYMTS	
						CHECK	343851	TOTAL:	135.15
343852	03/15/2017	PRTD	142 COPIERS NORTHWEST IN	211977	INV1527930	02/28/2017	03/12/17		228.39
	Invoice: INV1527930								
				114.19	31011131	545000	EX&FIN/IR6075 COPIER LEASE		
				114.20	41011141	545000	EXEC - C/E RENTS & LEASES		
						FIN - C/E ADMIN RENTS & LEASES			
				211978	INV1527929	02/28/2017	03/12/17		55.42
	Invoice: INV1527929								
						EX&FIN/IR6075 COPIER OVERAGE FEES			
				27.71	31011131	548100	EXEC - C/E MAINT & REPAIRS		
				27.71	41011141	548100	FIN - C/E ADMIN REPAIRS/MAINT		
						CHECK	343852	TOTAL:	283.81
343853	03/15/2017	PRTD	4950 CORRECT EQUIPMENT IN	211981	34533	01/30/2017	21700055	03/12/17	1,503.02
	Invoice: 34533								
						GRINDER PUMP MAINTENANCE			
				1,503.02	73426355	54810000562	GRINDER PUMP MAINT CONTRACT		
				211982	34480	01/25/2017	21700055	03/12/17	470.37
	Invoice: 34480								
						GRINDER PUMP MAINTENANCE			
				470.37	73426355	54810000562	GRINDER PUMP MAINT CONTRACT		
						CHECK	343853	TOTAL:	1,973.39
343854	03/15/2017	PRTD	145 RICHARD H COURTNEY	211896	13276	02/27/2017	03/12/17		201.86
	Invoice: 13276								
						POL/AWARDS			
				201.86	51011211	531100	PD-C/E-ADM-SUPPLIES		
						CHECK	343854	TOTAL:	201.86
343855	03/15/2017	PRTD	7016 CUSTOM PRINTING	211989	6470	02/23/2017	03/12/17		247.84
	Invoice: 6470								
						PW/BIZ CARDS-M.MICHAEL, P.CORELIS, J.HITCH			
				247.84	71011321	531100	PW - C/E SUPPLIES		
						CHECK	343855	TOTAL:	247.84
343856	03/15/2017	PRTD	161 DENCO SALES COMPANY	211913	3535900-00	02/20/2017	03/12/17		124.20
	Invoice: 3535900-00								
						PW/SUPERSTEEL BLADES, TEFLON & CUTTING STRIPS			
				124.20	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY		

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CASH ACCOUNT: 635 111100 CASH

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					CHECK	343856	TOTAL:	124.20	
343857	03/15/2017	PRTD	2342 ENVIRONMENTAL SCIENC	211991	126462	02/28/2017	03/12/17	17,005.60	
Invoice: 126462					EX/SUZUKI PROP ECO ASSESSMNT SVCS				
					17,005.60	31011182	54110000642	SALE/DISPOSAL-SUZUKI PROP-PS	
					CHECK	343857	TOTAL:	17,005.60	
343858	03/15/2017	PRTD	2342 ENVIRONMENTAL SCIENC	211898	125253	01/11/2017	03/12/17	7,192.08	
Invoice: 125253					EX/SUZUKI PROP ECO ASSESSMNT SVCS				
					7,192.08	31011182	54110000642	SALE/DISPOSAL-SUZUKI PROP-PS	
					CHECK	343858	TOTAL:	7,192.08	
343859	03/15/2017	PRTD	7510 EXPERIAN	211990	CD1711002320	02/24/2017	03/12/17	92.84	
Invoice: CD1711002320					POL/INFORMATION SVCS				
					92.84	52011212	549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH	
					CHECK	343859	TOTAL:	92.84	
343860	03/15/2017	PRTD	5781 EXTERMINATION SERVIC	211921	26237	02/20/2017	03/12/17	90.22	
Invoice: 26237					PW/FEB17-FULL SVC PEST CONTROL-BIPD				
					90.22	73011215	548100	O&M-C/E-POLICE FAC-REPAIRS	
					CHECK	343860	TOTAL:	90.22	
343861	03/15/2017	PRTD	212 FABRICARE 02 - PLANT	211994	FEB17	03/02/2017	03/12/17	240.32	
Invoice: FEB17					POL/LAUNDRY SVCS				
					45.75	51011211	520000	PD-C/E ADMIN-BENEFITS	
					160.33	52011212	520000	POLICE - C/E INVEST BENEFITS	
					34.24	53011212	520000	POLICE - C/E PATROL BENEFITS	
					CHECK	343861	TOTAL:	240.32	
343862	03/15/2017	PRTD	216 FEDERAL EXPRESS CORP	211899	5-718-54954	02/24/2017	03/12/17	19.27	
Invoice: 5-718-54954					CITY HALL SHIPPING FEES-VW				
					19.27	91011189	542500	GG-C/E-CITY HALL-POSTAGE	
					CHECK	343862	TOTAL:	19.27	
343863	03/15/2017	PRTD	1953 FERGUSON ENTERPRISES	211993	4900894	01/12/2017	03/12/17	122.72	
Invoice: 4900894					PW/NIPS (15), THRD COUPS (2)				
					122.72	73431835	531100	OFFICE SUPPLIES	

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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						CHECK	343863	TOTAL:	122.72
343864	03/15/2017	PRTD	1953 FERGUSON ENTERPRISES	211900	0540326	02/09/2017		03/12/17	2,032.47
Invoice: 0540326						PW/HOUSING, TOUCH PADS, MTR WSHR			
				2,032.47	411	141100	WATER - INVENTORY		
				211992	0542204	02/21/2017		03/12/17	1,450.18
Invoice: 0542204						PW/NUT&BLT SET, MTR WSHR, 100CF AMR			
				1,450.18	411	141100	WATER - INVENTORY		
						CHECK	343864	TOTAL:	3,482.65
343865	03/15/2017	PRTD	8520 FRANCISCAN MEDICAL G	211897	OMF6FEB17	02/15/2017		03/12/17	2,425.00
Invoice: OMF6FEB17						PW&POL/OCCUPATIONAL HLTH SVCS			
				2,100.00	53011212	541100	POLICE - C/E PATROL PROF SVCS		
				325.00	73637891	541100	PROFESSIONAL SERVICES		
						CHECK	343865	TOTAL:	2,425.00
343866	03/15/2017	PRTD	4262 GEMPLER'S	211995	SI03119838	01/18/2017		03/12/17	291.70
Invoice: SI03119838						PW/RAIN JACKETS & BIBS (2), EAR MUFFS (5)			
				291.70	73637891	531100	OFFICE SUPPLIES		
						CHECK	343866	TOTAL:	291.70
343867	03/15/2017	PRTD	513 GRAINGER	211922	9370081862	02/23/2017		03/12/17	1,220.43
Invoice: 9370081862						PW/BODY HARNESS (3)			
				1,220.43	73637893	531100	O&M-ALLOC-SWR CONSUMABLES		
				211923	9365846030	02/20/2017		03/12/17	152.29
Invoice: 9365846030						PW/LIQUID PRESSURE GAUGE (2)			
				152.29	73011183	531100	O&M-C/E-CH FAC-SUPPLIES		
						CHECK	343867	TOTAL:	1,372.72
343868	03/15/2017	PRTD	6765 GREY CHEVROLET	211901	5076809	02/21/2017		03/12/17	135.26
Invoice: 5076809						PW/SL-N-REGULATOR-VEH#48			
				67.63	73111423	531100	OFFICE SUPPLIES		
				67.63	73111427	531100	OFFICE SUPPLIES		
						CHECK	343868	TOTAL:	135.26
343869	03/15/2017	PRTD	8482 WILLIAM D. TUFTS	212069	17-005	01/16/2017		03/12/17	225.00
Invoice: 17-005						POL/APPLICANT POLYGRAPH			
				225.00	52011212	541100	POLICE - C/E INVEST PROF SVCS		

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						CHECK	343869	TOTAL:	225.00
343870	03/15/2017	PRTD	1517 GUARDIAN SECURITY SY	211996	720314	03/01/2017	03/12/17		239.00
Invoice: 720314						POL/ALARM MONITORING			
239.00 51011215 541100						POLICE - C/E FACIL PROF SVCS			
						CHECK	343870	TOTAL:	239.00
343871	03/15/2017	PRTD	4850 HOME DEPOT CREDIT SE	211924	3141026	02/09/2017	03/12/17		1,149.12
Invoice: 3141026						PW/EXTRA COURSE SOLAR SALT			
1,149.12 73111252 53110000847						2017 STORM RESP-STRT-SUPPLIES			
211925 3150532						02/09/2017	03/12/17		-1,724.83
Invoice: 3150532						PW/40LB RED OUT - RETURN			
-1,724.83 73111252 53110000847						2017 STORM RESP-STRT-SUPPLIES			
211926 4150523						02/08/2017	03/12/17		1,724.83
Invoice: 4150523						PW/40LB RED OUT			
1,724.83 73111252 53110000847						2017 STORM RESP-STRT-SUPPLIES			
						CHECK	343871	TOTAL:	1,149.12
343872	03/15/2017	PRTD	6857 INGERSOLL RAND COMPA	211927	23873112	02/16/2017	03/12/17		472.36
Invoice: 23873112						PW/SS3 BARE, ALL-SEASON LUBE-WWTP			
472.36 73425358 531100						O&M-WWTP-SUPPLIES			
						CHECK	343872	TOTAL:	472.36
343873	03/15/2017	PRTD	8250 INTEGRA BUSINESS	212001	14493122	03/01/2017	03/12/17		923.39
Invoice: 14493122						FIN/MAR17-CITYWIDE PHONE SVC			
923.39 41637891 542100						FIN - ALLOC TELEPHONE			
						CHECK	343873	TOTAL:	923.39
343874	03/15/2017	PRTD	8381 INVINTUS MEDIA, INC	212005	7398	03/06/2017	03/12/17		50.00
Invoice: 7398						IT/STREAMING MEDIA HOSTING-FEB17			
50.00 81011881 548500						IT - C/E COMPUTER SUPPORT			
						CHECK	343874	TOTAL:	50.00
343875	03/15/2017	PRTD	4181 JUDICIAL CONFERENCE	212062	03/01/17	03/01/2017	03/12/17		40.00
Invoice: 03/01/17						CRT/PROJECT MGMT CONF, REG.-J.SMITH			
40.00 21011125 443410						COURT - TRAINING			

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						CHECK	343875	TOTAL:	40.00	
343876	03/15/2017	PRTD	7961 KATY BIGELOW, ARBORI	211929	4456	02/23/2017	03/12/17		281.25	
Invoice: 4456						PW/TREE ASSESSMNT - CAPSTAN				
						281.25	73111427	54110000354	TREE PRES/REMOVAL-RD-PROF SVCS	
						CHECK	343876	TOTAL:	281.25	
343877	03/15/2017	PRTD	338 KITSAP COUNTY SHERIF	211935	JAN17	02/23/2017	03/12/17		2,692.93	
Invoice: JAN17						POL/JAN17-PRISONER BOARD				
						2,692.93	51011236	551000	POLICE - C/E PRISONER DETENT'N	
						211936	JAILMEDICAL-JAN17	02/01/2017	03/12/17	27.38
Invoice: JAILMEDICAL-JAN17						POL/JAN17-PRISONER MEDS				
						27.38	51011236	551000	POLICE - C/E PRISONER DETENT'N	
						CHECK	343877	TOTAL:	2,720.31	
343878	03/15/2017	PRTD	1505 KITSAP COUNTY TREASU	211938	JAN17	03/02/2017	03/12/17		91.88	
Invoice: JAN17						KITSAP CO-OUT COURT REMIT-JAN17				
						77.88	41612860	586000	CRIME VICTIMS-OUT	
						14.00	41613860	586000	COUNTY LAW LIB - DISB OUT	
						CHECK	343878	TOTAL:	91.88	
343879	03/15/2017	PRTD	1971 KELLEY IMAGING SYSTE	211937	IN221975	01/18/2017	03/12/17		315.63	
Invoice: IN221975						O&M/TOS4555C COLOR COPY OVERAGE FEES				
						315.63	73637891	548100	REPAIRS	
						CHECK	343879	TOTAL:	315.63	
343880	03/15/2017	PRTD	8549 KINGWEST, LLC	211932	834881	01/25/2017	21700015	03/12/17	1,413.10	
Invoice: 834881						TREE REMOVAL- 5055 ROSE AVE NE				
						1,413.10	73111427	54810000354	TREE PRES & REMOVAL-ROADS	
						211933	967	02/17/2017	03/12/17	869.60
Invoice: 967						PW/TREE WORK-ROCKAWAY BCH RD.				
						869.60	73111427	54810000354	TREE PRES & REMOVAL-ROADS	
						CHECK	343880	TOTAL:	2,282.70	
343881	03/15/2017	PRTD	8546 KITSAP 911 PUBLIC AU	211934	BIPD2017-03	02/22/2017	03/12/17		8,273.50	
Invoice: BIPD2017-03						POL/MAR17-CALL CENTER SVCS				
						2,482.05	52011286	551000	POLICE - C/E - INVEST CENCOM	
						5,791.45	53011286	551000	POLICE - C/E PATROL CENCOM	

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						CHECK	343881	TOTAL:	8,273.50
343882	03/15/2017	PRTD	1851 KRAZAN & ASSOCIATES	211930	INV1069471-5873	01/31/2017		03/12/17	587.00
			Invoice: INV1069471-5873						
								PW/CONSTRUCTION TESTING & INSPECT SVCS	
				587.00	72421358 54810000840			WINSLOW WAY SWR STUB-REPAIRS	
						CHECK	343882	TOTAL:	587.00
343883	03/15/2017	PRTD	6577 LAKESIDE INDUSTRIES	211939	14102406MB	02/08/2017		03/12/17	2,041.89
			Invoice: 14102406MB						
								PW/14.41 TONS-EZ STREET ASPHALT	
				2,041.89	990 141100			MERCHANDISE	
						CHECK	343883	TOTAL:	2,041.89
343884	03/15/2017	PRTD	7849 LAW OFFICE OF THOMAS	211891	MAR17	02/28/2017		03/12/17	4,375.00
			Invoice: MAR17						
								LEGAL/PUBLIC DEF. SVCS-MAR17	
				4,375.00	32011281 541113			LGL-C/E-PUBLIC DEF-OUTSIDE ATT	
						CHECK	343884	TOTAL:	4,375.00
343885	03/15/2017	PRTD	7970 LUNT, JOHN	212040	022817-003	02/28/2017		03/12/17	93.75
			Invoice: 022817-003						
								EX/B.I. MUNIC COURT - BIZ CARDS	
				93.75	31011131 541100			EXEC - C/E PROF SERVICES	
						CHECK	343885	TOTAL:	93.75
343886	03/15/2017	PRTD	8135 MIDWEST MOTOR SUPPLY	211931	5430933	02/15/2017		03/12/17	610.72
			Invoice: 5430933						
								PW/MISC. MAINT. HARDWARE	
				610.72	73638935 531100			OFFICE SUPPLIES	
						CHECK	343886	TOTAL:	610.72
343887	03/15/2017	PRTD	8375 MOORE IACOFANO GOLTS	211997	0047396	02/08/2017	21700052	03/12/17	4,180.00
			Invoice: 0047396						
								WYATT WAY WATER MAIN DSN	
				4,180.00	72413434 64110000708			WYATT-MAD TO LOVELL-WTR-ENG	
				211998	0047394	02/08/2017	21600026	03/12/17	8,152.50
			Invoice: 0047394						
								DESIGN WYATT WAY RECON. PROJ.	
				8,152.50	72321951 64110000708			WYATT-MAD TO LOVELL-ENG/DESIGN	
				211999	0047409	02/09/2017	21600063	03/12/17	34,316.55
			Invoice: 0047409						
								DESIGN SERVICES FOR WYATT WAY	
				34,316.55	72321951 64110000708			WYATT-MAD TO LOVELL-ENG/DESIGN	

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INVOICE DTL DESC

							CHECK	343887 TOTAL:	46,649.05
343888	03/15/2017	PRTD	8620 MILES SAND & GRAVEL	211940	1528704	02/14/2017	03/12/17		1,059.83
Invoice: 1528704				1,059.83	73431835 531100	PW/28,200LBS - SAND			
				211941	1528581	02/13/2017	03/12/17		494.60
Invoice: 1528581				494.60	73431835 531100	PW/15,340LBS - HARD ROCK			
				212007	1530216	02/22/2017	03/12/17		1,059.83
Invoice: 1530216				1,059.83	73431835 531100	PW/HARD ROCK			
							CHECK	343888 TOTAL:	2,614.26
343889	03/15/2017	PRTD	4645 MPH INDUSTRIES INC	212006	03/03/17	03/03/2017	03/12/17		300.00
Invoice: 03/03/17				300.00	53011212 443410	POL/RADAR-LIDAR COURSE/810			
							CHECK	343889 TOTAL:	300.00
343890	03/15/2017	PRTD	2574 NATIONAL BARRICADE C	211942	268769	02/17/2017	03/12/17		524.03
Invoice: 268769				524.03	73111264 531100	PW/3-WAY LED BARRICADES (24)			
							CHECK	343890 TOTAL:	524.03
343891	03/15/2017	PRTD	2430 OGDEN MURPHY WALLACE	211944	732266	02/15/2017	03/12/17		3,098.35
Invoice: 732266				90.00	91011211 541110	LEGAL/PRO SVCS THRU JAN17			
				60.00	32470152 54111100802	GG-C/E-CIVIL SVC-LEGAL ADVICE			
				180.00	32470152 54111100844	GERLACH SSDP/MDNS ADMIN APPEAL			
				180.15	32470152 54111100849	LIT-CLARK ADMIN APPEAL			
				60.00	32470152 54111100850	IMESON SHORELINE APPEAL			
				120.00	32470152 54111100711	BAIN SAFE, CLEAN &QUITE APPEAL			
				2,258.20	32470152 54111100775	SMP LITIGATION			
				150.00	32011152 541110	LITIGATION-RICH PERMITTING			
							CHECK	343891 TOTAL:	3,098.35
343892	03/15/2017	PRTD	4111 OLYMPIC SPRINGS INC	212008	292066	12/31/2016	03/12/17		70.82
Invoice: 292066				70.82	51011215 531100	POL/PURIFIED WATER			
				212009	293932	02/28/2017	03/12/17		87.62
Invoice: 293932									
							POL/PURIFIED WATER		

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87.62 51011215 531100 POLICE - C/E FACIL SUPPLIES

CHECK 343892 TOTAL: 158.44

343893	03/15/2017	PRTD	7925 OMNIPARK, INC	211946	6641	02/22/2017	03/12/17	6,171.01
			Invoice: 6641			POL/TICKETING SYSTEM UPGRADE		

6,171.01 51011215 548500 POLICE - C/E FACIL COMP MAINT

CHECK 343893 TOTAL: 6,171.01

343894	03/15/2017	PRTD	4129 OWEN EQUIPMENT COMPA	211943	77962 #2	10/14/2016	03/12/17	18.92
			Invoice: 77962 #2			PW/BEARING, SPACER, BUSHING-EQ#25		

18.92 73637945 531100 O&M ALLOC-SWEEPER-SUPPLIES

CHECK 343894 TOTAL: 18.92

343895	03/15/2017	PRTD	6989 POLICE EXECUTIVE RES	212015	14958	02/28/2017	03/12/17	400.00
			Invoice: 14958			POL/JOINT CONF./HAMNER		

400.00 51011214 443410 PD-C/E-ADMIN-TRAINING

CHECK 343895 TOTAL: 400.00

343896	03/15/2017	PRTD	7153 PORT MADISON ENTERPR	212014	49229	02/01/2017	03/12/17	305.04
			Invoice: 49229			PW/12.71 TONS-1.5" CLEAN BASALT		

305.04 73111423 531100 OFFICE SUPPLIES

CHECK 343896 TOTAL: 305.04

343897	03/15/2017	PRTD	8403 PRAETORIAN GROUP, IN	212016	010133-3478	03/03/2017	03/12/17	2,015.00
			Invoice: 010133-3478			POL/ANNUAL SUBSCRIPTION		

1,410.50 53011212 443410 POLICE - C/E PATROL TRAINING
604.50 52011212 443410 POLICE - C/E INVEST TRAINING

CHECK 343897 TOTAL: 2,015.00

343898	03/15/2017	PRTD	360 PROBUILD COMPANY LLC	211948	1646703	02/14/2017	03/12/17	11.38
			Invoice: 1646703			PW/CONCRETE ACCELERANT (3)		

11.38 73431835 531100 OFFICE SUPPLIES

Invoice: 1647527

211949	1647527	02/21/2017	03/12/17	168.53
		PW/2X6 DOUG FIR (10)-VEH#48		
84.27	73111423	531100	OFFICE SUPPLIES	
84.26	73111427	531100	OFFICE SUPPLIES	

211950	1646692	02/14/2017	03/12/17	41.02
		PW/80LB MASON MORTAR MIX (6)		

Invoice: 1646692

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				41.02	73431835 531100	OFFICE SUPPLIES			
Invoice: 1644441				212012	1644441	01/25/2017		03/12/17	5.42
						PW/60LB MORTAR MIX			
				5.42	73431835 531100	OFFICE SUPPLIES			
Invoice: 1644483				212013	1644483	01/25/2017		03/12/17	32.59
						PW/#50 QUICK SET CEMENT (2)			
				32.59	73431835 531100	OFFICE SUPPLIES			
						CHECK	343898	TOTAL:	258.94
343899 03/15/2017 PRD			8621 AEGEAN, LLC	211947	215360	02/15/2017		03/12/17	595.00
Invoice: 215360						POL/INTERNAL AFFAIRS CERT-J.HORN			
				595.00	51011214 443410	PD-C/E-ADMIN-TRAINING			
						CHECK	343899	TOTAL:	595.00
343900 03/15/2017 PRD			1205 PUGET SOUND ENERGY	212002	03/01/17	03/01/2017		03/12/17	4,322.23
Invoice: 03/01/17						CITY HALL ACCT#...837			
				4,322.23	91011189 547100	GG-C/E-CITY HALL-ELECTRIC			
						CHECK	343900	TOTAL:	4,322.23
343901 03/15/2017 PRD			7187 RANDOLPH BAUER	211951	A-1439	02/01/2017		03/12/17	180.00
Invoice: A-1439						PW/RENTAL-PRITCHARD PARK - JAN&FEB17			
				180.00	73011768 545000	O&M-C/E-PARKS-OP LEASES			
Invoice: A-1440				211952	A-1440	02/01/2017		03/12/17	180.00
						PW/RENTAL-PRITCHARD PARK - JAN&FEB17			
				180.00	73011768 545000	O&M-C/E-PARKS-OP LEASES			
Invoice: A-1438				211953	A-1438	02/01/2017		03/12/17	180.00
						PW/RENTAL-VINCENT ROAD - JAN&FEB17			
				180.00	73435838 545000	O&M-DECANT-RENTS			
						CHECK	343901	TOTAL:	540.00
343902 03/15/2017 PRD			6685 REGIONAL DISPOSAL CO	212017	0000149736	01/31/2017	21700054	03/12/17	4,432.71
Invoice: 0000149736						2017 BIOSOLIDS DISPOSAL			
				4,432.71	73425358 54790100551	BIOSOLIDS WASTE DISPOSAL			
Invoice: 0000149656				212018	0000149656	01/15/2017	21700054	03/12/17	2,261.36
						2017 BIOSOLIDS DISPOSAL			
				2,261.36	73425358 54790100551	BIOSOLIDS WASTE DISPOSAL			
Invoice: 0000149861				212019	0000149861	02/15/2017	21700054	03/12/17	2,383.52
						2017 BIOSOLIDS DISPOSAL			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

2,383.52 73425358 54790100551 BIOSOLIDS WASTE DISPOSAL

CHECK 343902 TOTAL: 9,077.59

343903 03/15/2017 PRTD 408 ROLLING BAY COMMERCIAL 211954 619143 03/01/2017 03/12/17 3,955.58
Invoice: 619143 APR17 COURT LEASE

3,955.58 91011255 545000 GG-C/E-COURT BLDG-RENT

CHECK 343903 TOTAL: 3,955.58

343904 03/15/2017 PRTD 8622 ROOST LAND COMPANY, 211955 15-00666 02/24/2017 03/12/17 8,586.00
Invoice: 15-00666 PCD/PLN50076SPR - REFUND

8,586.00 47047 345890 OTHER PLANNING/DEVELOPM

CHECK 343904 TOTAL: 8,586.00

343905 03/15/2017 PRTD 3114 SIMPLEX GRINNELL LP 212025 79233142 02/20/2017 03/12/17 261.47
Invoice: 79233142 PW/ALARM MONITORING-CITY HALL

261.47 73011183 54110000390 FAC BLDG/FIRE ALARM-CITY HALL

212026 79233140 02/20/2017 03/12/17 131.05

Invoice: 79233140 PW/ALARM MONITORING-PW SHOP

131.05 73011897 54110000390 PW YARD-ALARM SVCS

212027 79233143 02/20/2017 03/12/17 131.05

Invoice: 79233143 PW/ALARM MONITORING-B.I. COMMONS

131.05 73011755 54110000390 FAC BLDG/FIRE ALARM-COMMONS

212028 83392420 02/13/2017 03/12/17 2,168.58

Invoice: 83392420 PW/SVC CALL-TROUBLE W/DOOR LOCKS

2,168.58 73011183 548100 O&M-C/E-CH FAC-REPAIRS

CHECK 343905 TOTAL: 2,692.15

343906 03/15/2017 PRTD 8284 SOFTWARE ONE, INC. 212020 US-PSI-565109 03/06/2017 03/12/17 28,121.36
Invoice: US-PSI-565109 IT/MICROSOFT ENTERPRISE AGREEMENT-YEAR 3

28,121.36 81011881 548500 IT - C/E COMPUTER SUPPORT

CHECK 343906 TOTAL: 28,121.36

343907 03/15/2017 PRTD 601 SOUND REPROGRAPHICS 211965 52472 02/23/2017 03/12/17 457.41
Invoice: 52472 PW/24X36 STO TRAIL PLOTS (60)

457.41 72011562 64950000668 STO PH 2&4-COPIES/PRNT

211966 52488 02/24/2017 03/12/17 63.68

Invoice: 52488 EX&FIN/NAMEPLATES

29.40 31011131 531100 EXEC - C/E SUPPLIES

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

9.78 36011143 531100 CLERK - C/E SUPPLIES
24.50 41011141 531100 FIN - C/E ADMIN SUPPLIES

CHECK 343907 TOTAL: 521.09

343908 03/15/2017 PRD 8132 SPECTRA LABORATORIES 211957 17-00997 02/21/2017 03/12/17 19.32
Invoice: 17-00997 PW/H2O TEST-FIRE LINE BARN
19.32 73411345 54110000391 LAB SVCS-WATER

211958 17-01055 02/24/2017 03/12/17 77.28
Invoice: 17-01055 PW/H2O TEST-CAVE, WINGPOINT, H.S., N.TOWN WOODS
77.28 73411345 54110000391 LAB SVCS-WATER

211959 17-00971 02/17/2017 03/12/17 57.96
Invoice: 17-00971 PW/H2O TEST-WEAVER, HYDRANTS @ WINSLOW GROVE
57.96 73011897 54110000391 LAB SVCS-PW YARD FAC

211960 17-01072 02/27/2017 03/12/17 1,972.48
Invoice: 17-01072 PW/H2O TEST-SOLID-SEMISOLIDS
1,972.48 73435838 54110000261 VINCENT RD DUMP-GRND WTR MONIT

211961 17-00888 02/16/2017 03/12/17 152.72
Invoice: 17-00888 PW/H2O TEST-SANDS (3), H.OF BAY, FLETCHER BAY
152.72 73411345 54110000391 LAB SVCS-WATER

211962 17-00890 02/16/2017 03/12/17 38.18
Invoice: 17-00890 PW/H2O TEST-PW WELL (2)
38.18 73011897 54110000391 LAB SVCS-PW YARD FAC

211963 17-00889 02/16/2017 03/12/17 38.18
Invoice: 17-00889 PW/H2O TEST-TAYLOR, ROCKAWAY BCH @ TAYLOR
38.18 73415345 54110000391 LAB SVCS-WATER ROCKAWAY

CHECK 343908 TOTAL: 2,356.12

343909 03/15/2017 PRD 2467 STAPLES CREDIT PLAN 212022 1743937711 01/24/2017 03/12/17 715.54
Invoice: 1743937711 POL/TONER, MISC
715.54 51011211 531100 PD-C/E-ADM-SUPPLIES

212023 1746305881 01/26/2017 03/12/17 681.18
Invoice: 1746305881 POL/TONER, MISC
681.18 51011211 531100 PD-C/E-ADM-SUPPLIES

212024 1753683871 02/04/2017 03/12/17 -635.88
Invoice: 1753683871 POL/CREDIT ON RETURNED TONER
-635.88 51011211 531100 PD-C/E-ADM-SUPPLIES

CHECK 343909 TOTAL: 760.84

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CASH ACCOUNT: 635 111100 CASH			VOUCHER INVOICE		INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL DESC			
343910	03/15/2017	PRTD 7850 SULLIVAN HEATING & C	212021	0000023309	02/22/2017	21600114	03/12/17	625.03
		Invoice: 0000023309			2016 HVAC REPAIRS			
			428.81	73011183 548100	O&M-C/E-CH FAC-REPAIRS			
			121.25	73011189 548100	O&M - C/E FACIL REPAIRS			
			74.97	73011255 548100	O&M-C/E-COURT FAC-REPAIRS			
					CHECK	343910	TOTAL:	625.03
343911	03/15/2017	PRTD 8619 SUNDQUIST NURSERY, I	211928	02530	03/01/2017		03/12/17	326.10
		Invoice: 02530			PW/PLANTS-MANITOU BCH BOARDWALK			
			326.10	72020565 63110000750	MANITOU BEACH PARKING-SUPPLIES			
					CHECK	343911	TOTAL:	326.10
343912	03/15/2017	PRTD 8244 SUPPLYWORKS	211964	392078267	02/14/2017		03/12/17	451.97
		Invoice: 392078267			PW/50LB ICE MELT (30)			
			451.97	73011252 53110000847	2017 STORM RESP-GF-SUPPLIES			
					CHECK	343912	TOTAL:	451.97
343913	03/15/2017	PRTD 5044 SVR DESIGN COMPANY	211956	0047393	02/08/2017	21400138	03/12/17	2,952.05
		Invoice: 0047393			OLYMPIC DRIVE NM IMP/ DESIGN			
			2,952.05	72334951 64110000596	SR305-OLYMPIC NM-ENG/DESIGN			
					CHECK	343913	TOTAL:	2,952.05
343914	03/15/2017	PRTD 565 TACOMA SCREW PRODUCT	212041	14229789	02/22/2017		03/12/17	106.91
		Invoice: 14229789			PW/FLAT STEEL DRILL SCREWS (300)-EQ#48			
			53.46	73111427 531100	OFFICE SUPPLIES			
			53.45	73111423 531100	OFFICE SUPPLIES			
					CHECK	343914	TOTAL:	106.91
343915	03/15/2017	PRTD 558 TOWN & COUNTRY MARKE	212030	02/27/17	02/27/2017		03/12/17	21.53
		Invoice: 02/27/17			PW/DISTILLED H2O (8)			
			21.53	73425358 531100	O&M-WWTP-SUPPLIES			
			212031	02/22/17	02/22/2017		03/12/17	5.98
		Invoice: 02/22/17			PW/DISTILLED H2O (2) -WWTP			
			5.98	73425358 531100	O&M-WWTP-SUPPLIES			
					CHECK	343915	TOTAL:	27.51

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

343916	03/15/2017	PRTD	7954	TRANSPORTATION SOLUT	212029	16920		01/31/2017 21700050	03/12/17	2,000.00
				Invoice: 16920				MONTESSORI SCHL 17677	SPR/CUP	

2,000.00 72655860 58600000197 TRAFFIC ANALYSIS-3PARTY CONTRA

CHECK 343916 TOTAL: 2,000.00

343917	03/15/2017	PRTD	4139	UNITED RENTALS NORTH	212043	143762029-002		02/08/2017	03/12/17	1,908.43
				Invoice: 143762029-002				PW/50-56" ROLLER-RENTAL		

1,908.43 73111423 545000 RENTS & LEASES - OPERATING

CHECK 343917 TOTAL: 1,908.43

343918	03/15/2017	PRTD	2190	UNITED PARCEL SERVIC	212046	000028Y3Y1087		02/25/2017	03/12/17	11.34
				Invoice: 000028Y3Y1087				POL/SHIPPING		

11.34 91011215 542500 GG-C/E-PD-POSTAGE

212047 000028Y3Y1077 02/18/2017 03/12/17 30.04

Invoice: 000028Y3Y1077 POL/SHIPPING
30.04 91011215 542500 GG-C/E-PD-POSTAGE

CHECK 343918 TOTAL: 41.38

343919	03/15/2017	PRTD	2425	THE UPS STORE #1265	212048	02/22/17		02/22/2017	03/12/17	34.44
				Invoice: 02/22/17				PW/SHIPPING-WWTP		

34.44 91425358 542500 GG-WWTP-POSTAGE/SHIPPING

CHECK 343919 TOTAL: 34.44

343920	03/15/2017	PRTD	7687	US WATER SERVICES, I	212044	INV291741		02/01/2017	03/12/17	921.07
				Invoice: INV291741				PW/2017 Q1-H2O CHEMICAL TREATMNTS		

921.07 73011183 541100 O&M-C/E-CH FAC-PROF SVCS

212045 INV291740 02/01/2017 03/12/17 921.07

Invoice: INV291740 PW/2016 Q4-H2O CHEMICAL TREATMNTS
921.07 73011183 541100 O&M-C/E-CH FAC-PROF SVCS

CHECK 343920 TOTAL: 1,842.14

343921	03/15/2017	PRTD	1152	USA BLUE BOOK	212042	184268		02/16/2017	03/12/17	115.58
				Invoice: 184268				PW/BOD STANDARD SOLN. (2)		

115.58 73425358 531100 O&M-WWTP-SUPPLIES

CHECK 343921 TOTAL: 115.58

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

343922 03/15/2017 PRD 4104 WA ST FERRIES 212066 RK285831 03/06/2017 03/12/17 498.20
Invoice: RK285831 FEB17-WAVE2GO FERRY FEES

344.00 51011211 543100 PD-C/E-ADM-TRAVEL/MEALS/LODGIN
66.60 72011321 543100 ENG - C/E ADMIN TRAVEL EXPENSE
87.60 73011189 543100 O&M-FAC-TRAVEL/MEALS/LODGING

CHECK 343922 TOTAL: 498.20

343923 03/15/2017 PRD 952 WA STATE PATROL 212068 I17006032 03/08/2017 03/12/17 156.00
Invoice: I17006032 FEB17-BACKGROUND CHECKS

156.00 41654861 586100 AGENCY DISBURSEMENTS

CHECK 343923 TOTAL: 156.00

343924 03/15/2017 PRD 2251 WA ST TREASURER 212063 JAN17 03/02/2017 03/12/17 6,029.68
Invoice: JAN17 WA ST-OUT COURT REMIT-JAN17

2,322.48 41611860 586000 PSEA 60% OUT
1,248.94 41610860 586000 PSEA 30% OUT
43.98 41619860 586000 PSEA 3 - STATE DISB OUT
525.08 41616860 586000 THEFT PRV&TR BRAIN INJ-OUT
101.01 41616860 586000 THEFT PRV&TR BRAIN INJ-OUT
1,369.74 41614860 586000 JUDICIAL INFO SYST.-OUT
11.63 41615860 586000 BREATH TEST-CUSTODIAL
65.93 41615860 586000 BREATH TEST-CUSTODIAL
43.02 41617860 586000 SCHOOL SAFETY ZONE-OUT
262.00 41618860 586000 TRAUMA CARE-OUT
6.88 41618860 586000 TRAUMA CARE-OUT
4.33 41618860 586000 TRAUMA CARE-OUT
24.66 41618860 586000 TRAUMA CARE-OUT

Invoice: JAN17-SBCC 212064 JAN17-SBCC 03/02/2017 03/12/17 225.00
WA ST-SBCC OUT COURT REMIT-JAN17

225.00 41652860 586000 SBCC BLDG.-OUT

CHECK 343924 TOTAL: 6,254.68

343925 03/15/2017 PRD 5271 WASHINGTON WATER SER 212057 0131710-FEB17 02/21/2017 03/12/17 154.41
Invoice: 0131710-FEB17 FEB17-WATER/DECANT FACILITY

154.41 91435838 547500 GG-DECANT-WATER/SEWER

CHECK 343925 TOTAL: 154.41

343926 03/15/2017 PRD 4297 WACE TREASURER ORLAN 212061 03/02/17 03/02/2017 03/12/17 40.00
Invoice: 03/02/17 PCD/ANNUAL WACE MEMBER DUES-GV

40.00 65470597 549100 CODE - DEV DUES/SUBSCRIPTIONS

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

		CHECK	343926	TOTAL:	40.00
343927	03/15/2017 PRTD	7551 WASHINGTON TRACTOR I	212065	1197263	02/02/2017 03/12/17 1,430.00
Invoice: 1197263				PW/ALAMO TMOST TRAINING (13)	
		771.00	73111290	443410	O&M-STREET-MAINT O/H-TRAINING
		444.00	73431835	443410	O&M-SSWM MAINT-TRAVEL EXP
		215.00	73011183	443410	O&M-C/E-CH FAC-TRAINING
		CHECK	343927	TOTAL:	1,430.00
343928	03/15/2017 PRTD	2064 WEST SOUND WORKFORCE	212058	33036	02/06/2017 03/12/17 1,431.71
Invoice: 33036				FIN/TEMP HIRE HRS-C.MITCHELL	
		1,431.71	41011141	515000	FIN - C/E ADMIN SALARY TEMP
		212059	33078		02/13/2017 03/12/17 1,495.83
Invoice: 33078				FIN/TEMP HIRE HRS-C.MITCHELL	
		1,495.83	41011141	515000	FIN - C/E ADMIN SALARY TEMP
		212060	33123		02/20/2017 03/12/17 1,517.29
Invoice: 33123				FIN/TEMP HIRE HRS-C.MITCHELL	
		1,517.29	41011141	515000	FIN - C/E ADMIN SALARY TEMP
		CHECK	343928	TOTAL:	4,444.83
343929	03/15/2017 PRTD	499 WESTBAY AUTO PARTS I	212049	230749	01/09/2017 03/12/17 137.32
Invoice: 230749				PW/FUEL, AIR & OIL FILTERS, TURN SIG, DISC PAD	
		137.32	990	141100	MERCHANDISE
		212050	236719		02/01/2017 03/12/17 -108.70
Invoice: 236719				PW/CORE DEPOSIT-REFUNDS (2)	
		-54.35	73111423	531100	OFFICE SUPPLIES
		-54.35	73111427	531100	OFFICE SUPPLIES
		212051	242269		02/24/2017 03/12/17 16.12
Invoice: 242269				PW/AIR FILTER	
		16.12	990	141100	MERCHANDISE
		212052	242268		02/24/2017 03/12/17 162.63
Invoice: 242268				PW/2.5 GAL BLUE DEF, FUEL, AIR & OIL FILTERS	
		43.48	73638935	531100	OFFICE SUPPLIES
		119.15	990	141100	MERCHANDISE
		212053	241531		02/21/2017 03/12/17 27.59
Invoice: 241531				POL/CAPS, HALOGEN PIGTAIL-VEH#190	
		27.59	53011212	531100	PD-C/E-PATROL SUPPLIES
		212054	240751		02/17/2017 03/12/17 18.26
Invoice: 240751				PW/SPEED DIFFERENTIAL-EQ#68	
		18.26	73111427	531100	OFFICE SUPPLIES

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 240188	212055	240188		02/15/2017	03/12/17	193.99
	193.99	990	141100	PW/FUEL & AIR FILTERS		
				MERCHANDISE		

Invoice: 238754	212056	238754		02/10/2017	03/12/17	123.78
	123.78	990	141100	PW/AIR & OIL FILTERS		
				MERCHANDISE		

CHECK 343929 TOTAL: 570.99

343930 03/15/2017 PRD 6920 COMCAST	212067	MAR17		02/20/2017	03/12/17	11.35
Invoice: MAR17	11.35	51011211	545000	POL/HD CONVERTER BOX		
				PD-C/E-ADMIN RENTS/LEASE		

CHECK 343930 TOTAL: 11.35

NUMBER OF CHECKS 102 *** CASH ACCOUNT TOTAL *** 256,703.55

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	102	256,703.55

*** GRAND TOTAL *** 256,703.55

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
2017 3 115									
APP 402-213000						ACCOUNTS PAYABLE		12,421.01	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			256,703.55
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		140,246.23	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		7,583.02	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		8,858.85	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		7,954.55	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		8,901.30	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		9,884.19	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		12,601.05	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 622-213000						ACCOUNTS PAYABLE		200.00	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000						ACCOUNTS PAYABLE		2,632.25	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		45,421.10	
03/15/2017	03/12/17	031517				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								256,703.55	256,703.55
APP 631-130000						DUE TO/FROM CLEARING		247,802.25	
03/15/2017	03/12/17	031517							
APP 402-130000						DUE TO/FROM CLEARING			12,421.01
03/15/2017	03/12/17	031517							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			140,246.23
03/15/2017	03/12/17	031517							
APP 403-130000						DUE TO/FROM CLEARING			7,583.02
03/15/2017	03/12/17	031517							
APP 401-130000						DUE TO/FROM CLEARING			8,858.85
03/15/2017	03/12/17	031517							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			7,954.55
03/15/2017	03/12/17	031517							
APP 650-130000						DUE TO/FROM CLEARING			9,884.19
03/15/2017	03/12/17	031517							
APP 407-130000						DUE TO/FROM CLEARING			12,601.05
03/15/2017	03/12/17	031517							
APP 622-130000						DUE TO/FROM CLEARING			200.00
03/15/2017	03/12/17	031517							
APP 901-130000						DUE TO/FROM CLEARING			2,632.25

03/09/2017 08:42 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
03/15/2017	03/12/17	031517							
APP 301-130000						DUE TO/FROM CLEARING			45,421.10
03/15/2017	03/12/17	031517							
SYSTEM GENERATED ENTRIES TOTAL								247,802.25	247,802.25
JOURNAL 2017/03/115 TOTAL								504,505.80	504,505.80

03/09/2017 08:42 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 3	115	03/15/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		140,246.23
001-213000				GENERAL - ACCOUNTS PAYABLE	140,246.23	
				FUND TOTAL	140,246.23	140,246.23
101 STREET FUND	2017 3	115	03/15/2017			
101-130000				STREETS - DUE TO/FROM CLEARING		7,954.55
101-213000				STREETS - ACCOUNTS PAYABLE	7,954.55	
				FUND TOTAL	7,954.55	7,954.55
301 CAPITAL CONSTRUCTION FUND	2017 3	115	03/15/2017			
301-130000				DUE TO/FROM CLEARING		45,421.10
301-213000				ACCOUNTS PAYABLE	45,421.10	
				FUND TOTAL	45,421.10	45,421.10
401 WATER OPERATING FUND	2017 3	115	03/15/2017			
401-130000				DUE TO/FROM CLEARING		8,858.85
401-213000				ACCOUNTS PAYABLE	8,858.85	
				FUND TOTAL	8,858.85	8,858.85
402 SEWER OPERATING FUND	2017 3	115	03/15/2017			
402-130000				DUE TO/FROM CLEARING		12,421.01
402-213000				ACCOUNTS PAYABLE	12,421.01	
				FUND TOTAL	12,421.01	12,421.01
403 STORM & SURFACE WATER FUND	2017 3	115	03/15/2017			
403-130000				DUE TO/FROM CLEARING		7,583.02
403-213000				ACCOUNTS PAYABLE	7,583.02	
				FUND TOTAL	7,583.02	7,583.02
407 BUILDING & DEVELOPMENT FUND	2017 3	115	03/15/2017			
407-130000				DUE TO/FROM CLEARING		12,601.05
407-213000				ACCOUNTS PAYABLE	12,601.05	
				FUND TOTAL	12,601.05	12,601.05
622 EXPENDABLE TRUST FUND	2017 3	115	03/15/2017			
622-130000				DUE TO/FROM CLEARING		200.00
622-213000				ACCOUNTS PAYABLE	200.00	
				FUND TOTAL	200.00	200.00
631 CLEARING FUND	2017 3	115	03/15/2017			

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631-130000				DUE TO/FROM CLEARING	247,802.25	
631-213000				ACCOUNTS PAYABLE	8,901.30	
635-111100				CASH		256,703.55
				FUND TOTAL	256,703.55	256,703.55
650 AGENCY FUND	2017 3	115	03/15/2017			
650-130000				DUE TO/FROM CLEARING		9,884.19
650-213000				ACCOUNTS PAYABLE	9,884.19	
				FUND TOTAL	9,884.19	9,884.19
901 CITY-WIDE REPORTING FUND	2017 3	115	03/15/2017			
901-130000				DUE TO/FROM CLEARING		2,632.25
901-213000				ACCOUNTS PAYABLE	2,632.25	
				FUND TOTAL	2,632.25	2,632.25

03/09/2017 08:42 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			140,246.23
101 STREET FUND			7,954.55
301 CAPITAL CONSTRUCTION FUND			45,421.10
401 WATER OPERATING FUND			8,858.85
402 SEWER OPERATING FUND			12,421.01
403 STORM & SURFACE WATER FUND			7,583.02
407 BUILDING & DEVELOPMENT FUND			12,601.05
622 EXPENDABLE TRUST FUND			200.00
631 CLEARING FUND		247,802.25	
650 AGENCY FUND			9,884.19
901 CITY-WIDE REPORTING FUND			2,632.25
	TOTAL	247,802.25	247,802.25

** END OF REPORT - Generated by Matthew Brigham Huish **

RET. REL

03/09/2017 07:54 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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|apcshdsb

CR 3/11/17

CASH ACCOUNT: 628 111100 CASH-RETAINAGE

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

157	03/09/2017	PRTD	881 PAPE & SONS CONSTRUC	212037	03022017	03/02/2017	RT030817	15,776.54
Invoice: 03022017						RET REL-ROCKAWAY BCH FIRE HYDRANT REPAIR		
						RETAINAGE RELEASE		
15,776.54 41628860 586000								

CHECK 157 TOTAL: 15,776.54

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 15,776.54

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 15,776.54

*** GRAND TOTAL *** 15,776.54

03/09/2017 07:54 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR	PER	JNL							
SRC	ACCOUNT					ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC	
2017	3	113							
APP	622-213000					ACCOUNTS PAYABLE		15,776.54	
	03/09/2017	RT030817		030917		AP CASH DISBURSEMENTS JOURNAL			
APP	628-111100					CASH-RETAINAGE			15,776.54
	03/09/2017	RT030817		030917		AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2017/03/113	TOTAL	15,776.54	15,776.54

03/09/2017 07:54
bhuish

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622	EXPENDABLE TRUST FUND	2017 3	113	03/09/2017			
	622-213000				ACCOUNTS PAYABLE	15,776.54	
	628-111100				CASH-RETAINAGE		15,776.54
					FUND TOTAL	15,776.54	15,776.54

** END OF REPORT - Generated by Matthew Brigham Huish **

PAYROLL

PAYROLL CHECK RUN: 3 - 6 - 2017

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	3/6/2017	038109 - 038224	P/R check run - direct deposit	258,272.18
Normal	3/6/2017	107999 - 108003	P/R check run - regular	6,886.77
Vendor	3/6/2017	108004 - 108017	P/R vendor check run	279,881.63
EFTPS	3/6/2017		Federal Tax Electronic Transfer	108,833.29
			TOTAL:	653,873.87

Prepared and Reviewed by:


Deborah Lee

Date

3-3-17

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Kimberly M. Dunscombe, Senior Financial Analyst

Date

3-3-17

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Special City Council Meeting Minutes, February 21, 2017 (Pg. 141)	Date: 3/14/2017
Agenda Item: CONSENT AGENDA - 8:25 PM	Bill No.:
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
CCMIN 022117 SPECIAL	Backup Material



**SPECIAL CITY COUNCIL MEETING
TUESDAY, FEBRUARY 21, 2017**

MEETING MINUTES

1. CALL TO ORDER

Deputy Mayor Peltier called the special City Council meeting to order at 6:31 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Peltier, and Councilmembers Medina, Scott and Roth were present. Councilmembers Townsend and Blossom were absent and excused.

2. EXECUTIVE SESSION

Council adjourned to the Planning Conference Room to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i).

3. ADJOURNMENT

Council returned from Executive Session at 6:51 PM, and Deputy Mayor Peltier adjourned the special City Council meeting at 6:59 PM.

Val Tollefson, Mayor

Christine Brown, City Clerk

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: City Council Study Session Meeting Minutes, February 21, 2017 (Pg. 143)	Date: 3/14/2017
Agenda Item: CONSENT AGENDA - 8:25 PM	Bill No.:
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
CCMIN 022117 STUDY SESSION	Backup Material



CITY COUNCIL STUDY SESSION
TUESDAY, FEBRUARY 21, 2017

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

Deputy Mayor Peltier called the meeting to order at 7:00 PM in the Council Chamber.

Mayor Tollefson, Deputy Mayor Peltier and Councilmembers Blossom, Medina, Roth, and Scott were present. Councilmember Townsend was absent and excused.

2. AGENDA APPROVAL OR MODIFICATION / CONFLICT OF INTEREST DISCLOSURE

Councilmember Scott moved and Councilmember Roth seconded to accept the agenda as presented. The motion carried unanimously, 7-0. Councilmember Blossom recused herself from Item 7(C), Developer Extension Agreement for Roost Land Company, LLC.

3. PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

4. PRESENTATIONS

A. Overview of Emergency Management Strategic Plan, AB 17-034 – Executive 7:01 PM

Emergency Management Coordinator Richards provided an overview of the emergency management strategic planning efforts to date and answered Council's questions.

5. NEW BUSINESS

A. Review of City's 2016 Workplan Results and 2017 City-Wide Workplan Priorities, AB 17-035 – Executive 7:37 PM

Deputy City Manager Smith reviewed the highlights of the City's 2016 workplan results and the 2017 City-wide workplan priorities.

B. Preliminary 2016 Year-End Financial Report, AB 17-036 – Finance 7:43 PM

Finance Director Schroer provided a preliminary 2016 year-end financial report and addressed Council's questions.

Public Comment

Robert Dashiell asked for more timely budget data.

6. UNFINISHED BUSINESS

A. Ordinance No. 2017-02 (formerly Ordinance No. 2016-30) Amending the Bainbridge Island Municipal Code to Adopt Changes Related to the Comprehensive Plan Update, AB 15-108, Planning 7:57 PM

Senior Planner Sutton introduced the agenda item, and Deputy Mayor Peltier invited Council discussion.

MOTION: Mayor Tollefson moved to adopt the following changes to Section 9:

- A. Change Title of Ch. 2.32 to Multi-Modal Transportation Advisory Committee
- B. 2.32.010.A – Insert after second sentence: “The membership of the Committee should reflect the many interests impacted by transportation decisions, including without limitation motorists, pedestrians, bicyclists and public transportation users.”
- C. 2.32.030 – Change to read: Title: “Purpose”
Text: “The purpose of the Committee is to advise the City Council, other City committees and commissions, and City staff on transportation issues affecting the people of Bainbridge Island. The Committee will respond to requests for study, information and guidance, and will generally function according to a Work Plan approved annually by the City Council.”

Tollefson/Roth: Council discussed the motion. Councilmember Scott called the question and Councilmember Roth seconded. The motion carried 5-1 with Deputy Mayor Peltier voting against.

MOTION: Mayor Tollefson moved to adopt the following change:

New Section 10: “Chapter 2.42 *Arts and Humanities Council* of the Bainbridge Island Municipal Code is hereby repealed in its entirety.”

Tollefson/Scott: The motion carried unanimously, 6-0.

MOTION: Mayor Tollefson moved to adopt the following change:

New Section 11: “Chapter 2.50 *Health, Housing and Human Services Council* of the Bainbridge Island Municipal Code is hereby repealed in its entirety.”

Tollefson/Scott: The motion carried unanimously, 6-0.

MOTION: Mayor Tollefson moved to adopt the following change:

New Section 12: BIMC 3.80.040 should be changed:

- A. Title: “Management”
- B. Text: “The City’s Public Art Works Program shall be managed as directed from time to time by the City Council. To the extent that any portion of the management is delegated to a private entity, such management shall be in accordance with a written agreement approved by the City Council.”

Tollefson/Roth: The motion carried unanimously, 6-0.

Mayor Tollefson noted that the current "Section 10" should be renumbered "Section 13," and subsequent sections renumbered accordingly.

MOTION: Mayor Tollefson moved to adopt the following change:

Current Section 20: Should be revised as follows:

16. "Affordable housing" or "affordable dwelling unit" ~~(formerly "HUD-defined affordable housing")~~ means a dwelling unit for use as a primary residence ~~by a household in any of the income groups described below,~~ which may be rented..."

Tollefson/Medina: The motion carried unanimously, 6-0.

Deputy Mayor Peltier noted a typographical error on page 100.

B. Ordinance No. 2017-06, Relating to Community Policing, AB 17-024 – Councilmember Scott 8:18 PM

Councilmember Scott introduced the item and recommended inserting "Police Department" before "officer."

MOTION: With that minor clarification, I move that we adopt Ordinance No. 2017-06.

Scott/Roth: The motion carried 5-1 with Deputy Mayor Peltier voting against.

MOTION: Deputy Mayor Peltier moved to amend the motion to add the following subsection C:

C. Bainbridge Island Police Officers are exempted from possible limitations imposed by subsection A above in respects to 1) criminal background checks not initiated for the sole purpose of determining a person's immigration status or nationality 2) with respect to a person whom an officer has reasonable suspicion to believe is committing or has committed a felony criminal law violation.

Subsection C would then be changed to subsection D.

Peltier: The motion failed for lack of a second.

C. Ordinance No. 2017-05, Amending BIMC 12.28 to Reference Current Planned Facilities Maps in the Non-Motorized Chapter of the 2017 Island-Wide Transportation Plan, AB 17-027 - Public Works 8:30 PM

Mayor Tollefson explained his proposed change to the ordinance.

MOTION: I move that Ordinance No. 2017-05 be amended by changing the opening of BIMC 12.28.020 to read as follows, and that the amended Ordinance be forwarded to the February 28, 2017, Consent Agenda: "All projects requiring a building permit and located on property abutting a street in which non-motorized facilities are proposed ~~any proposed non-motorized facilities~~, including sidewalks and shoulders, shall provide the designated facilities along the street front, . . ."

Tollefson/Roth: The motion was withdrawn following Council discussion, and staff was asked to bring back an amended ordinance.

7. CITY COUNCIL DISCUSSION

A. Discussion of Transportation Bond Issue, AB 17-032 – Council 8:38 PM

Finance Director Schroer provided information on a potential transportation bond. Mayor Tollefson suggested waiting for one year and combining it with the Town Square project if Council decides to move forward on that project following additional study. Council discussed the options and a funding package for projects. The consensus was to have a discussion on car tab rates before deciding on a bond.

B. Discussion of Alternatives for Green Power, AB 17-033 – Deputy Mayor Peltier 8:59 PM

Deputy Mayor Peltier led a discussion on opportunities to increase the use of green power alternatives by Island consumers. Council asked for additional information from Puget Sound Energy on their Green Direct program.

Public Comment

Sharmila Swenson from Puget Sound Energy spoke about the Green Direct program.

Randal Samstag inquired about overhead in green programs and the bio-digester option.

Jane Lindley said she believed it would be difficult to receive 100% green power from Puget Sound Energy.

Diane Llandry recommended local company, Green Mountain Technologies.

Council discussed the cost of green power.

Randal Samstag advocated for municipalization of the electric utility and moving away from fossil fuels.

Betty Noyes asked Council to stay true to their environmental vision.

C. Discussion of Developer Extension Agreement for Roost Land Company, LLC, AB 17-039 – Public Works 9:18 PM

Councilmember Blossom recused herself and left the Council Chamber at 9:18 PM. Public Works Director Loveless introduced the item and provided background information to Council.

MOTION: I move to forward the Developer Extension Agreement for Roost Land Company, LLC to the business meeting on February 28, 2017 for consideration and possible adoption.

Tollefson/Medina: The motion carried, 5-0.

Councilmember Blossom returned to the Council Chamber at 9:20 PM.

8. FOR THE GOOD OF THE ORDER – 9:21 PM

Mayor Tollefson informed Council of an invitation from BARN to attend a tour of their new facility on March 4, 2017 at 10:00 AM.

Mayor Tollefson said the City has been invited to be a co-sponsor for an environmental conference at IslandWood on commercial aquaculture operations on May 21, 2017. Council's consensus was to agree to be a co-sponsor.

City Manager Schulze noted that the Shoreline Master Program limited aquaculture amendment was submitted last Friday, February 17, 2017, with the Department of Ecology.

9. ADJOURNMENT

Deputy Mayor Peltier adjourned the meeting at 9:26 PM.

Val Tollefson, Mayor

Christine Brown, City Clerk

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Regular City Council Business Meeting Minutes, February 28, 2017 (Pg. 149)	Date: 3/14/2017
Agenda Item: CONSENT AGENDA - 8:25 PM	Bill No.:
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
CCMIN 022817 BUSINESS	Backup Material



**CITY COUNCIL BUSINESS MEETING
TUESDAY, FEBRUARY 28, 2017**

MINUTES

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Tollefson called the meeting to order at 7:01 PM in the Council Chamber.

Mayor Tollefson, Deputy Mayor Peltier and Councilmembers Blossom, Medina, Roth, Scott and Townsend were present. Everyone stood for the Pledge of Allegiance.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE

Councilmember Roth moved and Councilmember Scott seconded to accept the agenda as presented. The motion carried unanimously, 7-0. Councilmembers Blossom and Townsend recused themselves from item 8(E).

3. PUBLIC COMMENT

Charles Schmid said he believed there should be more public input on development.

4. CITY MANAGER'S REPORT – 7:04 PM

City Manager Schulze noted he has sent a permit activity report and a new monthly financial report to Council. He informed Council that the Bainbridge Island Metropolitan Park & Recreation District is terminating its agreement with the City to manage facilities at Waterfront Park Community Center. He said that there will be presentation at City Hall next week on low impact development site assessment requirements. He added that the Electric Municipalization Task Force is meeting on Friday, March 3, 2017, to continue review of the feasibility study.

5. PRESENTATION(S)

A. Historic Preservation Commission 2016 Report and 2017 Work Plan, AB 17-037 - City Council 7:07 PM

Heather Wright, staff liaison to the Historic Preservation Commission, presented their 2016 Report and 2017 Work Plan to Council and addressed Council's questions.

MOTION: I move to accept the Historic Preservation Commission 2017 Work Plan as proposed.

Scott/Townsend: The motion carried unanimously, 7-0.

B. Kitsap Economic Development Alliance 2016 Year-End Report, AB 17-022 - City Council 7:13 PM

Kathy Cocus presented Council with Kitsap Economic Development Alliance's 2016 year-end report and responded to Council's questions.

6. NEW BUSINESS

A. Ordinance No. 2017-07, Interim Ordinance Extension Affecting Certain Properties in the Business/Industrial Zoning District, AB 16-141 – Planning 7:30 PM

Planning Director Christensen introduced the ordinance and the proposed six-month timeline for developing regulations.

Public Comment

Terry McGuire spoke against the current moratorium and the extension.

Council discussed the ordinance.

MOTION: I move to schedule a public hearing on Ordinance No. 2017-07 on March 14, 2017.

Scott/Blossom: The motion carried 6-1 with Councilmember Townsend voting against.

B. Developer Extension Agreement for Madrona Townhomes, AB 17-042 – Public Works 7:46 PM

Public Works Director Loveless introduced the agreement relating to the provision of sewer facilities for Madrona Townhomes. Councilmember Medina recused himself due to a potential conflict of interest.

MOTION: I move to authorize the Public Works Director to approve, in substantially the same form, the Developer Extension Agreement and Reimbursement Agreement with Madrona Townhomes.

Blossom/Peltier: The motion carried 6-0. Councilmember Medina did not vote.

C. City Manager's 2016 Performance Evaluation, AB 17-040 - City Council 7:56 PM

Mayor Tollefson presented the City Manager's performance evaluation for 2016.

MOTION: I move that the City Council accept the City Manager's 2016 performance evaluation.

Townsend/Roth: The motion carried unanimously, 7-0.

7. CLOSED RECORD HEARING

A. Resolution No. 2017-06, Approval of Madrona Townhomes Final Subdivision, AB 17-041 – Planning 7:57 PM

City Attorney Levan noted that this is a closed record proceeding and provided guidelines to Council on the Appearance of Fairness doctrine. There were no challenges to participation by any Councilmember or affirmative answers to the questions posed by City Attorney Levan to Councilmembers.

Senior Planner Sutton introduced the agenda item and explained next steps and potential actions to be taken by Council. She addressed Council's questions on the subdivision.

MOTION: I move that the City Council adopt Resolution No. 2017-06, including findings of fact and conclusions of law, approving the Madrona Townhomes final subdivision.

Scott/Roth: The motion carried 6-1 with Deputy Mayor Peltier voting against.

8. UNFINISHED BUSINESS

A. Resolution No. 2017-02, Adopting the Island-Wide Transportation Plan, AB 16-148 - Public Works 8:16 PM

Public Works Director Loveless introduced the resolution which is proposed for final adoption.

MOTION: I move that City Council approve Resolution No. 2017-02, Adopting the Island-Wide Transportation Plan.

Roth/Townsend: The motion carried unanimously, 7-0.

B. Ordinance No. 2017-01 (formerly Ordinance No. 2016-29), Comprehensive Plan Update AB 15-108 – Planning 8:18 PM

Mayor Tollefson invited Council discussion on the Comprehensive Plan.

MOTION: I move that the City Council approve Ordinance No. 2017-01, the 2016 Comprehensive Plan Update.

Medina/Scott: The motion carried unanimously 7-0.

MOTION: Councilmember Scott moved to deny all six site specific Comprehensive Plan Amendment applications.

Scott/Roth: The motion carried unanimously, 7-0.

C. Ordinance No. 2017-02, (formerly Ordinance No. 2016-30, Amending Bainbridge Island Municipal Code to Adopt Changes related to the Comprehensive Plan Update, AB 15-108 – Planning 8:24 PM

Mayor Tollefson noted a correction to Section 10 of the ordinance to change "Non-Motorized" to "Multi-Modal."

MOTION: Councilmember Roth moved to approve Ordinance No. 2017-02, as amended.

Roth/Scott: The motion carried unanimously, 7-0.

Mayor Tollefson adjourned the meeting at 8:25 PM for a short reception recognizing the adoption of the Comprehensive Plan update.

Mayor Tollefson re-convened the meeting at 8:45 PM.

D. Resolution No. 2017-10, Establishing Management Policies for City-Owned Tidelands, AB17-019 – Planning 8:45 PM

Senior Planner Carr introduced the resolution.

MOTION: I move that the City Council forward to the March 14, 2017, consent agenda Resolution No. 2017-10 establishing management policies for City-owned tidelands.

Medina/Roth: The motion carried unanimously, 7-0.

E. Developer Extension Agreement with Roost Land Company, LLC for Sewer Facilities, AB

17-039 – Public Works 8:48 PM

Councilmembers Blossom and Townsend left the Council Chamber. Public Works Director Loveless introduced the agreement.

MOTION: I move to authorize the Public Works Director to approve and execute, in substantially the same form, the Developer Extension Agreement with Roost Land Company, LLC.

Scott/Medina: The motion carried 5-0.

Councilmembers Blossom and Townsend returned to the Council Chamber at 8:50 PM

9. CONSENT AGENDA - 8:50 PM

A. Consent Agenda Coversheet

B. Accounts Payable and Payroll Approval

Payroll check run sequence 037996 – 038108 direct deposit for 269,117.98; regular payroll check run sequence 107983 – 107987 for \$9,079.62; payroll vendor check sequence 107988 – 107998 for \$93,529.99; Federal Tax Electronic Transfer for \$113,608.88. Total disbursement = \$485,336.47.

Accounts Payable manual check run sequence 343716 – 343728 for \$86,216.60; regular check run sequence 343729 – 343819 for \$179,257.00. Total disbursement = \$265,473.60.

C. Special City Council Meeting Minutes, February 7, 2017

D. City Council Study Session Meeting Minutes, February 7, 2017

E. Regular City Council Business Meeting Minutes, February 14, 2017

F. Resolution No. 2017-07, Amending the Deferred Compensation Plan Coordinator Title, AB 17-026

Executive

G. Donation Agreement for a Bench in John T. Nelson Park, AB 17-025 - Public Works

H. 2017-2018 Interlocal Agreement with Kitsap Conservation District Regarding Agricultural Assistance, Support, and Conservation, AB 17-027 - Public Works

I. Water Utility CIP Amendment to Replace Wyatt Water Line, AB 17-028 - Public Works

MOTION: I move to approve the consent agenda as presented.

Roth/Scott: The motion carried unanimously, 7-0.

10. COMMITTEE REPORTS - 8:50 PM

A. Ad Hoc Tree and Low Impact Development Committee Notes, February 1, 2017

B. Public Safety Committee Meeting Notes, February 16, 2017

Mayor Tollefson invited comment on the committee reports.

11. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:52 PM

City Manager Schulze reviewed the upcoming Council meeting agendas.

12. FOR THE GOOD OF THE ORDER - 8:55 PM

Mayor Tollefson noted that the BARN tour is on Saturday, March 4, 2017.

13. ADJOURNMENT

Mayor Tollefson adjourned the meeting at 8:56 PM.

Val Tollefson, Mayor

Christine Brown, City Clerk

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Resolution No. 2017-10, Establishing Management Policies for City-Owned Tidelands, AB 17-019 - Planning (Pg. 155)	Date: 3/14/2017
Agenda Item: CONSENT AGENDA - 8:25 PM	Bill No.: 17-019
Proposed By: Planning	Referrals(s):

BUDGET INFORMATION

Department: Planning	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

Business Meeting: 2/28/2017	Recommendation: Forward to March 14 consent agenda	
City Manager: Yes	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

The City Council authorized the City Manager to execute 21 quit claim deeds for transfer of Kitsap County tidelands to the City on March 10, 2015.

A set of management policies will provide guidance to the general public and abutting property owners regarding the type of development allowed or prohibited on or over City-owned tidelands.

The City's Marine Access Committee (MAC) developed a set of general and specific recommendations for management of City-owned tidelands. Planning and Community Development Department staff provided an analysis of the MAC recommendations based on current Shoreline Master Program policies and regulations and drafted a proposed set of management policies for City-owned tidelands. Staff presented the proposed set of management policies at the January 24, 2017, City Council Business Meeting. At that meeting, the Council authorized staff to prepare a resolution regarding a policy for City-owned tidelands.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
❑ Resolution No. 2017-10	Backup Material

RESOLUTION NO. 2017-10

A RESOLUTION of the City Council of Bainbridge Island, Washington, establishing a set of management policies for City-owned tideland property.

WHEREAS, Kitsap County requested to transfer to the City 21 tideland parcels that were not transferred to the City at the time of incorporation; and

WHEREAS, on March 10, 2015, the Bainbridge Island City Council authorized the City Manager to execute 21 quit claim deeds for the transfer of Kitsap County tidelands to the City; and

WHEREAS, the City's ownership of these parcels is desirable because the City is the permitting authority of shoreline activity through the City's Shoreline Master Program (SMP). As a result of the City owning these parcels, the City will not be required to rely on Kitsap County for approval of development activity, where allowed, over the tideland parcels; and

WHEREAS, a set of management policies will provide guidance to City officials, City staff, abutting property owners, and the public more generally regarding the type of development allowed or prohibited on or over City-owned tidelands; and

WHEREAS, the City's Marine Access Committee (MAC) developed a set of general and specific recommendations for management of City-owned tidelands; and

WHEREAS, Department of Planning and Community Development staff provided an analysis of the MAC recommendations based on current SMP policies and regulations, and drafted a proposed set of management policies for City-owned tidelands; and

WHEREAS, staff presented the proposed set of management policies at the January 24, 2017, City Council Business Meeting; and

WHEREAS, the City Council authorized staff to prepare a resolution regarding a policy for City-owned tidelands; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. Purpose.

The primary purpose of these management policies for City-owned tidelands is to provide guidance to City staff, City officials, and the general public by specifying the type of uses allowed or prohibited on or over City-owned tidelands. The policies do not authorize the City or abutting landowners to disregard existing policies and regulations in

the SMP; rather, these policies describe the types of uses that the City will allow on City-owned tidelands.

Section 2. Management Policies for City-Owned Tidelands.

City staff will comply the following management policies related to the use of City-owned tidelands:

1. Retain City ownership of all public tidelands to better protect and preserve Bainbridge Island's marine environment and to preserve the tidelands and the waters above them for public use.
2. Not allow commercial aquaculture on public tidelands due to possible long-term effects and impediments to public access.
3. Allow permitted uses on public tidelands that directly abut upland private property in accordance with the City's Shoreline Master Program (SMP) policies and regulations.
4. Allow only the least intrusive overwater use, e.g., a mooring buoy, where public tidelands do not directly abut upland private property.
5. Allow only City or Bainbridge Island Metropolitan Park and Recreation District (BIMPRD)-owned facilities where public tidelands directly abut a City-designated road end or City or BIMPRD upland property.

Section 3. Publication and Implementation.

City staff will take the following steps to publicize and implement the management policies for City-owned tidelands:

1. Announcement/publication via media release, the City's website, and/or the City Manager's Report.
2. Placing the policies on the City's website on the SMP project page and under "Docs, Forms and Applications" and/or other appropriate pages.
3. Maintaining paper copies at the Department of Planning and Community Development counter for distribution to the general public.

PASSED by the City Council this ____ day of _____, 2017.

APPROVED by the Mayor this ____ day of _____, 2017.

By: _____
Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

By: _____
Christine Brown, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.

February 13, 2017

2017-10

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Ethics Board Meeting Minutes, January 23, 2017 - Councilmember Scott (Pg. 162)	Date: 3/14/2017
Agenda Item: COMMITTEE REPORTS 8:30 PM	Bill No.:
Proposed By: Councilmember Scott	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Information only.

ATTACHMENTS:

Description	Type
□ Ethics Board Minutes 012317	Backup Material

COBI ETHICS BOARD
Regular Meeting

Monday, January 23, 2017


6:30 – 8:00 PM

Bainbridge Island City Hall, Planning Conference Room
Bainbridge Island, WA 98110

Minutes

1. Call to order. 6:34 pm. Present were Joe Deets, Chair, Dennis Willerford, Scott Wilder, Judith Tingley and Ingrid Billies.
2. Changes or additions to agenda. None.
3. Disclosure of conflicts of interest. None.
4. Minutes November 21, 2016 were accepted with changes.
5. Communications. Joe has been in contact with Roz, Christine and Joe Levan with regards to ongoing attempts to schedule Ethics Education Presentations together with the City Attorney's presentations.
6. Public Comment. None.
7. Discussion on Bainbridge Community Broadcasting Opportunity. Judy will reach out to Barry Peters and discuss at the next meeting.
8. Discussion on Qtr 1 2017 Presentation to City Council. Judy gave a presentation on the training presentation, including the script, brochure and Power Point Presentation. Based on questions that people asked, Judy changed parts of the script. Judy will make an appointment with Kelley Stickney to pull the entire presentation together. Scott will email Joe Levan for approval of the brochure.
9. Discussion of 2017 Work Plan. Joe will resend the work plan to everyone. Scott asked if we are going to do any community outreach, should we include that in our work plan? Group discussion on this topic.
10. Discussion on Next Steps on Education Efforts. Continuous efforts to schedule Ethics Education presentations. The pamphlet will be put on the website once it is approved.
11. Discussion on Changes to Ethics Program. An effort to make changes will be on an "as needed" basis.

12. Items for the next meeting agenda. The Board will try to find out what the Council expects for the Work Plan Presentation.
13. Next meeting date. To be determined at a later date.
14. Adjournment. 7:34 pm.



Joe Deets, Chair 2/27/17

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Council Calendar (Pg. 163)	Date: 3/14/2017
Agenda Item: REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:40 PM	Bill No.:
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
□ Council Calendar	Backup Material

2017 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session	Absences	Agenda	Department	Timing (min)	Business Meeting
Scott			15	21-Mar				25	28-Mar
	UB	EXEC	20	Status Update on Municipal Electric Utility Feasibility Study		UB	EXEC	10	Suzuki Property Ecological Assessment and Possible Next Steps (Consider Approval)
	UB	PW	20	Ordinance No. 2017-03, Adding a New Chapter 15.19, Site Assessment Review and Resolution No. 2017-08 Amending the Fee Schedule to Add a Fee for Site Assessment Review (Consider Scheduling a Public Hearing on 4/11)		NB	PW	10	Janitorial Contract for City Facilities (Consider Forwarding to 4/11 Consent Agenda)
	NB	EXEC	15	Workplan for Implementing Actions from Comprehensive Plan Update		P	CC	10	Proclamation Declaring March 31 "Applaud our Teachers Day"
	CD	PW	15	Requirements for Proposed Development to Provide Transportation Improvements		P	CC	10	Proclamation Declaring April 3 as the "American Legion Colin Hyde Post #172 Day"
	CD	FIN	15	Discuss Car Tab Rate, Qualifying Projects for Transportation Benefit District Funds and Potential Levy Lid Lift		CA	PCD	CA	Extension of Business/Industrial Interim Ordinance (Consider Approval)
	CD	CC	15	Debrief of Comprehensive Plan Update Process		CA	CC	CA	Resolution Declaring the Month of April to be Celebrate Tree! Earth Month on Bainbridge Island (Consider Approval)
	CD	CC	15	Discuss Climate Change Action Committee					
			130						
								65	

2017 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session		Absences	Agenda	Department	Timing (min)	Business Meeting	
R.T.			15	4-Apr					25	11-Apr	
	NB	PCD	15	Ordinance Relating to SEPA Substantive Authority (Consider Forwarding to Public Hearing on 4/11)			PH	PW	15	Public Hearing: Ordinance No. 2017-03, Adding a New Chapter 15.19, Site Assessment Review (Consider Forwarding to 4/25 Consent Agenda)	
	P	PCD	10	Arbor Day and Heritage Tree Month Proclamations			PH	PCD	15	Public Hearing: Ordinance Relating to SEPA Substantive Authority (Consider Forwarding to 4/25 Consent Agenda)	
	P	CC	15	Presentation on Green Direct Program by Puget Sound Energy			PH	EXEC	15	Public Hearing: Surplus Resolution for Manitou Beach Road Open Space (Consider Approval)	
							PH	EXEC	15	Public Hearing: Surplus Resolution for Islandwood Trail Easement (Consider Approval)	
							UB	PW	10	Resolution No. 2017-08 Amending the Fee Schedule to Add a Fee for Site Assessment Review (Consider Forwarding to 4/25 Consent Agenda)	
							NB	PW	15	City Dock Project Construction Contract Award (Consider Forwarding to 4/25 Agenda for Award)	
							NB	PW	15	Olympic Drive Non-Motorized Improvement Project Construction Contract Award (Consider Forwarding to 4/25 Agenda for Award)	
							P	PCD	10	Earth Day Proclamation	
							CA	PW	CA	Janitorial Contract for City Facilities (Consider Approval)	
			55						135		

2017 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session		Absences	Agenda	Department	Timing (min)	Business Meeting	
			15	18-Apr					25	25-Apr	
	NB	EXEC	15	Aquatic Lease with Department of Natural Resources for Eagle Harbor (Consider Forwarding to 4/25 Agenda for Further Consideration)			UB	PCD	10	Ordinance Relating to SEPA Substantive Authority (Consider Approval)	
	NB	EXEC	15	MOU with BIMPRD Related to Sailing Float Sublease (Consider Forwarding to 4/25 Agenda for Further Consideration)			UB	PW	10	City Dock Project Construction Contract Award (Consider Approval)	
	NB	FIN	10	Ordinance amending BIMC 3.24, Equipment Rental and Revolving Fund (Consider Forwarding to 5/09 Consent Agenda)			UB	PW	10	Olympic Drive Non-Motorized Improvement Project Construction Contract Award (Consider Approval)	
	CD	CC	15	Discussion of Council Meeting Procedures			UB	EXEC	10	Aquatic Lease with Department of Natural Resources for Eagle Harbor (Consider Forwarding to 5/9 Consent Agenda)	
							UB	EXEC	10	MOU with BIMPRD Related to Sailing Float Sublease (Consider Forwarding to 5/9 Consent Agenda)	
							NB	EXEC	10	Consider City Contribution of Fees for Celebrate Bainbridge Events	
							P	CC	15	Annual Report by Friends of the Farms	
							CA	PW	CA	Resolution No. 2017-08 Amending the Fee Schedule to Add a Site Assessment Review Fee (Consider Approval)	
							CA	PW	CA	Ordinance No. 2017-03, Adding a New Chapter 15.19, Site Assessment Review (Consider Approval)	
			70						100		

2017 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session	Absences	Agenda	Department	Timing (min)	Business Meeting
			15	2-May				25	9-May
	UB	PW	30	Update on Police Facility		NB	EXEC	10	Consider Change to Council Meeting Dates for July 4 and National Night Out
	NB	FIN	15	2016 Year-End Financial Report (Information)		CA	EXEC	CA	Aquatic Lease with Department of Natural Resources for Eagle Harbor (Consider Approval)
	NB	FIN	10	Ordinance Relating to 2016 Budget Carryforwards (Consider Forwarding to 5/23 Consent Agenda)		CA	EXEC	CA	MOU with BIMPRD Related to Sailing Float Sublease (Consider Approval)
	NB	FIN	10	Ordinance Relating to Prior Years' Capital Abandonments (Consider Forwarding to 5/23 Consent Agenda)		CA	FIN	CA	Ordinance amending BIMC 3.24, Equipment Rental Revolving Fund (Consider Approval)
	NB	FIN	10	Ordinance Relating to Q1 Budget Amendments (Consider Forwarding to 5/23 Consent Agenda)					
			90					35	