



CITY COUNCIL STUDY SESSION JANUARY 17, 2017

MEETING MINUTES

1. CALL TO ORDER / ROLL CALL

Deputy Mayor Peltier called the meeting to order at 7:00 PM in the Council Chambers of City Hall.

Mayor Tollefson, Deputy Mayor Peltier, and Councilmembers Blossom, Medina, Roth, Scott and Townsend were present.

2. AGENDA APPROVAL OR MODIFICATION / CONFLICT OF INTEREST DISCLOSURE

Councilmember Scott moved to accept the agenda as presented. Councilmember Roth seconded the motion, and the motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

3. PUBLIC COMMENT ON AGENDA ITEMS

7:02 PM Barbara Tolliver spoke in favor of the Town Square project.

7:05 PM Jerri Lane, Executive Director of Bainbridge Island Downtown Association, expressed support for the Town Square project.

7:09 PM Lisa Macchio spoke against the Town Square project and posed questions to Council on the scope of work.

7:12 PM Charles Schmid asked for clarification on after-the-fact permits during the Code Enforcement discussion.

7:13 PM Dave Henry spoke about parking and his concerns.

4. PRESENTATIONS

A. Utility Advisory Committee 2016 Report and 2017 Work Plan, AB 17-014 – 7:17 PM

Andy Maron, Chair of the Utility Advisory Committee, and Jeff Kanter, Vice Chair of the Utility Advisory Committee, presented the committee's 2016 report and 2017 proposed work plan. Council discussed the work plan and opted to re-visit it following further discussion on the Comprehensive Plan update.

5. UNFINISHED BUSINESS

A. Update on Police and Municipal Court Building Project by Coates Design/MWL, Inc., AB 14-008 – 7:23 PM

Public Works Director Loveless introduced Mathew Coates of Coates Design Architects and Jim McClaren, of McClaren, Wilson, & Lawrie (who participated by Skype). Mr. McClaren provided a progress report on the recent space needs findings for the proposed Police and Municipal Court building project. Mr. Coates said now that the needs have been established, they would like to proceed with site evaluation. Mr. Coates and Mr. McClaren addressed Council's questions.

Public Comment

7:48 PM Doug Rauh advocated for maintaining the existing sites.

7:51 PM Cindy Anderson spoke against combining the Police and the Court facilities.

Mr. Coates provided information on six potential sites and shared a matrix for evaluating the sites. Two sites have been added since the last discussion, the Coultas site and the American Marine Bank building.

8:04 PM Andy Maron urged Council to look at acquiring the parcel adjacent to the Police Station.

Councilmember Townsend asked the consultants and staff to re-evaluate the tree removal criteria value on the matrix.

B. Update on Town Square Project, AB 16-162 – 8:12 PM

City Manager Schulze summarized the history of the proposed project. He recommended hiring a consultant through a request for qualification process to provide a parking supply/demand analysis. Council discussed evaluating the impacts of any possible solution and looking at alternatives such as off-site employee parking.

Public Comment

8:27 PM Rod Stevens commented on the cost and posed questions to Council on the study and need for project.

MOTION: I move to authorize the City Manager to issue a Request for Qualifications for a consultant to conduct a parking demand/supply study.

Tollefson/Scott: The motion carried 5-2 with Deputy Mayor Peltier and Councilmember Townsend voting against.

6. NEW BUSINESS**A. Ordinance No. 2017-04, Relating to Updated FEMA Flood Maps and Flood Damage Prevention, AB 17-012 – Planning 8:38 PM**

Building Official Weaver introduced the ordinance which brings the City into compliance with Federal and State flood plain regulations.

MOTION: I move that the City Council schedule a public hearing on Tuesday, January 24, 2017, to consider the FEMA Flood Plain Map update.

Tollefson/Scott: The motion carried unanimously, 7-0.

B. Review Code Enforcement Approach, AB 17-002 – Executive – 8:41 PM

City Manager Schulze presented a review of the current code enforcement approach that is complaint based. He mentioned areas that need attention include nuisance code, sign code, case tracking system, and the voluntary compliance approach. Council discussed the enforcement approach and asked for additional information.

C. Resolution No. 2017-05, Delegating Authority to the City Manager to Legally Bind the City for the Purpose of Requesting Federal Reimbursement, AB 17-015 – Public Works – 8:56 PM

Public Works Director Loveless introduced the resolution which is the result of a new requirement under Federal regulations for reimbursement on Federally funded projects.

MOTION: I move that the City Council forward to the January 24, 2017, consent agenda Resolution No. 2017-05, delegating to the City Manager authority to legally bind the City for the purpose of requesting federal reimbursement.

Scott/Roth: The motion carried unanimously, 7-0. 8:57 PM

7. CITY COUNCIL DISCUSSION

A. Discuss Creation of Affordable Housing Task Force, AB 17-013 – Mayor Tollefson – 8:57 PM

Mayor Tollefson introduced the creation of an Affordable Housing Task Force. Council discussed the timing, membership and work plan for such the task force. Council agreed to add representatives from the Chamber of Commerce and the Bainbridge Island Land Trust to the task force, as well as citizens.

9:04 PM Charlie Wenzlau emphasized that previous work has been done on this topic, and there is significant institutional knowledge. He encouraged diversity on the committee.

MOTION: I move the Council direct staff to advertise for members for an Affordable Housing Task Force using Mayor Tollefson's January 13 memo (as amended) as a guide.

Roth/Scott: The motion carried unanimously, 7-0.

Council asked to be informed of the advertisement for members once it was available.

8. FOR THE GOOD OF THE ORDER - 9:08 PM

Councilmember Roth reported on the meeting of Kitsap Regional Coordinating Council. They will work on updating county-wide planning policies through 2017. Councilmember Scott reported on the Puget Sound Regional Council Growth Management Policy Board and Regional Centers issue. Council discussed the best mechanism to provide information to Council and the public on regional committees.

9. ADJOURNMENT - 9:16 PM

Deputy Mayor Peltier adjourned the meeting at 9:16 PM.



Val Tollefson, Mayor



Christine Brown, City Clerk