



**CITY COUNCIL BUSINESS MEETING  
TUESDAY, FEBRUARY 14, 2017**

**MEETING MINUTES**

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 7:00 PM**

Mayor Tollefson called the meeting to order at 7:00 p.m. in the Council Chamber.

Mayor Tollefson, Deputy Mayor Peltier and Councilmembers Blossom, Medina, Roth, Scott and Townsend were present. Everyone stood for the Pledge of Allegiance.

**2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE**

Mayor Tollefson noted that Public Works is pulling Resolution No. 2017-02 from the agenda. Deputy Mayor Peltier asked to remove Resolution No. 2017-09 and Ordinance No. 2017-06 from the consent agenda for discussion. Deputy Mayor Peltier moved and Councilmember Roth seconded to accept the agenda as amended. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

**3. PUBLIC COMMENT - 7:05 PM**

There was no public comment.

**4. CITY MANAGER'S REPORT - 7:02 PM**

City Manager Schulze updated Council on the recent meetings of the Electric Utility Municipalization Task Force and their review of the feasibility study. He noted that Representative Kilmer's office requested a meeting with the Mayor and Deputy Mayor on February 24, 2017 at 1:00 PM and asked if other Councilmembers would like to attend. He updated Council on filling the Engineering Manager position.

**5. PRESENTATION(S)**

**A. Design Review Board 2016 Report and 2017 Work Plan, AB 17-029 - 7:07 PM**

Mr. Alan Grainger, Chair of the Design Review Board, presented the 2016 annual report and 2017 work plan and addressed Council's questions.

**MOTION:** I move to accept the Design Review Board 2017 work plan as proposed.

**Peltier/Medina:** The motion carried unanimously, 7-0.

## 6. NEW BUSINESS

### **A. Resolution No. 2017-07 Amending the Deferred Compensation Plan Coordinator Title, AB 17-026 - Executive 7:29 PM**

City Manager Schulze introduced the resolution which identifies the City Manager as the Plan Coordinator for ICMA Retirement Corporation's deferred compensation plan.

**MOTION:** I move that the City Council forward to the February 28, 2017, consent agenda Resolution No. 2017-07, designating the City Manager as the coordinator of the deferred compensation plan established with ICMA Retirement Corporation.

**Townsend/Medina:** The motion carried unanimously, 7-0.

### **B. Ordinance No. 2017-05, Amending BIMC 12.28 to Reference Current Planned Facilities Maps in the Non-Motorized Chapter of the 2017 Island-Wide Transportation Plan, AB 17-027 - Public Works 7:31 PM**

Public Works Director Loveless explained that Section 12.28 of the Bainbridge Island Municipal Code needs to be updated to reference the current planned facilities maps in the non-motorized chapter of the Island-Wide Transportation Plan.

**MOTION:** I move that the City Council forward Ordinance No. 2017-05 amending Bainbridge Island Municipal Code Section 12.28 related to the Island-Wide Transportation Plan update to the February 28 consent agenda.

**Roth/Scott:** The motion carried 6-1, with Councilmember Blossom voting against.

### **C. Donation Agreement for a Bench in John T. Nelson Park, AB 17-025 - Public Works 7:38 PM**

Public Works Director Loveless introduced the donation agreement for a bench to be placed at John T. Nelson Park in honor and memory of Alys Marina Erickson.

**MOTION:** I move that the City Council forward the proposed John T. Nelson Park Bench Donation Agreement to the February 28, 2017, consent agenda.

**Peltier/Scott:** The motion carried unanimously, 7-0.

### **D. 2017-2018 Interlocal Agreement with Kitsap Conservation District Regarding Agricultural Assistance, Support, and Conservation, AB 17-027 - Public Works 7:41 PM**

Public Works Director Loveless introduced the interlocal agreement with Kitsap Conservation District which renews an existing agreement to provide assistance to owners of farmland.

#### **Public Comment**

Patti Dusbabek spoke against farm regulations.

**MOTION:** I move that the City Council forward to the February 28, 2017, consent agenda the Interlocal Agreement between the City and the Kitsap Conservation District for Agricultural Technical Assistance and Services in the amount of \$43,950 annually, for 2017 through 2018.

**Scott/Peltier:** The motion carried unanimously, 7-0.

**E. Water Utility CIP Amendment to Replace Wyatt Water Line, AB 17-028 – Public Works 7:45 PM**

Public Works Director Loveless introduced the Capital Improvement Program amendment to replace the Wyatt water line. Mayor Tollefson requested information on undergrounding power lines in the project area.

**MOTION:** I move that the City Council forward to the February 28, 2017, consent agenda the request to amend the Wyatt Way Reconstruction Project in the CIP to include water main replacement from Grow Avenue to Nicholson Place and to increase the project budget by \$150,000.

**Medina/Roth:** The motion carried unanimously, 7-0.

**8. UNFINISHED BUSINESS**

**A. Resolution No. 2017-09, Affirming that Bainbridge Island is a Welcoming and Inclusive City, AB 17-023 – Councilmember Scott**

Councilmember Scott introduced the resolution and answered Council's questions.

**MOTION:** I move that we adopt Resolution No. 2017-09.

**Roth/Scott:** The motion carried unanimously, 7-0. 8:14 PM

**B. Ordinance No. 2017-06, Relating to Community Policing, AB 17-024 – Councilmember Scott 7:51 PM**

Deputy Mayor Peltier commented on an earlier version of the ordinance and asked why it had been revised. Councilmember Scott provided history on the development of the ordinance. Council agreed to consider the ordinance further at the next meeting.

**Public Comment**

Patti Dusbabek spoke about equal employment regulations.

Brandon Foss spoke about the importance of regulations and legal process.

Cindi Anderson thanked Councilmember Scott for bringing the ordinance to Council.

**A. Ordinance No. 2017-01 (formerly Ordinance No. 2016-29), Comprehensive Plan Update and Ordinance No. 2017-02 (formerly Ordinance No. 2016-30) BIMC Changes related to the Comprehensive Plan Update, AB 15-108, Planning 8:19 PM**

Senior Planner Sutton summarized her memorandum to Council and highlighted the remaining tasks.

**MOTION:** Councilmember Medina moved to adopt staff's recommendation that TDR/PDR Action Items in the *Land Use and Environmental Elements* be high priority items.

**Medina/Scott:** The motion carried unanimously, 7-0.

**MOTION:** Councilmember Roth moved to adopt staff's recommended change to Policy LU 6.8:

~~The Planning Commission has a role in reviewing long subdivisions to ensure the integrity of the Comprehensive Plan is maintained.~~

Review and specify the authority and the role of the Department of Planning and Community Development, Design Review Board, Planning Commission, Hearing Examiner, and City Council in the land use development review and decision-making process. Land use decision-making processes can have various aspects, including, as applicable, those that are ministerial, quasi-judicial, and legislative in nature.

**Roth/Scott:** Council discussed the motion. The motion, as amended below, carried 5-2 with Councilmembers Blossom and Roth voting against.

**AMENDMENT TO MOTION:** Councilmember Medina suggested amending the motion by adding to the end "As part of this review, consider giving the Planning Commission and/or the Design Review Board a role in reviewing long subdivisions."

**Medina/Townsend:** The motion carried 4-3 with Councilmembers Blossom, Roth and Scott voting against.

Deputy Mayor Peltier suggested including City Council in the amended language.

**MOTION:** I move that Appendix B be reinstated.

**Scott/Roth:** The motion failed 4-3 with Councilmembers Blossom, Roth and Scott voting in favor.

Council discussed the site specific amendment requests.

8:50 PM **MOTION:** Councilmember Medina moved to add a new policy to LU 4.10:

To the greatest degree possible, prohibit clearcutting and grading of natural spaces.

**Medina/Peltier:** Mayor Tollefson suggested amending the motion to substitute "practical" for "possible." Planning Director Christensen suggested substituting "landscape" for "spaces." The amendments were accepted. The motion carried unanimously, 7-0.

8:55 PM **MOTION:** Councilmember Medina moved to adopt the following change to EN 12.3:

Strive for reduced greenhouse gas emissions by, among other actions, integrating climate change into the city planning process, including through coordinated land use and transportation planning and management, and making climate change considerations and meeting greenhouse gas emission reduction goals a component of city decision making, including assessment and mitigation for air quality impacts.

**Medina/Peltier:** The motion carried unanimously, 7-0.

**MOTION:** Councilmember Medina moved to adopt the following change to Policy EN 12.4.

Through the completion of an Island-wide greenhouse gas inventory, eEstablish a baseline that can be used to establish benchmarks, metrics and targets for reduction of greenhouse gas emissions. Consider establishing a target of reducing greenhouse gas emissions by 80% from current levels by 2050 and set interim targets for 2020, 2030 and 2040. assess current

~~conditions and progress in reducing greenhouse gas emissions from municipal, commercial, residential and transportation related land uses, projects and programs.~~

**Medina/Peltier:** The motion failed 5-2 with Councilmember Medina and Deputy Mayor Peltier voting in favor.

Mayor Tollefson adjourned the meeting at 9:05 PM for a break and re-convened the meeting at 9:13 PM.

**MOTION:** Councilmember Medina moved to adopt a new Policy EN 12.7:

Establish a Climate Action Committee, potentially comprised of qualified local citizens who would provide technical support to city staff and elected officials to complete a greenhouse gas inventory, to assist designing reduction programs, and to work with city staff and elected officials to ensure that emission reduction goals are met.

**Medina/Peltier:** The motion failed 5-1 with Deputy Mayor Peltier voting in favor and Councilmember Medina abstaining.

**MOTION:** Councilmember Medina move to adopt a new Policy EN 12.8:

Support the development of a public education program which informs all citizens on the methods and progress for meeting the Island's greenhouse gas emission goals and ways citizens can assist in reaching the reduction goals.

**Medina/Tollefson:** Mayor Tollefson said he would second the motion if it was numbered EN 12.5 with the subsequent elements re-numbered. Councilmember Medina agreed. The motion carried unanimously, 7-0.

9:20 PM **MOTION:** Councilmember Medina moved to change "an aquifer conservation zone" to "one or more aquifer conservation zones" in WR 2.9.

**Medina/Peltier:** The motion carried unanimously, 7-0.

**MOTION:** Councilmember Medina moved to adopt a new Policy WR 2.15:

Develop and maintain a publicly-available system to report groundwater levels on a timely basis to inform residents about potential water shortages.

**Medina/Peltier:** The motion was amended to end after "inform residents." The motion carried unanimously, 7-0.

**MOTION:** Councilmember Medina moved to adopt the following changes to the Housing Vision statement:

Modify the first sentence as follows: "~~Bainbridge Island in the year 2036 provides a broad diversity of housing alternatives to further the equally important goals of environmental stewardship and the population's needs for housing, health, and safety and access to employment, goods, and services.~~"

And remove the paragraph break so that the first and second paragraphs become one paragraph.

**Medina/Peltier:** The motion carried 5-2 with Councilmembers Scott and Townsend voting against.

9:32 PM **MOTION:** Deputy Mayor Peltier moved to adopt the following changes:

Include the following new housing report issue as #6 and re-number existing 6-12 as 7-12.

**Policy HO 2.1** The Housing report shall address the following aspects of housing:

12. An analysis of how property taxes impact housing affordability.

**Peltier/Medina:** The motion carried 4-3 with Councilmembers Townsend, Scott, and Roth voting against.

**MOTION:** Mayor Tollefson moved to add a sentence at the end of Policy TR 2.2 to read as follows:

Coordinate with the Park District as the primary provider of the community's recreational trails.

**Tollefson/Scott:** The motion carried unanimously, 7-0.

**MOTION:** Mayor Tollefson moved to add a sentence to the end of TR 2.11 to read as follows:

Coordinate these efforts with the Park District when parkland, open space, and recreational trails are involved.

**Tollefson/Scott:** The motion carried unanimously, 7-0.

9:36 PM **MOTION:** Deputy Mayor Peltier moved to adopt a new Policy TR 7:

Encourage and support the use of adaptive control traffic signal systems technology along the entire SR305 corridor to improve the functioning of intersections.

**Peltier/Medina:** The motion failed 4-3 with Deputy Mayor Peltier and Councilmembers Medina and Blossom voting in favor.

9:41 PM **MOTION:** Deputy Mayor Peltier moved to adopt a new Policy TR 7:

Consider the future impact of autonomous vehicles upon our transportation system.

**Peltier:** The motion failed for lack of a second.

9:41 PM **MOTION:** Deputy Mayor Peltier moved to adopt the following changes to Policy TR 7.2:

Develop a master plan for the SR 305 corridor as a green and scenic highway balancing the objectives of maintaining the treed character, and providing safe visibility. Incorporate best practices, and/or new innovations, into highway improvements and strategies that reduce greenhouse gas emissions and transit vulnerabilities from climate change.

**Peltier/Medina:** The motion failed 5-2 with Councilmember Medina and Deputy Mayor Peltier voting in favor.

9:43 PM **MOTION:** Deputy Mayor Peltier moved to adopt the following change to Policy TR 7.4:

Support planning efforts for the eventual replacement/refurbishment of the Agate Pass Bridge including potential capacity improvements for transit and non-motorized modes that don't involve expansion of highway segments between intersections. Oppose proposals to construct any other bridges to Bainbridge Island.

**Peltier:** The motion failed for lack of a second.

9:44 PM **MOTION:** Deputy Mayor Peltier moved to amend TR Action #4 to read as follows:

Review, update and prioritize implementation of the non-motorized section of the Island-wide Transportation Plan so the vision of multimodal transportation becomes reality for today's residents.

**Peltier:** The motion failed for lack of a second.

**MOTION:** Mayor Tollefson moved to delete TR Action #4 in its entirety.

**Tollefson/Peltier:** The motion carried 6-1 with Councilmember Scott voting against.

**MOTION:** I move to add Waterfront Park to Table CF-1.

**Tollefson/Scott:** The motion carried unanimously, 7-0.

**MOTION:** For the Manitou Property in Table CF-3, I move to delete "less tidelands" and add an asterisk to the Land Area column to indicate it does not include the tidelands.

**Tollefson/Scott:** The motion carried unanimously, 7-0.

**MOTION:** Mayor Tollefson moved to adopt the following changes to page CF-9, under "Parks and Trails:"

"Most of the parks and recreational trails..." and "During the past ~~several~~ 10-15 years...."

**Tollefson/Townsend:** The motion carried unanimously, 7-0.

Councilmember Medina asked to state for the record that land has not been dedicated to the Farmer's Market.

9:53 PM **MOTION:** Mayor Tollefson moved to adopt the following change to Policy 11.4:

Separate into two policies, and renumber the remaining. The portion starting "Adopt standards that differentiate..." should be a separate policy.

**Tollefson/Townsend:** The motion carried unanimously, 7-0.

**MOTION:** Deputy Mayor Peltier moved to adopt the following change:

Move Policy U 11.9 to Goal WR-2 after WR 2.11 and revise it to read: Consider regulations that promote the retention of native landscapes to promote water quality and reduce the need for irrigation.

**Peltier/Scott:** The motion carried unanimously, 7-0. 9:57 PM

9:58 PM **MOTION:** Mayor Tollefson moved to adopt the following change to Policy U 12.6:

Improve the quality and reduce the quantity of effluent discharged to Puget Sound.

**Tollefson/Medina:** The motion carried unanimously, 7-0.

9:59 PM **MOTION:** Councilmember Townsend moved to adopt a new Policy U 12.7:

Investigate the development of sewer tertiary and sewer greywater systems. (and renumber accordingly).

**Townsend/Peltier:** The motion carried unanimously, 7-0.

10:00 PM **MOTION:** Mayor Tollefson moved to delete policy U 14.9.

**Tollefson/Scott:** The motion was withdrawn.

**MOTION:** Councilmember Townsend moved to adopt the following change to U 14.9:

Explore ways to obtain progressively more sustainable and increasingly greener electricity sources and distribution grids, including investing in new renewable energy projects and increased sensitivity to nature and humans.

**Townsend/Scott:** The motion failed 4-3 with Councilmembers Scott, Roth and Townsend voting in favor.

10:05 PM **MOTION:** Councilmember Townsend moved to adopt the following change to U 16.6:

Pursue internet and cellular service of the highest standards for governmental and educational institutions, business and commerce, and personal use.

**Townsend/Tollefson:** The motion carried unanimously, 7-0.

10:07 PM **MOTION:** Councilmember Townsend moved to adopt the following change to U 16.10:

Conduct a study to support the creation of an Island-wide high-speed internet service. ~~by facilitating the placement of high-speed internet cables on and in the electric service provider's facilities.~~

**Townsend/Peltier:** The motion carried unanimously, 7-0.

**MOTION:** Councilmember Townsend moved to adopt the Implementation Actions proposed by the Utilities Advisory Committee as a whole.

**Townsend/Medina:** Council discussed this approach.

10:22 PM Mayor Tollefson moved to amend the motion and not reinstate any of the Implementation Actions except U Action Item # 1 and Action Item #2 with the following changes:

Action Item #1: Strike "Support" and insert "Study"

Action Item #2: Change to "~~Support~~ Investigate the development..." and change it to Medium Priority

Add a New High Priority Action Item: Develop a process for periodic review of Island utility services.

Council opted to go through the actions individually.



10:08 PM **MOTION:** Councilmember Townsend moved to adopt the U.Action #1 suggested by the Utility Advisory Committee ("UAC"):

**U.Action #1.** Develop a process for periodic review of island utility services.

**Townsend/Tollefson:** The motion carried unanimously, 7-0.

10:13 PM **MOTION:** Councilmember Townsend moved to adopt the U.Action #2 suggested by the UAC:

**U.Action #2.** Facilitate cooperation among or consolidation of water systems.

**Townsend/Roth:** The motion carried unanimously, 7-0.

**MOTION:** Councilmember Townsend moved to adopt the U.Action #3 suggested by the UAC:

**U.Action #3.** Conduct a study of consolidation of water systems owned by the City and Kitsap PUD.

**Townsend/Roth:** The motion failed 4-3 with Councilmember Townsend, Roth, and Scott voting in favor.

**MOTION:** Councilmember Townsend moved to adopt the U.Action #4 suggested by the UAC:

**U.Action #4.** Conduct a study of the creation of Island-wide high-speed internet service.

**Townsend:** The motion failed for lack of a second.

**MOTION:** Councilmember Townsend moved to adopt the medium priority U.Action #5 suggested by the UAC:

**U.Action #5.** Adopt standards that differentiate fire flow requirements for urban and non-urban density.

**Townsend/Medina:** The motion was withdrawn.

**MOTION:** Councilmember Townsend moved to adopt the medium priority U.Action #6 suggested by the UAC:

**U.Action #6.** Conduct a study of cooperation or consolidation of sewer systems owned by the City and Sewer District #7.

**Townsend/Roth:** The motion failed 5-2 with Councilmembers Roth and Townsend voting in favor.

**MOTION:** Councilmember Townsend moved to adopt the medium priority U.Action #7 suggested by the UAC:

**U.Action #7.** Investigate the development of sewer tertiary and sewer greywater systems.

**Townsend/Medina:** Councilmember Townsend confirmed that the motion is to move this item to a medium priority action. The motion carried unanimously, 7-0.

**MOTION:** Mayor Tollefson moved to strike "Support" and insert "Study" in Action Item #1.

**Tollefson/Peltier:** Mayor Tollefson amended the motion to insert "Continue the investigation of the creation" in place of "Study." The amended motion carried unanimously, 7-0.

10:34 PM **MOTION:** Councilmember Townsend moved to modify the priority to medium and change language in U Action #2:

Change to "~~Support~~ Investigate the development...

**Townsend/Peltier:** The motion carried unanimously, 7-0.

**MOTION:** Councilmember Scott moved to accept the changes to the Glossary as revised.

**Scott/Medina:** The motion carried unanimously, 7-0.

## 9. CONSENT AGENDA - 10:31 PM

- A. Consent Agenda Coversheet
- B. Accounts Payable and Payroll Approval  
Payroll run 2-6-2017: direct deposit check sequence 037886 – 037995 for \$262,857.72; regular check run sequence 107964 – 107968 for \$9,10.55; vendor check run sequence 107969 – 107982 for \$275,828.97; EFTPS for \$111,283.94. Total disbursement = \$659,161.18.  
Accounts Payable: EFT check number 245 for \$4,385.48; ACH check numbers 246 – 247 for \$1737.55; Regular run voided check numbers 341433 and 342911; manual check numbers sequence 343537 – 343553 for \$62,507.61; regular check run sequence 343554 – 343715 for \$780,845.07. Retainage release numbers 154 – 156 for \$23,179.55. Total disbursements = \$849,475.71.
- C. Special City Council Meeting Minutes, September 27, 2016
- D. Special City Council Meeting Minutes, October 11, 2016
- E. Special City Council Meeting Minutes, October 18, 2016
- F. Special City Council Meeting Minutes, October 25, 2016
- G. Special City Council Meeting Minutes, January 17, 2017
- H. City Council Study Session Meeting Minutes, January 17, 2017
- I. Special City Council Meeting Minutes, January 24, 2017
- J. City Council Business Meeting Minutes, January 24, 2017
- K. Special City Council Meeting Minutes, January 26, 2017
- L. Resolution No. 2017-02, Adopting the Island-Wide Transportation Plan, AB 16-148, Public Works (*Pulled from consent agenda*)
- M. Resolution No. 2017-09, Affirming that Bainbridge Island is a Welcoming and Inclusive City, AB 17-023 – Councilmember Scott (*Pulled from consent agenda*)
- N. Ordinance No. 2017-06, Relating to Community Policing, AB 17-024 – Councilmember Scott (*Pulled from consent agenda*)

**MOTION:** I move to approve the consent agenda, as modified.

**Scott/Roth:** The motion carried unanimously, 7-0.

## 10. COMMITTEE REPORTS - 10:31 PM

Councilmember Scott, representative on the Growth Management Policy Board, updated Council on the reconsideration of Regional Centers.

**11. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 10:34 PM**

City Manager Schulze reviewed the upcoming Council calendar with Council.

**12. FOR THE GOOD OF THE ORDER**

There were no comments for the good of the order.

**13. ADJOURNMENT**

Mayor Tollefson adjourned the meeting at 10:37 PM.

  
\_\_\_\_\_  
Val Tollefson, Mayor

  
Christine Brown, City Clerk