

2018 Infrastructure Ballot Measure Task Force proposal

April 25

Council takes three actions: (A) forwards this timeline or a modified version of this timeline for approval at the next business meeting;
(B) agrees to create the Task Force described below or as modified by Council;
(C) appoints an *ad hoc* committee and Task Force liaison.

Proposed Task Force

1) *Form*: Task Force Managed by City Manager with at least one Council member liaison.

2) *Purpose*:

The purpose of the Task Force is to deliver to Council the best recommendations possible for an Infrastructure Ballot Measure, which means a ballot measure that includes funding for both NMT improvements Island-wide and some version of a Town Square project.

Council's expectation is that the recommendation(s) of the Task Force will include around \$15,000,000 for NMT improvements and that the MMTAC will take the lead role in defining what is included in the NMT portion of the Infrastructure Ballot Measure. The Task Force will recommend a preferred way to fund this combined project, which may include some combination of voter approved funds (bonds or a levy lid lift), creation of a Local Improvement District, and City General Fund support.

The Task Force's main duties are to develop and recommend to Council (A) one or more preferred alternatives for the Town Square Project with cost estimates and (B) one or more preferred alternatives for an Infrastructure Ballot Measure that includes funding for both the NMT improvements provided by the MMTAC and the Town Square Project.

3) *Task Force Composition*:

- a) Two members of Multi-Modal Transportation Advisory Committee
- b) Three Bainbridge business reps, including at least two from the Downtown business community.
- c) Two cultural organization reps – BPA; Bainbridge Historical Society
- d) Two Farmers Market reps
- e) Two civic organization reps: Rotary, Lions, Kiwanis, etc.
- f) Five at-large community reps
- g) Two local architectural firm reps

4) *Work plan*:

- a) 9/14/2017 completion and report delivered
- b) One or more charettes facilitated by retained City planner consultant
 - i) Council will need to approve a budget amount
 - ii) City Manager will hire
 - iii) Preference for using local consultant
- c) Deliverables:
 - i) Summary of work and opinion regarding

- (1) Community support
 - (2) Further public process
- ii) Prioritized list of non-motorized projects (provided by MMTAC)
- iii) Prioritized concepts for Town Square
 - (1) Short and long term
 - (2) Business community
- iv) Recommendation on total funding package and mechanisms
- 5) *Recruitment*:
 - a) Members recommended by Council *ad hoc* Committee and approved by Council.

May 2	COBI advertises for Task Force applicants.
May 16	City Manager provides recommendation to Council re budget for charrette/design consultant. Council authorizes City Manager to proceed with hiring charrette/design consultant with goal of consultant being prepared to launch Task Force town square work at June 9 or 10 meeting
May 17	Cut-off for Task Force member applications; Council begins process of selecting members from the applicants
May 23	Council approves Task Force membership
June 9 or 10	First Task Force meeting: (1) MMTAC provides to Task Force its recommended NMT improvement package for inclusion in the Infrastructure Ballot Measure; (2) Task Force reviews prior conceptual planning for Town Square; (3) Task Force discusses work required to accomplish work plan, including work with consultant and scheduling of charrette
June - Sept.	Task Force works according to schedule it adopts.
Sept 19	Council Study Session – Receive Task Force report
Sept 21	Public Meeting on Task Force report
Sept 26	Council discussion of next steps and possibly direct staff to prepare appropriate Ordinances and/or Resolutions.
_____	Continued Discussion
_____	Public Meeting on Tentative Council plan
_____	Continued Discussion

December 15(?) **Deadline for Notice to Auditor of proposition for February 13 ballot measure.**