



REGULAR CITY COUNCIL BUSINESS MEETING  
TUESDAY, MAY 9, 2017

MEETING MINUTES

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Tollefson called the meeting to order at 7:00 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Peltier and Councilmembers Blossom, Medina, Roth, Scott and Townsend were present. Everyone stood for the Pledge of Allegiance.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE

Councilmember Townsend moved and Councilmember Roth seconded to accept the agenda as presented. The motion carried unanimously. There were no conflicts of interest disclosed.

3. PUBLIC COMMENT

Dave Henry spoke about Friends of the Farms, the Lodging Tax Advisory Committee, and public land.

Bill Isley inquired about his petition regarding access from the Islander Mobile Home Park to Madison.

4. CITY MANAGER'S REPORT - 7:09 PM

City Manager Schulze provided information on registration for the Association of Washington Cities annual conference, annual financial audit for 2016, candidate filing week (May 15-19), and certification of the Comprehensive Plan Update.

5. PRESENTATION(S)

**A. Proclamation Declaring the Week of May 14-20, 2017 as "National Police Week" on Bainbridge Island, AB 17-085 – Police 7:13 PM**

Mayor Tollefson presented the proclamation. Chief Hamner thanked Council and provided a presentation for National Police Week.

6. UNFINISHED BUSINESS

**A. City Dock Project Construction Award and Budget Amendment, AB 15-072 – Public Works 7:27 PM**

Public Works Director Loveless introduced the construction award and showed an illustration of the new dock.

**Public Comment**

Brandon Fouts spoke against the management of the project.

Patti Dusbabek asked about capital equipment expenditure.

**MOTION:** I move that the City Council approve the City Dock Improvements project construction award to Redside Construction, LLC, in the amount stated in the motion, and approve a related budget amendment of \$300,000.00 from the General Fund.

**Townsend/Roth:** The motion was restated.

**RE-STATED MOTION:** I move that the City Council approve the City Dock Improvements project construction award to Redside Construction, LLC, in the amount of \$2,033,771.05, and approve a related budget amendment of \$300,000.00 from the General Fund.

**Townsend/Roth:** Following the failure of the amendment below, the motion carried 5-2 with Councilmember Medina and Deputy Mayor Peltier voting against.

**AMENDMENT TO MOTION:** I make a motion to amend the motion to have this project construction award moved to the consent agenda at our next meeting rather than approved tonight. 7:35 PM

**Medina/Peltier:** The amendment failed 5-2 with Deputy Mayor Peltier and Councilmember Medina voting in favor.

**B. Ordinance No. 2017-05 Amending Bainbridge Island Municipal Code Chapter 12.28 to Reference Current Planned Facilities Maps in the Non-Motorized Chapter of the 2017 Island-Wide Transportation Plan, AB 17-027 – Public Works 7:41 PM**

Public Works Director Loveless introduced the ordinance and provided background on its development.

**MOTION:** I move that the City Council forward to the May 23, 2017, Consent Agenda Ordinance No. 2017-05, amending Bainbridge Island Municipal Code Chapter 12.28, as it relates to the Island-Wide Transportation Plan update.

**Roth/Medina:** The motion carried unanimously, 7-0

**C. Ordinance No. 2017-13 Establishing Climate Change Advisory Committee, AB 17-062 – Councilmember Medina 7:44 PM**

Councilmember Medina introduced the ordinance. Councilmember Townsend suggested amendments, and Council discussed his proposed revisions.

**Public Comment**

Erika Shriner spoke in favor of the ordinance.

Patti Dusbabek recommended that Council look at EPA's recommendations.

**MOTION:** I move that the City Council approve Ordinance No. 2017-13, Establishing a Climate Change Advisory Committee including the following amendments: In Section 2.37.010.B, modify the second sentence to read: The committee members should have expertise in climate science, atmospheric science,

engineering, energy management, water conservation, planning, policy, environmental law, economics, solid waste management, forestry, systems analysis, and communications. In Section 2.37.030.B, add to the end of that sentence “as directed by the City Council.” In Section 2.37.040.C change the word “year” to “term.”

**Medina/Scott:** The motion carried unanimously 7-0.

Councilmember Medina volunteered to be liaison to the committee.

## 8. NEW BUSINESS

### **A. Consider Creation of Affordable Housing Task Force, AB 17-087 – Mayor Tollefson 8:03 PM**

Mayor Tollefson introduced the agenda item. Councilmember Medina suggested including residents or potential residents of affordable housing. Councilmember Townsend suggested including 1 to 3 Councilmembers as liaisons.

#### **Public Comment**

Patti Dusbabek spoke about affordable housing issues.

Brandon Fouts spoke about the decline in service at Helpline House.

**MOTION:** I move that the City Council establish an Affordable Housing Task Force to be organized and performed as set forth in the agenda bill with the task force to be comprised of 15-20 members with at least one and no more than 3 Council liaison members.

**Scott/Townsend:** The motion carried unanimously, 7-0.

Councilmembers Blossom and Scott and Deputy Mayor Peltier volunteered to be liaisons.

### **B. Review Draft Request for Proposals for 2018 Lodging Tax Advisory Committee, AB 17-080 – Councilmembers Townsend and Scott 8:15 PM**

Deputy City Manager Smith introduced the agenda item and went through the key points of the Request for Proposals for the Lodging Tax Advisory Committee (LTAC).

Communications Manager Stickney provided a presentation on options for a City LTAC application, including a wayfinding system, a map kiosk in the ferry terminal, and an alternative solution for sandwich boards. Council expressed interest in the first option.

#### **Public Comment**

Patti Dusbabek spoke about the tourism draw of the Farmer’s Market.

**MOTION:** I move that the City Council forward this Request for Proposals for 2018 Lodging Tax Projects to the consent agenda for approval on May 23, 2017.

**Medina/Roth:** The motion carried unanimously, 7-0

### **C. Ordinance No. 2017-12, Amending Bainbridge Island Municipal Code Section 3.65.040 Relating to Civic Improvement Fund (Lodging Tax), AB 17-079 – Executive 8:36 PM**

Deputy City Manager Smith introduced the ordinance.

#### **Public Comment**

Patti Dusbabek spoke about the use of Lodging Tax funds.

**MOTION:** I move that the City Council forward this ordinance to the May 23, 2017, consent agenda for approval.

**Townsend/Scott:** The motion carried unanimously, 7-0.

**D. Consider Change to Council Meeting Dates for July 4 and National Night Out on August 1, AB 17-086 – Executive 8:42 PM**

City Manager Schulze introduced the agenda item, and Council discussed the options.

**MOTION:** I move that we re-schedule the July 4 City Council meeting to July 5 and the August 1 meeting to August 2.

**Medina/Roth:** The motion carried unanimously, 7-0.

**E. Professional Services Agreement for Downtown Parking Study and Budget Amendment, AB 17-081 – Public Works 8:46 PM**

Public Works Director Loveless introduced the agreement and summarized the process to date.

**Public Comment**

Brandon Fouts spoke in favor of expanding the ferry system parking and against a consultant.

Patti Dusbabek spoke against the money spent on studies and parking for staff.

**MOTION:** I move to forward to the June 13, 2017, Unfinished Business Agenda the Professional Services Agreement for the Downtown Parking Study and the related proposed budget amendment.

**Scott/Townsend:** The motion carried 6-1 with Deputy Mayor Peltier voting against.

**F. McDonald Creek Culvert Professional Services Agreement with Reid Middleton Inc., AB 17-078 – Public Works 8:57 PM**

Public Works Director Loveless introduced the agreement. Councilmember Roth left the Chambers at 8:59 PM.

**MOTION:** I move that the City Council forward to the May 23, 2017, consent agenda the McDonald Creek Culvert professional services agreement.

**Townsend/Peltier:** The motion carried 6-0 with Councilmember Roth absent from the Chambers.

**G. City Tree Trimming Practices, AB 17-074 – Public Works 9:02 PM**

Public Works Director Loveless provided information on City tree trimming practices. Councilmember Roth returned to the Chambers at 9:06 PM.

**Public Comment**

Darlene Kordonowy asked for outreach in order to identify areas that may need maintenance.

**9. CONSENT AGENDA - 9:05 PM**

A. Agenda Bill for Consent Agenda, AB 17-088

B. Accounts Payable and Payroll

Accounts Payable: check #344269 from last run for \$500.00; Electronic Funds Transfer #254 for \$7106.08; ACH #'s 255 and 256 for \$9096.01; manual check run sequence 344270 – 344274 for \$32,582.97; Retainage Release #158 for \$10,570.015. Total disbursements = \$345,946.05.

Payroll: Normal check run (direct deposit) sequence 038572 – 038686 for \$258,577.46; normal payroll check run sequence 108074 – 108078 for \$6187.71; vendor check run sequence 108079 – 108091 for \$276,875.22; Federal Tax Electronic Transfer for \$109,159.32. Total disbursements = \$650,799.71.

- C. City Council Study Session Minutes, April 18, 2017
- D. Special City Council/Kitsap County Board of Commissioners Joint Meeting Minutes, April 19, 2017
- E. Regular City Council Business Meeting Minutes, April 25, 2017
- F. Ordinance No. 2017-09, Amending Bainbridge Island Municipal Code Chapter 3.24, Equipment Rental and Revolving Fund, AB 17-063 – Finance
- G. Consider City Support for Celebrate Bainbridge Events, AB 17-071 – Executive

**MOTION:** I move to approve the Consent Agenda as presented.

**Townsend/Blossom:** The motion carried unanimously, 7-0.

## 10. COMMITTEE REPORTS

There were no committee reports.

## 11. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 9:14 PM

### **A. Council Calendar**

City Manager Schulze reviewed the upcoming Council calendar.

## 12. FOR THE GOOD OF THE ORDER - 9:21 PM

Mayor Tollefson asked Council to authorize him to sign a Mayors for Clean Energy initiative letter, and Council concurred.

Council confirmed that the Council's practice for Citizen Advisory Committees is to re-appoint existing members who desire another term and only interview new candidates for vacant positions.

## 13. ADJOURNMENT

Mayor Tollefson adjourned the meeting at 9:24 PM.

---

Val Tollefson, Mayor

---

Christine Brown, City Clerk