



CITY OF  
BAINBRIDGE ISLAND

UTILITY ADVISORY COMMITTEE  
SPECIAL MEETING  
WEDNESDAY, NOVEMBER 29, 2017  
CITY HALL  
280 MADISON AVENUE NORTH  
BAINBRIDGE ISLAND, WA 98110

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## Minutes

### 1. Call to Order/ Roll Call / Accept or Modify Agenda/ Conflict of Interest

#### Disclosure:

#### Present:

Co-chairs:	Andy Maron and Jeff Kanter
Members:	Emily Sato, Ted Jones, Jim Thrash, Steve Johnson, Nancy Nolan
Council Rep:	Roger Townsend
Staff Rep:	Barry Loveless

2. Acceptance of Minutes: Minor edits were made to the 8 November draft minutes. Both 25 October and 8 November minutes unanimously approved. Roger agreed to send out both final sets by email and as attachments to the calendar invitation to the next meeting.

3. Public Comment: There was no public comment.

### 4. Fire Code Discussion:

Jeff led the discussion and the original objective was to reconcile two separate draft recommendations, but the discussion went in several directions. We discussed the various authority and approvers for new subdivisions first.

Luke Carpenter had approved the Torvanger development, but it seemed that he had for some reason approved the fire flow rate requirement (500 gpm) that is appropriate for houses on one acre or larger lots when we all thought these were half acre properties. We eventually realized its 10 parcels on 10 acres, so the approval was consistent with the City Code.

Inside Winslow, the standard is 8" pipe, but that was conceived for the Winslow density and is not necessarily applicable in the non-urban areas.

The process for approving new fire flow for new development outside of the City service area remains murky. DOH approves all the systems and mods that PUD makes, but they are looking at health not fire flow. Planning also review line size and material, but not for fire flow.

#### Conclusions:

1. Jeff and Jim are going to continue to investigate this further, and report back to the full committee.



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2. We still favor a water system coordinating committee. It would benefit two issues on the UAC plate; how to help small systems consolidate economically and ensure good sufficient fire flow island wide.
3. It should include the 20 Class A systems and UAC should have representatives on it. KPUD has already said they'd participate.
4. Initial recommendation on meeting frequency would be quarterly. It would be a standing committee that advises the city but also encourage a lot of cooperation between private entities.

Action:

1. Andy will bring us the charter from a similar committee from 20 years ago.

2. Nancy will talk to Ward Frost ~~of~~ <sup>of Meadowmere</sup> *am*

4b. This was an added agenda item. What will be the UAC's role in the Sewer Rate Study now that it has been approved by Council? Barry hopes to issue the Request for Proposals in January. He hopes to be interviewing contractors in March or April. Barry was willing to share the Scope of Work that staff develops with the UAC. He is open to a UAC member being on the interview team. Since an A/E is not required for this work, price may be a factor in the selection process. Barry said the draft consultant study would be presented to the UAC before Council. This might take several meetings. All this is intended to get the most out of the nominal \$100k budget.

5. Wrap Up

Next meetings:

- 13 December at 5PM
- 27 December CANCELED
- 10 January 5PM

Roger noted we will need a new council liaison since his term is ending.

Andy Maron/Jeff Kanter, Co-Chair 01/10/18