



## SPECIAL CITY COUNCIL MEETING WEDNESDAY, JANUARY 24, 2018

### ADVANCE MEETING MINUTES

#### 1. OVERVIEW OF TODAY'S MEETING AGENDA

The meeting began at 8:09 a.m. Mayor Medina, Deputy Mayor Blossom, and Councilmembers Deets, Peltier, Nassar, Tirman, and Scott were present. Facilitator Patrick Ibarra reviewed the day's agenda.

#### 2. IDENTIFY AND DISCUSS BENEFITS FROM GOOD GOVERNMENT – 8:12 AM

Facilitator Ibarra led a group discussion about the benefits of good government. The following benefits were identified:

- In line with community
- Safe, well functioning
- Listens to people; people feel listened to
- Coalesce around common goal or vision
- Accountable to community
- Good decisions are made
- Governance principles in Comprehensive Plan
- Determine what to do; unique purpose
- Trust and faith by the public
- Unity
- Better community
- Achieve community's goals and maintain its values
- Metric and process

#### 3. ENHANCING CREDIBILITY AS A GOVERNING BODY – 8:34 AM

Facilitator Ibarra reviewed the seven factors which enhance credibility: results achieved, employees, fiscal/budgetary, services, citizens, capital improvements, and political.

#### 4. STRATEGIES FOR CREATING A MORE CREDIBLE, EFFECTIVE GOVERNING BODY – 9:00 AM

Facilitator Ibarra examined the various dimensions essential to ensure sufficient credibility by residents in the governing body.

Council discussed and agreed upon norms for Council interactions:

- Disagree without being disagreeable
- Don't question others' beliefs
- Respect other person's beliefs
- Be considerate of others while at public meetings
- Exercise mutual respect

The meeting was adjourned for a break at 9:40 a.m. and re-convened at 10:00 a.m. Council discussed social media.

#### 5. REFRESHER ON THE COUNCIL-MANAGER FORM OF GOVERNMENT - 10:33 AM

Facilitator Ibarra provided information on the Council-Manager form of government, and Council discussed the following roles:

##### Role of Mayor

- Run meeting
- Leader
- Collaborator
- Sets agenda
- Helps Council function well
- Sets the tone

##### Role of Councilmembers

- Policymakers
- Liaison to residents
- Implements policy
- Approves ordinances
- Sets the direction and manages the City Manager
- Utilizes a menu from which to make choices

##### Role of City Manager

- Executes policy
- Serves as CEO
- Manages staff
- Liaison to community

##### Role of City staff members

- Serve as experts

##### Role of community

- Pay attention
- Educate yourself
- Provide expertise

#### 6. UPDATE ON 2017 WORK PLAN – 10:50 AM

Council discussed progress to date on the work plan.

## 7. "OUR WORK PLAN"

Using the current work plan as the starting point, the group identified potential items for the 2018 work plan:

- Infrastructure Ballot Measure/Parking Study – Q2
- Comprehensive Plan Implementation (Critical Areas Ordinance, affordable housing, subdivision and design guidelines) – Q1-4
- Police Station and Municipal Court – Q1
- Suzuki Property
- ADUs
- Affordable Housing Task Force/Inclusionary Zoning – Q3
- Financial Capacity and Community Debt
- Code Enforcement/Sign Code Update
- PBB Visioning Process – 2019 Advance
- Human Services
- Green Building Certification
- STO Complete Plan
- Business/Industrial Zone Update
- Traffic Concurrency

Council adjourned for a lunch break at 11:56 a.m. and re-convened at 12:45 p.m. Council continued their discussion of the 2018 work plan. Council adjourned for a break at 2:15 p.m. and re-convened at 2:28 p.m.

## 8. "HOT" TOPICS - 2:28 PM

Council discussed the following items identified by Councilmembers prior to the meeting to determine if these items were appropriately included in the work plan:

- Critical Areas Ordinance
- Subdivision development
- Shoreline Master Plan
- Solar Access Ordinance
- Budgeting process
- Comprehensive Plan implementation
- Affordable/Workforce housing
- Suzuki Property
- Police Station
- Transportation
- Traffic concurrency
- Agenda setting process
- Communication protocols through City Manager

## 9. PRIORITIZING

Council went through a process of identifying its top priorities for completion in 2018 and identified the following:

- Implement Comprehensive Plan (7 votes)
- Move forward with Police Station (6 votes)
- Infrastructure Ballot Measure (5 votes)
- Affordable Housing (4 votes)
- Inclusionary Zoning (4 votes)
- Code Enforcement (4 votes)
- Green Building Certification (3 votes)
- Traffic Concurrency (3 votes)
- Financial Capacity (2 votes)
- STO Complete Plans (1 vote)
- Suzuki Property (1 vote)

Councilmember Scott left the meeting at 3:34 p.m. The meeting adjourned at 3:48 p.m.

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Kol Medina, Mayor

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Christine Brown, City Clerk