

SPORTSMAN CLUB RD AND NEW BROOKLYN RD INTERSECTION IMPROVEMENTS

The City of Bainbridge Island is soliciting detailed statements of qualifications from consultant firms with experience in street and roundabout design for improvements to the Sportsman Club and New Brooklyn intersection.

Project Description

The work to be performed by the consultant consists of preparing preliminary engineering design for improvements to the Sportsman Club and New Brooklyn intersection. The project will relieve current congestion and provide for long-term transportation network viability to ensure mobility for the town center by constructing a round-a-bout, sidewalks, and bike lanes at the intersection. Work will also include community involvement, physical survey work, permitting, and associated storm water mitigation. All work will be within 500 feet of the intersection on all four legs. The project has a mandatory 0% DBE goal.

The City of Bainbridge Island reserves the right to retain the services of the successful firm(s) for any subsequent phases (R/W, CN) associated with this project.

Requirements for Qualifications Responses

- Identify each person involved with the project team including technical partners, and briefly describe their respective roles, including:
 - a. Information regarding the team member's experience and qualifications.
 - b. Resume of key team members.
 - c. Description of how the team will be organized and led.
- Identify the project lead and their relationship to other members of the team.
- Describe the consultant's relevant project experience with similar projects. Projects described must illustrate the consultant's experience with preparing strategies and plans similar in scope to the proposed project.

Evaluation Criteria

Evaluation of RFQ responses will be based upon the following:

- Success in developing similar projects
- Quality of representative projects
- Qualifications of project team and key project managers
- References

General Provisions and Conditions

The City reserves the right to:

- Reject any and all responses.
- Waive minor irregularities in a response.
- Cancel, revise, or extend this solicitation.
- Request additional information on any response beyond that required by this RFQ.
- Have the final decision on the selection.
- Modify the timeline and to issue addenda to this document.

Schedule

This project is scheduled for construction in 2019. Accordingly, PS&E documents, permitting, and right-of-way acquisition must be complete by December 31, 2018. The schedule for consultant selection and contract execution is shown below. The consultant should provide a schedule that shows completion of the project by December 31, 2018.

Qualifications Due	November 13, 2017
Consultant Interviews	week of December 4, 2017
Consultant Selected	week of December 11, 2017
Contract Executed	January 23, 2018
PS&E Complete	December 31, 2018

If you are interested in pursuing this project we invite you to submit a statement of qualifications.

Submission Requirements

Interested consultants must submit 3 paper copies of the response to the RFQ. The City will become owner of all submitted materials and will not pay any costs related to any responses to the RFQ.

All consultants must demonstrate compliance with the City's insurance requirements at the time of contract approval and obtain a City Business License.

The deadline for this RFQ is **4:00 PM, November 13, 2017**, Pacific Standard Time. No faxed, telephone or electronic proposals will be accepted.

Contact Information

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Americans with Disabilities Act (ADA) Information

The City of Bainbridge Island in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all its programs and activities. This material can be made available in an alternate format by emailing cityclerk@bainbridgewa.gov or by calling collect 206.842.2545.

Title VI Notice: The City of Bainbridge Island in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

For more information, contact the City Clerk's office at 206.842.2545 and/or cityclerk@bainbridgewa.gov.

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