

**AMENDMENT NO. 4 TO  
AGREEMENT FOR PROFESSIONAL SERVICES**

This Amendment No. 4 to the Agreement for Professional Services ("Amendment"), between the City of Bainbridge Island ("City"), and Coates Design Inc. ("Consultant"), amends that certain Agreement for Professional Services, dated November 2, 2016, between the City and the Consultant, as amended by Amendment No. 1, which was executed on March 24, 2017, and as amended by Amendment No. 2, which was executed on May 24, 2017 ("Agreement"), and as amended by Amendment No. 3, which was executed on January 10, 2018.

**WHEREAS**, the City and the Consultant entered into the Agreement to provide professional and architectural services for a proposed new police station and municipal court; and

**WHEREAS**, the City desires to proceed with additional work, to complete advanced analysis of the Harrison Medical facility at 8804 Madison Avenue North. The current program for Police and Courts will be fitted to the existing building, an analysis of structural modifications will be completed, and a cost estimate for the proposed remodeling will be generated.; and

**WHEREAS**, this Amendment No. 4 would also amend the maximum amount payable under the Agreement to reflect the additional work by adding \$41,203 to the payment section of the Agreement, as provided below.

**NOW, THEREFORE**, the City and the Consultant agree to amend the Agreement as follows:

3. Section 2.A is hereby amended to read as follows:

3. The City shall pay the Consultant for such services: (check one)

☒ Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of ~~Three Hundred Thirty Three Thousand Nine Hundred Ninety Three Dollars (\$331,993.00)~~ Three Hundred Seventy Five Thousand One Hundred Ninety Six Dollars (\$375,196);

☐ Fixed Sum: a total amount of \$\_\_\_\_\_;

☐ Other: \$\_\_\_\_\_, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts.

2. Attachment A, Scope of Services, is hereby amended to include the attached Advanced Analysis of 8804 Madison Avenue North dated March 19, 2018, and the attached scope and fee schedule is hereby incorporated into the Agreement.

3. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the later of the signature dates included below.

COATES DESIGN INC.

CITY OF BAINBRIDGE ISLAND

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: Coates Design Inc.

By: \_\_\_\_\_

Douglas Schulze, City Manager

Name \_\_\_\_\_

Title \_\_\_\_\_

Tax I.D. # \_\_\_\_\_

City Bus. Lic. # \_\_\_\_\_

## Attachment A – Scope of Services

### Phase Two - Police & Courts Advanced Analysis for Harrison

Scope / Fee

Bainbridge Island Police and Courts Facility

March 19, 2018

Project Tasks - Harrison Analysis		Prime Architect - Coates Design				Consulting Architects - MWL				Structural PCS Engineers	Estimating Robinson Co.
Concept Design, Structural Analysis and Cost Estimating		HOURS				HOURS				Lump Sum	Lump Sum
		Sr. Princ. Coates	Sr. Archt Henderson	Arch Tech Kurt	TOTAL	Sr. Princ. McDerm	Sr. Archt McGill	Arch Tech Selzer	TOTAL	TOTAL	TOTAL
ADVANCED ANALYSIS - HARRISON PROPERTY	Kick-off tel-con / set workshop schedule / memorialize project goals / identify key dates / confirm deliverables	1	1	1	3	1	1		2		
	Develop plans/elevations/sections	6	18	1	25	22	4		26		
	Develop site plan	1	6	1	8	6	1		7	\$ 5,800	
	Confirm ordinance criteria/design with COBI Community Development	1	3	1	5	3	1		4		
	Vet concepts with Police & Courts personnel	5	9	1	15	4	1		5		
	Probable estimated cost of construction	1	5	5	11	4	1		5		\$ 3,500
	Preparation of graphics for public presentation	1	6	12	19	1	5		6		
	Revise graphics for Council presentation	1	4	6	11	2	3		5		
	Council presentation (Coates Design, MWL & Robinson)	2	6	4	12	8	4		12		
	Assemble submit final document (pdf)	1	5	2	8	1	1	1	3		
	TOTAL HOURS	20	63	34	117	52	22	1	75		
	AVERAGED HOURLY RATE	\$160	\$120	\$90	\$118	\$200	\$148	\$105	\$183		
	SUBTOTAL SERVICES COST	\$3,200	\$7,560	\$3,060	\$13,820	\$10,400	\$3,256	\$105	\$13,761	\$5,800	\$3,500
	CONSULTANT MARKUP @ 10%								\$1,376	\$580	\$350
	SUBTOTAL COST OF TRAVEL*/PRINTING EXPENSES				\$300				\$1,716		
	SUBTOTAL FIXED FEE CONCEPT DESIGN & ESTIMATE				\$14,120				\$16,853	\$6,380	\$3,850
	TOTAL: CONCEPT DESIGN, STRUCT. ASSESSMENT & ESTIMATE								\$41,203		

MWL Concept Design Reimbursables	Anticipated Reimbursable Travel Expenses:			
	Plus 10% Markup			
	Airfare (Alaska NS Economy 14 day advance purchase)	2	\$495	\$1,089
	Hotels (Best Western or equiv.)	2	\$165	\$363
	Light Rail / Uber / Ferry	1	\$75	\$83
	Per Diem (Meals)	2	\$55	\$121
	Airport Parking / Couriers Etc.	2	\$30	\$60
				<b>\$1,716</b>