



CITY COUNCIL BUSINESS MEETING TUESDAY, MAY 8, 2018

MEETING MINUTES

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Medina called the City Council meeting to order at 7:01 p.m. in Council Chambers.

Mayor Medina, Deputy Mayor Blossom, and Councilmembers Deets, Nassar, Peltier, Schneider and Tirman were present.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE

Mayor Medina asked to add proposed board/committee assignments under New Business as 8(D). Councilmember Peltier moved and Councilmember Nassar seconded to approve the agenda as amended. The motion carried unanimously, 7-0. There were no conflict of interest disclosures.

3. PUBLIC COMMENT

4. MAYOR'S REPORT

Mayor Medina proposed using approval by unanimous consent for non-controversial agenda items, and Council concurred. He reported on the Bainbridge Island Police Awards Ceremony, scheduling of a report on the Wycoff property, and short-term event rental regulations.

5. CITY MANAGER'S REPORT 7:11 PM

City Manager Schulze provided an update on the Wycoff briefing, assistance provided to homeless individuals, the pavement maintenance project, For the Love of Bainbridge event, Association of Bainbridge Communities Environmental Conference, Waterfront Park Dock Grand Opening, the comprehensive communication strategy, and the Suzuki project.

6. PRESENTATION(S)

A. Oath of Office for Leslie Schneider – Executive 7:23 PM

Councilmember Schneider took the Oath of Office.

7. UNFINISHED BUSINESS

A. Resolution No. 2018-15 and Ordinance No. 2018-16 Relating to Right-of-Way Vacation for Unnamed 30-Foot Strip, AB 17-148 – Public Works 7:26 PM

Public Works Director Loveless introduced the agenda item.

Public Comment

Jane Stone and Perry Barrett thanked Sarah Soutter, Council, and staff for their work.

MOTION: I move to adopt Resolution No. 2018-15, formally initiating a street vacation process and setting a public hearing on the proposed vacation for June 12, 2018.

Tirman/Nassar: The motion passed by unanimous consent.

B. Ordinance No. 2018-18 Amending Chapter 2.37 of the Bainbridge Island Municipal Code to Allow the Climate Change Advisory Committee to Utilize a Listserv to Conduct Committee Business Under Certain Circumstances, AB 18-005 – Executive 7:31 PM

Councilmember Deets introduced the agenda item. City Attorney Levan provided additional information.

MOTION: I move to refer approval of Ordinance No. 2018-18 to the May 22, 2018, Consent Agenda.

Nassar/Deets: The motion carried unanimously, 7-0.

8. NEW BUSINESS

A. 2017 Year-End and 2018 Quarter I Financial Report, AB 18-084 – Finance 7:41 PM

Finance Director Schroer provided a presentation on the 2017 year-end and 2018 Quarter I financial report.

B. Resolution No. 2018-16 Updating the Procurement Policy, AB 18-083 – Executive 8:03 PM

Deputy City Attorney Sepler introduced the agenda item.

MOTION: I move to refer approval of Resolution No. 2018-16, updating the City's procurement policy, to the May 22, 2018, Consent Agenda.

Nassar/Peltier: The motion passed by unanimous consent.

C. Kitsap County Interlocal Agreement for 2020 Census LUCA Addressing, AB 18-085 – Planning 8:09 PM

Building Official Weaver introduced the agenda item.

MOTION: I move to refer approval of the interlocal agreement with Kitsap County relating to the 2020 Census LUCA addressing to the May 22, 2018, consent agenda.

Peltier/Deets: The motion passed by unanimous consent.

D. Proposed Board/Committee Assignments [Added] 8:12 PM

Mayor Medina introduced the agenda item.

MOTION: I move to approve the proposed board/committee assignments to replace Councilmember Scott.

Nassar/Tirman: The motion passed by unanimous consent.

9. COUNCIL DISCUSSION

8:15 PM A. Code of Conduct, AB 18-086 – Mayor Medina

Mayor Medina introduced the agenda item. Councilmember Deets discussed the Core Values from the Ethics Program.

10. CONSENT AGENDA - 8:21 PM

A. Agenda Bill for Consent Agenda, AB 18-082

B. Accounts Payable and Payroll

Accounts Payable: last check number 347312 from previous run for \$6,638.19; manual check number sequence 347313 – 347322 for \$39,609.44; regular check number sequence 347323 – 347416 for \$160,117.66; Electronic Funds Transfer check number 293 for \$13,754.80; ACH check numbers 293 and 294 for \$8,143.31. Total disbursement = \$221,625.21.

Payroll: normal direct deposit check sequence 041566 – 041692 for \$292,199.72; normal payroll check sequence 108518 – 108520 for \$4,490.32; vendor check run sequence 108521 – 108535 for \$311,443.45; Federal Tax Electronic Funds Transfer for \$113,123.15. Total disbursement = \$720,256.64.

C. Study Session Meeting Minutes, April 17, 2018

D. Special City Council Meeting Minutes – Council Vacancy, April 19, 2018

E. Special City Council Meeting Minutes, April 19, 2018

F. Special City Council Meeting Minutes, April 24, 2018

G. Regular City Council Business Meeting Minutes, April 24, 2018

H. Ordinance No. 2018-15, Relating to 2018 Quarter 1 Budget Amendments, AB 18-077 – Finance

I. Professional Services Agreement for Design of Sportsman Club Road/New Brooklyn Intersection Improvements, AB 18-033 – Public Works

J. Termination of Appointment of Mr. Gutsche to the Design Review Board for Unexcused Absences

MOTION: I move to approve the Consent Agenda as presented.

Tirman/Peltier: The motion passed by unanimous consent.

11. COMMITTEE REPORTS - 8:23 PM

A. Multi-Modal Transportation Advisory Committee Regular Meeting Minutes, March 14, 2018 – Councilmember Deets

B. Environmental Technical Advisory Committee Regular Meeting Minutes, March 15, 2018 – Councilmember Nassar

C. Climate Change Advisory Committee Meeting Minutes, March 21, 2018 – Councilmember Deets

D. Tree & Low Impact Development Ad Hoc Committee Special Meeting Notes, April 13, 2018

12. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:23 PM

A. Council Calendar

Council reviewed the Council calendar. Councilmember Nassar requested a discussion on the Green Direct program. Council requested an update on the moratorium at every Study Session following the meeting on May 15, 2018. Councilmember Peltier requested a discussion on re-establishing the Forestry Commission.

13. FOR THE GOOD OF THE ORDER - 8:37 PM

Councilmember Deets raised the idea of establishing a sister city in Norway.

Mayor Medina said that the trees to be removed on Miller Road will be flagged, and Council discussed the method.

Mayor Medina and Councilmember Nassar were appointed to the LEOFF Disability Board.

14. ADJOURNMENT

Mayor Medina adjourned the meet at 8:44 p.m.

Kol Medina, Mayor

Christine Brown, City Clerk