

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 8:57:13 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Charles Averill

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Principal Global Investors

Current Position Portfolio Manager

I am interested in serving on one of the following advisory groups (select all that apply): Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: City Council (1990-97), City Planning Commission (2001-10), Health Housing & Human Services Council (2004-10)

Please share your qualifications for this appointment (skills, Financial background (Chartered Financial Analyst). Eight years city council experience, so I'm familiar with basic utility structure and issues, though haven't been actively involved in recent

activities, training,
education) if any:

years. Winslow water/sewer customer since 1988.

Please share your
community interests
(groups, committees,
organizations) if any:

Member, Rotary Club of Bainbridge Island, since 1988; past president. Board member (treasurer), Bainbridge Island Historical Museum. Member, Helpline House Endowment committee. Past member & past president, Helpline House board of directors.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Discussed by a current member of the committee

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 1:39:55 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Nancy K Nolan

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer n/a

Current Position n/a

I am interested in serving on one of the following advisory groups (select all that apply): Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Utility Advisory Committee

Please share your qualifications for this appointment (skills, I am an attorney and have served on this committee for the last 4 years.

activities, training,
education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Field not completed.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2018

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Already serving on this committee

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Thursday, May 17, 2018 9:44:33 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Gary Pettersen
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	retired
Current Position	retired from computer programmer position
I am interested in serving on one of the following advisory groups (select all that apply):	Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	Have served two stints on the planning agency, once City of Winslow and once City of BI.
Please share your qualifications for this appointment (skills,	Computer programmer (retired) and a 35 year Bainbridge resident. My two stints on the planning agency have given me practice in dealing with the public. Lived in Holland for six years

activities, training, education) if any:	which has given me an appreciation how other cultures handle everyday matters.
Please share your community interests (groups, committees, organizations) if any:	Volunteer for the BI Land Trust, serving on the Stewardship committee. Volunteer for the City of BI, first Wednesday weeding. Am a member of the "Striders" walking group, which has made me familiar with all areas of our island.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2018
How did you hear about the volunteer opportunity?	Other - See below
Other	Jim Thrash contacted me, and urged that I voluntee

Email not displaying correctly? [View it in your browser.](#)

GARY PETTERSEN

OBJECTIVE:

Utility Advisory Committee

WORK SUMMARY:

Experienced database programmer and project scheduler. Am an expert in **MS Access, Excel, Project** and **Word**. Familiar with **Outlook** and **PowerPoint**. Documentation is a special strength.

WORK HISTORY:

2014 Retired

2010-2014 The Boeing Company, Everett, WA

- Extensive improvements to existing Access databases including ODBC download and processing data from external SQL and Oracle databases.
- Developed Access metrics database using linked SQL tables and extensive security.

2003-2009 Imagenet LLC, Kent, WA

- Developed an Access/SQL "Production" database to for Imagenet whose business model is to convert paper documents to electronic copies and capture customized data in separate searchable web databases. This "Production" database tracked boxes of medical insurance documents as they entered the door and were processed through the various stages: prep, scan, upload for data capture, download, QC, upload data to web, box storage and shredding/return
- Developed Access "QC" front ends to SQL databases to perform checks on client data after the requested data has been lifted to insure correctness.

1986-2003 Bouillon, Inc., Lynnwood, WA

- Expert with **MS Word, MS Excel, MS Project** and **MS Outlook**.
- Responsible for project scheduling & manpower forecasting using PVS & Project.

1982-1986 John Graham Architect, Seattle, WA

- Shared system admin duties on networked Prime 9750/550/2250 system.
- Responsible for project scheduling & manpower forecasting.

1974-1980 RJBA Holland, The Hague Netherlands

- Headed one man computer department for firm of engineering consultants.

VOLUNTEER HISTORY:

2014-Present Striders Walking Group

- Have become familiar with most of the island due to the rotating schedule of 25 walks.

2016-Present Bainbridge Island Land Trust

- Am a regular participant in the first Wednesday weeding on BILT properties.
- Am on the Stewardship Committee where we discuss property problems/opportunities.

2007-2009 City of Bainbridge Island Planning Commission

- Served 3 years on the Planning Commission.

1986-1990 City of Winslow Planning Commission

- Served 5 years on the Planning Commission.

EDUCATION: UW Extension, Seattle, WA Software Development (9 month course)
ITT Technical Institute, Seattle, WA Data Processing (12 month course)
University of Washington, Seattle, WA Geography Major

ADDRESS:

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, May 18, 2018 9:33:37 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Steve Saepoff
----------------	---------------

Email	
-------	--

Phone	
-------	--

Address	
---------	--

City	Bainbridge Island
------	-------------------

State	WA
-------	----

Zip	98110
-----	-------

Current Employer	Naval Facilities Engineering Command Northwest
------------------	--

Current Position	Environmental Engineer
------------------	------------------------

I am interested in serving on one of the following advisory groups (select all that apply):	Climate Change Advisory Committee , Environmental Technical Advisory Committee, Multi-Modal Transportation Advisory Committee, Utility Advisory Committee
---	---

Experience & Qualifications

Have you served on any city advisory groups in the past?	No
--	----

If so, please indicate which groups:	<i>Field not completed.</i>
--------------------------------------	-----------------------------

Please share your qualifications for this appointment (skills,	WA State Professional Engineer focus on Environmental Engineering Former Coast Guard Officer Masters Degree in Environmental Engineering and Management Worked at Corps
--	---

activities, training,
education) if any:

of Engineers as a Senior Project Manager for design and major
construction projects Currently work on remediation of
contaminated sites

Please share your
community interests
(groups, committees,
organizations) if any:

Sustainability Participate with Climate Action Bainbridge

Feel free to attach your
resume (optional):

Type the Year

Field not completed.

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Referral by friend

Email not displaying correctly? [View it in your browser.](#)

STEVEN A. SAEPOFF, P.E.

KEY QUALIFICATIONS

- Project / Program Management
- Security Engineering
- Sustainable Design and Construction Management
- Public Administration
- Environmental Remediation
- Environmental Compliance
- Contract Management – A&E, Construction and Service
- Federal Acquisition Procedures and Quality Assurance
- Staff Training, Development and Supervision
- Program Analysis, Supervision
- Personnel, Finance and Safety Management
- Regulator & Stakeholder Relations Management
- Environmental Engineering
- Interagency Coordination

WORK EXPERIENCE

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **2/2018 – 6/2018**
Naval Facilities Engineering Command Northwest Environmental Restoration (ER) Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 8 exempt Remedial Project Managers that manage ER at Naval Installations in Washington and Oregon. Oversaw the preparation of \$19,000,000 2019 ER budget submit to NAVFAC HQ. Developed Statement of Environmental Architect-Engineering Services for a \$30,000,000 contract solicitation and the technical solicitation documents and Government Cost Estimate for \$40,000,000 Environmental Services Indefinite Quantity Indefinite Delivery Contract. Performed internal quality review of all task order technical solicitation and cost estimates prepared by staff. Continue to perform other duties as COR.

Environmental Engineer / Contracting Officer's Representative (COR) **GS-0819-12** **7/2015 – Present**
Naval Facilities Engineering Command Northwest (NAVFAC) Environmental Restoration Team Silverdale, WA
Supervisor: Chris Generous 360-396-0014 Full-time 40 hours/week Salary: \$101,307
In addition to COR accomplishments listed below, managed the Five Year Review for the former Naval Air Facility Adak AK. Supported RPMs with semi-annual ER,N budget submit preparation to NAVFAC HQ. Served on Technical Evaluation Board for Environmental Multiple Award Contract Task Order source selection. Network with NAVFAC CORs nationwide to obtain capacity on multiple IDIQ contracts in support of project execution. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition Branch. Provide DOJ with technical support for Navy Potentially Responsible Party sites under CERCLA and RCRA, . Manage the Cooperative Agreement between the Navy and WA Department of Ecology.

Supervisory Environmental Engineer / Contracting Officer's Representative **GS-0819-13** **3/2015 – 7/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$115,778
Temporary supervisor of 4 exempt and 2 non-exempt staff. Initiated and completed employee performance evaluations. Conducted and recorded staff monthly safety training. Hired engineer as Remedial Project Manager. Managed and approved employee travel, overtime, payroll and leave. Managed development of the Spring 2015 ER,N budget submission. Networking with BRAC PMO, WA Department of Ecology and Department of Health Managers. Member, NAVFAC Risk Assessment Workgroup (RAW); Lead of the Radiation Risk Assessment Subcommittee, where I sponsored the development of a Navy Technical Report on Radiological Site Characterization and Risk Assessment and coordinated subcommittee review and input. Also as RAW Member, I reviewed and edited content regarding emerging contaminants for the NAVFAC Interim Perfluoroalkyl and Polyfluoroalkyl Substances Site Guidance for Remedial Project Managers. Member of the NAVFAC Naval Installation Restoration Information Solution (NIRIS) Workgroup.

Environmental Engineer / Contracting Officer's Representative **GS-0819-12** **12/2012 – 2/2015**
Naval Facilities Engineering Command Northwest Environmental Restoration Team Silverdale, WA
Supervisor: Dina Ginn 360-396-0016 Full-time 40 hours/week Salary: \$97,370
As COR, administered multiple environmental service and Architect-Engineer (A-E) Indefinite Delivery Indefinite Quantity (IDIQ) contracts and task orders with a cumulative value in excess of \$125M. Lead team of 2 Quality Assurance Field Representatives to monitor contractor execution of over 60 active task orders in Washington and Alaska. Implemented NAVFAC mandated COR and

STEVEN A. SAEPOFF, P.E.

CPARS procedural changes and trained RPM staff on requirements. Responded to contractor inquiries with technical interpretation and clarification of solicitation, contract and task order requirements. Oversaw development of solicitation technical requirements and chaired the Technical Evaluation Board for a \$30M environmental services IDIQ contract source selection and a \$30M A-E slate. Ensured prompt progress payment processing and timely contractor performance evaluations in CPARS. Conduct peer bid-ability, operability and constructability QC review of all SOW and GE prior to submission to Acquisition branch. Member, NAVFAC Risk Assessment Workgroup; Lead of the Radiation Risk Assessment Subcommittee.

Environmental Consultant

Environmental Coalition of South Seattle

Conducted a modified Phase 1 Environmental Site Assessment of two Seattle neighborhoods for local non-profit organization.

4/2012 – 12/2012

Seattle, WA

Chief, Military / HTRW / Inter-Agency Project Management (PM) Branch

GS-0340-14 Step 4

12/2008 – 2/2012

U.S. Army Corps of Engineers, Sacramento District

Sacramento, CA

Supervisor: Michael J. Rosnack, Chief, LMER, 916-557-5106

Full-time 40 hours/week

Salary: \$113,849

Direct supervisor to three (3) first line supervisors, two (2) administrative staff, and manager of 35+ PM staff. Strategic acquisition planning. Developed and executed annual Branch budget. Hired engineers as project managers. Established relationships with client organizations. Tracked status on hundreds of projects monthly and reported metrics to executive leadership.

- Led PM Branch in 2009 and 2010 to manage project teams resulting in award of over \$350M in construction, A-E and environmental service contracts and improved customer satisfaction based on annual customer survey results. Projects supported multiple programs to include Air Force and Army Military Construction (MILCON), Formerly Used Defense Sites, Environmental Restoration, Army and Air Force, Munition Response Program, CERCLA projects for EPA, and BRAC.

Senior Project / Program Manager

U.S. Army Corps of Engineers, Seattle District

12/1999 - 12/2008

Seattle, WA

Full-time 40 hours/week

Salary: \$95,878

➤ *MILCON Program Manager / Senior Project Manager.*

GS-0801-13 Step 6

Led project teams consisting of Corps staff or A-E firms that developed solicitation documents and managed construction of sustainable military facilities to include battalion complexes, fitness centers, family housing, aircraft hangar renovations, fire station, office spaces, a community activity center and maintenance facilities with an aggregate value in excess of \$550M, for the Army in Alaska and Washington and Air Force in Montana and Oregon. In response to Hurricane Katrina, deployed to Mississippi coast as a Debris Mission Specialist, worked 78 hours per week - placed 1,200 Quality Assurance Representatives in the field daily.

➤ *Superfund Program Manager / Environmental and Inter-agency Project Manager.*

GS-0819-12/ Temp 13

Oversaw five PMs execute a \$20M program supporting the EPA.

Managed the development of solicitation documents and contract award of the Upgrade, Operation and Maintenance Task Order Contract for the Water Treatment Plant at the Bunker Hill Superfund Site. Developed and negotiated all Task Order requirements. Managed Targeted Brownfield Assessment for EPA and two turnkey design/construction projects for the U. S. Customs and Border Protection that included real estate acquisition, NEPA compliance, and furnishing valued at \$12.5M.

- Led in-house teams that completed a Vulnerability Assessment of an Acid Mined Drainage Treatment Plant and provided engineering solutions to Seattle Public Utility to protect city waterworks against terrorist threats.
- To avoid critical performance failure, completed the first major cleanout and renovation of a 27 year old wastewater treatment plant at Bunker Hill on schedule by maintaining 24 hour operations for two weeks. Performed 12-hour night shift Quality Assurance duties.
- Led the project team that awarded the construction of the first northern Border Protection Sector HQ facility authorized under the Patriot Act.
- Managed the team that provided one year of contract administrative support to the US DOE Office of River Protection for a \$4B cost+ contract with Bechtel National Inc. for the design and construction of a Waste Treatment and Immobilization Plant using plasma arc incinerator technology for mixed waste.

➤ *Military Project Manager.*

GS-0801-12

Managed 8 MILCON design and construction projects, worth over \$130M for the Air Force in Montana and the Army in Washington. Specific duties include development of project management plans, scopes of work for A-E design, A-E

STEVEN A. SAEPOFF, P.E.

negotiations, budget development and management of project funds, and led in-house Request for Proposal preparation teams with an emphasis on sustainable design. Led planning and design charrettes and facilitated value engineering studies. Chaired source selection evaluation boards for Design-Build contracts. Monitored construction progress, coordinated modification approval with clients and managed project closeout.

Remedial Project Manager / Environmental Services Manager

GS-0819-12

7/1996 to 12/1999

Naval Facilities Engineering Command, Northwest.

Poulsbo, WA

Managed post Record of Decision Remedial Actions at Superfund sites on federal facilities, including converting a landfill into an integrated ecologically restored vegetative cover with a shoreline erosion protection component at NBK Bangor. Achieved remedy in-place status at three remedial action sites in one year. Coordinated public and regulatory agency partnering in support of environmental projects. Prepared cost estimates, negotiated, developed task order specifications and administered environmental remediation contracts. Established strategic project budgets in the Cost-To-Complete module of NORM. Evaluated remedial technologies and negotiated cleanup activities with state regulatory agencies. Peer reviewed draft Remedial Investigations/Feasibility Studies, Proposed Plans, Human Health and Ecological Risk Assessments, and draft Records of Decision. Obtained authorization and funding to manage over \$1M worth of hydro-geologic and eco-toxicologic studies and research performed by the US Geologic Survey.

- Co-sponsored the development of a *Natural Attenuation Guidance Publication for Navy and Marine Corps sites*.
- Participated in WA Brownfields / Total Petroleum Hydrocarbon Project Oversight Group and the Sediment Management Standards Implementation Committee, reviewed draft revisions to the Washington State Department of Ecology Model Toxics Control Act and Sediment Management Standard regulations and prepared formal Navy comments.
- Managed a \$4M Environmental Compliance Program and worked with environmental staffs from 6 naval installations to develop annual requirements, market NAVFAC resources, and coordinate project execution for projects supporting installation compliance with CWA, CAA, SDWA, ESA, RCRA and TSCA.
- Researched and implemented innovative technology to cleanup a PCB contaminated site resulting in a cost avoidance of over \$275K at SWFPAC.
- Successfully competed for \$250K in federal research & development funding to establish toxicity data on ordnance chemicals in the benthic environment. Drafted the Sampling and Analysis Plan. Collected marine sediment samples.

Hazardous Material Compliance Program Manager

GS-0819-12

6/1994 – 7/1996

89 Civil Engineering Squadron / 89 Environmental Flight

Andrews Air Force Base, MD

Oversaw base-wide environmental compliance with federal and state laws concerned with hazardous materials. Conducted environmental compliance audits and pollution prevention site assessments. Chaired contingency planning meetings and provided technical guidance to First Responders for cleanup of hazardous material spills.

- Prepared and submitted to EPA, installation's first Emergency Planning and Community Right-to-Know Act Section 311 and first two 312 reports, also known as Emergency and Hazardous Chemical Inventories.
- Managed contracts that drafted Facility Response Plan, Lead-Based Paint Management Plan, and surveyed 700 transformers for PCBs and replaced 23 - making the base PCB free.

U.S. Coast Guard Officer

5/1982 – 6/1994

EDUCATION / LICENSES / CERTIFICATES

- WA Environmental Professional Engineer, 1999
- DAWIA Level II Facilities Engineering
- MSE, Environmental Engineering and Management, The Catholic University of America, Washington, DC
- BS, Marine Sciences, U.S. Coast Guard Academy, New London, CT
- Holds Secret Security Clearance
- 40-hour HAZWOPER

Grants & Cooperative Agreements for Federal Personnel, 2017

Navy Executive Institute II, 2017

Ecological Risk Assessment, 2015

Basic HR Training for Supervisors Course, 2015

CLM 014 IPT Management & Leadership, 2015

CLE 008 Six Sigma: Concepts & Processes, 2015

CLC 108 Strategic Sourcing Overview, 2015

Advanced Risk Communication, 2015

Natural Resource Damage Assessment, 2014

STEVEN A. SAEPOFF, P.E.

Advanced Munitions Response Site Management, 2014
8-hour HAZWOPER Refresher, 2014
CLC 222 Contracting Officer's Representative, 2014
Navy Executive Institute I, 2014
NAVFAC Source Selection, 2013
NAVFAC AE Contracting, 2013
NAVFAC Contracting Officer's Representative, 2013
ASTM Environmental Site Investigations, Phase 1 & 2, 2012
Landmark Worldwide Communication Course Series, 2012
Project Management – Military Program, 2011
USACE Budget Training, 2010
Managing Project Managers, 2010
LEED Implementation Workshop, 2009
Army Civilian Leader Basic, 2009
DAU Contracting Officers Representative, Dec 2008
Leadership and Emotional Intelligence, 2008
LEED Technical Workshop, 2005
Federal Appropriations Law Refresher, 2005
Design-Build Construction, 2004
Estimating for Construction Modifications, 2003
Construction Contract Administration, 2001
Project Management Fundamentals, 2001
Federal Appropriations Law, 2000
Security Engineering, 2000
Sustainable Design, 2000
Basic & Advanced Groundwater Investigations, 1999
Environmental Risk Assessment, 1999
Managing Environmental Quality Assurance, 1999
Principle Centered Leadership, 1998
Advanced Environmental Restoration, 1998
Environmental Negotiation, 1998
EPA Preliminary Assessments / Site Inspections, 1997
Health and Environmental Risk Communication, 1997
EPA Remedial Process, 1997
EPA Superfund Treatment Technologies, 1996
40 hour HAZWOPER (29 CFR 1910.120), 1995
AHERA Project Designer, 1995
Lead-Based Paint Worker, 1994
Erosion and Sediment Control, 1994