



REGULAR BUSINESS MEETING

TUESDAY, MAY 23, 2017

**LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA (TIMES LISTED ON THE AGENDA ARE APPROXIMATE)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 7:00 PM

Mayor: Val Tollefson

Deputy Mayor: Ron Peltier

Councilmembers: Sarah Blossom Michael Scott
Kol Medina Roger Townsend
Wayne Roth

**2. ACCEPTANCE OR MODIFICATION OF AGENDA /
CONFLICT OF INTEREST DISCLOSURE**

3. PUBLIC COMMENT

4. CITY MANAGER'S REPORT

5. PRESENTATION(S)

A. 7:05 PM Proclamation Honoring Special Olympian Gold Medalist Stefanie Sarason, AB 17-091 - Mayor Tollefson (Pg. 3)

B. 7:15 PM Friends of the Farms Proposal for City's M&E Farm Property, AB 17-092 - Executive (Pg. 6)

6. UNFINISHED BUSINESS

A. 7:30 PM Ordinance No. 2017-10, Relating to 1st Quarter 2017 Budget Amendments, AB 17-072 - Finance (Pg. 49)

B. 7:40 PM Workplan for Implementing Actions Taken from Comprehensive Plan, AB 17-045 - Planning (Pg. 55)

7. NEW BUSINESS

A. 7:55 PM City Dock Improvements Professional Services Agreement Amendment No. 2, AB 15-072 – Public Works (Pg. 68)

B. 8:10 PM Potential City Hall Renovations, AB 17-093 - Public Works (Pg. 75)

- C. 8:25 PM Citizen Advisory Group Appointments for Planning Commission, Design Review Board, Environmental Technical Advisory Committee, Ethics Board, Historic Preservation Commission, Marine Access Committee, Multi-Modal Transportation Advisory Committee, and Utility Advisory Committee, AB 17-097 - Mayor Tollefson (Pg. 76)

8. CONSENT AGENDA - 8:35 PM

- A. Agenda Bill for Consent Agenda (Pg. 158)
- B. Accounts Payable and Payroll (Pg. 159)
- C. City Council Study Session Minutes, May 2, 2017 (Pg. 236)
- D. Special City Council Meeting Minutes, May 9, 2017 (Pg. 242)
- E. Regular City Council Business Meeting Minutes, May 9, 2017 (Pg. 244)
- F. Ordinance No. 2017-11, Relating to 2016 Budget Carryovers into 2017, AB 17-073 - Finance (Pg. 250)
- G. Ordinance No. 2017-05, Amending Bainbridge Island Municipal Code Chapter 12.28 to Reference Current Planned Facilities Maps in the Non-Motorized Chapter of the 2017 Island-Wide Transportation Plan, AB 17-027 - Public Works, (Pg. 253)
- H. Ordinance No. 2017-12, Amending Bainbridge Island Municipal Code Section 3.65.040 Relating to Civic Improvement Fund (Lodging Tax), AB 17-079 - Executive (Pg. 257)
- I. Amendment No. 2 to Police and Court Facility Professional Services Agreement for In-Depth Site Assessment for the Preferred New Brooklyn Road Site, AB 14-008 – Public Works (Pg. 262)
- J. McDonald Creek Culvert Professional Services Agreement with Reid Middleton Inc., AB 17-078 – Public Works (Pg. 266)

9. COMMITTEE REPORTS - 8:40 PM

- A. Marine Access Committee Meeting Minutes, April 10, 2017 - Councilmember Medina (Pg. 307)
- B. Utility Advisory Committee Meeting Minutes, April 19, 2017, Councilmember Townsend (Pg. 310)
- C. Tree and Low Impact Development Ad Hoc Committee Meeting Minutes, May 3, 2017 (Pg. 312)

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:45 PM

- A. Council Calendar (Pg. 315)

11. FOR THE GOOD OF THE ORDER - 8:50 PM

12. ADJOURNMENT - 8:55 PM



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:05 PM Proclamation Honoring Special Olympian Gold Medalist Stefanie Sarason, AB 17-091 - Mayor Tollefson (Pg. 3)	Date: 5/23/2017
Agenda Item: PRESENTATIONS	Bill No.: 17-091
Proposed By: Mayor Tollefson	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

The attached proclamation celebrates the achievements of Stefanie Sarason, who won a Gold Medal in the 4 x 1 k cross-country relay and individual 5th and 6th place ribbons in cross-country skiing events in the 2017 Special Olympics World Winter Games in Austria.

RECOMMENDED ACTION/MOTION

I move to authorize Mayor Tollefson to sign the proclamation celebrating the achievements of Stefanie Sarason in the 2017 Special Olympics World Winter Games in Austria.

ATTACHMENTS:

Description	Type
□ Proclamation	Backup Material



PROCLAMATION

A PROCLAMATION by the Mayor of the City of Bainbridge Island, Washington, celebrating the achievements of Stefanie Sarason, Olympic Champion.

WHEREAS, through the power of sports, people of all abilities discover new strengths and abilities, skills and success; and

WHEREAS, athletes find joy, confidence, and fulfillment – on the playing field and in life; and

WHEREAS, athletes who compete in the Special Olympics inspire people in their communities and elsewhere to open their hearts to a wider world of human talents and potential; and,

WHEREAS, in March, 2017, long-time Bainbridge Islander Stefanie Sarason competed in the 2017 Special Olympics World Winter Games in Austria; and

WHEREAS, Stefanie Sarason is no stranger to world class competition, having also competed in the 2009 World Winter Games, where she earned two fourth-place ribbons in cross-country skiing; and

WHEREAS, in the 2017 games she won individual 5th and 6th place ribbons in cross-country skiing events; and

WHEREAS, with her SkiHawks teammates she earned the coveted Gold Medal in the 4 x 1k cross-country relay, besting teams from France and the Netherlands, and demonstrating true grit.

NOW, THEREFORE, I, Val Tollefson, Mayor of the City of Bainbridge Island, Washington, on behalf of the City Council, do hereby publicly proclaim the great admiration the citizens of Bainbridge Island have for the strength, determination, and remarkable success displayed by Stefanie Sarason in her pursuit of Olympic Gold, and ask my fellow Islanders to join me in congratulating her on her achievements.

SIGNED, this ____ day of May 2017.

Val Tollefson, Mayor

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:15 PM Friends of the Farms Proposal for City's M&E Farm Property, AB 17-092 - Executive (Pg. 6)	Date: 5/23/2017
Agenda Item: PRESENTATIONS	Bill No.: 17-092
Proposed By: Deputy City Manager Morgan Smith	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:
City Manager:	Legal: Yes Finance:

DESCRIPTION/BACKGROUND

The City owns a 13-acre parcel near NE Lovgreen Road ("M&E property") that is part of the City-owned farmland portfolio. The property was acquired by the City in 2002, using proceeds from the Open Space Bonds. The property is subject to deed restrictions and covenants that were agreed to at the time of purchase, and which affect the type of activities that can occur at the site.

The property is managed by Friends of the Farms ("FOF"), under a 2011 master lease agreement between the City and FOF.

In 2016, FOF issued an RFP to solicit proposals for use of the property. Lone Pine Farm & Studio, co-directed by Ryan Montella and Sarah Margolis Pineo, responded to the RFP and provided a proposed scope of work for the property.

FOF will provide a presentation on the Lone Pine Farm & Studio proposal, the planned use of the M&E site, and the proposed general provision for the potential sublease.

If the City Council is supportive of this proposal, FOF will work to develop a sublease with Lone Pine Farm & Studio to cover the initial 3-year term.

Attached for review are the following documents:

- Proposed scope of work for Lone Pine Farm & Studio
- Proposed M&E Sublease Provisions
- Sample Site Zone Plan from Lone Pine Farm & Studio

- M&E property deed restrictions and covenants

RECOMMENDED ACTION/MOTION

I move that the City Council forward this item to the June 13, 2017, consent agenda for approval.

ATTACHMENTS:

Description	Type
▣ Proposed Lone Pine Scope of Work	Backup Material
▣ Proposed M&E Sublease Provisions	Backup Material
▣ Sample Site Zone Plan	Backup Material
▣ M&E Deed Restrictions & Covenants	Backup Material

221 Winslow Way West, Suite 103
Bainbridge Island, Washington 98110
206.842.5537
www.friendsofthefarms.org



April 20, 2017

Morgan Smith
Deputy City Manager
City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110

Dear Morgan,

Thank you for the opportunity to submit the attached Scope of Work, which was received in response to an RFP issued by Friends of the Farms in late 2016 for the publicly owned farmland parcels known as M&E East and West.

The 13 acre M&E property is a unique Bainbridge Island treasure. It has a rolling topography, rich mixed vegetative composition, and is a sanctuary for numerous bird and wildlife species. This diverse ecological system exists within a significant island watershed. Ryan Montella, Co-Director of Lone Pine Farm & Studio has created a holistic approach to the property through the implementation of a comprehensive management plan to increase the non-commercial agricultural, recreational, and educational viability of the land. Lone Pine will serve as an incubator to create and implement strategies to ensure a thriving agricultural presence on Bainbridge Island and beyond through community partnerships and opportunities for emerging farmers, researchers, and designers to work in-residence. Lone Pine will operate as a non-profit organization and within the Conservation Restrictions set forth in the 2003 Quit Claim Deed transferring the property to the City of Bainbridge Island.

As agricultural stewards of public farmland, we have the opportunity to not only preserve practices of the past and present (i.e. small-scale family farming operations), but also invest in strategies sustaining our agricultural future. We can protect farmland and forests alike, while fostering the next generation of stewards, versed not only in farming practices, but also in matters of public policy, advocacy, and community health and education. We can and should experiment with innovative methods of agricultural production pointed towards equitable food distribution for an expanding urban population.

Friends of the Farms is excited about the potential of Mr. Montella's proposal to preserve the unique Conservation Values of the M&E property, while creating a valued community and agricultural resource for generations to come.

Sincerely,

Heather Burger
Executive Director
Friends of the Farms

Encl.

INTRODUCTION AND BACKGROUND

In 2016 Friends of the Farms issued an RFP for the 13.3 acres known as M&E East and West. The subject property is part of 60 acres of public farmland managed by Friends of the farms under a 30 year master lease with the City of Bainbridge Island.

In response to the RFP, a proposal was submitted by Ryan Montella, co-founder and director of Lone Pine Farm & Studio. The proposal was reviewed by the Board of Directors of Friends of the Farms and an outside panel of community members.

Friends of the Farms seeks approval from COBI to issue a sublease to Mr. Montella and Lone Pine Farm & Studio based on the following objectives and Scope of Work. The terms of the sublease will comply with the Conservation Restrictions delineated in the Quit Claim Deed conveying the property to the City of Bainbridge Island.

OBJECTIVES

The primary objectives of this sublease are to preserve, protect, and enhance City-owned farmland, support the stability and viability of agriculture on Bainbridge Island, and serve the interests of Bainbridge Island residents.

In its master lease with Friends of the Farms the City of Bainbridge Island identifies certain desired uses for the M&E property.

They include:

- Develop and implement a comprehensive conservation plan
- Create enhanced public access through new and enhanced trails and connectivity
- Develop educational, artistic and interpretive programs
- Create an incubator for would-be farmers to test and enhance their business plans

PROJECT APPROACH AND TIMELINE

Throughout the term of the 3-year initial sublease Lone Pine Farm will conduct regular maintenance, site cleanup, provide improvements to increase public access, and work in conjunction with Friends of the Farms farmland stewardship projects.

Phase 1

Site Analysis and Inventory (3 months)

In consultation with outside experts, analyze and inventory ecological assets of the property including trees, soil, water resources and wildlife habitat.

Phase 2

Zones of Use Plan (9 months)

Develop a comprehensive conservation plan that identifies the best uses for the multiple ecological zones within M&E and establishes agreed upon strategies for implementation. The plan will be submitted to and approved by the City.

Phase 3

Implementation (2 years)

Institute the comprehensive conservation plan, which includes the vegetative and public use management aspects, addressing the desired goals of the City of Bainbridge Island and ensuring the stability of the ecological systems of this unique place, while complying with the Conservation Restrictions of the Quit Claim Deed.

SCOPE OF WORK

Phase 1

- Assess site potential
- Evaluate existing soil, water, vegetation, and wildlife habitat
- Conduct topographic analysis
- Evaluate existing infrastructure
- Conduct geologic analysis
- Identify areas of biological remediation – phylo and micro
- Identify native and invasive species for preservation or removal
- Map outdoor features

Phase 2

Create a detailed Zones of Use plan. See graphic example attached as Worksheet A.

Phase 3

In accordance with the accepted comprehensive conservation plan, begin developing and actively cultivating farmland based on planning work developed throughout Phases 1 and 2. Activities may include:

- Develop water catchment infrastructure, such as cisterns and constructed wetlands
- Create a bioregional food forest
- Create a growing space and educational center for beginning farmers, design students, and apprentices
- Create interpretive signage, didactics, viewpoints, and sitting spaces to enhance visitor site experience

TEAM

The Lone Pine Farm and & team consists of Ryan Montella and Sarah Margolis Pineo. See bios attached as Worksheet B.

DIRECTOR BIOS

RYAN MONTELLA is a designer, planner and farmer who represents the next generation of thinkers taking an integral approach to food security and policy issues surrounding the wide spectrum of challenges that face farmers today. Ryan moved to Washington in 2012 to study at Butler Green Farms on Bainbridge Island and subsequently became Project Manager. His background includes graduate studies of post-disaster resiliency with a focus on resilience engineering in agricultural systems at Yestermorrow Design/Build School in Vermont, where he worked with the community of Waitsfield, VT after Tropical Storm Irene. He has worked for various initiatives in Detroit, Michigan helping to design more resilient master plans for several non-profits. Currently he is the Co-founder & Director at Lone Pine Farm and Studio. His recent projects include La Vida Verde Center in Lo De Marcos, Mexico; Middle Field Farms on Bainbridge island; Roots and Stems Organic Flowers in San Francisco CA; and the Babcock Farm Restoration Project in Port Gamble, WA. Current projects include farm restoration for Rolling Bay Land Company, and design and implementation of a small farm on a private residence at Fort Warden.

SARAH MARGOLIS PINEO is a curator, writer, and educator -- currently, the Assistant Curator of the Frye Art Museum, (Seattle, WA). Until 2015, Sarah was Associate Curator of Museum of Contemporary Craft in partnership with Pacific Northwest College of Art, (closed, Portland, OR), where she specialized in organizing exhibitions, public programs, collaborative projects, educational opportunities, and multimedia resources that explored the interstice of contemporary craft and design. Additionally, she serves as an instructor, mentor, and guest critic to graduate students receiving their MFA degrees in Applied Craft + Design, a joint program of Oregon College of Art and Craft and Pacific Northwest College of Art. Previously, Sarah was the Jeanne and Ralph Graham Collections Fellow and Assistant Curator at Cranbrook Art Museum, (Bloomfield Hills, MI), where her exhibition, No Object Is an Island, reopened the museum following renovation and expansion. She contributes to numerous print publications and online art journals, notably: Bitch Magazine; Journal of Modern Craft; Surface Design Association Magazine; Daily Serving in partnership with Art Practical; Art21; and Bad at Sports: Contemporary Art Talk.

Basic Lease Provisions Proposed for the M&E Property (May 2017)

1. Term: The term of this lease shall be 3 years from the date of signing, renewable by mutual written agreement between the City and FOF for an additional term of up to 15 years.
2. Rent: In consideration for the benefits to the City and the public in improvements to the land provided by the Tenant, and in consideration that commercial activity is prohibited on the property, the Tenant will not be charged rent.
3. Use: The use of the property shall be as set forth in the Scope of Work, attached hereto. Additional uses of the property shall be only with written permission of the City. Use of the property will conform to all City regulations, zoning restrictions, and other requirements.
4. Sublease: The Tenant shall not sublet the property or any portion thereof without mutual written consent from the City and FOF.
5. Improvements: Any improvements by the Tenant shall:
 - a. Comply with the restrictions applicable to the premises in the transfer of ownership to the City, as well as the Master Lease and Management Agreement between the City and FOF.
 - b. Be approved by FOF and the City and be within the Scope of Work.
 - c. Comply with any permit requirements under City code or state or federal law.
 - d. Be temporary, unless permitted by written mutual consent of the City and FOF.
 - e. Be removed by the Tenant at such time as the lease is terminated unless the City and FOF agree in writing to retain said improvements. In the event the Tenant does not remove said improvements, FOF and the City may remove them and any cost incurred shall be paid by the Tenant.
6. Insurance: The Tenant shall provide insurance required the City and FOF and provide written proof thereof.
7. Default: In the event of any failure by the Tenant to comply with the terms of this lease, FOF and the City shall give 60 days' notice to comply or vacate the premises. If the Tenant shall fail to comply by the end of the 60 days, FOF and the City may terminate this lease.
8. Termination by Tenant: The Tenant may terminate this lease by giving written notice of Intent to Terminate a minimum of 180 days in advance of the date of termination. Subsequent to such notice, the Tenant shall continue to comply with all requirements of this lease.



Prepared for: Jon Rose, President, Olympic Property Management Group
Prepared by: Ryan Montella, Director, Lone Pine Farm & Studio
November 22, 2016
Proposal number: 1

INTRODUCTION

THE SITE TODAY: Babcock Farm is currently being used as a ranch, and from time to time is home to anywhere between 8 and 12 Long Horn Cattle. The greenhouses are currently being used by Green Valley Nursery, and are primarily used for plant start propagation. The site is in good condition has been well maintained.



ANALYSIS AND ASSESSMENT studies (A&A) are completed prior to any major design project, and especially sites with many complicated layers of information such as a farm. The critical areas that were studied included: The Climate; Landform; Water; Vegetation; and Infrastructure. Considering the important inter-relationship between these critical components, each area was surveyed in detail during multiple field inspections. Further research was done to establish base line data which in turn, will help us understand the full capability of this site. Regardless of outcomes, analysis and assessment studies are useful at all stages of development whether they be for the entire site, or particular areas.

GOALS ARTICULATIONS help us to understand how to use information gathered in A&A and put that information to work. They are guiding principles that shape our design process. The purpose of this project was to explore potential, and from that, design and process will lead to discoveries as the project goes on. Goals for the first stage of the design process are:

- Establishment of a system which seeks to meet human needs while increasing ecosystem needs
- Create a plan for soil stabilization and erosion prevention which is also productive and efficient
- Produce a planting schedule which is bio-diverse, resilient, and profitable year-round

CONCEPT DESIGN is where we begin to understand potential and put it into context. Included in this plan is a conceptual design plan based on studies and research of the site. Using the goals as a foundation, the Concept Design is a long term plan for the site and can be implemented all at once, or one piece at a time. Included is a schedule for phases of development, and can assist in planning the project.

CONTENTS

PART 1:

ANALYSIS & ASSESSMENT

- INTRODUCTION page 1
- CLIMATE & MICROCLIMATE page 2
- LAND FORM page 3
- WATER page 4
- VEGETATION page 5
- INFRASTRUCTURE page 6

PART 2:

CONCEPT DESIGN

- DESIGN SUMMARY AND SECTOR REVIEW page 7
- FARM PLAN page 8
- IRRIGATION AND COMPOST page 9
- PHASES OF DEVELOPMENT AND PROJECTIONS page 10

CLIMATE & MICRO-CLIMATE

Additional Detail:

-Plant Hardiness Zone; ZONE 7

-Location:

N: 47.50.898

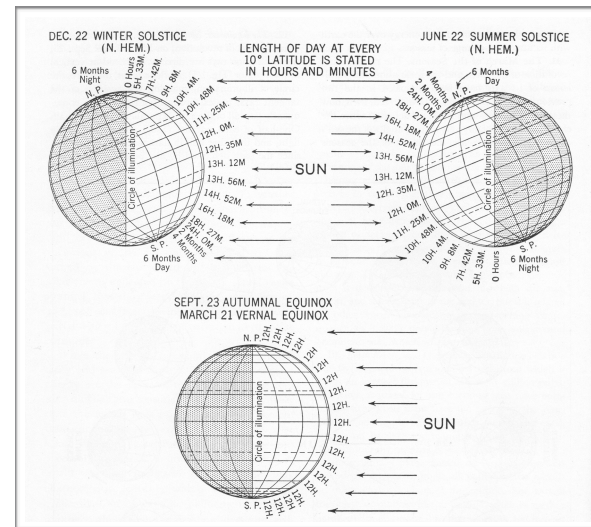
W:122.35.859

-Growing degree days: 236

-Average Frost free dates: 236

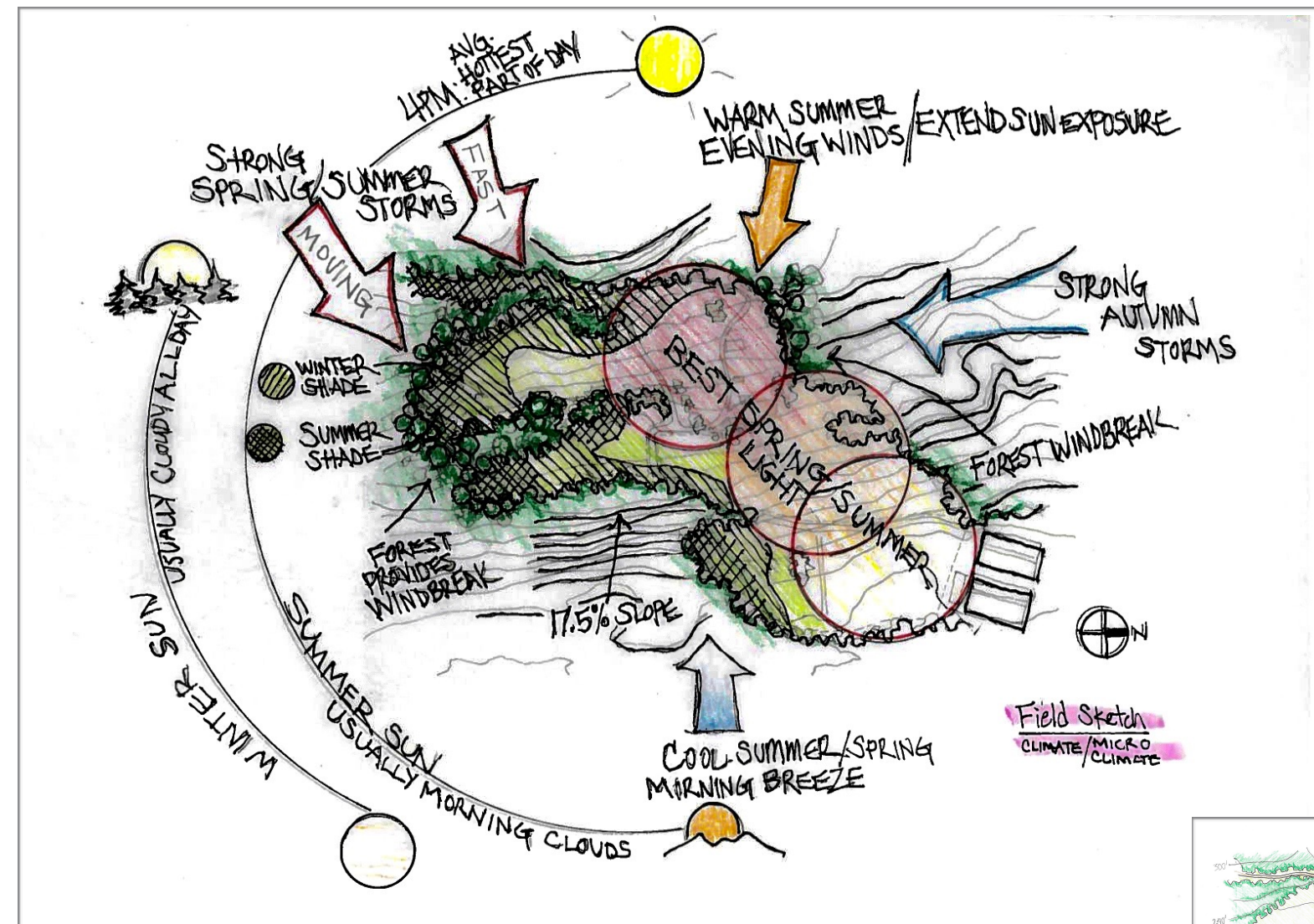
-Extreme Weather potential: Moderate, given proximity to coastline.

Elements of Climate:



Notes:

While it is important to remember you can, with 100% certainty predict length of day, it is difficult to predict temperature 100% accurately. Plant hardiness zones provided by USDA are a reliable resource for planning crops estimating yields.



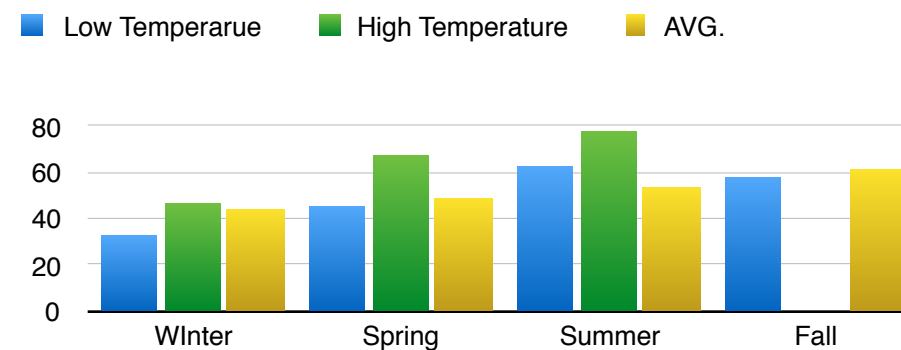
Priorities:

In the interest of 4 season growing; increasing season extension capability in the spring, fall, and winter, greatly increase production.

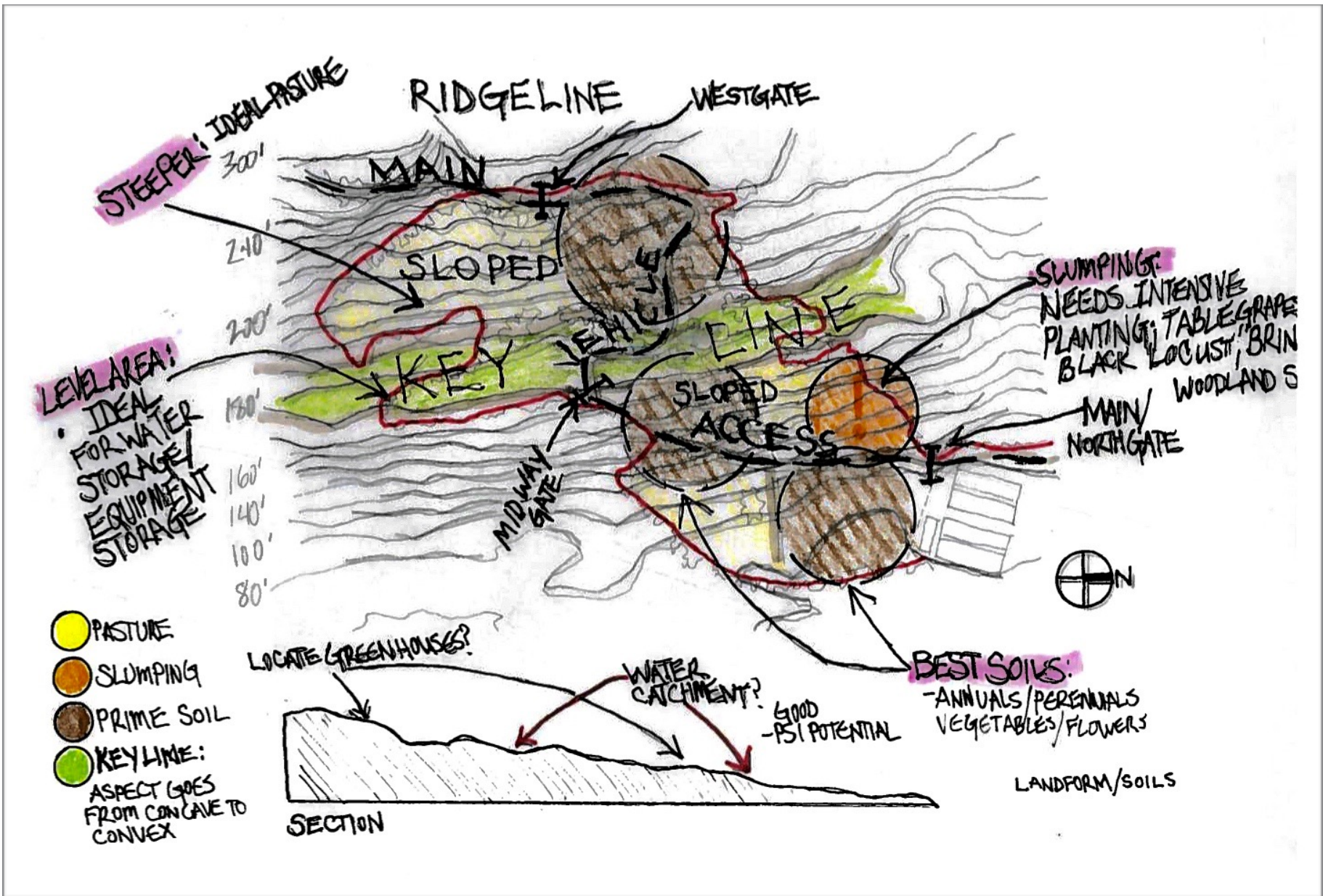
Constraints:

Although a well exits on the site capacity for large scale production could be limited. Installation of a water catchment area in the Key Point area will allow for adequate water storage and movement on site.

REFERENCE:



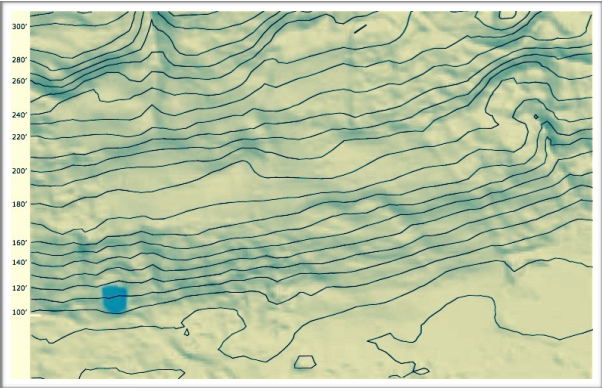
LANDFORMS / SOILS



Priorities: Creating a plan to mitigate erosion in the areas identified as "slumping" should be addressed as soon as possible. There are many ways to negate this problem including building retaining walls. However, taking clues from restoration projects along water ways where erosion happens quickly, planting intensively has slowed and stopped erosion, and choosing aggressive species like black locust can speed recovery of affected areas.

Constraints: Currently with autumn upon us and heavy rain, getting on site to plant can be tedious as soil can quickly erode with continuous rainfall. Availability of rootstock at this time of year may be an issue also, and delays with USDA quarantine may slow process. However, Black locust is the best choice for a project like this due to its long term benefits as a rot resistant wood, and its ability to be coppiced and rapidly grow, and be used for various projects on site for years. Post can last up to 80 years in the ground.

Topographic / Elevation



Satellite View (Erosion Highlighted)



Area of Erosion/Slumping



Additional Detail:

Slope 17.5% +/- 1-2%

Topographic Position: Aspect of the site is to the East

Elevation 80' - 300' above sea level. Site is situated just below a ridgeline

Landslide Potential: Low
-Greater potential once cultivation persists

Soil Types/ Hydrologic group:

Alderwood/Group C: very sandy loam
Harstein/Group C: sandy gravelly loam
Kapowsin/Group C: gravelly loam
Norma/Group D: fine sandy loam

Top Soil Fertility: good

pH: 6.5

Percent organic matter: 7%

WATER

Additional Detail:

Existing Irrigation Sources:

- Old Well
- Location: Southwest corner
- Quantity: Unknown
- Quality: Unknown
- Dependability: Unknown
- Water Rights: None, Pending

Potential Pollution Sources: Animal manure, machinery, vehicles, Nitrate leeching

Flooding, Ponding Puddling Areas:

Possible Sources/Collection for irrigation, but not present, site drains very well

Existing Infrastructure:

- Culverts: Along access roads and in ditches, clear and functioning

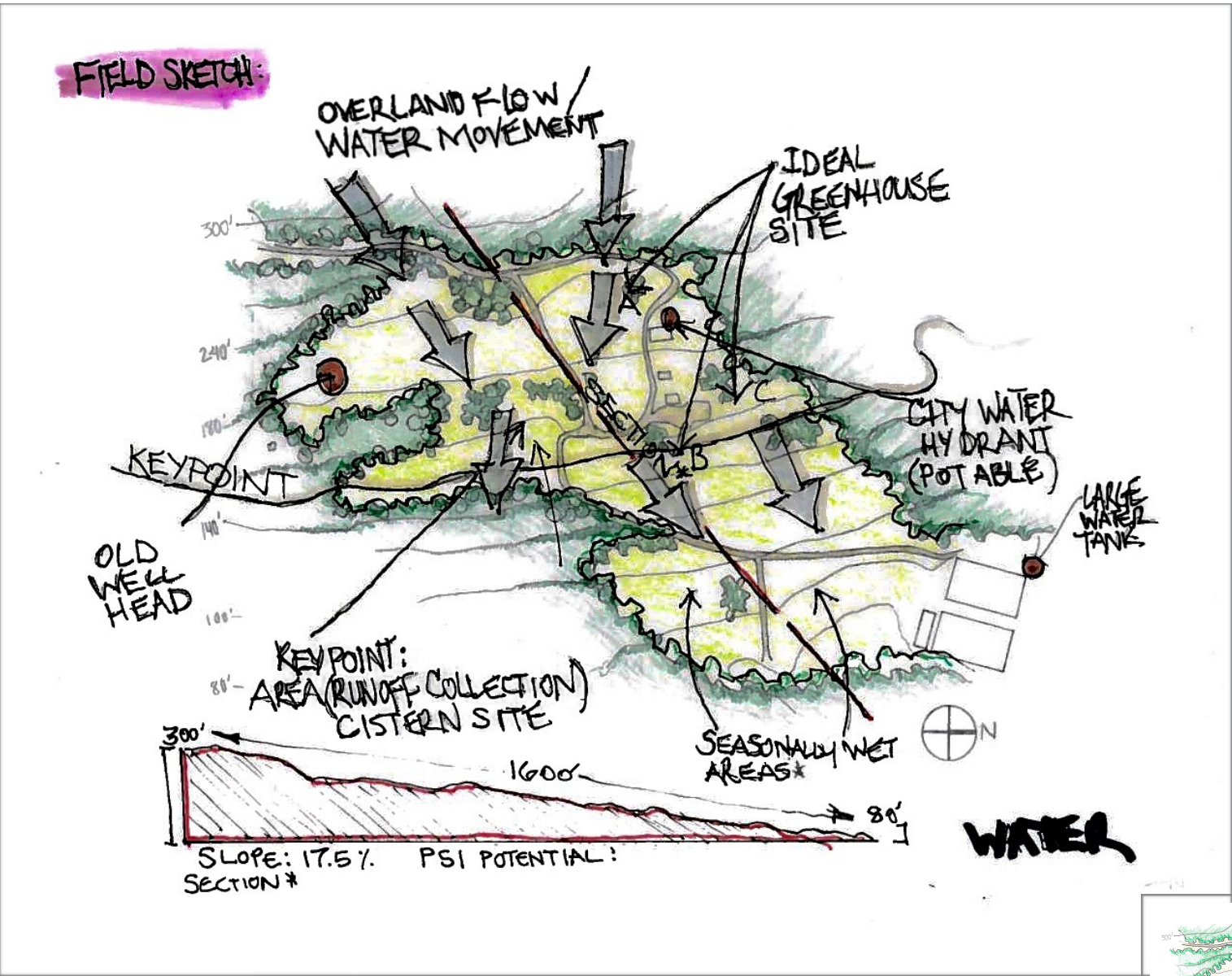
-Water Lines: City water line in NW corner

-Sewage Lines: None

-Septic: None

NOTES:

An additional analysis of an existing well should be fully studied and recharge rate needs to be determined. Should the capacity be adequate for crop irrigation, impact on dry season production should be significant. Geological integrity is always a concern with old wells, as risk of collapse is greater due to uncertainty of well condition and maintenance history. Establishing water rights is a lengthy and arduous process, and time would be better used investing in rainwater catchment.



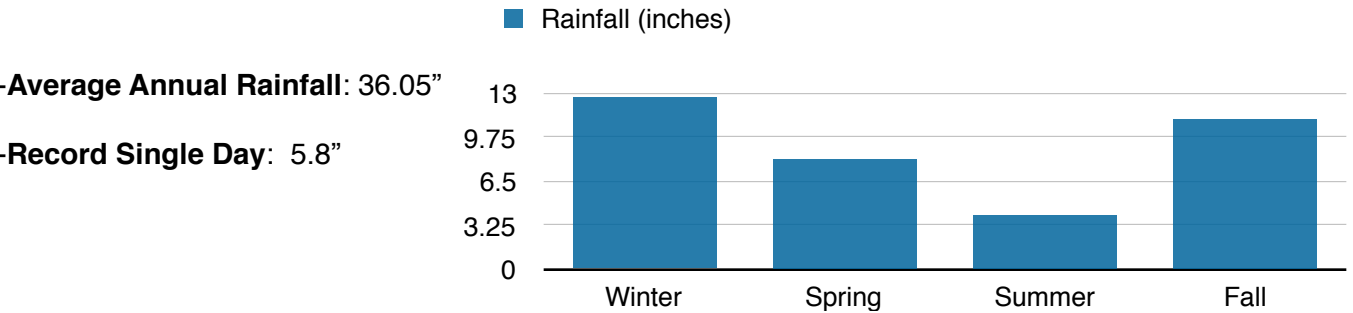
Priorities: Preparing for hot weather growing should start with setting up rainwater catchment on existing structures and establishing baseline water holding capacity for the site. Procurement of rain barrels, cisterns, and or construction of containment areas for rainwater runoff should happen as soon as possible. Containment of the water should be kept towards the key point area of the farm, and growing spaces down slope could be constructed. This would allow gravity fed irrigation, and easy, low cost production.

Constraints: Capacity will always be the issue when growing, so if experimental garden beds are set up upon successful development of a simple irrigation system to test the concept: ensure there is a careful water management system in place such as timers and heavy duty ball valves to mitigate water resource losses.

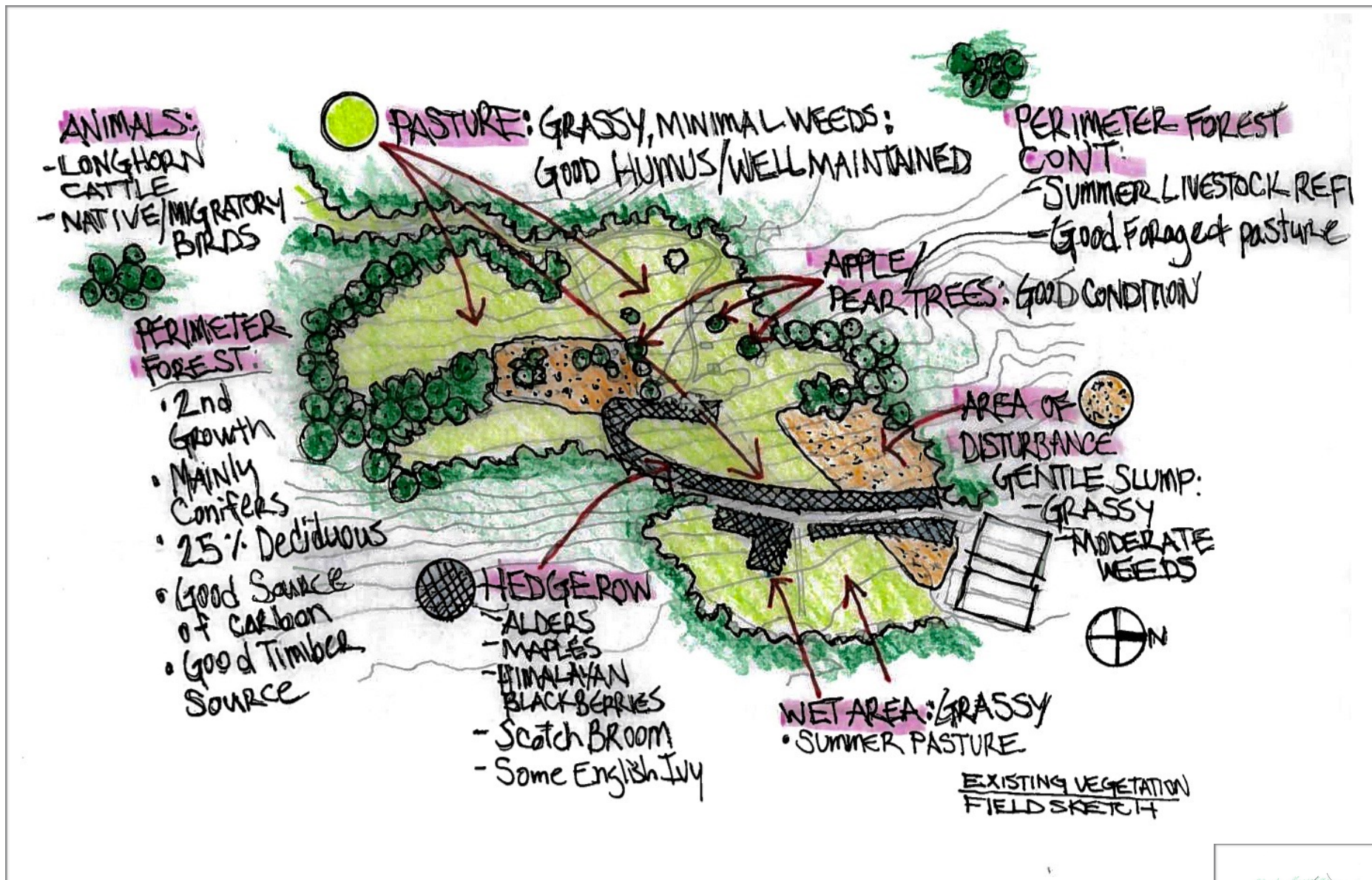
REFERENCE:



32 year Rainfall Data History:



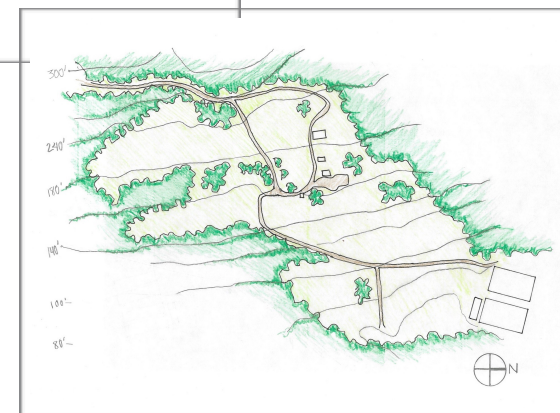
VEGETATION



Priorities: Considering that the site has been maintained very well, assigning areas where cultivation would be ideal would be the next step. Ideally, getting into the areas deemed suitable for cultivation early next spring and cover cropping them would be a great first step. Next, addressing the area actively slumping can be mitigated with an intensive planting of Black Locust, and aggressive natives. This will be discussed later in the next section. Perimeter areas; fence lines; ditches and roadways need to continue to be maintained and although invasive are minimal, eradication should be ongoing.

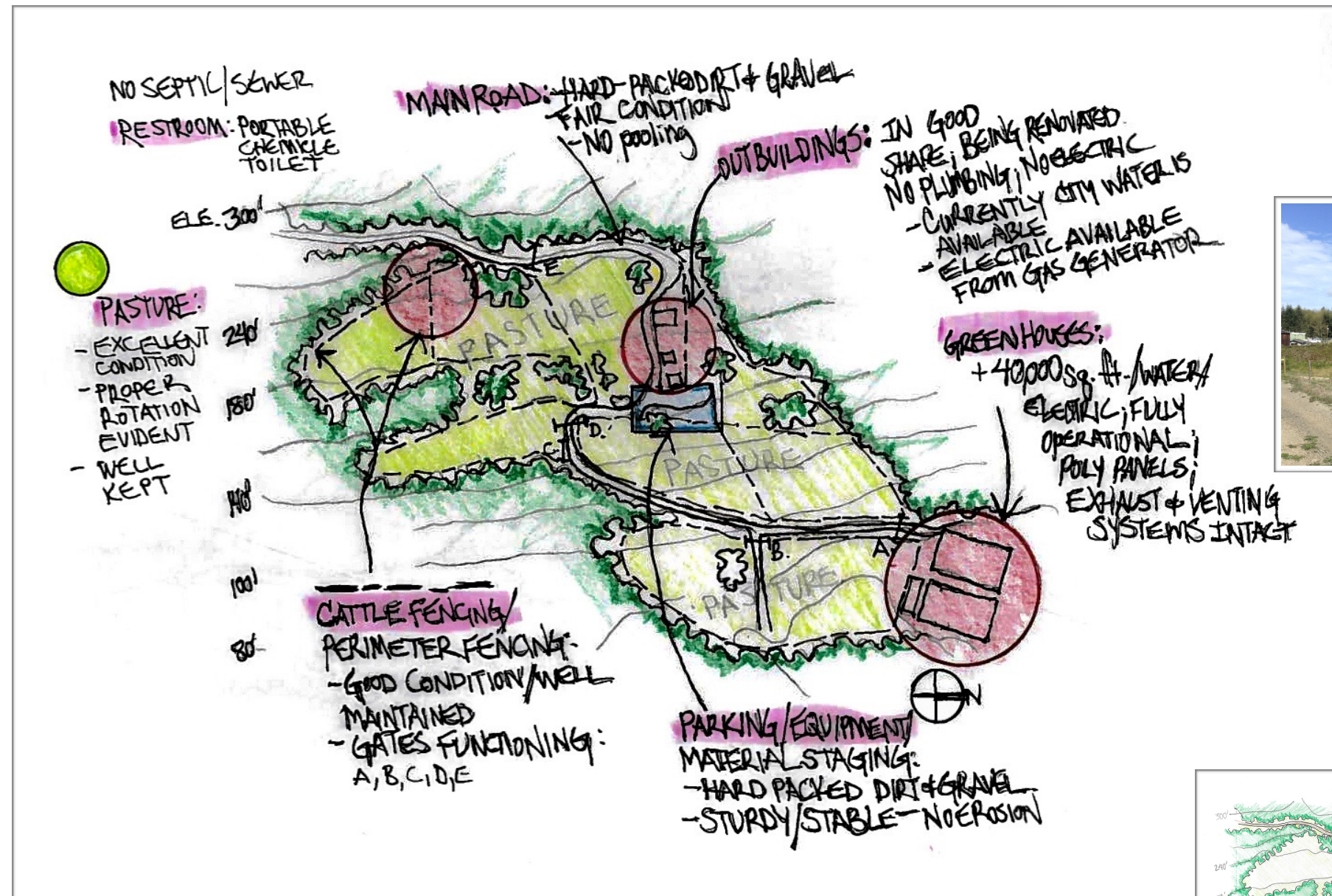
Constraints: As mentioned above, the slumping area does present a challenge to that part of the parcel, but also presents an opportunity to demonstrate effective mitigation of erosion with plants normally used in Riparian zones along rivers and creeks. Again, more will be discussed later. Additionally, due to the slope of the land, entire area cannot be cultivated and tilled in because the risk of further erosion is a reality. Planning on using techniques from Agroforestry or "alley cropping"; alternating rows of cultivation with rows of orchards, bushes and ground coverage will adequately eliminate further risk; increase soil retention; increase biodiversity and lessen irrigation demand.

REFERENCE:



Notes: Grassy areas, depending on their age are typically the most productive soils on the planet. While this is certainly a young site in geological and biological time, proper management of this site has yielded Mollisol Soil - a very productive, humus-rich base which is very beneficial when considering the potential capacity of an organic vegetable farm. While "prairie conditions" exist on the site, it is important to recognize there were few nitrogen fixing plants present, and concentration was low and scattered. Incorporating a 2:1 ration of Grasses to Nitrogen fixers would be ideal.

INFRASTRUCTURE



Existing Green Houses



Priorities:

While there is access to 40,000 square feet of Greenhouse space, evaluation of available space for the farm use needs to be considered. Installation of temporary "hoop houses" can be utilized in the time being. Adequate rainwater collection infrastructure, I.E. Greenhouses, needs will have to be addressed because that runoff collection will likely support food production and be an integral piece of the irrigation system.

Constraints:

A considerable, but phased investment in capital infrastructure will likely be a strategic way to incrementally increase production capacity. As noted above, Greenhousing will be key for irrigation, and water collection as Department of Environment regulations prohibit rainwater catchment in ponds or cisterns UNLESS it is derived from roof runoff.

REFERENCE:



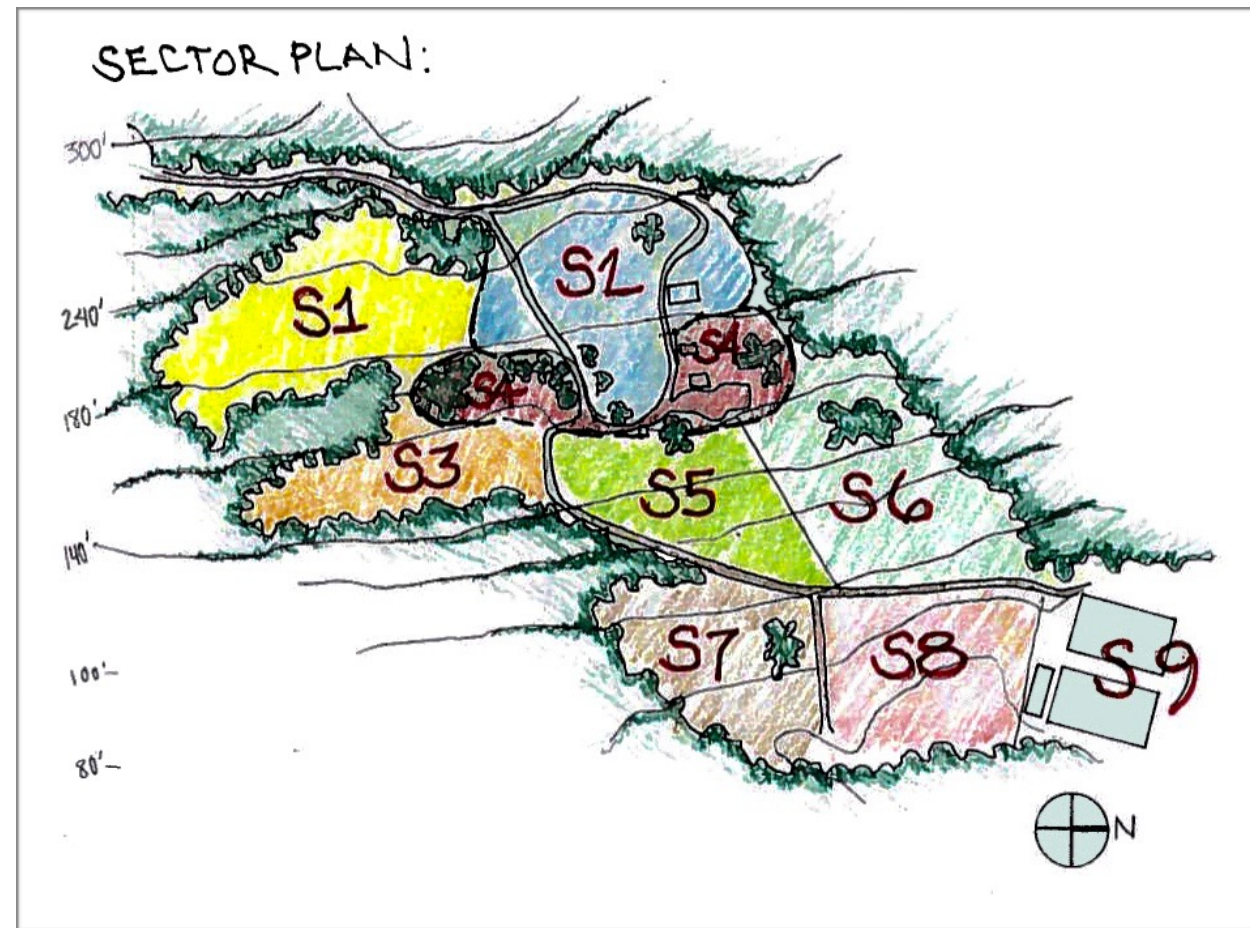
NOTES:

Currently, the cattleman on site is fixing up buildings, including repairing floors and roof structures to presumably use for storage. The site for these buildings is located in a useful place and demolition or relocation is not necessary. Additionally, two other buildings not shown on sketch are intact but did not appear to be in use.

Existing Out Buildings



DEISGN SUMMARY/SECTOR PLAN



SECTOR 1:

SILVIPASTURE

This technique blends animals pasturing and orchard maintenance into one. With an established, but young orchard, integration of grazing animals such as goats, sheep, and cattle can provide a mutual beneficial relationship by increasing soil fertility, reducing maintenance and feed costs.

SECTOR 2:

INTERPLANTED ORCHARDS & ANNUALS

This technique will increase productivity per acre by combining annual row crops and perennials. Rows of Stone Fruits and raspberries established between garden beds help hold the hillside together, and because all cultivation is on contour, gravity slowly feeds water and nutrients downhill, virtually eliminating loss.

SECTOR 3:

PASTURE

Availability of adequate pasture is critical when planning for integrating animals into cultivated areas. Either for holding, or for habitat, this area can allow animals to keep to themselves and graze, and will be out the major traffic areas, but close to access routes to allow movement around the farm.

SECTOR 4:

SERVICE AREA

Area for storage of water catchment, equipment, compost, and other material bays. This area is level making for a safe space for operating machinery and already has a well maintained road surface suitable for four season operations.

SECTOR 6:

VITICULTURE & BIO-REMEDICATION

This area will showcase techniques in erosion mitigation by planting grapes, Black Locust, and natives with aggressive roots systems to hold hillside together. They are both valuable and useful crops and showcase conscientious stewardship techniques.

SECTOR 8:

BLUEBERRIES & GRAPES

While in the wettest area, this zone will also receive adequate solar access to rapidly grow blueberries. Planting perennials here mitigates damage that would otherwise be caused by conventional cultivation. Planting of early/mid/and late season varieties will ensure longer and profitable season. Continued Grape propagation as part of landslide mitigation and soil deterioration.

SECTOR 5:

ANNUALS AND PERENNIALS

This area can accommodate a wide variety crops and is well suited for major production given its location and solar access. Green housing will allow for 4 season production. Continuing with the theme of interplanted tree and shrub crops, flowers, and horizontally

SECTOR 7:

SUMMER SALAD & COOL WEATHER/HOT SEASON CROPS

Taking advantage of this micro climate; growing valuable salad greens and brassicas during peak production time without stress from heat in greenhouse and pressure to irrigate constantly saves resources.

SECTOR 9:

PROPAGATION / NURSERY

Although currently occupied, this area will serve as a vital hub for future projects including hydroponic growing, aquaponics, and could be a major source of income during the winter months producing valuable head lettuce, salad greens, and kale in containers and in raised beds. These environments provide unlimited potential, and profitability in shoulder season would be

Site Specific Crops:

Annuals:

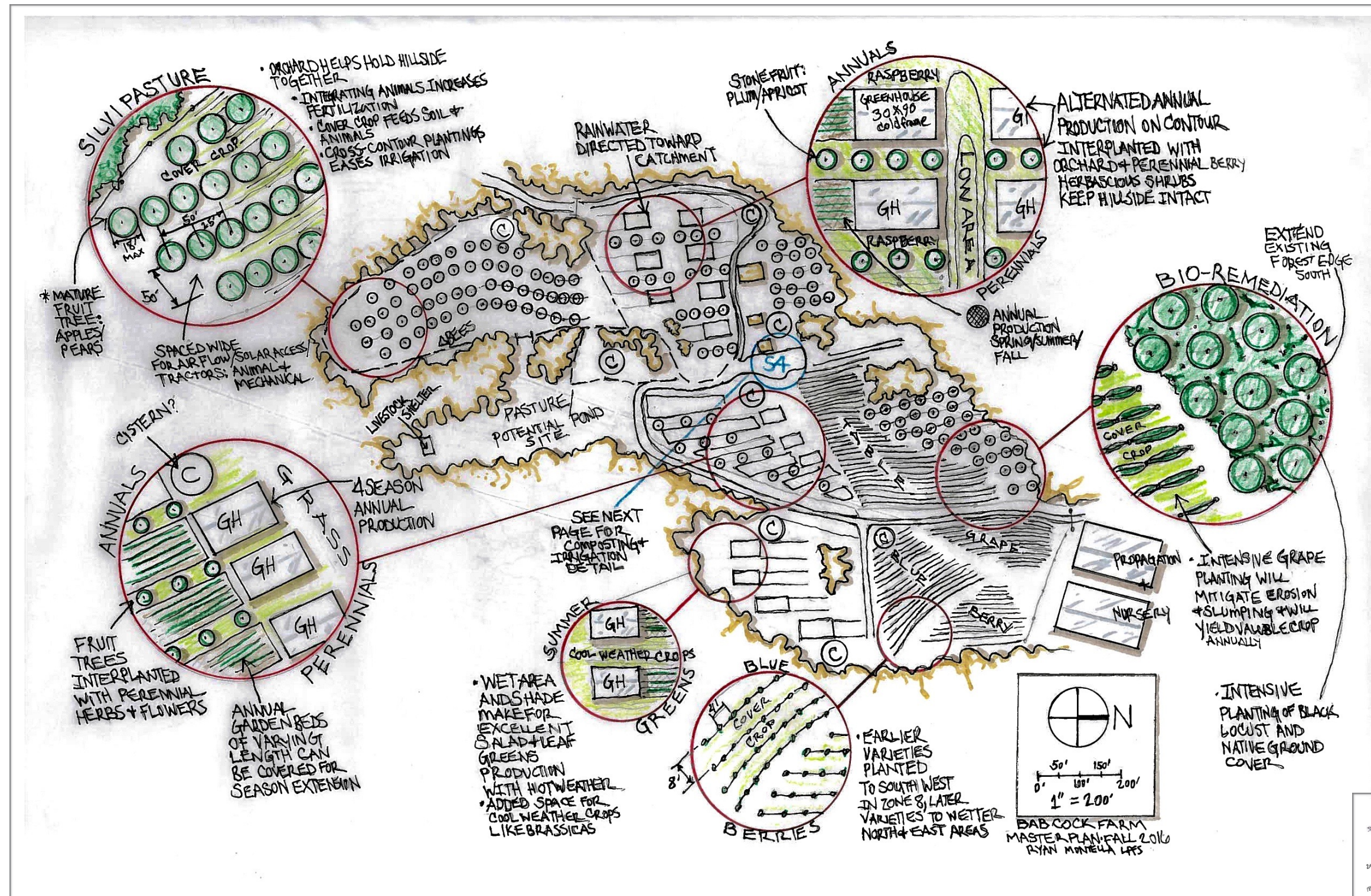
- Beets
- Bush Beans
- Broccoli
- Cauliflower
- Carrots
- Celery
- Cabbage
- Cucumber
- Cantaloupe
- Chard
- Eggplant
- Fennel
- Garlic
- Heirloom Tomato
- Head Lettuce
- Kale
- Kohlrabi
- Leaf Lettuce
- Leek
- Onion
- Potato
- Peppers
- Radish
- Summer Squash
- Sweet Potato
- Tomato
- Winter Squash
- Water Mellon
- Yams

Perennials/Berries:

- Blueberry
- Strawberry
- Raspberry

Perennials/Fruit:

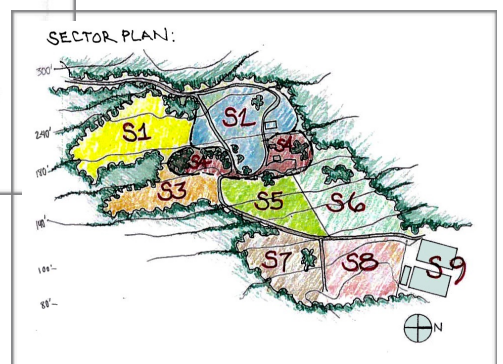
- Apple
- Apricot
- Cherry
- Fig
- Nectarine
- Plum
- Pear
- Peach



CROSS CONTOUR

planting programs ensure the most efficient way for water to be distributed throughout the farm; mitigates nutrient loss by interplanting orchards, perennials, and ground cover; and does not leech excess nitrates into the surrounding environment or groundwater. The advantages of the interplanted orchards and annual garden beds also increase the amount of organic matter onsite and with simple “chop and drop” techniques, humus is built up over time, thus improving the farm’s vitality and lessening the workload by not having to haul around material. Further, integration of this on-contour systems slows overland flow of storm water, and with managed swales, can mitigate erosion from large rain events. Rather than retaining storm water in one place, it is spread among the entire site.

REFERENCE:



FARM PLAN: See previous page for sector summaries



Auger Composting System by Green Mountain Industries.
Approximately 30'X70'. Can aerobically produce up to 500 yards of compost a month. Uses 50% less space and can produce compost nearly 3 times faster than machine turning. This unit in use at Hey Day Farm.

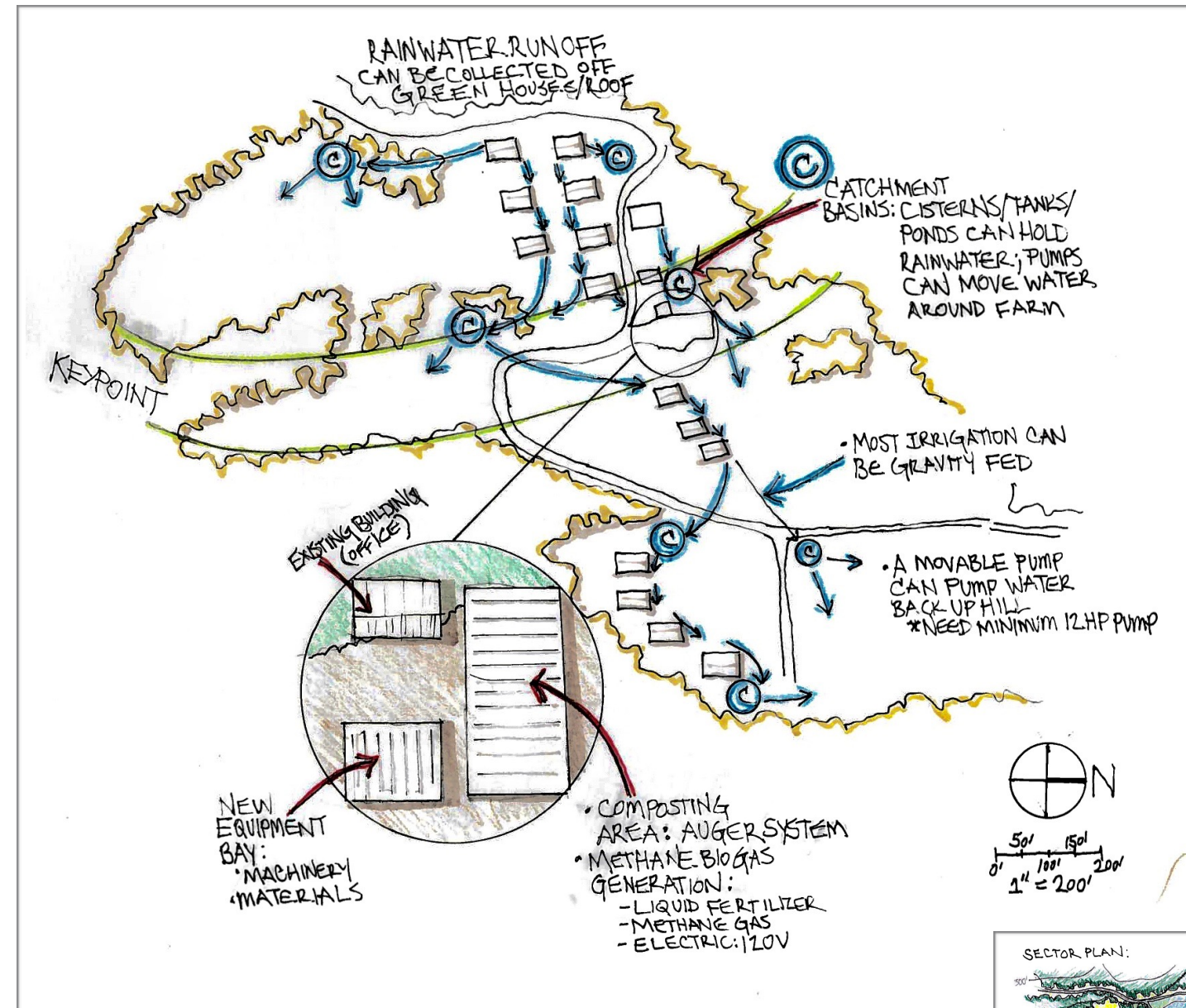


Methane Bio-Gas Digester By Impact Bio Energy.
Anaerobic counterpart to the Auger system, this unit produces liquid compost, and methane gas. Can also produce 120V electricity. This one is in use at the Harbour Pub and is a joint project with Puget Sound Energy.

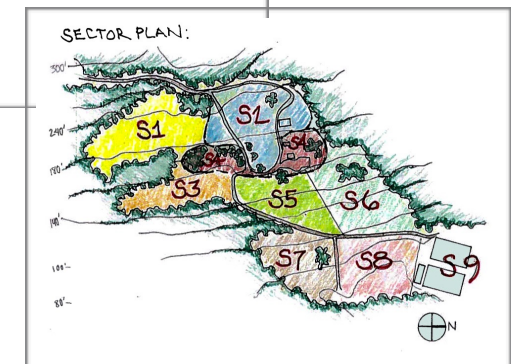
Classic Equipment bays should be employed for storage of Machinery, Compost and other assets sensitive to the environment. It is important that the bay have: a concrete floor to inhibit leeching of composts and other materials; and adequate diversion of rainwater from manures per county regulations.



IRRIGATION AND COMPOST



REFERENCE:



Gravity Fed Irrigation Systems, with the assistance of a pump: systems can move water throughout the farm. Taking advantage of the 17.5% slope of the farm, getting good pressure to run drip irrigation and micro emitters will not be an issue. At minimum, moderate drops in elevation will give good pressure at 10psi, and running full blast from a catchment basin can achieve 40-50+ PSI and would require the installation of pressure reducer. With a program in place, catchment basins ranging from 2,500-5000 gallons placed strategically throughout the site can ensure adequate water resources in the dry season, without relying on a well or rain dances.

Phases of Development

Year One:

- I. **Develop rain water catchment on existing buildings:**
 - A. Retrofit roofs with rain gutters and downspouts
 - B. Collect 55 gallon drums; 225 gal. palettes — if recycled, ensure non-toxic materials were stored, PBC free or food grade is desirable
 - C. Gather 2 inch line and irrigation fittings
- II. **Prepare Annual and perennial beds:**
 - A. Start in Sector 5, for the ease of moving water down hill
 - B. With a heavy tractor of at least 40 horsepower, run a sub-soiler through annual beds to break up compacted earth.
 - C. Run a heavy disc, then smaller disc over beds.
 - D. Fields will be ready for Roto-vator
 - E. 50% of fields with cover crop
 - F. Plant other 50% with mixed varieties of annals
 - G. Add hoop-houses as needed
- III. **Prepare rows for fruit tree and perennials:**
 - A. Continue planting in Sector 5
 - B. Plant Fruits trees in-line and on contour every 15 - 20 feet
 - C. Perennial Herbs, berries, and flowers can be planted in between trees
- IV. **Sector 6 Intensive Erosion Prevention Preparation:**
 - A. Collect root stock for Black Locust
 - B. Collect root stock for Grape
 - C. Pot and store in Greenhouse

Year One Continued:

- V. **In Late Summer, repeat steps from section II.:**
 - A. Prepare site for Greenhouse Construction, and Building
 - B. Repeat rainwater catchment steps from section I.
 - C. Plants Raspberries between annuals bed areas
 - D. Continue to plant stone fruit, apple and perennials
- VI. **Prepare Sector 8 For Cultivation:**
 - A. Repeat steps from parts II.
 - B. Sow winter cover crop of Vetch and Rye
- VIII. **Prepare planted beds and greenhouses for over wintering:**
 - A. Cover frost intolerant plants with Row cover, either Remay or Plastic

Year Two:

- I. **Prepare Sector six for planting of grapes, black locust, and natives:**
 - A. Establish grape rows on contour every 7 feet from east to west, space grapes vines every 4 feet in rows. Pound posts in for support every four plants
 - B. Plant black locust root stock on contour to the north, and stagger planting every 12 feet, space rows 12 feet apart
 - C. Plant natives at a high density throughout tree stand
 - D. Between rows, prepare beds as noted above and sow perennial clover and mustards as row cover

Year Two Continued:

- II. **Establish Blueberry Patch:**
 - A. Layout rows on contour at least every 8 feet.
 - B. Soil Area, remove as much sod as possible
 - C. Plant blueberries every 3 to 4 feet
 - D. Between rows, cultivate beds for perennial cover crop as explained above
- III. **Establish orchard for Silvipasture area in Sector 4:**
 - A. Layout tree rows on contour
 - B. Tree rows should be spaced a minimum of 15 feet apart
 - C. Sub soil area, and disc as noted before. Skip rotation step
 - D. Plant tress 15-20 feet apart
 - E. Cultivate area in-between tree rows: sub soil, disc, roto-vate and seed ares will alfalfas, clovers, rye, and other beneficial animal fodder
 - F. Continue to develop rain catchment and irrigation infrastructure
- IV. **Build Green Houses For Section 8:**
 - A. Follow all steps as noted above for annual garden cultivation
 - B. Ensure adequate water availability for summer production
 - C. Construct Greenhouses
- V. **Continue to develop areas in all sectors containing any annual or perennial production**
- VI. **Continue to develop Green Housing, Rainwater Catchment, season extension capability**

Year Three:

- I. **Develop site for Onsite Composting Infrastructure:**
 - A. Contact Aveterra Industries for Auger Composting equipment from Green Mountain Energies
 - B. Build bays for material and equipment storage
 - C. Obtain Methane Bio-Gas Digester from Impact Bio Energy
- II. **Continue to Improve all areas of site: planting maintenance and infrastructure, add Photovoltaic units**
- III. **Begin to Integrate technologies to extend seasons:**
 - A. Use methane from Bio-gas digester to heat green houses in winter
 - B. Solar equipment to run fans and pumps in summer
- IV. **Begin to integrate animals in areas to maintain cover crop and fertilize all areas: ducks, chickens, geese, dwarf goats, sheep etc.**
- Outcomes:

While the hobby farmer could develop this plan in the span of a decade; real return on investment will come by working with an experienced professional through all stages of this project and development phases. Following the design guidelines will certainly yield large amounts of produce, but in order to get there takes expert management throughout the entire lifespan of the farm — especially in the early years. Additionally, if managed properly, the embodied energy to produce crops should steadily drop year after year, and return on investments should increase over time steadily.



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CITY OF BAINBRIDGE ISLAND QCD \$26.00 Kitsap Co, WA 04/04/2003 10:34A

When Recorded, Return to:

HOWARD F. JENSEN
Hillis Clark Martin & Peterson, P.S.
1221 Second Avenue, Suite 500
Seattle, Washington 98101

KITSAP COUNTY TREASURER EXCISE

03/24/2003

2003EX02263

Total : \$2.00

Clerk's Initial

QUIT CLAIM DEED WITH CONSERVATION RESTRICTIONS

Grantor:	1. ELIZABETH RICE GROSSMAN AND A. RICHARD GROSSMAN 2. JOHN W. LARSON AND SASHA LARSON
Grantee:	CITY OF BAINBRIDGE ISLAND
Legal Description (abbreviated):	PORTION OF SW 1/4 OF NE 1/4 OF SEC 10, T1/2N 25 N, R1/2E
<input checked="" type="checkbox"/> Additional on:	EXHIBIT A
Assessor's Tax Parcel ID #:	10250210282009
Reference Nos. of Documents Released or Assigned:	N/A

This QUIT CLAIM DEED WITH CONSERVATION RESTRICTIONS ("Deed") is entered into this ____ day of December, 2002, by and between ELIZABETH RICE GROSSMAN, a married woman, who acquired title as Elizabeth Rice Larson, and her husband A. RICHARD GROSSMAN, and JOHN W. LARSON, a single man, and his wife SASHA LARSON (collectively, "Grantor"), and the CITY OF BAINBRIDGE ISLAND, a Washington municipal corporation (the "City" or "Grantee").

RECITALS

A. Grantor is the owner in fee simple of that certain real property located in Bainbridge Island, Kitsap County, Washington, the legal description of which is attached hereto as Exhibit A and incorporated herein by this reference (the "Property").

B. The Property consists of approximately 5 acres of open space and timber land and is classified as a seasonal watershed area. The Property possesses natural scenic, open space, agricultural, wildlife habitat, and outdoor recreation values (collectively, the "Conservation Values") of great importance to Grantor, the City, and the people of the State of Washington.

C. As provided in RCW 84.34.200, the Washington State Legislature has found that the haphazard growth and spread of urban development is encroaching upon, or eliminating, numerous open space areas, lands devoted to agriculture and the cultivation and timber, and other areas

QUIT CLAIM DEED

#239929-17904-002 4zq9011.doc 12/24/2002

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having significant recreational, social, scenic, and aesthetic values. Accordingly, under RCW 84.34.210, the Legislature has authorized cities to acquire by purchase, gift, or otherwise, the fee simple or any lesser interest, development right, easement, covenant, or other contractual right necessary to protect, preserve, maintain, improve, restore, limit the future use of, or otherwise conserve selected open space land, farm and agricultural land, and timber land for public use or enjoyment.

D. On November 6, 2001, the voters of Bainbridge Island approved a bond measure authorizing the City to acquire and preserve forested areas, open space, wildlife habitat, farms, and agricultural lands in accordance with Ordinance No. 2001-36. The City has established an Open Space Commission pursuant to Ordinance No. 2001-36 and Resolution 2001-48 to identify, prioritize, and recommend properties for acquisition and preservation. On December 21, 2002, the Open Space Commission recommended that the City acquire the Property for conservation purposes.

E. Grantor desires to place certain conservation restrictions on the Property to protect and preserve in perpetuity the Conservation Values of the Property and then donate the Property to the City and the City desires to accept the gift of the Property with such conservation restrictions.

CONSERVATION RESTRICTIONS

Grantor declares that the Property shall be held, conveyed, used, and improved subject to the following covenants, conditions, and restrictions:

1. Conservation Restrictions. The Property shall be subject to the following development and use restrictions (the "Conservation Restrictions") in order to preserve and protect in perpetuity the Conservation Values of the Property:

a. Development Restrictions. The placement or construction of improvements on the Property is prohibited, including, without limitation, roads, parking lots, buildings, structures, septic systems, and utilities, except as necessary to preserve or protect the Conservation Values of the Property or as specifically allowed in Section 2 of this Deed.

b. Use Restrictions. Any use of, or activity on, the Property that significantly impairs or interferes with the Conservation Values of the Property is prohibited. Without limiting the generality of the foregoing, the following uses of, or activities on or related to, the Property, though not an exhaustive list, are prohibited, except as specifically allowed in Section 2 of this Deed:

i. Subdivision. The legal or "de facto" division, subdivision, or partitioning of the Property, which shall include, but not be limited to, any subdivision, short subdivision, platting, binding site plan, or other process by which the Property is divided into lots or separate parcels.

QUIT-CLAIM DEED

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CITY OF BAINBRIDGE ISLAND OGD \$26.00

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Kitsap Co, WA

ii. Commercial Agricultural Activities. The commercial harvesting, cutting, or destruction of timber or other vegetation on the Property.

iii. Alteration of Land. The alteration of the surface of the land, including, without limitation, the excavation or removal of soil, sand, gravel, rock, peat, or sod, except as necessary to preserve or protect the Conservation Values of the Property.

iv. Erosion or Water Pollution. Any use or activity that causes or is likely to cause significant soil degradation or erosion or significant pollution of any surface or subsurface waters.

v. Waste Disposal. The disposal or storage of rubbish, garbage, debris, vehicles, equipment, or other unsightly, offensive, or hazardous waste or material on the Property; provided, that rubbish, garbage, and debris can be stored in proper containers for subsequent disposal.

vi. Mining. The exploration for, or development and extraction of, minerals, hydrocarbons or other materials on or below the surface of the Property.

2. Allowed Development and Uses. The following development and uses shall be permitted on the Property and shall not be prohibited by the Conservation Restrictions:

a. Fencing. Fencing is allowed only as reasonably necessary to preserve and protect the Conservation Values of the Property.

b. Pedestrian Trails. Pedestrian trails for outdoor recreational use may be constructed, maintained, and repaired on the Property.

c. Restroom Facility. A restroom facility appropriate to facilitate the public's use and enjoyment of the Property as natural open space may be constructed on the Property; provided, that such restroom facility shall not unduly interfere with the Conservation Values of the Property.

d. Maintenance and Repair of Existing Structures. Structures existing on the Property on the date of this Deed may be maintained or repaired, but may not be expanded, except as necessary to protect and preserve the Conservation Values of the Property.

e. Vegetation Management. The pruning, cutting down or other destruction or removal of trees or other vegetation in accordance with sound conservation management practices is allowed on the Property where necessary to control or prevent hazard, disease, fire, or the spread of invasive plants, or to establish or enhance wildlife habitats.

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CITY OF BRAINBRIDGE ISLAND QCD \$26.00 Kitsap Co, WA

f. Agricultural Uses. Gardening, planting, and maintenance of vegetation, including the creation of "pea-patch" gardens, is an allowed use of the Property. Timber resources on the Property may be cultivated, cut, and harvested, provided that such timber activities are (i) reviewed and approved in advance by the Open Space Commission or other commission or entity designated by the City, (ii) conducted in a manner to preserve and protect the Conservation Values of the Property, and (iii) all funds generated by such timber activities are used to acquire additional open space property in accordance with applicable laws and ordinances.

3. Enforcement of Conservation Restrictions. Enforcement of the Conservation Restrictions shall be at the discretion and direction of the City, and any forbearance by the City in enforcing any of the Conservation Restrictions shall not be deemed or construed as a waiver or modification of the Conservation Restrictions, and the Conservation Restrictions shall remain in full force and effect notwithstanding any forbearance by the City in enforcing any of the Conservation Restrictions.

4. Extinguishment of Conservation Restrictions. The Conservation Restrictions may be terminated or extinguished, in whole or in part, only after a court having jurisdiction over the Property and this Deed determines by judicial proceedings that circumstances have rendered it impossible to protect and preserve in perpetuity the Conservation Values of the Property.

5. General Provisions.

a. Effective Date. The effective date of the Conservation Restrictions shall be the date on which this Deed is recorded in the official records of Kitsap County.

b. Controlling Law. The laws of the State of Washington shall govern the interpretation of this Deed and the Conservation Restrictions. Any general rule of construction to the contrary notwithstanding, the Conservation Restrictions shall be liberally construed to effect the purpose of the Conservation Restrictions and the policy and purpose of Chapter 84.34 RCW. If any provision in this Deed is found to be ambiguous, such provision shall be interpreted consistent with the purpose of the Conservation Restrictions to protect and preserve in perpetuity the Conservation Values of the Property to the maximum extent legally permissible.

c. Severability. If any provision of this Deed, or its application to any person or circumstance, is found to be invalid, the remaining provisions of this Deed, or the application of such provision to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected.

d. Successors and Assigns. The Conservation Restrictions and other covenants, terms, conditions, and restrictions of this Deed shall be binding upon, and inure to the benefit of, the parties to this Deed and their respective personal representatives, heirs, successors, and assigns, and shall continue as a servitude running in perpetuity with the Property.

QUIT CLAIM DEED

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CITY OF BAINBRIDGE ISLAND QCD \$26.00 Kitsap Co, WA

QUIT CLAIM GIFT OF PROPERTY SUBJECT TO CONSERVATION RESTRICTIONS

Grantor hereby conveys and quitclaims the Property to the City, for no consideration in accordance with WAC 458-61-410, together with all after acquired title of Grantor therein. This conveyance is subject to the foregoing Conservation Restrictions and is subject to all covenants, conditions, restrictions, and easements of record, if any, affecting the Property, including those shown on any recorded plat or survey.

DATED this 15 day of January, 2003
~~December, 2002~~

GRANTOR:

GRANTEE:

CITY OF BAINBRIDGE ISLAND

Elizabeth Rice Grossman
Elizabeth Rice Grossman

Dartene Kordonow
Signature

A. Richard Grossman
A. Richard Grossman

Dartene Kordonow
Printed Name

John W. Larson
John W. Larson

Mayor
Title

Sasha Larson
Sasha Larson

QUIT CLAIM DEED

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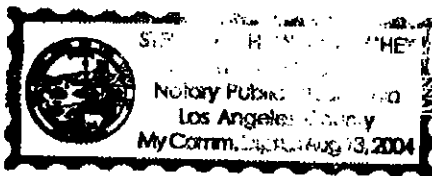
STATE OF CALIFORNIA

COUNTY OF Los Angeles

SS.

On this day personally appeared before me Elizabeth Rice Grossman and A. Richard Grossman, husband and wife, to me known to be the individuals that executed the foregoing instrument, and acknowledged such instrument to be their free and voluntary act, for the uses and purposes therein mentioned, and on oath stated that they were duly authorized to execute such instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL this 15th day of January, 2003 ~~December, 2002~~.



Stephanie H. W. Osadchey
Printed Name Stephanie H. W. Osadchey
NOTARY PUBLIC in and for the State of California,
residing at _____
My Commission Expires Aug. 13, 2004

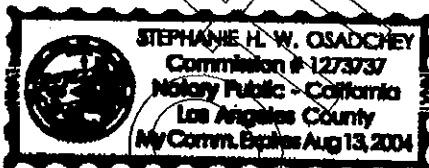
STATE OF CALIFORNIA

COUNTY OF Los Angeles

SS.

On this day personally appeared before me John W. Larson and Sasha Larson, husband and wife, to me known to be the individuals that executed the foregoing instrument, and acknowledged such instrument to be their free and voluntary act, for the uses and purposes therein mentioned, and on oath stated that they were duly authorized to execute such instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL this 15th day of January, 2003 ~~December, 2002~~.



Stephanie H. W. Osadchey
Printed Name Stephanie H. W. Osadchey
NOTARY PUBLIC in and for the State of California,
residing at _____
My Commission Expires Aug. 13, 2004

QUIT CLAIM DEED

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CITY OF BRINBRIDGE ISLAND

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Page: 6 of 8

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Kitsap Co. WA

STATE OF WASHINGTON

COUNTY OF KITSAP

} ss.

On this day personally appeared before me Darlene Kordonowy to me known to be the Mayor of the City of Bainbridge Island, the municipal corporation that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute said instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL this 18th day of January, 2003

MICHELLE M. FISCHER
NOTARY PUBLIC
STATE OF WASHINGTON
COMMISSION EXPIRES
JUNE 9, 2005

M. Michelle M. Fischer
Printed Name Michelle M. Fischer
NOTARY PUBLIC in and for the State of Washington,
residing at Silverdale, WA
My Commission Expires June 9, 2005



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CITY OF BAINBRIDGE ISLAND QCD \$25.00 Kitsap Co, WA

QUIT CLAIM DEED

#232929 17904-002 4zq9011.doc 12/24/2002

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**Exhibit A
Legal Description**

EAST HALF OF THE EAST HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, SECTION 10, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., IN KITSAP COUNTY, WASHINGTON;

TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS AND UTILITIES OVER A PORTION OF THE WEST HALF OF THE EAST HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, SECTION 10, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., IN KITSAP COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE ABOVE DESCRIBED PROPERTY; THENCE NORTH 30 FEET; THENCE SOUTH 30 FEET; THENCE EAST 30 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH AN EASEMENT FOR INGRESS, EGRESS AND UTILITIES OVER, UNDER AND ACROSS THE FOLLOWING DESCRIBED PROPERTY:

PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, SECTION 10, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., DESCRIBED AS FOLLOWS:

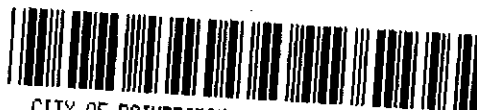
BEGINNING AT A POINT NORTH $87^{\circ}55'25''$ WEST 1331.44 FEET AND NORTH $1^{\circ}11'59''$ EAST 342.62 FEET FROM THE EAST QUARTER CORNER OF SAID SECTION 10; THENCE NORTH $1^{\circ}11'59''$ EAST 315.00 FEET TO THE NORTHWEST CORNER OF THE PLAT OF "VIEW CREST" RECORDED IN VOLUME 9 OF PLATS, PAGE 30, RECORDS OF KITSAP COUNTY, WASHINGTON; THENCE NORTH $88^{\circ}00'12''$ WEST 330.00 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH $88^{\circ}00'12''$ WEST 20.00 FEET; THENCE SOUTH $1^{\circ}11'51''$ WEST 315.00 FEET; THENCE SOUTH $88^{\circ}00'12''$ EAST 20 FEET; THENCE NORTH $1^{\circ}11'51''$ EAST 315.00 FEET TO THE TRUE POINT OF BEGINNING.

SITUATE IN KITSAP COUNTY, WASHINGTON.

QUIT CLAIM DEED

#232929 17904-002 4zq9011.doc 12/24/2002

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CITY OF BAINBRIDGE ISLAND QCD

\$26.00

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Kitsap Co. WA



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 Page 1 of 7
 04/04/2003 10:34A
 Kitsap Co. WA

When Recorded, Return to:

HOWARD F. JENSEN
 Hillis Clark Martin & Peterson, P.S.
 1221 Second Avenue, Suite 500
 Seattle, Washington 98101

KITSAP COUNTY TREASURER EXCISE

03/24/2003

2003EX02265

Total : \$2.00

Clerk's Initial _____

QUIT CLAIM DEED WITH CONSERVATION RESTRICTIONS

Grantor:	ELIZABETH RICE GROSSMAN AND A. RICHARD GROSSMAN
Grantee:	CITY OF BAINBRIDGE ISLAND
Legal Description (abbreviated):	PORTION OF SW ¼ OF NE ¼ OF SEC 10, TWN 25 N, RNG 2 E
<input checked="" type="checkbox"/> Additional on:	EXHIBIT A
Assessor's Tax Parcel ID #:	10250210292000
Reference Nos. of Documents Released or Assigned:	N/A

This QUIT CLAIM DEED WITH CONSERVATION RESTRICTIONS ("Deed") is entered into this ____ day of December, 2002, by and between ELIZABETH RICE GROSSMAN, a married woman, who acquired title as Elizabeth Rice Larson, and her husband A. RICHARD GROSSMAN (collectively, "Grantor"), and the CITY OF BAINBRIDGE ISLAND, a Washington municipal corporation (the "City" or "Grantee").

RECITALS

A. Grantor is the owner in fee simple of that certain real property located in Bainbridge Island, Kitsap County, Washington, the legal description of which is attached hereto as Exhibit A and incorporated herein by this reference (the "Property").

B. The Property consists of approximately 8.25 acres of open space and timber land and is classified as a seasonal watershed area. The Property possesses natural scenic, open space, agricultural, wildlife habitat, and outdoor recreation values (collectively, the "Conservation Values") of great importance to Grantor, the City, and the people of the State of Washington.

C. As provided in RCW 84.34.200, the Washington State Legislature has found that the haphazard growth and spread of urban development is encroaching upon, or eliminating, numerous open space areas, lands devoted to agriculture and the cultivation and timber, and other areas having significant recreational, social, scenic, and aesthetic values. Accordingly, under RCW 84.34.210, the Legislature has authorized cities to acquire by purchase, gift, or otherwise, the fee

QUIT CLAIM DEED

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Page 1 of 7

simple or any lesser interest, development right, easement, covenant, or other contractual right necessary to protect, preserve, maintain, improve, restore, limit the future use of, or otherwise conserve selected open space land, farm and agricultural land, and timber land for public use or enjoyment.

D. On November 6, 2001, the voters of Bainbridge Island approved a bond measure authorizing the City to acquire and preserve forested areas, open space, wildlife habitat, farms, and agricultural lands in accordance with Ordinance No. 2001-36. The City has established an Open Space Commission pursuant to Ordinance No. 2001-36 and Resolution 2001-48 to identify, prioritize, and recommend properties for acquisition and preservation. On December 21, 2002, the Open Space Commission recommended that the City acquire the Property for conservation purposes.

E. Grantor desires to place certain conservation restrictions on the Property to protect and preserve in perpetuity the Conservation Values of the Property and then donate the Property to the City and the City desires to accept the gift of the Property with such conservation restrictions.

CONSERVATION RESTRICTIONS

Grantor declares that the Property shall be held, conveyed, used, and improved subject to the following covenants, conditions, and restrictions:

1. Conservation Restrictions. The Property shall be subject to the following development and use restrictions (the "Conservation Restrictions") in order to preserve and protect in perpetuity the Conservation Values of the Property.

a. Development Restrictions. The placement or construction of improvements on the Property is prohibited, including, without limitation, roads, parking lots, buildings, structures, septic systems, and utilities, except as necessary to preserve or protect the Conservation Values of the Property or as specifically allowed in Section 2 of this Deed.

b. Use Restrictions. Any use of, or activity on, the Property that significantly impairs or interferes with the Conservation Values of the Property is prohibited. Without limiting the generality of the foregoing, the following uses of, or activities on or related to, the Property, though not an exhaustive list, are prohibited, except as specifically allowed in Section 2 of this Deed:

i. Subdivision. The legal or "de facto" division, subdivision, or partitioning of the Property, which shall include, but not be limited to, any subdivision, short subdivision, platting, binding site plan, or other process by which the Property is divided into lots or separate parcels.

ii. Commercial Agricultural Activities. The commercial harvesting, cutting, or destruction of timber or other vegetation on the Property.

QUIT CLAIM DEED

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Kitsap Co, WA

CITY OF BAINBRIDGE ISLAND QCD

\$25.00

iii. Alteration of Land. The alteration of the surface of the land, including, without limitation, the excavation or removal of soil, sand, gravel, rock, peat, or sod, except as necessary to preserve or protect the Conservation Values of the Property.

iv. Erosion or Water Pollution. Any use or activity that causes or is likely to cause significant soil degradation or erosion or significant pollution of any surface or subsurface waters.

v. Waste Disposal. The disposal or storage of rubbish, garbage, debris, vehicles, equipment, or other unsightly, offensive, or hazardous waste or material on the Property; provided, that rubbish, garbage, and debris can be stored in proper containers for subsequent disposal.

vi. Mining. The exploration for, or development and extraction of, minerals, hydrocarbons or other materials on or below the surface of the Property.

2. Allowed Development and Uses. The following development and uses shall be permitted on the Property and shall not be prohibited by the Conservation Restrictions:

a. Fencing. Fencing is allowed only as reasonably necessary to preserve and protect the Conservation Values of the Property.

b. Pedestrian Trails. Pedestrian trails for outdoor recreational use may be constructed, maintained, and repaired on the Property.

c. Restroom Facility. A restroom facility appropriate to facilitate the public's use and enjoyment of the Property as natural open space may be constructed on the Property; provided, that such restroom facility shall not unduly interfere with the Conservation Values of the Property.

d. Maintenance and Repair of Existing Structures. Structures existing on the Property on the date of this Deed may be maintained or repaired, but may not be expanded, except as necessary to protect and preserve the Conservation Values of the Property.

e. Vegetation Management. The pruning, cutting down or other destruction or removal of trees or other vegetation in accordance with sound conservation management practices is allowed on the Property where necessary to control or prevent hazard, disease, fire, or the spread of invasive plants, or to establish or enhance wildlife habitats.

f. Agricultural Uses. Gardening, planting, and maintenance of vegetation, including the creation of "pea-patch" gardens, is an allowed use of the Property. Timber resources on the Property may be cultivated, cut, and harvested, provided that such timber activities are

QUIT CLAIM DEED

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CITY OF BAINBRIDGE ISLAND QCD \$25.00 Kitsap Co, WA

(i) reviewed and approved in advance by the Open Space Commission or other commission or entity designated by the City, (ii) conducted in a manner to preserve and protect the Conservation Values of the Property, and (iii) all funds generated by such timber activities are used to acquire additional open space property in accordance with applicable laws and ordinances.

3. Enforcement of Conservation Restrictions. Enforcement of the Conservation Restrictions shall be at the discretion and direction of the City, and any forbearance by the City in enforcing any of the Conservation Restrictions shall not be deemed or construed as a waiver or modification of the Conservation Restrictions, and the Conservation Restrictions shall remain in full force and effect notwithstanding any forbearance by the City in enforcing any of the Conservation Restrictions.

4. Extinguishment of Conservation Restrictions. The Conservation Restrictions may be terminated or extinguished, in whole or in part, only after a court having jurisdiction over the Property and this Deed determines by judicial proceedings that circumstances have rendered it impossible to protect and preserve in perpetuity the Conservation Values of the Property.

5. General Provisions.

a. Effective Date. The effective date of the Conservation Restrictions shall be the date on which this Deed is recorded in the official records of Kitsap County.

b. Controlling Law. The laws of the State of Washington shall govern the interpretation of this Deed and the Conservation Restrictions. Any general rule of construction to the contrary notwithstanding, the Conservation Restrictions shall be liberally construed to effect the purpose of the Conservation Restrictions and the policy and purpose of Chapter 84.34 RCW. If any provision in this Deed is found to be ambiguous, such provision shall be interpreted consistent with the purpose of the Conservation Restrictions to protect and preserve in perpetuity the Conservation Values of the Property to the maximum extent legally permissible.

c. Severability. If any provision of this Deed, or its application to any person or circumstance, is found to be invalid, the remaining provisions of this Deed, or the application of such provision to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected.

d. Successors and Assigns. The Conservation Restrictions and other covenants, terms, conditions, and restrictions of this Deed shall be binding upon, and inure to the benefit of, the parties to this Deed and their respective personal representatives, heirs, successors, and assigns, and shall continue as a servitude running in perpetuity with the Property.

QUIT CLAIM DEED

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CITY OF BAINBRIDGE ISLAND QCD \$25.00 Kitsap Co, WA

QUIT CLAIM GIFT OF PROPERTY SUBJECT TO CONSERVATION RESTRICTIONS

Grantor hereby conveys and quitclaims the Property to the City, for no consideration in accordance with WAC 458-61-410, together with all after acquired title of Grantor therein. This conveyance is subject to the foregoing Conservation Restrictions and is subject to all covenants, conditions, restrictions, and easements of record, if any, affecting the Property, including those shown on any recorded plat or survey.

DATED this 15th day of January, 2003
~~December, 2002.~~

GRANTOR:

GRANTEE:

CITY OF BAINBRIDGE ISLAND

Elizabeth Rice Grossman
Elizabeth Rice Grossman

Dartene Kordonowy
Signature

A. Richard Grossman
A. Richard Grossman

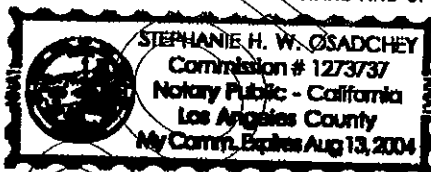
Dartene Kordonowy
Printed Name
Mayor
Title

STATE OF CALIFORNIA

COUNTY OF Los Angeles ss.

On this day personally appeared before me Elizabeth Rice Grossman and A. Richard Grossman, husband and wife, to me known to be the individuals that executed the foregoing instrument, and acknowledged such instrument to be their free and voluntary act, for the uses and purposes therein mentioned, and on oath stated that they were duly authorized to execute such instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL this 15th day of January, 2003
~~December, 2002.~~



Stephanie H. W. Osadchey
Printed Name Stephanie H. W. Osadchey
NOTARY PUBLIC in and for the State of California,
residing at _____
My Commission Expires Aug 13, 2004

QUIT CLAIM DEED

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CITY OF BAINBRIDGE ISLAND QCD \$25.00 Kitsap Co. WA

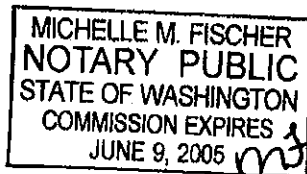
STATE OF WASHINGTON

COUNTY OF KITSAP

ss.

On this day personally appeared before me Darlene Kordon to me known to be the Mayor of the City of Bainbridge Island, the municipal corporation that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute said instrument.

GIVEN UNDER MY HAND AND OFFICIAL SEAL this 18th day of February, 2003 ~~December, 2002~~.



Michelle M. Fischer
Printed Name Michelle M. Fischer
NOTARY PUBLIC in and for the State of Washington,
residing at Silverdale, WA
My Commission Expires June 9, 2005

QUIT CLAIM DEED

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CITY OF BAINBRIDGE ISLAND QCD \$25.00 Kitsap Co, WA

**Exhibit A
Legal Description**

WEST HALF OF THE EAST HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER; AND EAST HALF OF THE WEST HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER;

EXCEPT THE FOLLOWING DESCRIBED TRACTS:

PARCEL A:

THAT PORTION OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., KITSAP COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTH LINE OF SAID SUBDIVISION WHICH IS SOUTH 88°05'05" EAST 473.56 FEET FROM THE NORTHWEST CORNER THEREOF; THENCE SOUTH 6°07'33" EAST 112.26 FEET; THENCE SOUTH 72°19'53" EAST 159.83 FEET; THENCE NORTH 29°44'49" EAST 174.76 FEET TO THE NORTH LINE OF SAID SUBDIVISION; THENCE NORTH 88°05'05" WEST 251.12 FEET TO THE POINT OF BEGINNING.

PARCEL B:

BEGINNING AT A POINT 300 FEET SOUTH OF THE NORTHWEST CORNER OF SAID EAST HALF OF THE WEST HALF OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER; THENCE SOUTH 360 FEET, MORE OR LESS, TO THE SOUTHWEST CORNER THEREOF; THENCE EAST 270 FEET; THENCE IN A NORTHEASTERLY DIRECTION TO THE POINT OF BEGINNING, ALL IN SECTION 10, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., IN KITSAP COUNTY, WASHINGTON.

TOGETHER WITH AN EASEMENT FOR INGRESS, EGRESS AND UTILITIES OVER, UNDER AND ACROSS THE SOUTHWESTERLY 20 FEET OF THE ABOVE EXCEPTED PARCEL A.

SITUATE IN KITSAP COUNTY, WASHINGTON.

SUBJECT TO THAT EASEMENT RESERVED UNTO AKIO SUYEMATSU, HIS HEIRS, SUCCESSORS AND ASSIGNS, IN THAT STATUTORY WARRANTY DEED DATED MARCH 28, 1986 AND RECORDED UNDER KITSAP COUNTY RECORDING NO. 8604040097, FOR INGRESS, EGRESS AND UTILITIES OVER, UNDER AND ACROSS THE EAST 10 FEET OF THE HEREIN DESCRIBED PROPERTY FOR THE BENEFIT OF AKIO SUYEMATSU'S ADJACENT PROPERTY, BEING THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 24, NORTH, RANGE 2 EAST.

QUIT CLAIM DEED

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CITY OF BRANDBRIDGE ISLAND QCD \$25.00 Kitsap Co, WA

AFTER RECORDING RETURN TO:

City Administrator
City of Bainbridge Island, Washington
280 Madison Avenue North
Bainbridge Island, Washington 98110



PACIFIC NW TITLE

COVEN. \$28.00

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EXCISE TAX EXEMPT DEC 30 2004

PNW 320 70618

DECLARATION OF MUTUAL SHADE COVENANT

Grantor(s): Gerard Bentryn and Josephine A. Bentryn, husband and wife;
City of Bainbridge Island, Washington, a municipal corporation

Grantee(s): City of Bainbridge Island, Washington, a municipal corporation
Gerard Bentryn and Josephine A. Bentryn, husband and wife

Short Legal Description: Resultant Parcel B of boundary line adjustment recorded under
Kitsap County Auditor's File No. 200110240152 and situate in the
NW quarter of the NE quarter of Section 10, Township 25 North,
Range 2 East, W.M., Kitsap County, Washington (Residential
Property)

South ½ of the SW quarter of the NW quarter of the NE quarter of
Section 10, Township 25 North, Range 2 East, W.M., Kitsap
County, Washington (Retained Property)

NW quarter of the NW quarter of the NE quarter of Section 10,
Township 25 North, Range 2 East, W.M., Kitsap County,
Washington (Agricultural Property)

Resultant Parcel A of Boundary Line Adjustment recorded under
Kitsap County Auditor's File No. 200110240152, and situate in
Section 10, Township 25 North, Range 2 E, W.M., Kitsap County,
Washington (Suyematsu Property)

Lot A of Short Plat No. 4670 recorded under Auditor's File No.
8803240085, being a portion of the SW quarter of the NE quarter of
Section 10, Township 25 North, Range 2 East, W.M., Kitsap
County, Washington (Crawford Property)

West half of the East half of the North half of the SW quarter of the
NE quarter, and the East half of the West half of the North half of
the SW quarter of the NE quarter, Situate in Section 10, Township

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102502-1-061-2007

continued on page 2

25 North, Range 2 East, W.M., Kitsap County, Washington (M&E)

[Complete legal description on p. 7]

Assessor's Property Tax 102502-1-061-2007
Parcel/Account Number(s): 102502-1-052-2008
102502-1-060-2008
102502-1-047-2006
102502-1-028-2009
102502-1-029-2008

Reference Number(s) of
Documents Assigned
or Released:

THIS DECLARATION OF MUTUAL SHADE COVENANT (this "Declaration") is made this 27 day of December, 2004 by Gerard Bentryn and Josephine A. Bentryn, husband and wife (collectively, "Bentryn") for the benefit of the City of Bainbridge Island, Washington (the "City") and by the City of Bainbridge Island, Washington, for the benefit of Gerard Bentryn and Josephine A. Bentryn.

RECITALS

A. Bentryn is the owner of certain agricultural real property located in Bainbridge Island, Kitsap County, Washington, as legally described on **Exhibit A**, attached hereto and incorporated by this reference (respectively, the "Retained Property" and the "Residential Property", and collectively called the "Bentryn Property").

B. The City is the owner of and/or has an interest in certain agricultural real property located in Bainbridge Island, Kitsap County, Washington, as legally described on **Exhibit B**, attached hereto and incorporated by this reference (respectively, the "Agricultural Property", the "Suyematsu Property", the "Crawford Property" and the "M&E" Property, and collectively called the "City Property").

C. The Bentryn Property and the City Property are immediately adjacent to each other, and certain activities conducted upon either of these properties have the potential to adversely impact the agricultural activities upon the other property.

D. The parties are mutually concerned about the impact that the shadows cast by trees and vegetation would have upon the agricultural activities of the other property. It is therefore their desire to establish a shade covenant for the benefit of their respective properties.

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PACIFIC NW TITLE

COVEN \$28.00 Kitsap Co, WA

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NOW THEREFORE, Bentryn declares for the benefit of the Agricultural Property and Suyematsu Property, and the City declares for the benefit of the Retained and Residential Property, that the parties' respective properties are hereby made subject to, and shall be held, conveyed and occupied subject to the covenants, conditions, and restrictions set forth herein:

1. Shade Covenant.

1.1 Bentryn. Bentryn, for themselves and their successors, heirs and assigns, covenant and agree that Bentryn, at Bentryn's sole cost and expense, shall reasonably maintain the Bentryn Property in such a manner as to prevent the creation of "shade shadows" upon the Agricultural and Suyematsu Properties which have the potential to impact the agricultural activities conducted upon the Agricultural and Suyematsu Properties, as such activities may be conducted from time to time by the City in the City's sole discretion. In particular, Bentryn shall not permit trees and vegetation located within one hundred (100) feet of the northern boundary lines of the Retained and Residential Properties to grow higher than thirty (30) feet, without the express written consent of the City. The City's failure to use the Agricultural and/or Suyematsu Property for agricultural purposes for any period of time shall not constitute a waiver of the covenants set forth herein.

1.2 City. The City, for itself and its successors, heirs and assigns, covenants and agrees that the City, at the City's sole cost and expense, shall reasonably maintain the Crawford and/or M&E Properties in such a manner as to prevent the creation of "shade shadows" upon the Bentryn Property which have the potential to impact the agricultural activities conducted upon the Bentryn Property, as such activities may be conducted from time to time by Bentryn in Bentryn's sole discretion. In particular, the City shall not permit trees and vegetation located within one hundred (100) feet of the northern boundary lines of the Crawford and M&E Properties to grow higher than thirty (30) feet, without the express written consent of Bentryn. Bentryn's failure to use the Bentryn Property for agricultural purposes for any period of time shall not constitute a waiver of the covenants set forth herein.

2. Standards Governing Covenant. Whether an alleged shade shadow "adversely impacts" the agricultural activities conducted upon the adjoining property shall be measured in accordance with general agricultural standards, taking into account the particular agricultural activities allegedly adversely impacted and the normal amount of sunlight generally accepted as necessary to produce the crop at issue. The covenants set forth herein are not intended to guarantee the *best* amount of sunlight available, but only that amount of sunlight that is reasonably necessary to conduct the agricultural activities upon the respective properties.

3. Notice of Violation/Good Faith Negotiations. If either party in good faith believes that the other party is in violation of the covenants and conditions set forth in this Declaration, that party (the "Complainant") shall deliver to the other party (the "Recipient") written notice of the alleged violation, which notice shall include a description of the alleged violation and a proposed course of action for curing such alleged violation. If the Recipient



concur with the notice, the Recipient shall notify the Complainant of such within 15 days of delivery of the notice and thereafter shall in good faith take such reasonable measures to cure the identified violation to the reasonable satisfaction of the Complainant as soon as reasonably practical and possible. If the Recipient disputes the violation or otherwise disagrees with the cure proposed by the Complainant, the Recipient shall notify the Complainant in writing of such dispute within 15 days of the delivery of the notice. Within a reasonable time after the Recipient's delivery of the notice of dispute, the parties shall meet and shall in good faith endeavor to negotiate a resolution to the issues raised by the Complainant's notice. If, within 45 days following the Complainant's delivery to the Recipient of the notice of violation, the parties have not reached a resolution of the issues identified by the Complainant, the Complainant may pursue any remedies available to Claimant at law or in equity.

4. Governing Law: This Declaration shall be governed by and construed and enforced in accordance with the laws of the State of Washington. Venue for any dispute arising hereunder shall be Kitsap County, Washington.

5. Attorney's Fees: In the event that any party brings suit or other proceeding with respect to the subject matter or enforcement of this Declaration, the substantially prevailing party (as determined by the court, agency or other authority before which such suit or proceeding is commenced) shall, in addition to such other relief as may be awarded, be entitled to recover attorney's fees, expenses and costs as actually incurred as a result of such litigation or proceeding (including without limitation, court costs, expert witness fees, costs and expenses of litigation, and any and all attorney's fees, costs and expenses incurred in such suit or proceeding).

6. No Waiver: No waiver of any of the provisions of this Declaration shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver.

7. Invalidity of Provision: If any provision or provisions of this Declaration or of any amendment hereto shall be held by a court of competent jurisdiction to be invalid, void or illegal, the remaining provisions hereof shall nevertheless remain in full force and effect to the maximum extent permitted by law and shall not be affected thereby.

8. Complete Declaration: This Declaration, together with any Exhibits and any other documents necessary to effectuate the terms of this Declaration, contains all of the terms and conditions of the restrictions and covenants described herein and supercedes all prior declarations or agreements relating to the subject matter hereof.

9. Time. Time is of the essence with respect to the performance of each of the provisions, covenants and agreements contained in this Declaration.

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COVEN \$29.00 Kitsap Co, WA

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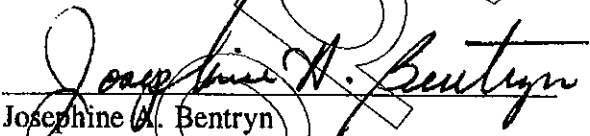
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IN WITNESS WHEREOF, the Declarants have executed this Declaration as of the date first written above.

DECLARANT:

Gerard and Josephine A. Bentryn,
husband and wife:


Gerard Bentryn


Josephine A. Bentryn

City of Bainbridge Island, Washington,
a municipal corporation:

By: 
Its: Mayor

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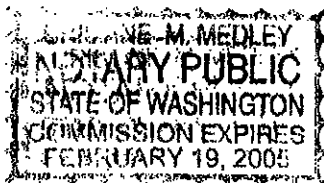
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PACIFIC NW TITLE

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STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Gerard Bentryn and Josephine A. Bentryn are the persons who appeared before me, and said persons acknowledged that they signed this instrument and acknowledged it to be their free and voluntary act for the uses and purposes mentioned in the instrument.



DATED: 12.27.2004

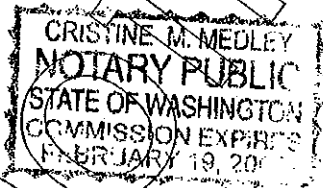
NAME: Kristine M. Medley

(Print Name)

Notary Public in and for the State of Washington
Commission Expires: 2.19.2005

STATE OF WASHINGTON)
) ss
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Darlene Kordonowy is the person who appeared before me, and said person acknowledged that she signed this instrument, on oath stated that she was authorized to execute the instrument, and acknowledged it as the Mayor of City of Bainbridge Island, Washington to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.



DATED: 12.27.2004

NAME: Kristine M. Medley

(Print Name)

Notary Public in and for the State of Washington
Commission Expires: 2.19.2005

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PACIFIC NA TITLE

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**Exhibit A
To
Mutual Shade Covenant**

Legal Description of Bentryn Property

Residential Property

Resultant Parcel B of the Suyematsu/Bentryn Boundary Line Adjustment recorded under Kitsap County Auditor's File No. 200110240152 and situate in the Northwest quarter of the Northeast quarter of Section 10, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington.

Subject to and together with easements, restrictions and reservations of record.

Retained Property

The South one-half of the Southwest quarter of the Northwest quarter of the Northeast quarter of Section 10, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington.

ALSO that portion of the North one-half of the Southwest quarter of the Northwest quarter of the Northeast quarter of said Section 10, described as follows:

Beginning at the Southeast corner of said subdivision;
Thence along the East line thereof, North $01^{\circ}13'08''$ East 99.59 feet;
Thence North $88^{\circ}06'22''$ West 316.58 feet;
Thence South $03^{\circ}05'49''$ West 99.60 feet to the South line of the North one-half of the Southwest quarter of the Northwest quarter of the Northeast quarter of said Section 10;
Thence along said South line, South $88^{\circ}06'22''$ East 319.85 feet to the Point of Beginning.

ALSO that portion of the Southwest quarter of the Northeast quarter of said Section 10, described as follows:

Beginning at the Northwest corner of said subdivision;
Thence along the North line thereof, South $88^{\circ}03'59''$ East 473.56 feet to the True Point of Beginning;
Thence continuing South $88^{\circ}03'59''$ East 251.12 feet;
Thence leaving said North line, South $29^{\circ}45'55''$ West 174.76 feet;
Thence North $72^{\circ}18'47''$ West 159.83 feet;
Thence North $06^{\circ}06'27''$ East 112.26 feet to the True Point of Beginning.

Subject to and together with easements, restrictions and reservations of record.

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PACIFIC NW TITLE

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Kitsap Co, WA

**Exhibit B
To
Mutual Shade Covenant**

Legal Description of City Property

Agricultural Property

Parcel 1

The Northwest quarter of the Northwest quarter of the Northeast quarter of Section 10, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington.

EXCEPT the East 171.86 feet of said subdivision.

EXCEPT the North 20.00 feet conveyed for right of way under Kitsap County Auditor's File No. 224033.

Subject to and together with easements, restrictions and reservations of record.

Parcel 2

The North one-half of the Southwest quarter of the Northwest quarter of the Northeast quarter of Section 10, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington.

EXCEPT that portion of said subdivision described as follows:

Beginning at the Southeast corner of said subdivision;
Thence along the East line thereof, North 01°13'08" East 99.59 feet;
Thence North 88°06'22" West 316.58 feet;
Thence South 03°05'49" West 99.60 feet to the South line of the North one-half of the Southwest quarter of the Northwest quarter of the Northeast quarter of said Section 10;
Thence along said South line, South 88°06'22" East 319.85 feet to the Point of Beginning.

Subject to and together with easements, restrictions and reservations of record.

Suyematsu Property

Resultant Parcel A of the Suyematsu/Bentryn Boundary Line Adjustment recorded under Kitsap County Auditor's File No. 200110240152 and situate in the Northwest quarter of the Northeast

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quarter of Section 10, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington.

Subject to and Together with easements, restrictions and reservations of record.

Crawford Property

Lot A of Short Plat No. 4670 recorded under Auditor's File No. 8803240085, being a portion of the Southwest quarter of the Northeast quarter of Section 10, Township 25 North, Range 2 East, W.M., in Kitsap County, Washington.

M&E Property

The West half of the East half of the North half of the Southwest quarter of the Northeast quarter; and the East half of the West half of the North half of the Southwest quarter of the Northeast quarter;

EXCEPT the following described tracts:

Parcel A:

That portion of the Southwest quarter of the Northeast quarter of Section 10, Township 25 North, Range 2 East, W.M., Kitsap County, Washington, described as follows:

Beginning at a point on the North line of said subdivision which is South 88°05'05" East 473.56 feet from the Northwest corner thereof; thence South 6°07'33" East 112.26 feet; thence South 72°19'53" East 159.83 feet; thence North 29°44'49" East 174.76 feet to the North line of said subdivision; thence North 88°05'05" West 251.12 feet to the Point of Beginning.

Parcel B:

Beginning at a point 300 feet South of the Northwest corner of said East half of the West half of the North half of the Southwest quarter of the Northeast quarter; thence South 360 feet, more or less, to the Southwest corner thereof; thence East 270 feet; thence in a Northeasterly direction to the Point of Beginning, all in Section 10, Township 25 North, Range 2 East, W.M., in Kitsap County, Washington.

TOGETHER WITH an easement for ingress, egress and utilities over, under and across the Southwesterly 20 feet of the above excepted Parcel A.

Situate in Kitsap County, Washington.

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-9-



PACIFIC NW TITLE

COVEN \$28.00 Kitsap Co, WA

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SUBJECT TO that Easement reserved unto Akio Suyematsu, his heirs, successors and assigns, in that Statutory Warranty Deed dated March 28, 1986 and recorded under Kitsap County Recording No. 8604040097, for ingress, egress and utilities over, under and across the East 10 feet of the herein described property for the benefit of Akio Suyematsu's adjacent property, being the Northwest Quarter of the Northeast Quarter of Section 10, Township 24 North, Range 2 East.

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-10-



PACIFIC NW TITLE

COVEN \$28.00

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City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:30 PM Ordinance No. 2017-10, Relating to 1st Quarter 2017 Budget Amendments, AB 17-072 - Finance (Pg. 49)	Date: 5/23/2017
Agenda Item: UNFINISHED BUSINESS	Bill No.: AB 17-072
Proposed By: Ellen Schroer, Director of Finance and Administrative Services	Referrals(s):

BUDGET INFORMATION

Department: Finance	Fund: various	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

Business Meeting: 5/2/2017	Recommendation: Forward to 5/23 Agenda	
City Manager: Yes	Legal:	Finance:

DESCRIPTION/BACKGROUND

During the calendar year, staff provides detail on budget adjustments for Council approval. Attached for Council's consideration is an ordinance with first quarter budget amendments.

The following eight amendments are proposed:

- Wyatt Way Water Line. This item amends the CIP and increases the Wyatt Way Reconstruction Project budget by \$150,000 to a total of \$3,850,000 (\$150,000 new funding from the Water Fund; \$3,700,000 existing funding from grants and City General Fund). The additional funding will provide for a water main replacement project to replace and upsize approximately 500 lineal feet of 6-inch asbestos cement pipe with 8-inch ductile iron in Wyatt Way from Lovell to Nicholson Place.
- State Route 305/Olympic Drive Water Line. This item amends the CIP and increases the SR 305/Olympic Way project by \$75,000 to a total of \$175,000 for the Water Fund. The additional funding will provide for improved water service and upgraded fire flow in this area.
- Police Vehicle Replacement. This item amends the CIP and provides funding for an additional police vehicle in 2017. A police vehicle was severely damaged in an accident in which the driver of the other vehicle did not have insurance.
- Re-decking Waterfront Park Bridge. This item provides appropriation authority for the re-decking and rail replacement of the Waterfront Park Pedestrian Bridge. Replacement of this bridge was budgeting in previous years, but was not completed due to the higher than expected costs. The 2017 repair will make major repairs to the bridge's surface, railings, and lighting.
- Madrona Townhomes Sewer Agreement. This item transfers appropriation authority from the operating to the capital budget of the Sewer Fund and amends the CIP to add a new project budgeted at \$135,000. The Madrona Townhomes subdivision will require improvements to the City sewer system from Madrona Lane through Henshaw Place to Madison Ave. The agreement will provide

authority to construct the new sewer collection system and provide the basis for the sharing of costs.

- Housing Resources Bainbridge Property Management. This item provides appropriation authority and additional funding of \$6,000 for property management services not anticipated during budget development. Housing Resources Bainbridge (HRB) will continue to provide services as they have done in the past.
- Public Art “Something New.” This item provides appropriation authority from the Public Art Subfund, as approved by Council on February 7. This funding supports conceptual development of a new public art program called "Something New," which would provide a rotating display of new public art in the Winslow area. This item increases spending by \$500 in 2017.
- Janitorial Services Agreement for City Facilities. This agreement is for janitorial services for City-owned facilities. A 2017 budget amendment is required due to the proposed increase in frequency and scope of services at City facilities. The increase of \$40,000 brings the total budgeted spending to \$115,000.
- Fueling System Design/Upgrade. This item transfers appropriation authority related to the Fueling System Design/Upgrade from the General Fund to the Capital Construction Fund due to the nature of the project. Total budgeted spending does not change.
- Emergency AM Radio Station. This item transfers appropriation authority related to the Emergency AM Radio Station from the General Fund to the Capital Construction Fund due to the nature of the project. Total budgeted spending does not change.

RECOMMENDED ACTION/MOTION

I move that the City Council approve Ordinance No. 2017-10, amending the City's 2017 Budget.

ATTACHMENTS:

Description	Type
▣ Ordinance No. 2017-10	Backup Material
▣ Ord 2017-10 Attachment A	Backup Material

ORDINANCE NO. 2017-10

AN ORDINANCE of the City of Bainbridge Island, Washington, amending the 2017 Budget of the City and providing for uses not foreseen at the time the 2017 budget was adopted.

WHEREAS, on November 22, 2016, the City Council adopted the budget for 2017 (“2017 Budget”) through enactment of Ordinance No. 2016-25; and

WHEREAS, a number of situations have occurred during 2017 which require the City to expend money on items, projects, and categories not included in the 2017 Budget; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2016-25 and the 2017 Budget and 2017-2022 Capital Improvement Plan are each amended as shown on the attached Exhibit A.

Section 2. The City’s Finance Director is authorized and directed by this ordinance to make the necessary changes to the 2017 Budget. The Finance Director is further directed to make sufficient interfund equity transfers from the appropriate funds to cover the added amounts authorized by this ordinance.

Section 3. This ordinance shall take effect and be in force five days from and after its passage and publication as required by law.

PASSED by the City Council this ____ day of May, 2017.

APPROVED by the Mayor this ____ day of May, 2017.

Val Tollefson, Mayor

ATTEST / AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK:	April 19, 2017
PASSED BY THE CITY COUNCIL:	May ___, 2017
PUBLISHED:	May ___, 2017
EFFECTIVE DATE:	May ___, 2017

ORDINANCE NO:

2017-10

2017 BUDGET AMENDMENTS

presented to City Council May 2, 2017

approved on __ __, 2017

SUBJECT	DESCRIPTION	FUND / Department	AMOUNT	Change to Appropriation	On-going
Wyatt Way Water Line	This item amends the CIP and increases the Wyatt Way Reconstruction Project budget. The additional funding will provide for a water main replacement project to replace and upsize approximately 500 lineal feet of 6-inch asbestos cement pipe with 8-inch ductile iron in Wyatt Way from Lovell to Nicholson Place.	Water Fund / Public Works	\$ 150,000	Increase	No
State Route 305/Olympic Drive Water Line	This item amends the CIP and increases the SR 305/Olympic Way project by \$75,000 to a total of \$175,000 for the Water Fund. The additional funding will provide for improved water service and upgraded fire flow in this area.	Water Fund / Public Works	\$ 75,000	Increase	No
Police Vehicle Replacement	This item amends the CIP and provides funding for an additional police vehicle in 2017. A police vehicle was severely damaged in an accident in which the driver of the other vehicle did not have insurance.	General Fund / Public Works	\$ 52,000	Increase	No
Re-decking WFP Bridge	This item provides appropriation authority for the redecking and rail replacement of the Waterfront Park Pedestrian Bridge.	General Fund / Public Works	\$ 125,000	Increase	No
Madrona Townhomes Sewer Agreement	This item transfers appropriation authority from the operating to the capital budget of the Sewer Fund and amends the CIP. The Madrona Townhomes subdivision will require improvements to the City sewer system from Madrona Lane through Henshaw Place to Madison Ave. The agreement will provide authority to construct the new sewer collection system and provide the basis for the sharing of costs.	From: Sewer Fund (operating)/ Sewer Fund To: Sewer Fund capital/ Sewer Fund	\$ 135,000	Transfer	no
Housing Resources Bainbridge Property Management	This item provides appropriation authority and additional funding for property management services not anticipated during budget development. Housing Resources Bainbridge (HRB) will continue to provide services as they have done in the past.	General Fund/ Executive	\$ 6,000	Increase	2017 and 2018
Public Art	This item provides appropriation authority from the Public Art Subfund, as approved by Council on February 7. This funding supports conceptual development of a new public art program called "Something New," which would provide a rotating display of new public art in the Winslow area.	General Fund (Public Art Subfund)/ Executive	\$ 500	Increase	No
Janitorial Services Agreement for City Facilities	This agreement is for janitorial services for City-owned facilities. A 2017 budget amendment is required due to the proposed increase in frequency and scope of services.	General Fund / Public Works	\$ 40,000	Increase	no

SUBJECT	DESCRIPTION	FUND / Department	AMOUNT	Change to Appropriation	On-going
Fueling System Design/Upgrade	This item transfers appropriation authority related to the Fueling System Design/Upgrade from the General Fund to the Capital Construction Fund due to the nature of the project. Total budgeted spending does not change.	From: General Fund/Public Works To: Capital Construction/ Public Works	\$ 20,000	Transfer	no
Emergency AM Radio Station	This item transfers appropriation authority related to the Emergency AM Radio Station from the General Fund to the Capital Construction Fund due to the nature of the project. Total budgeted spending does not change.	From: General Fund/Public Works To: Capital Construction/ Public Works	\$ 100,000	Transfer	no

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:40 PM Workplan for Implementing Actions Taken from Comprehensive Plan, AB 17-045 - Planning (Pg. 55)	Date: 5/23/2017
Agenda Item: UNFINISHED BUSINESS	Bill No.: 17-045
Proposed By: Gary Christensen, Planning and Community Development	Referrals(s):

BUDGET INFORMATION

Department: Planning	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

As part of the update to the City's Comprehensive Plan, the City Council identified "implementing actions" within each element (chapter) of the Comprehensive Plan. The Comprehensive Plan assigns a priority to each item (High, Medium or Other). Many of the implementing actions have been assigned a "High" priority.

At their April 18 meeting, the City Council reviewed a document (attached) that showed the implementing actions grouped by topic clusters ("Code Consistency/Process Improvement," "Affordable Housing," "Sustainability/Water Resources," "Economic Development," "Transportation," "Utility Planning," and "Human Services"), including information on work program responsibilities/resources and proposed project start/end dates. At the April 18 meeting, the Council provided staff direction as to their priorities for implementing the Comprehensive Plan. To better visualize those priorities, staff has drafted a 2017-2018 work program (the next 12 months) illustrating the planning process (legislative actions, staff work, consultant or committee work, Planning Commission, and City Council) and estimated timelines for the each project.

In addition to the draft 2017-2018 Comprehensive Plan Implementation Schedule/Work Program, attached is a draft Planning Commission schedule through June 2018. The schedule will shift over the next year, as some projects may take more or less time than estimated for preliminary work and review by the Planning Commission and City Council.

Staff would like confirmation from the City Council that the Implementation Schedule/Work Program

correctly reflects Council priorities.

RECOMMENDED ACTION/MOTION

Discussion.

ATTACHMENTS:

Description	Type
▣ DRAFT Comprehensive Plan Implementation Schedule	Backup Material
▣ DRAFT 2017 2018 Planning Commission Schedule	Backup Material
▣ Implementing Actions "Clusters"	Backup Material

DEPT. OF PLANNING & COMMUNITY DEVELOPMENT 2017/2018 LEGISLATIVE WORK PROGRAM

COMPREHENSIVE PLAN ACTION ITEMS	2017								2018					
	MAY	JUNE	JULY	AUG	SEPT.	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE
BIMC CLEAN UP AND COMP PLAN CONSISTENCY TITLES 2, 17, 18						POLICY DIRECTION				LEGISLATIVE				
AFFORDABLE HOUSING TASK FORCE TITLES 2, 17 & 18 INFORMS WINSLOW AND SUBAREA PLANNING			TASK FORCE WORK AND RECOMMENDATIONS					POLICY DIRECTION					LEG	
TREE AD HOC COMMITTEE WORK TITLES 16, 17 AND 18	AD HOC COMMITTEE & STAFF WORK		POLICY DIRECTION				LEGISLATIVE							
PARKING STUDY TITLES 2, 15 AND 18; AFFECTS WINSLOW AND SUBAREA PLANNING						POLICY DIRECTION					LEGISLATIVE			
ISLAND CENTER SUBAREA PLANNING						SUBAREA PLANNING COMMITTEE & POSSIBLE CONSULTANT WORK						POLICY DIRECTION		
TDR/PDR PROGRAM REVIEW TITLES 16, 17 AND 18: INFORMS WINSLOW & OTHER SUBAREA PLANNING, AFFORDABLE HOUSING WORK							POLICY DIRECTION					LEGISLATIVE		
ADOPT GREEN BUILDING CERTIFICATION TITLES 15, 17 AND 18, POSSIBLE TITLES 2 & 16	RESEARCH & DEVELOP OPTIONS					CLIMATE CHANGE COMMITTEE		POLICY DIRECTION			LEGISLATIVE			
LATIMORE STUDY: UPDATE TO DEVELOPMENT REVIEW PROCESS; TITLES 2, 17 AND 18				TASK FORCE, CONSULTANT & STAFF WORK					POLICY DIRECTION				LEGISLATIVE	
AGRICULTURAL RESOURCE LAND DESIGNATION								POLICY DIRECTION			LEGISLATIVE			
LONG-RANGE PLANNING WORK IN PROCESS														
CRITICAL AREAS ORDINANCE UPDATE			LEGISLATIVE											
PUBLIC COMMUNICATIONS TOWER ORDINANCE		LEG												
GENERAL SMP LIMITED AMENDMENT						LEGISLATIVE								
BUSINESS/INDUSTRIAL DISTRICT REGULATIONS			POLICY DIRECTION					LEGISLATIVE						
LEGEND														
CONSULTANT WORK		INTERNAL STAFF WORK							CITY CITIZEN TASK FORCE OR ADVISORY COMMITTEE					
PLANNING COMMISSION					CITY COUNCIL									

2017/2018 Planning Commission Legislative Schedule

PROJECT	MAY	JUNE					JULY		AUGUST		SEPTEMBER		OCTOBER	
	25	1	8	15	22	29	13	27	10	24	14	28	12	26
Sunrise Square SPR						SHORT COURSE ON LOCAL PLANNING								
Roost SPR														
Blakely Elem. School CUP/SPR							PM/R							
Public Communications Tower Ordinance	PH/R													
Critical Areas Ordinance	SS	SS	PH	SS	R									
General Ltd. SMP Amendment							SS		SS	SS	PH	R		
Business/Industrial Ord.										SS	SS	PH	R	
Tree Regulations SF Retention & Major/Minor Removal											SS	SS	PH	R

SS = Study Session PH = Public Hearing PM = Public Meeting R = Recommendation

2017/2018 Planning Commission Legislative Schedule

PROJECT	NOVEMBER		DECEMBER		2018					
	9	30	7	14	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
BIMC Code Cleanup and Comp Plan Consistency										
Affordable Housing Programs and Regulations										
Parking Regulations										
Island Center Subarea Plan										
TDR/PDR Program Update										
Green Building Requirements										
Latimore Study: Update to Development Review Process										
Agricultural Resource Land Designation										

Cluster #1 - Code Consistency/Process Improvement

AREA A						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
LU8	Identify Land Use Code and processes to enhance	High	Follows Lattimore results	PCD/Internal	Q2-2017	Q1-2018
LU9	Create more effective and efficient review processes	High	Follows Lattimore results	PCD/Internal	Q2-2017	Q1-2018

AREA B						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
LU1	Complete consistency review of all BIMC per Comp Plan Update	High	Follows Lattimore; discuss scope/approach	PCD/Internal	Q2-2017	Q2-2018

AREA C						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
LU5	Adopt multi-year program for four subarea plans	High	Confirm priority/timing	PCD/Internal	Q2-2017	Q2-2017
	<i>Island Center</i>				Q1-2018	Q4-2018
	<i>Rolling Bar</i>				Q1-2019	Q1-2019
	<i>Sportsman Triangle</i>				2020	2020
	<i>Day Road</i>				2020	2020
LU12	Update standards and guidelines for neighborhood centers	Other	Connected to subarea planning	PCD/Internal		

AREA D						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
LU10 &	Evaluate City's PDR and TDR programs	High	Results will impact overall Code update	PCD/Internal	TBD - 2018?	


Cluster #2 - Affordable Housing

AREA A						
Action	Description	Priority	Notes	Resp./ Resources	Est. Start	Est. Completion
HO5	Create short-term affordable housing task force	High	Council to set goals, appoint members	PCD/Internal	Q3-2017	Q2-2018
HO4	Consider actions to reduce financial barriers to affordable housing	High	Follows task force recs	PCD/Internal	Q3-2018	Q4-2019
HO1	Set and meet targets for affordable housing	High	Follows task force recs	PCD/Internal	Q3-2018	Q4-2019
HO6	Review regulations on marina live-aboard capacity	High	Follows task force recs	PCD/Internal	Q3-2018	Q4-2019
HO2 & HS3	Amend BIMC to facilitate diverse and affordable housing	High	Follows task force recs	PCD/Internal	Q3-2018	Q4-2019
HO3	Partner with other jurisdictions on diverse and affordable housing	High	Follows task force recs	PCD/Internal	Q3-2018	Q4-2019
HO7	Focus financial resources to increase supply of affordable housing	Medium	Follows task force recs	PCD/Internal	Q3-2018	Q4-2019
HO8	Reduce costs of multifamily, particularly affordable, housing	Medium	Follows task force recs	PCD/Internal	Q3-2018	Q4-2019
HO9	Identify ways to achieve local results through regional actions	Other	Follows task force recs			

Cluster #3 - Sustainability/Water Resources

AREA A						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
EN1	CAO to include precautionary principle and mitigation sequencing	High		PCD/Internal	In process	Q3-2017
WR1	Adopt aquifer conservation regulations and permit processes	High	Connected to CAO	PCD/Internal	In process	Q3-2017

AREA B						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
EN6	Review Vegetation Management and other tree regulations	High		PCD/Internal	In process	Q4-2017

AREA C						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
EN5&WR3	Incorporate LID into all land use and development codes	High		Internal/External?	2017	2018
EN2	Integrate sustainability and conservation into regulations	High			2017	2018
LU3	Amend BIMC to implement green building codes	High			2017	2018
EN3	Consider climate change in City projects, budgets, staffing, programs	High	Imp. City Policy?		2017	2018
LU7	Consider development of Conservation Village regulation	High			2017	2018
EN4	Increase agriculture information, programs and consider ARL	High			2017	2018

Cluster #3 - Sustainability/Water Resources

AREA D						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
WR2	Adopt Island-wide Groundwater Management Plan	High			2018	2019
WR4	Apply adaptive management to assure service from available water	High			2018	2019
WR1	Adopt aquifer conservation regulations and permit processes	High			2018	2019
WR6	Consider seawater intrusion regulations	Medium			2018	2019
LU11	Prepare Climate Change Strategy and Water Conservation Plan	Medium			2018	2019

AREA E						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
EN8	Improve City public outreach on natural resources, climate change	Medium				
WR5	Public education program about water protection	Medium				

AREA F						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
EN9	Coordinate with other agencies on pest and weed management	Medium				
EN10	Coordinate with other organizations and govts. on climate change	Other				
WR7	Work with other jurisdictions and communities on water protection	Other				

Cluster #4 - Economic Development

AREA A

<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
EC3	Ensure that adequate parking is available to support businesses	High	Follows task force recs		In process	Q4-2017
LU4	Encourage development of adequate Winslow parking	High	Follows task force recs		In process	Q4-2017
TR2	Work with Kitsap Transit & businesses on parking and nonmotorized	High	Follows task force recs		In process	Q4-2017

AREA B

<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
EC1&HS4	Adopt and maintain an Economic Development Strategy	High			Q1-2018	Q4-2018
EC2	Promote and support island agriculture	High	Connected to ED strategy			
CU1	Consider work and living space for artists within regulations	High	Connected to ED strategy			

AREA C

<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./ Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
LU6	Update Winslow Mixed Use Town Center Master Plan	High			Q1-2019	Q4-2019
EC4	Identify key Winslow capital projects and streetscape standards					
LU2	Review and update Lynwood Center Subarea Plan	High	Clarify timing/priorities		Q1-2019	Q4-2019

Cluster #5 - Transportation

AREA A						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
TR1	Consider GO bond for transportation infrastructure	High		PW/Internal	In process	Q2-2018
TR3	Increase bike lanes connecting Winslow and NSC's	High	Follows CIP	PW/Internal	Q1-2017	Ongoing
CFE1	Implement Capital priorities through CIP	High		PW/Internal	Q1-2017	Ongoing
CFE2	Coordinate City capital plans with other jurisdictions	High		PW/Internal	Q1-2018	Ongoing

Cluster #6 - Utility Planning

AREA A

<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
U1	Develop process for periodic review of Island utility services	High	Establish/adopt City policy	PW/Internal	Q3-2017	Q4-2017

AREA B

<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
U3	Facilitate cooperation or consolidation of water systems	High	Establish/adopt City policy			
U5	Proactively encourage consolidation of water systems	Medium				

AREA C

<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
U4	Investigate creation of Island-wide high speed internet service	High			Q1-2018	Q4-2018
U2	Support sewer tertiary treatment and sewer greywater systems	High	Code changes; capital		2019	

AREA D

<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
CFE3	During Land Use Code Review, identify changes for utilities	Medium		PCD/Internal		

Cluster #7 - Human Services

AREA A						
<u>Action</u>	<u>Description</u>	<u>Priority</u>	<u>Notes</u>	<u>Resp./Resources</u>	<u>Est. Start</u>	<u>Est. Completion</u>
HS1	Consider human service funding within annual City budget	High	Establish/adopt City policy	Exec/Internal	Q2-2018	Q3-2018
HS2	Update Community Needs Assessment periodically	High	Establish/adopt City policy	Exec/Internal	Q2-2018	Q3-2018

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:55 PM City Dock Improvements Professional Services Agreement Amendment No. 2, AB 15-072 – Public Works (Pg. 68)	Date: 5/23/2017
Agenda Item: NEW BUSINESS	Bill No.: 15-072
Proposed By: Public Works Director Barry Loveless	Referrals(s):

BUDGET INFORMATION

Department: Public Works	Fund: CIP - City Dock Improvements	
Expenditure Req: \$18,100.00	Budgeted? Yes	Budget Amend. Req? No

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance: Yes

DESCRIPTION/BACKGROUND

The City Council approved a design Agreement with PND Engineers in the amount of \$113,856.00 for the City Dock Improvements project on April 30, 2015. On May 16, 2016, Amendment No. 1 in the amount of \$11,770.00 was approved for minor design and permitting changes.

This proposed Amendment No. 2 to the PND Professional Services Agreement is for the design of a security gate, upland utility design, sewer grant support, and revisions to the kayak storage floats in the amount of \$18,100.00.

RECOMMENDED ACTION/MOTION

I move that the City Council forward to the June 13, 2017, consent agenda Amendment No. 2 to the Professional Services Agreement with PND Engineers for the City Dock Improvements project.

ATTACHMENTS:

Description	Type
▣ PND Amend #2	Backup Material

**AMENDMENT NO. 2 TO
AGREEMENT FOR PROFESSIONAL SERVICES**

This Amendment No. 2 to the Agreement for Professional Services ("Amendment"), between the City of Bainbridge Island ("City"), and PND Engineers, Inc. ("Consultant"), amends that certain Agreement for Professional Services, dated April 30, 2015, between the City and the Consultant ("Agreement").

WHEREAS, the City and the Consultant entered into the Agreement to provide design and permitting assistance services for improvements to the City Dock in Waterfront Park; and

WHEREAS, the City and the Consultant entered into an Amendment No. 1 to this Agreement on May 16, 2016, and increased the contract amount to of \$125,626; and

WHEREAS, the City desires to further increase the services provided under the Agreement, extend the term of the Agreement, and amend the maximum amount payable under the Agreement;

NOW, THEREFORE, the City and the Consultant agree to amend the Agreement as follows:

1. Section 2.A. is hereby amended to read as follows:

A. The City shall pay the Consultant for such services: (check one)

[X] Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of ~~\$125,626~~ \$143,726.00;

[] Fixed Sum: a total amount of \$ _____;

[] Other: \$ _____, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts.

2. Section 6.A. is hereby amended to read as follows:

A. This Amendment shall become effective upon execution by both parties and shall continue in full force and effect until ~~December 31, 2017~~ May 31, 2018, unless sooner terminated by either party as provided below.

3. Attachment A, Scope of Services, is hereby amended in its entirety as set forth on Exhibit A.

4. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the later of the signature dates included below.

PND ENGINEERS, INC.

CITY OF BAINBRIDGE ISLAND

Date:_____

Date:_____

By:_____

By:_____

Douglas Schulze, City Manager

Name_____

Title_____

Tax I.D. #_____

City Bus. Lic. #_____

Exhibit A

Design and Environmental Permitting for Bainbridge Island City Dock Improvements City of Bainbridge Island

Amendment 2

The purpose of this document is to amend the original agreement between PND Engineers, Inc. (PND) and the City of Bainbridge Island (City) signed April 30, 2015.

PND is currently finalizing 100% design and responding to comments from reviewing agencies. Some additional scope items and extra work to existing items have arisen since Notice to Proceed.

Amendments to the previous scope are summarized below.

(A) SCOPE OF SERVICES:

Task 1. Project Startup

This task complete. Amendment 2 makes no changes to this task.

Task 2. Permitting and Agency Coordination

Work by PND under this task is complete. Permits are forthcoming from the agencies. Amendment 2 moves the remaining funds from the task to design

Task 3. – Final Design, Plans, and Specifications

This task is ongoing. Amendment 2 adds the following work items to Task 3:

- a. Revised 100% plans, specifications and cost estimate:
 1. Submit a separate 100% review submittal, respond to comments, and provide review matrix.
 2. Add security gate elevation and post locations to plans and performance specification for the kayak float secure access.
 3. Make revisions to the design to include a 48'X24' kayak float storage area.
 4. Add upland utility design for water, sewer, and electrical.
 5. Add clearing of obstructions from the seabed to plans and specifications.
 6. Provide quantities for sewer grant support.

Task 4. –Bidding Assistance, Contract Administration Assistance, and Construction Observation

This task has yet to commence. Amendment 2 makes no changes to this task.

(B) SUBCONSULTANTS

Harbor Power Engineers, Inc. (HPE)

Amendment 2 makes no changes to the HPE scope of work.

Marine Surveys & Assessments

This task is complete. Amendment 2 reallocates these funds to Task 3.

(C) DELIVERABLES

The following additional submittals are added to the scope of work:

Scope Section	Description	Deliverable
3	100% Drawing Package to include upland utilities	(1) 11x17 PDF Copy

(D) SCHEDULE

Following confirmation of this Amendment 2 by the City, PND agrees to perform the above-described services and to diligently pursue the project and make every reasonable effort to finish all items in a timely manner. The following is a proposed schedule for the project. PND will refine this schedule based on further discussion with the City.

Final Engineering Design (Task 3)	First quarter 2017
Bid Opening	June 2017
Construction NTP	July 2017
Final Completion & Closeout (Task 4)	March 2018

(E) FEE BASIS

PND will provide these services on a time and materials basis up to a maximum of \$18,100 divided among the identified tasks:

Task 1: Project Startup	<i>No change</i>
Task 2: Permitting & Agency Coordination	-\$1,000
Task 3: Final Design, Plans, and Specification	\$23,100
Marine Surveys & Assessment	\$-4,000
Total:	\$18,100

The task totals may vary slightly but the contract amount will be the sum of the totals. An Hourly Rate Schedule attached separately for work outside of scope.

(F) FEE ESTIMATE

Work will be billed on a Time & Materials basis with a not to exceed limit of \$18,100. Should additional work or funds be necessary to complete outlined tasks the City will be notified and approval received prior to additional expenditures. A breakdown of these fees is provided in the attached spreadsheet.

Revised: 2/8/2017

Task No.	Item	Task (Scope of Services)	Senior Eng VII	Senior Eng VI	Senior Eng V	Senior Enviro V	Senior Eng IV	Senior Eng III	Senior Eng II	Senior Eng I	Staff Eng III	Env. Scientist III	CAD Designer V	Tech IV	Total Hours	Labor Cost
			\$180	\$165	\$155	\$150	\$145	\$135	\$125	\$115	\$95	\$120	\$110	\$90		
3	Final Design, Plans, and Specifications															
	100% review submittal		6				20	48					20		94	\$12,660.00
	security gate		2				8	4					2			\$2,280.00
	kayak storage floats		2				8	4					8			\$2,940.00
	utilities		2				6	8					8			\$3,190.00
	clearing obstructions		1				4						2			\$980.00
	sewer grant support						4	4								\$1,120.00
2	permit support unused funds															-\$1,032.50
5	MSA unused funds															-\$4,000.00
	TOTAL PND LABOR		6	0	0	0	20	48	0	0	0	0	20	0	94	\$18,137.50

	Subcontract Amount	Markup 10%	Subcon. Cost
TOTALSUBCONSULTANTS			\$0.00

Notes:

**PND ENGINEERS, INC.
STANDARD RATE SCHEDULE
EFFECTIVE MAY 2015**

		<i>Hourly Rate</i>
<u>Professional:</u>	Senior Engineer VII	\$180.00
	Senior Engineer VI	\$165.00
	Senior Engineer V	\$155.00
	Senior Engineer IV	\$145.00
	Senior Engineer III	\$135.00
	Senior Engineer II	\$125.00
	Senior Engineer I	\$115.00
	Staff Engineer V	\$110.00
	Staff Engineer IV	\$105.00
	Staff Engineer III	\$100.00
	Staff Engineer II	\$90.00
	Staff Engineer I	\$85.00
	Environmental Scientist VI	\$165.00
	Environmental Scientist V	\$150.00
	Environmental Scientist IV	\$135.00
	Environmental Scientist III	\$120.00
	Environmental Scientist II	\$105.00
	Environmental Scientist I	\$90.00
	GIS Specialist	\$90.00
<u>Surveyors:</u>	Senior Land Surveyor III	\$120.00
	Senior Land Surveyor II	\$110.00
	Senior Land Surveyor I	\$100.00
<u>Technicians:</u>		
	Technician VI	\$125.00
	Technician V	\$110.00
	Technician IV	\$90.00
	Technician III	\$80.00
	Technician II	\$70.00
	Technician I	\$45.00
	CAD Designer VI	\$110.00
	CAD Designer V	\$100.00
	CAD Designer IV	\$85.00
	CAD Designer III	\$70.00

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:10 PM Potential City Hall Renovations, AB 17-093 - Public Works (Pg. 75)	Date: 5/23/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-093
Proposed By: Public Works Director Barry Loveless	Referrals(s):

BUDGET INFORMATION

Department: Public Works	Fund:	
Expenditure Req: N/A	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

City Hall was constructed nearly 20 years ago and changes in City personnel and procedures, established patterns of usage, and general wear and tear have created the need to look at the potential for renovations to the facility. City staff has been discussing proposed changes with the original building architect, Miller-Hull, and ways to better accommodate current and future users.

City staff will discuss proposed renovations and modifications for consideration by the City Council.

RECOMMENDED ACTION/MOTION

Provided for information only.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:25 PM Citizen Advisory Group Appointments for Planning Commission, Design Review Board, Environmental Technical Advisory Committee, Ethics Board, Historic Preservation Commission, Marine Access Committee, Multi-Modal Transportation Advisory Committee, and Utility Advisory Committee, AB 17-097 - Mayor Tollefson (Pg. 76)	Date: 5/23/2017
Agenda Item: NEW BUSINESS	Bill No.: AB 17-097
Proposed By: Mayor Tollefson	Referrals(s):

BUDGET INFORMATION

Department: Council	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

A call for participation was issued for volunteers to join various citizen advisory groups. The attached spreadsheet provides information on the interview team, preliminary recommendations, number of vacancies, and applicant names.

RECOMMENDED ACTION/MOTION

I move to forward the June 13, 2017, consent agenda the citizen advisory group appointments as recommended.

ATTACHMENTS:

Description	Type
❑ Spreadsheet	Backup Material
❑ DRB Applications	Backup Material
❑ ETAC Application	Backup Material
❑ Ethics Board Applications	Backup Material
❑ HPC Applications	Backup Material
❑ MAC Applications	Backup Material

- ▣ MMTAC Applications
- ▣ PC Applications
- ▣ UAC Applications

Backup Material

Backup Material

Backup Material

Citizen Advisory Group Recommendations

Interview Team	Positions	Vacancies	Applicants
	Design Review Board Position 1 – Jeff Boon – June 2020 Position 2 – Jim McNett – June 2020	2	<i>Jeff Boon (Reapplied)</i> Don Doman <i>James McNett (Reapplied)</i>
	Environmental Technical Advisory Committee Position 1 – Karl Shearer – June 2020 Position 2 – Vacant - June 2020	2	<i>Karl Shearer (Reapplied)</i>
Deets, Tollefson	Ethics Board Position 1 – Ingrid Billies – June 2020 Position 2 – Maradel Gale – June 2020	2	Cindy Anderson <i>Ingrid Billies (Reapplied)</i> Maradel Gale
	Historic Preservation Commission Position 1 – Francis Jacobson – June 2020 Position 2 – Dave Williams – June 2018* <i>(*One year term to complete HPC related items)</i>	2	William Booth <i>Francis Jacobson (Reapplied)</i> <i>Dave Williams (Reapplied)</i>
Ostrander, Tollefson	Marine Access Committee Position 1 – Paula Elliot – June 2020 Position 2 – Anthony Otto – June 2020 Position 3 – Peter Hill – June 2018	3	Paula Elliot Peter Hill Terry Kerby Anthony Otto
Horwitz, Roth, Tollefson	Multi-Modal Transportation Advisory Committee Position 1 – Marsha Cutting – June 2020 Position 2 – Lief Horwitz – June 2020 Position 3 – Robert Shulock – June 2018 Position 6 – David Freeburg – June 2019	4	Karen Copp <i>Marsha Cutting (Reapplied)</i> David Freeburg <i>Lief Horwitz (Reapplied)</i> David Maron Jon Mooallem Robert Shulock
Pearl, Blossom, Tollefson	Planning Commission Position 1 – Kimberly McCormick – June 2020 Position 2 – Mack Pearl – June 2020 Position 3 – Don Doman – June 2018	3	Don Doman Erik Fong Ronald Hopkins Rik Langendoen Kimberly McCormick <i>Mack Pearl (Reapplied)</i>
	Utility Advisory Committee Position 1 – Andy Maron – June 2020 Position 2 – Emily Sato – June 2020	2	<i>Andy Maron (Reapplied)</i> <i>Emily Sato (Reapplied)</i>

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, March 21, 2017 10:35:39 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Jeff Boon
Email	jeff.boon@cobicommittee.email
Phone	
Address	
City	Bainbridge
State	WA
Zip	98110
Current Employer	Self
Current Position	Design Review Board Member
I am interested in serving on one of the following advisory groups (select all that apply):	Design Review Board

Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	Design Review Board
Please share your qualifications for this appointment (skills, activities, training,	Current DRB Member Former Licensed General Contractor Long Term Island Resident

education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Former Member and President of the Board - Bainbridge Island
Boys & Girls Club

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2017

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Current DRB Member

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, March 24, 2017 9:54:59 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Don Doman

Email

Phone

Address

City Bainbridge island

State Washington

Zip 98110

Current Employer retired

Current Position Retired Architect with 45 years of experience in Design and Planning

I am interested in serving on one of the following advisory groups (select all that apply): Design Review Board , Planning Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Bainbridge Island Senior Center. I was on Board of Directors

Please share your qualifications for this appointment (skills, I am a licensed semi retired Architect with over 45 years experience in design and planning projects of all sizes and complexity. A significant part of this work involved understanding the needs, desires, and unique characteristics of each

activities, training, education) if any:

community. Also, I communicate and work well with others.

Please share your community interests (groups, committees, organizations) if any:

a) I was on the board of Directors of the Bainbridge Island Senior Center for 4 years. Last position on Board was V.P. b) I want to participate in the evolution of this city that I have lived in for the last 15 years

Feel free to attach your resume (optional):

Type the Year

2017

How did you hear about the volunteer opportunity?

Other - See below

Other

Jim McNett on Design Review Bd.

Email not displaying correctly? [View it in your browser.](#)

DON DOMAN

LEED AP

B.A. Architecture, University of Washington

Washington State Architecture License, 1972 - present



PROFILE

Don Doman is a licensed architect, practicing in the Puget Sound region since 1972. He joined Mithun Architects in 1972, and was involved with housing, commercial, municipal, hotel, and mixed senior projects. In 2000, Don's work focused primarily on the design, remodel, and expansion of senior living projects such as Continuing Care Residential Communities (CCRCs), Assisted Living facilities, and Skilled Care Nursing facilities in Washington, Oregon, California, Montana, and Alaska. His client list includes both non-profit and for-profit clients whose representatives range from single individuals to large committees. More recently, Don has worked for Sage Arch Alliance and Perkins Eastman.

SKILLS AND EXPERIENCE

LEAD DESIGNER

As a lead designer, Don is involved in the initial client interview and orchestrates the design process through site and program analysis, master planning, conceptual design, schematic design, design development, construction documents, bidding, and value engineering.

DESIGN MANAGEMENT

As a manager, Don guides the design team's decisions regarding design, client requirements, and construction costs. These include LEED or "green" decisions and elements, interior design, landscape architecture, lighting, art, and mechanical and electrical engineering.

MASTER PLANNING

As a master planner, Don provides detailed program and client goals analysis coupled with development and analysis of alternative project schemes.

STATE AND LOCAL APPROVALS

Don has direct experience in obtaining specific state licensing approvals necessary for senior projects such as CCRCs, Assisted Living facilities, and Skilled Care Nursing facilities in Washington, Oregon, and California. This includes acquiring the necessary city zoning and development approvals.

REPRESENTATIVE SENIOR PROJECTS

Pacific School of Religion – Berkeley, CA, 265-unit CCRC (with Perkins Eastman)
Kisco Del Sur - San Diego, CA, new CCRC
The Sterling of Pasadena - Pasadena, CA, new CCRC
Redmond Senior Housing – Redmond, WA, new Independent Living facility (with Sage Arch Alliance)
Village at Northridge - Los Angeles, CA, new CCRC
Landmark on the Sound - Des Moines, WA, historic CCRC expansion and remodel
La Vida Real - Rancho San Diego, CA, new CCRC
Maravilla - Santa Barbara, CA, new CCRC
Mary's Woods – Lake Oswego, OR, historic convent remodel, expansion of new CCRC
Fountains at Pacific Regent – Bellevue, WA, CCRC expansion study
Sunrise of Beverly Hills – Beverly Hills, CA, new Assisted Living with dementia unit
Sunrise of Bellevue – Bellevue WA, new Assisted Living with dementia unit
Vencor Corporation's Northwest Facilities – Northwest locations, remodel existing Skilled Nursing Care
The Woodmark at Steel Lake – Federal Way, WA, new Assisted Living with dementia unit
Judson Park – Des Moines, WA, existing CCRC remodel
New Denali Skilled Care Nursing – Fairbanks, AK, new Skilled Care Nursing
Bethany of the Northwest – Everett, WA, new Skilled Care Nursing
Wesley Homes – Des Moines, WA, new Skilled Care Nursing

OTHER PROJECTS

The Salish Lodge - Snoqualmie Falls WA, new Hotel
IDEA – Seattle, WA, city block feasibility study (with Sage Arch Alliance)
Mayflower Park Hotel – Seattle WA, renovation of existing rooms
The Spa at Salish Lodge – Snoqualmie Falls WA, expansion of existing Hotel
Pacific Heights Residential Towers – Seattle WA, Condominium Towers
Harbor Village – Kenmore WA, waterfront Condominium
Winslow Condominiums – Bainbridge Island WA, waterfront Condominium
Yarrow Hill Townhouses – Kirkland WA, Townhouses
Sammamish Shores – Lake Sammamish WA, waterfront Condominium
Lockwood Townhomes – Bellevue WA, Townhouses
Williamson Landing – Bainbridge Island WA, waterfront Condominium
Bellefield Residential Park – Bellevue WA, Condominium
Duwamish Head Condominiums – Seattle WA, Condominium
Plaza Port West Shopping Mall – Ketchikan AK, Mall
Pacific First Plaza – Bellevue WA, 8 story Office Building
Fairwood Library – Renton WA

AWARDS/PUBLICATIONS

Mary's Woods

- AIA Design for Aging Review, winner, 2001
- Nursing Home Magazine, 2003
- Contemporary Long-Term Care Magazine, design award, 2003

Sterling of Pasadena

- AIA Design For Aging Review, 2009

La Vida Real

- AIA Design For Aging Review, 2003
- Building Industry of California Project of the Year, 2003
- National Association of Home Builders Platinum Winner, 2004
- National Association of Home Builders Memory Care Gold Winner, 2007

Maravilla

- Multifamily Magazine Project of the Year, 2004
- National Association of Home Builders Platinum Winner, 2005
- Contemporary Long Term Care Magazine Order of Excellence, 2005
- Pacific Coast Builder's Conference Gold Nugget Grand Award, 2005

CONTACT INFORMATION

DON DOMAN

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, March 21, 2017 12:00:59 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name James McNett

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer 1/2 retired

Current Position researcher

I am interested in serving on one of the following advisory groups (select all that apply): Design Review Board

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Design Review Board Historic Preservation Commission

Please share your qualifications for this appointment (skills, activities, training, Former architect with working knowledge of landscape design. Also, preservationist with knowledge of NW and in particular Bainbridge Island architecture and history.

education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Bainbridge Island History Museum, Board Bloedel Reserve,
Volunteer Battlepoint Astronomical Association

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2017

How did you hear
about the volunteer
opportunity?

Other - See below

Other

city notified my term was about up.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, April 26, 2017 1:51:57 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Karl Shearer

Email

Phone

Address

City Bainbridge Island

State Wa

Zip 98110

Current Employer Retired

Current Position Retired

I am interested in serving on one of the following advisory groups (select all that apply): Environmental Technical Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: ETAC currently

Please share your qualifications for this appointment (skills, activities, training, BSc and MSc Fisheries U of Washington PhD Marine biology And Math U of Bergen, Norway

education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Field not completed.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

Field not completed.

How did you hear
about the volunteer
opportunity?

Field not completed.

Other

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, March 28, 2017 9:34:50 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Cindy Anderson

Email

Phone

Address

City Bainbridge Island, WA

State WA

Zip 98110

Current Employer unemployed

Current Position unemployed

I am interested in serving on one of the following advisory groups (select all that apply): Ethics Board

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, activities, training, 9 years of almost full time research related to the ethics of the elected officials with regard to providing policing services to the citizens who consented to be governed.

education) if any:

Please share your community interests (groups, committees, organizations) if any:

1. Secretary and Treasurer of the Bainbridge Island Fruit Club (people interested in growing fruit). 2. I'm interested in creating a Peace Park that will include a monument dedicated to creating a peaceful world . The park would be a gathering place for visitors, (both residents and non-residents ie. tourists) of all races, religions, nationalities to reflect on creating a peaceful world. 3. Founding member of the Bainbridge Island Citizen Volunteer Police Oversight Committee

Feel free to attach your resume (optional):

Field not completed.

Type the Year

2017

How did you hear about the volunteer opportunity?

City Announcement

Other

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, March 24, 2017 9:19:37 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Ingrid Billies

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Stay at home mom

Current Position Stay at home mom

I am interested in serving on one of the following advisory groups (select all that apply): Ethics Board

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Ethics Board

Please share your qualifications for this appointment (skills, activities, training, I have served on the Ethics Board for almost 2 years. I am currently in school working towards a Paralegal Certificate. In those classes we also examine the ethics of the issues we are studying.

education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Field not completed.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2017

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Current Board member

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, April 11, 2017 6:41:42 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Maradel K. Gale
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	retired professor (University of Oregon)
Current Position	retired
I am interested in serving on one of the following advisory groups (select all that apply):	Ethics Board
Experience & Qualifications	
Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	Planning Commission
Please share your qualifications for this appointment (skills, activities, training,	Very familiar with the city and its processes from serving on the Planning Commission since January 2006 (11.5 years). Have law degree and taught land use and administrative law at University of Oregon. Have observed the functioning of the Ethics Board on

education) if any:	past occasions.
Please share your community interests (groups, committees, organizations) if any:	Founder and continuing board member of Sustainable Bainbridge, Bainbridge Beach Naturalists coordinator, Quality Bainbridge, Bainbridge Island Historical Museum membership coordinator for seven years.
Feel free to attach your resume (optional):	
Type the Year	2017
How did you hear about the volunteer opportunity?	City Announcement
Other	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Maradel Krummel Gale attended and graduated from University of Oregon School of Law, Michigan State University (M.A.) and Washington State University (B.A.).

Associate Professor in the Department of Planning, Public Policy and Management at the University of Oregon.

Director and Founder, Micronesia and South Pacific Program at the University of Oregon; Principal, Sustainable Development Group, University of Oregon.

U.S. Peace Corps Project Director for Yap, Micronesia and Consultant for agroforestry programs in Africa.

Founder (1968) and first President of the Oregon Environmental Council.

Appointed by Governor Tom McCall to represent environmental interests on the Oregon Coastal Conservation and Development Commission.

Received the following awards: Micronesia Institute, Washington D.C., Advisory Council Member; Golden Key Honorary, University of Oregon Faculty Honor Initiate; Burlington Northern Foundation Award for Teaching Excellence, University of Oregon; Woman of the Year, from Lane County Council of Organizations (award for volunteer service to the community); and presented main commencement address at University of Oregon.

Post-retirement activities:

AARP Tax-Aide, Seattle Public Library, Jan – April, 2005

Winslow Tomorrow Community Congress, Bainbridge Island, WA (facilitator for process, September 2004 – November 2005)

Bainbridge Island Historical Museum membership coordinator, Feb. 2005 – Oct. 2011

Literacy Councils of Seattle and Kitsap County (tutor in English as a second language, August, 2005 – July 2009)

Sustainable Bainbridge Founding Board Member, 2006 – current; President, 2008-09

City of Bainbridge Island Planning Commissioner, January 2006 – June, 2017; chair 2008

CruiseWest “Spirit of Oceanus” Guest Lecturer on Pacific Islands cruises, 2008, 2009

Bainbridge Beach Naturalists, member and founding organizer, June, 2011 – current

WSU Kitsap Extension Beach Naturalist volunteer, 2009 – current

Seattle Aquarium Beach Naturalist volunteer, 2011 - 2013

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, April 26, 2017 5:07:13 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name T William Booth

Email

Phone

Address

City BAINBRIDGE ISLAND

State WA

Zip 98110

Current Employer nne

Current Position none

I am interested in serving on one of the following advisory groups (select all that apply): Historic Preservation Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, activities, training, former architect, architectural historian author, experience in adaptive reuse, author of several historic landmark nominations (SAAM), member 35 years Society of Architectural Historians, recipient Governor's award for biography of Carl Gould, 12

education) if any:	publish articles
Please share your community interests (groups, committees, organizations) if any:	Advisory Board (WA) Trust for Public Land, Member Bainbridge island Land Trust board 2012-2014, President WA Chapter Society of Architectural Historians 1986=1988.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2016
How did you hear about the volunteer opportunity?	City Announcement
Other	email from Val Tollefson

Email not displaying correctly? [View it in your browser.](#)

T. WILLIAM BOOTH**ARCHITECT (RETIRED 1997)****Furniture Designer and craftsman (1996 -)**

EDUCATION	Harvard University, M Arch, 1962 Williams College, B A (Physics), 1958
PROFESSIONAL EXPERIENCE	1981-1996 Principal, T. William Booth Architect PS, Seattle 1981-1983 Consulting Architect, Olson/ Walker Architects, Seattle 1967-1980 Principal, Ralph Anderson, Booth & Koch Architects, Seattle 1964-1967 Ralph Anderson Architect, Seattle 1962-1963 Alvar Aalto, Helsinki, Finland 1962 Geometrics, (R Buckminster Fuller) 1961 Robert B. Price, Tacoma 1960-1961 Techbuilt, Inc. (Karl Koch)
HONORS & AWARDS	Governor's Award for Ten Best Washington Writers in 1995 for Gould biography. Exhibition: 1988 "A. Aalto Context", Finland "Public Place That Works", Seattle Design Commission, for Seattle Trust Court, 1987 First Prize, Western Sun Passive Solar Home Competition, 1981 Oak Leaf Award, The Nature Conservancy, 1980 Environmental Award For Environmental Design, State Ecological Commission, 1976 Reimann Fellow, AIA Research Grant to Norway, 1962-1963
PROFESSIONAL & CIVIC ACTIVITIES	Bainbridge Island Land Trust, bd. member 2013-16. T. P. L., member NW Advisory Council 2002-2012. North Cascades Conserv. Fndn., Trustee, 2000-06. Society of Architectural Historians, President Marion Dean Ross Chapter 1993-95 Henry Gallery Assoc., Trustee, 1979-2004 T. N. C., WA State Founding Chap. Pres. 1979-1980 U.S. Dept. of Energy, Environmental Advisory Committee, Chairman, 1978-1980 University of Washington, College of Archi- tecture and Urban Planning, Lecturer and studio critic 1970s, guest critic 1980s. Washington Environmental Council, founding member (1969); Vice pres. 1970-75. Northwest Fund for the Environment, founding Exec. Dir., 1973-78, Trustee 1978-1980. Washington Roadside Council, President 1974- 76. Seattle Mayor's Task Force on Energy Conserva- tion in Buildings, 1974-76.

- PUBLICATIONS A Thriving Modernism: The Houses of Wendell Lovett and Arne Bystrom, (Seattle: University of Washington Press) 2004; with Grant Hildebrand. Among 20 finalists for Washington Book Awards for 2005
- "Oregon State Capitol Competition: 1936" in Competitions (Summer 1996).
- Gould biography reviewed: Journal of the Society of Architectural Historians (JSAH), 56 (4: December 1997) 523-525.
- "Carl F. Gould:..." reviewed in: *Columbia Magazine* Fall 1994 Vol. 8, #3 and *SAH Journal* Vol 56 #4, December 1997.
- Carl F. Gould: A Life in Architecture and the Arts, (Seattle: University of Washington Press) 1995; with William H. Wilson. Prize for Washington Books 1995
- "Carl F. Gould", in Seattle Master Builders, (Seattle: University of Washington Press) 1994; with William Wilson.
- "Carl F. Gould: His Planning and Architecture at the University of Washington", in Pacific Northwest Quarterly 85 (July 1994): 105-117; with William H. Wilson.
- "Pacific Northwest Architecture of Carl F. Gould," in Columbia 8 (Fall 1994): 24-30; with William H. Wilson
- "Architecture, History, and Regionalism" [a review of four books], in Locus 5 (Spring 1993): 135-139.
- "A Wartime New Town on the Olympic Peninsula: Bebb & Gould Architects", in Pacific Northwest Quarterly 82 (October 1991): 132-139.
- "Literary and Journalistic Towers: Seattle and Chicago, 1922," in ARCADE 9 (December 1989 /January 1990): 16-17, 24-25.

T. WILLIAM BOOTH

ARCHITECT (RETIRED 1997)

Furniture Designer and craftsman (1996 -)

"Oregon State Capitol Competition," to Pacific
NW Chapter, SAH, 1993.

"The Master Plan for University of Washington:
Bebb and Gould, Architects" to S A H / Pacific
Northwest Chapter, Coeur d'Alene, June 1991.

"Nomination of Seattle Art Museum for Landmark
Status" in Seattle, May 1989.

**OTHER`
MEMBERSHIPS**

Life Memberships: The Nature Conservancy, Society
of Architectural Historians, Olympic Park Assoc.,
North Cascades Conservation Council,

T. WILLIAM BOOTH**ARCHITECT (RETIRED 1997)****Furniture Designer and craftsman (1996 -)**

LIST OF REFERENCES - REMODELING PROJECTS

JULY 1996

Neal and Lee Elgee '94 3621 72nd Avenue SE 232-2994	Barbara and Tom Cable '96 9623 SE 16th Street '92 454-1372 [K] '81
David and Gail Karges '94 3610 W. Laurelhurst NE 527-7709 [K]	Alan F. Black '93 Bainbridge Island '96 842-3052 [K]
Macon Howard '87, '91, & '95 331 35th Av. East 325-9906 [K]	Jeff & Fran Powel '89 & '91 2724 Mt. St. Helens Pl. S 343-9972 [K]
David & Inez Black '85 & '87 3616 E. Ward Street 322-4623 [K]	John Narver '75 & '89 1621 Federal Avenue E. 323-6026 [K]
Michael Bevan & Pam Fink '91 925 - 14th Avenue E. 328-3878 [K]	Tom & Mary Brucker '80, '89 9111 SE 44th Street 232-8882
Charles & Alberta Lamson '85 1114- 39th Avenue E. 323-3348	R. Cole & J. MacGregor '92 Olympia '94 & '96 360-866-0166 '03-'04
Galen & Nyle Barnes '80, '82' 1726 Howell Pl. & '84 522-6742 [K]	Pete & Marion Rose '93 2115 E Crescent Dr '76, '88 325-8442
Bob & Sandy Patterson '88 2033 - 36th Avenue W. 284-6824 [K]	Anne Kenefick '95 3415 East Howell St. 447-3900 [K]
Ann Kimball & Peter West '92 1460 E. Prospect Street 329-1981	Jeannie Ketcham '94 Bainbridge Island 842-2641 [K]
Bill & Astri Baillargeon '92 179 Lake Washinton Blvd E '76 322-8868 [K]	Jon & Judy Whetzel '76-95 1511 E. Olin Place 325-8077

.....

The remodellings occurred in houses originally designed by architects: A. H. Alberstson, Ralph D. Anderson, Elizabeth Ayer, William Bain, Sr., Bassetti and Morse, T. William Booth, Joseph Cote, Robert Dietz, Carl F. Gould, C. T. Jacobson, J. Kimball, Stoddard and Son, Paul Thiry, and anon. builders.

T. WILLIAM BOOTH

ARCHITECT (RETIRED 1997)

Furniture Designer and craftsman (1996 -)

T. WILLIAM BOOTH

PRINCIPAL ARCHITECT

LIST OF REFERENCES - NEW HOMES

JULY 1996

Two Family House '98
Pythonga Club
Gracefield, P Q

Alan Black Barn nb'96
Upper Farms Road
Bainbridge Island

Bill and Joan Scott Cabin built'96
Cle Elum/Teanaway Valley
324-6468

Brucker and Booth Solar Home '93
Lake Wenatchee
Brucker 232-8882

Vic and Elizabeth Van Valin nb'90
Cle Elum
232-8140

Doug and Cathy Raff built'89
Whidbey Island
283- 5847 [with G. Walker, Arch.]

Dan and Kathleen Rindge built'87
Vashon Island
463-5639

Jim and Lynda Morford built'87
Bainbridge Island
842-5277

Bill and Lee Ellis nb'87
Woodinville
363-0783

William and Betty Code built'81
Seattle
934-0421

Passive Solar Home nb'81
Bainbridge Island

And many more

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Sunday, April 2, 2017 1:12:29 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Francis Jacobson

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Systems Design

Current Position Billing Specialist

I am interested in serving on one of the following advisory groups (select all that apply): Historic Preservation Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Historic Preservation Commission

Please share your qualifications for this appointment (skills, activities, training, I have currently been serving on the Commission and have been asked to continue. I am the primary Minutes recorder, and I am also a docent at the Bainbridge Island Historical Museum

education) if any:

Please share your community interests (groups, committees, organizations) if any:

Most of my other Community interests are religious oriented such as the Knights of Columbus, the scheduler for weekend Mass ministries and a number of lay ministry functions for Sunday and Daily Masses.

Feel free to attach your resume (optional):

Field not completed.

Type the Year

2017

How did you hear about the volunteer opportunity?

Other - See below

Other

Notice of renewal

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Thursday, April 27, 2017 10:30:48 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	David C. Williams
Email	Dave.williams@cobicommiyttee.email
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Retired
Current Position	Comfortable
I am interested in serving on one of the following advisory groups (select all that apply):	Historic Preservation Commission

Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	HPC
Please share your qualifications for this appointment (skills, activities, training,	I have served on the HPC for several years. While I am technically term limited I have agreed to serve one more term, if no other qualified applicants surface, at the request of the PCD liaison.

education) if any:

Please share your community interests (groups, committees, organizations) if any:

In the past I have served as chair of the BIParks Trails Committee and Chair of the BI Parks Foundation. While working in Seattle I served as chair of the Seattle Public Library Foundation, The Seattle Childrens Museum , First Place and the Corporate Trustees Association of Washington.

Feel free to attach your resume (optional):

Field not completed.

Type the Year

2017

How did you hear about the volunteer opportunity?

City Announcement

Other

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Roz Lassoﬀ

From: noreply@civicplus.com
Sent: Tuesday, May 31, 2016 9:43 PM
To: Roz Lassoﬀ
Subject: Online Form Submittal: Citizen Advisory Group Application

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Paula Elliot
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Washington State University, retired
Current Position	Retired Librarian
I am interested in serving on one of the following advisory groups (select all that apply):	Public Water Access Committee
Experience & Qualifications	
Have you served on any city advisory groups in the past?	No
If so, please indicate which groups:	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills,	As a professional librarian, I possess an excellent education, plus strong people and organizational skills. Apart from the performing arts and the BI Land Trust, public access to water is

activities, training, education) if any:	the aspect of Bainbridge life that I feel most committed to and enthusiastic about. The road ends are one reason that my husband and I chose to live here. With our shoreline mostly privately owned, I feel strongly that civic life in our community can thrive more effectively when more Islanders know about, use responsibly, and care for our public road ends. When the public first became aware of the Road Ends in the 1990s, I followed their formal establishment although I did not become a full-time resident until 2008. I have already submitted an application for a place on this committee last year, before it was reorganize. Although I am aware that no vacancies are currently available, I wish to be listed as a potential future member. I'm happy to submit a professional resume if it would be useful.
Please share your community interests (groups, committees, organizations) if any:	Bainbridge Island Land Trust, Arts and Humanities Council (employee 2008-2009), Bainbridge Performing Arts. I volunteer actively for all these organizations, and also volunteered for last year's Spring Fling road-ends open house. I am also a member of several music groups.
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2008
How did you hear about the volunteer opportunity?	Other - See below
Other	Elise Wright, committee member

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, May 9, 2017 3:49:45 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Peter Hill

Email

Phone

Address

City Bainbridge Island

State Wa

Zip 98110

Current Employer N/A

Current Position N/A

I am interested in serving on one of the following advisory groups (select all that apply): Marine Access Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, activities, training, Lifetime Puget Sound resident, avid boater and Island resident since 2002. Professionally, I am a project manager and have a BA in accounting and finance.

education) if any:

Please share your community interests (groups, committees, organizations) if any:

The Marine Access Committee looks to be an excellent way for a citizen like me to help our community increase everyone's ability to enjoy our beautiful beaches and water.

Feel free to attach your resume (optional):

Field not completed.

Type the Year

2017

How did you hear about the volunteer opportunity?

Other - See below

Other

Neighbors and friends

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Monday, April 3, 2017 1:24:25 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Anthony Oddo
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Center for Healthy Development
Current Position	Global Associated Expert
I am interested in serving on one of the following advisory groups (select all that apply):	Marine Access Committee

Experience & Qualifications

Have you served on any city advisory groups in the past?	No
If so, please indicate which groups:	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training,	I have extensive professional experience in the areas of public engagement and outreach as a health policy consultant in working with individuals, groups, and other stakeholders to increase awareness and availability of resources.

education) if any:

Please share your community interests (groups, committees, organizations) if any:

I am a member of the Bainbridge Island Rowing Organization and a volunteer with the Port Madison Community Shellfish Farm.

Feel free to attach your resume (optional):

Type the Year

2017

How did you hear about the volunteer opportunity?

Newspaper

Other

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

EXPERIENCE

CENTER FOR HEALTHY DEVELOPMENT

GLOBAL ASSOCIATED EXPERT (September 2016 – Present)

SEATTLE, WA

- Provide support for the mission of the Center for Healthy Development through technical and strategy advice for specific projects in Latin America including health transformation and strategic financing.
- Analyze health outcome, macroeconomic, and health financing data for policy note assessing fiscal implications of attaining universal health coverage in Western Hemisphere nations.
- Assist with design and cross-case analysis of verification of results-based financing for health programs.

INSTITUTE FOR HEALTH METRICS AND EVALUATION

ENGAGEMENT MANAGER, HEALTH SYSTEMS SOLUTIONS (HSS) (August 2015 – September 2016)

SEATTLE, WA

- Served as engagement manager for the HSS team within IHME that provided advice on policy and operational transformations to optimize health systems performance for leaders of social health insurance organizations and Ministries of Health around the world.
- Managed all aspects of HSS team operations on a daily basis including planning and development of technical content for client deliverables from concept to finished product, allocation of project resources, progress toward meeting contractual obligations, and quality assurance in the timely production of project deliverables.
- Led an advisory service project with one of the largest social insurance organizations in Latin America, including reviews of:
 - Overall procurement and outsourcing policies and strategy for health service supplies and pharmaceutical products resulting in savings of 35% of total historical bid costs;
 - Overall internal provider funding and strategy, identifying funding saving opportunities of more than 15% of total health service expenditures.

SLALOM CONSULTING

CONSULTANT (October 2014 – August 2015)

SEATTLE, WA

- Served as a principal consultant for healthcare business functions and charged with developing client relationships and identifying new opportunities across Puget Sound including collaboration and strategy development for Seattle-based biotechnology and pharmaceutical companies.
- Served as project manager for an HR strategic transformation initiative for the third largest health system in the United States.
 - Managed daily progress and coordinate activity timelines across multiple workstreams; developed a governance framework and change management plan for execution including escalating risks and issues to relevant project sponsors; present project status updates to senior leaders.

DELOITTE CONSULTING LLP / DELOITTE BELGIUM

SENIOR CONSULTANT (August 2012 – October 2014)

CONSULTANT (September 2010 – August 2012)

WASHINGTON, DC / BRUSSELS, BELGIUM

- Led a 12-person team tasked with analyzing and forecasting the public policy and economic implications of emerging physician models such as Patient Centered Medical Home and ACOs.
 - Engaged firm-wide federal government affairs leadership to identify legislative and advocacy goals as well as newly created business opportunities with federal and state government clients.
- Implemented and deployed a longitudinal patient satisfaction survey and developed market offerings for commercial and federal health clients in response to performance improvement initiatives associated with the Affordable Care Act.
- Conducted an in-depth operational analysis and risk assessment for a state public health department evaluating current programs within a context of internal reorganization, national and state health care reform, existing and new regulations, and industry best practices.
 - Conducted program analysis across surveyed local health jurisdictions and developed stratified recommendations, timelines, and implementation guides regarding summary of best practices.
- Led shared services working group and conducted business case analyses in support of strategic realignment of military health departments and Department of Defense (DoD) global pharmacy benefits management systems.

- Implemented a successful third-party payer identification methodology to track and monitor dual eligible DoD beneficiaries and coordinate reimbursement from Medicare and Medicaid.
- Developed a strategic sourcing plan for a client's international operations; identified short- and long-term performance metrics (KPIs), risk mitigation strategies, and service level frameworks for health supply chain operations.
 - Prepared a financial analysis of various service providers in the European Union to assess the qualitative and quantitative impact of provider selection on client's operations including procurement, security, and maintenance.

EDUCATION

DUKE UNIVERSITY, SANFORD SCHOOL OF PUBLIC POLICY
Master of Public Policy, May 2010

DURHAM, NC

UNIVERSITY OF PENNSYLVANIA, COLLEGE OF ARTS AND SCIENCES
Bachelor of Arts in Philosophy, Politics, and Economics, May 2006

PHILADELPHIA, PA

AWARDS & HONORS

- Deloitte Public Sector Practice "Rising Star" – awarded to Consultants and Senior Consultants with the highest performance rating over a three-year period (September 2013).
- Joel L. Fleishman Fellowship at Duke University – awarded to the Top 5% of First Year MPP candidates (August 2009).

ADDITIONAL INFORMATION

- Project experience and training: MS Office (Word, Excel (including VLOOKUP and Pivot Tables), PowerPoint, Visio), Tableau, and Stata (including linear regressions, ANOVA, and power analysis).
- Languages: English (native); Spanish (proficient – DELE Level A2); Italian (conversant).

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Sunday, March 26, 2017 4:40:27 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Karen Copp
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Retired
Current Position	Retired
I am interested in serving on one of the following advisory groups (select all that apply):	Multi-Modal Transportation Advisory Committee - formerly NMTAC
Experience & Qualifications	
Have you served on any city advisory groups in the past?	No
If so, please indicate which groups:	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training,	I'm a regular walker of island trails, streets, and roadways. In addition, I have a long history of facilitating group process as a quality improvement professional. I've attached an out of date resume; it doesn't include 2+ years at University of Washington

education) if any:	in a change manager capacity. Let me know if you'd like to discuss further.
Please share your community interests (groups, committees, organizations) if any:	I volunteer with Bainbridge Island Museum of Arts, Salish Sea Expeditions, and a recent docent at IslandWood. I'm a member of the Bainbridge Island Women's Club. I participate in two bookclubs at Eagle Harbor Books.
Feel free to attach your resume (optional):	
Type the Year	2017
How did you hear about the volunteer opportunity?	Other - See below
Other	Another member of this committee

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Professional Profile

- Versatile and accomplished organizational change professional with demonstrated success implementing large and small organizational change using all areas of change management
- Capable interdisciplinary thinker with affinity for dealing with complex issues and a history of getting things done
- Experienced process improvement facilitator with proven methodologies
 - Organizational change management
 - Improvement: Quality, process, performance
 - Leadership development and coaching
 - Employee Engagement
 - Facilitation: Team, Workshop
 - Training
 - Organizational Development
 - Information Management
 - Strategy

Professional Accomplishments

Organizational Change Management

- Through training, coaching, and managing, increased Hennepin County's organizational capability and capacity for change using Prosci's methods and tools
- Enhanced organizational change capability and capacity increasing the organization's change management maturity level from level 1 (ad hoc) to level 3 (multiple projects)
- Collaborated in implementing the federated model of information technology support across Hennepin County
- Enhanced user adoption and efficiency to realize desired benefits and outcomes by working with leaders at the strategy, program, project, and staff levels of the organization (examples: Epic implementation at HCMC; IT Federated model in Hennepin County)
- Successful system change over to Epic (electronic health record) at Hennepin County Medical Center (\$100 million project came in on time, in scope and on budget, in part due to my change management skills)
- Facilitated high level, multidisciplinary group to assess Hennepin County Medical Center's organizational culture, structure, functions, and performance, leading to a plan to significantly reduce operational expenses

Improvement and Planning

- Facilitated many quality improvement project teams (determined by the hospital's Quality Council) across most areas of Hennepin County Medical Center to improve single department as well as medical center-wide processes (e.g., charge capture, patient flow, clinic access, surgery delay)
- Facilitated quality planning project teams (determined by the hospital's Quality Council) to redesign large processes (e.g., patient food delivery, patient rights)

Organization Development

- Implemented Employee Engagement process at both Hennepin County Medical Center and the Hennepin County Taxpayer Services Department, planned county-wide employee survey
- Implemented Oz Principle Accountability model at HCMC
- Designed and implemented courses to enhance leader skills in process facilitation, decision making, process and performance measurement, and health care finance

Work History

Organizational Change Manager	Taxpayer Services Department Hennepin County, Minneapolis, MN	2007 to present
Change/Communication Manager	Electronic Health Record, Hennepin County Medical Center, Minneapolis	2005-2007
Organization Development Specialist	Education Department, HCMC, Minneapolis, MN	2000-2005
Quality Management Facilitator	Quality Management, HCMC, Minneapolis, MN	1996-2000

Professional Development and Education

ToP Facilitation Methods Participatory Strategic Planning	Institute of Cultural Affairs	2011
Certified Change Manager	Prosci Research	2010
Mini Master's Degree (Business Communication)	University of St. Thomas St. Paul, MN	2005
Certified Internal Facilitator, Oz Principle Accountability Training	Partners in Leadership	2003
Certified Trainer for Trust and Teamwork Training	Right Management Consultants	2000
Certified Trainer	AchieveGlobal	1999
Leading World Class Design Teams Quality Improvement Facilitator	Juran Institute	1995 1993
Hoshin Planning; Seven Management & Planning Tools	GOAL/QPC	1996
Masters of Arts (Management)	St. Mary's University of Minnesota	1999
Bachelor of Fine Arts (Music)	Carnegie-Mellon University	1972

Volunteer

Malcolm Baldrige National Quality Award: Examiner (2000-2001), Senior Examiner (2002-2005), Alumni Examiner (2007)

Performance Excellence Network (formerly Minnesota County for Quality): Chief Judge, Panel of Judges (2007-2013); Evaluator (2003-2004)

Wisconsin Forward Award: member, Panel of Judges (2004-2007)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Thursday, April 13, 2017 11:13:13 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Marsha Cutting
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	self-employed
Current Position	Co-chair, MMTAC
I am interested in serving on one of the following advisory groups (select all that apply):	Multi-Modal Transportation Advisory Committee - formerly NMTAC

Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	NMTAC
Please share your qualifications for this appointment (skills, activities, training,	I have served as a member of this committee for four years, and can offer the perspective of a wheelchair user.

education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Sustainable Bainbridge board of directors Bainbridge Chorale
Kitsap County Accessible Communities Advisory Committee
chair

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2017

How did you hear
about the volunteer
opportunity?

Newspaper

Other

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Tuesday, April 4, 2017 9:46:38 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	David Freeburg
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Corr Cronin Michelson Baumgardner Fogg & Moore
Current Position	Attorney
I am interested in serving on one of the following advisory groups (select all that apply):	Multi-Modal Transportation Advisory Committee - formerly NMTAC, Planning Commission
Experience & Qualifications	
Have you served on any city advisory groups in the past?	No
If so, please indicate which groups:	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training,	I have a professional and personal passion for promoting safe, efficient transportation for people from all walks of life. In my professional life, I am an attorney representing the King County parks department regarding construction of recreational trails in

education) if any:	two former railroad corridors. In my personal life, I serve on the board of an all-volunteer nonprofit promoting high quality public transportation for Seattle and the Puget Sound region. I look forward to applying the skills I have gained in these roles on behalf of our community on Bainbridge Island.
Please share your community interests (groups, committees, organizations) if any:	Seattle Subway, Director: Board member for a nonprofit organization supporting high quality public transit for Seattle and the Puget Sound region. Responsible for coordinating with elected officials and stakeholders from a broad range of advocacy groups. Immigration Equality, Volunteer: Representing asylum-seekers from around the globe on behalf of the nation's largest LGBT immigrant rights organization.
Feel free to attach your resume (optional):	
Type the Year	2017
How did you hear about the volunteer opportunity?	Newspaper
Other	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

DAVID FREEBURG

PROFESSIONAL EXPERIENCE

Corr Cronin, Associate (*February 2015 – present; Seattle, WA*)

Senior associate for one of the Pacific Northwest's top litigation boutiques. Representing government agencies, corporations, and individuals in complex, high-value litigation.

Representative cases:

- Currently representing King County Parks Department in cases filed by over 300 homeowners challenging ownership of two railroad corridors intended for recreational trails. Defeated quiet title claims and a motion for a preliminary injunction designed to delay construction of a recreational trail. Obtained complete victory in two additional cases through summary judgment. Currently defending favorable judgments before the Ninth Circuit Court of Appeals.
- Advised the family of a murder victim regarding release of the man responsible for murdering their brother/son. Represented the family before the Washington Indeterminate Sentence Review Board, which subsequently rejected the offender's petition for early release.

Goodwin Procter, Associate (*January 2010 – February 2015; Washington, DC*)

Summer Associate (*Summer 2008; Boston, MA*)

Senior litigation associate recognized for excellent writing and oral advocacy, management ability, and creative solutions to complex problems. Consistently received highest possible annual evaluations. Selected from over 400 associates to receive the firm's only associate award in recognition of significant contributions to public service. Member of firm-wide recruiting, associate leadership, and GLBT committees.

Representative cases:

- Represented nuclear power facilities in relicensing proceedings before the New York State Department of Environmental Conservation. Worked closely with engineering experts regarding environmental impacts of proposed cooling technology at two 2,000-megawatt facilities.
- Advised major hardrock mining company regarding environmental compliance. Drafted legislation regarding property acquisitions and public access to reclaimed mines.
- Advised trade organization with strategic response to tax legislation. Drafted white paper for legislative staff demonstrating proposed statute was unconstitutional and vulnerable to taxpayer litigation.
- Represented over a dozen pro bono clients from Burundi, El Salvador, Guatemala, Nicaragua, and Russia in immigration asylum claims.

Defenders of Wildlife, Summer Law Clerk (*Summer 2007, Washington, DC*)

Drafted research memos for the litigation department of an environmental NGO. Drafted administrative comments for regulatory rule-making under the Endangered Species Act and advisory memoranda for claims under the Clean Water Act, National Environmental Policy Act, and Coastal Zone Management Act.

EDUCATION

Georgetown University Law Center, Washington, DC. May 2009

Juris Doctor: *cum laude*, Dean's list (all semesters)

Participant, Federal Legislation Clinic

Gonzaga University, Spokane, Washington. May 2006

magna cum laude, Dean's list (all semesters)

Bachelor of Arts: Political Science, Economics; Bachelor of Science: Biology (*Triple major*)

FOREIGN LANGUAGES: Spanish (intermediate proficiency)

COMMUNITY ENGAGEMENT:

Seattle Subway, Director: Board member for nonprofit organization supporting high quality public transit for Seattle and the Puget Sound region. Responsible for coordinating with elected officials and stakeholders from a broad range of advocacy groups.

Immigration Equality, Volunteer: Representing asylum-seekers from around the globe on behalf of the nation's largest LGBT immigrant rights organization.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Monday, March 27, 2017 10:45:05 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Lief Horwitz
Email	lief.horwitz@cobicommittee.email
Phone	
Address	
City	Bainbridge
State	WA
Zip	98110
Current Employer	United States Geological Survey
Current Position	Program Analyst
I am interested in serving on one of the following advisory groups (select all that apply):	Multi-Modal Transportation Advisory Committee - formerly NMTAC

Experience & Qualifications

Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	Currently serve on COBI MTAC
Please share your qualifications for this appointment (skills, activities, training,	Two terms on COBI MTAC, Masters Degree in Urban Planning

education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

School Volunteer, BI Little League Coach

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2017

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Word of mouth

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, March 22, 2017 9:23:38 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	David Maron
Email	
Phone	
Address	
City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Hyla Middle School
Current Position	Teacher
I am interested in serving on one of the following advisory groups (select all that apply):	Multi-Modal Transportation Advisory Committee - formerly NMTAC

Experience & Qualifications

Have you served on any city advisory groups in the past?	No
If so, please indicate which groups:	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training,	My first qualification is simply the fact that I grew up on the island, and have a considerable knowledge of how the island's transportation systems have grown. I've lived in cities/communities across the country, and participated in the

education) if any:	commuter paths, recreational trails, and many other iterations of multi-modal transportation in these places. I think this combination of island history and off-island experience qualifies me to add/help move the island forward in its planning of a more comprehensive multi-modal system.
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Please share your community interests (groups, committees, organizations) if any:	My qualifications have much to do with my history on the island. For most of my life, I've been very tuned into the geography of the island, and paid attention to the ongoing developments, both private and public, on the island. Having grown up here, and recently moved back, I feel a special sense of commitment to helping guide the island's human movement. I am particularly interested in biking and walking paths and trails, esp. as they make connections across the island. That being said, as a parent of a 2- and 7- year old, I feel a strong sense of responsibility to do my best to ready the island for their increasing multi-prong movements around the island.
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Feel free to attach your resume (optional):	
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Type the Year	2017
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How did you hear about the volunteer opportunity?	Other - See below
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Other	Friends
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Email not displaying correctly? [View it in your browser.](#)

David Maron

Tel:

Email:

Status/Interest	As a semi-veteran teacher relocating to the northwest, I am looking for employment as a social studies/history teacher. I bring a wealth of experience in working with and teaching teenagers, and hope to utilize my skills as soon as possible in a school community on or near Bainbridge Island (where I will be residing with my family).	
------------------------	--	--

Areas of Expertise	<ul style="list-style-type: none">> Extensive, multifaceted work with youth> Collaborative experience in various school team formats> Working with all levels of education: students, teachers, principals, administrators> Classroom management and student-centered support systems> Leading trips, both curricular and non-curricular, domestic and international> Teaching with multiple modalities in mind> Coaching various sports, including tennis, climbing and mountain biking	
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Employment History	History Teacher	2011 - Present
	<i>Skyline High School, Oakland, CA</i> <ul style="list-style-type: none">• Big History, 3 years. Interdisciplinary approach to history from Big Bang to present; presented to 9th grade students as part of small learning community.• AP World History, 3 years• World History, 3 years, within the Linked-Learning Computer Academy	
	Special Day Class-NSH Teacher	2008 - 2011
	<i>Skyline High School, Oakland, CA</i> <ul style="list-style-type: none">• Developed and delivered individualized social studies curriculum, including U.S. History, World History, for students with IEPs.• Planned and managed the educational/social goals for 16 students.	
	Long Term Substitute Teacher	Spring 2008
	<i>Hyla Middle School, Bainbridge Island, WA</i> <ul style="list-style-type: none">• Took over U.S. History classroom from full-time teacher for spring semester, instructing for both the 7th and 8th grade classes.	
	Program Specialist, Office of International Programs	2005-2007
	<i>District of Columbia Public Schools, Washington DC</i> <ul style="list-style-type: none">• Worked closely with the director in the planning and implementation of a variety of programs (i.e. Visiting Teachers from Turkey/Spain a Model Global Elementary School Project, Embassy Adoption Program).	

Education	Alliant International University	
	<i>Single-Subject History Credential</i>	2011
	<i>Education Specialist Credential</i>	2008
	American University, School of International Service	2003-2005
	<i>Master of Arts degree in International Peace & Conflict Resolution</i>	
	The Evergreen State College	1998-2001
	<i>Bachelor of Arts degree in Islamic/Christian Studies</i>	

References	Vinnie Blye (Skyline HS, Assistant Principal) - 904-769-3248/vinnie.blye@ousd.org Matt Clark (Skyline HS, Resource Specialist) - 510-219-9330/matthew.clark@ousd.org Heather Merovich (Skyline HS, History Chair) - 510-928-2759/heather.merovich@ousd.org Vinh Trinh (Former Skyline HS Principal) - 415-939-2933/vinh.trinh@ousd.org Erin Wiley (Former Student-Teacher) - 415-435-2804/wiley.erin@gmail.com
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From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Saturday, March 25, 2017 9:52:44 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Jon Mooallem

Email

Phone

Address

City bainbridge island

State Washington

Zip 98110

Current Employer New York Times Magazine

Current Position writer at large

I am interested in serving on one of the following advisory groups (select all that apply): Multi-Modal Transportation Advisory Committee - formerly NMTAC

Experience & Qualifications

Have you served on any city advisory groups in the past? No

If so, please indicate which groups: *Field not completed.*

Please share your qualifications for this appointment (skills, activities, training, I spend a lot of time walking the island's trails, particularly on the south end, and use a bicycle as one of my main modes of transportation. Over the years, I've also done research into various aspects of urban planning and transportation issues for

education) if any:	my job as a reporter. While I am still a relatively new resident of Bainbridge, my wife was raised here; I began visiting her family here in my early twenties. I'm very eager to deepen my knowledge of the island and my involvement in the community.
Please share your community interests (groups, committees, organizations) if any:	<i>Field not completed.</i>
Feel free to attach your resume (optional):	<i>Field not completed.</i>
Type the Year	2017
How did you hear about the volunteer opportunity?	Other - See below
Other	word of mouth

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, March 31, 2017 9:33:26 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Robert J Shulock
Email	
Phone	
Address	
City	Bainbridge Island
State	Washington
Zip	98110
Current Employer	Bainbridge Structures Group
Current Position	Principal Consultant
I am interested in serving on one of the following advisory groups (select all that apply):	Multi-Modal Transportation Advisory Committee - formerly NMTAC
Experience & Qualifications	
Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	Curriculum Advisory Committee - Bainbridge Island Public Schools
Please share your qualifications for this appointment (skills, activities, training,	Reference CV for professional training, experience and education. - member of multiple professional advisory committees -appointed by Governor Christine Gregoire to serve on Washington State Capital Projects Advisory Board -served on

education) if any:	Nature Bridge Regional Board - member of Feet First , serving on Policy Committee with technical advisory duties to all committees. As such, have been involved in multimodal activities working and liaising with WSDOT, Sound Transit and Metro, Puget Sound city and county departments of transportation, bicycle advocacy groups, etc. - I am an avid hiker and have walked most if not all of the many trails on BI.
Please share your community interests (groups, committees, organizations) if any:	I have coached, managed, officiated and administered BI youth sports for over 21 years and have served on the boards of BI Little League and Pee Wee Football.
Feel free to attach your resume (optional):	
Type the Year	2017
How did you hear about the volunteer opportunity?	Other - See below
Other	my spouse

Email not displaying correctly? [View it in your browser.](#)

Education

BA, Engineering
Science, Dartmouth
College

BE, Engineering, Thayer
School, Dartmouth
College,

MSCE, Transportation
and Structural
Engineering, Princeton
University

Registration

Civil Engineer
WA, B3305, 1996
HI, 13603, 2009
Bridge Inspection
Certification
WA, B1121

Memberships

TRB - General Structures
Committee

TRB - Bridge Aesthetics
Committee

TRB – Accelerated
Bridge Construction
Committee

TRB - Design Build
Task Force

National American
Consulting Engineers
Council - International
Committee, Finance
Committee

ARTBA- Bridge Policy
Council

International Association
of Bridge and Structural
Engineers - USA
Committee

Structural Engineers
Institute

American Society of
Civil Engineers

Dartmouth Engineers
Club

Seattle Engineers Club -
(past)President

Washington State
Transportation Lifeline
Committee – (past) Chair

Experience Summary

Mr. Shulock is the Principal Consultant for Bainbridge Structures Group with over 40 years of national and international experience in civil, structural and transportation engineering. Previous to this he was Sr. Vice President for Hatch Mott MacDonald (HMM) serving from 2002 to 2013 as the North American Practice Leader for Highways, Bridges and Alternative Procurement. He is a recognized expert in the delivery of large transportation infrastructure projects that utilize alternative procurement e.g. Design-Build and Public Private Partnerships and the planning, design and construction of complex bridge structures including cable supported, moveable and segmental bridges.

Mr. Shulock has presented numerous talks, technical papers and design workshops at National and International Conferences, Universities and State Departments of Transportation including giving the Chairman's Lecture at the AASHTO Annual Meeting lecturing on "Creating Structural Art with Everyday Bridges", lecturing on the "Dynamics of Transportation Infrastructure Systems" for the Harvard School of Engineering's 2011 Lecture Series.

He was appointed by Governor Christine Gregoire to the Washington State Capital Projects Advisory Review Board (CPARB) created to review alternative public works contracting procedures and provide guidance to state policymakers on ways to further enhance the quality, efficiency and accountability of public works contracting methods; and is past Chairman of the Transportation Lifeline Committee of the Washington State Seismic Safety Committee, with responsibility for seismic criteria, vulnerability assessments and seismic retrofit recommendations for transportation lifelines.

Bainbridge Structures Group LLC (BSG) was formed in January 2013 with a primary focus of providing technical advisory services to public and private entities on civil and structural infrastructure projects. Projects have included the Sound Transit East Link, the San Francisco Oakland Bay Bridge, the Gerald Desmond, Willamette River and Goethals cable stayed bridges.

Select BSG Projects

Frank J Woods Bridge, C3R Dispute, Friends of the FJWB vs Maine Department of Transportation (MDOT): Consultant to the Friends of the FJWB in their quest to rehabilitate rather than replace the FJWB, a historic bridge in an historic setting.

Willamette River Light Rail Transit Cable Stayed Bridge, LIU Insurer's Engineer: Risk Engineering and Technical Advisement for Project Insurer LIU for the iconic Willamette River Cable Stayed Bridge and 15 medium to short span light rail bridges. The cable-stayed bridge was segmentally designed and erected with CIP and precast concrete segments and is to carry LRT, Transit Bus and pedestrians.

Portland to Milwaukie East Segment Light Rail, Liberty International Underwriters, Construction Risk Engineer, Portland, OR: Risk Engineer for Project Insurer LIU on project design and construction risk– identifying and assessing project risk and facilitating its elimination or mitigation. Structures include seven

stations, 15 medium to short span LRT bridge structures, one roadway bridge, two pedestrian bridges, retaining walls and two parking structures.

Goethals Cable Stayed Bridge PPP/DB, Risk Engineering, Port Authority of NY and NJ: Risk Engineer for Project Insurer LIU on project design and construction risk– identifying and assessing project risk and facilitating its elimination or mitigation. The cable stayed bridge is 1400 ft long with a 700ft main span and 230ft high approach spans.

Gerald Desmond Cable Stayed Bridge, Liberty International Underwriters, Long Beach, CA: Risk Engineer for Project Insurer LIU on project design and construction risk– identifying and assessing project risk and facilitating its elimination or mitigation. The new cable stayed bridge will be 2,001ft. long including a 1,001ft. main span and 230 ft. high approach spans constructed spanwise CIP using moving scaffold systems (MSS). The cable stayed spans will be supported by twin 492 ft. single pylon towers.

Oakland Bay Bridge (SFOBB), Bay Area Toll Authority (BATA), Owners Engineer, Oakland, CA: Provided design and construction peer review, cable erection risk management, constructability, value engineering, fabrication oversight and performed various technical investigations. The SFOBB is 3.6 kilometers long and 25 m wide major crossing from Oakland to Yerba Island. The SAS is one segment of the SFOBB consisting of a single-tower 625 m long SAS signature span segment over the primary marine navigation channel. The SAS superstructure spans consist of dual orthotropic steel box girders. The bridge's 160 m single tower is composed of four shafts interconnected with shear links which act as seismic fuses. Specific services included:

- Member of the Cable Engineering Risk Management (CERM) Advisory Board
- Failure investigation and conceptual engineering design of final retrofit for the failed eye bar on the existing Oakland Bay Bridge.
- Investigation of the efficiency and economics of cable supported structures similar in size to the SFOBB.
- Investigation of claims of construction defects in the drilled shafts supporting the SAS main tower
- Investigation of design and/or welding defects in the double deck detour truss and technical advisement regarding concept design of retrofit
- Investigation of fabrication failures of seismic pins connecting the approach structure frames and technical advisement regarding remediation.
- Investigation of the failure of high strength anchor bolts at the Main Tower and Pier E1, technical advisement regarding retrofit design of replacement bolts. Authored: "Hood Canal Floating Bridge High Strength Anchor Bolts", April 2014. Co-Author of "Bay Bridge Anchor Rod Cracking Issues", Materials Performance NACE International, June 2015
- Investigation of the USA and International use of greased and sheathed anchor bolts. Authored "Application of Greased and Sheathed Double Corrosion Protection Systems", May 2013
- Authored: Economic and Structural Efficiency of the SFOBB SAS, FINAL Draft.

Alternative Energy Production, Tidal Power, Big Moon Power (BMP), Nova Scotia, Canada: Providing Structural Technical Advisement and Conceptual Engineering Design for all structural elements including synthetic rope, winches, barges, shives and other structural guides and supports. The project is entering Phase 3 of 5 stages. There have been two successful prototype trails, the first in Deception Pass, WA and the second in the Bay of Fundy, Nova Scotia - which has the greatest tidal currents and fluctuations of any location in the world.

Alternative Energy Storage, Wind and Tidal Power, Soper, France: Providing Structural Technical Advisement and Conceptual Engineering Design for all structural elements including synthetic rope, winches and floating platforms for deep sea energy storage. The project is in the conceptual and preliminary engineering phase.

VE & CR, Design Workshop & Independent Technical Review, Sound Transit, Seattle WA:

- Provided the structural expertise for the Specialty VE/CR Workshop for the floating bridge section of East Link. Major VE issues included attachment of the LRT rails to the floating bridge. Separately provided Independent Technical Review (ITR) of the design of the floating bridge and approaches for carrying light rail loading in addition to all global wind and wave and local loadings.
- Technical Advisor to team of engineers conducting the independent technical review of the I-90 Floating Bridge. The ITR Team was formed to do in depth review of the findings of the previous ITR. Disciplines involved were Wind and Wave, Naval Architecture, and Structural Engineering. Advisement was given with respect to proper and most meaningful lines and means and methods of inquiry, and most importantly of assistance in the coordination of the various disciplines.
- Moderator for Design Workshop between Sound Transit Management and Engineering staff and third party design engineering consultants.
- Provided the structural subject matter expertise as a member of a Specialty VE/CR Workshop for the East Link Rainier Avenue Station West Entrance. Major issues include poor soils, deep foundations, significant adjacent WSDOT structures and a nearby utilidor.

Pedestrian Crossing, City of Auburn, WA: Feasibility study including conceptual engineering design, costing and constructability for a pedestrian bridge or tunnel crossing the BNSF railway line and a bridge crossing the A Street SE highway. Tunnel alternatives included jacked and shielded construction methods.

Structural Peer Review, City of Redmond: Peer review of design, costing and constructability of Catenary Lighting Structures. These structures span the major intersections of Main St Redmond.

Northgate Pedestrian/Bicycle Bridge, Seattle, WA: Technical Advisor to Feet First and the Cascade Bicycle Club in their petition for a bicycle/pedestrian bridge from the Northgate Sound Transit Light Rail Station across Interstate 5, and the design and implementation of pedestrian and bicycle friendly street and roadway infrastructure in a 1 ½ mile radius around Northgate Mall.

Pedestrian Bridge, New Jersey Institute of Technology, Newark , NJ: Technical Advisor for the Conceptual Engineering of a pedestrian bridge on the main campus.

Pedestrian/Bicycle/Vehicular Bridge, Ashland, Oregon: Technical Advisor to community group petitioning for a pedestrian/bicycle bridge in lieu of a planned vehicular bridge with sidewalk and bikeway.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Monday, March 27, 2017 7:27:28 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Kimberly McCormick

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Law Office of Kim McCormick, PLLC

Current Position Land Use Attorney

I am interested in serving on one of the following advisory groups (select all that apply): Planning Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Planning Commission

Please share your qualifications for this appointment (skills, activities, training, I am a land use attorney and have been practicing since 1989. I served on the Planning Commission from 2003 through 2008 and held the position of chair in 2006. I have attached a copy of my current resume.

education) if any:

Please share your community interests (groups, committees, organizations) if any:

I am interested in energy matters, shoreline uses and the management of environmental impacts associated with development. On a pro bono basis, I assist the Bainbridge Island Land Trust from time to time with the preparation of conservation easements, and the Bainbridge Island Saddle Club with land use matters.

Feel free to attach your resume (optional):

Type the Year

2017

How did you hear about the volunteer opportunity?

City Announcement

Other

Field not completed.

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Law Office of Kim McCormick, PLLC

KIMBERLY M. MCCORMICK
Attorney

Bainbridge Island, WA 98110
phone:
email:

Areas of Law:
Energy, Environmental,
Endangered Species Act,
Wetlands, Land Use

Admitted to Practice in:
California, Washington

Areas of Expertise

Kim McCormick has been practicing in the areas of environmental law, land use and federal and state permitting for more than 20 years. Her practice focuses on federal Endangered Species Act, Migratory Bird Treaty Act, Bald and Golden Eagle Protection Act and Clean Water Act regulatory compliance and litigation, and she has represented a variety of clients in permitting matters involving various land use projects, including the siting and permitting of solar thermal, photovoltaic solar, hybrid solar, wind, geothermal, hydrogen, integrated gasification combined cycle and conventional energy power projects in California, Washington and Hawaii; a desalination project in California; aggregate and coal mining projects in California and Washington; golf courses; a public transportation light-rail system; an automotive test track in California; the development of residential communities on private property in California and Nevada and casino projects on tribal lands; and local land use permitting for residential and commercial projects in Washington.

Ms. McCormick has successfully negotiated state and federal permits for projects involving the golden eagle, bald eagle, western burrowing owl, desert tortoise, least Bell's vireo, California gnatcatcher, Southwestern arroyo toad, steelhead, coastal cutthroat, bull trout, California red-legged frog, Mohave ground squirrel, California tiger salamander, Hawaiian hoary bat and a host of other listed and sensitive species, and also has established approved mitigation banks for some projects. She has been involved in *pro bono* projects involving endangered species issues, including representation of The Humane Society of the United States, the Foundation for the Junior Blind and the Pescadero Conservation Alliance. Ms. McCormick also has

published extensively on endangered species issues in both California and national journals and publications and regularly speaks at seminars on such issues.

In addition to her endangered species practice, Ms. McCormick handles matters in a wide variety of environmental areas, including compliance counseling involving the National Environmental Policy Act (NEPA), the California Environmental Quality Act (CEQA), the Washington State Environmental Protection Act (SEPA), the Washington Shoreline Management Act, the Clean Air Act, the Clean Water Act, the Federal Land Policy Management Act and California and Washington environmental laws and regulations. She has also represented energy clients in permitting matters before the California Energy Commission.

Experience

From 1989 through 2005, Ms. McCormick was an associate and of counsel in the Environmental, Land Use and Natural Resources department of Latham & Watkins, a preeminent international law firm based in Los Angeles, California. Ms. McCormick co-chaired the firm's Endangered Species Working Group and focused on both state and federal Endangered Species Act regulatory compliance and litigation. In 2006, Ms. McCormick opened her own law practice.

Education

Ms. McCormick graduated with high honors from the University Of Texas School Of Law in 1988, where she was an associate editor of the Texas Law Review and received the Order of the Coif. She received undergraduate degrees in journalism and English literature from the University of Texas in 1977 and wrote for national and international newspapers and magazines before attending law school. Prior to joining Latham & Watkins in 1989, Ms. McCormick served as a law clerk to The Honorable David R. Thompson, United States Court of Appeal for the Ninth Circuit.

Community Involvement

Ms. McCormick served on the Bainbridge Island Planning Commission from 2003 through 2008, and presided as chair in 2006. She also assists the Bainbridge Island Land Trust with land use matters, including conservation easements, on a *pro bono* basis.

Ms. McCormick practices on Bainbridge Island, located west of Seattle, Washington, where she lives with her husband and daughter.

Renewable Energy Projects

Ms. McCormick has assisted with permitting the following renewable energy projects:

Beacon Solar Thermal Energy Project, Kern County, California
Beacon Photovoltaic Energy Project, Kern County, California
Genesis Solar Thermal Energy Project, Riverside County, California
McCoy Solar Thermal Energy Project, Riverside County, California
Mojave Solar Thermal Energy Project, San Bernardino County, California
Kramer Junction Photovoltaic Energy Project, Kramer Junction, California

Palmdale Hybrid Power Project, Palmdale, California
Victorville II Hybrid Power Project, Victorville, California

Kaheawa Wind Pastures I and II Wind Projects, Maui, Hawaii
Kawailoa Wind Power Project, Oahu, Hawaii
Kahuku Wind Power Project, Oahu, Hawaii
Palm Springs Repower Wind Energy Project, Palm Springs, California

Poseidon Carlsbad Seawater Desalination Facility, Carlsbad, California
Poseidon Huntington Beach Seawater Desalination Facility, Huntington Beach,
California

Hydrogen Energy California Project, Kern County, California

Seville Solar 1 and 2 Photovoltaic Power Project, Imperial County, California

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, April 21, 2017 11:41:45 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name J Mack Pearl

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Self

Current Position Owner J Mack Pearl - Architect

I am interested in serving on one of the following advisory groups (select all that apply): Planning Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Design Review Board, Planning Commission

Please share your qualifications for this appointment (skills, activities, training, Architect, Current Chair of Planning Comm.

education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Planning Comm.

Feel free to attach your
resume (optional):

Field not completed.

Type the Year

2017

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Current Member

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, March 24, 2017 9:54:59 AM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Don Doman

Email

Phone

Address

City Bainbridge island

State Washington

Zip 98110

Current Employer retired

Current Position Retired Architect with 45 years of experience in Design and Planning

I am interested in serving on one of the following advisory groups (select all that apply): Design Review Board , Planning Commission

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Bainbridge Island Senior Center. I was on Board of Directors

Please share your qualifications for this appointment (skills, I am a licensed semi retired Architect with over 45 years experience in design and planning projects of all sizes and complexity. A significant part of this work involved understanding the needs, desires, and unique characteristics of each

activities, training, education) if any:

community. Also, I communicate and work well with others.

Please share your community interests (groups, committees, organizations) if any:

a) I was on the board of Directors of the Bainbridge Island Senior Center for 4 years. Last position on Board was V.P. b) I want to participate in the evolution of this city that I have lived in for the last 15 years

Feel free to attach your resume (optional):

Type the Year

2017

How did you hear about the volunteer opportunity?

Other - See below

Other

Jim McNett on Design Review Bd.

Email not displaying correctly? [View it in your browser.](#)

DON DOMAN

LEED AP

B.A. Architecture, University of Washington

Washington State Architecture License, 1972 - present



PROFILE

Don Doman is a licensed architect, practicing in the Puget Sound region since 1972. He joined Mithun Architects in 1972, and was involved with housing, commercial, municipal, hotel, and mixed senior projects. In 2000, Don's work focused primarily on the design, remodel, and expansion of senior living projects such as Continuing Care Residential Communities (CCRCs), Assisted Living facilities, and Skilled Care Nursing facilities in Washington, Oregon, California, Montana, and Alaska. His client list includes both non-profit and for-profit clients whose representatives range from single individuals to large committees. More recently, Don has worked for Sage Arch Alliance and Perkins Eastman.

SKILLS AND EXPERIENCE

LEAD DESIGNER

As a lead designer, Don is involved in the initial client interview and orchestrates the design process through site and program analysis, master planning, conceptual design, schematic design, design development, construction documents, bidding, and value engineering.

DESIGN MANAGEMENT

As a manager, Don guides the design team's decisions regarding design, client requirements, and construction costs. These include LEED or "green" decisions and elements, interior design, landscape architecture, lighting, art, and mechanical and electrical engineering.

MASTER PLANNING

As a master planner, Don provides detailed program and client goals analysis coupled with development and analysis of alternative project schemes.

STATE AND LOCAL APPROVALS

Don has direct experience in obtaining specific state licensing approvals necessary for senior projects such as CCRCs, Assisted Living facilities, and Skilled Care Nursing facilities in Washington, Oregon, and California. This includes acquiring the necessary city zoning and development approvals.

REPRESENTATIVE SENIOR PROJECTS

Pacific School of Religion – Berkeley, CA, 265-unit CCRC (with Perkins Eastman)
Kisco Del Sur - San Diego, CA, new CCRC
The Sterling of Pasadena - Pasadena, CA, new CCRC
Redmond Senior Housing – Redmond, WA, new Independent Living facility (with Sage Arch Alliance)
Village at Northridge - Los Angeles, CA, new CCRC
Landmark on the Sound - Des Moines, WA, historic CCRC expansion and remodel
La Vida Real - Rancho San Diego, CA, new CCRC
Maravilla - Santa Barbara, CA, new CCRC
Mary's Woods – Lake Oswego, OR, historic convent remodel, expansion of new CCRC
Fountains at Pacific Regent – Bellevue, WA, CCRC expansion study
Sunrise of Beverly Hills – Beverly Hills, CA, new Assisted Living with dementia unit
Sunrise of Bellevue – Bellevue WA, new Assisted Living with dementia unit
Vencor Corporation's Northwest Facilities – Northwest locations, remodel existing Skilled Nursing Care
The Woodmark at Steel Lake – Federal Way, WA, new Assisted Living with dementia unit
Judson Park – Des Moines, WA, existing CCRC remodel
New Denali Skilled Care Nursing – Fairbanks, AK, new Skilled Care Nursing
Bethany of the Northwest – Everett, WA, new Skilled Care Nursing
Wesley Homes – Des Moines, WA, new Skilled Care Nursing

OTHER PROJECTS

The Salish Lodge - Snoqualmie Falls WA, new Hotel
IDEA – Seattle, WA, city block feasibility study (with Sage Arch Alliance)
Mayflower Park Hotel – Seattle WA, renovation of existing rooms
The Spa at Salish Lodge – Snoqualmie Falls WA, expansion of existing Hotel
Pacific Heights Residential Towers – Seattle WA, Condominium Towers
Harbor Village – Kenmore WA, waterfront Condominium
Winslow Condominiums – Bainbridge Island WA, waterfront Condominium
Yarrow Hill Townhouses – Kirkland WA, Townhouses
Sammamish Shores – Lake Sammamish WA, waterfront Condominium
Lockwood Townhomes – Bellevue WA, Townhouses
Williamson Landing – Bainbridge Island WA, waterfront Condominium
Bellefield Residential Park – Bellevue WA, Condominium
Duwamish Head Condominiums – Seattle WA, Condominium
Plaza Port West Shopping Mall – Ketchikan AK, Mall
Pacific First Plaza – Bellevue WA, 8 story Office Building
Fairwood Library – Renton WA

AWARDS/PUBLICATIONS

Mary's Woods

- AIA Design for Aging Review, winner, 2001
- Nursing Home Magazine, 2003
- Contemporary Long-Term Care Magazine, design award, 2003

Sterling of Pasadena

- AIA Design For Aging Review, 2009

La Vida Real

- AIA Design For Aging Review, 2003
- Building Industry of California Project of the Year, 2003
- National Association of Home Builders Platinum Winner, 2004
- National Association of Home Builders Memory Care Gold Winner, 2007

Maravilla

- Multifamily Magazine Project of the Year, 2004
- National Association of Home Builders Platinum Winner, 2005
- Contemporary Long Term Care Magazine Order of Excellence, 2005
- Pacific Coast Builder's Conference Gold Nugget Grand Award, 2005

CONTACT INFORMATION

DON DOMAN

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Friday, March 24, 2017 2:48:51 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name Andrew W. Maron

Email

Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer Short Cressman & Burgess PLLC

Current Position Attorney

I am interested in serving on one of the following advisory groups (select all that apply): Utility Advisory Committee

Experience & Qualifications

Have you served on any city advisory groups in the past? Yes

If so, please indicate which groups: Utility Advisory Committee, Open Space Commission

Please share your qualifications for this appointment (skills, activities, training, 30 years providing legal advice to water/sewer municipal utilities; service on UAC since 2009; service of Kitsap County's BI Water Coordinating Committee in 1980's; service on COBI City Council 1991-99.

education) if any:

Please share your community interests (groups, committees, organizations) if any:

Please see my resume and applications currently on file with the city

Feel free to attach your resume (optional):

Field not completed.

Type the Year

2017

How did you hear about the volunteer opportunity?

Other - See below

Other

Current service on UAC

Email not displaying correctly? [View it in your browser.](#)



Citizen Advisory Group Application

I am interested in serving on the following advisory group(s) (delete as appropriate):

Utility Advisory Committee

RECEIVED
MAY 15 2009
EXECUTIVE

The City of Bainbridge Island welcomes the participation of citizen volunteers in serving our Island community through advisory groups. Applicants will be considered for potential membership for up to one year from date of receipt of application. Please submit your resume with this application.

Last Name: MARON First Name: ANDREW
Address: B.I.
Home Phone: _____ Work/Cell Phone: 682-3333 Email: amarone@scblaw.com
Present Employer: STAFF CROSSMAN & BURGESS PLLC Position: ATTORNEY
College(s) attended/degree(s) held: _____

Please circle/underline up to three areas of interest in our city government:

Capital Facilities Plan	Ethics	Housing	Planning	Transportation
<u>Comprehensive Plan</u>	Harbors	Land Stewardship	Public Safety	<u>Utilities</u>
Design Standards	History	<u>Open Space</u>	Shoreline Management	Zoning Issues

Why are you applying for this advisory group? INTEREST IN WATER AND UTILITY
ISSUES FOR 30 YEARS + ALTHOUGH WE DO NOT RESIDE IN WINSLOW
UTILITY SERVICE AREA, WE CO-OWN A HOUSE WITH DAUGHTER IN WINSLOW

Have you served on any other City advisory group? If yes, please list: _____
OPEN SPACE COMMISSION 2000-2006

Please share your qualifications for this appointment (skills, activities, training, education) if any: _____
ATTORNEY FOR WATER DISTRICTS FOR 20 YEARS
MEMBER, BI WATER COORDINATING COMMITTEE, 1980's

Please share your community interests (groups, committees, organizations, special activities) if any: _____
COBI CITY COUNCIL 1991-99

Thank you for your interest. Please ensure you submit your resume along with this application.

Please return your application and resume to the Mayor's Office:

Email mayor@ci.bainbridge-isl.wa.us

Fax (206) 780-8600

Mail City of Bainbridge Island, Mayor's Office, 280 Madison Avenue North, Bainbridge Island, WA 98110

Feel free to contact us with any questions - (206) 842-2545.

SHORT CRESSMAN & BURGESS PLLC

999 Third Avenue
Suite 3000
Seattle, WA 98104
206.682.3333 phone
206.340.8856 fax

Andrew Maron



206.515.2247

email Andrew

 VCard

[print this page](#)

résumé

Practice Areas

Construction Law and Litigation
Municipal Law
Commercial Litigation
Real Estate transactions and litigation

Education

LL.M., University of Virginia, 1975
J.D., University of South Carolina, 1974
B.S., U.S. Military Academy, 1967

Professional Associations & Publications

Chair, Construction Law Section, Washington State Bar Association,
2007-2008;
Council Member 2001-2007
Member, King County, Washington State and American Bar
Associations
Trustee, Board of Trustees, King County Bar Association, 2005 - 2008

Civic Activities

Chair, Open Space Commission, City of Bainbridge Island, WA, 2001-
2007
Director, Kitsap Public Facilities District, 2000-2005
Member, Kitsap County Board of Freeholders, 2001-2002
Interim Mayor, City of Bainbridge Island, WA, 1997
City Councilmember, City of Bainbridge Island, WA, 1991-1999;
Council Chair, 1994-1996
Organizer, 1980-1982, and Commissioner, 1984-1991, Westhill Water
District, Bainbridge Island, WA
Member, Board of Management, Seattle Downtown YMCA, 1987-1989
Member, Washington State Local Governance Study Commission,
1985-1987
Attorney, U.S. Army Reserves, 1978-1994, retired with rank of
Colonel.
Served as Military Judge. (1979-1985)
Adjunct Professor, School of Business and Public Administration,
University of Puget Sound, Seattle, WA. (1979-1984)
Infantry Officer, U.S. Army. Vietnam, Germany, South Carolina. (1967-
1971)

Mr. Maron has been selected as a "Superlawyer" by *Washington Law & Politics* magazine every year since 2001, and as "Top 100 Lawyers" in Washington in 2010. In 2006, he was named one of "Washington's Most Amazing Attorneys" in the field of construction law by *Washington CEO* magazine.

Civic and Professional Activities:

Member, Utility Advisory Committee, City of Bainbridge Island, WA, 2009-present,
Chair 2009-2010.

Trustee, King County Bar Association, 2004-2007.

Member, Open Space Commission, City of Bainbridge Island, WA., 2001-2007, Chair
2001-2007.

Trustee, Construction Law Section, Washington State Bar Association, 2002-2008.
Chair 2007-8.

Director, Kitsap Public Facilities District, 2000-2005, Vice Chair 2002-2004.

Member, Kitsap Board of Freeholders, 2001-2002.

Interim Mayor (Mayor Pro Tempore), City of Bainbridge Island, WA, 1997.

City Councilmember, City of Bainbridge Island, WA, 1991-1999; Council Chair,
1994-1996.

Organizer, 1980-1982, and Commissioner, 1984-1991, Westhill Water District,
Bainbridge Island, WA.

Member, Board of Management, Seattle Downtown YMCA, 1987-1989.

Member, Washington State Local Governance Study Commission, 1985-1987.

Education:

LL.M., University of Virginia, 1975

J.D., University of South Carolina, 1974

B.S., U.S. Military Academy, 1967

Other Service:

1978-1994 Attorney, U.S. Army Reserves; retired with rank of Colonel. Served as
Military Judge (1979-1985).

1979-1984 Adjunct Professor, School of Business and Public Administration, University
of Puget Sound, Seattle, WA.

1967-1971 Infantry Officer, U.S. Army, Vietnam, Germany, South Carolina.

From: noreply@civicplus.com
To: [Roz Lassoff](#)
Subject: Online Form Submittal: Citizen Advisory Group Application
Date: Wednesday, March 22, 2017 12:25:06 PM

Citizen Advisory Group Application

Step 1

Please complete the form below if you are interested in serving on a committee or commission. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared.

Applicant Name	Emily Sato
Email	
Phone	
Address	
City	Bainbridge Island
State	Washington
Zip	98110
Current Employer	Vast Solutions Group
Current Position	Office Manager
I am interested in serving on one of the following advisory groups (select all that apply):	Utility Advisory Committee
Experience & Qualifications	
Have you served on any city advisory groups in the past?	Yes
If so, please indicate which groups:	Utility Advisory Committee
Please share your qualifications for this appointment (skills, activities, training,	Commissioner, Kitsap County Sewer District #7, 2000-2006, JD: University of Virginia School of Law, former intellectual property litigator,

education) if any:

Please share your
community interests
(groups, committees,
organizations) if any:

Historic Preservation Committee, 2007-2009,

Feel free to attach your
resume (optional):

Type the Year

2017

How did you hear
about the volunteer
opportunity?

Other - See below

Other

Currently on UAC

Email not displaying correctly? [View it in your browser.](#)

Emily Sato

• Bainbridge Island, WA 98110 Phone: •
E-Mail:

Legal Work

Former intellectual property litigation attorney with extensive experience in negotiating with and working with public entities. Passed the real estate broker licensing exam in August 2015.

Experience

Utility Advisory Committee, City of Bainbridge Island, WA

October 2014-Present

Member of committee responsible for advising the City Council on issues related to the various public utilities run or supervised by the City of Bainbridge Island. Reviewed the COBI Storm Water Management Plan and the COBI Comprehensive Sewer Plan. Rewrote the Public Sewer section of the draft Utilities Element of the City's Comprehensive Plan currently being updated.

Marketing and Communications Committee, Raising Resilience

September 2013-June 2014

Member of the committee responsible for publicizing and managing events and seminars for the local non-profit organization Raising Resilience. Co-administrator for the organization's Facebook page. Actively researched and curated article content. Participated in seminar publicity and marketing efforts.

Bainbridge Island School District Parent Teacher PTO STEM Committee

September 2012-June 2013

Invited to sit on the district-wide volunteer committee overseeing the implementation of STEM programs at the elementary school level, as funded by the Bainbridge Schools Foundation. Headed the team of parent volunteers leading Math Olympiad after-school program at Blakely Elementary. Member of the three-person team who established and implemented Blakely's Zeno math club program, including recruiting teachers, creating and distributing marketing materials, managing enrollment and fees, and assisting in the classroom. Set up and managed a Facebook page for the math club program. Subsequently, Blakely Elementary was named the best elementary school in Washington for 2014, partly due to its excellent math achievements.

Commissioner Position 1, Kitsap County Sewer District #7, Bainbridge Island, WA

2000-2006

Publicly elected to run a small, innovative sewer district in Fort Ward. Oversaw complex expansion of large, multi-year project to expand the plant and extend service to the Lynwood Center Neighborhood Service Center and several surrounding neighborhoods. Negotiated and entered into a complex interlocal agreement with the City of Bainbridge Island. Worked to grant a trail easement through sewer property to connect Blakely Harbor and Fort Ward parks.

Associate Attorney, Stratton & Ballew, PLLC, Seattle, WA

1996-1999

Assisted managing partner in copyright and trademark litigation for several Seattle-based companies including Seattle's Best Coffee, Pictionary, and the STP bicycle event. Also handled various employment and business matters.

Technical Translator, NEC America, Herndon, VA

1989-1991

Translated technical documents for the telecommunications division's technical department. Worked with personnel at the Tamagawa, Japan headquarters as well as local personnel. Handled legal interpretation and translated financial documents for the human resources department.

Education

University of Virginia School of Law, J.D.

1994

Member, Virginia Tax Review

Oberlin College, B.A., magna cum laude

1987

Double major in Economics and East Asian Studies

Skills

WA Real Estate Broker's licensing exam

August 2015

Office (Word, Excel), PC & Mac OS

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Agenda Bill for Consent Agenda (Pg. 158)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-094
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

Consider approval of the following consent agenda items:

- B. Accounts Payable and Payroll
- C. City Council Study Session Minutes, May 2, 2017
- D. Special City Council Meeting Minutes, May 9, 2017
- E. Regular City Council Business Meeting Minutes, May 9, 2017
- F. Ordinance No. 2017-11, Relating to 2016 Budget Carryovers, AB 17-073 – Finance
- G. Ordinance No. 2017-05 Amending Bainbridge Island Municipal Code Chapter 12.28 to Reference Current Planned Facilities Maps in the Non-Motorized Chapter of the 2017 Island-Wide Transportation Plan, AB 17-027 – Public Works
- H. Ordinance No. 2017-12, Amending Bainbridge Island Municipal Code Section 3.65.040 Relating to Civic Improvement Fund (Lodging Tax), AB 17-079 – Executive
- I. Amendment No. 2 to Police and Court Facility Professional Services Agreement for In-Depth Site Assessment for the Preferred New Brooklyn Road Site, AB 14-008 – Public Works
- J. McDonald Creek Culvert Professional Services Agreement with Reid Middleton Inc., AB 17-078 – Public Works

RECOMMENDED ACTION/MOTION

I move to approve the consent agenda, as presented.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Accounts Payable and Payroll (Pg. 159)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-094
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Accounts Payable	Backup Material
<input type="checkbox"/> Payroll	Backup Material

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: May 08, 2017 - May 22, 2017
CITY COUNCIL: May 09, 2017 - May 23, 2017

Last check from previous run: 344376 dated 05/10/17 issued to ZEE MEDICAL in the amount of \$48.72

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
EFT	N/A	N/A		-
ACH	N/A	N/A		-
ACH	N/A	N/A		-
Regular Run	04/26/17	344237	POL&PCD/RELIABLE STORAGE/UNITS C34, M008, M009 RENT - MAY 2017	VOID
Manual	05/04/17	344377	PW/ANDERSON CONSTRUCTION/SENIOR CENTER ROOF REPAIR	1,530.91
Manual	05/04/17	344378	PW/BUD CLARY CHEVROLET/2017 CHEVY COLORADO PICKUP TRUCK	31,936.26
Manual	05/04/17	344379	PW/COLUMBIA FORD/2017 FORD F150 PICKUP TRUCK	34,008.60
Manual	05/04/17	344380	PW/ISLAND HANDS/JANITORIAL SERVICES - APRIL 2017	4,630.00
Manual	05/04/17	344381	PW/JUDGE PLUMBING/2017 ANNUAL BACKFLOW TESTING	6,124.00
Manual	05/04/17	344382	POL/SPIR INT'L/RURAL LAW ENFORCEMENT OPERATIONS ACADEMY-BINGHAM	595.00
Manual	05/05/17	344383	ENG/KELLEY IMAGING/ES4505AC SYSTEM - COPIER LEASE	312.94
Manual	05/05/17	344384	CRT/TOSHIBA FINANCIAL/ES3005AC - COPIER LEASE	478.52
Manual	05/05/17	344385	PW/WSU CONFERENCE MANAGEMENT/STORMWATER CONFERENCE	50.00
Manual	05/08/17	344386	CENTURYLINK/CITYWIDE PHONE SERVICE - APRIL 2017	2,809.41
Manual	05/08/17	344387	PCD/KELLEY IMAGING/ES4555C - COPIER LEASE	239.92
Manual	05/08/17	344388	PUGET SOUND ENERGY/APRIL 2017 - GREEN POWER CONTRACT	903.43
Manual	05/08/17	344389	POL/RELIABLE STORAGE/UNIT C34 RENT - MAY 2017	199.00
Manual	05/08/17	344390	PCD/RELIABLE STORAGE/UNIT M008, M009 RENT - MAY 2017	560.00
Manual	05/08/17	344391	PCD/TOSHIBA FINANCIAL/ES6560CT - COPIER LEASE	354.13
Manual	05/10/17	344392	EX/CHRISTINE CLARK/WAYPOINT PUBLIC ART - FINAL PAYMENT	6,300.00
Manual	05/10/17	344393	PW/SEALEVEL BULKHEAD BUILDERS/ROCKAWAY BEACH OUTFALL	3,920.52
Manual	05/15/17	344394	BAINBRIDGE DISPOSAL/CITYWIDE DISPOSAL SERVICE	2,534.41
Manual	05/15/17	344395	CENTURY LINK/CITYWIDE ALARM MONITORING & TELEMETRY	902.76
Manual	05/15/17	344396	PUGET SOUND ENERGY/APRIL 2017 CITYWIDE ELECTRIC CHARGES	25,146.43

Manual	05/15/17	344397	PUGET SOUND ENERGY/APRIL 2017 CITY HALL ELECTRIC CHARGES	2,730.99
Manual	05/15/17	344398	VERIZON WIRELESS/APRIL 2017 CITYWIDE CELL PHONE SERVICE	3,936.94
Manual	05/17/17	344399	PW/NORDLAND CONSTRUCTION/SOUND TO OLYMPICS TRAIL	473,496.69
Manual Checks, Electronic Disbursements				603,700.86

Regular Run	05/24/17	344400 - 344513	Regular Check Run	1,325,832.75
Total Disbursements				1,929,533.61

Retainage Release	05/08/17	159	PETERSEN BROTHERS/2016 GUARDRAIL IMPROVEMENTS PROJECT	10,759.43
Travel Advance	05/05/17	82	POL/PAC NW FIRE INVEST. ASSOC./ARSON CONFERENCE - M. CROWTHERS	300.00

Prepared and Reviewed by Brigham Huish 5/19/17 Brigham Huish, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 5-19-2017
Karl R. Shaw, Accounting Manager Date

VOID

05/08/2017 09:10 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

Bu
3/8/17

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344237 04/26/2017 VOID 557 RELIABLE STORAGE BAI 212837 22532 04/01/2017 -199.00
Invoice: 22532 POL/MAY RENT-C34

-199.00 51011211 545000 PD-C/E-ADMIN RENTS/LEASE

212838 22531 04/01/2017 -560.00
Invoice: 22531 PCD/MAY17 RENT-M007, M008

-560.00 61470581 545000 PCD - DEV ADMIN RENTS & LEASES

CHECK 344237 TOTAL: -759.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -759.00

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 759.00

*** GRAND TOTAL *** -759.00

05/08/2017 09:10 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 2
|apcshdab

JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC		
2017 5 102								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		199.00
	05/08/2017	344237	VOID			AP CASH DISBURSEMENTS JOURNAL		
APP 635-111100						CASH	199.00	
	05/08/2017	344237	VOID			AP CASH DISBURSEMENTS JOURNAL		
APP 407-213000						ACCOUNTS PAYABLE		560.00
	05/08/2017	344237	VOID			AP CASH DISBURSEMENTS JOURNAL		
APP 635-111100						CASH	560.00	
	05/08/2017	344237	VOID			AP CASH DISBURSEMENTS JOURNAL		
GENERAL LEDGER TOTAL							759.00	759.00
APP 631-130000						DUE TO/FROM CLEARING		759.00
	05/08/2017	04/23/17	VOID					
APP 001-130000						GENERAL - DUE TO/FROM CLEARING	199.00	
	05/08/2017	04/23/17	VOID					
APP 407-130000						DUE TO/FROM CLEARING	560.00	
	05/08/2017	04/23/17	VOID					
SYSTEM GENERATED ENTRIES TOTAL							759.00	759.00
JOURNAL 2017/05/102 TOTAL							1,518.00	1,518.00

05/08/2017 09:10
bhuish

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2017	5	102	05/08/2017			
001-130000					GENERAL - DUE TO/FROM CLEARING	199.00	
001-213000					GENERAL - ACCOUNTS PAYABLE		199.00
					FUND TOTAL	199.00	199.00
407 BUILDING & DEVELOPMENT FUND	2017	5	102	05/08/2017			
407-130000					DUE TO/FROM CLEARING	560.00	
407-213000					ACCOUNTS PAYABLE		560.00
					FUND TOTAL	560.00	560.00
631 CLEARING FUND	2017	5	102	05/08/2017			
631-130000					DUE TO/FROM CLEARING		759.00
635-111100					CASH	759.00	
					FUND TOTAL	759.00	759.00

05/08/2017 09:10
bhuih

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|P 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			199.00
407 BUILDING & DEVELOPMENT FUND			560.00
631 CLEARING FUND		759.00	
	TOTAL	759.00	759.00

** END OF REPORT - Generated by Matthew Brigham Huish **

MANUAL

05/04/2017 15:45 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcsbdb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

5/4/17

INVOICE DTL DESC

344377	05/04/2017	PRTD	8604 ANDERSON CONSTRUCTIO	213286	J17-007	04/12/2017	21700097	M050417	1,530.91
Invoice: J17-007						SENIOR CENTER ROOF RPR			
						1,530.91	73011755	548100	O&M-COMMONS REPAIRS
									CHECK 344377 TOTAL: 1,530.91
344378	05/04/2017	PRTD	1350 BUD CLARY CHEVROLET	213284	6372	04/26/2017	21700033	M050417	31,936.26
Invoice: 6372						2017 CHEVY COLORADO ENG INSP			
						31,936.26	73638594	66400000855	2017-2 LIGHT DUTY P/U-EQ ACQ
									CHECK 344378 TOTAL: 31,936.26
344379	05/04/2017	PRTD	5035 COLUMBIA FORD	213281	3-H1672	04/24/2017	21700029	M050417	34,008.60
Invoice: 3-H1672						MEDIUM DUTY PICKUP TRUCK TAG69			
						34,008.60	73638594	66400000854	2017 MED P/U-STRT/GF-EQ ACQ
									CHECK 344379 TOTAL: 34,008.60
344380	05/04/2017	PRTD	8646 ISLAND HANDS	213285	17401	04/24/2017	21700098	M050417	4,630.00
Invoice: 17401						2017 JANITORIALAPR-DEC			
						4,630.00	73011183	54110000269	JANITORIAL CONTRACT-PRO SVCS
									CHECK 344380 TOTAL: 4,630.00
344381	05/04/2017	PRTD	7482 JUDGE PLUMBING COMPA	213282	PAYREQ1-00510	04/20/2017	21700049	M050417	6,124.00
Invoice: PAYREQ1-00510						2017 ANNUAL BACKFLOW TESTING			
						5,909.75	73411349	54110000510	BACKFLOW TEST-PRO SVCS
						214.25	73415349	54110000510	BACKFLOW TEST-RB-PRO SVCS
									CHECK 344381 TOTAL: 6,124.00
344382	05/04/2017	PRTD	8659 GRANT T. LIGHTFOOT	213280	05/02/17	05/03/2017		M050417	595.00
Invoice: 05/02/17						POL/RLEO ACADEMY/BINGHAM			
						595.00	53011212	443410	POLICE - C/E PATROL TRAINING
									CHECK 344382 TOTAL: 595.00

NUMBER OF CHECKS 6 *** CASH ACCOUNT TOTAL *** 78,824.77

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	6	78,824.77

*** GRAND TOTAL *** 78,824.77

05/04/2017 15:45 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT					LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3				
2017 5 72								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		6,755.91	
05/04/2017	M050417	050417			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			78,824.77
05/04/2017	M050417	050417			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000					ACCOUNTS PAYABLE		65,944.86	
05/04/2017	M050417	050417			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000					ACCOUNTS PAYABLE		6,124.00	
05/04/2017	M050417	050417			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL							78,824.77	78,824.77
APP 631-130000					DUE TO/FROM CLEARING		12,879.91	
05/04/2017	M050417	050417						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			6,755.91
05/04/2017	M050417	050417						
APP 401-130000					DUE TO/FROM CLEARING			6,124.00
05/04/2017	M050417	050417						
SYSTEM GENERATED ENTRIES TOTAL							12,879.91	12,879.91
JOURNAL 2017/05/72 TOTAL							91,704.68	91,704.68

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2017 5	72	05/04/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		6,755.91
001-213000				GENERAL - ACCOUNTS PAYABLE	6,755.91	
				FUND TOTAL	6,755.91	6,755.91
401 WATER OPERATING FUND	2017 5	72	05/04/2017			
401-130000				DUE TO/FROM CLEARING		6,124.00
401-213000				ACCOUNTS PAYABLE	6,124.00	
				FUND TOTAL	6,124.00	6,124.00
631 CLEARING FUND	2017 5	72	05/04/2017			
631-130000				DUE TO/FROM CLEARING	12,879.91	
631-213000				ACCOUNTS PAYABLE	65,944.86	
635-111100				CASH		78,824.77
				FUND TOTAL	78,824.77	78,824.77

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		6,755.91
401	WATER OPERATING FUND		6,124.00
631	CLEARING FUND	12,879.91	
	TOTAL	12,879.91	12,879.91

** END OF REPORT - Generated by Matthew Brigham Huish **

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bhuish | A/P CASH DISBURSEMENTS JOURNAL

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CBH 5/5/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344383 05/05/2017 PRD 1971 KELLEY IMAGING SYSTE 213289 20536004 04/21/2017 M050517 312.94
Invoice: 20536004 ENG/ES4505AC SYSTEM-COPIER LEASE
312.94 72011325 545000 ENG - C/E FACIL RENTS & LEASES

CHECK 344383 TOTAL: 312.94

344384 05/05/2017 PRD 6714 TOSHIBA FINANCIAL SE 213290 20536003 04/21/2017 M050517 478.52
Invoice: 20536003 CRT/ES3005AC COPIER LEASE
478.52 21011125 545000 COURT - RENTS & LEASES - OPER

CHECK 344384 TOTAL: 478.52

344385 05/05/2017 PRD 4626 WASHINGTON STATE UNI 213288 21611301 11/21/2016 M050517 50.00
Invoice: 21611301 PW/WA ST MUNIC STORMWATER CONF.-J.HITCH
50.00 72431831 443410 ENG - SSWM ADM TRAINING

CHECK 344385 TOTAL: 50.00

NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 841.46

COUNT AMOUNT

TOTAL PRINTED CHECKS 3 841.46

*** GRAND TOTAL *** 841.46

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2017 5 85								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		791.46	
05/05/2017	M050517	050517			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			841.46
05/05/2017	M050517	050517			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		50.00	
05/05/2017	M050517	050517			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL							841.46	841.46
APP 631-130000					DUE TO/FROM CLEARING		841.46	
05/05/2017	M050517	050517						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			791.46
05/05/2017	M050517	050517						
APP 403-130000					DUE TO/FROM CLEARING			50.00
05/05/2017	M050517	050517						
SYSTEM GENERATED ENTRIES TOTAL							841.46	841.46
JOURNAL 2017/05/85 TOTAL							1,682.92	1,682.92

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2017 5	85	05/05/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		791.46
001-213000				GENERAL - ACCOUNTS PAYABLE	791.46	
				FUND TOTAL	791.46	791.46
403 STORM & SURFACE WATER FUND	2017 5	85	05/05/2017			
403-130000				DUE TO/FROM CLEARING		50.00
403-213000				ACCOUNTS PAYABLE	50.00	
				FUND TOTAL	50.00	50.00
631 CLEARING FUND	2017 5	85	05/05/2017			
631-130000				DUE TO/FROM CLEARING	841.46	
635-111100				CASH		841.46
				FUND TOTAL	841.46	841.46

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			791.46
403 STORM & SURFACE WATER FUND			50.00
631 CLEARING FUND		841.46	
	TOTAL	841.46	841.46

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bhuish | A/P CASH DISBURSEMENTS JOURNAL

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C-B 5/8/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

344386	05/08/2017	PRTD	551 CENTURYLINK	213291	0399APR17	04/23/2017		M050817	2,809.41
Invoice: 0399APR17						CITYWIDE PHONE SVC-APR17			
				1,597.89	91425358 542100	GG-WWTP-TELEPHONE/FAX			
				713.90	91411891 542100	GG-WTR-FAC-PHONE			
				66.10	91011755 542100	GG-C/E-COMMONS-PHONE			
				132.74	91011189 542100	GG-C/E-CITY HALL-PHONE			
				189.66	91011897 542100	GG-C/E-O&M YARD FAC-PHONE			
				63.77	91011255 542100	GG-C/E-COURT BLDG-PHONE			
				45.35	91011215 542100	GG-C/E-PD-PHONE			
CHECK 344386 TOTAL:									2,809.41
344387	05/08/2017	PRTD	1971 KELLEY IMAGING SYSTE	213295	20482757	04/11/2017		M050817	239.92
Invoice: 20482757						PCD/ES4555C COPIER LEASE			
				239.92	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
CHECK 344387 TOTAL:									239.92
344388	05/08/2017	PRTD	1205 PUGET SOUND ENERGY	213296	APR17	04/28/2017		M050817	903.43
Invoice: APR17						APR17-GREEN POWER CONTRACT			
				903.43	91011189 547101	ELECTRIC-GREEN POWER			
CHECK 344388 TOTAL:									903.43
344389	05/08/2017	PRTD	557 RELIABLE STORAGE BAI	213292	22532 #2	04/01/2017		M050817	199.00
Invoice: 22532 #2						POL/MAY17 RENT-UNIT C34			
				199.00	51011211 545000	PD-C/E-ADMIN RENTS/LEASE			
CHECK 344389 TOTAL:									199.00
344390	05/08/2017	PRTD	557 RELIABLE STORAGE BAI	213293	22531 #2	04/01/2017		M050817	560.00
Invoice: 22531 #2						PCD/MAY17 RENT-M007, M008			
				560.00	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
CHECK 344390 TOTAL:									560.00
344391	05/08/2017	PRTD	6714 TOSHIBA FINANCIAL SE	213294	20482756	04/11/2017		M050817	354.13
Invoice: 20482756						PCD/ES6560CT COPIER LEASE			
				354.13	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
CHECK 344391 TOTAL:									354.13

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NUMBER OF CHECKS 6 *** CASH ACCOUNT TOTAL *** 5,065.89

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	6	5,065.89

*** GRAND TOTAL *** 5,065.89

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 5 125									
APP 402-213000						ACCOUNTS PAYABLE		1,597.89	
05/08/2017	M050817	050817				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			5,065.89
05/08/2017	M050817	050817				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		713.90	
05/08/2017	M050817	050817				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		1,600.05	
05/08/2017	M050817	050817				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		1,154.05	
05/08/2017	M050817	050817				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								5,065.89	5,065.89
APP 631-130000						DUE TO/FROM CLEARING		5,065.89	
05/08/2017	M050817	050817							
APP 402-130000						DUE TO/FROM CLEARING			1,597.89
05/08/2017	M050817	050817							
APP 401-130000						DUE TO/FROM CLEARING			713.90
05/08/2017	M050817	050817							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			1,600.05
05/08/2017	M050817	050817							
APP 407-130000						DUE TO/FROM CLEARING			1,154.05
05/08/2017	M050817	050817							
SYSTEM GENERATED ENTRIES TOTAL								5,065.89	5,065.89
JOURNAL 2017/05/125 TOTAL								10,131.78	10,131.78

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2017 5	125	05/08/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		1,600.05
001-213000				GENERAL - ACCOUNTS PAYABLE	1,600.05	
				FUND TOTAL	1,600.05	1,600.05
401 WATER OPERATING FUND	2017 5	125	05/08/2017			
401-130000				DUE TO/FROM CLEARING		713.90
401-213000				ACCOUNTS PAYABLE	713.90	
				FUND TOTAL	713.90	713.90
402 SEWER OPERATING FUND	2017 5	125	05/08/2017			
402-130000				DUE TO/FROM CLEARING		1,597.89
402-213000				ACCOUNTS PAYABLE	1,597.89	
				FUND TOTAL	1,597.89	1,597.89
407 BUILDING & DEVELOPMENT FUND	2017 5	125	05/08/2017			
407-130000				DUE TO/FROM CLEARING		1,154.05
407-213000				ACCOUNTS PAYABLE	1,154.05	
				FUND TOTAL	1,154.05	1,154.05
631 CLEARING FUND	2017 5	125	05/08/2017			
631-130000				DUE TO/FROM CLEARING	5,065.89	
635-111100				CASH		5,065.89
				FUND TOTAL	5,065.89	5,065.89

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		1,600.05
401	WATER OPERATING FUND		713.90
402	SEWER OPERATING FUND		1,597.89
407	BUILDING & DEVELOPMENT FUND		1,154.05
631	CLEARING FUND	5,065.89	
	TOTAL	5,065.89	5,065.89

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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CBu 5/10/17

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344392 05/10/2017 PRD 8434 CHRISTINE CLARK 213299 17-1011 03/14/2017 M051017 6,300.00
Invoice: 17-1011 EX/WAYPOINT PUBLIC ART-FINAL PYMNT
6,300.00 31024479 66400000749 WAYPOINT PARK ART PROJECT

CHECK 344392 TOTAL: 6,300.00

344393 05/10/2017 PRD 5890 SEALEVEL BULKHEAD BU 213300 PAYREQ6-714 05/04/2017 21600076 M051017 3,920.52
Invoice: PAYREQ6-714 ROCKAWAY BEACH OUTFALL IMPR
3,920.52 72433438 66300000714 ROCKAWAY OUTFALL-CONSTR

CHECK 344393 TOTAL: 3,920.52

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 10,220.52

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	10,220.52

*** GRAND TOTAL *** 10,220.52

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 bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT					LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3				
2017 5 138								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		6,300.00	
05/10/2017	M051017	051017			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			10,220.52
05/10/2017	M051017	051017			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		3,920.52	
05/10/2017	M051017	051017			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL							10,220.52	10,220.52
APP 631-130000					DUE TO/FROM CLEARING		10,220.52	
05/10/2017	M051017	051017						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			6,300.00
05/10/2017	M051017	051017						
APP 403-130000					DUE TO/FROM CLEARING			3,920.52
05/10/2017	M051017	051017						
SYSTEM GENERATED ENTRIES TOTAL							10,220.52	10,220.52
JOURNAL 2017/05/138 TOTAL							20,441.04	20,441.04

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 5	138	05/10/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		6,300.00
001-213000				GENERAL - ACCOUNTS PAYABLE	6,300.00	
				FUND TOTAL	6,300.00	6,300.00
403 STORM & SURFACE WATER FUND	2017 5	138	05/10/2017			
403-130000				DUE TO/FROM CLEARING		3,920.52
403-213000				ACCOUNTS PAYABLE	3,920.52	
				FUND TOTAL	3,920.52	3,920.52
631 CLEARING FUND	2017 5	138	05/10/2017			
631-130000				DUE TO/FROM CLEARING	10,220.52	
635-111100				CASH		10,220.52
				FUND TOTAL	10,220.52	10,220.52

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			6,300.00
403 STORM & SURFACE WATER FUND			3,920.52
631 CLEARING FUND		10,220.52	
	TOTAL	10,220.52	10,220.52

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bhuish | A/P CASH DISBURSEMENTS JOURNAL

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CR 5/15/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

344394	05/15/2017	PRTD	47 BAINBRIDGE DISPOSAL	213364	COMMONS-APR17	04/30/2017	M051217		138.76
			Invoice: COMMONS-APR17						
				138.76	91011755 547900			SENIOR CENTER/COMMONS - DISPOSAL SVC	
								GG-C/E-COMMONS-GARBAGE	
				213365	019199-APR17	04/30/2017	M051217		56.07
			Invoice: 019199-APR17						
				56.07	91011189 547903			APR17-BIG BELLY SOLAR CANS-W.W.	
								BIG BELLY SOLAR GARBAGE CANS	
				213366	015003-APR17	04/30/2017	M051217		258.23
			Invoice: 015003-APR17						
				258.23	91011189 547900			APR17-CITYHALL DISPOSAL SVC	
								GG-C/E-CITY HALL-GARBAGE	
				213367	014082-MAR17	04/30/2017	M051217		639.69
			Invoice: 014082-MAR17						
				639.69	91435838 547900			MAR17-DECANT GRIT BOX	
								GG-DECANT-GARBAGE	
				213368	010963-APR17	04/30/2017	M051217		1,441.66
			Invoice: 010963-APR17						
				133.94	91011215 547900			APR17-CITYWIDE DISPOSAL SVC	
				312.26	91011768 547900			GG-C/E-PD-GARBAGE	
				332.83	91425358 547900			GG-C/E-PARKS-GARBAGE	
				682.63	91011897 547900			GG-WWTP-GARBAGE (NOT BIOSOLIDS)	
				-20.00	91435838 547900			GG-C/E-O&M YARD FAC-GARBAGE	
								GG-DECANT-GARBAGE	
								CHECK 344394 TOTAL:	2,534.41
344395	05/15/2017	PRTD	551 CENTURYLINK	213370	8731MAY17	05/02/2017	M051217		48.26
			Invoice: 8731MAY17						
				48.26	91011755 542100			COMMONS FIRE ALARM MONITORING	
								GG-C/E-COMMONS-PHONE	
				213371	0225MAY17	05/02/2017	M051217		90.39
			Invoice: 0225MAY17						
				90.39	91011897 542100			O&M FIRE ALARM MONITORING	
								GG-C/E-O&M YARD FAC-PHONE	
				213372	0754MAY17	05/02/2017	M051217		72.94
			Invoice: 0754MAY17						
				72.94	91411891 542100			FLETCHER BAY WELL TELEMETRY	
								GG-WTR-FAC-PHONE	
				213373	1745MAY17	05/02/2017	M051217		43.99
			Invoice: 1745MAY17						
				43.99	91011189 542100			CITY HALL ELEVATOR SVC	
								GG-C/E-CITY HALL-PHONE	
				213374	3736MAY17	05/02/2017	M051217		90.39
			Invoice: 3736MAY17						
				90.39	91011189 542100			CITY HALL FIRE ALARM MONITORING	
								GG-C/E-CITY HALL-PHONE	
				213375	5211MAY17	05/02/2017	M051217		182.02
			Invoice: 5211MAY17						
				182.02	91011215 542100			POLICE PHONE SVC	
								GG-C/E-PD-PHONE	
				213376	9136MAY17	05/02/2017	M051217		136.27

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 9136MAY17

136.27 91011189 542100 CITY HALL SECURITY ALARM MONITORING
GG-C/E-CITY HALL-PHONE

213377 9791MAY17 05/02/2017 M051217 137.80

Invoice: 9791MAY17

137.80 91011215 542100 POLICE TI MANDUS-CENCOM
GG-C/E-PD-PHONE

213378 9840MAY17 05/02/2017 M051217 50.35

Invoice: 9840MAY17

50.35 91411891 542100 HEAD OF BAY WELL TELEMETRY
GG-WTR-FAC-PHONE

213379 9858MAY17 05/02/2017 M051217 50.35

Invoice: 9858MAY17

50.35 91411891 542100 SANDS AVE WELL TELEMETRY
GG-WTR-FAC-PHONE

CHECK 344395 TOTAL: 902.76

344396 05/15/2017 PRD 1205 PUGET SOUND ENERGY
Invoice: 823APR17

213301 823APR17 05/01/2017 M051217 10.81
10.81 91011768 547100 BRIAN DR N/BOOTH EL PANEL
GG-C/E-PARKS-ELECTRIC

Invoice: 640APR17

213302 640APR17 05/01/2017 M051217 40.98
40.98 91011768 547100 BRIAN DR S/BOOTH EL PANEL
GG-C/E-PARKS-ELECTRIC

Invoice: 573APR17

213303 573APR17 05/01/2017 M051217 15.90
15.90 91411345 547100 COMMODORE/HS RESERVOIR
GG-WTR-ELECTRIC

Invoice: 093APR17

213304 093APR17 05/01/2017 M051217 1,999.31
1,999.31 91411345 547100 FLETCHER BAY WELL FIELD
GG-WTR-ELECTRIC

Invoice: 256APR17

213305 256APR17 05/01/2017 M051217 475.51
475.51 91421355 547100 SLS-8 HWY 305/HARBORVIEW
GG-SWR-ELECTRIC

Invoice: 291APR17

213306 291APR17 05/01/2017 M051217 14.87
14.87 91411345 547100 HEAD OF BAY WELL FIELD
GG-WTR-ELECTRIC

Invoice: 031APR17

213307 031APR17 05/01/2017 M051217 134.13
134.13 91421355 547100 SLS-6 LOVELL LOWER
GG-SWR-ELECTRIC

Invoice: 466APR17

213308 466APR17 05/01/2017 M051217 10.81
10.81 91111264 547100 MADISON/HS RAINBRINGER
GG-STREET-TRAF CONTROL-UTILITY

Invoice: 893APR17

213309 893APR17 05/01/2017 M051217 742.66
MUNIC STREET LIGHTING - #LITES

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				742.66	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: 143APR17				213310	143APR17	05/01/2017	M051217		11.63
						REITAN RD/WELCOME TO BI - 16280 REITAN RD NE			
				11.63	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			
Invoice: 735APR17				213311	735APR17	05/01/2017	M051217		120.84
						SHANNON DR/WFP DOCK			
				120.84	91011768 547100	GG-C/E-PARKS-ELECTRIC			
Invoice: 736APR17				213312	736APR17	05/01/2017	M051217		95.24
						SHANNON DR/WFP RESTRM			
				95.24	91011768 547100	GG-C/E-PARKS-ELECTRIC			
Invoice: 647APR17				213313	647APR17	05/01/2017	M051217		31.39
						STREET LGHTS/TRAFFIC CONTR			
				31.39	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: 021APR17				213314	021APR17	05/01/2017	M051217		110.76
						SLS-3 TREATMENT PLANT			
				110.76	91421355 547100	GG-SWR-ELECTRIC			
Invoice: 710APR17				213315	710APR17	05/01/2017	M051217		309.50
						SLS-2 VILLAGE CENTER			
				309.50	91421355 547100	GG-SWR-ELECTRIC			
Invoice: 717APR17				213316	717APR17	05/01/2017	M051217		302.79
						POL STATION-METER 1 (ORIG)			
				302.79	91011215 547100	GG-C/E-PD-ELECTRIC			
Invoice: 111APR17				213317	111APR17	05/01/2017	M051217		344.45
						POL STATION-METER 2			
				344.45	91011215 547100	GG-C/E-PD-ELECTRIC			
Invoice: 520-298APR17				213318	520-298APR17	05/01/2017	M051217		373.90
						SLS-5 WW/SUNDAY COVE			
				373.90	91421355 547100	GG-SWR-ELECTRIC			
Invoice: 797APR17				213319	797APR17	05/01/2017	M051217		175.40
						MUNIC COURT-METER E3-10255 NE VALLEY RD			
				175.40	91011255 547100	GG-C/E-COURT BLDG-ELECTRIC			
Invoice: 182APR17				213320	182APR17	05/01/2017	M051217		65.17
						MUNIC COURT-METER E6-10255 NE VALLEY RD			
				65.17	91011255 547100	GG-C/E-COURT BLDG-ELECTRIC			
Invoice: 520-374APR17				213321	520-374APR17	05/01/2017	M051217		59.57
						SIGNAL @ 108 OLYMPIC DR SE			
				59.57	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			
Invoice: 973APR17				213322	973APR17	05/01/2017	M051217		49.73
						OC RESERVOIR LID17 PHASE 2-1100 OLD CREOSOTE RD NE			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

			49.73	91415345	547100	GG-ROCKAWAY BCH-UTILITIES			
Invoice: 336APR17			213323	336APR17		05/01/2017	M051217	143.29	
						SLS-9 ISLAND TERRACE-1174 FERNCLIFF AVE NE			
			143.29	91421355	547100	GG-SWR-ELECTRIC			
Invoice: 461APR17			213324	461APR17		05/01/2017	M051217	5,414.16	
						WWTP - 1220 DONALD PLACE			
			5,414.16	91425358	547100	GG-WWTP-ELECTRIC			
Invoice: 040-581APR17			213325	040-581APR17		05/01/2017	M051217	145.16	
						3900 HALLS HILL RD PUMP			
			145.16	91421355	547100	GG-SWR-ELECTRIC			
Invoice: 444APR17			213326	444APR17		05/01/2017	M051217	632.59	
						BI COMMONS-402 BJUNE DRIVE			
			632.59	91011755	547100	GG-C/E-COMMONS-ELECTRIC			
Invoice: 636APR17			213327	636APR17		05/01/2017	M051217	94.51	
						SLS-7 WING POINT WAY-4296 WING PT WAY			
			94.51	91421355	547100	GG-SWR-ELECTRIC			
Invoice: 206APR17			213328	206APR17		05/01/2017	M051217	470.43	
						4586 POINT WHITE DR NE			
			470.43	91421355	547100	GG-SWR-ELECTRIC			
Invoice: 040-751APR17			213329	040-751APR17		05/01/2017	M051217	11.11	
						520 ERICKSEN AVE PRV-WTR SYS			
			11.11	91411345	547100	GG-WTR-ELECTRIC			
Invoice: 828APR17			213330	828APR17		05/01/2017	M051217	123.06	
						TAYLOR WELLS LID17 PHASE 1-6300 TAYLOR AVE			
			123.06	91415345	547100	GG-ROCKAWAY BCH-UTILITIES			
Invoice: 247APR17			213331	247APR17		05/01/2017	M051217	50.78	
						SSWM/DECANT FACILITY-6400 DON PALMER AVE NE			
			50.78	91435838	547100	GG-DECANT-ELECTRIC			
Invoice: 884APR17			213332	884APR17		05/01/2017	M051217	113.22	
						SLS FERRY TERMINAL-692 KLICKITAT PL NE			
			113.22	91421355	547100	GG-SWR-ELECTRIC			
Invoice: 520-136APR17			213333	520-136APR17		05/01/2017	M051217	2,823.95	
						HOB BOOSTER PUMP/WELL-7290 WYATT WAY			
			2,823.95	91411345	547100	GG-WTR-ELECTRIC			
Invoice: 558APR17			213334	558APR17		05/01/2017	M051217	2,491.28	
						7315 NE HIDDEN COVE RD			
			2,491.28	91011897	547100	GG-C/E-O&M YARD FAC-ELECTRIC			
Invoice: 058APR17			213335	058APR17		05/01/2017	M051217	44.30	
						NE HIDDEN COVE-SHOP-7315 HIDDEN COVE RD			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				44.30	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC			
Invoice: 040-714APR17				213336	040-714APR17	05/01/2017		M051217	10.81
						7095 NE TWIN PONDS RD			
				10.81	91021182 547100	GG-OS-PROP MNGT-ELECTRIC			
Invoice: 831APR17				213337	831APR17	05/01/2017		M051217	1,886.97
						SANDS.AVE NE WELL FIELD-8499 SANDS AVE NE			
				1,886.97	91411345 547100	GG-WTR-ELECTRIC			
Invoice: 983APR17				213338	983APR17	05/01/2017		M051217	11.75
						MILLER RD NE BEACON-8800 1/2 MILLER RD			
				11.75	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			
Invoice: 888APR17				213339	888APR17	05/01/2017		M051217	283.48
						NE H.S. RD PUMP-9330 NE HS RD			
				283.48	91411345 547100	GG-WTR-ELECTRIC			
Invoice: 067APR17				213340	067APR17	05/01/2017		M051217	10.81
						MADISON PARKING LOT			
				10.81	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: 658APR17				213341	658APR17	05/01/2017		M051217	73.78
						SLS-4 IRENE/LOWER HAWLEY			
				73.78	91421355 547100	GG-SWR-ELECTRIC			
Invoice: 682-B-APR17				213342	682-B-APR17	05/01/2017		M051217	29.74
						MUNIC PARKING LOT-MADISON/MADRONA			
				29.74	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL1APR17				213343	IL1APR17	05/01/2017		M051217	286.74
						ERCKSN/MDSN/WNSLW/KNCHTL			
				286.74	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL3APR17				213344	IL3APR17	05/01/2017		M051217	40.61
						ROUNDAABOUT HS/MADISON IMPR			
				40.61	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL5APR17				213345	IL5APR17	05/01/2017		M051217	103.57
						COMMODORE OFF HS @ OLYMPIC			
				103.57	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL7APR17				213346	IL7APR17	05/01/2017		M051217	94.37
						MADISON PRJ HS TO WINSLOW II			
				94.37	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL9APR17				213347	IL9APR17	05/01/2017		M051217	140.00
						MADISON AVE SOUTH			
				140.00	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: 285APR17				213348	285APR17	05/01/2017		M051217	312.95
						SPS N.TOWN/SPORTSMAN			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				312.95	91421355 547100	GG-SWR-ELECTRIC			
Invoice: IL11APR17				213349	IL11APR17	05/01/2017		M051217	23.70
						STREET LGHTS WW MAD TO 305			
				23.70	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL12APR17				213350	IL12APR17	05/01/2017		M051217	96.69
						STREET LGHTS WW 305-FRNCLIFF			
				96.69	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: WW&305APR17				213351	WW&305APR17	05/01/2017		M051217	621.45
						WINSLOW WAY & 305			
				621.45	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			
Invoice: SPRINGAPR17				213352	SPRINGAPR17	05/01/2017		M051217	66.07
						SPRINGRIDGE RD/HANSEN HILL			
				66.07	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: 520-330APR17				213353	520-330APR17	05/01/2017		M051217	35.30
						210 WINSLOW WAY E IRRIGATION			
				35.30	91011768 547100	GG-C/E-PARKS-ELECTRIC			
Invoice: LYNCTRAPR17				213354	LYNCTRAPR17	05/01/2017		M051217	106.39
						4238 LYNWOOD CTR RD, BLOSSOM HILL			
				106.39	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: BRKLYN&MADAPR17				213355	BRKLYN&MADAPR17	05/01/2017		M051217	13.14
						NEW BROOKLYN & MAD AVE-STREET LGHT			
				13.14	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: 2360-MADAPR17				213356	2360-MADAPR17	05/01/2017		M051217	13.14
						2360 MAD AVE N-E.ENTRANCE ST LGHT			
				13.14	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: MAD&ORDAPR17				213357	MAD&ORDAPR17	05/01/2017		M051217	13.14
						MADISON AVE N, ORDWAY CROSS-ST LGHT			
				13.14	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: BRKLYN&NTOWNAPR17				213358	BRKLYN&NTOWNAPR17	05/01/2017		M051217	13.14
						NEW BROOKLYN & N.TOWN-STREET LGHT			
				13.14	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: WING&AZALEAAPR17				213359	WING&AZALEAAPR17	05/01/2017		M051217	10.35
						WING POINT & AZALEA AVE NE-STREET LGHT			
				10.35	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: W.OFMAD-PH1APR17				213360	W.OFMAD-PH1APR17	05/01/2017		M051217	903.46
						W.OF MADISON-BAINBRIDGE CO PH1			
				903.46	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
Invoice: E.OFMAD-PH2APR17				213361	E.OFMAD-PH2APR17	05/01/2017		M051217	1,848.98
						E.OF MADISON-BAINBRIDGE CO PH2			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

1,848.98	91111263	547100	GG-STRT-STREET LIGHTING-UTIL
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Invoice: MAD&H.S.APR17

213362	MAD&H.S.APR17	05/01/2017	M051217	42.71
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MADISON AVE/H.S. AVE-STREET LGHT

42.71	91111263	547100	GG-STRT-STREET LIGHTING-UTIL
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CHECK	344396	TOTAL:	25,146.43
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344397	05/15/2017	PRTD	1205	PUGET SOUND ENERGY	213363	CITYHALL-APR17
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Invoice: CITYHALL-APR17

05/01/2017	M051217
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2,730.99

CITY HALL ACCT #...837

2,730.99	91011189	547100	GG-C/E-CITY HALL-ELECTRIC
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CHECK	344397	TOTAL:	2,730.99
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344398	05/15/2017	PRTD	1485	VERIZON WIRELESS	213369	9784955573
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Invoice: 9784955573

05/01/2017	M051217
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3,936.94

APR17-CITYWIDE CELL PHONE SVC

3,936.94	91011189	542100	GG-C/E-CITY HALL-PHONE
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CHECK	344398	TOTAL:	3,936.94
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NUMBER OF CHECKS	5	*** CASH ACCOUNT TOTAL ***	35,251.53
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COUNT	AMOUNT
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TOTAL PRINTED CHECKS	5	35,251.53
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*** GRAND TOTAL ***	35,251.53
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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC		
2017 5 183								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE	13,348.90	
	05/15/2017	M051217	051517			AP CASH DISBURSEMENTS JOURNAL		
APP 635-111100						CASH		35,251.53
	05/15/2017	M051217	051517			AP CASH DISBURSEMENTS JOURNAL		
APP 403-213000						ACCOUNTS PAYABLE	670.47	
	05/15/2017	M051217	051517			AP CASH DISBURSEMENTS JOURNAL		
APP 402-213000						ACCOUNTS PAYABLE	8,504.13	
	05/15/2017	M051217	051517			AP CASH DISBURSEMENTS JOURNAL		
APP 401-213000						ACCOUNTS PAYABLE	7,382.02	
	05/15/2017	M051217	051517			AP CASH DISBURSEMENTS JOURNAL		
APP 101-213000						STREETS - ACCOUNTS PAYABLE	5,346.01	
	05/15/2017	M051217	051517			AP CASH DISBURSEMENTS JOURNAL		
GENERAL LEDGER TOTAL							35,251.53	35,251.53
APP 631-130000						DUE TO/FROM CLEARING	35,251.53	
	05/15/2017	M051217	051517					
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		13,348.90
	05/15/2017	M051217	051517					
APP 403-130000						DUE TO/FROM CLEARING		670.47
	05/15/2017	M051217	051517					
APP 402-130000						DUE TO/FROM CLEARING		8,504.13
	05/15/2017	M051217	051517					
APP 401-130000						DUE TO/FROM CLEARING		7,382.02
	05/15/2017	M051217	051517					
APP 101-130000						STREETS - DUE TO/FROM CLEARING		5,346.01
	05/15/2017	M051217	051517					
SYSTEM GENERATED ENTRIES TOTAL							35,251.53	35,251.53
JOURNAL 2017/05/183 TOTAL							70,503.06	70,503.06

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2017 5	183	05/15/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		13,348.90
001-213000				GENERAL - ACCOUNTS PAYABLE	13,348.90	
				FUND TOTAL	13,348.90	13,348.90
101 STREET FUND	2017 5	183	05/15/2017			
101-130000				STREETS - DUE TO/FROM CLEARING		5,346.01
101-213000				STREETS - ACCOUNTS PAYABLE	5,346.01	
				FUND TOTAL	5,346.01	5,346.01
401 WATER OPERATING FUND	2017 5	183	05/15/2017			
401-130000				DUE TO/FROM CLEARING		7,382.02
401-213000				ACCOUNTS PAYABLE	7,382.02	
				FUND TOTAL	7,382.02	7,382.02
402 SEWER OPERATING FUND	2017 5	183	05/15/2017			
402-130000				DUE TO/FROM CLEARING		8,504.13
402-213000				ACCOUNTS PAYABLE	8,504.13	
				FUND TOTAL	8,504.13	8,504.13
403 STORM & SURFACE WATER FUND	2017 5	183	05/15/2017			
403-130000				DUE TO/FROM CLEARING		670.47
403-213000				ACCOUNTS PAYABLE	670.47	
				FUND TOTAL	670.47	670.47
631 CLEARING FUND	2017 5	183	05/15/2017			
631-130000				DUE TO/FROM CLEARING	35,251.53	
635-111100				CASH		35,251.53
				FUND TOTAL	35,251.53	35,251.53

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		13,348.90
101 STREET FUND		5,346.01
401 WATER OPERATING FUND		7,382.02
402 SEWER OPERATING FUND		8,504.13
403 STORM & SURFACE WATER FUND		670.47
631 CLEARING FUND	35,251.53	
	<hr/>	<hr/>
TOTAL	35,251.53	35,251.53

** END OF REPORT - Generated by Matthew Brigham Huish **

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By 5/17/17

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344399 05/17/2017 PRD 7831 NORDLAND CONSTRUCTIO 213458 PAYREQ2-668 05/16/2017 21700046 M051717 473,496.69

Invoice: PAYREQ2-668

STO-WINSLOW TO HS RD

473,496.69 72334562 66300000668 STO PH 2&4-CONSTR

CHECK 344399 TOTAL: 473,496.69

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 473,496.69

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 473,496.69

*** GRAND TOTAL *** 473,496.69

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2017 5 251									
APP 301-213000						ACCOUNTS PAYABLE		473,496.69	
	05/17/2017	M051717	051717			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			473,496.69
	05/17/2017	M051717	051717			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								473,496.69	473,496.69
APP 631-130000						DUE TO/FROM CLEARING		473,496.69	
	05/17/2017	M051717	051717						
APP 301-130000						DUE TO/FROM CLEARING			473,496.69
	05/17/2017	M051717	051717						
SYSTEM GENERATED ENTRIES TOTAL								473,496.69	473,496.69
JOURNAL 2017/05/251 TOTAL								946,993.38	946,993.38

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
301 CAPITAL CONSTRUCTION FUND	2017 5	251	05/17/2017			
301-130000				DUE TO/FROM CLEARING		473,496.69
301-213000				ACCOUNTS PAYABLE	473,496.69	
				FUND TOTAL	473,496.69	473,496.69
631 CLEARING FUND	2017 5	251	05/17/2017			
631-130000				DUE TO/FROM CLEARING	473,496.69	
635-111100				CASH		473,496.69
				FUND TOTAL	473,496.69	473,496.69

FUND		DUE TO	DUE FROM
301 CAPITAL CONSTRUCTION FUND			473,496.69
631 CLEARING FUND		473,496.69	
	TOTAL	473,496.69	473,496.69

** END OF REPORT - Generated by Matthew Brigham Huish **

REF. RUN

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5/18/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
344400	05/24/2017	PRTD	5 ACE HARDWARE	213382	37553/1	05/01/2017		05/21/17	20.70
	Invoice: 37553/1					PW/GREASE GUN - MOWER #225			
				20.70	73111427 531100	OFFICE SUPPLIES			
	Invoice: 37571/1			213383	37571/1	05/02/2017		05/21/17	1.30
				1.30	73431835 531100	PW/SINGLE CUT KEY			
						OFFICE SUPPLIES			
	Invoice: 37594/1			213384	37594/1	05/03/2017		05/21/17	10.89
				10.89	73011183 531100	PW/DRILL BITS			
						O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 37555/1			213385	37555/1	05/01/2017		05/21/17	39.75
				39.75	73421355 531100	PW/SPRAYER, DRAIN PLUG, BLEACH			
						WIN COLL-SUPPLIES			
	Invoice: 37615/1			213386	37615/1	05/05/2017		05/21/17	26.14
				26.14	73421355 531100	PW/PRESSURE GAUGE (2)			
						WIN COLL-SUPPLIES			
	Invoice: 37647/1			213387	37647/1	05/09/2017		05/21/17	84.94
				84.94	73011897 531100	PW/LGHT BULB, BAR SYSTEM, BRUSH, HANDLE			
						O&M-C/E-PWYD FAC-SUPPLIES			
	Invoice: 37477/1			213388	37477/1	04/24/2017		05/21/17	207.09
				207.09	73111261 531100	PW/IMPACT DRIVER			
						OFFICE SUPPLIES			
	Invoice: 37521/1			213389	37521/1	04/27/2017		05/21/17	26.14
				26.14	73411345 531100	PW/9V & C BATTERIES			
						OFFICE SUPPLIES			
	Invoice: 37567/1			213390	37567/1	05/02/2017		05/21/17	21.79
				21.79	73411345 531100	PW/SHOVEL			
						OFFICE SUPPLIES			
	Invoice: 37616/1			213391	37616/1	05/05/2017		05/21/17	8.15
				8.15	73411345 531100	PW/BUCKET & LID			
						OFFICE SUPPLIES			
	Invoice: 37570/1			213452	37570/1	05/02/2017		05/21/17	17.42
				17.42	73421355 531100	PW/DUST MASK, TOUCH N' FLOW			
						WIN COLL-SUPPLIES			
	Invoice: 37672/1			213453	37672/1	05/12/2017		05/21/17	26.99
				26.99	73011897 531100	PW/BRUSH, COUPLE ABS, PIPE			
						O&M-C/E-PWYD FAC-SUPPLIES			
	Invoice: 37685/1			213454	37685/1	05/15/2017		05/21/17	33.93
				33.93	73421355 531100	PW/VALVE, PIPE, ELBOW, NIPPLE			
						WIN COLL-SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 37659/1				213455	37659/1	05/11/2017		05/21/17	45.17
				45.17	73425358 531100	PW/TAPE, HOSE BARB, BAGS, DISH SOAP O&M-WWTP-SUPPLIES			
				CHECK			344400	TOTAL:	570.40
344401	05/24/2017	PRTD	2201 ACTION COMMUNICATION	213553	1705075	05/08/2017		05/21/17	1,339.92
Invoice: 1705075				POL/POLICE UPFIT					
				1,339.92	53011421 66400000833	PD-2017 VEH REPL-EQ ACQ			
				CHECK			344401	TOTAL:	1,339.92
344402	05/24/2017	PRTD	1030 KITSAP RENTALS INC	213405	375621	04/27/2017		05/21/17	563.54
Invoice: 375621				PW/RENTAL-FRONT LOADER & BUCKET, MOWER					
				563.54	73021182 545000	RENTS & LEASES - OPERATING			
				CHECK			344402	TOTAL:	563.54
344403	05/24/2017	PRTD	8395 INTUITIVE CONTROL SY	213402	SIN011298	04/27/2017		05/21/17	11,815.69
Invoice: SIN011298				POL/RADAR MESSAGE SIGNS (2)					
				11,815.69	53011212 531100	PD-C/E-PATROL SUPPLIES			
				CHECK			344403	TOTAL:	11,815.69
344404	05/24/2017	PRTD	7994 PENINSULA SERVICES	213403	80548	04/30/2017		05/21/17	64.00
Invoice: 80548				POL/MOBILE SHREDDING					
				64.00	51011211 541100	PD-C/E-ADM-PROF SVCS			
				213410	80547	04/30/2017		05/21/17	32.00
Invoice: 80547				CRT/MOBILE SHREDDING					
				32.00	21011125 541100	COURT - PROFESSIONAL SERVICES			
				CHECK			344404	TOTAL:	96.00
344405	05/24/2017	PRTD	4710 ASSOCIATED PETROLEU	213392	1078880-IN	05/04/2017		05/21/17	1,361.30
Invoice: 1078880-IN				PW/623 GAL DIESEL FUEL					
				1,361.30	73638893 532000	O&M-FUEL USE-ALLOCATION			
				213393	1078878-IN	05/04/2017		05/21/17	1,866.20
Invoice: 1078878-IN				PW/793.30 GAL REG UNLEADED					
				1,866.20	73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS			
				213394	1074021-IN	04/21/2017		05/21/17	631.80
Invoice: 1074021-IN				PW/585.90 GAL PROPANE FUEL					
				631.80	91011897 547200	GG-C/E-O&M YARD FAC-PROPANE			
				213395	1075600-IN	04/28/2017		05/21/17	768.62

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 1075600-IN				768.62	73638893 532000	PW/345 GAL DIESEL FUEL O&M-FUEL USE-ALLOCATION			
Invoice: 1075582-IN				213396	1075582-IN	04/28/2017		05/21/17	2,123.69
				2,123.69	73638932 532000	PW/900 GAL REG UNLEADED O&M-FUEL ALLOC TO OTH DEPTS			
CHECK 344405 TOTAL:									6,751.61
344406	05/24/2017	PRTD	7821 AUS WEST LOCKBOX	213397	1990162190	05/11/2017		05/21/17	64.42
Invoice: 1990162190				64.42	73638893 589310	PW/LAUNDRY SVCS LAUNDRY SERVICES			
Invoice: 1990151581				213398	1990151581	05/04/2017		05/21/17	49.99
				49.99	73638893 589310	PW/LAUNDRY SVCS LAUNDRY SERVICES			
CHECK 344406 TOTAL:									114.41
344407	05/24/2017	PRTD	2138 ASPECT CONSULTING LL	213489	26361	05/04/2017	21600084	05/21/17	3,879.72
Invoice: 26361				3,879.72	72011322 54110000206	ON CALL ENGINEERING MISC ENG SVCS-C/E-PRO SVCS			
CHECK 344407 TOTAL:									3,879.72
344408	05/24/2017	PRTD	1235 AT&T ONENET SERVICE	213380	1266039317	05/01/2017		05/21/17	1.26
Invoice: 1266039317				1.26	91011189 542100	PCD/FAX LONG DISTANCE-MAY17 GG-C/E-CITY HALL-PHONE			
Invoice: 1266029318				213381	1266029318	05/01/2017		05/21/17	26.94
				26.94	91011189 542100	FIN/FAX LONG DISTANCE-MAY17 GG-C/E-CITY HALL-PHONE			
CHECK 344408 TOTAL:									28.20
344409	05/24/2017	PRTD	1159 AUTOGLASS PLUS INC	213404	WO#B0037512	05/04/2017		05/21/17	49.00
Invoice: WO#B0037512				49.00	73411345 548100	PW/WINDSHIELD REPAIR-VEH#28 REPAIRS & MAINTENANCE			
CHECK 344409 TOTAL:									49.00
344410	05/24/2017	PRTD	4365 AUTOMATIC FUNDS TRAN	213399	94224	05/01/2017		05/21/17	27.94
Invoice: 94224				10.46	41011148 541100	FIN/2017 BIZ LIC CERTS-PRINT & MAIL FIN-C/E-BUS LIC-PROF SVCS			
				17.48	41011148 542500	FIN-C/E-BUS LIC-POSTAGE			
				213400	94260	05/02/2017		05/21/17	5.96

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 94260

1.14	43411341	541100	FIN - WATER ADMIN PROF SERVICE
1.14	43421351	541100	FIN - SEWER ADMIN PROF SERVICE
1.84	91411891	542500	GG-WTR-FAC-POSTAGE
1.84	91421891	542500	GG-SWR-FAC-POSTAGE

213401	94226	05/02/2017	05/21/17	1,159.25
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Invoice: 94226

361.20	43411341	541100	FIN - WATER ADMIN PROF SERVICE
361.20	43421351	541100	FIN - SEWER ADMIN PROF SERVICE
218.42	91411891	542500	GG-WTR-FAC-POSTAGE
218.43	91421891	542500	GG-SWR-FAC-POSTAGE

CHECK	344410	TOTAL:	1,193.15
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344411	05/24/2017	PRTD	47 BAINBRIDGE DISPOSAL	213552	0000641814	03/31/2017	05/21/17	1,983.18
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Invoice: 0000641814

1,983.18	91435838	54790000618	GG-DECANT-SPOILS DISPOSAL
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CHECK	344411	TOTAL:	1,983.18
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344412	05/24/2017	PRTD	54 BAINBRIDGE RENTAL IN	213409	CON#18876	05/05/2017	05/21/17	30.08
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Invoice: CON#18876

30.08	73011483	531100	O&M-C/E-MECH SHOP-SUPPLIES
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213456	CON#19326	05/12/2017	05/21/17	40.28
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Invoice: CON#19326

40.28	73111290	531100	O&M-STREET-MAINT O/H-SUPPLIES
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CHECK	344412	TOTAL:	70.36
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344413	05/24/2017	PRTD	55 BAINBRIDGE ISLAND RE	213407	BIR754525	04/28/2017	05/21/17	36.60
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Invoice: BIR754525

36.60	11011113	544000	COUNCIL - LEGAL NOTICES
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213408	BIR754664	04/28/2017	05/21/17	129.86
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Invoice: BIR754664

129.86	63470586	544000	CUR - DEV ZONING ADVERTISING
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213411	BIR754689	04/28/2017	05/21/17	99.17
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Invoice: BIR754689

99.17	34470586	544000	HEX - DEV ADVERTISING
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CHECK	344413	TOTAL:	265.63
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344414	05/24/2017	PRTD	55 SOUND PUBLISHING, IN	213412	7762290	04/30/2017	05/21/17	141.00
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Invoice: 7762290

141.00	11011113	544000	COUNCIL - LEGAL NOTICES
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 7762290 #2	213413	7762290 #2	04/30/2017	05/21/17	141.00				
			EX/CITY AD-LODGING TAX						
	141.00	11011113 544000	COUNCIL - LEGAL NOTICES						

Invoice: 7762290 #3	213414	7762290 #3	04/30/2017	05/21/17	252.25				
			PCD/CITY AD-CRITICAL AREAS UPDATE						
	252.25	64011317 54400000289	SMP UPDATE-ADVERTISING						

Invoice: 7762290 #4	213415	7762290 #4	04/30/2017	05/21/17	252.25				
			EX/CITY AD-SITE SELECTION OPEN HOUSE						
	252.25	31011131 544000	EXEC - C/E ADVERTISING						

Invoice: 7762290 #5	213416	7762290 #5	04/30/2017	05/21/17	141.00				
			EX/CITY AD-CITIZEN ADVISORY GROUP						
	141.00	11011113 544000	COUNCIL - LEGAL NOTICES						

CHECK 344414 TOTAL: 927.50

344415 05/24/2017 PRTD	57 BAY HAY & FEED	213418	1233548	05/05/2017	05/21/17	139.48			
Invoice: 1233548				PW/MUCK BOOTS					
		139.48	73431835 531100	OFFICE SUPPLIES					

CHECK 344415 TOTAL: 139.48

344416 05/24/2017 PRTD	4557 BAINBRIDGE ISLAND LA	213417	201703	05/08/2017	05/21/17	1,053.00			
Invoice: 201703				PW/BASELINE MONITORING-SBC PRJ.					
		1,053.00	72637319 54110000809	WATER QUAL FLOW MONIT-PRO SVCS					

CHECK 344416 TOTAL: 1,053.00

344417 05/24/2017 PRTD	72 BRATWEAR	213419	21642	04/25/2017	05/21/17	527.02			
Invoice: 21642				POL/JUMPSUIT/B.SIAS					
		527.02	53011212 520000	POLICE - C/E PATROL BENEFITS					

CHECK 344417 TOTAL: 527.02

344418 05/24/2017 PRTD	5387 BRIM TRACTOR COMPANY	213457	IM93737	03/31/2017	05/21/17	228.49			
Invoice: IM93737				PW/HYDRAULIC FLUID (3)-VEH#19					
		228.49	73111427 531100	OFFICE SUPPLIES					

CHECK 344418 TOTAL: 228.49

344419 05/24/2017 PRTD	853 KATHRYN M CARRUTHERS	213487	05/05/17	05/05/2017	05/21/17	50.00			
Invoice: 05/05/17				CRT/JUDGE PRO TEMP-1.0HRS					
		50.00	21011125 541210	COURT - JUDGE PRO TEMPORE SVCS					

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

						CHECK	344419	TOTAL:	50.00
344420	05/24/2017	PRTD	8493 CATIE'S CREATIONS, L	213431	6185	04/28/2017	05/21/17		45.96
	Invoice: 6185					POL/DOOR PLATES-BUONVINO, NORTON			
				45.96	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK	344420	TOTAL:	45.96
344421	05/24/2017	PRTD	8253 CHS POULSBO	213475	K14673/H	05/15/2017	05/21/17		506.86
	Invoice: K14673/H					PW/COURSE SALT BAGS (49)			
				506.86	73637892 531100	O&M-ALLOC-WTR-CONSUMABLES			
						CHECK	344421	TOTAL:	506.86
344422	05/24/2017	PRTD	460 CITY OF BI - PETTY C	213430	APR17	05/15/2017	05/21/17		25.48
	Invoice: APR17					FIN/USPS POSTAGE DUE (4)			
				25.48	91011189 542500	GG-C/E-CITY HALL-POSTAGE			
						CHECK	344422	TOTAL:	25.48
344423	05/24/2017	PRTD	104 BREMERTON KITSAP ACC	213442	BKAT000386	05/01/2017	05/21/17		2,674.38
	Invoice: BKAT000386					IT/MONTHLY BKAT SVCS			
				2,674.38	81011881 542420	IT-C/E-TELEVISTED COUNCIL MEET			
						CHECK	344423	TOTAL:	2,674.38
344424	05/24/2017	PRTD	8407 HOYT D JETER	213425	BIX17-13	05/11/2017	21700006 05/21/17		550.00
	Invoice: BIX17-13					BLD22302-EXPEDITED BUILDING REVIEW			
				550.00	72655860 58600000644	EXPEDITED BLDG PERMITS			
	Invoice: BIX17-12			213426	BIX17-12	05/11/2017	21700006 05/21/17		880.00
						BLD22207-EXPEDITED BUILDING REVIEW			
				880.00	72655860 58600000644	EXPEDITED BLDG PERMITS			
	Invoice: BIX17-11			213427	BIX17-11	05/11/2017	21700006 05/21/17		1,100.00
						BLD22206-EXPEDITED BUILDING REVIEW			
				1,100.00	72655860 58600000644	EXPEDITED BLDG PERMITS			
						CHECK	344424	TOTAL:	2,530.00
344425	05/24/2017	PRTD	8351 CLEAR WATER COMPLIAN	213429	17CB11-03	04/30/2017	21700008 05/21/17		165.00
	Invoice: 17CB11-03					H2O QUALITY & FLOW MONITORING			
				165.00	72637319 54110000809	WATER QUAL FLOW MONIT-PRO SVCS			

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CASH ACCOUNT: 635			111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

					CHECK	344431	TOTAL:	2,697.75	
344432	05/24/2017	PRTD	8662 ERIC BRUMWELL & KATH	213406	17-00109	05/08/2017	05/21/17	763.00	
Invoice: 17-00109					763.00	47047	345810		
					PCD/REFUND-PLN50747 ZONING & SUBDIVISION FE				
					CHECK	344432	TOTAL:	763.00	
344433	05/24/2017	PRTD	7510 EXPERIAN	213438	CD1801002424	04/28/2017	05/21/17	93.10	
Invoice: CD1801002424					93.10	52011212	549100		
					POL/APR17-INFO SVCS PD-C/E-INV-DUES/SUBSCR/MEMBRSH				
					CHECK	344433	TOTAL:	93.10	
344434	05/24/2017	PRTD	5781 EXTERMINATION SERVIC	213437	26720	04/26/2017	05/21/17	90.47	
Invoice: 26720					90.47	73011215	548100		
					PW/APR17-FULL SVC PEST CONTROL-BIPD O&M-C/E-POLICE FAC-REPAIRS				
					CHECK	344434	TOTAL:	90.47	
344435	05/24/2017	PRTD	212 FABRICARE 02 - PLANT	213440	APR17	05/03/2017	05/21/17	235.08	
Invoice: APR17					96.68	51011211	520000		
					7.13	55011757	520000		
					131.27	52011212	520000		
					POL/LAUNDRY SVC PD-C/E ADMIN-BENEFITS PD-HARBORMASTER-BENEFITS POLICE - C/E INVEST BENEFITS				
					CHECK	344435	TOTAL:	235.08	
344436	05/24/2017	PRTD	6940 FREMONT ANALYTICAL	213439	1705024	05/05/2017	21700009 05/21/17	480.00	
Invoice: 1705024					480.00	72637319	54110000809		
					ASSAY SVCS & TECH SUPPORT WATER QUAL FLOW MONIT-PRO SVCS				
					CHECK	344436	TOTAL:	480.00	
344437	05/24/2017	PRTD	8095 GUNARAMA WHOLESALE,	213448	907706	04/27/2017	05/21/17	621.30	
Invoice: 907706					621.30	53011212	531100		
					POL/GLOCK, SIGHTS PD-C/E-PATROL SUPPLIES				
					CHECK	344437	TOTAL:	621.30	
344438	05/24/2017	PRTD	8644 GAIL WONG	213441	BIDOCKS201701	05/08/2017	05/21/17	1,560.00	
Invoice: BIDOCKS201701					1,560.00	31011572	541100		
					EX/B.I. DOCK ILLUSTRATION EXEC-C/E-OUTREACH-PROF SVCS				

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CASH ACCOUNT: 635 111100 CASH

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				CHECK		344438	TOTAL:	1,560.00	
344439	05/24/2017	PRTD	2133 CALPORTLAND CO	213443	93251925	04/28/2017	05/21/17	930.34	
Invoice: 93251925				930.34	73111261 531100	PW/CONCRETE-N.TOWN WOODS	OFFICE SUPPLIES		
				213444	93243520	04/21/2017	05/21/17	1,050.24	
Invoice: 93243520				1,050.24	73111261 531100	PW/CONCRETE-PARFITT WAY	OFFICE SUPPLIES		
				CHECK		344439	TOTAL:	1,980.58	
344440	05/24/2017	PRTD	2096 GRAY & OSBORNE INC	213491	1	05/01/2017	21700102 05/21/17	201.25	
Invoice: 1				201.25	72423434 64110000721	EAGLE HARBOR LOVELL SEWER	LOVELL SLS BEACH MAINS-DESIGN		
				CHECK		344440	TOTAL:	201.25	
344441	05/24/2017	PRTD	5275 KAISER PERMANENTE	213468	65805593	04/30/2017	05/21/17	95.00	
Invoice: 65805593				95.00	73425358 541100	PW/CDL EXAM-D.OTTE	O&M-WWTP-PROF SVCS		
				CHECK		344441	TOTAL:	95.00	
344442	05/24/2017	PRTD	8482 WILLIAM D. TUFTS	213450	17-016	05/01/2017	05/21/17	225.00	
Invoice: 17-016				225.00	52011212 541100	POL/APPLICANT POLYGRAPH	POLICE - C/E INVEST PROF SVCS		
				CHECK		344442	TOTAL:	225.00	
344443	05/24/2017	PRTD	1517 GUARDIAN SECURITY SY	213449	733457	05/01/2017	05/21/17	44.00	
Invoice: 733457				44.00	51011215 541100	POL/ALARM MONITORING	POLICE - C/E FACIL PROF SVCS		
				CHECK		344443	TOTAL:	44.00	
344444	05/24/2017	PRTD	8661 HAMILTON CONCRETE, I	213464	31267/31276	04/30/2017	05/21/17	1,328.88	
Invoice: 31267/31276				1,328.88	990 141100	PW/SIGN BASES (16)	MERCHANDISE		
				CHECK		344444	TOTAL:	1,328.88	
344445	05/24/2017	PRTD	8514 HERITAGE-CRYSTAL CLE	213459	14560098	04/27/2017	05/21/17	101.43	
Invoice: 14560098				101.43	91011897 547900	PW/55 GAL OIL FILTER RECYCLE	GG-C/E-O&M YARD FAC-GARBAGE		

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		CHECK	344445 TOTAL:	101.43		
344446	05/24/2017 PRTD	8513 D. HITTLE & ASSOCIAT	213433	11466	04/25/2017	05/21/17
Invoice: 11466					EX/ELEC UTILITY-FEASIBILITY STUDY	
		4,550.00	31011131	54110000796	ELECTRIC UTIL FORMATION-PRO SV	
		CHECK	344446 TOTAL:	4,550.00		
344447	05/24/2017 PRTD	4850 HOME DEPOT CREDIT SE	213460	3112974	04/20/2017	05/21/17
Invoice: 3112974					PW/HOSE REEL, DUAL WHEEL	
		144.88	73111261	531100	OFFICE SUPPLIES	
		CHECK	344447 TOTAL:	144.88		
344448	05/24/2017 PRTD	268 HOUSING RESOURCES BA	213461	1976	03/31/2017	05/21/17
Invoice: 1976					EX/2017 Q1 IMHP MGMT FEES	
		1,125.00	31180592	54130200297	IMHP MNGT FEES	
		CHECK	344448 TOTAL:	1,125.00		
344449	05/24/2017 PRTD	4876 HYDRAULIC REPAIR & D	213463	310324	05/04/2017	05/21/17
Invoice: 310324					PW/DRIVE MOTOR-VEH#75	
		1,105.59	73111427	531100	OFFICE SUPPLIES	
		CHECK	344449 TOTAL:	1,105.59		
344450	05/24/2017 PRTD	280 INTEGRA CHEMICAL COM	213465	0123021-IN	05/01/2017	05/21/17
Invoice: 0123021-IN					PW/35LBS-VITA D CHLOR (TABLETS)	
		672.57	73637892	531100	O&M-ALLOC-WTR-CONSUMABLES	
		CHECK	344450 TOTAL:	672.57		
344451	05/24/2017 PRTD	8381 INVINTUS MEDIA, INC	213466	7417	05/02/2017	05/21/17
Invoice: 7417					IT/STREAMING MEDIA HOSTING-APR17	
		50.00	81011881	548500	IT - C/E COMPUTER SUPPORT	
		CHECK	344451 TOTAL:	50.00		
344452	05/24/2017 PRTD	8183 JOHN A. GREEN	213561	14996	05/05/2017	05/21/17
Invoice: 14996					PW/INSTALL COBI PW LOGOS-2017 FORD ESCAPE	
		139.22	73638594	66400000853	2017-2 SUVS-VEH ACQ	
		213562	14997		05/05/2017	05/21/17
Invoice: 14997					PW/INSTALL COBI PW LOGOS-'17 FORD ESCAPE	

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CASH ACCOUNT: 635 111100 CASH

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				139.22	73638594	66400000853	2017-2	SUVS-VEH ACQ	
Invoice: 14990				213563	14990		04/28/2017	05/21/17	139.22
							PW/INSTALL COBI PW LOGOS-'17	FORD F150	
				139.22	73638594	66400000854	2017	MED P/U-STRT/GF-EQ ACQ	
Invoice: 14991				213564	14991		04/28/2017	05/21/17	139.22
							PW/INSTALL COBI PW LOGOS-'17	CHEVY COLORADO	
				139.22	73638594	66400000855	2017-2	LIGHT DUTY P/U-EQ ACQ	
							CHECK	344452 TOTAL:	556.88
344453	05/24/2017	PRTD	2306 KITSAP COUNTY PROSEC	213469	APR17		05/04/2017	21700103 05/21/17	9,118.50
Invoice: APR17							APR17	PROSECUTING ATTORNEY	
				9,118.50	32011521	541112		LGL-CRIMINA-OUTSIDE PROSECUTOR	
Invoice: MAR17				213470	MAR17		05/04/2017	21700103 05/21/17	9,118.50
							MAR17	PROSECUTING ATTORNEY	
				9,118.50	32011521	541112		LGL-CRIMINA-OUTSIDE PROSECUTOR	
Invoice: FEB17				213471	FEB17		05/04/2017	21700103 05/21/17	9,118.50
							FEB17	PROSECUTING ATTORNEY	
				9,118.50	32011521	541112		LGL-CRIMINA-OUTSIDE PROSECUTOR	
Invoice: JAN17				213472	JAN17		05/04/2017	21700103 05/21/17	9,118.50
							JAN17	PROSECUTING ATTORNEY	
				9,118.50	32011521	541112		LGL-CRIMINA-OUTSIDE PROSECUTOR	
							CHECK	344453 TOTAL:	36,474.00
344454	05/24/2017	PRTD	4168 KITSAP COUNTY SHERIF	213485	2016-016		04/20/2017	05/21/17	2,500.00
Invoice: 2016-016							POL/TRAFFIC SAFETY SUPPORT		
				2,500.00	53011217	551000		PD-C/E-TRAF PATROL-INTERGOVERN	
							CHECK	344454 TOTAL:	2,500.00
344455	05/24/2017	PRTD	1505 KITSAP COUNTY TREASU	213598	APR17		05/01/2017	05/21/17	108.63
Invoice: APR17							KC-OUT COURT REMIT-APR17		
				108.63	41612860	586000		CRIME VICTIMS-OUT	
							CHECK	344455 TOTAL:	108.63
344456	05/24/2017	PRTD	8114 KENYON DISEND, PLLC	213473	185486		04/30/2017	05/21/17	130.00
Invoice: 185486							LEGAL/PRO SVCS-COBI V. RICH		
				130.00	32470152	541111		OUTSIDE ATTORNEY-LITIGATION	

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INVOICE DTL DESC

					CHECK	344456	TOTAL:	130.00	
344457	05/24/2017	PRTD	1010 PAUL L KING	213510	46964	04/28/2017	05/21/17	343.35	
Invoice: 46964					PW/KEYS (40), TRIP CHARGE				
					343.35	73011897	531100		
					O&M-C/E-PWYD FAC-SUPPLIES				
					CHECK	344457	TOTAL:	343.35	
344458	05/24/2017	PRTD	4396 KITSAP RECLAMATION &	213482	63974-31554	04/12/2017	05/21/17	213.22	
Invoice: 63974-31554					PW/CONCRETE				
					213.22	91111427	547900		
					GG-STREET-ROADSIDE-GARBAGE				
Invoice: 63974-31580					213483	63974-31580			
					04/13/2017 05/21/17				
					PW/CONCRETE				
					371.84	91111427	547900		
					GG-STREET-ROADSIDE-GARBAGE				
Invoice: 63974-31605					213484	63974-31605			
					04/14/2017 05/21/17				
					PW/ASPHALT				
					531.60	91111427	547900		
					GG-STREET-ROADSIDE-GARBAGE				
					CHECK	344458	TOTAL:	1,116.66	
344459	05/24/2017	PRTD	309 KITSAP TIRE CENTER I	213478	207758	05/15/2017	05/21/17	15.26	
Invoice: 207758					PW/AUTO TIRE REPAIR-VEH#204				
					15.26	73431835	548100		
					REPAIRS & MAINTENANCE				
Invoice: 207716					213479	207716			
					05/09/2017 05/21/17				
					PW/TIRES, INSTALL (4)-VEH#37				
					1,961.25	73425358	548100		
					O&M-WWTP-REPAIRS				
Invoice: 207610					213480	207610			
					05/02/2017 05/21/17				
					POL/TIRES, BALANCE (4)-VEH#203				
					656.78	53011212	548100		
					POLICE - C/E PATROL MAINTENANC				
Invoice: 207371					213481	207371			
					04/19/2017 05/21/17				
					PW/AUTO TIRE REPAIR-VEH#84				
					16.02	73011189	548100		
					O&M - C/E FACIL REPAIRS				
					CHECK	344459	TOTAL:	2,649.31	
344460	05/24/2017	PRTD	1652 KITSAP TOWING & ROAD	213474	17-23385	05/12/2017	05/21/17	968.75	
Invoice: 17-23385					PW/TOWING SVCS-EQ#04				
					968.75	73637941	548100		
					VACTOR R&M-REPAIRS				
					CHECK	344460	TOTAL:	968.75	

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE				
INVOICE DTL DESC									
344461	05/24/2017	PRTD	8566 KURT R. LATIMORE	213492	17-9	05/11/2017	21700007	05/21/17	675.00
Invoice: 17-9				675.00	61011585 541100	PCD PROCESS AND PERMIT REVIEW PROFESSIONAL SERVICES			
				213493	17-7	04/07/2017	21700007	05/21/17	9,225.00
Invoice: 17-7				9,225.00	61011585 541100	PCD PROCESS AND PERMIT REVIEW PROFESSIONAL SERVICES			
							CHECK	344461 TOTAL:	9,900.00
344462	05/24/2017	PRTD	7015 LEXIPOL, LLC	213495	20358	05/01/2017		05/21/17	6,017.00
Invoice: 20358				6,017.00	51011215 548500	POL/SOFTWARE SUPPORT AND DTB POLICE - C/E FACIL COMP MAINT			
							CHECK	344462 TOTAL:	6,017.00
344463	05/24/2017	PRTD	5011 LEXISNEXIS RISK SOLU	213494	1272084-20170430	04/30/2017		05/21/17	54.50
Invoice: 1272084-20170430				54.50	52011212 549100	POL/APR17-INFO SVCS PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
							CHECK	344463 TOTAL:	54.50
344464	05/24/2017	PRTD	5262 LIDEN LAND DEV & EXC	213488	84	05/04/2017		05/21/17	4,475.08
Invoice: 84				4,475.08	72423434 66300000784	PW/LYNWOOD SEWER LIFT STATION LYNWOOD PUMP STATION-CONSTR			
							CHECK	344464 TOTAL:	4,475.08
344465	05/24/2017	PRTD	163 DENNIS MARTIN	213447	05/08/17	05/08/2017		05/21/17	133.67
Invoice: 05/08/17				133.67	91029211 521500	LEOFF1 REIMBURSEMENT POLICE - INS ADD MEDICAL COSTS			
							CHECK	344465 TOTAL:	133.67
344466	05/24/2017	PRTD	6333 MASCO PETROLEUM	213497	0210306-IN	04/27/2017		05/21/17	275.25
Invoice: 0210306-IN				275.25	73637958 531100	PW/MOTOR OIL (3 FAILS)-EQ#225 ROADSIDE MOWER ALLOC-SUPPLIES			
							CHECK	344466 TOTAL:	275.25
344467	05/24/2017	PRTD	8527 MUNICIPAL EMERGENCY	213496	IN1126155	04/25/2017		05/21/17	3,896.53
Invoice: IN1126155				3,896.53	53011212 53110000499	POL/BODY ARMOR (4) BVP-BULLETPROOF VESTS-PURCHASE			

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						CHECK	344467	TOTAL:	3,896.53
344468	05/24/2017	PRTD	8135 MIDWEST MOTOR SUPPLY	213486	5607494	05/11/2017		05/21/17	513.77
Invoice: 5607494						PW/BRAKE FLUID, HARDWARE			
513.77 73638935 531100						OFFICE SUPPLIES			
						CHECK	344468	TOTAL:	513.77
344469	05/24/2017	PRTD	7038 MOON SECURITY SERVIC	213498	873626	04/30/2017		05/21/17	890.00
Invoice: 873626						CRT/HOUSE ARREST MONITOR SVCS			
890.00 21011125 545000						COURT - RENTS & LEASES - OPER			
						CHECK	344469	TOTAL:	890.00
344470	05/24/2017	PRTD	8035 NEW SHINE QUARRY, LL	213499	0014057	04/25/2017		05/21/17	151.86
Invoice: 0014057						PW/11.61 TONS-CLEAN BASALT			
151.86 73021182 531100						OFFICE SUPPLIES			
						CHECK	344470	TOTAL:	151.86
344471	05/24/2017	PRTD	8428 NISQUALLY TOWING SER	213504	152344	04/25/2017		05/21/17	582.66
Invoice: 152344						PW/TOWING SVCS-SWEEPER #25			
582.66 73637945 548100						O&M ALLOC-SWEEPER-REPAIRS			
						CHECK	344471	TOTAL:	582.66
344472	05/24/2017	PRTD	677 NORTH COAST ELECTRIC	213500	S7854600.001	04/26/2017		05/21/17	459.02
Invoice: S7854600.001						PW/ELEC WORK-GEN FACILITY			
459.02 73011189 531100						O&M - C/E FACIL OFC SUPPLIES			
213501 S7854600.002						04/27/2017		05/21/17	57.68
Invoice: S7854600.002						PW/ELEC WORK-GEN FACILTY			
57.68 73011189 531100						O&M - C/E FACIL OFC SUPPLIES			
213502 S7854600.003						04/28/2017		05/21/17	28.91
Invoice: S7854600.003						PW/ELEC WORK-GEN FAC			
28.91 73011189 531100						O&M - C/E FACIL OFC SUPPLIES			
213503 S7865450.001						05/02/2017		05/21/17	36.07
Invoice: S7865450.001						PW/ELEC PRODUCT-SYL QHE-1X32T8			
36.07 73011189 531100						O&M - C/E FACIL OFC SUPPLIES			
						CHECK	344472	TOTAL:	581.68

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344473 05/24/2017 PRD 2430 OGDEN MURPHY WALLACE 213506 734062 05/09/2017 05/21/17 24,473.75
Invoice: 734062

LEGAL/PRO SVCS THRU APR17
10,536.90 32470152 54111100844 LIT-CLARK ADMIN APPEAL
1,710.00 32470152 54111100849 IMESON SHORELINE APPEAL
330.00 32470152 54111100850 BAIN SAFE, CLEAN &QUITE APPEAL
810.00 32471152 54111100863 VAN LIERE BLDG PERMIT APPEAL
9,496.85 32470152 54111100683 LITIGATION-CAINION REZONE
1,290.00 91011211 541100 GG-C/E-CIVIL SVC-PROF SVCS
90.00 32470152 54111100711 SMP LITIGATION
210.00 32470152 54111100802 GERLACH SSDP/MDNS ADMIN APPEAL

CHECK 344473 TOTAL: 24,473.75

344474 05/24/2017 PRD 4111 OLYMPIC SPRINGS INC 213507 295728 04/30/2017 05/21/17 74.42
Invoice: 295728

POL/PURIFIED WATER
74.42 51011215 531100 POLICE - C/E FACIL SUPPLIES

CHECK 344474 TOTAL: 74.42

344475 05/24/2017 PRD 4129 OWEN EQUIPMENT COMPA 213505 00083951 05/01/2017 05/21/17 175.29
Invoice: 00083951

PW/HANDLE KIT-EQ#4
175.29 73637941 531100 VACTOR R&M-SUPPLIES

CHECK 344475 TOTAL: 175.29

344476 05/24/2017 PRD 8175 PROFESSIONAL LAW ENF 213512 Q-2435 05/02/2017 05/21/17 139.00
Invoice: Q-2435

POL/ADV SEARCH-KAZER
139.00 53011212 443410 POLICE - C/E PATROL TRAINING

Invoice: Q-2436
213513 Q-2436 05/02/2017 05/21/17 139.00
POL/ADV SEARCH-LEDBETTER

139.00 53011212 443410 POLICE - C/E PATROL TRAINING

CHECK 344476 TOTAL: 278.00

344477 05/24/2017 PRD 5225 PND ENGINEERS INC 213508 17040173 04/21/2017 21500040 05/21/17 10,149.25
Invoice: 17040173

DESIGN - WATERFRONT PARK DOCK
10,149.25 72011475 64110000732 WF PARK DOCK IMPRV-PROF SVCS

CHECK 344477 TOTAL: 10,149.25

344478 05/24/2017 PRD 79 PORT OF BROWNSVILLE 213514 710093 05/10/2017 05/21/17 347.38
Invoice: 710093

POL/M8 FUEL
347.38 54025212 532000 MARINE - FUEL

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CHECK 344478 TOTAL: 347.38

344479 05/24/2017 PRTD 8447 PRINCIPAL LIFE INSUR 213436 4878885-2017 05/01/2017 05/21/17 1,229.35
Invoice: 4878885-2017 EX/CITY MNGR LIFE INSURANCE

949.06	31011131	520000	EXEC - C/E BENEFITS
78.68	31111131	520000	EXEC - STREET ADM BENEFITS
28.28	31411131	520000	EX-WTR-ADM-BENEFITS
57.78	31421131	520000	EX-SWR-ADM-BENEFITS
49.17	31431131	520000	EX-SSWM-ADM-BENEFITS
29.50	31470131	520000	EXEC - DEV BENEFITS
36.88	31471581	520000	EXEC - BLDG BENEFITS

CHECK 344479 TOTAL: 1,229.35

344480 05/24/2017 PRTD 4698 PUBLIC SAFETY CENTER 213511 1549 05/03/2017 05/21/17 360.48
Invoice: 1549 POL/BATTERIES (13 PACKS)

360.48 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 344480 TOTAL: 360.48

344481 05/24/2017 PRTD 7187 RANDOLPH BAUER 213517 A-2941 04/25/2017 05/21/17 90.00
Invoice: A-2941 PW/RENTAL#70-DECANT FACILITY-MAY17

90.00 73435838 545000 O&M-DECANT-RENTS

Invoice: A-2944 213518 A-2944 04/25/2017 05/21/17 90.00
PW/RENTAL#312-PW SHOP-MAY17

90.00 73011897 545000 O&M-C/E-PWYD FAC-RENTS

Invoice: A-2918 213519 A-2918 04/25/2017 05/21/17 90.00
PW/RENTAL#502-STRAWBERRY PRK-MAY17

90.00 73011768 545000 O&M-C/E-PARKS-OP LEASES

Invoice: A-2943 213520 A-2943 04/25/2017 05/21/17 90.00
PW/RENTAL#178-PRITCHARD PARK-MAY17

90.00 73011768 545000 O&M-C/E-PARKS-OP LEASES

Invoice: A-2942 213521 A-2942 04/25/2017 05/21/17 90.00
PW/RENTAL#146-PRITCHARD PARK-MAY17

90.00 73011768 545000 O&M-C/E-PARKS-OP LEASES

CHECK 344481 TOTAL: 450.00

344482 05/24/2017 PRTD 394 RED'S ELECTRIC MOTOR 213515 34051 05/01/2017 05/21/17 5,641.15
Invoice: 34051 PW/IMPELLERS, LOCKSCREWS, GASKETS

5,641.15 73421355 531100 WIN COLL-SUPPLIES

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					CHECK	344482	TOTAL:	5,641.15	
344483	05/24/2017	PRTD	6685 REGIONAL DISPOSAL CO	213554	0000150380	04/30/2017	21700054	05/21/17	3,439.73
Invoice: 0000150380					2017 BIOSOLIDS DISPOSAL				
					3,439.73	73425358	54790100551	BIOSOLIDS WASTE DISPOSAL	
					CHECK	344483	TOTAL:	3,439.73	
344484	05/24/2017	PRTD	557 RELIABLE STORAGE BAI	213524	JUN17	05/02/2017		05/21/17	199.00
Invoice: JUN17					POL/JUN17 RENT-#C34				
					199.00	51011211	545000	PD-C/E-ADMIN RENTS/LEASE	
					CHECK	344484	TOTAL:	199.00	
344485	05/24/2017	PRTD	408 ROLLING BAY COMMERCIAL	213516	619146	05/02/2017		05/21/17	3,955.58
Invoice: 619146					JUN17-COURT LEASE				
					3,955.58	91011255	545000	GG-C/E-COURT BLDG-RENT	
					CHECK	344485	TOTAL:	3,955.58	
344486	05/24/2017	PRTD	639 EDWARD ROSENBAUM, PH	213523	314065	05/09/2017		05/21/17	375.00
Invoice: 314065					POL/PRE-HIRE EVALUATION				
					375.00	53011212	541100	POLICE - C/E PATROL PROF SVCS	
					CHECK	344486	TOTAL:	375.00	
344487	05/24/2017	PRTD	618 ALBERTSONS SAFEWAY	213525	801263-042617-1252	04/26/2017		05/21/17	101.35
Invoice: 801263-042617-1252					POL/SUPPLIES-CITIZENS ACADEMY GRADUATION				
					101.35	51011211	53110000589	PD-COMM OUTREACH-SUPPLIES	
					CHECK	344487	TOTAL:	101.35	
344488	05/24/2017	PRTD	7385 CHARLES P. SHANE	213432	001561	05/08/2017		05/21/17	399.75
Invoice: 001561					LEGAL/PUBLIC DEF. SVCS-#131336708				
					399.75	32011281	541113	LGL-C/E-PUBLIC DEF-OUTSIDE ATT	
					CHECK	344488	TOTAL:	399.75	
344489	05/24/2017	PRTD	7173 SKILLINGS CONNOLLY I	213556	10495	05/02/2017	21600086	05/21/17	20,221.54
Invoice: 10495					MILLER RD TOLO-PETERSON HILL				
					20,221.54	72334562	64110000800	C40-MILLER RD-ENG/DESIGN	
					CHECK	344489	TOTAL:	20,221.54	

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

344490	05/24/2017	PRTD	8129 SMARSH INC	213555	INV00225678	04/30/2017		05/21/17	291.00
Invoice: INV00225678						IT/TEXT & SOCIAL MEDIA ARCHIVE-APR17			
				291.00	81011881 548500	IT - C/E COMPUTER SUPPORT			

CHECK 344490 TOTAL: 291.00

344491	05/24/2017	PRTD	8040 SOLENIS LLC	213551	131158795	05/05/2017		05/21/17	3,893.92
Invoice: 131158795						PW/2290 LB - PRAESTOL			
				3,893.92	73425358 531100	O&M-WWTP-SUPPLIES			

CHECK 344491 TOTAL: 3,893.92

344492	05/24/2017	PRTD	8132 SPECTRA LABORATORIES	213526	17-02805	05/04/2017		05/21/17	19.32
Invoice: 17-02805						PW/H2O TEST-COPPER TOP PHASE 2 FIRE LINE			
				19.32	73411345 54110000391	LAB SVCS-WATER			

Invoice: 17-02806

213527	17-02806	05/04/2017	05/21/17	19.32
PW/H2O TEST-PW WELL				
19.32	73011897 54110000391	LAB SVCS-PW YARD FAC		

Invoice: 17-02807

213528	17-02807	05/04/2017	05/21/17	19.32
PW/H2O TEST-ROCKAWAY BCH				
19.32	73415345 54110000391	LAB SVCS-WATER ROCKAWAY		

Invoice: 17-02628

213529	17-02628	04/27/2017	05/21/17	96.60
PW/H2O TEST-EAKIN, LOVELL, H.S., ALDER, CAVE				
96.60	73411345 54110000391	LAB SVCS-WATER		

Invoice: 17-02607

213530	17-02607	04/27/2017	05/21/17	55.66
PW/H2O TEST-TAYLOR				
55.66	73415345 54110000391	LAB SVCS-WATER ROCKAWAY		

Invoice: 17-02608

213531	17-02608	04/27/2017	05/21/17	62.10
PW/H2O TEST-FLETCHER BAY, HEAD OF BAY, SANDS				
62.10	73411345 54110000391	LAB SVCS-WATER		

Invoice: 17-02982

213557	17-02982	05/11/2017	05/21/17	38.64
PW/H2O TEST-ALDER, WINGPOINT				
38.64	73411345 54110000391	LAB SVCS-WATER		

Invoice: 17-02981

213558	17-02981	05/11/2017	05/21/17	229.08
PW/H2O TEST-SANDS, HEAD OF BAY, FLETCHER BAY				
229.08	73411345 54110000391	LAB SVCS-WATER		

CHECK 344492 TOTAL: 540.04

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
344493	05/24/2017	PRTD	2467 STAPLES ADVANTAGE	213533	3338570724	04/29/2017		05/21/17	156.07
			Invoice: 3338570724			FIN&EX/OFFICE SUPPLIES			
				78.03	31011131 531100	EXEC - C/E SUPPLIES			
				78.04	41011141 531100	FIN - C/E ADMIN SUPPLIES			
				213534	3338570735	04/29/2017		05/21/17	-15.21
			Invoice: 3338570735			PW/REFUND-OFFICE SUPPLIES			
				-15.21	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				213535	3338570744	04/29/2017		05/21/17	56.30
			Invoice: 3338570744			PW/OFFICE SUPPLIES			
				56.30	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				213536	3338570740	04/29/2017		05/21/17	109.26
			Invoice: 3338570740			PW/OFFICE SUPPLIES			
				109.26	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				213537	3338570742	04/29/2017		05/21/17	7.07
			Invoice: 3338570742			PW/OFFICE SUPPLIES			
				7.07	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				213538	3338570739	04/29/2017		05/21/17	137.08
			Invoice: 3338570739			PW/OFFICE SUPPLIES			
				137.08	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				213539	3338570737	04/29/2017		05/21/17	65.13
			Invoice: 3338570737			PW/OFFICE SUPPLIES			
				65.13	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				213540	3338570736	04/29/2017		05/21/17	14.49
			Invoice: 3338570736			PW/OFFICE SUPPLIES			
				14.49	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				213541	3338570764	04/29/2017		05/21/17	282.12
			Invoice: 3338570764			PW/OFFICE SUPPLIES			
				282.12	73637891 531100	OFFICE SUPPLIES			
				213542	3338570762	04/29/2017		05/21/17	229.01
			Invoice: 3338570762			PW/OFFICE SUPPLIES			
				229.01	73637891 531100	OFFICE SUPPLIES			
				213543	3338570778	04/29/2017		05/21/17	99.81
			Invoice: 3338570778			PCD/OFFICE SUPPLIES			
				99.81	61011581 531100	PCD - C/E ADMIN SUPPLIES			
				213544	3338570777	04/29/2017		05/21/17	50.77
			Invoice: 3338570777			PCD/OFFICE SUPPLIES			
				50.77	61011581 531100	PCD - C/E ADMIN SUPPLIES			
				213545	3338570780	04/29/2017		05/21/17	38.27
			Invoice: 3338570780			PCD/OFFICE SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
				38.27	61011581 531100	PCD - C/E ADMIN SUPPLIES			
Invoice: 3338570781				213546	3338570781	04/29/2017		05/21/17	47.32
						PCD/OFFICE SUPPLIES			
				47.32	61011581 531100	PCD - C/E ADMIN SUPPLIES			
Invoice: 3338570779				213547	3338570779	04/29/2017		05/21/17	296.43
						PCD/OFFICE SUPPLIES			
				296.43	62471591 531100	BLDG - BLDG OFFICE SUPPLIES			
Invoice: 3338570726				213548	3338570726	04/29/2017		05/21/17	127.79
						EX&FIN/OFFICE SUPPLIES			
				46.37	11011116 531100	COUNCIL - SUPPLIES			
				37.37	31011131 531100	EXEC - C/E SUPPLIES			
				44.05	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 3338570725				213549	3338570725	04/29/2017		05/21/17	177.98
						EX&FIN/OFFICE SUPPLIES			
				44.90	32011152 531100	LEGAL - C/E SUPPLIES			
				127.19	41011141 531100	FIN - C/E ADMIN SUPPLIES			
				5.89	31011131 531100	EXEC - C/E SUPPLIES			
						CHECK	344493	TOTAL:	1,879.69
344494 05/24/2017 PRTD			2122 STERICYCLE INC	213550	3003834772	04/30/2017		05/21/17	10.36
Invoice: 3003834772						POL/BIOHAZARD DISPOSAL			
				10.36	51011211 541100	PD-C/E-ADM-PROF SVCS			
						CHECK	344494	TOTAL:	10.36
344495 05/24/2017 PRTD			7095 SUPERIOR SAW & SUPPL	213532	106123	05/03/2017		05/21/17	136.58
Invoice: 106123						PW/SHARPEN CHIPPER, SAW CHAINS			
				136.58	73111427 548100	O&M-ACCESS RDSIDE R&M			
						CHECK	344495	TOTAL:	136.58
344496 05/24/2017 PRTD			4271 JOHN SUTTON	213467	2017-01	05/12/2017		05/21/17	136.04
Invoice: 2017-01						POL/LEOFF1 REIMBURSEMENT			
				136.04	91029211 521500	POLICE - INS ADD MEDICAL COSTS			
						CHECK	344496	TOTAL:	136.04
344497 05/24/2017 PRTD			558 TOWN & COUNTRY MARKE	213559	05/05/17	05/05/2017		05/21/17	12.54
Invoice: 05/05/17						PW/DISTILLED H2O-WWTP			
				12.54	73425358 531100	O&M-WWTP-SUPPLIES			
Invoice: 05/09/17				213560	05/09/17	05/09/2017		05/21/17	54.23
						EX/CIVIL SVC INTERVIEWS-LUNCHES			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

54.23 91011211 531100 GG-C/E-CIVIL SVC-OFC SUP

CHECK 344497 TOTAL: 66.77

344498 05/24/2017 PRD 7687 US WATER SERVICES, I 213565 INV305686 04/30/2017 05/21/17 923.61
Invoice: INV305686 PW/2017 Q2-SVC BILLING

923.61 73011183 541100 O&M-C/E-CH FAC-PROF SVCS

CHECK 344498 TOTAL: 923.61

344499 05/24/2017 PRD 553 UTILITIES UNDERGROUN 213566 7040105 04/30/2017 05/21/17 241.23
Invoice: 7040105 PW/187 EXCAVATION NOTICES

241.23 73637893 54110000393 O&M ALLOC-LOCATING SVCS

CHECK 344499 TOTAL: 241.23

344500 05/24/2017 PRD 5457 VERN'S ORGANIC TOPSO 213567 84478 04/14/2017 05/21/17 806.60
Invoice: 84478 PW/20 YDS-FINE BARK

806.60 73011189 531100 O&M - C/E FACIL OFC SUPPLIES

213568 84609 04/22/2017 05/21/17 806.60

Invoice: 84609

PW/20 YDS-FINE BARK
O&M - C/E FACIL OFC SUPPLIES

806.60 73011189 531100

CHECK 344500 TOTAL: 1,613.20

344501 05/24/2017 PRD 605 WA ST AUDITOR'S OFFI 213602 L120018 05/10/2017 05/21/17 8,704.85
Invoice: L120018 2016 AUDIT

5,044.96 91011423 551000 FIN - C/E BUDGET STATE AUDITOR
784.20 91111433 551000 GG-STRT-I/G PROF SVCS
411.78 91411341 551000 FINANCE - WATER - I'GOVT SERV
1,163.10 91421351 551000 FIN-SWR-AUDIT SVCS & OTHER I/G
719.99 91431383 551000 GG-SWM-I/G PROF SVCS
290.42 91470148 551000 FIN - BLDG AUDITING COSTS
290.40 91471148 551000 FINANCE - BLDG - INTERGOV'T

CHECK 344501 TOTAL: 8,704.85

344502 05/24/2017 PRD 4104 WA ST FERRIES 213601 RK288997 05/03/2017 05/21/17 375.00
Invoice: RK288997 APR17-WAVE2GO FERRY CHARGES

116.80 31011131 543100 EXEC-C/E-TRAVEL/MEALS/LODGING
183.40 51011211 543100 PD-C/E-ADM-TRAVEL/MEALS/LODGIN
37.40 72011321 543100 ENG - C/E ADMIN TRAVEL EXPENSE
37.40 73011189 543100 O&M-FAC-TRAVEL/MEALS/LODGING

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 344502 TOTAL: 375.00

344503 05/24/2017 PRD 952 WA ST PATROL 213596 I17007623 05/10/2017 05/21/17 430.00
Invoice: I17007623
430.00 41654861 586100
APR17-BACKGROUND CHECKS
AGENCY DISBURSEMENTS

CHECK 344503 TOTAL: 430.00

344504 05/24/2017 PRD 4500 DEPARTMENT OF COMMER 213587 PWTFT-292050 04/28/2017 05/21/17 199,516.17
Invoice: PWTFT-292050
LOAN PC13-961-046 EHEM CONSTR.

184,737.19 91422235 778000000471 BEACH MAIN REPL DES-PWTF PRIN
14,778.98 91422923 783000000471 BEACH MAIN REPL DES-PWTF INT

213588 PWTF-259910 04/28/2017 05/21/17 210,008.45
Invoice: PWTF-259910
LOAN PW-06-962-004 WWTP CONSTR. #2

200,008.05 91422235 778000000086 WWTP CONSTR-PRIN-PWTF
10,000.40 91422923 783000000086 WWTP 2011 LTGO & 2PWTF INT EXP

213589 PWTF-258419 04/28/2017 05/21/17 220,101.33
Invoice: PWTF-258419
LOAN PW-05-691-002 WWTP CONSTR. #1

210,623.28 91422235 778000000086 WWTP CONSTR-PRIN-PWTF
9,478.05 91422923 783000000086 WWTP 2011 LTGO & 2PWTF INT EXP

213590 PWTF-256714 04/28/2017 05/21/17 43,010.00
Invoice: PWTF-256714
LOAN PW-05-691-001 DECANT FAC. CONSTR.

41,157.89 91432238 778000000176 DECANT FAC-PRINCIPLE PWTF LOAN
1,852.11 91432923 783000000176 DECANT FAC-INTEREST-PWTF LOAN

213591 PWTF-257583 04/28/2017 05/21/17 21,931.00
Invoice: PWTF-257583
LOAN PW-04-691-PRE-108 WWTP DESIGN

21,087.50 91422235 778000000036 PRIN PYMT PWTF-WWTP PE
843.50 91422923 783000000036 INTEREST EXP PWTF-WWTP PE

213592 PWTF-260392 04/28/2017 05/21/17 9,926.85
Invoice: PWTF-260392
LOAN PW-04-691-PRE-107 DECANT FAC. DES.

9,545.05 91432238 778000000176 DECANT FAC-PRINCIPLE PWTF LOAN
381.80 91432923 783000000176 DECANT FAC-INTEREST-PWTF LOAN

213593 PWTF-254988 04/28/2017 05/21/17 309,400.00
Invoice: PWTF-254988
LOAN PW-04-691-002 SO. ISL. SWR

297,500.00 91422235 778000000279 LID20 MAINT/OPS-FIN-PWTF PRIN
11,900.00 91422923 783000000279 LID20 MAINT/OPS-FIN-PWTF INT

213594 PWTF-253925 04/28/2017 05/21/17 21,660.09
Invoice: PWTF-253925
LOAN PR08-951-104 EHEM DESIGN

20,434.05 91422235 778000000471 BEACH MAIN REPL DES-PWTF PRIN
1,226.04 91422923 783000000471 BEACH MAIN REPL DES-PWTF INT

213595 PWTF-257452 04/28/2017 05/21/17 32,184.22
Invoice: PWTF-257452
LOAN PE08-951-075 DEC'07 STORMS

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

23,664.87 91242142 778000 GG-2008P WTF-I/GPRIN-DEC07STORM
8,519.35 91242242 783000 GG-2008P WTF-INT-DEC07 STORMS

CHECK 344504 TOTAL: 1,067,738.11

344505 05/24/2017 PRD 2251 WA ST TREASURER
Invoice: APR17

213599 APR17 05/01/2017 05/21/17 8,403.66
WA ST-OUT COURT REMIT-APR17
3,194.85 41611860 586000 PSEA 60% OUT
1,736.20 41610860 586000 PSEA 30% OUT
72.24 41619860 586000 PSEA 3 - STATE DISB OUT
743.19 41616860 586000 THEFT PRV&TR BRAIN INJ-OUT
148.49 41616860 586000 THEFT PRV&TR BRAIN INJ-OUT
1,774.72 41614860 586000 JUDICIAL INFO SYST.-OUT
162.78 41617860 586000 SCHOOL SAFETY ZONE-OUT
370.93 41618860 586000 TRAUMA CARE-OUT
34.06 41618860 586000 TRAUMA CARE-OUT
21.46 41618860 586000 TRAUMA CARE-OUT
121.81 41618860 586000 TRAUMA CARE-OUT
22.93 41615860 586960 STATE CRIME LAB

Invoice: APR17-SBCC

213600 APR17-SBCC 05/01/2017 05/21/17 279.00
WA ST-SBCC OUT COURT REMIT-APR17
279.00 41652860 586000 SBCC BLDG.-OUT

CHECK 344505 TOTAL: 8,682.66

344506 05/24/2017 PRD 5709 WEBCHECK INC
Invoice: 5671

213569 5671 05/03/2017 05/21/17 91.56
FIN/WEBCHECK SVCS-APR17
45.78 43411341 541100 FIN - WATER ADMIN PROF SERVICE
45.78 43421351 541100 FIN - SEWER ADMIN PROF SERVICE

CHECK 344506 TOTAL: 91.56

344507 05/24/2017 PRD 8390 WEST HILLS FORD MAZD 213584 96003
Invoice: 96003

190.20 53011212 531100 04/27/2017 05/21/17 190.20
POL/BRAKE & ROTOR ASSY-VEH#198
PD-C/E-PATROL SUPPLIES

Invoice: 96068

213585 96068 05/02/2017 05/21/17 212.92
POL/BRAKE LINING, ROTOR ASSY-VEH#203
212.92 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 344507 TOTAL: 403.12

344508 05/24/2017 PRD 4819 WEST PAYMENT CENTER 213597 836086996
Invoice: 836086996

516.14 32011152 549100 05/01/2017 05/21/17 516.14
LEGAL/INFORMATION SVCS-APR17
LEGAL-C/E-DUES & SUBSCR SVCS

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

CHECK	344508	TOTAL:	516.14
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344509	05/24/2017	PRTD	499 WESTBAY AUTO PARTS I	213570	260920	05/03/2017		05/21/17	56.60
Invoice: 260920						PW/BRAKE PADS-VEH#28			
				56.60	73411345 531100	OFFICE SUPPLIES			
				213571	263511	05/12/2017		05/21/17	130.85
Invoice: 263511						PW/BRAKE PADS-VEH#3			
				130.85	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
				213572	263008	05/11/2017		05/21/17	69.29
Invoice: 263008						PW/BRAKE PAD-VEH#204			
				69.29	73431835 531100	OFFICE SUPPLIES			
				213573	260859	05/03/2017		05/21/17	26.04
Invoice: 260859						PW/FUEL FILTER-VEH#28			
				26.04	73411345 531100	OFFICE SUPPLIES			
				213574	260815	05/03/2017		05/21/17	26.59
Invoice: 260815						PW/V-BELT-VEH#28			
				26.59	73411345 531100	OFFICE SUPPLIES			
				213575	260890	05/03/2017		05/21/17	64.69
Invoice: 260890						PW/BRAKE PADS-VEH#28			
				64.69	73411345 531100	OFFICE SUPPLIES			
				213576	260394	05/02/2017		05/21/17	40.89
Invoice: 260394						PW/GLOVES (2)			
				40.89	73638935 531100	OFFICE SUPPLIES			
				213577	260085	05/01/2017		05/21/17	134.53
Invoice: 260085						PW/GLOVES, MOTOR OIL			
				134.53	73638935 531100	OFFICE SUPPLIES			
				213578	262227	05/08/2017		05/21/17	14.80
Invoice: 262227						PW/TRANSMISSION FLUID-VEH#37			
				14.80	73425358 531100	O&M-WWTP-SUPPLIES			
				213579	262088	05/08/2017		05/21/17	180.16
Invoice: 262088						PW/V-BELT, STEERING PUMP, CORE DEPOSIT			
				180.16	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
				213580	262394	05/09/2017		05/21/17	9.29
Invoice: 262394						PW/SHOP TOOLS			
				9.29	73638935 531100	OFFICE SUPPLIES			
				213581	262708	05/10/2017		05/21/17	4.44
Invoice: 262708						POL/OIL FILTER-VEH#223			
				4.44	53011212 531100	PD-C/E-PATROL SUPPLIES			
				213582	262669	05/10/2017		05/21/17	148.37

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bhuish | A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 262669

148.37 73431835 531100

PW/HEADLIGHTS-VEH#204
OFFICE SUPPLIES

213607 233324 #2

01/19/2017

05/21/17

100.00

Invoice: 233324 #2

100.00 73421355 531100

PW/OXYGEN SENSORS-VEH#31
WIN COLL-SUPPLIES

CHECK 344509 TOTAL:

1,006.54

344510 05/24/2017 PRTD 8564 WILLIAM E COOPER
Invoice: 2017-02

213522 2017-02

05/12/2017

05/21/17

402.00

LEOFF1 - REIMBURSEMENT
POLICE - INS ADD MEDICAL COSTS

402.00 91029211 521500

CHECK 344510 TOTAL:

402.00

344511 05/24/2017 PRTD 7175 WINERY ALLIANCE OF B 213586 2017-Q1
Invoice: 2017-Q1

2,009.94 91140573 541100

04/17/2017 21700045 05/21/17
2017 Q1- LTAC FUNDING
GG-TOUR-PROF SERVICES

CHECK 344511 TOTAL:

2,009.94

344512 05/24/2017 PRTD 7450 XYLEM DEWATERING SOL 213603 400699122
Invoice: 400699122

1,417.00 72423434 66300000806

04/28/2017 05/21/17
PW/HENSHAW SEWER MAIN
ENG-SWR-MADRONA/CITY P.LOT-CON

CHECK 344512 TOTAL:

1,417.00

344513 05/24/2017 PRTD 2607 ZEE MEDICAL SERVICE 213604 68332447
Invoice: 68332447

18.09 51011215 531100

05/01/2017 05/21/17
POL/FIRST AID SUPPLY RESTOCK
POLICE - C/E FACIL SUPPLIES

18.09

Invoice: 68332450

213605 68332450

05/01/2017

05/21/17

61.37

PW/FIRST AID SUPPLY RESTOCK
OFFICE SUPPLIES

61.37 73637891 531100

Invoice: 68332444

213606 68332444

05/01/2017

05/21/17

25.18

CRT/FIRST AID SUPPLY RESTOCK
COURT - SUPPLIES

25.18 21011125 531100

CHECK 344513 TOTAL:

104.64

05/18/2017 15:50 |CITY OF BAINBRIDGE ISLAND
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NUMBER OF CHECKS 114 *** CASH ACCOUNT TOTAL *** 1,325,832.75

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	114	1,325,832.75

*** GRAND TOTAL *** 1,325,832.75

05/18/2017 15:50 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL									
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT	
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC					
2017 5 269										
APP 101-213000					STREETS - ACCOUNTS PAYABLE			9,823.69		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 635-111100					CASH				1,325,832.75	
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 403-213000					ACCOUNTS PAYABLE			56,152.89		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			122,624.08		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 402-213000					ACCOUNTS PAYABLE			1,005,880.44		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 401-213000					ACCOUNTS PAYABLE			1,868.16		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 631-213000					ACCOUNTS PAYABLE			13,301.31		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 407-213000					ACCOUNTS PAYABLE			25,249.41		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 650-213000					ACCOUNTS PAYABLE			11,751.29		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 301-213000					ACCOUNTS PAYABLE			42,533.44		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 901-213000					ACCOUNTS PAYABLE			1,328.88		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 108-213000					AFFORD HSG - ACCOUNTS PAYABLE			1,125.00		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 201-213000					ACCOUNTS PAYABLE			32,184.22		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
APP 104-213000					CIVIC IMPR - ACCOUNTS PAYABLE			2,009.94		
05/24/2017 05/21/17	052417				AP CASH DISBURSEMENTS JOURNAL					
GENERAL LEDGER TOTAL								1,325,832.75	1,325,832.75	
APP 631-130000					DUE TO/FROM CLEARING			1,312,531.44		
05/24/2017 05/21/17	052417									
APP 101-130000					STREETS - DUE TO/FROM CLEARING				9,823.69	
05/24/2017 05/21/17	052417									
APP 403-130000					DUE TO/FROM CLEARING				56,152.89	
05/24/2017 05/21/17	052417									
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				122,624.08	
05/24/2017 05/21/17	052417									
APP 402-130000					DUE TO/FROM CLEARING				1,005,880.44	
05/24/2017 05/21/17	052417									
APP 401-130000					DUE TO/FROM CLEARING				1,868.16	
05/24/2017 05/21/17	052417									
APP 407-130000					DUE TO/FROM CLEARING				25,249.41	
05/24/2017 05/21/17	052417									
APP 650-130000					DUE TO/FROM CLEARING				11,751.29	

05/18/2017 15:50 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
APP 301-130000	05/24/2017	05/21/17	052417			DUE TO/FROM CLEARING			42,533.44
APP 901-130000	05/24/2017	05/21/17	052417			DUE TO/FROM CLEARING			1,328.88
APP 108-130000	05/24/2017	05/21/17	052417			AFFORD HSG DUE TO/FROM CLEAR'G			1,125.00
APP 201-130000	05/24/2017	05/21/17	052417			DUE TO/FROM CLEARING			32,184.22
APP 104-130000	05/24/2017	05/21/17	052417			CIVIC IMPR DUE TO/FROM CLEAR'G			2,009.94
	05/24/2017	05/21/17	052417						
SYSTEM GENERATED ENTRIES TOTAL								1,312,531.44	1,312,531.44
JOURNAL 2017/05/269 TOTAL								2,638,364.19	2,638,364.19

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 5	269	05/24/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		122,624.08
001-213000				GENERAL - ACCOUNTS PAYABLE	122,624.08	
				FUND TOTAL	122,624.08	122,624.08
101 STREET FUND	2017 5	269	05/24/2017			
101-130000				STREETS - DUE TO/FROM CLEARING		9,823.69
101-213000				STREETS - ACCOUNTS PAYABLE	9,823.69	
				FUND TOTAL	9,823.69	9,823.69
104 CIVIC IMPROVEMENT FUND	2017 5	269	05/24/2017			
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		2,009.94
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	2,009.94	
				FUND TOTAL	2,009.94	2,009.94
108 AFFORDABLE HOUSING FUND	2017 5	269	05/24/2017			
108-130000				AFFORD HSG DUE TO/FROM CLEAR'G		1,125.00
108-213000				AFFORD HSG - ACCOUNTS PAYABLE	1,125.00	
				FUND TOTAL	1,125.00	1,125.00
201 GO BOND FUND	2017 5	269	05/24/2017			
201-130000				DUE TO/FROM CLEARING		32,184.22
201-213000				ACCOUNTS PAYABLE	32,184.22	
				FUND TOTAL	32,184.22	32,184.22
301 CAPITAL CONSTRUCTION FUND	2017 5	269	05/24/2017			
301-130000				DUE TO/FROM CLEARING		42,533.44
301-213000				ACCOUNTS PAYABLE	42,533.44	
				FUND TOTAL	42,533.44	42,533.44
401 WATER OPERATING FUND	2017 5	269	05/24/2017			
401-130000				DUE TO/FROM CLEARING		1,868.16
401-213000				ACCOUNTS PAYABLE	1,868.16	
				FUND TOTAL	1,868.16	1,868.16
402 SEWER OPERATING FUND	2017 5	269	05/24/2017			
402-130000				DUE TO/FROM CLEARING		1,005,880.44
402-213000				ACCOUNTS PAYABLE	1,005,880.44	
				FUND TOTAL	1,005,880.44	1,005,880.44
403 STORM & SURFACE WATER FUND	2017 5	269	05/24/2017			

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
403-130000					DUE TO/FROM CLEARING		56,152.89
403-213000					ACCOUNTS PAYABLE	56,152.89	
					FUND TOTAL	56,152.89	56,152.89
407 BUILDING & DEVELOPMENT FUND	2017	5	269	05/24/2017			
407-130000					DUE TO/FROM CLEARING		25,249.41
407-213000					ACCOUNTS PAYABLE	25,249.41	
					FUND TOTAL	25,249.41	25,249.41
631 CLEARING FUND	2017	5	269	05/24/2017			
631-130000					DUE TO/FROM CLEARING	1,312,531.44	
631-213000					ACCOUNTS PAYABLE	13,301.31	
635-111100					CASH		1,325,832.75
					FUND TOTAL	1,325,832.75	1,325,832.75
650 AGENCY FUND	2017	5	269	05/24/2017			
650-130000					DUE TO/FROM CLEARING		11,751.29
650-213000					ACCOUNTS PAYABLE	11,751.29	
					FUND TOTAL	11,751.29	11,751.29
901 CITY-WIDE REPORTING FUND	2017	5	269	05/24/2017			
901-130000					DUE TO/FROM CLEARING		1,328.88
901-213000					ACCOUNTS PAYABLE	1,328.88	
					FUND TOTAL	1,328.88	1,328.88

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		122,624.08
101	STREET FUND		9,823.69
104	CIVIC IMPROVEMENT FUND		2,009.94
108	AFFORDABLE HOUSING FUND		1,125.00
201	GO BOND FUND		32,184.22
301	CAPITAL CONSTRUCTION FUND		42,533.44
401	WATER OPERATING FUND		1,868.16
402	SEWER OPERATING FUND		1,005,880.44
403	STORM & SURFACE WATER FUND		56,152.89
407	BUILDING & DEVELOPMENT FUND		25,249.41
631	CLEARING FUND	1,312,531.44	
650	AGENCY FUND		11,751.29
901	CITY-WIDE REPORTING FUND		1,328.88
	TOTAL	1,312,531.44	1,312,531.44

** END OF REPORT - Generated by Matthew Brigham Huish **

RET. REL

05/08/2017 13:11 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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5/8/17

CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

159 05/08/2017 PRD 6522 PETERSEN BROTHERS IN 213298 RETREL-771 05/03/2017 RT050817 10,759.43
Invoice: RETREL-771 RET REL-2016 GUARDRAIL IMPRVMTS PRJ.
10,759.43 41628860 586000 RETAINAGE RELEASE

CHECK 159 TOTAL: 10,759.43

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 10,759.43

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 10,759.43

*** GRAND TOTAL *** 10,759.43

05/08/2017 13:11 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2017 5 126									
APP 622-213000					ACCOUNTS PAYABLE			10,759.43	
05/08/2017	RT050817	050817			AP CASH DISBURSEMENTS JOURNAL				
APP 628-111100					CASH-RETAINAGE				10,759.43
05/08/2017	RT050817	050817			AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2017/05/126	TOTAL		10,759.43	10,759.43

05/08/2017 13:11
bhuish

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|A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622 EXPENDABLE TRUST FUND	2017 5	126	05/08/2017			
622-213000				ACCOUNTS PAYABLE	10,759.43	
628-111100				CASH-RETAINAGE		10,759.43
FUND TOTAL					10,759.43	10,759.43

** END OF REPORT - Generated by Matthew Brigham Huish **

TRVL ADV.

05/05/2017 09:11 | CITY OF BAINBRIDGE ISLAND
bhuish | A/P CASH DISBURSEMENTS JOURNAL

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 5/5/17

CASH ACCOUNT: 013 111100 ADV TRAVEL - CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

82 05/05/2017 PRD 8660 MARK CROWTHERS 213287 TRVLMAY17-MC 05/01/2017 TA050117 300.00
Invoice: TRVLMAY17-MC POL/PAC NW FIRE INVEST. ASSOC-ARSON CONFERENCE
300.00 013 122100 ADV TRAVEL ACCOUNTS RECEIVABLE

CHECK 82 TOTAL: 300.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 300.00

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 300.00

*** GRAND TOTAL *** 300.00

05/05/2017 09:11 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 5 79									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		300.00	
05/05/2017	TA050117	050517				AP CASH DISBURSEMENTS JOURNAL			
APP 013-111100						ADV TRAVEL - CASH			300.00
05/05/2017	TA050117	050517				AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2017/05/79	TOTAL	300.00	300.00

05/05/2017 09:11 |CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 5	79	05/05/2017			
001-213000				GENERAL - ACCOUNTS PAYABLE	300.00	
013-111100				ADV TRAVEL - CASH		300.00
				FUND TOTAL	300.00	300.00

** END OF REPORT - Generated by Matthew Brigham Huish **

PAYROLL

PAYROLL CHECK RUN: 5 - 19 - 2017

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	5/19/2017	038687 - 038805	P/R check run - direct deposit	286,892.61
Normal	5/19/2017	108092 - 108095	P/R check run - regular	6,777.69
Vendor	5/19/2017	108096 - 108105	P/R vendor check run	97,302.15
EFTPS	5/19/2017		Federal Tax Electronic Transfer	122,035.00
			TOTAL:	513,007.45

Prepared and Reviewed by: 

Deborah Lee

Date 5-18-17

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Kimberly M. Dunscombe, Budget Manager

Date 5-18-17

City of Bainbridge Island City Council Agenda Bill



PROCESS INFORMATION

Subject: City Council Study Session Minutes, May 2, 2017 (Pg. 236)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-094
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
CCMIN 050217	Backup Material



CITY COUNCIL STUDY SESSION
TUESDAY, MAY 2, 2017

MEETING MINUTES

1. CALL TO ORDER/ROLL CALL

Deputy Mayor Peltier called the meeting to order at 7:02 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Peltier and Councilmembers Blossom, Medina, Roth, Scott and Townsend were present.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE

Mayor Tollefson suggested that public comment be taken with each item and not at the beginning of the meeting. Mayor Tollefson moved and Councilmember Roth seconded to accept the agenda as modified. The motion carried unanimously. There were no conflict of interest disclosures.

3. PUBLIC COMMENT ON AGENDA ITEMS

Public comment at the beginning of the meeting was removed from the agenda and offered at the time of each agenda item.

4. PRESENTATION(S)

A. Presentation on Cultural Access Washington, AB 17-075 – Councilmember Roth 7:04 PM

Mary Myer and Laurie Miller provided a presentation on the Cultural Access Washington program. Council's consensus was to discuss this item further at a future meeting.

5. UNFINISHED BUSINESS

A. Update on Police and Municipal Court Building – Site Selection and Next Steps, AB 14-008 – Public Works 7:23 PM

Public Works Director Loveless introduced Matthew Coates and Bob Hutchinson, from Coates Design, and Jim MacClaren from MWL Architects. Matthew Coates provided an update on the site selection for the Police and Municipal Court Building. Jim MacClaren provided additional information on the three sites that scored the best in the analysis: the existing Police Station site, Vineyard Lane, and the New Brooklyn site. Bob Hutchinson provided a proposed project schedule. Council discussed the sites.

MOTION: I move that we remove Vineyard Lane from consideration.

Townsend/Tollefson: The motion carried unanimously, 7-0.

Council's consensus was to also eliminate the three sites that didn't pass the initial screen.

Public Comment

Brandon Fouts questioned the survey process.

Don Johnson spoke about the access problems at Vineyard Lane.

Linda Sohlberg asked the City to respect the setback on the New Brooklyn site and raised concerns about site coverage.

Mitch Wilk thanked Council for their responsiveness to the Vineyard Lane neighborhood's concerns.

Debra Lester asked about payment for the project and cost.

Patti Dusbabek spoke against replacing the police station.

Judy Simpson asked Council to consider only a new police station and not the court facility.

MOTION: I move the City Council approve moving forward with additional site assessment and studies for the New Brooklyn Road site. 8:05 PM

Blossom/Townsend: Following the vote on the amendment below, the motion carried 6-1 with Deputy Mayor Peltier voting against.

AMENDMENT TO MOTION

I move that we advance both sites for site evaluation with an indication that Council prefers the New Brooklyn site, at this time.

Scott/Peltier: The amendment failed 5-2 with Councilmember Scott and Deputy Mayor Peltier voting in favor.

B. Consider Establishing Combined Infrastructure Task Force, AB 17-083 – Mayor Tollefson 8:20 PM

Mayor Tollefson introduced the topic, and Council discussed the establishment of a task force.

MOTION: I move that the City Council approve the 2018 Infrastructure Ballot Measure Task Force proposal.

Tollefson/Scott: The motion carried 5-2 with Deputy Mayor Peltier and Councilmember Townsend voting against.

Public Comment

Patti Dusbabek spoke against the process in setting up task forces.

Debra Lester expressed concerns about the tax burden.

Brandon Fouts spoke against the public comment procedure at Council meetings.

6. NEW BUSINESS

A. Quarter I 2017 Financial Report, AB 17-084 – Finance 8:30 PM

Finance Director Schroer provided the Quarter I 2017 Financial Report and addressed Council's questions. City Manager Schulze commented on the strength of the City's finances.

B. Ordinance No. 2017-10, Relating to Quarter I 2017 Budget Amendments, AB 17-072 – Finance 8:43 PM

Finance Director Schroer introduced the ordinance amending the 2017 budget. Councilmember Medina asked for additional information on the impact of the budget amendments.

MOTION: I move that the City Council forward to the May 23 unfinished business agenda Ordinance No. 2017-10, amending the City's 2017 Budget.

Medina/Blossom: The motion carried unanimously, 7-0.

C. Ordinance No. 2017-11, Relating to 2016 Budget Carryovers, AB 17-073 – Finance 8:51 PM

Finance Director Schroer introduced the ordinance which covers ongoing projects from 2016.

MOTION: I move that the City Council forward to the May 23 consent agenda Ordinance No. 2017-11, amending the 2017 City Budget to include carryover items for work funded in 2016 but to be performed in 2017.

Scott/Roth: The motion carried unanimously, 7-0.

D. Professional Services Agreement for Phase 3 Design of the Sound to Olympics Trail (Bridge), AB 17-077 – Public Works 8:54 PM

Public Works Director Loveless provided a presentation on the project and addressed Council's questions.

Public Comment

Brandon Fouts spoke against the bridge.

Don Johnson spoke in favor of placing the bridge at High School Road.

Kiman Lucas spoke against the bridge and the Sound to Olympics Trail staging area.

Linda Sohlberg spoke against the bridge.

Ted Jones spoke in favor of the bridge.

Olaf Ribeiro spoke in favor of retaining trees.

Roy Dealing spoke in favor of additional outreach to the neighborhood.

Charles Schmid asked to remove the trail on the Western side.

Dick Llorens expressed concerns about the bridge.

Debra Lester asked to look at reducing the cost of the bridge.

John Perkins spoke against the Sound to Olympic Trail project.

Scott Hedrick spoke about balancing safety and environmental concerns.

Patti Dusbabek spoke against development.

Eve Johnson spoke about safety concerns and the benefits of the trail and against the bridge.

Don Willott spoke in favor preserving vegetation along the highway and moving forward with the bridge to preserve connectivity.

Kathleen Llorens spoke against the bridge.

Council discussed the project.

MOTION: I move that the Council direct the Planning [corrected to Public Works] Director to split the contract into phases and bring it back for consideration, if possible, at the next Study Session.

Tollefson/Roth: The motion carried unanimously, 7-0.

E. City Tree Trimming Practices, AB 17-074 – Public Works

This agenda item was moved to the next City Council meeting.

F. Consider Creation of Affordable Housing Task Force, AB 17-087 – Mayor Tollefson

This agenda item was moved to the next City Council meeting.

8. FOR THE GOOD OF THE ORDER - 10:13 PM

Deputy Mayor Peltier asked if Council wanted to re-visit having interactive comment during Study Sessions. Council discussed the topic and concerns about meeting protocol.

Councilmember Roth stated that the memorandum delivered to Council tonight on the Sound to Olympic Trail staging area was not from the entire neighborhood.

9. ADJOURNMENT

Deputy Mayor Peltier adjourned the meeting at 10:23 PM.

Val Tollefson, Mayor

Christine Brown, City Clerk

City of Bainbridge Island City Council Agenda Bill



PROCESS INFORMATION

Subject: Special City Council Meeting Minutes, May 9, 2017 (Pg. 242)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-094
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
CCMIN 050917 SPECIAL	Backup Material



SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 9, 2017

MEETING MINUTES

1. CALL TO ORDER

Mayor Tollefson called the special City Council meeting to order at 6:00 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Peltier, and Councilmembers Blossom, Medina, Scott, Roth, and Townsend were present.

2. EXECUTIVE SESSION

Council adjourned to the Planning Conference Room to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i).

2. ADJOURNMENT

Council returned from Executive Session at 6:59 PM, and Mayor Tollefson adjourned the special City Council meeting.

Val Tollefson, Mayor

Christine Brown, City Clerk

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Regular City Council Business Meeting Minutes, May 9, 2017 (Pg. 244)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-094
Proposed By: City Clerk	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
CCMIN 050917 BUSINESS	Backup Material



REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, MAY 9, 2017

MEETING MINUTES

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Tollefson called the meeting to order at 7:00 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Peltier and Councilmembers Blossom, Medina, Roth, Scott and Townsend were present. Everyone stood for the Pledge of Allegiance.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE

Councilmember Townsend moved and Councilmember Roth seconded to accept the agenda as presented. The motion carried unanimously. There were no conflicts of interest disclosed.

3. PUBLIC COMMENT

Dave Henry spoke about Friends of the Farms, the Lodging Tax Advisory Committee, and public land.

Bill Isley inquired about his petition regarding access from the Islander Mobile Home Park to Madison.

4. CITY MANAGER'S REPORT - 7:09 PM

City Manager Schulze provided information on registration for the Association of Washington Cities annual conference, annual financial audit for 2016, candidate filing week (May 15-19), and certification of the Comprehensive Plan Update.

5. PRESENTATION(S)

A. Proclamation Declaring the Week of May 14-20, 2017 as "National Police Week" on Bainbridge Island, AB 17-085 – Police 7:13 PM

Mayor Tollefson presented the proclamation. Chief Hamner thanked Council and provided a presentation for National Police Week.

6. UNFINISHED BUSINESS

A. City Dock Project Construction Award and Budget Amendment, AB 15-072 – Public Works 7:27 PM

Public Works Director Loveless introduced the construction award and showed an illustration of the new dock.

Public Comment

Brandon Fouts spoke against the management of the project.

Patti Dusbabek asked about capital equipment expenditure.

MOTION: I move that the City Council approve the City Dock Improvements project construction award to Redside Construction, LLC, in the amount stated in the motion, and approve a related budget amendment of \$300,000.00 from the General Fund.

Townsend/Roth: The motion was restated.

RE-STATED MOTION: I move that the City Council approve the City Dock Improvements project construction award to Redside Construction, LLC, in the amount of \$2,033,771.05, and approve a related budget amendment of \$300,000.00 from the General Fund.

Townsend/Roth: Following the failure of the amendment below, the motion carried 5-2 with Councilmember Medina and Deputy Mayor Peltier voting against.

AMENDMENT TO MOTION: I make a motion to amend the motion to have this project construction award moved to the consent agenda at our next meeting rather than approved tonight. 7:35 PM

Medina/Peltier: The amendment failed 5-2 with Deputy Mayor Peltier and Councilmember Medina voting in favor.

B. Ordinance No. 2017-05 Amending Bainbridge Island Municipal Code Chapter 12.28 to Reference Current Planned Facilities Maps in the Non-Motorized Chapter of the 2017 Island-Wide Transportation Plan, AB 17-027 – Public Works 7:41 PM

Public Works Director Loveless introduced the ordinance and provided background on its development.

MOTION: I move that the City Council forward to the May 23, 2017, Consent Agenda Ordinance No. 2017-05, amending Bainbridge Island Municipal Code Chapter 12.28, as it relates to the Island-Wide Transportation Plan update.

Roth/Medina: The motion carried unanimously, 7-0

C. Ordinance No. 2017-13 Establishing Climate Change Advisory Committee, AB 17-062 – Councilmember Medina 7:44 PM

Councilmember Medina introduced the ordinance. Councilmember Townsend suggested amendments, and Council discussed his proposed revisions.

Public Comment

Erika Shriner spoke in favor of the ordinance.

Patti Dusbabek recommended that Council look at EPA's recommendations.

MOTION: I move that the City Council approve Ordinance No. 2017-13, Establishing a Climate Change Advisory Committee including the following amendments: In Section 2.37.010.B, modify the second sentence to read: The committee members should have expertise in climate science, atmospheric science,

engineering, energy management, water conservation, planning, policy, environmental law, economics, solid waste management, forestry, systems analysis, and communications. In Section 2.37.030.B, add to the end of that sentence “as directed by the City Council.” In Section 2.37.040.C change the word “year” to “term.”

Medina/Scott: The motion carried unanimously 7-0.

Councilmember Medina volunteered to be liaison to the committee.

8. NEW BUSINESS

A. Consider Creation of Affordable Housing Task Force, AB 17-087 – Mayor Tollefson 8:03 PM

Mayor Tollefson introduced the agenda item. Councilmember Medina suggested including residents or potential residents of affordable housing. Councilmember Townsend suggested including 1 to 3 Councilmembers as liaisons.

Public Comment

Patti Dusbabek spoke about affordable housing issues.

Brandon Fouts spoke about the decline in service at Helpline House.

MOTION: I move that the City Council establish an Affordable Housing Task Force to be organized and performed as set forth in the agenda bill with the task force to be comprised of 15-20 members with at least one and no more than 3 Council liaison members.

Scott/Townsend: The motion carried unanimously, 7-0.

Councilmembers Blossom and Scott and Deputy Mayor Peltier volunteered to be liaisons.

B. Review Draft Request for Proposals for 2018 Lodging Tax Advisory Committee, AB 17-080 – Councilmembers Townsend and Scott 8:15 PM

Deputy City Manager Smith introduced the agenda item and went through the key points of the Request for Proposals for the Lodging Tax Advisory Committee (LTAC).

Communications Manager Stickney provided a presentation on options for a City LTAC application, including a wayfinding system, a map kiosk in the ferry terminal, and an alternative solution for sandwich boards. Council expressed interest in the first option.

Public Comment

Patti Dusbabek spoke about the tourism draw of the Farmer’s Market.

MOTION: I move that the City Council forward this Request for Proposals for 2018 Lodging Tax Projects to the consent agenda for approval on May 23, 2017.

Medina/Roth: The motion carried unanimously, 7-0

C. Ordinance No. 2017-12, Amending Bainbridge Island Municipal Code Section 3.65.040 Relating to Civic Improvement Fund (Lodging Tax), AB 17-079 – Executive 8:36 PM

Deputy City Manager Smith introduced the ordinance.

Public Comment

Patti Dusbabek spoke about the use of Lodging Tax funds.

MOTION: I move that the City Council forward this ordinance to the May 23, 2017, consent agenda for approval.

Townsend/Scott: The motion carried unanimously, 7-0.

D. Consider Change to Council Meeting Dates for July 4 and National Night Out on August 1, AB 17-086 – Executive 8:42 PM

City Manager Schulze introduced the agenda item, and Council discussed the options.

MOTION: I move that we re-schedule the July 4 City Council meeting to July 5 and the August 1 meeting to August 2.

Medina/Roth: The motion carried unanimously, 7-0.

E. Professional Services Agreement for Downtown Parking Study and Budget Amendment, AB 17-081 – Public Works 8:46 PM

Public Works Director Loveless introduced the agreement and summarized the process to date.

Public Comment

Brandon Fouts spoke in favor of expanding the ferry system parking and against a consultant.

Patti Dusbabek spoke against the money spent on studies and parking for staff.

MOTION: I move to forward to the June 13, 2017, Unfinished Business Agenda the Professional Services Agreement for the Downtown Parking Study and the related proposed budget amendment.

Scott/Townsend: The motion carried 6-1 with Deputy Mayor Peltier voting against.

F. McDonald Creek Culvert Professional Services Agreement with Reid Middleton Inc., AB 17-078 – Public Works 8:57 PM

Public Works Director Loveless introduced the agreement. Councilmember Roth left the Chambers at 8:59 PM.

MOTION: I move that the City Council forward to the May 23, 2017, consent agenda the McDonald Creek Culvert professional services agreement.

Townsend/Peltier: The motion carried 6-0 with Councilmember Roth absent from the Chambers.

G. City Tree Trimming Practices, AB 17-074 – Public Works 9:02 PM

Public Works Director Loveless provided information on City tree trimming practices. Councilmember Roth returned to the Chambers at 9:06 PM.

Public Comment

Darlene Kordonowy asked for outreach in order to identify areas that may need maintenance.

9. CONSENT AGENDA - 9:05 PM

A. Agenda Bill for Consent Agenda, AB 17-088

B. Accounts Payable and Payroll

Accounts Payable: check #344269 from last run for \$500.00; Electronic Funds Transfer #254 for \$7106.08; ACH #'s 255 and 256 for \$9096.01; manual check run sequence 344270 – 344274 for \$32,582.97; Retainage Release #158 for \$10,570.015. Total disbursements = \$345,946.05.

Payroll: Normal check run (direct deposit) sequence 038572 – 038686 for \$258,577.46; normal payroll check run sequence 108074 – 108078 for \$6187.71; vendor check run sequence 108079 – 108091 for \$276,875.22; Federal Tax Electronic Transfer for \$109,159.32. Total disbursements = \$650,799.71.

- C. City Council Study Session Minutes, April 18, 2017
- D. Special City Council/Kitsap County Board of Commissioners Joint Meeting Minutes, April 19, 2017
- E. Regular City Council Business Meeting Minutes, April 25, 2017
- F. Ordinance No. 2017-09, Amending Bainbridge Island Municipal Code Chapter 3.24, Equipment Rental and Revolving Fund, AB 17-063 – Finance
- G. Consider City Support for Celebrate Bainbridge Events, AB 17-071 – Executive

MOTION: I move to approve the Consent Agenda as presented.

Townsend/Blossom: The motion carried unanimously, 7-0.

10. COMMITTEE REPORTS

There were no committee reports.

11. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 9:14 PM

A. Council Calendar

City Manager Schulze reviewed the upcoming Council calendar.

12. FOR THE GOOD OF THE ORDER - 9:21 PM

Mayor Tollefson asked Council to authorize him to sign a Mayors for Clean Energy initiative letter, and Council concurred.

Council confirmed that the Council's practice for Citizen Advisory Committees is to re-appoint existing members who desire another term and only interview new candidates for vacant positions.

13. ADJOURNMENT

Mayor Tollefson adjourned the meeting at 9:24 PM.

Val Tollefson, Mayor

Christine Brown, City Clerk

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Ordinance No. 2017-11, Relating to 2016 Budget Carryovers into 2017, AB 17-073 - Finance (Pg. 250)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-073
Proposed By: Ellen Schroer, Director of Finance and Administrative Services	Referrals(s):

BUDGET INFORMATION

Department: Finance	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req?

REFERRALS/REVIEW

Study Session: 5/2/2017	Recommendation: Forward to 5/23 consent agenda
City Manager: Yes	Legal: Yes Finance: Yes

DESCRIPTION/BACKGROUND

Funding for certain items, as described in the attachment to the ordinance, was approved in the 2016 budget and the work was started and is still in progress. These funds will be carried over into the 2017 budget to provide funding and allow the planned work to be completed. The attached list of proposed budget carryovers includes the information for each item. If approved, this action will increase authorized 2017 City spending by \$165,000 for the General Fund and \$80,000 for the Streets Fund. This spending would come out of the fund balance.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
❑ Ordinance No. 2017-11, 2016 Budget Carrovers	Backup Material
❑ Ord. 2017-11 Attachment A	Backup Material

ORDINANCE NO. 2017-11

AN ORDINANCE of the City of Bainbridge Island, Washington,
amending the 2017 budget of the City to include carryover items for
work funded in 2016 but to be performed in 2017.

WHEREAS, on November 10, 2014, the City Council adopted the budget for 2015 and 2016 and
subsequently amended the budget; and

WHEREAS, on November 12, 2016, the City Council adopted the budget for 2017 and 2018;
and

WHEREAS, funding for certain items was approved in the 2016 budget and this work is
continuing in 2017, and these funds now should be carried over into the 2017 budget for work to
be completed in this year; and

**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON,
DOES ORDAIN AS FOLLOWS:**

Section 1. Ordinance No. 2016-25 and the 2017 budget are each amended as shown on the
attached Exhibit A.

Section 2. The City's Finance Director is authorized and directed by this ordinance to make the
necessary changes to the 2017 budget. The Finance Director is further directed to make sufficient
interfund equity transfers from the appropriate funds to cover the added amounts authorized by
this ordinance.

Section 3. This ordinance shall take effect and be in force five days from and after its passage and
publication as required by law.

PASSED by the City Council this ____ day of ____, 2017.

APPROVED by the Mayor this ____ day of ____, 2017.

Val Tollefson, Mayor

ATTEST / AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK:	April 19, 2017
PASSED BY THE CITY COUNCIL:	_____, 2017
PUBLISHED:	_____, 2017
EFFECTIVE DATE:	_____, 2017
ORDINANCE NO:	2017-11

2016 BUDGET ITEMS TO BRING INTO 2017

presented to City Council May 2, 2017

approved on __ __, 2017

Item	Description	Fund/Department	Amount
Human Services Process Support	This item carries forward funding and provides 2017 budget authority for completion of consulting services from The Giving Practice/Philanthropy Northwest to support and facilitate the Human Services Funding award cycle for 2017-2018. This work was originally planned for 2016, but was completed in 2017.	General Fund / Executive	3,073
Suzuki Site Evaluation	This item carries forward funding and provides 2017 budget authority for an ecological assessment of the Suzuki property.	General Fund / Executive	49,000
Electric Utility Feasibility Study	This item carries forward funding and provides 2017 budget authority for a contract with D. Hittle & Associates for the purpose of conducting a feasibility study for an Island-wide electric utility.	General Fund / Executive	75,853
Performance & Process Audit (Planning and Community Development)	This item carries forward funding and provides 2017 budget authority for a contract with Latimore LLC for the purpose of conducting an audit of the process and permit review performance of the Planning and Community Development Department.	General Fund / Planning and Community Development	39,450
Subtotal General Fund			164,303
Right of Way Acquisition	This item carries forward funding and provides 2017 budget authority for Right of Way Acquisition work which was started in previous years and will continue into 2017.	Streets Fund / Public Works	66,081
Transportation Modeling Professional Services	This item carries forward funding and provides 2017 budget authority for focused traffic studies in 2017.	Streets Fund / Public Works	14,154
Subtotal Streets Fund			80,235

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Ordinance No. 2017-05, Amending Bainbridge Island Municipal Code Chapter 12.28 to Reference Current Planned Facilities Maps in the Non-Motorized Chapter of the 2017 Island-Wide Transportation Plan, AB 17-027 - Public Works, (Pg. 253)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-027
Proposed By: Public Works	Referrals(s):

BUDGET INFORMATION

Department: Public Works	Fund:
Expenditure Req: N/A	Budgeted? Budget Amend. Req?

REFERRALS/REVIEW

Business Meeting: 5/9/2017	Recommendation: Forward to 5/23 consent agenda.
City Manager: Yes	Legal: Yes Finance: Yes

DESCRIPTION/BACKGROUND

The Bainbridge Island Municipal, Chapter 12.28, entitled "Comprehensive Sidewalk Plan," needs to be updated to reference the current planned facilities maps in the newly-adopted Island-Wide Transportation Plan (IWTP).

Prior agenda items with the City Council, including on May 9, 2017, and on February 21, 2017, involved discussion of the topic of non-motorized frontage improvements required when new development is permitted. The Council directed that for projects not part of larger land-use action (i.e., single building permits), only sidewalk improvements as indicated should be required, which is consistent with the prior version of Chapter 12.28 BIMC.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
Ordinance 2017-05	Backup Material

ORDINANCE NO. 2017-05

AN ORDINANCE of the City of Bainbridge Island, Washington, amending the title of Chapter 12.28 of the Bainbridge Island Municipal Code and Sections 12.28.010, 12.28.020, and 12.28.025 of that chapter to reference Current Planned Facilities Maps in the Non-Motorized Chapter of the Island-Wide Transportation Plan.

WHEREAS, the City has an Island-Wide Transportation Plan (“IWTP”) which identifies transportation needs, develops level of service standards, provides recommendations on major transportation needs, and supports the implementation of the City’s transportation goals and policies in the Transportation Element of the City’s Comprehensive Plan; and

WHEREAS, the City Council updated the IWTP in February 2017 as part of the Council’s Comprehensive Plan update process, and the IWTP is included as part of the Transportation Element of the Comprehensive Plan; and

WHEREAS, the Bainbridge Island Municipal Code needs to be updated to reference current planned facilities maps in the Non-Motorized Chapter of the Island-Wide Transportation Plan; now therefore,

**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND,
WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. The title of Chapter 12.28 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

Chapter 12.28
~~COMPREHENSIVE~~ SIDEWALK PLAN

Section 2. Section 12.28.010 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

12.28.010 Maps adopted.

~~That certain map labeled “Comprehensive Sidewalk Plan,” dated June 1984, a copy of which has been on file~~ The non-motorized system plan maps in the office of the Island-Wide Transportation Plan, adopted by reference in the city’s comprehensive plan, designate non-motorized facilities for city clerk for use and examination by the public, is streets. Those non-motorized system plan maps are adopted by reference herein as the city’s comprehensive sidewalk non-motorized system plan.

Section 3. Section 12.28.020 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

12.28.020 Sidewalk required – Exception.

All projects requiring a building permit and located on property abutting any proposed sidewalk ~~as shown on the comprehensive sidewalk plan or as required by Chapter 12.36 BMC~~ shall provide sidewalks and curbs along the street front in accordance with the Island-Wide Transportation Plan, including the non-motorized system plan maps included in that plan. Such sidewalk construction shall meet the approval of the city engineer and shall provide appropriate curb crossings for vehicular ingress and egress; provided, that this section shall not apply to minor remodeling or repair which does not increase the size or the area of structure, ~~existing on June 1, 1984.~~

Section 4. Section 12.28.025 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

12.28.025 Deferral of construction authorized.

Installation of any of the improvements herein required may be deferred if the land use administrator determines that the abutting street grade cannot be established at the time of proposed construction or that existing curb and sidewalks are adequate to serve the development in question. In either case the owner of the abutting property shall execute a covenant in a form approved by the city which runs with the land being developed and which provides for installation of sidewalks and other street ~~improvement~~ improvements at a specified later date. The covenant shall provide that the improvements shall be installed to city standards when any one of the following first occurs:

- A. The grade of the abutting street is established;
- B. The abutting street is improved through an LID, ULID, or other funding method;
- C. Similar improvements are constructed on adjacent property; or
- D. When existing sidewalks and/or curbs are inadequate ~~in the opinion of~~ as determined by the city engineer.

Section 5. This ordinance shall take effect and be in force five (5) days from its approval and publication as required by law.

Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER: 2017-05

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Ordinance No. 2017-12, Amending Bainbridge Island Municipal Code Section 3.65.040 Relating to Civic Improvement Fund (Lodging Tax), AB 17-079 - Executive (Pg. 257)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-079
Proposed By: Morgan Smith, Deputy City Manager	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

Business Meeting: 5/9/2017	Recommendation: Forward to 5/23 consent agenda.	
City Manager: Yes	Legal: Yes	Finance: Yes

DESCRIPTION/BACKGROUND

The City collects lodging tax revenues within its "Civic Improvement Fund." The use of these funds is governed by Chapter 67.28 RCW. The City's Municipal Code (BIMC 3.65.040) references Chapter 67.28 but also currently contains additional restrictions regarding eligible uses of these funds that no longer matches revisions made to Chapter 67.28 RCW. This update to the BIMC proposes to remove the additional restrictions and to simplify the reference to Chapter 67.28 RCW.

The restriction at issue in the current version of BIMC 3.65.040 was designed to encourage the use of the lodging funds for capital projects, as follows:

No more than one-half of the taxes collected under this chapter shall be used to pay for advertising, publicizing or otherwise distributing information for the purpose of attracting visitors and encouraging tourist expansion unless an exception is approved by a vote of a majority of all council members plus one more vote.

For several years, this requirement has been difficult to meet. As a result, the City Council has consistently waived the requirement every year since 2010.

Additionally, in 2013, Chapter 67.28 RCW changed so that lodging tax revenues that are used to support the operations and capital expenditures of tourism-related facilities can only be used by the City for such facilities owned or operated by a municipality or a public facilities district, and this change in state law further decreases the likelihood that the restriction related to non-capital expenditures that has existed in BIMC 3.65.040 will be met going forward.

The attached ordinance proposes to modify BIMC 3.65.040 to simplify the reference to Chapter 67.28 RCW and to remove the restriction related to a fifty percent limit on non-capital expenditures.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
▣ Ordinance No. 2017-12	Backup Material

ORDINANCE NO. 2017-12

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the Civic Improvement Fund and amending Section 3.65.040 of the Bainbridge Island Municipal Code.

WHEREAS, the City of Bainbridge Island (“City”) collects lodging tax revenues within its “Civic Improvement Fund,” as set forth in Section 3.65.040 of the Bainbridge Island Municipal Code (BIMC), and pursuant to the state law lodging tax statute, Chapter 67.28 RCW; and

WHEREAS, Chapter 67.28 RCW has been revised subsequent to the last revision of BIMC 3.65.040, and BIMC 3.65.040 needs to be updated to better align with Chapter 67.28 RCW; and

WHEREAS, BIMC 3.65.040 also currently includes a provision that is designed to encourage the use of lodging tax funds for capital projects, as follows:

No more than one-half of the taxes collected under this chapter shall be used to pay for advertising, publicizing or otherwise distributing information for the purpose of attracting visitors and encouraging tourist expansion unless an exception is approved by a vote of a majority of all council members plus one more vote.

WHEREAS, for several years this requirement has been difficult to meet and, as a result, the City Council has consistently waived the requirement every year since 2010; and

WHEREAS, in 2013, Chapter 67.28 RCW was revised so that lodging tax revenues that are used to support the operations and capital expenditures of tourism-related facilities can only be used by the City for such facilities owned or operated by a municipality or a public facilities district, and this change in state law further decreases the likelihood that the restriction that has been included in BIMC 3.65.040 related to non-capital expenditures will be met going forward; and

WHEREAS, the updates included herein to BIMC 3.65.040 simplify the reference to Chapter 67.28 RCW and remove the restriction related to a fifty percent limit on non-capital expenditures; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 3.65.040 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

3.65.040 Civic improvement fund.

There is created a special fund in the treasury of the city, to be known as the "civic improvement fund." All taxes collected under this chapter shall be placed in the fund ~~(1) to pay for all or any part of the cost of acquisition, construction, or operation of stadium facilities, convention center facilities, performing arts center facilities, and/or visual arts center facilities, or any other such facilities; (2) to pay or secure the payment of all or any portion of the general obligation bonds or revenue bonds issued for such purposes, or and shall be used for purposes provided for in Chapter 67.28 RCW, and any amendments thereto; (3) to pay for advertising, publicizing, or otherwise distributing information for the purpose of attracting visitors and encouraging tourist expansion; or (4) to pay for such other uses as may from time to time be authorized for the taxes pursuant to statute. No more than one half of the taxes collected under this chapter shall be used to pay for advertising, publicizing or otherwise distributing information for the purpose of attracting visitors and encouraging tourist expansion unless an exception is approved by a vote of a majority of all council members plus one more vote. Pursuant to Chapter 67.28 RCW, including RCW 67.28.1817, the city council shall appoint a lodging tax advisory committee to advise the city council on the use of the city's civic improvement funds.~~

Section 2. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2017.

APPROVED BY THE MAYOR this _____ day of _____, 2017.

Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK:	May 5, 2017
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NUMBER:	2017-12

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Amendment No. 2 to Police and Court Facility Professional Services Agreement for In-Depth Site Assessment for the Preferred New Brooklyn Road Site, AB 14-008 – Public Works (Pg. 262)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: AB 14-008
Proposed By: Barry Loveless	Referrals(s):

BUDGET INFORMATION

Department: Public Works	Fund:
Expenditure Req: \$122,032.00	Budgeted? Budget Amend. Req?

REFERRALS/REVIEW

Study Session: 5/16/2017	Recommendation: Forward to 5/23 consent agenda.
City Manager: Yes	Legal: Yes Finance: Yes

DESCRIPTION/BACKGROUND

During the October 25, 2016 meeting, the City Council approved the Professional Services Agreement with Coates Design in the amount of \$145,751.00 for Phase 1 design services. Amendment No. 1, in the amount of \$45,620, was executed on March 24, 2017, for evaluating 6 rather than 4 sites, which was work that was contemplated as an option in the scope and fee schedule that was included with the original contract approval by the Council.

Amendment No. 2 to the Coates Design Professional Services Agreement is for the next phase, Phase II. The work consists of an in-depth concept design and site analysis for the preferred New Brooklyn Road site. This site was selected and authorized by the Council at their May 2, 2017, meeting. The work was included in the original contract with Coates Design as an option.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
❑ Amendment No. 2 to PSA - Coates	Backup Material
❑ Coates Amend 2 Fee	Backup Material

**AMENDMENT NO. 2 TO
AGREEMENT FOR PROFESSIONAL SERVICES**

This Amendment No. 2 to the Agreement for Professional Services (“Amendment”), between the City of Bainbridge Island (“City”), and Coates Design Inc. (“Consultant”), amends that certain Agreement for Professional Services, dated November 2, 2016, between the City and the Consultant, as amended by Amendment No. 1 to Agreement for Professional Services, which was executed on March 24, 2017 (“Agreement”).

WHEREAS, the City and the Consultant entered into the Agreement to provide professional and architectural services for a proposed new police station and municipal court; and

WHEREAS, the City desires to proceed with an additional option contemplated in the Scope of Services of the Agreement, identified as Phase II, to provide concept design and single-site advanced analysis for the New Brooklyn Site, which the City Council identified as the preferred site at its May 2, 2017, meeting; and

WHEREAS, this Amendment No. 2 would also amend the maximum amount payable under the Agreement to reflect the additional Phase II work by adding \$122,032 to the payment section of the Agreement, as provided below.

NOW, THEREFORE, the City and the Consultant agree to amend the Agreement as follows:

1. Section 2.A is hereby amended to read as follows:

A. The City shall pay the Consultant for such services: (check one)

[X] Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of ~~One Hundred Ninety-One Thousand Three Hundred Sixty-One Dollars (\$191,361.00)~~ Three Hundred Thirteen Thousand Three Hundred Ninety-Three Dollars (\$313,393.00);

[] Fixed Sum: a total amount of \$ _____;

[] Other: \$_____, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts.

2. Attachment A, Scope of Services, is hereby amended to include the attached “Phase Two – Police & Courts Advanced Site Analysis” scope and fee schedule to complete work related to concept design and single-site advanced analysis for the New Brooklyn Site, and the attached scope and fee schedule is hereby incorporated into the Agreement.

3. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the later of the signature dates included below.

COATES DESIGN INC.

CITY OF BAINBRIDGE ISLAND

Date:_____

Date:_____

By:_____

By:_____

Douglas Schulze, City Manager

Name_____

Title_____

Tax I.D. #_____

City Bus. Lic. #_____

Phase Two - Police & Courts Advanced Site Analysis

Scope / Fee
Bainbridge Island Police and Courts Facility
May 8, 2017

ADVANCED SITE ANALYSIS	Project Tasks	Prime Architect - Coates Design			Consulting Architects - MWL				Civil Browne & Wheeler	Estimating Robinson Co.	Transpo Engineering	Murase Landscape Design	Bower Rendering	PCS Structural	Geotechnical Study
		HOURS			HOURS				Lump Sum	Lump Sum	Lump Sum	Lump Sum	Lump Sum	Lump Sum	Lump Sum
	Concept Design Single Site Advanced Analysis	SR. PRINC. Coates	SR. ARCHT Hutchinson	ARCH TECH Kutz	TOTAL	SR. PRINC. McClaren	SR. ARCHT McGill	ARCH TECH Salazar	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
										Site Assessment	Cost Projections	Traffic Mitigation	Lscape Concept	Renderings	Strut. Concepts
	Kick-off tel-con / set workshop schedule / memorialize project goals / identify key dates / confirm deliverables	1	1	1	3	1	1		2						
	Schedule Development		12		12										
	Consultant coordination for geotechnical/ESA study		8		8										
	Option 1 - two story option (single site)														
	prepare floor and site plan	6	10	2	18	24		24	48						
	Option 2 - one story option (single site)														
	prepare floor and site plan	6	10	2	18	24		24	48						
	Option 3 - one story option (expanded site)														
	prepare floor and site plan	6	10	2	18	24		24	48						
	1 day on-site workshop/charrette (MWL travel time included)	8	12	8	28	16			16	\$ 16,000	\$ 4,130		\$ 1,015		\$ 800
	Follow up BIM drawing development	1	3	6	10			16	16						
	Web mtg. to review preliminary data w/ with team & owner	1	8	4	13	1	1	1	3						
	Coordination with cost consultant	1	8		9	2	2		4			\$ 8,500			\$ 7,295
												(time & material)			
	Coordination with COBI Planning/Community Development		12	2	14										
	Prepare presentation data	4	12	10	26	4	2	2	8						
	Prepare 3 design concepts with watercolor illustrations	8	12	24	44	1		1	2				\$ 6,000		
	Attend City Council presentation	3	3	3	9	16			16						
	Revise cost estimate as required	2	6	2	10	2	2		4						
	Assemble submit final document (pdf)	1	4	4	9	1		1	2						
	TOTAL HOURS	48	131	70	249	116	8	93	217		(Note: Subconsultant Costs include 10% markup)				
	AVERAGED HOURLY RATE	\$160	\$160	\$120	\$149	\$200	\$148	\$105	\$157						
	SUBTOTAL SERVICES COST	\$7,680	\$20,960	\$8,400	\$37,040	\$23,200	\$1,184	\$9,765	\$34,149	\$17,600	\$4,543	\$9,350	\$1,117	\$6,600	\$880
	SUBTOTAL COST OF TRAVEL*/PRINTING EXPENSES				\$750				\$1,979	\$0	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL FIXED FEE Concept Design Advanced Analysis				\$37,790				\$36,128	\$17,600	\$4,543	\$9,350	\$1,117	\$6,600	\$880
	TOTAL: CONCEPT DESIGN ADVANCED ANALYSIS								\$122,032						

TEAM REIMBURSABLES	Anticipated MWL Reimbursable Travel Expenses:			
	Plus 10% Markup (typical for all consultant costs)			
	Airfare (Alaska NS Economy 14 day advance purchase)	2	\$495	\$1,089
	Hotels (Best Western or equiv.)	2	\$165	\$363
	Light Rail / Uber / Ferry	2	\$75	\$165
	Per Diem (Meals)	4	\$55	\$242
	Airport Parking / Couriers Etc.	4	\$30	\$120
				\$1,979
	Anticipated Coates Design Reimbursable Expenses:			
	Printing			\$ 750

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: McDonald Creek Culvert Professional Services Agreement with Reid Middleton Inc., AB 17-078 – Public Works (Pg. 266)	Date: 5/23/2017
Agenda Item: CONSENT AGENDA - 8:35 PM	Bill No.: 17-078
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: Public Works	Fund: CIP - SSWM - Eagle Harbor Drive - McDonald Creek Culvert	
Expenditure Req: \$174,374.00	Budgeted? Yes	Budget Amend. Req? No

REFERRALS/REVIEW

Business Meeting: 5/9/2017	Recommendation: Forward to 5/23 consent agenda.	
City Manager: Yes	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

The McDonald Creek Culvert project is located at the Eagle Harbor Drive and McDonald Creek intersection. The project provides for repair of the existing deteriorated concrete culvert.

The existing Eagle Harbor Drive crossing consists of a 24-inch diameter concrete culvert, approximately 180' long and 24' deep. In the City's 2016 Island-Wide Deep Culvert Assessment Report, the McDonald Creek culvert was identified as needing to be replaced. Large longitudinal cracking along the top of the culvert and sections of misaligned pipe contributed to its "critical" overall rating. The fish habitat in McDonald Creek at this location is rated low with no fish species mapped.

This project consists of replacing the existing culvert with one of the same diameter and location, preferably by trench-less construction techniques. The selected design team will produce contract plans, specifications, and estimates (PS&E) prepared in accordance with current state and city standards; as well as provide permit, bidding, and construction support services.

Requests for Qualifications were solicited through the local newspapers in January/February of this year. City staff reviewed the consultants' qualifications and selected Reid Middleton, Inc., as the most qualified consultant to design the project in the amount of \$174,374.00. See attached professional services agreement.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
▣ Request for Qualifications	Backup Material
▣ PSA	Backup Material
▣ PSA Attachment A	Backup Material



REQUEST FOR QUALIFICATIONS (RFQ)

McDonald Creek Culvert Replacement (at Eagle Harbor Dr)

I. Project Description

The City of Bainbridge Island (COBI) is soliciting proposals from qualified firms, or partnership of firms, with municipal public works roadway and storm water design experience to provide permitting and design services for the McDonald Creek Culvert Replacement (at Eagle Harbor Dr.) project.

II. Background

The existing Eagle Harbor Dr. crossing consists of a 24-inch diameter concrete culvert, approximately 180-feet long and 24-feet deep. In the City's 2016 Island-wide Deep Culvert Assessment report, the McDonald Creek culvert was identified as needing to be replaced. Large longitudinal cracking along the top of the culvert and sections of misaligned pipe contributed to its "critical" overall rating. The fish habitat in McDonald Creek at this location is rated low with no fish species mapped.

III. Scope of Work

This project consists of replacing the existing culvert with one of the same diameter and location, preferably by trenchless construction techniques. The selected design team will produce contract plans, specifications, and estimates (PS&E) prepared in accordance with the current State of Washington Standard Specifications for Road, Bridge, and Municipal Construction and the City's Design and Construction Standards. The selected team will also assist with preparing applications and obtaining permits, and provide bidding and construction support services.

The following Scope of Work indicates the broad areas of consideration:

Design Phase – The consultant team will prepare base maps, and develop plans, specifications, and estimates for the selected alternative. The consultant team will assist the City with identifying and obtaining required permits and approvals. Permitting includes SEPA and JARPA documentation. The consultant team will assist the City with providing exhibits for obtaining right of access and/or temporary construction easements as needed. The consultant team will provide Special Provisions and the City will develop general contract requirements and assemble the contract documents.

Bid Phase – The consultant team will provide bidding support services, including preparation of a bid item list with cost estimates, responding to bidder requests for information/clarification, and preparing addenda as necessary.

Construction Phase – The City intends to provide for construction administration and inspection. The consultant team will serve in an advisory role for construction administration and provide support services, including attending a pre-construction meeting, attending meetings on-site as needed, field observation, responding to requests for information, and other work.

A more detailed final scope of work, project timeline, and budget will be developed with the selected consultant firm. All phases will include project management and project coordination tasks.

The City of Bainbridge Island reserves the right to retain the services of the successful firm(s) for any subsequent phases (i.e., right-of-way, construction administration) associated with this project.

IV. Proposal Content

The submittal shall include the following information:

1. **Brief Description of Firm(s)** – Describe the firm’s areas of expertise and other information that helps to characterize the firm(s). Provide the name, title, address, and telephone number of the primary contact for the lead firm.
2. **Project Manager’s Experience** – Identify the project manager who will be responsible for this project. List the project manager’s relevant experience and similar work.
3. **Personnel** – Describe the project team including name and office location of key personnel, including subs. Describe key personnel’s proposed roles and responsibilities on this project.
4. **Project Understanding/Approach** – Describe the tasks that must be accomplished to complete the project and a narrative description of how the firm proposes to execute the tasks. Describe resources the firm could provide to enable collection or verification of data in a timely fashion. Describe particular challenges which you foresee this project presenting and your approach for addressing these challenges.

V. Evaluation Criteria

Proposals will be ranked on qualifications and the City of Bainbridge Island may choose to interview the top ranked firms. However, at its discretion, the City of Bainbridge Island may dispense with interviews and select a firm to perform the work. Firms will be evaluated on the basis of the following factors:

1. Proposal format and organization
2. Lead consultant firm experience
3. Project manager experience and qualifications
4. Technical team experience and qualifications
5. Project understanding and approach
6. Past Performance/References

The City of Bainbridge Island will seek to negotiate a contract, a detailed scope of work, fee, schedule, etc. with the preferred firm. If unable to reach an agreement, the City of Bainbridge

Island will terminate negotiations and commence negotiations with the second-ranked firm, and so forth. The City of Bainbridge Island reserves the right to reject all submittals and not award a contract as a result of this request.

VI. Proposal Deadline

Three (3) copies of the proposal must be received no later than 3:30 PM local time, on Thursday, February 16, 2017 to the following address:

City of Bainbridge Island
Public Works Department
Attn: Chris Munter, PE
280 Madison Avenue North
Bainbridge Island, WA 98110

Submittals received after the deadline will not be accepted.

Questions regarding the project may be directed to Chris Munter, (206) 780-3720, cmunter@bainbridgewa.gov.

VII. Additional Information

In submitting qualifications, the respondent agrees to comply with all applicable Federal, State, and City of Bainbridge Island laws, regulations, and procedures in the conduct of the work specified herein. The consultant selected will be required to meet City and State Professional Service Agreement and insurance requirements. The consultant selected to work on this project will be required to obtain a City of Bainbridge Island business license.

Americans with Disabilities Act (ADA) Information

The City of Bainbridge Island in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Chris Munter at cmunter@bainbridgewa.gov or by calling collect (206) 842-2016.

Title VI Statement

The City of Bainbridge Island in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.”

Dates of publication in The Bainbridge Review: January 27, 2017 and February 3, 2017

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into between the City of Bainbridge Island, a Washington state municipal corporation ("City"), and Reid Middleton, Inc., a Washington corporation ("Consultant").

WHEREAS, the City needs professional services in connection with the McDonald Creek Culvert Replacement at Eagle Harbor Drive.

WHEREAS, the Consultant has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of services attached hereto as Attachment A and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor, and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until December 31, 2019, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 3 for any satisfactory work completed prior to the date of termination.

3. PAYMENT

A. The City shall pay the Consultant for such services: (check one)

[X] Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of One Hundred Seventy-Four Thousand Three Hundred Seventy-Four Dollars (\$174,374.00);

[] Fixed Sum: a total amount of \$_____;

[] Other: _____, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts.

B. The Consultant shall, in a format acceptable to the City, submit monthly invoices for services performed in a previous calendar month. Each project and each task within a project shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. The City shall pay all invoices by mailing a City check within sixty (60) days of receipt of a proper invoice from the Consultant.

D. If the services rendered do not meet the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

4. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

5. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall the Consultant claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

6. NONDISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 6 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda, and other documents developed under this Agreement, whether finished or not, shall become the property of the City and shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend hereunder, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided

herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

C. The City's inspection and acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

D. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party.

10. INSURANCE

Consultant shall maintain insurance as follows:

- ☒ Commercial General Liability as described in Attachment B.
- ☒ Professional Liability as described in Attachment B.
- ☒ Automobile Liability as described in Attachment B.
- ☒ Workers' Compensation as described in Attachment B.
- ☐ None.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NONWAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
 280 Madison Avenue North
 Bainbridge Island, WA 98110
 Attention: City Manager

To the Consultant: Reid Middleton, Inc.
 728 134th St. SW, Ste. 200
 Everett, WA 98204
 Attn: Julian Dodge, P.E.

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

REID MIDDLETON, INC.

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Douglas Schulze, City Manager

Name _____

Title _____

Tax I.D. # _____

City Bus. Lic. # _____

ATTACHMENT A
SCOPE OF SERVICES

ATTACHMENT B

INSURANCE REQUIREMENTS

A. Insurance Term

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Before commencing work and services, the Consultant shall provide to the person identified in Section 8 of the Agreement a Certificate of Insurance evidencing the required insurance. The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

H. Notice of Cancellation

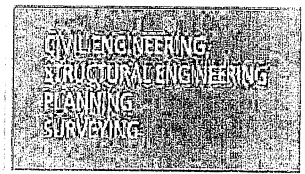
The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

J. City Full Availability of Consultant Limits

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.



April 19, 2017
File No. 212017.913.011

Mr. Christian D. Munter, PE, PMP, ENV SP
City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110

Subject: Proposal for Professional Services
City of Bainbridge Island, McDonald Creek Culvert Replacement
(at Eagle Harbor Drive)

Dear Mr. Munter:

Thank you for selecting Reid Middleton to provide professional engineering services for the City of Bainbridge Island, McDonald Creek Culvert Replacement project. We look forward to working with you on this project.

A. PROJECT UNDERSTANDING

City of Bainbridge Island (City) proposes to replace the McDonald Creek culvert at Eagle Harbor Drive. Reid Middleton will be the prime consultant, Civil Engineer, and Surveyor. GeoEngineers will provide fish biology, stream evaluation, and Geotechnical services.

The goal of the project is to replace the culvert that is in critical condition with a new culvert of similar size in the same location. The new culvert will not be sized for fish passage and may be constructed using trenchless technology methods.

The Reid Middleton team will provide the following field investigations: site visits, topographic survey and construction easement documents, geotechnical investigation borings and report, fluvial geomorphology and biological evaluations and report. Following these investigations the team will evaluate replacement and trenchless construction options. The preferred option will then be advanced into bid and permitting documents. Bid and construction phase services will also be provided.

It is our understanding that notice-to-proceed will occur in April/May 2017 with bid documents completed by January 2018. Construction is planned for the summer of 2018 or 2019.

UN167-1
728 134th Street SW
Suite 200
Everett, WA 98204
425 741-3890

www.reidmiddleton.com

A. SCOPE OF SERVICES

1. See Exhibit "B," Reid Middleton Scope of Services.
2. See Exhibit "C," GeoEngineers Scope of Services

B. COMPENSATION

1. For services described in Exhibit B, (Civil Engineering & Surveying), Reid Middleton shall be paid on a time-plus-expense basis using the rates indicated in Exhibit "A," Schedule of Charges Effective July 1, 2016, attached to the agreement. We estimate the fee for this portion of the services to be \$118,780, as shown in Exhibit "D," Civil Engineering & Surveying Fee Spreadsheet. We will not exceed this amount without prior approval from the City of Bainbridge Island.

Site Investigation Phase	\$	5,423
Study Phase		12,140
30 Percent Design Phase		17,267
90 Percent Construction Documents Phase		26,472
100 Percent & Final Construction Docs Phase		10,910
Permitting		8,525
Bid Phase Assistance		3,162
Construction Phase Assistance		11,838
Construction Closeout		2,750
Survey		9,293
Management Reserve		11,000
SUBTOTAL	\$	118,780

2. For services described in Exhibit C, (GeoEngineers), Reid Middleton shall be paid on a time-plus-expense basis. We estimate the fee for this portion of the services to be \$55,594, as shown in Exhibit "E," GeoEngineers Fee Spreadsheet.

Biological/Geomorphology	\$	14,440
Geotechnical/Trenchless		36,100
RM Mark Up (10%)		5,054
SUBTOTAL	\$	55,594

Total Compensation is \$174,374.

Mr. Christian D. Munter
City of Bainbridge Island
April 19, 2017
File No. 212017.913.011
Page 3

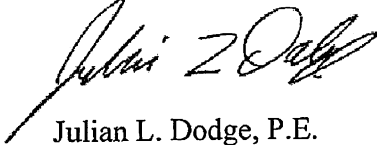
C. REID MIDDLETON STAFF

Julian Dodge, P.E. will be the project manager primarily responsible for this job. However, other individuals at Reid Middleton will work on aspects of your project as required.

We appreciate the opportunity to submit this proposal. If you have any questions or comments please call me.

Sincerely,

Reid Middleton, Inc.



Julian L. Dodge, P.E.
Principal Engineer

Attachments

kab\H:\21\17\913\011 McDonald Creek Culvert Replace\AgreementLetter - 170419.doc\jld

Reid Middleton, Inc.
Exhibit "A" Schedule of Charges
Effective July 1, 2016 through June 30, 2017

I. Personnel	Hourly Rate
Principal	\$ 200.00 - \$ 245.00
Principal Engineer/Principal Planner/Principal Surveyor.....	\$ 200.00 - \$ 240.00
Senior Engineer/Senior Planner/Senior Surveyor.....	\$ 175.00 - \$ 195.00
Project Engineer/Project Designer/Project Surveyor/Project Planner	\$ 135.00 - \$ 165.00
Design Engineer/Designer II/Design Technician/Survey Crew Chief/ Technical Writer II/ Graphic Designer II	\$ 110.00 - \$ 130.00
Designer I/Planner/CAD Technician II	\$ 100.00 - \$ 115.00
Project Administrator	\$ 95.00 - \$ 110.00
CAD Technician I/Survey Technician/Technician/Technical Writer I	\$ 70.00 - \$ 100.00

Survey Crew (2 Person/RTK/Robotic/Scanning) \$ 170.00
Survey Crew (3 Person/GPS)..... \$ 260.00

Expert Witness/Forensic Engineering..... 1.5 times usual hourly rate (4 hour minimum)

Individuals not in the regular employ of Reid Middleton may occasionally be engaged to meet specific project requirements. Charges for such personnel will be comparable to charges for regular Reid Middleton personnel.

A premium may be charged if project requirements make overtime work necessary.

II. Equipment	Rate
Design Software/Computer Aided Drafting	\$ 12.00/hour

III. Reimbursable Expenses

Local Mileage - Automobile	\$ 0.65/mile
Local Mileage - Survey Truck	\$ 0.65/mile

Expenses that are directly attributable to the project are invoiced at cost plus 15%. These expenses include, but are not limited to, subconsultant or subcontractor services, travel and subsistence, communications, couriers, postage, fees and permits, document reproduction, special instrumentation and field equipment rental, premiums for additional insurance where required, special supplies, and other costs directly applicable to the project.

A new schedule of charges is issued and becomes effective July 1 each year. Charges for all work, including continuing projects initiated in prior years, will be based on the latest schedule of charges.

IV. Client Advances

Unless the parties agree otherwise in writing, charges for the following items shall be paid by the client directly, shall not be the responsibility of Reid Middleton, and shall be in addition to any fee stipulated in the agreement: government fees, including permit and review fees; soils testing fees and costs; charges for aerial photography; and charges for monuments. If Reid Middleton determines, in its discretion, to advance any of these costs in the interest of the project, the amount of the advance, plus a fifteen percent administrative fee, shall be paid by the client upon presentation of an invoice therefore.



**Washington State
Department of Transportation**

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

December 6, 2016

Reid Middleton, Inc.
728 - 134th Street SW, Suite 200
Everett, WA 98204

Subject: Acceptance FYE 2015 ICR – Audit Office Review

Dear Mr. Simeon Alejo:

Transmitted herewith is the WSDOT Audit Office's memo of "Acceptance" of your firm's FYE 2015 Indirect Cost Rate (ICR) of 215.66%. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON
Manager, Consultant Services Office

EKJ:kms

Reid Middleton, Inc.
Indirect Cost Rate Schedule
Fiscal Year Ended December 31, 2015

Description	Financial Statement Amount	RM Adj.	WSDOT Adj.	Ref	Accepted Amount	%
Direct Labor	<u>\$2,986,329</u>				<u>\$2,986,329</u>	<u>100.00%</u>
Indirect Costs:						
Fringe Benefits						
Annual Leave	616,479				616,479	20.64%
Holiday	196,768				196,768	6.59%
Sick Leave	0				0	0.00%
Other Leave	6,836				6,836	0.23%
Social Security Taxes	483,713		(32,163)	N	451,550	15.12%
Employee Insurance	541,357				541,357	18.13%
Unemployment Taxes	36,644				36,644	1.23%
Workman's Compensation	19,049				19,049	0.64%
401(k) Plan Match	51,962				51,962	1.74%
Benefit Plan Administration	23,099				23,099	0.77%
Other Employee Indirect Costs	4,245				4,245	0.14%
Total Fringe Benefits	<u>\$1,980,150</u>				<u>\$1,947,987</u>	<u>65.23%</u>
General Overhead						
Rent	\$721,382				\$721,382	24.16%
Office Maintenance	66,451				66,451	2.23%
Telephone & Communications	125,750				125,750	4.21%
Electricity	577				577	0.02%
Indirect Labor	3,045,319	(425,000)	(\$334,973)	J K L	2,285,346	76.53%
Business Taxes	167,131				167,131	5.60%
Insurance	116,768				116,768	3.91%
Warranty Service	56,548				56,548	1.89%
Bonuses	70,791		(70,791)	M	0	0.00%
Employee Recruiting	37,609				37,609	1.26%
Printing, Stationary and Supplies	104,600				104,600	3.50%
Computer Supplies and Maintenance	232,499				232,499	7.79%
Equipment Maintenance	36,287				36,287	1.22%
Equipment Rent	2,300				2,300	0.08%
Outside Services (Contract Providers)	26,364				26,364	0.88%
Auto Expense & Travel Not Assignable	126,142				126,142	4.22%
Fees, Dues, Meetings, Classes	138,575	(2,770)		A	135,805	4.55%
Subscriptions and Publications	13,307				13,307	0.45%
Professional Services	40,170	(7,381)		B	32,789	1.10%
Depreciation	213,619				213,619	7.15%
Reimbursed Mileage & Computer Charges	(22,009)				(22,009)	-0.74%
Advertising and Promotional Materials	31,668	(31,668)		C	0	0.00%
Bad Debts	0				0	0.00%
Entertainment	25,081	(25,081)		D	0	0.00%
Employee Morale	37,116	(37,116)		E	0	0.00%
Contributions	4,834	(4,834)		F	0	0.00%
Interest	13,700	(13,700)		G	0	0.00%
Federal Income Tax	(124,552)	124,552		H	0	0.00%
Other	154	(154)		I	0	0.00%
Total General Overhead	<u>\$5,308,182</u>	<u>-\$423,151</u>	<u>-\$405,764</u>		<u>\$4,479,266</u>	<u>149.99%</u>
Total Indirect Costs & Overhead	<u>\$7,288,331</u>	<u>-\$423,151</u>	<u>-\$405,764</u>		<u>\$6,427,253</u>	<u>215.22%</u>
Indirect Cost Rate (Less FCC)	244.06%	229.89%			215.22%	
Facilities Capital Cost of Money	<u>\$7,288,331</u>	<u>\$12,984</u>			<u>\$12,984</u>	0.43%
		<u>-\$410,167</u>			<u>\$6,440,237</u>	
Overhead Rate (Includes FCC)					<u>215.66%</u>	

Reid Middleton, Inc.
Indirect Cost Rate Schedule
Fiscal Year Ended December 31, 2015

Description	Financial Statement Amount	RM Adj.	WSDOT Adj.	Ref	Accepted Amount	%
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Reid Middleton - In Process
"Indirect Cost Rate still subject to WSDOT Audit"

References

Reid Middleton Adjustments:

- A Lobbying and political activity costs per 48 CFR 31.205.22
- B Taxes per 48 CFR 31.205.41
- C Public relations and advertising unallowable per 48 CFR 31.205-1.
- D Entertainment Costs per 48 CFR 31.205-14
- E Employee Morale per 48 CFR 31.205-13
- F Contributions or donations per 48 CFR 31.205-8
- G Interest and other financial costs per 48 CFR 31.205-20
- H Taxes per 48 CFR 31.205.41
- I Real Estate Taxes per 48 CFR 31.205.41
- J Voluntary adjustment to Indirect labor based on reasonableness

WSDOT Adjustments:

- K (313,424) Marketing labor unallowable per 48 CFR 31.205-1(f)
- L (21,549) Rework and errors unallowable per 48 CFR 31.205-39
- M (70,791) Bonuses unallowable, basis for the award is unsupported per 48 CFR 31.205-6(f)(ii)
- N (32,163) Directly associated costs of payroll taxes due to marketing unallowable per 48 CFR 31.201-6(a)

EXHIBIT "B"
SCOPE OF ENGINEERING & SURVEYING SERVICES
Reid Middleton, Inc.

City of Bainbridge Island
McDonald Creek Culvert Replacement (at Eagle Harbor Drive)

Reid Middleton will provide the following engineering services:

A. PROJECT UNDERSTANDING

Reid Middleton will be the prime consultant and Civil Engineer. GeoEngineers will provide fish biology, stream evaluation, and Geotechnical services, as shown in Exhibit C.

B. SITE INVESTIGATION PHASE

Site Investigation Phase for the study will include:

1. Prepare project safety and QC plan.
2. Kickoff meeting with City. Prepare and distribute meeting minutes.
3. Perform a site visit and coordinate with neighboring property owners.
4. Coordinate meeting with WDFW to verify fish passage is not required for the culvert work.
5. Coordinate site work.
6. Provide project management and administration for services listed above.

C. STUDY PHASE

1. Evaluate results and studies from geotechnical, biologist, geomorphologist, survey, and engineers site visits and investigations.
2. Analyze options for rehabilitating/replacing/abandoning culvert and provide recommendations.
3. Provide concept designs for recommended option.

4. Perform hydrology calculations using surveys, City-provided GIS contour and stormwater maps.
5. Analyze construction methods, constructability, and evaluate trenchless technology methods.
6. Provide an opinion of probable construction cost for proposed option.
7. Prepare a technical memorandum for the work described above.
8. Perform QC on all deliverables.
9. Submit a draft copy of the recommendation for review by the City.
10. Meet with the City to review and discuss the City review comments.
11. Submit a final technical memorandum.
12. Provide project management and administration for services listed above.
13. Attend public information meeting and prepare exhibits for meeting.
14. Attend City Council study session for approval of conceptual design and prepare exhibits for meeting.

DELIVERABLES

- Three copies of the draft technical memorandum and in digital PDF format
- Three copies of the final technical memorandum and in digital PDF format

D. 30 PERCENT DESIGN PHASE

1. Reid Middleton will advance the recommended design options to a 30 percent CD level. 30 percent CD documents will locate and describe the size and character of the project. Civil design elements will include:
 - 1.1 Prepare 30 percent CD level design and drawings for the following:
 - 1.1.1 Temporary erosion control plan and details.
 - 1.1.2 Bypass plan, calculations, details, and notes.
 - 1.1.3 Traffic control plan and details.
 - 1.1.4 Pipe replacement plan, profile, notes and details.

- 1.1.5 Site improvements plan, details and notes for stream rehabilitation, grading, plantings, and rock armoring.
- 1.1.6 Headwalls and wingwalls plans, details and notes.
- 1.1.7 Stream bypass plan and details.
- 1.2 Prepare 30 percent CD level outline specifications, technical specifications, special provisions, and WSDOT bid items.
- 1.3 Perform hydrology and hydraulic calculations.
- 1.4 Prepare an opinion of probable construction and quantity take off for bid items based on the 30 percent CD.
- 1.5 Attend one review meeting.
- 1.6 Coordinate design elements with the team.
- 1.7 Provide project management and administration for the services listed above.
- 1.8 Perform QA/QC on work and deliverables.
- 1.9 Respond to review comments from Owner.

DELIVERABLES

- One set of full-size drawings in PDF digital format
- One copy of opinion of probable construction cost in PDF digital format
- One set of 30 percent CD technical specifications in PDF digital format

E. 90 PERCENT CONSTRUCTION DOCUMENT (CD) SERVICES

Reid Middleton will advance the recommended design options to a 90 percent CD level. 90 percent CD documents will locate and describe the size and character of the project. Civil design elements will include:

- 1. Prepare 90 percent CD level design and drawings for the following:
 - 1.1.1 Temporary erosion control plan and details.
 - 1.1.2 Bypass plan, calculations, details, and notes.

- 1.1.3 Traffic control plan and details.
- 1.1.4 Pipe replacement plan, profile, notes and details.
- 1.1.5 Site improvements plan, details and notes for stream rehabilitation, grading, plantings, and rock armoring.
- 1.1.6 Headwalls and wingwalls plans, details and notes.
- 1.1.7 Stream bypass plan and details.
2. Prepare 90 percent CD level technical specifications, special provisions, and WSDOT bid items.
3. Perform hydrology and hydraulic calculations.
4. Prepare an opinion of probable construction and quantity take off for bid items based on the 90 percent CD.
5. Attend one review meeting.
6. Coordinate design elements with the team.
7. Provide project management and administration for the services listed above.
8. Perform QA/QC on work and deliverables.
9. Respond to review comments from the City.

DELIVERABLES

- One set of full-size drawings in PDF digital format
- One copy of opinion of probable construction cost in PDF digital format
- One set of 90 percent CD technical specifications in PDF digital format

F. 100 PERCENT AND FINAL CONSTRUCTION DOCUMENT (CD) SERVICES

Reid Middleton will advance the recommended design options to a 100 percent CD level. 100 percent CD documents will locate and describe the size and character of the project. Civil design elements will include:

1. Prepare 100 percent CD level design and drawings for the following:
 - 1.1 Temporary erosion control plan and details.

- 1.2 Bypass plan, calculations, details, and notes.
- 1.3 Traffic control plan and details.
- 1.4 Pipe replacement plan, profile, notes and details.
- 1.5 Site improvements plan, details and notes for stream rehabilitation, grading, plantings, and rock armoring.
- 1.6 Headwalls and wingwalls plans, details and notes.
- 1.7 Stream bypass plan and details.
2. Prepare 100 percent CD level technical specifications, special provisions, and WSDOT bid items.
3. Prepare an opinion of probable construction and quantity take off for bid items based on the 100 percent CD.
4. Coordinate design elements with the team.
5. Provide project management and administration for the services listed above.
6. Perform QA/QC on work and deliverables.
7. Provide final drawings and technical specifications to City for incorporation into bid documents.

DELIVERABLES - the following will be provided for the permit submittal and final submittal:

- 100 percent City review:
 - One set of full-size drawings in digital PDF format
 - One set of the technical specifications in PDF digital format
- 100 percent permit review submittal:
 - One set of full-size drawings on bond paper and in digital PDF format
 - One set of the technical specifications in PDF digital format
- 100 percent permit approval submittal:
 - One set of full-size drawings on bond paper and in digital PDF format
 - One set of the technical specifications in PDF
- Final Bid documents
 - One set of full-size drawings on bond paper and in digital PDF format
 - One set of the technical specifications in PDF and MS Word digital formats
 - One set of full-size drawings in AutoCAD digital format

- One copy of the opinion of probable construction cost in PDF digital format

G. PERMITTING

1. Prepare SEPA checklist. Respond and revise SEPA checklist per City comments at the 30 percent submittal.
2. Coordinate with WDFW before performing site work and during permit submittals.
3. Prepare Hydraulic Permit Application (HPA) package at 30 percent submittal.
4. Prepare and submit JARPA documents for USACE at 30 percent submittal.
5. Submit HPA package to WDFW via website.
6. Revise the documents to respond to WDFW and USACE review comments and provide a written response to review comments.
7. Perform QA/QC on deliverables.
8. Provide project management and administration.

DELIVERABLES

- SEPA checklist in PDF format
- One set of HPA drawings on bond paper and in digital PDF format
- One set of JARPA documents in PDF format.

H. BID PHASE ASSISTANCE

1. Attend the pre-bid meeting.
2. Respond to bidder questions.
3. Prepare addenda items.
4. Provide project management and administration for bid phase services.
5. Perform QA/QC on bid phase deliverables

DELIVERABLES

- Documentation of communications with bidders
- Response to bidder questions
- Addenda for civil elements of design

I. CONSTRUCTION PHASE ASSISTANCE

1. Attend pre-construction conference.
2. Review civil submittals, products, and shop drawings requested in the technical specifications.
3. Answer contractor questions (e.g. RFIs, Field Questions) concerning civil design.
4. Perform site visits and meetings to observe progress of the work. Assume 6 site visits or meetings.
5. Maintain construction documentation including project files and annotating revisions to construction documents.
6. Provide internal project management and administration.

DELIVERABLES

- Field observation reports
- Response to product submittals and shop drawings
- Responses to RFIs and field questions

J. CONSTRUCTION CLOSE OUT

1. Perform a substantial completion walk-through and prepare a punch list for elements of civil design.
2. Prepare record drawings for contract drawings. The record drawings will be based on contractor mark ups (red line drawings). No field measurements or observations will be performed.
3. Provide internal project management and administration.
4. Perform QA/QC on deliverables.

DELIVERABLES

- Substantial completion checklist in PDF digital format
- Memo in PDF digital format documenting observations of back-checking punch list
- One set of record drawings in AutoCAD
- One set of record drawings in PDF format

K. SURVEY SERVICES

1. Survey Assumptions
 - 1.1 Project site is at the crossing of McDonald Creek & 5530 Eagle Harbor Drive on the South side of Eagle Harbor on Bainbridge Island, Washington. Survey will extend 50 feet beyond each end of the culvert and 100 feet of each side of the culvert.
 - 1.2 City of Bainbridge Island will provide any roadway or utility as-built or design drawings of the site showing the utility services on site.
 - 1.3 The survey will be based upon NAD 83/11 for horizontal and NAVD 88 for vertical control or local control if requested by the client.
 - 1.4 The survey will be prepared in US Survey feet units.
 - 1.5 Trees greater than six inches DBH will be located and mapped using their common name.
 - 1.6 Survey mapping will be developed at one-foot contour intervals. Measurements will be on an approximate 25-foot +/- grid. Elevations will be shown by contours lines and key spot elevations.
2. Management/Coordination/Administration
 - 2.1 Provide continuous survey team project management and administration (billing invoices, monthly progress reports) throughout the project.
3. Utility Coordination
 - 3.1 Review utility as-built records to assist in mapping utility lines provided by the City of Bainbridge Island.
 - 3.2 Reid Middleton will not hire a utility locate company to perform a Quality Level B locate service of the site per ASCE Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data, CI/ASCE 38-02.
 - 3.3 Reid Middleton will hire a video inspection company to locate the existing culvert.

4. Horizontal and Vertical Control will include:
 - 4.1 The survey will be based upon NAD 83/11 for horizontal and NAVD 88 for vertical control using the Washington State Reference Network (WSRN).
 - 4.2 Locate existing monumentation per recorded plats and records of survey and calculate property/right of way per the recorded drawings.
5. Topographic Survey
 - 5.1 Provide a topographic survey of the site, plus 50 feet beyond the ends of the culvert and 100 feet on either side of the existing culvert.
 - 5.2 The topographic survey will include measurements and features within the survey limits as follows:
 - 5.2.1 Locations and elevations of surface types and features including road pavement, striping, high and low spots, drainage swales, top & toe of slopes, etc.
 - 5.2.2 Storm drainage: catch basins and manholes, including pipe size, material and upstream and downstream invert elevations; culverts, including pipe size, material and upstream and downstream invert elevations. Locate water surface elevations if higher than invert of pipe.
 - 5.2.3 Surface features: overhead power lines and marked underground utility lines, vaults, power poles, walkways, signs, paths, parking stripes and parking areas.
 - 5.2.4 Natural/Landscape: significant isolated trees (six inches in diameter and larger as measured at breast height) with generic tree description and shrubs.
6. Mapping
 - 6.1 Transfer field data to AutoCAD Civil 3D (or other requested format) system to create a base map and surface for the project area.
 - 6.2 Incorporate right of way/property lines from recorded plats and records of survey.
 - 6.3 Incorporate any as-built records research records and information provided by City of Bainbridge Island into the base map.

- 6.4 Provide temporary construction easements for two properties for future construction.

7. Quality Control

- 7.1.1 Conduct QA/QC reviews of the survey and base map elements on an on-going basis.
- 7.1.2 Perform work under the supervision and approval of a licensed Professional Land Surveyor (PLS). The licensed surveyor shall review and approve the survey information and drawings for completeness.

DELIVERABLES

- Engineering base map AutoCAD Civil 3D and Surface files
- Stamped and signed hard copy of survey in PDF format (if needed)

- L. **MANAGEMENT RESERVE** - perform Extra Services requested by the City not included in the Scope of Services described above.

ASSUMPTIONS

This list is not exhaustive. It is offered to assist the City identify elements of work that may be required for the project and may require assignment to a team member. If the City wishes to assign these or other tasks to Reid Middleton, this proposal can be revised or the work can be performed as Extra Services.

1. Design schedule is normal. No accelerated schedule is anticipated.
2. Delivery method is design-bid-build in one bidding package.
3. Construction schedule is normal and will be awarded in one construction contract. No fast track design including advanced site-work packages are required.
4. All work associated with hazardous waste or a contaminated soil is excluded (including hazardous materials encountered during demolition).

kab\H:\21Cp\17\913\011\RM Scope_work_City of Bainbridge Is_170419.doc\jld

Exhibit C



1200 NW Naito Parkway, Suite 180
Portland, Oregon 97209
503-624-9274

April 14, 2017

Reid Middleton, Inc.
728 134th Street SW, Suite 200
Ojai, CA 93023

Attention: Julian Dodge, P.E.

Subject: Proposal
McDonald Creek Culvert Replacement
Bainbridge Island, WA
File No. 04045-015-00

INTRODUCTION

GeoEngineers, Inc. (GeoEngineers) is pleased to submit this proposal Reid Middleton, Inc. (Reid Middleton) to provide biological and geotechnical engineering services for the proposed replacement of a 24-inch-diameter concrete culvert (the McDonald Creek Culvert) that passes McDonald Creek below Eagle Harbor Drive Northeast in the City of Bainbridge Island, Washington. This proposal was requested by you on April 10, 2017.

Based on our discussions with you and the request for qualifications meeting we attended with you and the City of Bainbridge Island, we understand that the project consists of replacing the McDonald Creek Culvert beneath Eagle Harbor Drive Northeast, and construction of inlet and outlet wing walls associated with a replacement culvert. Some stream regrading may also be required as part of the project. It is our understanding that the City of Bainbridge Island prefers to replace the culvert using trenchless methods.

The McDonald Creek Culvert allows McDonald Creek to pass through a road fill prism construction for Eagle Harbor Drive Northeast. The culvert is located approximately 20 feet and 28 feet beneath the southwest edge and northeast edge of pavement of Eagle Harbor Drive Northeast, respectively.

GeoEngineers previously conducted preliminary biological surveys at the site as part of Island-Wide Deep Culvert Assessment project. As such we are familiar with the site, have a base knowledge of biological aspects of the creek and are well suited to contribute to this project.

SCOPE OF SERVICES

Task 1 – Biological/Geomorphology

Site visit and report

GeoEngineers will perform a site investigation both upstream and downstream of the existing culvert. Two staff scientists (a biologist and geomorphologist) will collect data on critical areas, and delineate the Ordinary High Water Mark (OHWM) and associated wetlands within 150 feet of the inlet and outlet of the culvert. We will also collect data on stream stability and sediment sizes by conducting a pebble count in appropriate locations within the stream channel.

1. Flag OHWM and wetland boundaries near both sides of the crossing for survey/base map preparation.
2. Document construction access and staging locations with regards to critical areas.
3. Potentially assess downstream fish habitat and the potential for project impacts to migrate.
4. Prepare a wetland and stream delineation report. The reporting will consist of a baseline critical areas assessment to include wetlands and streams on the subject property and a brief geomorphic discussion regarding observations made during the site investigation.
5. We will review and provide input on the State Environmental Policy Act (SEPA) checklist and permit documents. We will coordinate our findings with the design team and attend two project meetings to discuss potential project impacts.

Biological Evaluation

The purpose of a Biological Evaluation (BE) is to identify if a project or action will have an effect on aquatic or terrestrial species listed or proposed for listing under the Endangered Species Act (ESA). We are assuming the BE will lead to findings that the project would have a “may affect, not likely to adversely affect” listed species or critical habitat. This effect determination will require informal consultation with the U.S. Fish and Wildlife Service (USFWS) and/or National Oceanic and Atmospheric Administration (NOAA) and will be resolved with a letter of concurrence from each of the Services. Although highly unlikely, if the proposed action “may affect, likely to adversely affect” listed species or critical habitat, formal consultation with the Services must be initiated, which will require additional effort beyond the scope of this proposal. Special attention will be paid to the determination of effect, since this is the most important section of the BE and the one that will be most scrutinized by reviewers. We will keep you apprised of our preliminary findings and will discuss potential impacts with you so that any needed mitigation or conservation measures can be incorporated into the project.

A draft BE report will be provided to Reid Middleton and City of Bainbridge Island for review and comment. We will finalize the BE after appropriate revision based on comments. One round of edits by the reviewing services will be included in this scope of work. Any additional edits will require a contract amendment. Copies of the final report will be provided to the Reid Middleton and City of Bainbridge Island.

Task 2 – Trenchless Feasibility Assessment

1. General project management including correspondence, coordinate and manage the field investigation, public utility notification and scheduling of subcontractors and GeoEngineers' field staff, and Job Hazard Analysis and brief documents for field staff.
2. Review information regarding subsurface soil and groundwater at the site, including reports in our files, selected geologic maps, and other geotechnical engineering-related information.
3. Review Closed Circuit Television (CCTV) videos of the culvert to be provided by Reid Middleton.
4. Review culvert alignment and profile documents provided by Reid Middleton.
5. Subcontract with a traffic control specialist to provide a traffic control plan to be included with the City of Bainbridge Island's required right-of-way permit to conduct geotechnical explorations.
6. Prepare and submit a City of Bainbridge Island right-of-way permit to conduct drilled borings within Eagle Harbor Drive Northeast.
7. Conduct a site visit to observe site conditions relative to potential trenchless replacement methods. This visit will be conducted by one of our trenchless specialists. We will mark proposed boring locations during this visit.
8. Explore subsurface soil and groundwater conditions at the site by means of four hollow stem auger borings. We will drill two borings along the culvert alignment and above the culvert to depths ranging between 12.5 and 20 feet below ground surface (bgs) to evaluate soil conditions directly above the culvert. We will drill two borings adjacent to the culvert to depths ranging between 30 and 40 feet bgs to characterize subsurface conditions adjacent to and at least 10 feet below the existing culvert. The borings will be backfilled as required by state law and surface disturbance minimized to the extent practical. Cuttings will be placed in drums and hauled off site for disposal.
9. Explore subsurface conditions at the culvert inlet and outlet by means of two hand auger borings to a maximum depth of 10 feet bgs.
10. Obtain samples at representative intervals from the explorations, observe groundwater conditions and maintain detailed logs in general accordance with ASTM International (ASTM) Standard Practices Test Method D 2488. Qualified staff from our office will observe and document field activities.
11. Perform laboratory tests on selected soil samples obtained from the explorations to evaluate pertinent engineering characteristics. Specific laboratory tests will depend on soil conditions encountered, but may include moisture-density tests, Atterberg limit tests, grain size analyses and percent fines tests.
12. Perform a trenchless feasibility evaluation for replacement of the culvert. Our evaluation will consider auger bore and pipe bursting as potential trenchless methods to replace the culvert.
13. Provide Reid Middleton with draft narrative summaries pertaining to trenchless feasibility to be inserted into the project report being prepared by Reid Middleton. We will not provide a stand-alone trenchless feasibility report for this task.

Task 3 – Geotechnical Analysis and Reporting

1. Complete geotechnical analysis for retaining walls, excavations and global stability for temporary cuts and wing walls.
2. Provide a geotechnical data report to characterize subsurface conditions along the alignment, including the following geotechnical components:
 - a. A general description of site topography, geology and subsurface conditions;
 - b. Potential impacts of existing subsurface conditions on the proposed project construction;
 - c. Excavation conditions and recommendations for shoring pressures;
 - d. Discussion of soil conditions relative to pipe bursting or auger bore methods depending on the chosen preferred trenchless option. Although we do not know which trenchless option may be chosen, we anticipate that our discussion may include reaction pressures and potential impacts to surrounding conditions from pipe bursting; and likely minimum casing size, tunnelmen's classification of soils, likely launching and receiving pit depths for an auger bore installation;
 - e. Recommendations for temporary excavation and temporary excavation protection, such as excavation sheeting and bracing;
 - f. Recommendations for retaining walls (wing walls associated with the culvert replacement) including passive and lateral earth pressures and foundation support; and
 - g. Discussion of global slope stability for temporary cuts and permanent cuts for wing walls.

Task 4 – Construction Document Support

1. Review and comment on design drawings prepared by Reid Middleton.
2. Review and provide comments to trenchless construction specifications to be prepared by Reid Middleton.

TERMS, FEE ESTIMATE, AND SCHEDULE

50,540

The estimated fee for our services will be a time-and-materials fee of ~~\$52,388~~ as shown in the master project budget table provided by Reid Middleton and accepted by GeoEngineers (provided separately from this proposal).

We are in a position to begin work upon receipt of a signed contract and your authorization to proceed. Our services will be completed in accordance with the terms described in our agreed-to contract conditions associated with our Mutual Services Agreement with Reid Middleton, Inc. dated February 25, 2014.

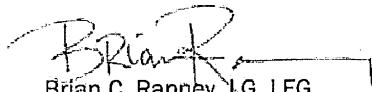
There are no intended third party beneficiaries arising from the services described in this proposal and no party other than the party executing this proposal shall have the right to legally rely on the product of our services without prior written permission of GeoEngineers.

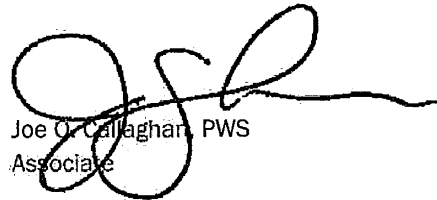
This proposal is valid for a period of 60 days commencing from the first date listed above and subject to renegotiation by GeoEngineers, Inc., after the expiration date.


GEOENGINEERS 

We thank you for this opportunity to be of support to Reid Middleton, Inc. with this culvert assessment and concept design project. If you have any questions about this proposal, please call me at 206.239.3254 (direct line) or 360.265.1340 (mobile).

Sincerely,
GeoEngineers, Inc.


Brian C. Ranney, LG, LEG
Senior Engineering Geologist


Joe O. Callaghan, PWS
Associate


Julio C. Vela, PhD, PE, GE
Principal

JCV:JOC:BCR:alb:cam

1 copies submitted via email to

The parties hereto have made, executed and agreed to this Agreement as of the day and year first above written. By signature below, Client accepts the scope of services and all terms described herein. In addition, Client's signature shall constitute as authorization to proceed on the date listed below Client's printed/typed name unless such authorization has been otherwise provided in writing.

Reid Middleton, Inc. <hr/> ORGANIZATION	<hr/> * SIGNATURE
<hr/> DATE	<hr/> TYPED OR PRINTED NAME

*Individual with contracting authority.

Proprietary Notice: The contents of this document are proprietary to GeoEngineers, Inc. and are intended solely for use by our clients and their design teams to evaluate GeoEngineers' capabilities and understanding of project requirements as they relate to performing the services proposed for a specific project. Copies of this document or its contents may not be disclosed to any other parties without the written consent of GeoEngineers.

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Reid Middleton

728 134th Street SW
Everett, WA 98204
(425) 741-3800
(425) 741-3800 FAX

McDonald Creek Culvert Replacement
City of Bainbridge Island
212017.913.011
H:\21Cp17913011 McDonald Creek Culvert Replace\RM only - FeeEst-Const Design 170414.xlsx\Std Rates

BY: JLD
DATE: 4/14/2017
Revised: 4/18/2017

EXHIBIT D

CHKD BY: kab 4/19/17

Task No.	Hourly Rate	Project Manager	Principal	Project Surveyor	Survey Tech	Design Engineer	Tech Writer II	CAD Tech II	Proj Admin	Design EIT	Survey Crew 2	Survey Crew 3	Total Labor hours	Total Labor Earnings	Computer hrs \$72	Mileage \$	Travel & Misc cost	Subs cost	Reimb Total 10%	Labor & Reimb	Number of Trips and Migs
001		JLD	JLP	BL	TJ	Mark	EW		KB	CD											
	Site Investigation Phase																				
	Meeting with City, minutes	5				7							0	2,030	0		65			0	0
	Prepare safety, access, QA/QC	1				1	1						3	410	0					72	2,102
	Coordination/site visit WDFW												1	140	0					0	410
	Site visit					6							6	840	0		65			72	912
	Job setup					1		1					3	355	0					0	355
	Project Management/Administrative	2											3	525	0					0	525
	Coordination team site work	2				4							6	980	0					0	980
													0	0	0					0	0
													0	0	0					0	0
	Subtotal Task 001	10	0	0	0	20	1	1	2	0	0	0	34	5,280	0	0	130	0		143	5,423
002	Study Phase																				
	Concept Design	2				8		4					0	1,980	0					0	0
	Analysis of const method/trench	2				8							14	1,540	0					0	1,540
	Hydrology Calculations												8	1,120	0					0	1,120
	Construction cost					6							6	840	0					0	840
	Tech Memo narrative & prep	2				6	2						10	1,500	0					0	1,500
	Project Management/Administrative	1							1				2	315	0					0	315
	QC	2											2	420	0					0	420
	Team coordination					2							2	280	0					0	280
	City Meeting	5				5							10	1,750	0		65			72	1,822
	Public & Council meetings (2)	8											8	1,680	0		130			143	1,823
	Exhibits for meetings												4	500	0					0	500
	Subtotal Task 002	22	0	0	0	45	2	5	1	0	0	0	76	11,925	0	0	195	0		215	12,140
003	30% Design Phase																				
	BASE MAP												0	0	0					0	0
	Setup and update					1		2					3	360	0					0	360
	EROSION CONTROL												0	0	0					0	0
	Plan					2		4					6	720	0					0	720
	Details					2		4					6	720	0					0	720
	Bypass Plan, Details, Notes					3		4					7	860	0					0	860
	Temp shooting												0	0	0					0	0
	PIPE REPLACEMENT												0	0	0					0	0
	Plan & Profile					10		8					18	2,280	0					0	2,280
	Detail & Notes					6		6					12	1,500	0					0	1,500
													0	0	0					0	0
													0	0	0					0	0
	SITE IMPROVEMENTS												0	0	0					0	0
	Plan, stream rehab, plantings, rock					8		6					14	1,780	0					0	1,780
	Details					4		4					8	1,000	0					0	1,000
													0	0	0					0	0
	HEADWALLS												0	0	0					0	0
	Plan & Profile	1				3		4					8	1,070	0					0	1,070
	Details					2		2					4	500	0					0	500
													0	0	0					0	0
	Traffic Control Plans												0	0	0					0	0
	SPECIFICATIONS												0	0	0					0	0
	outline specs												0	0	0					0	0
	Hydrology Calculations					2							2	280	0					0	280
	Construction cost	1				6							7	1,050	0					0	1,050
	Team coordination	2				4							6	980	0					0	980
													0	0	0					0	0
	SUBMITTAL PREPARATION												0	0	0					0	0

728 134th Street SW
Everett, WA 98204
(425) 741-3900
(425) 741-3900 FAX

BY: JLD
DATE: 4/14/2017
Revised: 4/18/2017

CHKD BY: kab 4/19/17

EXHIBIT D

McDonald Creek Culvert Replacement
City of Bainbridge Island
212017.913.011
H:\21Cp17\913011 McDonald Creek Culvert Replace\RM only - FeeEst-Const Design 170414.xlsx\Std Rates

Task No.	Description	Hourly Rate	Project Manager	Principal	Project Surveyor	Survey Tech	Design Engineer	Tech Writer II	CAD Tech II	Proj Admin	Designer EIT	Survey Crew 2	Survey Crew 3	Total Labor hours	Total Labor Earnings	Computer hrs \$12	Mileage \$	Travel & Misc cost \$	Sub cost	Total Reimb 10%	Labor & Reimb	Number of Trips and Migs
	Printing		JLD	JLP	BL	TJ	Mark	EW		KB	CD			0	0	0				0	0	0
	QC		6											6	1,260	0				0	1,260	0
	Review meeting		6				6							12	2,100	0		65		72	2,172	0
	Project management & administ		3							1				4	735	0			0	0	735	0
	Subtotal Task 003		19	0	0	0	59	0	44	1	0	0	0	123	17,195	0	0	65	0	72	17,267	0
004	90% Construction Documents																					
	BASE MAP													0	0	0				0	0	0
	Setup and update													0	0	0				0	0	0
	EROSION CONTROL													0	0	0				0	0	0
	Plan						2		3					5	610	0				0	610	0
	Details						2		3					5	610	0				0	610	0
	Bypass Plan, Details, Notes						4		4					8	1,000	0				0	1,000	0
	Temp shoring						4		4					8	1,000	0				0	1,000	0
	PIPE REPLACEMENT													0	0	0				0	0	0
	Plan & Profile						8		6					14	1,780	0				0	1,780	0
	Detail & Notes						8		6					14	1,780	0				0	1,780	0
	SITE IMPROVEMENTS													0	0	0				0	0	0
	Plan, stream rehab, plantings, rock						8		6					14	1,780	0				0	1,780	0
	Details						4		4					8	1,000	0				0	1,000	0
	HEADWALLS													0	0	0				0	0	0
	Plan & Profile	2					10		6					18	2,480	0				0	2,480	0
	Details	2					10		6					18	2,480	0				0	2,480	0
	Traffic Control Plans						6		6					12	1,500	0				0	1,500	0
	SPECIFICATIONS													0	0	0				0	0	0
	cd specs	8					8	8						24	3,760	0				0	3,760	0
	Hydrology Calculations						1							1	140	0				0	140	0
	Construction cost						6							6	840	0				0	840	0
	PROJECT MANAGEMENT													0	0	0				0	0	0
	Coordination						2							2	280	0				0	280	0
	CA/QC	8												8	1,680	0				0	1,680	0
	administration	2					6			2				4	630	0		65		72	630	0
	Review Meeting	6												12	2,100	0				0	2,100	0
	SUBMITTAL PREPARATION													0	0	0				0	0	0
	90% CD Submittal	1					2	2	2					7	960	0				0	960	0
														0	0	0				0	0	0
														0	0	0				0	0	0
														0	0	0				0	0	0
	Subtotal Task 004		29	0	0	0	91	10	56	2	0	0	0	188	26,400	0	0	65	0	72	26,472	0

EXHIBIT D

CHKD BY: kab 4/19/17

BY: JLD

DATE: 4/14/2017

Revised: 4/18/2017

McDonald Creek Culvert Replacement

City of Bainbridge Island

212017.913.011

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728 13th Street SW

Everett, WA 98204

(425) 741-3900

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Task No.	Description	Hourly Rate	Project Manager	Principal	Project Surveyor	Design Engineer	Tech Writer II	CAD Tech II	Proj Admin	Designer EIT	Survey Crew 2	Survey Crew 3	Total Labor hours	Total Labor Earnings	Computer hrs \$12	Mileage \$	Travel & Misc cost	Sub cost	Total Reimb 10%	Labor & Reimb	Number of Trips and Migs
005	Final Construction Documents		JLD	JLP	BL	TJ	Mark	EW		KB	CD										
	BASE MAP												0	0						0	0
	Setup and update												0	0						0	0
	EROSION CONTROL												0	0						0	0
	Plan					2		2					0	0						0	0
	Details					2		2					0	0						0	0
	Bypass Plan, Details, Notes					2		2					0	0						0	0
	Temp staking					1		2					0	0						0	0
	PIPE REPLACEMENT												0	0						0	0
	Plan & Profile					4		3					0	0						0	0
	Detail & Notes					3		3					0	0						0	0
	SITE IMPROVEMENTS												0	0						0	0
	Plan, stream rehab, plantings, rock					4		3					0	0						0	0
	Details					3		3					0	0						0	0
	HEADWALLS												0	0						0	0
	Plan & Profile					2		2					0	0						0	0
	Details					2		2					0	0						0	0
	Traffic Control Plans												0	0						0	0
	SPECIFICATIONS					4		4					0	0						0	0
	Not specs												0	0						0	0
	Hydrology Calculations												0	0						0	0
	Construction cost					4							0	0						0	0
	Team coordination					2							0	0						0	0
	PROJECT MANAGEMENT												0	0						0	0
	Coordination												0	0						0	0
	QA/QC												0	0						0	0
	administration												0	0						0	0
	SUBMITTAL PREPARATION												0	0						0	0
	Final CD Submittal					2		2					0	0						0	0
	Subtotal Task 005		9	0	0	0	39	4	28	0	0	0	80	10,910	0	0	0	0	0	10,910	0
006	Bid Phase																				
	Attend prebid					5							5	700	0					72	772
	Answer questions					4							5	770	0		65			0	770
	Prepare agenda items					4							7	990	0					0	990
	Project Management/Administrative												4	630	0					0	630
	Subtotal Task 006		4	0	0	0	13	0	2	2	0	0	21	3,090	0	0	65	0	72	3,162	0
007	Construction Phase																				
	Filing and Document Setup												2	280	0					0	280
	Answer Questions regarding des												11	1,610	0					0	1,610
	Review Product submittals												9	1,350	0					0	1,350
	Invoice review & Change Order												11	1,610	0					0	1,610
	Project Management & Admin												6	1,050	0					0	1,050
	Site visits/meetings (6)												40	5,600	0		325		355	5,955	0
	Subtotal Task 007		7	0	0	0	70	0	0	2	0	0	79	11,400	0	0	325	0	358	11,838	0

McDonald Creek Culvert Replacement
City of Bainbridge Island
212017.913.011
H:\21Cp\17913\011 McDonald Creek Culvert F

BY: JLD
DATE: 4/14/2017
Revised 4/18/2017
as

CHKD BY: kab 4/19/17

Page 4 of 4

GEOENGINEERS, INC.										Estimate of Professional Services										EXHIBIT E									
600 Stewart St., Suite 1700 Seattle, WA 98121 (206) 239-3220										PROJECT: McDonald Creek Culvert Replacement CLIENT: City of Bainbridge Island PROJ. NO: 212017.913.011 FILE:										BY: BCR DATE: 4/13/2017 CHKD BY: WW & AW Revised by: kab 4/19/17									
Task No.	Description	Principal	Associate	Senior PM	Project Engr	Project Engineer	Staff Engineer	Admin	CAD	Total Labor hours	Total Labor Earnings	Computer hrs	Mileage \$	Travel & Misc cost	Subs cost	Total Reimb 10%	Labor & Reimb	Number of Trips and Migs											
																			\$12	\$	\$								
001	Biological/Geomorphology																												
	Site visit and report	Julio	Joe	Brian	Judi R.	Adam	Jerad Hoffman			56	9,024	0	0	0	0	0	9,024												
	Biological Evaluation		4			32				36	5,416	0	0	0	0	0	5,416												
	Subtotal Task 001	0	0	12	0	16	64	0	0	92	14,440	0	0	0	0	0	14,440												
002	Trenchless Feasibility																												
	Information Review			4						4	828	0	0	0	0	0	828												
	Site Recon			12						12	2,484	0	300	50		355	2,839												
	Field Explorations			6			22			22	3,256	0	300	200		520	3,776												
	Trenchless Feasibility									6	1,242	0	0	2,570		2,827	1,242												
	lab testing									0	0	0	0	0	0	0	2,827												
	narrative summaries	4		8						12	2,608	0	0	0	0	0	2,608												
	Project management			8			4			12	2,248	0	0	0	0	0	2,248												
	Driller									0	0	0	0	0	0	0	6,240												
	Traffic control														5,673	6,240	6,240												
	Subtotal Task 002	0	4	0	38	0	0	26	0	68	12,666	0	0	600	2,820	8,173	25,356												
003	Geotechnical Reporting																												
	Geotec Engineering Analysis	2					6			8	1,364	0	0	0	0	0	1,364												
	Reporting	2		4			16	8	6	36	5,114	0	0	0	0	0	5,114												
	Subtotal Task 003	0	4	0	4	0	22	8	6	44	6,478	0	0	0	0	0	6,478												
004	Construction Doc Support	2		8						10	2,132						2,132												
	Drawing review/comment	2		8						10	2,132						2,132												
	specification review/comment									0	0						0												
	Subtotal Task 004	0	4	0	16	0	0	0	0	20	4,264	0	0	0	0	0	4,264												
	TOTAL HOURS	0	12	12	58	16	64	48	6	224	37,848	0	0	600	2,820	8,173	12,692	50,340											
	SubTotal Cost	0	2,856	2,616	12,006	2,736	9,088	7,104	666		37,848	0	0																
	Percent of Total Hours	0%	5%	5%	26%	7%	29%	21%	4%	3%																			
Assumptions										RM Mark up 10%										TOTAL									
										5,054										55,594									
Hours and rates shown are for estimating purposes only. The actual number of hours charged to the project and personnel used may vary.																													
Hours worked will be billed using the rates and personnel categories.																													

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Marine Access Committee Meeting Minutes, April 10, 2017 - Councilmember Medina (Pg. 307)	Date: 5/23/2017
Agenda Item: COMMITTEE REPORTS - 8:40 PM	Bill No.:
Proposed By: Councilmember Medina	Referrals(s):

BUDGET INFORMATION

Department: Council	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Information only.

ATTACHMENTS:

Description	Type
□ MACMIN 041017	Backup Material



Meeting Agenda & Minutes Marine Access Committee



Wednesday, April 10th 2017
From: 5:30pm to 7:30pm
Location: City Hall, Council conference room

Co-Chairs:	John Brownlow & Frank Ostrander	Minutes / Secretary:	Elise Wright
Attendees:	John Brownlow, Fred Grimm, Thomas Hudson, Greg Spils, Elise Wright Council liaison: Kol Medina Excused: Frank Ostrander		
City management:	Morgan Smith (Assistant City Manager) & Joe Levan (City Attorney)		
Harbor Steward:	Bob Lane		
Public:	Peter Christoferson		

Meeting called to order at 5:35pm

Acceptance or Modification of Agenda. Conflict of Interest Disclosure

No modifications to the Agenda were received and no conflicts of interest were stated / reported

Approval or Modification of previous meeting's minutes

Moved (*Tom Hudson*) and seconded (*Fred Grimm*) that the minutes of the March 13th meeting of the MAC be approved. All approved.

Review of Road End Site Issues

Morgan Smith (Assistant City Manager) walked the Committee through some of issues related to road end sites. Morgan and Joe Levan (City Attorney) described the City's approach to the different types of issues such as: Encroachment, Undeveloped and Disputed sites and the "Misc/other" problems. (*CoBI presentation attached*)

Committee confirmed with CoBI that arrangements for access to the Ward Ave public float at Eagle Harbor Marina remain unchanged pending formal agreement between the City, EHM and neighbors.

CoBI requested that MAC formalize any requests for process changes (eg: adding MAC to review process for development permits that impact shoreline) or recommendations (eg: revised parking arrangement for Rose Loop (East) as discussed with local residents)

MAC will liaise with CoBI management to review history, determine lead and engagement approach regarding responses to any direct correspondence received by MAC from residents requesting action.

Ongoing Business

Harbormaster's report was reviewed briefly.

[CM] Wright brought examples of Kitsap Peninsula Water Trails (KPWT) signs that are available for use at sites such as Lytle Road, Fletcher Landing and others to identify landings for launch or egress by human-powered boats and beach-able sail craft. Elise also discussed those sites that have been identified by KPWT (Evan Stoll) as potential signage sites. Committee members to visit and review sites and make recommendations to City and KPWT.

[CM] Brownlow advised that contact with NOAA regarding depth data for Bainbridge Island harbors has not been done. He will follow up.

Legislative changes for marine facilities funding: [CM] Brownlow advised that [CM] Ostrander had developed a position paper regarding legislative changes for marine facilities funding. However, owing to Frank's absence a review is deferred until the May meeting.

Education and Outreach: Coastal Cleanup (September 23-24) - MAC requested City to become more involved in promoting this event as it benefits all residents. National Boater's Day (July 2) and KPWT / National Water Trails Festival (June 24-25) appear to be good candidates for MAC/community involvement

Road-end signage sub-committee has not reviewed proposed signage in order to provide input to committee.

Committee vacancies: Applications for positions on the Committee close on April 28. See MAC web page under Citizen Advisory Groups on CoBI website.

There being no further business the meeting adjourned at 7:30pm

Next Meeting(s)

The May meeting is scheduled for **Monday, May 8th, 2017 at 5:30pm.**


John Brownlow
Co-Chairs


Frank Ostrander



City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Utility Advisory Committee Meeting Minutes, April 19, 2017, Councilmember Townsend (Pg. 310)	Date: 5/23/2017
Agenda Item: COMMITTEE REPORTS - 8:40 PM	Bill No.:
Proposed By: Councilmember Townsend	Referrals(s):

BUDGET INFORMATION

Department: Council	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

Information only.

ATTACHMENTS:

Description	Type
□ UACMIN 041917	Backup Material

Meeting Minutes - Utility Advisory Committee
April 19, 2017

1. Meeting was called to order at 4:07 pm

Present:

Chair: Andy Maron

Members: Ted Jones, Nancy Nolan, Steve Johnson, Jim Thrash

Also Present: Public Works Director Barry Loveless, Robert Dashiell (for public comment), Debra Lester, KPUD Commissioner

2. ACCEPTANCE OF MEETING NOTES - Meeting notes of April 12, 2016, were approved.

3. PUBLIC COMMENT - None

4. DISCUSSION OF POSSIBLE WATER SERVICE TO YAQUINA NEIGHBORHOOD -

In connection with the UAC effort to define a process for city assistance to small water systems, Mr. Hal Bremlin, and Mr. Rob Reifsnnyder described to the UAC the issues they are encountering with water in their neighborhood. The Yaquina neighborhood is within the city's water service area. The UAC then reviewed various options that have been used for connecting water systems to the city system.

Mr. Loveless will invite a representative of Kitsap Public Health Department to the next UAC meeting on May 10.

5. 2017 UTILITIES ADVISORY COMMITTEE WORK PLAN.

A) WATER/SEWER RATE STRUCTURE STUDY - no input

B) SSWM OPERATING EXPENSE STUDY - no input

C) SMALL WATER SYSTEMS - Barry is working on attendance by representatives of KPUD on UAC meeting on 5/31, 4-6pm

D) FIRE CODE IMPACT ON WATER SYSTEMS - Meeting is being scheduled with city staff reviewing permitting.

6. COMMENTS FOR THE GOOD OF THE ORDER - none

7. ADJOURNMENT. The meeting adjourned at 5:50 pm.



Andy Maron, Chair

05/10/17

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Tree and Low Impact Development Ad Hoc Committee Meeting Minutes, May 3, 2017 (Pg. 312)	Date: 5/23/2017
Agenda Item: COMMITTEE REPORTS - 8:40 PM	Bill No.:
Proposed By: Council	Referrals(s):

BUDGET INFORMATION

Department: Council	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
☐ Tree Ad Hoc Committee Minutes 050317	Backup Material

Committee Members in Attendance: Sarah Blossom, Mack Pearl, Kol Medina, Jon Quitslund, Ron Peltier

COBI Staff: Mike Michael, Jennifer Sutton

Public: Norm Down, Bre Ganne (Parks), Dana Coggon (Kitsap Noxious Weed Board), Maxwell Gordinier (Let's Pull Together), Stephanie Foster, Charles Schmid, Kelsey Laughlin, Mike Juneau

Items 1 & 2: Notes from the April 19 meeting were approved as distributed; the Agenda was reviewed and approved.

Item 3: Norm Down spoke from a long acquaintance with development on Bainbridge, and expressed concern over the impact of subdivisions in the R-1 zone, saying that hemlock and Douglas fir especially are not comfortable with development.

Item 4.A: Mike reported that Staff are close to an agreement with Herrera on a schedule for the LID Phase II work; he made reference to a table describing tasks in four categories. The fourth of these ("Assist Planning," which by implication includes the Committee) makes reference to SMP Amendments, Vegetation Management, Critical Areas, plus "etc." Jon asked for the inclusion of Subdivision Design Standards in the list.

It is to be understood that Herrera's work will be completed in 2017. At the next meeting (5/17) or the first meeting in June we will see the details of the schedule and have an opportunity to coordinate our workplans.

Item 4.B: Jennifer presented a proposal to amend BIMC 18.15.010, establishing tree retention requirements for single family residential lots. In the Open Space Residential zones (R-0.4, R-1, & R-2), the norms refer to the extent of **tree canopy**, and in zones from R-2.9 and up, the norms refer to **tree units**, with 40 TU/Acre as the basis for calculations. For the OSR zones, the Committee preferred the "alternative option," which sets standards for tree canopy based on square footage of the lot, recognizing that many lots in R-0.4 are less than (and some may be greater than) 2.5 acres.

For example: on a lot that is greater than 100,000 sq ft, the extent of tree canopy to be retained would be 70%; on a lot size between 40,000 and 70,000 sq ft, the tree canopy retained would be 50%. However, if prior to development the tree cover on a lot is less than the standard, planting to meet the standard is not required. Mike Juneau pointed out that requiring the preservation of tree canopy will be problematic if it means that trees with limited long-term value, such as Scouler's willow and alder, cannot be removed and replaced.

To Jon's question about applying these standards to long and short plat subdivisions, Jennifer said that the requirements should be similar; the SFR regulations will establish a starting point.

Jennifer then asked what limits should apply if a lot is being cleared for an agricultural use, or if an existing farm is being expanded. At a minimum, LID and stormwater management regulations would apply, and critical areas are off limits, but the BIMC treats agriculture

(including gardening for one's own use) as a permitted use in all zones. Clearing forested land for farming, as was done in the old days after timber had been harvested, seemed objectionable to the Committee in the present day. Perhaps farming (with a farm plan approved by the Kitsap Conservation District) should be permitted only if the land had previously been used for farming and/or the trees are immature. Presumably, a cursory site assessment could determine if a lot is rendered unsuitable for farming due to shade from the trees on its perimeter or on an adjoining lot.

We also discussed the fact that City policies and public opinion favor the use of solar panels and building designs that require generous provisions for access to sunlight. Jennifer will work on language to provide some leeway.

Item 4.C: Jennifer spoke of the Committee's long-term "repeal / replace" project, BIMC 16.18 & 16.22 (Land Clearing & Vegetation Management), observing that the new chapter will be, in essence, a description of the processes of applying for and carrying out either a **minor** or a **major** clearing permit. We need to define the thresholds for distinguishing one from the other. Jon said that in addition, the chapter should include a list of activities that are allowed, even encouraged, without a permit.

Item 5: There were no closing comments by members of the public.

Item 6: Regarding the agenda for May 17, it is assumed that we will return to each of the items of Ongoing Business. Jon asked the Committee members to examine the ***Community Forest Management Plan*** that was completed in 2006, to see if (or how) it might be used in public outreach and as a foundation for the Code revisions we are working on.

Notes Approved: May 17, 2017

City of Bainbridge Island City Council Agenda Bill



PROCESS INFORMATION

Subject: Council Calendar (Pg. 315)	Date: 5/23/2017
Agenda Item: REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:45 PM	Bill No.:
Proposed By: Executive	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
□ Council Calendar	Backup Material

2017 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session	Absences	Agenda	Department	Timing (min)	Business Meeting
			15	6-Jun	Medina			25	13-Jun
	NB	PW	10	McRedmond Lane Status		UB	EXEC	90	Public Comment on Electric Utility Municipalization
	NB	CC	10	Ordinance Banning Sale of Animals from "Puppy/Kitten Mills" (Consider Forwarding to 6/27 Consent Agenda)		UB	PCD	10	Debrief on Process for Comprehensive Plan Update
	P	EXEC	60	Electric Municipalization Feasibility Study Presentation		UB	PW	15	Professional Services Agreement for Downtown Parking Study (Consider Approval)
						UB	EXEC	10	Request for Proposals for 2018 Lodging Tax Advisory Committee (Consider Approval)
						NB	PCD	10	Ordinance Modifying BIMC 18.09, 18.10 and 18.11 to allow a Public Communications Tower in All Zones (Schedule Public Hearing and Consider Approval on 6/27)
						NB	EXEC	20	Cultural Funding Ad Hoc Committee Report and Recommendation
						P	EXEC	30	Presentation by Washington State Ferries on Colman Dock Preservation Project (Information on Construction Milestones and Outreach)
						CA	PW	CA	Amendment No. 2 to City Dock Improvements Professional Services Agreement (Consider Approval)
						CA	FIN	CA	Ordinance to Update the Utility Low Income/Senior Discount Program (Consider Approval)
						CA	EXEC	CA	Friends of the Farm Proposal for M&E Property (Consider Approval)
						CA	EXEC	CA	Citizen Advisory Committee Appointments (Consider Approval)
			95					210	

2017 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session	Absences	Agenda	Department	Timing (min)	Business Meeting
Medina			15	6/20/2017 - Special Joint Meeting with Planning Commission and DRB				25	27-Jun
	UB	CC	15	Culture Access Washington and SHB 1183		UB	PW	15	Olympic Drive Non-Motorized Improvement Project Construction Contract Award (Consider Approval)
	P	PCD	80	Latimore Assessment of Development Review Process		PH	PCD	15	Ordinance Modifying BIMC 18.09, 18.10 and 18.11 to Allow a Public Communications Tower in All Zones (Consider Approval)
	NB	CC	10	Climate Change Advisory Committee Appointments (Consider Forwarding to 6/27 Consent Agenda)		NB	PW	15	2017 Islandwide Asphalt Repair Project (Consider Forwarding to 7/11 Consent Agenda)
						NB	CC	10	Appoint Deputy Mayor for July 1 - December 31
						NB	EXEC	20	Discuss City Attorney Office Staffing
						CA	CC	CA	Ordinance Banning Sale of Animals from "Puppy/Kitten Mills" (Consider Approval)
						CA	CC	CA	Climate Change Advisory Committee Appointments (Consider Approval)
			120					100	
				6/29/2017 Special Joint Meeting with Planning Commission and DRB					
		PCD	120	A Short Course on Local Planning by Washington Department of Commerce					

2017 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

2017 PROPOSED COUNCIL CALENDAR ITEMS

Study Session					Business Meeting				
Absences	Agenda	Department	Timing (min)		Absences	Agenda	Department	Timing (min)	
			15	18-Jul	Tollefson			25	25-Jul
	P	CC	15	State of the Municipal Court					