



REGULAR BUSINESS MEETING

TUESDAY, JUNE 27, 2017

**LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA (TIMES LISTED ON THE AGENDA ARE APPROXIMATE)

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 7:00 PM

Mayor: Val Tollefson

Deputy Mayor: Ron Peltier

Councilmembers: Sarah Blossom Michael Scott
 Kol Medina Roger Townsend
 Wayne Roth

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

3. PUBLIC COMMENT

4. CITY MANAGER'S REPORT

5. PRESENTATION(S)

- A.** 7:05 PM Presentation by Rotary Club of Huney Grant Funding for Disaster Medical Supplies, AB 17-100 - Executive (Pg. 3)

6. PUBLIC HEARING(S)

- A.** 7:10 PM Ordinance No. 2017-14 Modifying BIMC Chapters 2.16.040, 18.09, 18.10, 18.12 and 18.36 related to Public Communications Tower Regulations, AB 17-102 - Planning (Pg. 4)

7. UNFINISHED BUSINESS

- A.** 7:25 PM Professional Services Agreement for Downtown Parking Study and Budget Amendment, AB 17-081 – Public Works (Pg. 19)

8. NEW BUSINESS (PUBLIC COMMENT INVITED ON EACH ITEM)

- A.** 7:40 PM 2017 Island-Wide Asphalt Repair Project Bid Rejection, AB 17-109 - Public Works (Pg. 37)

- B.** 7:55 PM New Brooklyn Sewer Main Extension, AB 17-110 - Public Works (Pg. 38)
- C.** 8:05 PM Neighborhood Matching Grant Proposal for Triangle Beautification at N. Madison and Manitou Beach Dr., AB 17-111 - Executive (Pg. 40)
- D.** 8:15 PM Appointment of Deputy Mayor for July 1 through December 31, 2017, AB 17-112 – Mayor Tollefson (Pg. 43)
- E.** 8:25 PM City Attorney Office Staffing Discussion, AB 17-113 - Executive (Pg. 44)

9. CONSENT AGENDA - 8:45 PM

- A.** Agenda Bill for Consent Agenda, AB 17-114 (Pg. 50)
- B.** Accounts Payable and Payroll (Pg. 51)
- C.** Regular City Council Study Session Minutes, June 6, 2017 (Pg. 118))
- D.** Regular City Council Business Meeting Minutes, June 13, 2017 (Pg. 122)
- E.** Ordinance No. 2017-16, Banning Sale of Animals from "Puppy/Kitten Mills," AB 17-099 – Councilmember Medina (Pg. 129)
- F.** Proposal for Community Partner Workshops, AB 17-104 - Councilmembers Roth, Scott and Townsend (Pg. 141)
- G.** Cultural Element Funding Ad Hoc Committee Recommendation, AB 17-103 - Councilmembers Roth, Scott and Townsend (Pg. 151)

10. COMMITTEE REPORTS - 8:50 PM

- A.** Ethics Board Minutes, April 17, 2017 - Councilmember Scott (Pg. 170)

11. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:55 PM

- A.** Council Calendar (Pg. 173)

12. FOR THE GOOD OF THE ORDER - 9:00 PM

- A.** Consider Letter Supporting Climate Action to Meet the Paris Agreement, AB 17-118 - Councilmember Scott

13. ADJOURNMENT - 9:05 PM



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:05 PM Presentation by Rotary Club of Huney Grant Funding for Disaster Medical Supplies, AB 17-100 - Executive (Pg. 3)	Date: 6/27/2017
Agenda Item: PRESENTATIONS	Bill No.: 17-100
Proposed By: Executive	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

Business Meeting: 6/13/2017	Recommendation: Acceptance of grant approved.	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

The City was presented with a time-sensitive opportunity to apply for Huney Grant funding through the Rotary Club of Bainbridge Island in the amount of \$53,126.20. The funding will be used by the City to purchase disaster medical supplies for the community, which will be stocked in 10 strategically located Tier 3 support hubs.

As part of the Emergency Management Strategic Plan, the City, in partnership with Bainbridge Island Fire Department, Bainbridge Island Metropolitan Parks and Recreation District, and several other community organizations and volunteer groups is working on creating these support hubs . The hubs will provide three tiers of services to the community after a disaster. The highest tier hubs, Tier 3 hubs, will be staffed with medical personnel and stocked with trauma care supplies for providing limited medical care to patients .

The hub system, specifically the Tier 3 hubs concept, is supported by industry professionals.

The Rotary Club has approved the grant request submitted by the City and will present the check at the meeting.

RECOMMENDED ACTION/MOTION

Presentation only.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:10 PM Ordinance No. 2017-14 Modifying BIMC Chapters 2.16.040, 18.09, 18.10, 18.12 and 18.36 related to Public Communications Tower Regulations, AB 17-102 - Planning (Pg. 4)	Date: 6/27/2017
Agenda Item: PUBLIC HEARING(S)	Bill No.: 17-102
Proposed By: Executive Department and Dept. of Planning and Community Development	Referrals(s): Planning Commission recommended approval of Ordinance No. 2017-14 on May 25, 2017

BUDGET INFORMATION

Department: Planning	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

Business Meeting: 6/13/2017	Recommendation: Forward to 6/27 agenda for public hearing and possible approval.	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

See attached memo describing the requirements for an emergency AM radio tower, prepared by Amber Richards, the City's Emergency Management Coordinator.

Ordinance No. 2017-14 clarifies the definition of a "public communications tower" (BIMC 18.36), adds this use to the Use Table (BIMC Table 18.09.020), and clarifies additional permitting regulations.

RECOMMENDED ACTION/MOTION

I move to approve Ordinance No. 2017-14 relating to Public Communications Tower.

ATTACHMENTS:

Description	Type
❑ Staff Memo	Memorandum
❑ Ordinance 2017-14	Backup Material

- ▣ Ord 2017-14 Exhibit A
- ▣ Ord 2017-14 Exhibit B

Backup Material
Backup Material



CITY OF
BAINBRIDGE ISLAND

Executive Department

Memorandum

DATE: May 31, 2017
TO: City Council
FROM: Amber Richards, Emergency Management Coordinator
SUBJECT: Ordinance 2017-14 Public Safety AM Radio Tower

BACKGROUND:

The City has been working to establish an AM radio station since 2015. The primary purpose of this station will be to disseminate locally focused emergency information to the public during an emergent event or natural disaster. The station will also serve as a Traveler Information System (TIS) to provide transportation related information to island residents and travelers alike. The station may also be used to broadcast non-emergent public information, such as content provided by Bainbridge Community Broadcasting. The intent of providing content during non-emergent times is to increase familiarity with the station and subsequently increase the likelihood that citizens will tune in during an emergency.

STUDY AND FINDINGS:

The City hired Information Station Specialists (ISS) as a consultant in July 2015, to perform a study determining the best configuration and placement of the AM radio tower/s and to assist with FCC licensing.

Transmissions will be sent from the Emergency Operations Center located in City Hall to the primary tower. From there they will be broadcast out publicly. For this to function properly, unobstructed line of sight short range radio connectivity is needed between City Hall and the primary tower location. Fire Station 22 on Bucklin Hill Road was identified as the ideal location for the primary radio tower. However, due to the shape and geography of the island, a standard AM signal is not powerful enough to broadcast to the entire island via one tower. Two options were identified for consideration, as outlined below:

OPTION 1:

Install two AM radio towers, one near Day Road and the other at Fire Station 22, and use the standard broadcast output to reach the entire island.

OPTION 2:

Apply for a waiver through the FCC for an increased broadcast output capable of covering the entire island and install one AM radio tower at Fire Station 22.

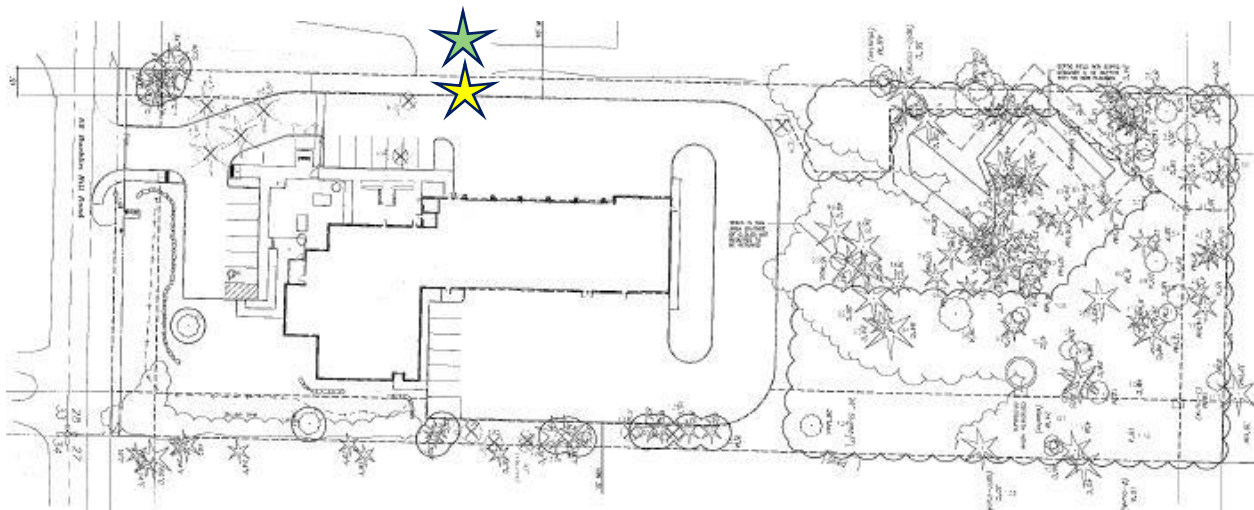
SITE SELECTION:

During the initial testing, Bucklin Hill was determined to be the ideal location for a tower, regardless of which option was selected based on the following:

- It has line of sight to the first-stage relay antenna at City Hall
- It is central orientation (north-south) will provide equal coverage to the island
- It has high terrestrial elevation to maximize island coverage as well as to send fringe signal to the ferry terminal in Seattle
- It is close in proximity to the islands most densely populated and visited areas
- It is close in proximity to the island's transportation hub
- It is walking distance from City Hall if transportation infrastructure is damaged
- It is close enough to be tied into the Fire Station's back-up power system

Several sites on Fire Station 22 property were tested and it was determined that the best location for the tower was adjacent to the western property line, placing the antenna in the landscape buffer according to the design plans for the new station, where the yellow star is located on the site plan below.

This specific site was selected because is away from the tall trees at the east end of the



property which reduce the transmission signal and is far enough away from the power lines on Bucklin Hill which cause interference with the signal.

CONCLUSION:

Multiple, synchronized TIS locations cost considerably more than a single location, due to the need for duplicate equipment (transmitters, antennas, etc), synchronization equipment and audio distribution gear to send the programming to the different sites. The result can be inferior due to areas midway between the synchronized transmitters where equivalent signal strengths can result in inter-transmitter audio distortions. This can affect intelligibility, which is counterproductive to the communication effort. Multiple locations also comprise a more elaborate system, which is harder for a small community to manage and maintain in the future.

In contrast, the single-transmitter/antenna design with a field intensity waiver has none of these negatives. Additionally, a single-site design will allow for continued operation should power outages occur, since the generator, which already exists at the proposed site, can easily power a single site. The visual impact to the public is also minimized if a single tower is used.

Based on the above, a determination was made to move forward with the single tower. A waiver request was submitted to the FCC in November 2015. A waiver was granted in February 2017, which allowed an increase in field intensity of the signal making the single tower option feasible. The FCC has given the City a deadline of December 1, 2017, at which time the antenna must be installed and the AM radio station must be operational.

This timing does not align well with the demolition and reconstruction of the new Fire Station. If the antenna were installed to meet this deadline, it would create significant hardship for the Fire Department in trying to avoid the tower. Additionally, there is a reasonably high risk that the tower would be accidentally damaged during construction. Due to the proximity of the tower to the ingress/egress patterns of the fire trucks, there is also a chance the tower could be damaged once the station is operational.

The City and Fire Department approached the American Legion for permission to place the tower on its property instead. The legion seems amenable to granting a small easement to allow the tower to be installed where the green star is located on the site plan above.

ORDINANCE 2017-14

The 2015 overhaul of wireless communication facility (WCF) regulations related to commercial cellular communications, and resulted in unclear regulations for new public communications towers. These occurred in the time between application and granting of the waiver request and subsequently, prevent the placement of the antenna in the proposed location. Therefore, a code change is needed to clearly allow the public communications tower at this Bucklin Hill Fire Station/American Legion location in the R-1 zone. Ordinance 2017-14 implements those changes, and was recommended to the City Council by the Planning Commission after their public hearing on May 25.

ORDINANCE NO. 2017-14

AN ORDINANCE of the City of Bainbridge Island, Washington, amending Sections 2.16.040, 18.09.020, 18.09.030, 18.10.030, 18.12.040, and 18.36.030 of the Bainbridge Island Municipal Code relating to public communications tower regulations.

WHEREAS, the City Council has declared as a goal for the City to be recognized as a leader in emergency preparedness; and

WHEREAS, a critical need in response to a recovery from an emergency is public communication; and

WHEREAS, A.M. emergency radio is considered a primary communication tool in the event of an emergency when electric power is unavailable; and

WHEREAS, the placement of such a public communication tower to transmit A.M. emergency radio is based on many factors, which are limited by terrain, tree density, and location; and

WHEREAS, the 2015 wireless communication regulations update that created Chapters 18.10 and 18.11 BIMC were focused on commercial cellular communications and lack clarity related to public communication tower regulations; and

WHEREAS, that 2015 update to commercial wireless communication regulations created two new BIMC Chapters, Chapter 18.10 *Use Regulations - Wireless Communication Facilities*, to regulate new facilities, and Chapter 18.11 *Eligible Facilities Modifications*, to regulate modifications to existing wireless communication facilities; and

WHEREAS, the City desires to regulate “public communication towers” separately from commercial wireless communication facilities; and

WHEREAS, notice was given on May 10, 2017, to the Office of Community Development at the Washington State Department of Commerce in conformance with RCW 36.70A.106; and

WHEREAS, the Planning Commission discussed Ordinance No. 2017-14 at a study session on May 11, 2017 and held a public hearing on May 25, 2017; and

WHEREAS, the City Council conducted a public hearing on Ordinance No. 2017-14 on June XX, 2017;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN, AS FOLLOWS:

Section 1. Section 2.16.040.B of the Bainbridge Island Municipal Code is amended to read as follows:

B. Applicability

2. Exemptions. The following types of activities shall not require site plan and design review pursuant to this section. Properties within jurisdiction of the shoreline master program, as defined by Chapter 16.12 BIMC, or containing critical areas or critical area buffers, as defined by Chapter 16.20 BIMC, may require review pursuant to those chapters.
 - a. Permits authorizing residential construction for detached single-family residential use and accessory dwelling units.
 - b. Any activity that does not require a building permit or is not considered a change in use, as determined by the director.
 - c. Any activity on the exterior of a building that does not exceed 25 percent change in any existing facade or roof form.
 - d. Interior work that does not alter the exterior of the structure or affect parking standards as determined by the director.
 - e. Normal building maintenance and repair.
 - f. Maintenance or expansion of existing parks where the proposed activities are exempt from SEPA review in accordance with WAC 197-11-800.
 - g. Construction of public communications towers.

Section 2. Table 18.09.020 of the Bainbridge Island Municipal Code is amended as shown in Exhibit A.

Section 3. Section 18.09.030.F of the Bainbridge Island Municipal Code is amended to read as follows:

F. Utility and Telecommunications.

1. Small Wind Energy Generator.
A small wind energy generator is a permitted use in NSC, B/I, and WD-I zone districts if it complies with height and width setback requirements of the zone district, and will be a conditional use in the NSC, B/I, and WD-I zone districts if it does not comply with height and width setback requirements.
2. Utility, Primary.

- a. Primary utility facilities and equipment are subject to standards in BIMC 16.12.030.C.7, Utilities (Primary and Accessory), and BIMC 16.20.130.C.11, critical areas regulations.
- b. Replacement, maintenance or upgrade of existing poles and equipment within a utility corridor or right-of-way is considered a permitted (“P”) use.
 - i. Replacement of a distribution utility pole or a transmission utility pole exceeding the height and/or location standards established in Table 18.12.040 shall require minor site plan review approval in accordance with BIMC 2.16.040 prior to installing the replacement pole.

3. Public communications tower.

A public communications tower is a permitted (“P”) use in R-0.4, R-1, and B/I zone districts. In all other zones, a public communications tower is allowed as an accessory use to existing governmental facilities. Additions to existing public communications towers are permitted in all zones. A public communications tower is exempt from site plan and design review pursuant to Section 2.16.040. A building permit is required for a public communications tower. A conditional use permit shall be required for a public communications tower to be constructed between 71 feet and 120 feet above grade. A public communications tower shall not exceed 120 feet in height.

Section 4. Section 18.10.030 of the Bainbridge Island Municipal Code is amended to read as follows:

- A. A wireless communication facility (WCF) permit shall be required for the location, installation or construction of any new WCF, and for any modification to an existing WCF that is not governed by Chapter 18.11 BIMC.
- B. The planning and community development department may grant permit approval for:
 1. A facility I or II, or a monopole or lattice tower located in a nonresidential zone that does not exceed the maximum height of the zone; or
 2. A facility I or II in a multifamily, business, commercial, or town center zone on an existing building or structure; provided, that the facility is no higher than 15 feet above the existing building or structure or the permitted height for the zone, whichever is higher; or

3. A facility I or II in a residential zone on a nonresidential building or structure; provided, that the facility is no higher than 15 feet above the permitted height in the zone.
- C. All other WCFs require conditional use permit review and approval by the city hearing examiner.
- ~~D. Additions to the height of public safety communications towers are exempt from the WCF permit requirement, and shall be considered a permitted ("P") use in all zones where WCFs are permitted; provided, that building permits are required for these uses.~~

Section 5. Table 18.12.040 of the Bainbridge Island Municipal Code is amended as shown in Exhibit B.

Section 6. Definition 210 of Section 18.36.030 of the Bainbridge Island Municipal Code is amended to read as follows:

210. "Public ~~safety~~ communications tower" means a wireless communications support structure owned and operated by a public agency and used ~~exclusively~~ for public safety, police, fire, emergency medical services, 9-1-1, or other public emergency communications.

Section 7. This ordinance shall take effect and be in force on and after five days from its passage and publication as required by law.

PASSED BY THE CITY COUNCIL this ____ of _____, 2017.

APPROVED BY THE MAYOR this ____ of _____, 2017.

Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK: June 9, 2017

PASSED BY THE CITY COUNCIL: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

ORDINANCE NUMBER: 2017-14

Exhibit A: Table 18.09.020
Exhibit B: Table 18.12.040

DRAFT

Table 18.09.020 Use Table

“P” = Permitted Use		“A” = Accessory Use										Additional use restrictions for Chapters 16.12 and 16.20 BIMC may apply to shoreline or critical area properties									
“C” = Conditional Use		“CA” = Conditional Accessory Use																			
Blank = Prohibited Use		“T” = Temporary Use																			
ZONING DISTRICT	R-0.4	R-1	R-2	R-2.9	R-3.5	R-4.3	R-5	R-6	R-8	R-14	Winslow Mixed Use Town Center					HSR I and II	NSC	B/I	WD-I	Use-Specific Standards BIMC 18.09.030	
USE CATEGORY/TYPE											CC	MA	EA	Gate	Ferry [1]						
UTILITY AND TELECOMMUNICATIONS																					
Note: Utility and telecommunications uses may be subject to additional requirements in BIMC 16.12.030.C.7.																					
Communication Tower or Antenna																		P			
Monopole or Lattice Tower	P																	P			
Small Wind Energy Generator	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P/C	P/C	P/C	F-1	
Solar Panel	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C		
Utility, Primary	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P	C	F-2	
Public Communications Tower	P	P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	P	A	F-3	
Wireless Communication Facilities, Facility I	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	F-3	
Wireless Communication Facilities, Facility II	P										P	P	P	P	P	P	P	P	P	F-3	
Wireless Communication Facilities, Facility III	P																	P	P	F-3	

Table 18.12.040: Permitted Setback/Height Modifications

Type of Encroachment	Encroachment Permitted	Conditions
Permitted Setback Modifications		
Fence or combined fence and berm up to 6 feet high	In any required setback subject to applicable regulations in BIMC Title 15	Except as provided in BIMC 18.12.040.B and Chapter 16.12 BIMC
Nonscreening fences or combined nonscreening fence and berm up to 8 feet high	In any required setback subject to applicable regulations in BIMC Title 15	Except as provided in Chapter 16.12 BIMC
Chimneys, flues, awnings, bay windows, and greenhouse windows	Up to 18 inches into any required setback	
Covered porches, bay windows and eaves within the Ericksen Avenue overlay district	Up to 5 feet into the front yard	Bay windows must be cantilevered outward from the wall, and may not result in any portion of the building floor area extending into the setback
Any structures, including but not limited to uncovered steps, porches, and decks less than or equal to 30 inches in height	Up to 2 feet into front and side setbacks. Up to 5 feet into required rear setbacks.	
Eaves	May extend up to 24 inches in any required setback except shoreline structure setback	

Table 18.12.040: Permitted Setback/Height Modifications

Type of Encroachment	Encroachment Permitted	Conditions
At or near grade structures such as uncovered patios, sidewalks, and driveways	In any required setback	May not exceed 4 inches in height
Signs	In any required setback	Must conform to Chapter 15.08 BIMC
Utilities accessory to a single-family residence	In any required setback	
Composting bins	In side or rear setback areas	
Bioretention/rain gardens	In any required setback	In accordance with Chapter 15.20 BIMC
Rain barrels/cisterns	In any required setback	In accordance with Chapter 15.20 BIMC
Wall-mounted on-demand hot water heaters	Up to 18 inches into side or rear setbacks	Permitted if buffered or enclosed to prevent noise impacts to neighboring properties
Below-ground geothermal equipment	In any required setback	Permitted if any excavated areas are promptly re-landscaped after installation is complete
Rockeries and retaining walls less than 4 feet in height	In any required setback	Qualified geotechnical engineer determination, and city concurrence, that it is necessary for slope stabilization

Table 18.12.040: Permitted Setback/Height Modifications

Type of Encroachment	Encroachment Permitted	Conditions
Public Communications Tower	In any required setback subject to applicable regulations in BIMC Title 15	Must conform to Chapter 16.12 and Chapter 16.20 BIMC
Permitted Height Modifications		
Small wind energy generators	Up to 18 inches above the maximum building height in the district	
Solar panels	Up to 18 inches above the maximum building height in the district	
Noncommercial, nonparabolic antennas affixed to noncommercial communication towers	Up to 50 feet in height above grade	
One flagpole per parcel	Up to 45 feet in height above grade	
Public Communications Tower	Up to 120 feet in height above grade	A building permit is required for a public communications tower. A conditional use permit shall be required for a public communications tower to be constructed between 71 feet and 120 feet above grade. A public communications tower shall not exceed 120 feet in height.

Table 18.12.040: Permitted Setback/Height Modifications

Type of Encroachment	Encroachment Permitted	Conditions
Distribution utility poles	Up to 55 feet in height above grade	Replacement poles over 55 feet in height, see BIMC 18.09.030.F.2.b. For new distribution utility facilities or corridors, see Table 18.09.020. Poles shall not be moved more than 20 feet from the original location unless permitted under BIMC 18.09.030.F.2.b.
Transmission utility poles	Up to a 25 percent increase above existing pole height above grade with a maximum height of 100 feet	Replacement poles over the 25 percent increase or 100 feet in height, see BIMC 18.09.030.F.2.b. For new transmission utility facilities or corridors, see Table 18.09.020. Poles shall not be moved more than 20 feet from the original location unless permitted under BIMC 18.09.030.F.2.b.
Utility structures existing on the effective date of the ordinance codified in this subsection	Existing height	May also be replaced or modified; provided, that the structure is not larger or taller than the original structure and is not moved more than 20 feet from its original location

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:25 PM Professional Services Agreement for Downtown Parking Study and Budget Amendment, AB 17-081 – Public Works (Pg. 19)	Date: 6/27/2017
Agenda Item: UNFINISHED BUSINESS	Bill No.: 17-081
Proposed By: Public Works Director Barry Loveless	Referrals(s):

BUDGET INFORMATION

Department: Public Works	Fund: General Fund	
Expenditure Req: \$24,860.00	Budgeted? No	Budget Amend. Req? Yes

REFERRALS/REVIEW

Business Meeting: 5/9/2017	Recommendation: Forward to future unfinished business agenda.	
City Manager: Yes	Legal: Yes	Finance: Yes

DESCRIPTION/BACKGROUND

The City issued a Request for Qualifications (RFQ) to select the best qualified firm to study and assess the current condition of the parking system in Downtown Winslow, identify future needs, and make recommendations for strategies to address demands and financing of the system.

The City operates a parking system for businesses, residents, and surrounding neighborhoods. Parking is heavily impacted by ferry commuters to Seattle via the Washington State Ferry Terminal. The City would like to ensure that the parking system is being operated, managed, and developed in a manner consistent with the City's Comprehensive Plan and the planned growth in the downtown area.

Requests for Qualifications were solicited through the local newspapers in April 2017. City staff reviewed the consultants' qualifications and selected Framework Cultural Placemaking as the most qualified consultant to conduct the study.

Preliminary discussions with Framework Cultural Placemaking indicate it would be beneficial to begin the study with scoping, data collection, and a public outreach phase before deciding on the scope of work for a complete study. For this reason, we are proposing to authorize an initial agreement in the amount of \$24,860.00.

After completion of this initial phase of the study, a proposal for the complete study will be brought back to City Council for approval.

Upon Council approval, a proposed budget amendment will be included in the 2nd quarter budget adjustment reporting.

RECOMMENDED ACTION/MOTION

I move to approve the professional services agreement with Framework Cultural Placemaking in the amount of \$24,860.00, and for a budget amendment in the same amount from the General Fund, thereby increasing the spending authority for the Downtown Parking Study.

ATTACHMENTS:

Description	Type
▣ RFQ	Backup Material
▣ Downtown Parking PSA	Backup Material
▣ Downtown Parking Study PSA Attachment A	Backup Material

Request for Qualifications for COMPREHENSIVE PARKING STRATEGY – DOWNTOWN BAINBRIDGE ISLAND

The City of Bainbridge Island wishes to contract with a consultant to assess the current condition of the parking system, identify future needs and make recommendations for strategies to address demand and financing of the system.

The City of Bainbridge Island operates a parking system consisting of on street parking and surface lots. In addition, there are a number of private lots spread throughout downtown that function as part of the downtown parking system, including ferry district parking. In addition to the demand from residents and businesses, the demand for parking in the downtown core and surrounding neighborhoods is heavily impacted ferry commuters to Seattle via the Washington State Ferry Terminal. The City would like to ensure that the parking system is being operated, managed and developed in a manner that helps to implement the City's Adopted Comprehensive Plan and the planned growth in the downtown area.

If you are interested in pursuing this project we invite you to submit qualifications of staff that would be involved.

The deadline for this RFQ is 4:00 p.m. May 5, 2017, Pacific Standard Time. No faxed, telephone or electronic proposals will be accepted.

Presentations by a select number of firms will be scheduled shortly after receipt of the proposals.

1. REQUIREMENTS FOR PROPOSAL RESPONSES

- A. Identify each person or entity involved with the project team including technical partners (architects, engineers, others), and briefly describe their respective roles, including:
 - a. Information regarding the team member's experience and qualifications.
 - b. Resume of key team members.
 - c. Description of how the team will be organized and led.
- B. Identify the project lead and their relationship to other members of the team.
- C. Describe the consultant's relevant project experience in preparing parking strategies or plans in cities similar to Bainbridge Island. Projects described must illustrate the consultant's experience with preparing strategies and plans similar in scope to the proposed project.
- D. Briefly describe your approaches to public participation
- E. In this proposal, please provide your best thinking, in narrative form, about your initial thoughts about an approach to the project.

2. EVALUATION CRITERIA

Evaluation of RFQ responses will be based upon the following:

- A. Consultant Experience:
 - a. Success in developing similar parking strategies or plans
 - b. Quality of representative projects
 - c. Qualifications of project team and key project managers
 - d. References

3. GENERAL PROVISIONS AND CONDITIONS

The City reserves the right to:

- Reject any and all responses
- Waive minor irregularities in a response
- Cancel, revise, or extend this solicitation
- Request additional information on any response beyond that required by this RFQ

4. SELECTION

The City of Bainbridge Island shall have the final decision on the selection and whether to move forward with the strategy or not.

5. SUBMISSION REQUIREMENTS, NOTIFICATIONS AND SCHEDULE

Interested consultants must submit 5 paper copies of the response to the RFQ, and 1 electronic copy. Limit the responses to no more than 20 pages. The City will become owner of all submitted materials and will not pay any costs related to any responses to the RFQ.

All consultants must demonstrate compliance with the City's insurance requirements at the time of contract approval.

The City reserves the right to modify the timeline and to issue addenda to this document.

6. EXHIBITS

Exhibit A: General Scope of Work

Exhibit B: Sample Professional Services Agreement

7. CONTACT INFORMATION

Barry Loveless

Public Works Director

206.842.2016

bloveless@bainbridgewa.gov

Exhibit A: General Scope of Work

The Consultant will be required to perform the following general scope of work and related support services and tasks in order to complete the project work.

- Review and understand the Comprehensive Plan and Downtown Strategy and their relationship to downtown parking needs now and in the future.
- Project oversight and management to ensure project stays on schedule and budget.
- Conduct an assessment covering the location, design, and quantity of current on and off-street parking; operating characteristics of and restrictions on existing public and private parking areas with the downtown; and occupancy/turnover patterns.
- Evaluate pedestrian traffic patterns and walking distances.
- Evaluate special use parking needs (commercial deliveries and handicapped accessibility).
- Evaluate current directional and parking signage for parking facilities.
- Evaluate pedestrian and vehicular traffic circulation and parking; identify problem areas.
- Identify peak parking demands and periods of lowest demand.
- Determine practical capacity.
- Identify current public parking shortfalls, if any, as well as safety issues.
- Project future parking demand based on an analysis of city-wide development.
- Assess the need, or not, for additional parking in the study area based on future parking demand balanced by the needs of the downtown business community, residents, and carrying capacity of the island.
- Identify and evaluate potential sites for new parking facilities and provide recommended design configurations and space counts.
- Review existing downtown employee parking permit program and offer suggestions for improvement.
- Build sets of maps, reports, and/or databases that display results by area, hour, day, and other metrics identified with the City. Such database will include all parking data collected, with parking area/subarea summaries. Maps should be produced in ESRI ArcGIS and provided in Adobe PDF.
- Prepare for and attend “Action Alternative” workshops and stakeholder focus groups.
- Gather data and prepare reports as necessary to otherwise meet the objectives outlined in this scope of work.
- Summarize in a final Comprehensive Parking Strategy, including a clear implementation plan with timelines.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") is entered into between the City of Bainbridge Island, a Washington state municipal corporation ("City"), and Platform Design, LLC, dba Framework Cultural Placemaking, a Washington corporation ("Consultant").

WHEREAS, the City needs professional services to assess the current condition of the parking system, identify future needs, and make recommendations for strategies to address demand and financing of the system.

WHEREAS, the Consultant has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of services attached hereto as Attachment A and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor, and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until January 31, 2018, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 3 for any satisfactory work completed prior to the date of termination.

3. PAYMENT

A. The City shall pay the Consultant for such services: (check one)

☒ Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of Twenty-Four Thousand Eight Hundred Sixty Dollars (\$24,860.00);

☐ Fixed Sum: a total amount of \$ _____;

☐ Other: \$ _____, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts.

B. The Consultant shall submit, in a format acceptable to the City, monthly invoices for services performed in a previous calendar month. Each project and each task within a project shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. The City shall pay all invoices by mailing a City check within sixty (60) days of receipt of a proper invoice from the Consultant.

D. If the services rendered do not meet the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

4. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

5. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall the Consultant claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

6. NONDISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 6 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda, and other documents developed under this Agreement, whether finished or not, shall become the property of the City and shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend hereunder, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided

herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

C. The City's inspection and acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

D. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party.

10. INSURANCE

The Consultant shall maintain insurance as follows:

- ☒ Commercial General Liability as described in Attachment B.
- ☒ Professional Liability as described in Attachment B.
- ☒ Automobile Liability as described in Attachment B.
- ☒ Workers' Compensation as described in Attachment B.
- ☐ None.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NONWAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
 280 Madison Avenue North
 Bainbridge Island, WA 98110
 Attention: City Manager

To the Consultant: Jeff Arango
 Framework Cultural Placemaking
 1221 E Pike Street, Suite 300
 Seattle, WA 98122

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

PLATFORM DESIGN, LLC
dba Framework Cultural Placemaking

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Douglas Schulze, City Manager

Name _____

Title _____

Tax I.D. # _____

City Bus. Lic. # _____

ATTACHMENT A
SCOPE OF SERVICES

See Attachment

ATTACHMENT B
INSURANCE REQUIREMENTS

A. Insurance Term

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

G. Verification of Coverage

Before commencing work and services, the Consultant shall provide to the person identified in Section 8 of the Agreement a Certificate of Insurance evidencing the required insurance. The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

H. Notice of Cancellation

The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

J. City Full Availability of Consultant Limits

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.



City of Bainbridge Island Comprehensive Parking Strategy

Scope of Work – Phase I – June 16, 2017

Overview

The City of Bainbridge Island has hired a consultant team led by Framework to develop a comprehensive parking strategy for the City focusing on the Downtown/Winslow Way area and adjacent districts and neighborhoods. Development of the strategy will include a parking inventory of on and off-street facilities, weekday and weekend parking data collection, extensive public outreach, guiding principles, parking management strategies, exploration of the need and feasibility of a parking structure in the Town Square, and a funding strategy. The following scope of work is for Phase I to expedite the start of work on this project. A more fully developed scope, budget, and schedule will be provided for consideration by the City in the coming weeks.

Scope of Work

TASK 1 - SCOPING AND PROJECT MANAGEMENT

This task covers development of the more detailed scope, budget, and schedule in collaboration with City staff as well as project management Phase I.

TASK 2 - PARKING INVENTORY

A parking inventory for on and off-street facilities will be developed and provided to the City in GIS and tabular format along with a written summary. The parking inventory will include all on-street parking facilities and off-street facilities that serve non-residential uses. If data collection at residential properties is desired the consultant team can work with the City to identify selected sites for inventory and data collection during Phase II. The parking inventory area is shown below in Exhibit 1 along with two proposed phases for data collection.

Exhibit 1. Parking Inventory and Data Collection Phases



Source: Framework, 2017; Google Earth, 2017

TASK 3 – PUBLIC OUTREACH

Public outreach will be consistent with the City's public participation plan developed for this project and currently in draft form. Initial public outreach will consist of an online survey and stakeholder interviews. The online survey will include targeted questions by user groups including businesses and employees, residents, and visitors. The cost proposal assumes mostly multiple choice questions and limited open-ended questions that are more time consuming to analyze. Survey results will be analyzed and provided to the City along with a detailed summary including key findings. It is anticipated there will be 10-15 stakeholder interviews representing the stakeholder list in the public outreach plan developed by the City. A summary of the stakeholder interviews, key findings, and major themes will be developed and provided to the City.

Cost Proposal

The total costs for Phase I of the study is \$24, 860 including project expenses. The total hours are shown by task and team member in Exhibit 2.

Exhibit 2. Project Budget

	Framework		Rick Williams Consulting					Coates Design		
	Jeff Arango, AICP Project Manager	Izzy Cannell, Senior Associate	Rick Williams, Strategist	Owen Ronchelli, Data Collection Lead	Pete Collins, Data Analysis, Research	Michael Vasbinder, Data Field Foreman	Connor Williams, Data Field Foreman	Matthew Coates, Architect	Robert Hutchinson, Architect	Total Hours and Estimated Cost by Task
2017 Hourly Rate	\$175	\$125	\$175	\$150	\$120	\$40	\$40	\$160	\$120	
Task 1: Project Management, Scoping, Planning										
Task 1.1 Project Management (Ongoing) and Scoping	6									6
Subtotal	6	0	0	0	0	0	0	0	0	6
										\$1,050
Task 2: Project Kick-off and Data Collection Planning										
Task 2.1 Kick-off and Scoping Meeting	4	4	4					4		16
Task 2.2 Review Existing Plans and Background Information	4	4	4							12
Task 2.2 On and Off-Street Inventory	2	2		15	15	15	15			64
Task 2.3 Data Input and Inventory Summary	2	2		2			6			12
Task 2.4 Mapping and Route Templates Development	2			4		6	6			18
Subtotal	14	12	8	21	15	21	27	4	0	122
										\$12,860
Task 3: Public Outreach										
3.1 Online Survey Development, Analysis, Summary	12	30								42
3.2 Stakeholder Interviews (10-15) and Summary	10	20								30
Subtotal	22	50	0	0	0	0	0	0	0	72
										\$10,100
Total Estimated Hours	42	62	8	21	15	21	27	4	0	200
Cost (Hours*Rate)	\$7,350	\$7,750	\$1,400	\$3,150	\$1,800	\$840	\$1,080	\$640	\$0	\$24,010
Subtotal Consultant Cost	\$24,010									
Project Expenses	\$850									
Estimated Project Total	\$24,860									

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:40 PM 2017 Island-Wide Asphalt Repair Project Bid Rejection, AB 17-109 - Public Works (Pg. 37)	Date: 6/27/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-109
Proposed By: Public Works Director Barry Loveless	Referrals(s):

BUDGET INFORMATION

Department: Public Works	Fund:	
Expenditure Req: N/A	Budgeted? Yes	Budget Amend. Req? No

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

The 2017 Island-Wide Asphalt Repair project provides for Island-Wide asphalt patching.

Bids were solicited through the local newspapers and the bid opening was held on Thursday, June 8, 2017. The City received one bid from Lakeside Industries in the base bid amount of \$574,069.19, approximately 68% over the engineer's estimate of \$341,000.00.

Pursuant to the project specifications, the City reserves the right to reject any or all bids and to waive informalities in the bidding process.

City staff has reviewed the bid results and recommends rejecting the bid from Lakeside Industries from the June 8, 2017, bid opening and re-advertising later this year with a revised scope of work and engineer's estimate.

RECOMMENDED ACTION/MOTION

I move that the City Council reject the bid received from Lakeside Industries for the 2017 Asphalt Repair Project bid opening on June 8, 2017, and authorize city staff to re-advertise the project.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 7:55 PM New Brooklyn Sewer Main Extension, AB 17-110 - Public Works (Pg. 38)	Date: 6/27/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-110
Proposed By: Public Works Director Barry Loveless	Referrals(s):

BUDGET INFORMATION

Department: Public Works	Fund: Sewer	
Expenditure Req: TBD	Budgeted? Yes	Budget Amend. Req? No

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal: Yes	Finance: Yes

DESCRIPTION/BACKGROUND

This project will accomplish one part of the recommendations of the “Sewer Pre-Design” Study prepared by Parametrix and presented to City Council at their December 8, 2015 meeting. (A hyperlink to the design study can be accessed at the bottom of the Agenda Bill for the December 8 meeting via the link above.) The technical study determined the constraints in the existing sewer system in the New Brooklyn Sewer Basin. The initial phase of relief for the basin is to transfer and attenuate the flows to a gravity system in New Brooklyn Road.

The ongoing project to reconstruct the fire station has created an urgency to complete the first piece of the gravity sewer as soon as possible to avoid disturbing any frontage improvements required to be installed by the fire station project.

The proposed project includes installation of a gravity sewer line and other related miscellaneous items; connection into the existing pump station at the corner of Madison/New Brooklyn Roads, and extending the gravity line across New Brooklyn Road into a new gravity manhole at Three Tree Lane. The project also includes installation of three sewer manholes, three cleanouts, two laterals, sidewalk and pavement repair, miscellaneous landscaping, and curb and gutters.

Bids will be solicited through the Small Works Roster and once staff knows which contractor is selected as the apparent low bidder, and for what amount, that information will be provided to the Council.

An updated agenda bill will be forwarded to the July 11, 2017, unfinished business agenda.

RECOMMENDED ACTION/MOTION

I move to forward the New Brooklyn Sewer Extension agenda item to the July 11, 2017, unfinished business agenda.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:05 PM Neighborhood Matching Grant Proposal for Triangle Beautification at N. Madison and Manitou Beach Dr., AB 17-111 - Executive (Pg. 40)	Date: 6/27/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-111
Proposed By: Kellie Stickney	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:
City Manager:	Legal: Yes Finance:

DESCRIPTION/BACKGROUND

As part of the Neighborhood Matching Grant program, a group of Rolling Bay neighbors, Friends of Rolling Bay, have applied to receive funding to complete a beautification project in the triangle at N. Madison and Manitou Beach Dr. The project would include permanent landscape and hardscape elements such as hardy plants, beach log, rock, and a rustic sign that reflects Rolling Bay and Manitou beach history and character.

The project is requesting \$5,000 in matching grant funds, and has committed to providing \$7,000 in match including volunteer time and materials.

Maintenance of the triangle will be the responsibility of Friends of Rolling Bay.

Prior to starting the project, the applicants would be required to publicize the design in a press release to be drafted by the City, and an email to the Friends of Rolling Bay listserv. The Project Coordinator will accept public comment regarding the design for two weeks after the press release is issued.

This project has received approval from all appropriate Departments and the City Manager.

RECOMMENDED ACTION/MOTION

Approve \$5000 in Neighborhood Matching Grant funding for the Triangle Beautification at N. Madison and

ATTACHMENTS:

Description	Type
▣ Triangle Beautification Plan	Backup Material



'THE TRIANGLE'
1/8" SCALE 12.11.15

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:15 PM Appointment of Deputy Mayor for July 1 through December 31, 2017, AB 17-112 – Mayor Tollefson (Pg. 43)	Date: 6/27/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-112
Proposed By: Mayor Tollefson	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

Appoint a Deputy Mayor for July 1 through December 31.

RECOMMENDED ACTION/MOTION

I move to appoint _____ as Deputy Mayor for July 1 through December 31.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: 8:25 PM City Attorney Office Staffing Discussion, AB 17-113 - Executive (Pg. 44)	Date: 6/27/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-113
Proposed By: Doug Schulze, City Manager	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund: General	
Expenditure Req:	Budgeted? No	Budget Amend. Req? No

REFERRALS/REVIEW

:	Recommendation:	
City Manager: Yes	Legal:	Finance:

DESCRIPTION/BACKGROUND

See attached memorandum.

RECOMMENDED ACTION/MOTION

I make a motion to move consideration of authorizing the City Manager to create the position of Deputy City Attorney to the July 11, 2017 Consent Agenda.

ATTACHMENTS:

Description	Type
Legal Services Staffing Memo	Backup Material



Office of the City Manager
Memorandum

Date: June 23, 2017
To: Mayor and City Council
From: Doug Schulze, City Manager
Subject: Legal Division Staffing

I. STATEMENT OF NEED AND PROPOSED SOLUTION

During the past nine months, we have experienced a significant shift in how legal services are provided. The result has been a measurable decline in expenses for outside legal professional services. City Attorney Joe Levan has recommended a staffing change within the Legal Division, which will further improve the quality of legal services and provide long-term cost savings. The City Council is asked to authorize one (1) additional FTE, which will result in the hiring of a Deputy City Attorney.

The additional position will help with the backlog of work that has accumulated over time, as well as with new work, including work that is directly linked to the Comprehensive Plan Implementing Actions. For many years, code revisions have been identified by staff, but for various reasons insufficient staff resources have been allocated to address the revisions. These “legacy” work items need to be resolved because they are related to complaints and frustrations expressed by community members, Councilmembers, and staff. These legacy items include improvements to code enforcement regulations and procedures, land use and zoning issues, contracts, and internal policies.

Adding this position enhances our ability to be proactive rather than reactive, which allows us to avoid or reduce exposure to potential liability. Much of the high-value work that the City Attorney does is best accomplished through in-person consultations and discussions with staff, Councilmembers, and others in meetings and informal settings. This work is time-consuming, but it is very important and results in the City Attorney being able to advise the City based on a deeper understanding of key issues, as well as to build and maintain trust, which is essential.

When staff can work closely with legal counsel to interpret code language correctly and in a sound legal manner, it reduces costs long-term and helps to improve the reputation of the City.

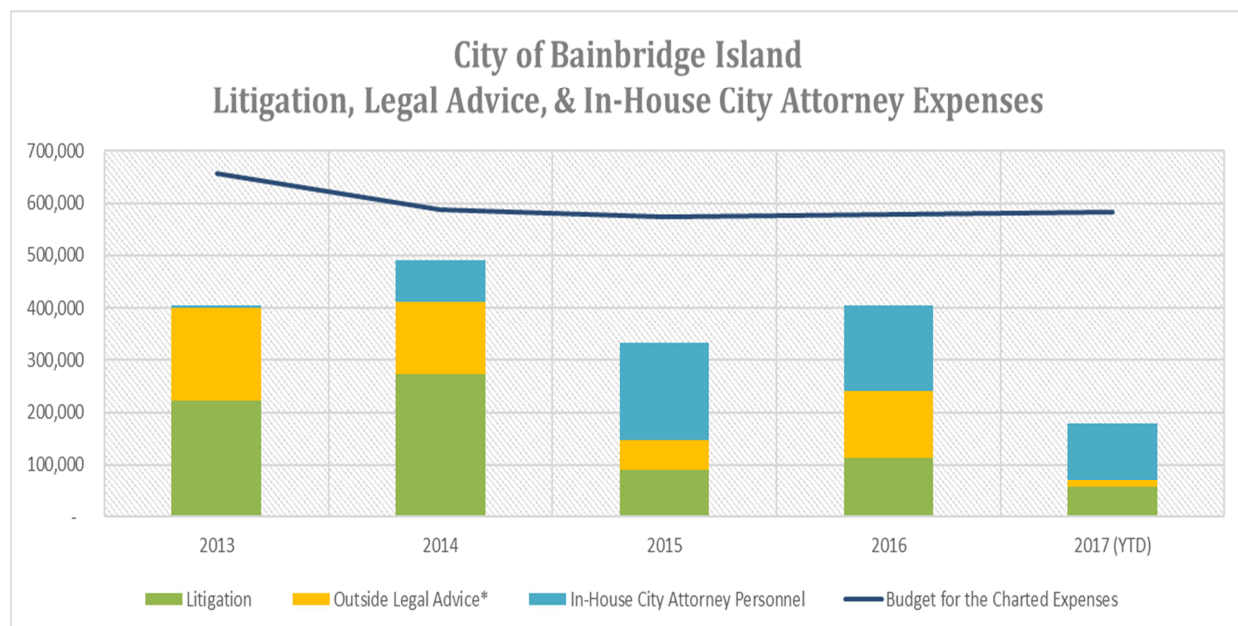
II. EXPENDITURE HISTORY AND BUDGET IMPACTS

Based on past experience, and the experience to date for the current City Attorney, it's quite likely that having an in-house Deputy City Attorney will allow the City to reduce the amount it spends on legal services. The graphic below and the budget figures for the 2013 – 2017 time period demonstrate what can be done by doing more work in-house.

The four-year (2013 – 2016) average for litigation, legal advice, and in-house City Attorney personnel expenses is \$408,127. The projected 2017 cost for these services is \$385,000, which includes approximately \$20,000 for a temporary part-time Assistant City Attorney. The annual budget for these services for 2017 is \$583,820. Our estimated cost of wages and benefits for a full-time Deputy City Attorney is \$180,000. The addition of this FTE can be accomplished within the adopted budget, so, a budget amendment is not required.

The following graph and budget figures for 2013 through June 22, 2017, provide an important snapshot in evaluating the budgetary impact of creating a Deputy City Attorney position and bringing more of the City's legal work in-house. Note, in particular, the following related to the graph below:

- The overall budget for litigation, legal advice, and in-house City Attorney expenses declined from 2013 to 2014 and has remained relatively constant since that time.
- The City Attorney's efforts beginning in the Fall of 2016 and continuing to today demonstrate that expenses for outside legal advice and services can be significantly reduced by having more of that work done in-house.
- Although the City has less control over litigation expenses than it does for expenses related to outside legal counsel advice because lawsuits and other litigation can occur for a myriad of reasons, the City will be better able to control litigation costs with additional in-house resources, including by having a Deputy City Attorney.



The following spreadsheet provides specific expense figures that are summarized in the graph above. Related specifically to contracting with outside attorneys for litigation and other legal services, the spreadsheet illustrates that expenses thus far for 2017 are on track to be significantly lower than in recent years. The City Attorney has been able to keep these costs down compared to past years even though the workload of the City Attorney's Office is as high, or higher, than in the other years shown, dating back to 2013.

Litigation and Legal Advice Expenses					
	2013	2014	2015	2016	YTD 2017
Litigation - General	\$178,938	\$228,016	\$60,607	\$38,822	\$17,822
Litigation before the Hearing Examiner	\$45,729	\$45,394	\$30,900	\$74,225	\$38,788
Legal Advice - General	\$89,685	\$78,746	\$21,798	\$35,301	\$4,130
Legal Advice - Personnel	\$-	\$497	\$-	\$-	\$3,039
Legal Advice - Bargaining	\$13,570	\$18,824	\$17,706	\$26,704	\$295
Legal Advice - Civil Service	\$5,611	\$5,856	\$15,847	\$12,394	\$5,340
Legal Services - Outside City Attorney	\$66,960	\$34,750	\$-	\$53,811	\$-
Total	\$400,494	\$412,083	\$146,857	\$241,256	\$69,414
In-House City Attorney Personnel Expenses					
City Attorney	\$5,052	\$78,630	\$184,792	\$163,342	\$89,933
Temporary Assistant City Attorney	\$-	\$-	\$-	\$-	\$18,473
Total	\$5,052	\$78,630	\$184,792	\$163,342	\$108,406
Overall Total	\$405,545	\$490,713	\$331,649	\$404,599	\$177,820

III. WORKPLAN, PRIORITIES, AND FURTHER CONSIDERATIONS FOR A DEPUTY CITY ATTORNEY

The specific priorities that would be assigned to the Deputy City Attorney to accomplish as soon as possible include:

- Doing all of the work that is currently assigned to the temporary part-time Assistant City Attorney, including contract review, work related to property transfers and transactions, legal research, and other matters. The part-time position would no longer be necessary if a Deputy City Attorney is created.
- Comprehensive Plan-BIMC Consistency: The quicker that the Bainbridge Island Municipal Code ("BIMC") is updated to reflect the vision and values of the newly updated Comprehensive Plan, the better. Work with staff to identify inconsistencies between the BIMC and the new Comprehensive Plan, and bring before the Council recommended ordinances to address those inconsistencies.

- Other BIMC fixes: Work with staff to identify BIMC provisions and text that need to be updated/corrected and bring before the Council recommended ordinances to address those fixes.
- Review and update the City's code enforcement regulations related to tree retention, animal control, nuisance, abatement, and other matters. Also work with staff and the Council on roles, responsibilities, and the legal authority of various parties regarding such matters.
- Devote additional time and resources to legal work related to the City's property transactions, including transferring property to the Park District, surplus of other properties, and related to property acquisitions.
- Assist with legal review related to public records requests.
- Review and update the City's Sign Code and signage regulations to reflect evolving legal requirements.
- Continue ongoing efforts to review and update the City's contracts, easements, permits, and legal templates, as well as franchises.
- Assist with providing required and other important training to staff and the multitude of City commissions, committees, task forces, and other advisory bodies regarding the Public Records Act, the Open Public Meetings Act, ethics, and related matters.
- Provide additional in-person and other assistance to the Ethics Board, Planning Commission, and other City advisory bodies that regularly discuss issues for which the City Attorney's Office can be a particularly important resource.

Other key considerations regarding why an in-house Deputy City Attorney is being requested at this time:

- The City Attorney has been reviewing all of the services provided by the City Attorney's Office and that review has made clear that the City has an opportunity to provide an even higher level of service for the same or less cost.
- This is a *reallocation* of resources, and the change can be made *within the existing budget* for this function.
- Bainbridge Island is an engaged and legally sophisticated community and the resource demands on the City Attorney's Office are constant, of high volume, and likely unique. It is common for applicants, for example, in the land use context to hire attorneys from early-on in the process to represent them as they work through the City's processes.
- Local control. Consultants, including outside legal counsel, are important resources for the City but in such arrangements the trade-off, as compared to doing the work in-house, is that the City loses some amount of control over the work. Consultants also build-in a profit margin in their fees, which isn't the case for work that is done in-house. Additionally, doing more legal work in-house allows the City to better control the experience that Bainbridge customers and residents have with the City Attorney's Office and its agents.

IV. CONCLUSION

The need is there, the budget resources exist, and the time is ripe for the City to create and fill a Deputy City Attorney position. I strongly recommend that the Council authorize me to create this position to enhance the City's in-house resources.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Agenda Bill for Consent Agenda, AB 17-114 (Pg. 50)	Date: 6/27/2017
Agenda Item: CONSENT AGENDA - 8:45 PM	Bill No.: 17-114
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

Consider approval of the following items:

- B. Accounts Payable and Payroll
- C. Regular City Council Study Session Minutes, June 6, 2017
- D. Regular City Council Business Meeting Minutes, June 13, 2017
- E. Ordinance No. 2017-16, Banning Sale of Animals from "Puppy/Kitten Mills," AB 17-099 – Councilmember Medina
- F. Community Partner Workshops Proposal, AB 17-104 – Councilmembers Scott, Roth, and Townsend
- G. Cultural Funding Ad Hoc Committee Recommendation, AB 17-103 – Councilmembers Scott, Roth, and Townsend

RECOMMENDED ACTION/MOTION

I move to approve the consent agenda, as presented.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Accounts Payable and Payroll (Pg. 51)	Date: 6/27/2017
Agenda Item: CONSENT AGENDA - 8:45 PM	Bill No.: 17-114
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
☐ Payroll	Backup Material
☐ Accounts Payable 6-28-2017	Backup Material

PAYROLL

PAYROLL CHECK RUN: 6 - 20 - 2017

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	6/20/2017	038926 - 039048	P/R check run - direct deposit	287,717.09
Normal	6/20/2017	108126 - 108132	P/R check run - regular	11,233.27
Vendor	6/20/2017	108133 - 108144	P/R vendor check run	99,744.52
Misc	6/20/2017	108145	P/R check run - misc	415.83
Vendor	6/20/2017	108146	P/R vendor check run	85.65
EFTPS	6/20/2017		Federal Tax Electronic Transfer	123,671.75
			TOTAL:	522,868.11

Prepared and Reviewed by: 

Deborah Lee

Date 6-19-17

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


Date 6/19/17

Kimberly M. Dunscombe, Budget Manager

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: June 12, 2017 - June 26, 2017
CITY COUNCIL: June 13, 2017 - June 27, 2017

Last check from previous run: 344653 dated 06/14/17 issued to ZEE MEDICAL in the amount of \$229.84

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
EFT	N/A	N/A		-
ACH	N/A	N/A		-
ACH	N/A	N/A		-
Manual	06/09/17	344654	CENTURY LINK/ALARM MONITORING & TELEMETRY	917.39
Manual	06/09/17	344655	CENTURYLINK/CITYWIDE TELEMETRY & FAX SERVICE - MAY 2017	2,781.25
Manual	06/09/17	344656	PCD/KELLEY IMAGING/ES4555C COPIER LEASE	295.46
Manual	06/09/17	344657	PCD/RELIABLE STORAGE/UNIT M008, M009 RENT - JUNE & JULY 2017	1,208.00
Manual	06/09/17	344658	PCD/TOSHIBA FINANCIAL/ES6560CT COPIER LEASE	433.35
Manual	06/09/17	344659	VERIZON WIRELESS/MAY 2017 CITYWIDE CELL PHONE SERVICE	4,508.25
Manual	06/14/17	344660	EX/WBR HOLDINGS (MORA ICED CREAM)/WFP RIBBON CUTTING CEREMONY	844.75
Manual	06/16/17	344661	POL/COLUMBIA FORD/POLICE PATROL VEHICLES (4)	130,315.20
Manual	06/21/17	344662	ALLSTREAM/CITYWIDE PHONE SERVICE - JUNE 2017	948.98
Manual	06/21/17	344663	ENG&CRT/KELLEY IMAGING/TOS4505AC & TOS3005AC COLOR COPY OVERAGE	708.93
Manual	06/21/17	344664	ENG&POL/KELLEY IMAGING/ES4555C & ES4505AC SYSTEM COPIER LEASES	562.82
Manual	06/21/17	344665	PW/MATTHEW WEIGHALL/BLD22302-FEE OVERAGE REFUND	1,565.00
Manual	06/21/17	344666	O&M/TOSHIBA FINANCIAL/ES4555C COPIER LEASE	273.60
Manual	06/21/17	344667	US BANK/MAY 2017 - CITYWIDE CREDIT CARD EXPENSES	14,647.67
Manual Checks, Electronic Disbursements				160,010.65

Regular Run	06/28/17	344668 - 344796	Regular Check Run	232,210.91
Total Disbursements				392,221.56

Retainage Release	N/A	N/A	No Retainage Releases	-
Travel Advance	N/A	N/A	No Advance Travel	-

Prepared and Reviewed by BSH/D 6/23/17 Brigham Huish, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 6-23-2017
Karl R. Shaw, Accounting Manager Date

MANUAL

06/09/2017 13:14 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcsdshsb

6/9/17

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344654	06/09/2017	PRTD	551 CENTURYLINK	214012	0225JUN17	06/02/2017	M060917	95.16
Invoice: 0225JUN17				95.16	91011897 542100	O&M FIRE ALARM MONITORING		
						GG-C/E-O&M YARD FAC-PHONE		
Invoice: 0754JUN17				214013	0754JUN17	06/02/2017	M060917	72.94
				72.94	91411891 542100	FLETCHER BAY WELL TELEMETRY		
						GG-WTR-FAC-PHONE		
Invoice: 1745JUN17				214014	1745JUN17	06/02/2017	M060917	46.38
				46.38	91011189 542100	CITY HALL ELEVATOR SVC		
						GG-C/E-CITY HALL-PHONE		
Invoice: 3736JUN17				214015	3736JUN17	06/02/2017	M060917	95.16
				95.16	91011189 542100	CITY HALL ALARM MONITORING		
						GG-C/E-CITY HALL-PHONE		
Invoice: 5211JUN17				214016	5211JUN17	06/02/2017	M060917	182.02
				182.02	91011215 542100	POLICE PHONE SVC		
						GG-C/E-PD-PHONE		
Invoice: 8731JUN17				214017	8731JUN17	06/02/2017	M060917	50.96
				50.96	91011755 542100	COMMONS FIRE ALARM MONITORING		
						GG-C/E-COMMONS-PHONE		
Invoice: 9136JUN17				214018	9136JUN17	06/02/2017	M060917	136.27
				136.27	91011189 542100	CITY HALL ALARM MONITORING		
						GG-C/E-CITY HALL-PHONE		
Invoice: 9791JUN17				214019	9791JUN17	06/02/2017	M060917	137.80
				137.80	91011215 542100	POLICE TI MANDUS-CENCOM		
						GG-C/E-PD-PHONE		
Invoice: 9840JUN17				214020	9840JUN17	06/02/2017	M060917	50.35
				50.35	91411891 542100	HEAD OF BAY WELL TELEMETRY		
						GG-WTR-FAC-PHONE		
Invoice: 9858JUN17				214021	9858JUN17	06/02/2017	M060917	50.35
				50.35	91411891 542100	SANDS AVE WELL TELEMETRY		
						GG-WTR-FAC-PHONE		

CHECK 344654 TOTAL: 917.39

344655	06/09/2017	PRTD	551 CENTURYLINK	214011	0399MAY17	05/23/2017	M060917	2,781.25
Invoice: 0399MAY17				1,567.53	91425358 542100	CITYWIDE PHONE SVC-MAY17		
				713.92	91411891 542100	GG-WWTP-TELEPHONE/FAX		
				66.10	91011755 542100	GG-WTR-FAC-PHONE		
				132.74	91011189 542100	GG-C/E-COMMONS-PHONE		
				189.66	91011897 542100	GG-C/E-CITY HALL-PHONE		
				63.77	91011255 542100	GG-C/E-O&M YARD FAC-PHONE		
				47.53	91011215 542100	GG-C/E-COURT BLDG-PHONE		
						GG-C/E-PD-PHONE		

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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|apcshdab

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

							CHECK	344655 TOTAL:	2,781.25
344656	06/09/2017	PRTD	1971 KELLEY IMAGING SYSTE	214023	20644596	05/12/2017	M060917		295.46
Invoice: 20644596					PCD/ES4555C COPIER LEASE				
					295.46	61470581	545000	PCD - DEV ADMIN RENTS & LEASES	
							CHECK	344656 TOTAL:	295.46
344657	06/09/2017	PRTD	557 RELIABLE STORAGE BAI	214022	23282	06/01/2017	M060917		1,208.00
Invoice: 23282					PCD/JUN17, JUL17 RENT - M007, M008				
					1,208.00	61470581	545000	PCD - DEV ADMIN RENTS & LEASES	
							CHECK	344657 TOTAL:	1,208.00
344658	06/09/2017	PRTD	6714 TOSHIBA FINANCIAL SE	214024	20644595	05/12/2017	M060917		433.35
Invoice: 20644595					PCD/ES6560C T COPIER LEASE				
					433.35	61470581	545000	PCD - DEV ADMIN RENTS & LEASES	
							CHECK	344658 TOTAL:	433.35
344659	06/09/2017	PRTD	1485 VERIZON WIRELESS	214025	9786779104	06/01/2017	M060917		4,508.25
Invoice: 9786779104					MAY17-CITYWIDE CELL PHONE SVC				
					4,508.25	91011189	542100	GG-C/E-CITY HALL-PHONE	
							CHECK	344659 TOTAL:	4,508.25
NUMBER OF CHECKS							6	*** CASH ACCOUNT TOTAL ***	10,143.70
							COUNT	AMOUNT	
TOTAL PRINTED CHECKS							6	10,143.70	
							*** GRAND TOTAL ***		10,143.70

06/09/2017 13:14 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC		
2017 6 116								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE	5,751.80	
	06/09/2017	M060917	060917			AP CASH DISBURSEMENTS JOURNAL		
APP 635-111100						CASH		10,143.70
	06/09/2017	M060917	060917			AP CASH DISBURSEMENTS JOURNAL		
APP 401-213000						ACCOUNTS PAYABLE	887.56	
	06/09/2017	M060917	060917			AP CASH DISBURSEMENTS JOURNAL		
APP 402-213000						ACCOUNTS PAYABLE	1,567.53	
	06/09/2017	M060917	060917			AP CASH DISBURSEMENTS JOURNAL		
APP 407-213000						ACCOUNTS PAYABLE	1,936.81	
	06/09/2017	M060917	060917			AP CASH DISBURSEMENTS JOURNAL		
GENERAL LEDGER TOTAL							10,143.70	10,143.70
APP 631-130000						DUE TO/FROM CLEARING	10,143.70	
	06/09/2017	M060917	060917					
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		5,751.80
	06/09/2017	M060917	060917					
APP 401-130000						DUE TO/FROM CLEARING		887.56
	06/09/2017	M060917	060917					
APP 402-130000						DUE TO/FROM CLEARING		1,567.53
	06/09/2017	M060917	060917					
APP 407-130000						DUE TO/FROM CLEARING		1,936.81
	06/09/2017	M060917	060917					
SYSTEM GENERATED ENTRIES TOTAL							10,143.70	10,143.70
JOURNAL 2017/06/116 TOTAL							20,287.40	20,287.40

06/09/2017 13:14 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2017 6	116	06/09/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		5,751.80
001-213000				GENERAL - ACCOUNTS PAYABLE	5,751.80	
					<u>5,751.80</u>	<u>5,751.80</u>
				FUND TOTAL	5,751.80	5,751.80
401 WATER OPERATING FUND	2017 6	116	06/09/2017			
401-130000				DUE TO/FROM CLEARING		887.56
401-213000				ACCOUNTS PAYABLE	887.56	
					<u>887.56</u>	<u>887.56</u>
				FUND TOTAL	887.56	887.56
402 SEWER OPERATING FUND	2017 6	116	06/09/2017			
402-130000				DUE TO/FROM CLEARING		1,567.53
402-213000				ACCOUNTS PAYABLE	1,567.53	
					<u>1,567.53</u>	<u>1,567.53</u>
				FUND TOTAL	1,567.53	1,567.53
407 BUILDING & DEVELOPMENT FUND	2017 6	116	06/09/2017			
407-130000				DUE TO/FROM CLEARING		1,936.81
407-213000				ACCOUNTS PAYABLE	1,936.81	
					<u>1,936.81</u>	<u>1,936.81</u>
				FUND TOTAL	1,936.81	1,936.81
631 CLEARING FUND	2017 6	116	06/09/2017			
631-130000				DUE TO/FROM CLEARING	10,143.70	
635-111100				CASH		10,143.70
					<u>10,143.70</u>	<u>10,143.70</u>
				FUND TOTAL	10,143.70	10,143.70

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		5,751.80
401	WATER OPERATING FUND		887.56
402	SEWER OPERATING FUND		1,567.53
407	BUILDING & DEVELOPMENT FUND		1,936.81
631	CLEARING FUND	10,143.70	
	TOTAL	10,143.70	10,143.70

** END OF REPORT - Generated by Matthew Brigham Huish **

MANUAL

06/14/2017 11:47 |CITY OF BAINBRIDGE ISLAND
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 1
|apcshdsb

6/14/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

344660	06/14/2017	PRTD	8681 WBR HOLDINGS	214034	06/14/17	06/14/2017	M061417	844.75
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Invoice: 06/14/17

EX/WATERFRONT PARK RIBBON CUTTING CEREMONY

844.75 31011572 542450

EXEC-C/E-OUTREACH-ADV

CHECK 344660 TOTAL: 844.75

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 844.75

COUNT	AMOUNT
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TOTAL PRINTED CHECKS	1 844.75
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*** GRAND TOTAL *** 844.75

06/14/2017 11:47
bhuish

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcsbdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER JNL

SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2017 6 165									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		844.75	
	06/14/2017	M061417	061417			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			844.75
	06/14/2017	M061417	061417			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								844.75	844.75
APP 631-130000						DUE TO/FROM CLEARING		844.75	
	06/14/2017	M061417	061417						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			844.75
	06/14/2017	M061417	061417						
SYSTEM GENERATED ENTRIES TOTAL								844.75	844.75
JOURNAL 2017/06/165 TOTAL								1,689.50	1,689.50

06/14/2017 11:47

CITY OF BAINBRIDGE ISLAND

English

A/P CASH DISBURSEMENTS JOURNAL

P 3

apcsbdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2017 6	165	06/14/2017			
	001-130000				GENERAL - DUE TO/FROM CLEARING		844.75
	001-213000				GENERAL - ACCOUNTS PAYABLE	844.75	
					FUND TOTAL	844.75	844.75
631	CLEARING FUND	2017 6	165	06/14/2017			
	631-130000				DUE TO/FROM CLEARING	844.75	
	635-111100				CASH		844.75
					FUND TOTAL	844.75	844.75

06/14/2017 11:47
bhuish

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		844.75
031	CLEARING FUND	844.75	
	TOTAL	844.75	844.75

** END OF REPORT - Generated by Matthew Brigham Huish **

MANUAL

06/16/2017 10:51 | CITY OF BAINBRIDGE ISLAND
bhuish | A/P CASH DISBURSEMENTS JOURNAL

| P 1
| apcshdsb

6/16/17

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

344661 06/16/2017 PRD 5035 COLUMBIA FORD 214112 3-H1668 06/05/2017 21700027 M061617 32,578.80
Invoice: 3-H1668 FIVE POLICE PATROL VEHICLES-2017

32,578.80 53011421 66400000833 PD-2017 VEH REPL-EQ ACQ

214113 3-H1671 06/05/2017 21700027 M061617 32,578.80
Invoice: 3-H1671 FIVE POLICE PATROL VEHICLES-2017

32,578.80 53011421 66400000833 PD-2017 VEH REPL-EQ ACQ

214114 3-H1670 06/09/2017 21700027 M061617 32,578.80
Invoice: 3-H1670 FIVE POLICE PATROL VEHICLES-2017

32,578.80 53011421 66400000833 PD-2017 VEH REPL-EQ ACQ

214115 3-H1667 06/09/2017 21700027 M061617 32,578.80
Invoice: 3-H1667 FIVE POLICE PATROL VEHICLES-2017

32,578.80 53011421 66400000833 PD-2017 VEH REPL-EQ ACQ

CHECK 344661 TOTAL: 130,315.20

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 130,315.20

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 130,315.20

*** GRAND TOTAL *** 130,315.20

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 6 181									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		130,315.20	
06/16/2017	M061617	061617				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			130,315.20
06/16/2017	M061617	061617				AP CASH DISBURSEMENTS JOURNAL			
								130,315.20	130,315.20
APP 631-130000						DUE TO/FROM CLEARING		130,315.20	
06/16/2017	M061617	061617							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			130,315.20
06/16/2017	M061617	061617							
								130,315.20	130,315.20
								130,315.20	130,315.20
								260,630.40	260,630.40

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 6	181	06/16/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		130,315.20
001-213000				GENERAL - ACCOUNTS PAYABLE	130,315.20	
				FUND TOTAL	130,315.20	130,315.20
631 CLEARING FUND	2017 6	181	06/16/2017			
631-130000				DUE TO/FROM CLEARING	130,315.20	
635-111100				CASH		130,315.20
				FUND TOTAL	130,315.20	130,315.20

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			130,315.20
631 CLEARING FUND		130,315.20	
		<hr/>	<hr/>
	TOTAL	130,315.20	130,315.20

** END OF REPORT - Generated by Matthew Brigham Huish **

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06/21/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344662	06/21/2017	PRTD	8672 ALLSTREAM	214280	14676224	06/01/2017	M062017	948.98
Invoice: 14676224						JUN17-CITYWIDE PHONE SVC		
				948.98	41637891 542100	FIN - ALLOC TELEPHONE		

CHECK 344662 TOTAL: 948.98

344663	06/21/2017	PRTD	1971 KELLEY IMAGING SYSTE	214281	IN269180	06/05/2017	M062017	692.03
Invoice: IN269180						ENG/TOS4505AC COLOR COPY OVERAGE FEES		
				692.03	72011325 545000	ENG - C/E FACIL RENTS & LEASES		

				214283	IN269128	06/05/2017	M062017	16.90
Invoice: IN269128						CRT/TOS3005AC COLOR COPY OVERAGE FEES		
				16.90	21011125 545000	COURT - RENTS & LEASES - OPER		

CHECK 344663 TOTAL: 708.93

344664	06/21/2017	PRTD	1971 KELLEY IMAGING SYSTE	214284	20768396	06/05/2017	M062017	279.04
Invoice: 20768396						POL/ES4555C COPIER LEASE		
				279.04	51011211 545000	PD-C/E-ADMIN RENTS/LEASE		

				214285	20688895	05/22/2017	M062017	283.78
Invoice: 20688895						ENG/ES4505AC SYSTEM COPIER LEASE		
				283.78	72011321 545000	ENG - C/E ADMIN RENTS & LEASES		

CHECK 344664 TOTAL: 562.82

344665	06/21/2017	PRTD	8684 MATTHEW WEIGHALL	214279	17-00386	06/20/2017	M062017	1,565.00
Invoice: 17-00386						PW/BLD22302 - FEE OVERAGE REFUND		
				1,565.00	72655860 58600000644	EXPEDITED BLDG PERMITS		

CHECK 344665 TOTAL: 1,565.00

344666	06/21/2017	PRTD	6714 TOSHIBA FINANCIAL SE	214282	20768395	06/05/2017	M062017	273.60
Invoice: 20768395						O&M/ES4555C COPIER LEASE		
				273.60	73637891 545000	RENTS & LEASES - OPERATING		

CHECK 344666 TOTAL: 273.60

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NUMBER OF CHECKS 5 *** CASH ACCOUNT TOTAL *** 4,059.33

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	5	4,059.33

*** GRAND TOTAL *** 4,059.33

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 6	256								
APP 631-213000						ACCOUNTS PAYABLE		1,222.58	
06/21/2017	M062017	062117				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			4,059.33
06/21/2017	M062017	062117				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		1,271.75	
06/21/2017	M062017	062117				AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		1,565.00	
06/21/2017	M062017	062117				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								4,059.33	4,059.33
APP 631-130000						DUE TO/FROM CLEARING		2,836.75	
06/21/2017	M062017	062117							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			1,271.75
06/21/2017	M062017	062117							
APP 650-130000						DUE TO/FROM CLEARING			1,565.00
06/21/2017	M062017	062117							
SYSTEM GENERATED ENTRIES TOTAL								2,836.75	2,836.75
JOURNAL 2017/06/256 TOTAL								6,896.08	6,896.08

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 6	256	06/21/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		1,271.75
001-213000				GENERAL - ACCOUNTS PAYABLE	1,271.75	
				FUND TOTAL	1,271.75	1,271.75
631 CLEARING FUND	2017 6	256	06/21/2017			
631-130000				DUE TO/FROM CLEARING	2,836.75	
631-213000				ACCOUNTS PAYABLE	1,222.58	
635-111100				CASH		4,059.33
				FUND TOTAL	4,059.33	4,059.33
650 AGENCY FUND	2017 6	256	06/21/2017			
650-130000				DUE TO/FROM CLEARING		1,565.00
650-213000				ACCOUNTS PAYABLE	1,565.00	
				FUND TOTAL	1,565.00	1,565.00

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			1,271.75
631 CLEARING FUND		2,836.75	
650 AGENCY FUND			1,565.00
	TOTAL	2,836.75	2,836.75

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Bh 6/21/17

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344667	06/21/2017	PRTD	7314 US BANK	214035	05/03/17-BB	05/03/2017	M061417	367.17
Invoice: 05/03/17-BB				367.17	55011757 531100	POL/CUSTOM PRINTING/MOORAGE ENVELOPES (1000)		
						PD-HARBORMASTER-SUPPLIES		
Invoice: 05/06/17-BB				214036	05/06/17-BB	05/06/2017	M061417	445.61
				445.61	52015212 531100	POL/GLOBAL INDUSTRY/DRUG LOCKER FOR VAULT		
						POLICE - INV SUPPLIES		
Invoice: 05/08/17-BB				214037	05/08/17-BB	05/08/2017	M061417	21.79
				21.79	51011215 531100	POL/TARGET/BATHROOM FLOOR MAT		
						POLICE - C/E FACIL SUPPLIES		
Invoice: 05/08/17-BB-A				214038	05/08/17-BB-A	05/08/2017	M061417	-182.03
				-182.03	51011214 443410	POL/BELLAGIO/REFUND-LODGING FOR PERF CONF.		
						PD-C/E-ADMIN-TRAINING		
Invoice: 05/08/17-BB-B				214039	05/08/17-BB-B	05/08/2017	M061417	125.00
				125.00	51011214 443410	POL/ALASKA AIR/CXL FEE-PERF CONF.		
						PD-C/E-ADMIN-TRAINING		
Invoice: 05/10/17-BB				214040	05/10/17-BB	05/10/2017	M061417	380.34
				380.34	51011215 531100	POL/HOME DEPOT/SHELVING-STORAGE ROOM		
						POLICE - C/E FACIL SUPPLIES		
Invoice: 05/12/17-BB				214041	05/12/17-BB	05/12/2017	M061417	506.85
				506.85	52011212 443410	POL/ICICLE VILLAGE/LODGING-ARSON INVEST.		
						POLICE - C/E INVEST TRAINING		
Invoice: 05/18/17-BB				214042	05/18/17-BB	05/18/2017	M061417	46.79
				46.79	53011212 531100	POL/PUBLIC SAFETY ZONE/MOURNING BANDS (20)		
						PD-C/E-PATROL SUPPLIES		
Invoice: 05/20/17-BB				214043	05/20/17-BB	05/20/2017	M061417	688.50
				688.50	54025212 44341000434	POL/HOTEL MURANO/LODGING-BASIC CREW MEMBER COURSE		
						SAFER BOATING GRANT-TRAINING		
Invoice: 05/20/17-BB-A				214044	05/20/17-BB-A	05/20/2017	M061417	688.50
				688.50	54025212 44341000434	POL/HOTEL MURANO/LODGING-BASIC CREW MEMBER COURSE		
						SAFER BOATING GRANT-TRAINING		
Invoice: 05/19/17-BB				214045	05/19/17-BB	05/19/2017	M061417	161.90
				161.90	51011191 531100	POL/SIRCHIE/PISTOL BOXES, REF. SCALE		
						PD-C/E-PROP RM-SUPPLIES		
Invoice: 05/09/17-MH				214046	05/09/17-MH	05/09/2017	M061417	6.00
				6.00	51011211 543100	POL/DIAMOND/PARKING-BOY SCOUT B'FAST		
						PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
Invoice: 05/11/17-MH				214047	05/11/17-MH	05/11/2017	M061417	18.20
				18.20	51011214 443410	POL/WSDOT/FERRY FEE-PATHWISE COHORT TRAINING		
						PD-C/E-ADMIN-TRAINING		

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 05/11/17-MH-A				214048	05/11/17-MH-A	05/12/2017		M061417	18.20
				18.20	51011214 443410	POL/WSDOT/FERRY FEE-PATHWISE COHORT TRAINING			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/12/17-MH				214050	05/12/17-MH	05/12/2017		M061417	5.00
				5.00	51011214 443410	POL/CITY OF SEATTLE/PARKING-PATHWISE COHORT TRAIN			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/23/17-MH				214051	05/23/17-MH	05/23/2017		M061417	22.00
				22.00	51011214 443410	POL/CHILIS/DINNER-WASPC CONF.			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/22/17-MH				214052	05/22/17-MH	05/22/2017		M061417	18.20
				18.20	51011214 443410	POL/WSDOT/FERRY FEE-WASPC CONF.			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/23/17-MH-A				214053	05/23/17-MH-A	05/23/2017		M061417	41.51
				41.51	51011214 443410	POL/WOLF LODGE/DINNER-WASPC CONF.			
						PD-C/E-ADMIN-TRAINING			
Invoice: 04/28/17-JH				214054	04/28/17-JH	04/28/2017		M061417	25.00
				25.00	51011214 443410	POL/AMERICAN AIR/BAG CHECK-IA CERT TRAINING			
						PD-C/E-ADMIN-TRAINING			
Invoice: 04/28/17-JH-A				214055	04/28/17-JH-A	04/28/2017		M061417	24.31
				24.31	51011214 443410	POL/AMERICAN AIR/FTF AA Y FEE-IA CERT TRAINING			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/01/17-JH				214056	05/01/17-JH	05/01/2017		M061417	7.72
				7.72	51011214 443410	POL/CULVERS/LUNCH-IA CERT TRAINING			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/02/17-JH				214057	05/02/17-JH	05/02/2017		M061417	6.41
				6.41	51011214 443410	POL/SUBWAY/LUNCH-IA CERT TRAINING			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/02/17-JH-A				214058	05/02/17-JH-A	05/02/2017		M061417	7.50
				7.50	51011214 443410	POL/WENDYS/LUNCH-IA CERT TRAINING			
						PD-C/E-ADMIN-TRAINING			
Invoice: 04/28/17-JH-B				214059	04/28/17-JH-B	04/28/2017		M061417	25.00
				25.00	51011214 443410	POL/AMERICAN AIR/BAG CHECK-IA CERT TRAINING			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/05/17-JH				214060	05/05/17-JH	05/05/2017		M061417	8.71
				8.71	51011214 443410	POL/EL RODEO/LUNCH-IA CERT TRAINING			
						PD-C/E-ADMIN-TRAINING			
Invoice: 05/23/17-JH				214061	05/23/17-JH	05/23/2017		M061417	8.91
				8.91	51011214 443410	POL/CHILIS/DINNER-WASPC CONF.			
						PD-C/E-ADMIN-TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
214062	05/23/17-JH-A	05/23/2017		M061417	32.86
Invoice: 05/23/17-JH-A					
32.86	51011214 443410	POL/WOLF LODGE/DINNER-WASPC CONF. PD-C/E-ADMIN-TRAINING			
214063	05/05/17-JH-A	05/05/2017		M061417	-179.99
Invoice: 05/05/17-JH-A					
-179.99	53011212 531100	POL/INTERSPORT/REFUND-FLAT SIZING CARRIERS PD-C/E-PATROL SUPPLIES			
214064	05/05/17-JH-B	05/05/2017		M061417	-94.99
Invoice: 05/05/17-JH-B					
-94.99	53011212 531100	POL/INTERSPORT/REFUND-SAMPLE VEST CARRIER PD-C/E-PATROL SUPPLIES			
214065	05/24/17-JH	05/24/2017		M061417	70.00
Invoice: 05/24/17-JH					
70.00	51011211 531100	POL/GUIDESTONE/LEADERSHIP BOOKS (4) PD-C/E-ADM-SUPPLIES			
214096	04/28/17-GK	04/28/2017		M061417	28.01
Invoice: 04/28/17-GK					
28.01	53011212 532000	POL/CHEVRON/9.34 GAL FUEL PD-C/E-PATROL-FUEL			
214097	04/28/17-GK-A	04/28/2017		M061417	15.95
Invoice: 04/28/17-GK-A					
15.95	53011212 532000	POL/CHEVRON/5.32 GAL FUEL PD-C/E-PATROL-FUEL			
214098	04/28/17-GK-B	04/28/2017		M061417	137.71
Invoice: 04/28/17-GK-B					
137.71	53011212 531100	POL/AMAZON/PLANTRONICS VOYAGER 5200 PD-C/E-PATROL SUPPLIES			
214099	05/24/17-GK	05/24/2017		M061417	36.61
Invoice: 05/24/17-GK					
36.61	53011212 532000	POL/CHEVRON/12.20 GAL FUEL PD-C/E-PATROL-FUEL			
214100	04/25/17-RL	04/25/2017		M061417	150.00
Invoice: 04/25/17-RL					
150.00	11011116 443410	CC/SUQUAMISH TRIBE/SPRING MTG & DINNER-MEDINA COUNCIL - TRAINING			
214101	04/24/17-RL	04/24/2017		M061417	400.00
Invoice: 04/24/17-RL					
400.00	11011116 443410	CC/AWC/2017 ANNUAL CONF.-M.SCOTT COUNCIL - TRAINING			
214102	04/25/17-RL-A	04/25/2017		M061417	400.00
Invoice: 04/25/17-RL-A					
400.00	11011116 443410	CC/AWC/2017 ANNUAL CONF.-TOLLEFSON COUNCIL - TRAINING			
214103	04/28/17-RL	04/28/2017		M061417	183.43
Invoice: 04/28/17-RL					
183.43	31011572 531100	EX/JAKES PICKUP/ARBOR DAY CELEBRATION (COOKIES) EXEC-C/E-OUTREACH-SUPPLIES			
214104	05/08/17-JR	05/08/2017		M061417	33.95
Invoice: 05/08/17-JR					
33.95	63470588 531100	PCD/AMAZON/CARDSTOCK FOR FILES CUR - DEV DEV PLAN OFC SUPPLY			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
214105	05/11/17-JR	05/11/2017		M061417	35.96
Invoice: 05/11/17-JR					
35.96	63470588 531100	PCD/AMAZON/ANTI-FATIGUE MAT-SONTAG CUR - DEV DEV PLAN OFC SUPPLY			
214106	05/15/17-JR	05/15/2017		M061417	281.71
Invoice: 05/15/17-JR					
281.71	72431832 520000	PW/AMAZON/WORK BOOTS-QUITSLUND ENG - SSWM PLAN BENEFITS			
214107	05/17/17-JR	05/17/2017		M061417	48.75
Invoice: 05/17/17-JR					
48.75	64011582 531100	PCD/SAFEWAY/PASTRIES-B/I MTG LONG - C/E OFFICE SUPPLIES			
214108	05/17/17-JR-A	05/17/2017		M061417	52.16
Invoice: 05/17/17-JR-A					
52.16	64011582 531100	PCD/SAFEWAY/COFFEE-B/I MTG LONG - C/E OFFICE SUPPLIES			
214109	05/20/17-JR	05/20/2017		M061417	39.23
Invoice: 05/20/17-JR					
39.23	61011581 531100	PCD/AMAZON/ANTI-FATIGUE MAT-RASELY PCD - C/E ADMIN SUPPLIES			
214110	05/04/17-AR	05/04/2017		M061417	20.94
Invoice: 05/04/17-AR					
20.94	31011256 531100	EX/AMAZON/EMERG. MGMT SUPPLIES EX-C/E-EMERG PREP-SUPPLIES			
214111	05/11/17-AR	05/11/2017		M061417	29.70
Invoice: 05/11/17-AR					
29.70	91011211 531100	BLACKBIRD BAKERY/CIVIL SVC SUPPLIES GG-C/E-CIVIL SVC-OF SUP			
214116	05/16/17-AR	05/16/2017		M061417	6.00
Invoice: 05/16/17-AR					
6.00	31011256 443410	EX/WSDOT/NARROWS TOLL-EMERG. MGMT TRAINING EX-C/E-EMERG PREP-TRAINING			
214117	05/17/17-AR	05/17/2017		M061417	4.86
Invoice: 05/17/17-AR					
4.86	31011256 443410	EX/STARBUCKS/MEAL-EMERG. MGMT TRAINING EX-C/E-EMERG PREP-TRAINING			
214118	05/18/17-AR	05/18/2017		M061417	7.36
Invoice: 05/18/17-AR					
7.36	31011256 443410	EX/STARBUCKS/MEAL-EMERG. MGMT TRAINING EX-C/E-EMERG PREP-TRAINING			
214119	05/19/17-AR	05/19/2017		M061417	6.45
Invoice: 05/19/17-AR					
6.45	31011256 443410	EX/STARBUCKS/MEAL-EMERG. MGMT TRAINING EX-C/E-EMERG PREP-TRAINING			
214120	05/22/17-AR	05/22/2017		M061417	683.50
Invoice: 05/22/17-AR					
683.50	31011256 443410	EX/HAMPTON INN/LOGDING-EMERG. MGMT TRAINING EX-C/E-EMERG PREP-TRAINING			
214121	05/22/17-AR-A	05/22/2017		M061417	7.32
Invoice: 05/22/17-AR-A					
7.32	31011256 443410	EX/STARBUCKS/MEAL-EMERG. MGMT TRAINING EX-C/E-EMERG PREP-TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
214122	05/23/17-AR	05/23/2017	M061417		7.32
Invoice: 05/23/17-AR		EX/STARBUCKS/MEAL-EMERG. MGMT TRAINING			
7.32	31011256 443410	EX-C/E-EMERG PREP-TRAINING			
214123	05/23/17-AR-A	05/23/2017	M061417		200.00
Invoice: 05/23/17-AR-A		EX/ICMA/MEMBER DUES-A.RICHARDS			
200.00	31011256 443410	EX-C/E-EMERG PREP-TRAINING			
214124	05/24/17-AR	05/24/2017	M061417		40.00
Invoice: 05/24/17-AR		EX/AMAZON/EXEC DEPT SUPPLIES			
40.00	31011131 531100	EXEC - C/E SUPPLIES			
214125	05/24/17-AR-A	05/24/2017	M061417		23.54
Invoice: 05/24/17-AR-A		EX/AMAZON/EMERG MGMT SUPPLIES			
23.54	31011256 531100	EX-C/E-EMERG PREP-SUPPLIES			
214127	04/18/17-BS	04/18/2017	M061417		71.93
Invoice: 04/18/17-BS		POL/CHEVRON/23.98 GAL FUEL			
71.93	53011212 532000	PD-C/E-PATROL-FUEL			
214128	04/25/17-CS	04/25/2017	M061417		77.23
Invoice: 04/25/17-CS		POL/DOLLAR TREE/CITIZEN'S ACADEMY GRAD SUPPLIES			
77.23	51011211 53110000589	PD-COMM OUTREACH-SUPPLIES			
214129	04/24/17-KS	04/24/2017	M061417		37.51
Invoice: 04/24/17-KS		EX/SHELL/12.10 GAL FUEL			
37.51	31011131 543100	EXEC-C/E-TRAVEL/MEALS/LODGING			
214130	05/01/17-KS	05/01/2017	M061417		71.21
Invoice: 05/01/17-KS		EX/FACEBOOK/ADS			
71.21	31011131 544000	EXEC - C/E ADVERTISING			
214131	05/09/17-KS	05/09/2017	M061417		10.00
Invoice: 05/09/17-KS		EX/BI CHAMBER/CHAMBER B'FAST			
10.00	31011572 542450	EXEC-C/E-OUTREACH-ADV			
214132	05/13/17-KS	05/13/2017	M061417		119.40
Invoice: 05/13/17-KS		EX/CANVA/GRAPHIC DESIGN TOOL			
119.40	31011572 531100	EXEC-C/E-OUTREACH-SUPPLIES			
214133	05/24/17-SW	05/24/2017	M061417		30.00
Invoice: 05/24/17-SW		POL/EXPEDIA/CAR RENTAL INSURANCE			
30.00	52011212 543100	PD-INV-TRAVEL/MEALS/LODGING			
214134	05/17/17-TZ	05/17/2017	M061417		350.00
Invoice: 05/17/17-TZ		POL/PAYPAL/REG.-CRISIS INTERVENTION TRAINING			
350.00	53011212 443410	POLICE - C/E PATROL TRAINING			
214135	05/17/17-TZ-A	05/17/2017	M061417		53.17
Invoice: 05/17/17-TZ-A		POL/ALASKA AIR/CRISIS INTERVENTION TRAINING			
53.17	53011212 443410	POLICE - C/E PATROL TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
214136	04/26/17-TH	04/26/2017		M061417	73.66
Invoice: 04/26/17-TH					
73.66	21011125 531100	CRT/TAB PRODUCTS/TAB # ONE COURT - SUPPLIES			
214137	04/27/17-TH	04/27/2017		M061417	25.90
Invoice: 04/27/17-TH					
25.90	21011125 531100	CRT/FACTORY OUTLET/PHONE EAR CUSHIONS COURT - SUPPLIES			
214138	05/03/17-TH	05/03/2017		M061417	76.00
Invoice: 05/03/17-TH					
76.00	91011255 542500	CRT/USPS/PO BOX ANNUAL RENT FEE GG-C/E-COURT BLDG-POSTAGE			
214139	05/10/17-TH	05/10/2017		M061417	395.07
Invoice: 05/10/17-TH					
395.07	21011125 520000	CRT/BLEU LINE/VEST-G.ROCHE COURT - BENEFITS			
214140	05/20/17-TH	05/20/2017		M061417	24.62
Invoice: 05/20/17-TH					
24.62	21011125 443410	CRT/PACKERS/MEAL-DMCMA CONF. COURT - TRAINING			
214141	05/21/17-TH	05/21/2017		M061417	25.16
Invoice: 05/21/17-TH					
25.16	21011125 443410	CRT/PACKERS/MEAL-DMCMA CONF. COURT - TRAINING			
214142	05/22/17-TH	05/22/2017		M061417	21.36
Invoice: 05/22/17-TH					
21.36	21011125 443410	CRT/PACKERS/MEAL-DMCMA CONF. COURT - TRAINING			
214143	05/23/17-TH	05/23/2017		M061417	26.79
Invoice: 05/23/17-TH					
26.79	21011125 443410	CRT/PACKERS/MEAL-DMCMA CONF. COURT - TRAINING			
214144	05/03/17-KB	05/03/2017		M061417	32.36
Invoice: 05/03/17-KB					
32.36	31011134 443410	EX/CHEVRON/10.78 GAL FUEL EXEC - C/E TRAINING			
214145	05/03/17-KB-A	05/03/2017		M061417	18.20
Invoice: 05/03/17-KB-A					
18.20	33011164 443410	EX/WSDOT/FERRY FEE-AWC LRI CONF. HR-C/E-TRAINING EXP			
214146	05/04/17-KB	05/04/2017		M061417	11.25
Invoice: 05/04/17-KB					
11.25	33011164 443410	EX/CHIPOTLE/MEAL-AWC LRI CONF. HR-C/E-TRAINING EXP			
214147	05/08/17-KB	05/08/2017		M061417	268.66
Invoice: 05/08/17-KB					
268.66	33011164 443410	EX/OXFORD INN/LODGING-AWC LRI CONF. HR-C/E-TRAINING EXP			
214148	05/03/17-KB-B	05/03/2017		M061417	14.36
Invoice: 05/03/17-KB-B					
14.36	33011164 443410	EX/PCC MARKET/DINNER-AWC LRI CONF. HR-C/E-TRAINING EXP			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 05/05/17-KB				214149	05/05/17-KB	05/05/2017		M061417	18.20
				18.20	33011164 443410	EX/WSDOT/FERRY FEE-AWC LRI CONF. HR-C/E-TRAINING EXP			
Invoice: 05/05/17-KB-A				214150	05/05/17-KB-A	05/05/2017		M061417	8.57
				8.57	33011164 443410	EX/PCC MARKET/LUNCH-AWC LRI CONF. HR-C/E-TRAINING EXP			
Invoice: 05/08/17-KB-A				214151	05/08/17-KB-A	05/08/2017		M061417	26.86
				26.86	31011134 443410	EX/CHEVRON/8.95 GAL FUEL EXEC - C/E TRAINING			
Invoice: 05/10/17-KB				214152	05/10/17-KB	05/10/2017		M061417	90.00
				90.00	33011161 544172	EX/CRAIGSLIST/JOB AD-ADMIN SPEC. III HR-ADV-EE RECRUIT-PW ENG			
Invoice: 05/10/17-KB-A				214153	05/10/17-KB-A	05/10/2017		M061417	90.00
				90.00	33011161 544172	EX/CRAIGSLIST/JOB AD-ENGINEER I HR-ADV-EE RECRUIT-PW ENG			
Invoice: 05/19/17-KB				214154	05/19/17-KB	05/19/2017		M061417	45.00
				45.00	33011161 544161	EX/CRAIGSLIST/JOB AD-PERMIT SPECIALIST HR-ADV-EE RECRUIT-PCD			
Invoice: 05/01/17-SM				214155	05/01/17-SM	05/01/2017		M061417	335.32
				335.32	81011881 535500	IT/AMAZON/VIDEO ADAPTERS, HARD DRIVES, MOUSE IT - C/E COMPUTER PARTS & EQ			
Invoice: 05/11/17-SM				214156	05/11/17-SM	05/11/2017		M061417	590.76
				590.76	81011881 535500	IT/RAKUTEN/MONITORS (4) IT - C/E COMPUTER PARTS & EQ			
Invoice: 05/17/17-SM				214157	05/17/17-SM	05/17/2017		M061417	769.99
				769.99	81011881 535500	IT/RAKUTEN/PRINTER-HP M605 IT - C/E COMPUTER PARTS & EQ			
Invoice: 05/18/17-SM				214158	05/18/17-SM	05/18/2017		M061417	19.00
				19.00	81011881 548500	IT/ACUITY/WEBSITE CALENDAR SCHEDULING IT - C/E COMPUTER SUPPORT			
Invoice: 05/19/17-SM				214159	05/19/17-SM	05/19/2017		M061417	545.00
				545.00	81011881 535100	IT/ESRI/ARCGIS SVC CREDITS (2000) IT - C/E COMPUTER SOFTWARE			
Invoice: 05/23/17-SM				214160	05/23/17-SM	05/23/2017		M061417	927.52
				927.52	81031881 53550000567	IT/AMAZON/MONITORS (11), COUNCIL CHAMBERS-PEG PEG CAP FUNDING-NON CAP ITEMS			
Invoice: 05/01/17-MS				214161	05/01/17-MS	05/01/2017		M061417	179.00
				179.00	31011134 443410	EX/UW-TACOMA/FORUM-TURNING THE CURVE EXEC - C/E TRAINING			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
214162	05/02/17-ES	05/02/2017		M061417	200.00
Invoice: 05/02/17-ES				FIN/ICMA/MEMBER DUES-E.SCHROER	
200.00	41011141 549100			FIN-C/E-DUES, SUBS, MEMBERSHIPS	
214163	05/02/17-ES-A	05/02/2017		M061417	50.00
Invoice: 05/02/17-ES-A				FIN/PSFOA/MEMBER DUES-CITY OF B.I.	
50.00	41011141 549100			FIN-C/E-DUES, SUBS, MEMBERSHIPS	
214164	05/02/17-ES-B	05/02/2017		M061417	25.00
Invoice: 05/02/17-ES-B				FIN/PSFOA/MTG REG & MEAL	
25.00	41011144 443410			FIN - C/E TRAINING	
214165	05/10/17-ES	05/10/2017		M061417	18.20
Invoice: 05/10/17-ES				FIN/WSDOT/FERRY FEE-PSFOA MTG	
18.20	41011144 443410			FIN - C/E TRAINING	
214166	05/10/17-ES-A	05/10/2017		M061417	330.00
Invoice: 05/10/17-ES-A				FIN/GFOA/BUDGET AWARD REVIEW FEE	
330.00	41011141 549100			FIN-C/E-DUES, SUBS, MEMBERSHIPS	
214167	04/26/17-KS	04/26/2017		M061417	300.00
Invoice: 04/26/17-KS				FIN/WFOA/ADV. GOVT ACCTG TRAINING	
300.00	41011144 443410			FIN - C/E TRAINING	
214168	05/04/17-DS	05/04/2017		M061417	217.50
Invoice: 05/04/17-DS				EX/BI ROTARY/QTRLY DUES	
217.50	31011131 549100			EXEC-C/E-DUES/SUBCR/MEMBERSH	
214169	05/08/17-DS	05/08/2017		M061417	21.80
Invoice: 05/08/17-DS				FIN/CONSTANT CONTACT/MO. SUB-CITY MGR REPORT	
21.80	31011131 542450			EX-COMMUNITY INFO & OUTREACH	
214170	05/12/17-DS	05/12/2017		M061417	281.09
Invoice: 05/12/17-DS				FIN/SPREAKER/MO SUB-CITY MGR EMPLOYEE WEB POD	
281.09	31011131 542450			EX-COMMUNITY INFO & OUTREACH	
214171	05/20/17-DS	05/12/2017		M061417	28.14
Invoice: 05/20/17-DS				EX/HOME DEPOT/FLOWERS (DOUG'S WINDOW)	
28.14	31011131 531100			EXEC - C/E SUPPLIES	
214172	05/08/17-KG	05/08/2017		M061417	14.72
Invoice: 05/08/17-KG				PW/TACOTIME/MEAL-CASC TRAINING	
14.72	72111436 443410			ENG - ACCESS TRANS TRAINING	
214173	05/16/17-KG	05/16/2017		M061417	304.85
Invoice: 05/16/17-KG				PW/GRIND-TO-A-HALT/SKATEBOARD DETERRENT	
304.85	73011768 531100			O&M-C/E-PARKS-SUPPLIES	
214174	05/12/17-KG	05/12/2017		M061417	139.50
Invoice: 05/12/17-KG				PW/ANS/NOTARY LICENSE-HAASE	
139.50	72011325 549100			ENG-C/E-FACILITIES/EQ/VEH-MISC	

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
214175	04/27/17-CK	04/27/2017		M061417	65.58
Invoice: 04/27/17-CK					
		AMAZON/WELLNESS SUPPLIES			
65.58	91029179 531100	GG-SELF INS-WELLNESS-SUPPLIES			
214176	05/08/17-CK	05/08/2017		M061417	49.75
Invoice: 05/08/17-CK					
		PW/JRO/VEHICLE LICENSE			
49.75	73638594 66400000853	2017-2 SUVS-VEH ACQ			
214177	05/08/17-CK-A	05/08/2017		M061417	49.75
Invoice: 05/08/17-CK-A					
		PW/JRO/VEHICLE LICENSE			
49.75	73638594 66400000853	2017-2 SUVS-VEH ACQ			
214178	05/08/17-CK-A-B	05/08/2017		M061417	44.75
Invoice: 05/08/17-CK-A-B					
		PW/JRO/VEHICLE LICENSE			
44.75	73638594 66400000854	2017 MED P/U-STRT/GF-EQ ACQ			
214179	05/08/17-CK-C	05/08/2017		M061417	44.75
Invoice: 05/08/17-CK-C					
		PW/JRO/VEHICLE LICENSE			
44.75	73638594 66400000855	2017-2 LIGHT DUTY P/U-EQ ACQ			
214180	05/13/17-CK	05/13/2017		M061417	16.34
Invoice: 05/13/17-CK					
		PW/ADOBE/PRO-SUB MO. FEE			
16.34	73411345 549100	DUES/SUBSCRIPTIONS			
214181	05/24/17-CK	05/24/2017		M061417	305.00
Invoice: 05/24/17-CK					
		PW/GRCC/CEU TRAINING-DF			
305.00	73637892 443410	O&M-ALLOC-WTR-TRAINING			
214182	05/03/17-CK	05/03/2017		M061417	21.24
Invoice: 05/03/17-CK					
		PW/AMAZON/FUEL CARDS			
21.24	73637891 531100	OFFICE SUPPLIES			
214213	05/18/17-CORP	05/18/2017		M061417	291.04
Invoice: 05/18/17-CORP					
		FIN/DISPUTED CHARGE-SCENTSYS, INC.			
291.04	41011141 549900	FIN-C/E-MISC EXP			
214214	05/19/17-CORP	05/19/2017		M061417	56.90
Invoice: 05/19/17-CORP					
		FIN/DISPUTED CHARGE-SOUTH TEXAS TACK ONLINE			
56.90	41011141 549900	FIN-C/E-MISC EXP			
214215	04/28/17-CORP	04/28/2017		M061417	91.28
Invoice: 04/28/17-CORP					
		FIN/DISPUTED CHARGE-NUCLEAR TA2			
91.28	41011141 549900	FIN-C/E-MISC EXP			
				CHECK 344667 TOTAL:	14,647.67

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NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 14,647.67

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	14,647.67

*** GRAND TOTAL *** 14,647.67

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2017 6 260									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		13,749.75	
	06/21/2017	M061417	062117			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			14,647.67
	06/21/2017	M061417	062117			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		69.91	
	06/21/2017	M061417	062117			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		281.71	
	06/21/2017	M061417	062117			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		14.72	
	06/21/2017	M061417	062117			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		515.24	
	06/21/2017	M061417	062117			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		16.34	
	06/21/2017	M061417	062117			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								14,647.67	14,647.67
APP 631-130000						DUE TO/FROM CLEARING		14,132.43	
	06/21/2017	M061417	062117						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			13,749.75
	06/21/2017	M061417	062117						
APP 407-130000						DUE TO/FROM CLEARING			69.91
	06/21/2017	M061417	062117						
APP 403-130000						DUE TO/FROM CLEARING			281.71
	06/21/2017	M061417	062117						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			14.72
	06/21/2017	M061417	062117						
APP 401-130000						DUE TO/FROM CLEARING			16.34
	06/21/2017	M061417	062117						
SYSTEM GENERATED ENTRIES TOTAL								14,132.43	14,132.43
JOURNAL 2017/06/260 TOTAL								28,780.10	28,780.10

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 6	260	06/21/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		13,749.75
001-213000				GENERAL - ACCOUNTS PAYABLE	13,749.75	
				FUND TOTAL	13,749.75	13,749.75
101 STREET FUND	2017 6	260	06/21/2017			
101-130000				STREETS - DUE TO/FROM CLEARING		14.72
101-213000				STREETS - ACCOUNTS PAYABLE	14.72	
				FUND TOTAL	14.72	14.72
401 WATER OPERATING FUND	2017 6	260	06/21/2017			
401-130000				DUE TO/FROM CLEARING		16.34
401-213000				ACCOUNTS PAYABLE	16.34	
				FUND TOTAL	16.34	16.34
403 STORM & SURFACE WATER FUND	2017 6	260	06/21/2017			
403-130000				DUE TO/FROM CLEARING		281.71
403-213000				ACCOUNTS PAYABLE	281.71	
				FUND TOTAL	281.71	281.71
407 BUILDING & DEVELOPMENT FUND	2017 6	260	06/21/2017			
407-130000				DUE TO/FROM CLEARING		69.91
407-213000				ACCOUNTS PAYABLE	69.91	
				FUND TOTAL	69.91	69.91
631 CLEARING FUND	2017 6	260	06/21/2017			
631-130000				DUE TO/FROM CLEARING	14,132.43	
631-213000				ACCOUNTS PAYABLE	515.24	
635-111100				CASH		14,647.67
				FUND TOTAL	14,647.67	14,647.67

FUND	DUE TO	DUE FROM
001 GENERAL FUND		13,749.75
101 STREET FUND		14.72
401 WATER OPERATING FUND		16.34
403 STORM & SURFACE WATER FUND		281.71
407 BUILDING & DEVELOPMENT FUND		69.91
631 CLEARING FUND	14,132.43	
	TOTAL	14,132.43

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REG. RUN

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344668	06/28/2017	PRTD	7588 A WORKSAFE SERVICE I	214080	243178	05/30/2017	06/25/17	235.00
Invoice: 243178						POL/ALCOHOL & DRUG TESTS-JR, RM		
				90.00	73421355 541100	WIN COLL-PROF SVCS		
				90.00	73431835 541100	PROFESSIONAL SERVICES		
				55.00	73011189 541100	O&M - C/E FACIL PROF SERVICES		
						CHECK	344668 TOTAL:	235.00
344669	06/28/2017	PRTD	5 ACE HARDWARE	214066	37933/1	06/08/2017	06/25/17	15.78
Invoice: 37933/1						PW/APRON, SPLYFCT3		
				15.78	73011768 531100	O&M-C/E-PARKS-SUPPLIES		
Invoice: 37928/1				214067	37928/1	06/08/2017	06/25/17	19.90
				19.90	73411345 531100	PW/PLUGS (4)		
						OFFICE SUPPLIES		
Invoice: 37912/1				214068	37912/1	06/07/2017	06/25/17	40.38
				40.38	73111427 531100	PW/UNION, ELBOW, COUPLE		
						OFFICE SUPPLIES		
Invoice: 37926/1				214069	37926/1	06/08/2017	06/25/17	14.16
				14.16	73111427 531100	PW/UNION		
						OFFICE SUPPLIES		
Invoice: 37914/1				214070	37914/1	06/07/2017	06/25/17	55.57
				55.57	73111427 531100	PW/PLIERS, VALVE BALL		
						OFFICE SUPPLIES		
Invoice: 37950/1				214071	37950/1	06/09/2017	06/25/17	35.39
				35.39	73111427 531100	PW/CEMENT, UNIONS		
						OFFICE SUPPLIES		
Invoice: 37924/1				214072	37924/1	06/08/2017	06/25/17	10.88
				10.88	73111264 531100	PW/BLADE, KNIFE		
						O&M-STREET-TRAF CONTROL-SUPPLY		
Invoice: 37884/1				214073	37884/1	06/05/2017	06/25/17	7.62
				7.62	73111427 531100	PW/SOCKET ADAPTER		
						OFFICE SUPPLIES		
Invoice: 37976/1				214183	37976/1	06/13/2017	06/25/17	10.89
				10.89	73011183 531100	PW/POLY ROPE		
						O&M-C/E-CH FAC-SUPPLIES		
Invoice: 37968/1				214184	37968/1	06/12/2017	06/25/17	11.97
				11.97	73011183 531100	PW/2GAL PAIL (2)		
						O&M-C/E-CH FAC-SUPPLIES		
Invoice: 37978/1				214185	37978/1	06/13/2017	06/25/17	30.33
				30.33	73011183 531100	PW/PVC PIPE (2), COUPLE (15)		
						O&M-C/E-CH FAC-SUPPLIES		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 37947/1	214186	37947/1	06/09/2017	06/25/17	31.58
			PW/RULE TAPE (2), DRAIN COCK		
	31.58	73421355 531100	WIN COLL-SUPPLIES		
Invoice: 37945/1	214187	37945/1	06/09/2017	06/25/17	8.71
			PW/COUNTERSINK		
	8.71	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES		
Invoice: 37944/1	214188	37944/1	06/09/2017	06/25/17	-82.82
			PW/REFUND-DRILL BITS (2)		
	-82.82	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES		
Invoice: 37942/1	214189	37942/1	06/09/2017	06/25/17	108.62
			PW/DRILL BITS (2), BRACE, FASTENERS		
	108.62	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES		
Invoice: 38022/1	214218	38022/1	06/17/2017	06/25/17	61.55
			PW/HOSE, PLIERS, TAPE		
	61.55	73111427 531100	OFFICE SUPPLIES		
Invoice: 38016/1	214219	38016/1	06/16/2017	06/25/17	10.88
			PW/PLAYSAND-WWTP		
	10.88	73425358 531100	O&M-WWTP-SUPPLIES		
Invoice: 37964/1	214220	37964/1	06/12/2017	06/25/17	13.16
			PW/WIRE CONNECTR, GLADE SPRAY		
	13.16	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES		
			CHECK	344669 TOTAL:	404.55
344670 06/28/2017 PRD	7726	AIR MANAGEMENT SOLUT	214074	0001121297	05/30/2017 06/25/17 396.40
Invoice: 0001121297					PW/HVAC REPAIR-REPLACE SOLENOID
	396.40	73011183 548100	O&M-C/E-CH FAC-REPAIRS		
Invoice: 0001121313	214075	0001121313	05/30/2017	06/25/17	174.40
			PW/HVAC SVC-GAS LEAK CHECK		
	174.40	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS		
Invoice: 0001121030	214076	0001121030	05/30/2017	06/25/17	542.28
			PW/HVAC SVC-INSPECT COOLING TOWER		
	542.28	73011183 548100	O&M-C/E-CH FAC-REPAIRS		
Invoice: 0000112178	214077	0000112178	05/30/2017	06/25/17	1,842.10
			PW/HVAC REPAIR-REPLACE PUMP & MOTOR		
	1,842.10	73011183 548100	O&M-C/E-CH FAC-REPAIRS		
Invoice: 0001121244	214078	0001121244	05/30/2017	06/25/17	247.98
			PW/HVAC SVC-DIAGNOSIS ON NOISE ISSUES		
	247.98	73011183 548100	O&M-C/E-CH FAC-REPAIRS		

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

							CHECK	344670 TOTAL:	3,203.16
344671	06/28/2017	PRTD	863 INTERSTATE BATTERIES	214254	22048517	06/15/2017	06/25/17		127.22
Invoice: 22048517				127.22	73411345 531100	PW/BATTERY-EQ#32			
						OFFICE SUPPLIES			
							CHECK	344671 TOTAL:	127.22
344672	06/28/2017	PRTD	7994 PENINSULA SERVICES	214196	80882	05/31/2017	06/25/17		64.00
Invoice: 80882				64.00	51011211 541100	POL/MOBILE SHREDDING			
						PD-C/E-ADM-PROF SVCS			
Invoice: 80881				214197	80881	05/31/2017	06/25/17		32.00
						CRT/MOBILE SHREDDING			
						COURT - PROFESSIONAL SERVICES			
							CHECK	344672 TOTAL:	96.00
344673	06/28/2017	PRTD	1258 ALPINE PRODUCTS INC	214190	TM-167177	06/06/2017	06/25/17		948.43
Invoice: TM-167177				40.48	73111264 531100	PW/TRAFFIC PAINT, GLASS BEADS			
						O&M-STREET-TRAF CONTROL-SUPPLY			
						MERCHANDISE			
							CHECK	344673 TOTAL:	948.43
344674	06/28/2017	PRTD	8014 ALSTON, COURTAGE &	214194	109020	05/31/2017	06/25/17		350.00
Invoice: 109020				350.00	72311942 66100000724	PW/LEGAL SVCS-RE: COULTAS PROPERTY			
						PD/COURT BLDG-LAND/ROW ACQ			
							CHECK	344674 TOTAL:	350.00
344675	06/28/2017	PRTD	4710 ASSOCIATED PETROLEU	214082	1089908-IN	05/27/2017	06/25/17		888.64
Invoice: 1089908-IN				888.64	73638893 532000	PW/400 GAL DIESEL FUEL			
						O&M-FUEL USE-ALLOCATION			
Invoice: 1089902-IN				214083	1089902-IN	05/27/2017	06/25/17		1,679.83
						PW/700 GAL REG UNLEADED			
						O&M-FUEL ALLOC TO OTH DEPTS			
Invoice: 1093356-IN				214084	1093356-IN	06/06/2017	06/25/17		2,056.14
						PW/894 GAL REG UNLEADED			
						O&M-FUEL ALLOC TO OTH DEPTS			
Invoice: 1095997-IN				214250	1095997-IN	06/13/2017	06/25/17		1,702.93
						PW/734.80 GAL REG UNLEADED			
						O&M-FUEL ALLOC TO OTH DEPTS			
							1,702.93	73638932 532000	

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 1095999-IN				214251	1095999-IN	06/13/2017		06/25/17	2,452.73
				2,452.73	73638893 532000	PW/1185.10 GAL DIESEL FUEL O&M-FUEL USE-ALLOCATION			
				CHECK 344675 TOTAL:					8,780.27
344676	06/28/2017	PRTD	34 APSCO INC	214079	19823	05/31/2017		06/25/17	2,474.75
Invoice: 19823				2,474.75	73425358 531100	PW/WEAR SHOES (15), COVER O&M-WWTP-SUPPLIES			
				CHECK 344676 TOTAL:					2,474.75
344677	06/28/2017	PRTD	7821 AUS WEST LOCKBOX	214081	1990204185	06/08/2017		06/25/17	52.94
Invoice: 1990204185				52.94	73638893 589310	PW/LAUNDRY SVCS LAUNDRY SERVICES			
				214249	1990214600	06/15/2017		06/25/17	52.94
Invoice: 1990214600				52.94	73638893 589310	PW/LAUNDRY SVCS LAUNDRY SERVICES			
				CHECK 344677 TOTAL:					105.88
344678	06/28/2017	PRTD	2138 ASPECT CONSULTING LL	214195	26463	05/15/2017		06/25/17	259.00
Invoice: 26463				259.00	73435838 54500000261	PW/EQUIPMENT RENTAL-VINCENT RD LANDFILL VINCENT RD DUMP-GRND WTR MONIT			
				CHECK 344678 TOTAL:					259.00
344679	06/28/2017	PRTD	1235 AT&T ONENET SERVICE	214216	1266202791	06/01/2017		06/25/17	28.60
Invoice: 1266202791				28.60	91011189 542100	FIN/FAX LONG DISTANCE-JUN17 GG-C/E-CITY HALL-PHONE			
				214217	1266212848	06/01/2017		06/25/17	1.04
Invoice: 1266212848				1.04	91011189 542100	PCD/FAX LONG DISTANCE-JUN17 GG-C/E-CITY HALL-PHONE			
				CHECK 344679 TOTAL:					29.64
344680	06/28/2017	PRTD	4365 AUTOMATIC FUNDS TRAN	214191	94777	06/02/2017		06/25/17	723.45
Invoice: 94777				155.47	43411341 541100	FIN/UB STATEMENT PREP & MAIL FIN - WATER ADMIN PROF SERVICE			
				155.47	43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
				206.25	91411891 542500	GG-WTR-FAC-POSTAGE			
				206.26	91421891 542500	GG-SWR-FAC-POSTAGE			
				214192	94791	06/02/2017		06/25/17	23.53
Invoice: 94791				FIN/2017 BIZ LIC CERTS-PRINT & MAIL					

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

14.72 41011148 542500 FIN-C/E-BUS LIC-POSTAGE
8.81 41011148 541100 FIN-C/E-BUS LIC-PROF SVCS

Invoice: 94864

214193 94864 06/07/2017 06/25/17 18.97
FIN/UB FINAL BILL-PRINT & MAIL
3.50 43411341 541100 FIN - WATER ADMIN PROF SERVICE
3.51 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
5.98 91411891 542500 GG-WTR-FAC-POSTAGE
5.98 91421891 542500 GG-SWR-FAC-POSTAGE

Invoice: 94912

214365 94912 06/13/2017 06/25/17 1,433.16
PW/WINSLOW CCR INSERTS (2358)
545.19 73637892 541100 O&M-ALLOC-WTR-PROF SVCS
887.97 73637892 542500 O&M-ALLOC-WTR-POSTAGE

CHECK 344680 TOTAL: 2,199.11

344681 06/28/2017 PRD 8242 BACKGROUND INVESTIGA 214089 TCOBI0517
Invoice: TCOBI0517

05/31/2017 06/25/17 175.00
EX/BACKGROUND CHKS-PROSPECTIVE EMPLOYEES
25.00 33011161 544161 HR-ADV-EE RECRUIT-PCD
25.00 33011161 544131 HR-ADV-EE RECRUIT-EXEC
25.00 33011161 544121 HR-ADV-EE RECRUIT-COURT
100.00 33011161 544173 HR-ADV-EE RECRUIT-PW O&M

Invoice: TCOBI0417

214090 TCOBI0417 04/30/2017 06/25/17 75.00
EX/BACKGROUND CHKS-PROSPECTIVE EMPLOYEES
50.00 33011161 544161 HR-ADV-EE RECRUIT-PCD
25.00 33011161 544173 HR-ADV-EE RECRUIT-PW O&M

CHECK 344681 TOTAL: 250.00

344682 06/28/2017 PRD 54 BAINBRIDGE RENTAL IN 214085 CON#20377
Invoice: CON#20377

05/31/2017 06/25/17 4.91
PW/SMALL EQUIPMENT SUPPLY
4.91 73111427 531100 OFFICE SUPPLIES

Invoice: CON#20791

214086 CON#20791 06/07/2017 06/25/17 47.69
PW/POLYCUT BLADES (5)
47.69 73011319 53110000826 SUY FARM FENCE LINE CLEARING

Invoice: CON#21056

214087 CON#21056 06/12/2017 06/25/17 264.86
PW/POLYCUT BLADES (20), LOPPER
264.86 73431835 531100 OFFICE SUPPLIES

Invoice: CON#20882

214088 CON#20882 06/09/2017 06/25/17 29.42
PW/TRIMMER LINE, MISC HARDWARE
29.42 73111427 531100 OFFICE SUPPLIES

Invoice: CON#21151

214202 CON#21151 06/13/2017 06/25/17 44.34
PW/5.2OZ MIX OIL (12)
44.34 73431835 531100 OFFICE SUPPLIES

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: CON#20902	214203	CON#20902	06/09/2017	06/25/17	21.80
	21.80	73111427 531100	PW/RENTAL-PRESSURE WASHER WAND OFFICE SUPPLIES		

Invoice: CON#21296	214221	CON#21296	06/16/2017	06/25/17	80.49
	80.49	73111427 531100	PW/MIX OIL, AUTOCUT OFFICE SUPPLIES		

Invoice: CON#21257	214222	CON#21257	06/15/2017	06/25/17	98.09
	98.09	73111427 531100	PW/HEDGE SHEARS OFFICE SUPPLIES		

CHECK	344682 TOTAL:	591.60
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344683 06/28/2017 PRTD Invoice: BIR756952	214242	BIR756952	05/12/2017	06/25/17	488.75
	488.75	72111421 54400000867	PW/CITY BIDS-BIDS ASPHALT REPAIR 2017 ASPHALT R&M-ADV		

Invoice: BIR760464	214243	BIR760464	06/02/2017	06/25/17	543.06
	543.06	72011951 64400000596	PW/CITY BIDS-BIDS OLY DR. NON MOTORIZED SR305-OLYMPIC NM-ADV		

Invoice: BIR759411	214287	BIR759411	05/26/2017	06/25/17	141.67
	141.67	63470586 544000	PCD/CITY APPS-NOA PLN50767 BLAKELY CUR - DEV ZONING ADVERTISING		

CHECK	344683 TOTAL:	1,173.48
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344684 06/28/2017 PRTD Invoice: 7769508	214315	7769508	05/31/2017	06/25/17	18.75
	18.75	51011191 544000	POL/CLASSIFIED/PROP ROOM PD-C/E-PROP RM-ADVERTISING		

CHECK	344684 TOTAL:	18.75
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344685 06/28/2017 PRTD Invoice: T8-2017	214201	T8-2017	06/05/2017	06/25/17	415.93
	415.93	51011211 545000	POL/RADIO TRANSMITTER SUBLET PD-C/E-ADMIN RENTS/LEASE		

CHECK	344685 TOTAL:	415.93
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344686 06/28/2017 PRTD Invoice: 803	214398	803	06/12/2017	06/25/17	750.00
	750.00	55011757 544000	POL/CELEBRATE BAINBRIDGE PARTNERS PD-HARBORMASTER-ADV		

CHECK	344686 TOTAL:	750.00
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CASH ACCOUNT: 635 111100 CASH			VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME						
INVOICE DTL DESC								
344687	06/28/2017	PRTD	69 GALLS, LLC - D.B.A.	214198	007595015	05/24/2017	06/25/17	109.98
	Invoice: 007595015			109.98	53011212 520000	POL/UNIFORM SHIRTS/NORTON		
				214199	007595016	05/24/2017	06/25/17	54.99
	Invoice: 007595016			54.99	53011212 520000	POL/UNIFORM SHIRT/BUONVINO		
				214200	007585577	05/23/2017	06/25/17	23.08
	Invoice: 007585577			23.08	53011212 520000	POL/ACADEMY SWEATS/BUONVINO		
						POLICE - C/E PATROL BENEFITS		
						CHECK	344687 TOTAL:	188.05
344688	06/28/2017	PRTD	853 KATHRYN M CARRUTHERS	214212	06/16/17	06/16/2017	06/25/17	150.00
	Invoice: 06/16/17			150.00	21011125 541210	CRT/JUDGE PRO TEMP-3.0HRS		
						COURT - JUDGE PRO TEMPORE SVCS		
						CHECK	344688 TOTAL:	150.00
344689	06/28/2017	PRTD	8253 CHS POULSBO	214092	15395/H	06/07/2017	06/25/17	1,013.72
	Invoice: 15395/H			1,013.72	73637892 531100	PW/COURSE SALT BAGS (98)		
						O&M-ALLOC-WTR-CONSUMABLES		
						CHECK	344689 TOTAL:	1,013.72
344690	06/28/2017	PRTD	8491 CHUCKALS, INC.	214211	913240-0	06/09/2017	06/25/17	104.86
	Invoice: 913240-0			104.86	21011125 531100	CRT/OFFICE SUPPLIES		
						COURT - SUPPLIES		
						CHECK	344690 TOTAL:	104.86
344691	06/28/2017	PRTD	460 CITY OF BI - PETTY C	214205	2017-12	05/05/2017	06/25/17	32.69
	Invoice: 2017-12			32.69	53011560 531100	POL/PETTY CASH EXP-CANVAS BAGS		
						POLICE - C/E PATROL EP OFC SUP		
				214206	2017-13	05/19/2017	06/25/17	9.23
	Invoice: 2017-13			9.23	51011215 531100	POL/PETTY CASH EXP-PROPANE		
						POLICE - C/E FACIL SUPPLIES		
				214207	2017-14	05/30/2017	06/25/17	5.19
	Invoice: 2017-14			5.19	51011217 531100	POL/PETTY CASH EXP-VINYL NUMBERS		
						PD-C/E-PARKING ENF-SUPPLIES		
						CHECK	344691 TOTAL:	47.11

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CASH ACCOUNT: 635			111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
INVOICE DTL DESC												

344692	06/28/2017	PRTD	8351 CLEAR WATER COMPLIAN	214209	17CBI1-04	05/31/2017	21700008	06/25/17	1,003.30			
Invoice: 17CBI1-04						H2O QUALITY & FLOW MONITORING						
			1,003.30	72637319	54110000809	WATER QUAL FLOW MONIT-PRO SVCS						
								CHECK	344692	TOTAL:	1,003.30	
344693	06/28/2017	PRTD	112 CODE PUBLISHING COMP	214091	56744	06/12/2017		06/25/17	172.77			
Invoice: 56744						CLERK/BI MUNI CODE ELEC UPDATE						
			172.77	36011143	541100	CLERK-C/E-PROF SVCS						
								CHECK	344693	TOTAL:	172.77	
344694	06/28/2017	PRTD	8683 COLDWELL BANKER BAIN	214210	573073	06/15/2017		06/25/17	252.18			
Invoice: 573073						FIN/UB REFUND-ACCT#12186						
			39.12	41141	343410	WATER SALES						
			213.06	42142	343500	SEWER SERVICE CHARGES						
								CHECK	344694	TOTAL:	252.18	
344695	06/28/2017	PRTD	7509 CONSTRUCTION PARTS L	214225	18753	06/13/2017		06/25/17	614.37			
Invoice: 18753						PW/GRADER BLADES (4)-EQ#30						
			614.37	73111427	531100	OFFICE SUPPLIES						
								CHECK	344695	TOTAL:	614.37	
344696	06/28/2017	PRTD	8636 CONTRACT LAND STAFF,	214223	3888.16.12-0092878	06/15/2017	21400146	06/25/17	3,708.75			
Invoice: 3888.16.12-0092878						RIGHT OF WAY ACQUISITION NEEDS						
			3,708.75	72111442	54110000709	ROW ACQ W/TBD FUNDS-PROF SVCS						
								CHECK	344696	TOTAL:	3,708.75	
344697	06/28/2017	PRTD	8677 CORN, DAVID L	214030	61349	06/13/2017		06/25/17	118.04			
Invoice: 61349						UB 11673 277 GROW AVENUE NW						
			118.04	411	122100	WATER ACCOUNTS RECEIVABLE						
								CHECK	344697	TOTAL:	118.04	
344698	06/28/2017	PRTD	8226 CROSS MATCH TECHNOLO	214204	10420	06/06/2017		06/25/17	1,265.27			
Invoice: 10420						POL/ANNUAL LIVESCAN MAINT.						
			1,265.27	51011211	548100	PD-C/E-ADMIN REPAIRS						
								CHECK	344698	TOTAL:	1,265.27	

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CASH ACCOUNT: 635 111100 CASH			VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL DESC			
344699	06/28/2017	PRTD 7367 PAUL CULLEN PLLC	214224	MAY17	06/05/2017		06/25/17	442.50
		Invoice: MAY17			LEGAL/PUBLIC DEF. SVCS-MAY17			
			442.50	32011281 541113	LGL-C/E-PUBLIC DEF-OUTSIDE ATT			
					CHECK	344699	TOTAL:	442.50
344700	06/28/2017	PRTD 7016 CUSTOM PRINTING	214208	6805	06/08/2017		06/25/17	156.42
		Invoice: 6805			PW/BIZ CARDS-QUITSLUND			
			156.42	72011321 531100	ENG - C/E ADMIN SUPPLIES			
					CHECK	344700	TOTAL:	156.42
344701	06/28/2017	PRTD 672 DSC INC	214226	96780	06/13/2017		06/25/17	229.21
		Invoice: 96780			PW/HIGH PRESSURE 2 WIRE, PIPES			
			229.21	73638935 531100	OFFICE SUPPLIES			
					CHECK	344701	TOTAL:	229.21
344702	06/28/2017	PRTD 7144 DTMICRO, INC	214317	3416	06/15/2017		06/25/17	136.25
		Invoice: 3416			POLICE NETWORK CONNECT W/KITSAP CO.-JUL17			
			136.25	91011215 542100	GG-C/E-PD-PHONE			
					CHECK	344702	TOTAL:	136.25
344703	06/28/2017	PRTD 4174 ENVIRO-CLEAN EQUIPME	214094	S17-060103	06/01/2017		06/25/17	563.20
		Invoice: S17-060103			PW/1,000 HOUR SVC KIT-EQ#228			
			563.20	73637945 531100	O&M ALLOC-SWEEPER-SUPPLIES			
					CHECK	344703	TOTAL:	563.20
344704	06/28/2017	PRTD 208 EVERGREEN SAFETY COU	214228	071477	06/05/2017		06/25/17	806.90
		Invoice: 071477			PW/ONSITE FLAGGER CERTIFICATION			
			806.90	73637891 443410	O&M-ALLOC ADM-TRAINING EXP			
					CHECK	344704	TOTAL:	806.90
344705	06/28/2017	PRTD 7510 EXPERIAN	214227	CD1802002251	05/26/2017		06/25/17	93.10
		Invoice: CD1802002251			POL/INFORMATION SVCS-MAY17			
			93.10	52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
					CHECK	344705	TOTAL:	93.10

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

344706	06/28/2017	PRTD	212 FABRICARE 02 - PLANT	214231	MAY17	06/03/2017	06/25/17	205.42
Invoice: MAY17						POL/LAUNDRY SVC		

32.13	51011211	520000	PD-C/E ADMIN-BENEFITS
151.81	52011212	520000	POLICE - C/E INVEST BENEFITS
21.48	53011212	520000	POLICE - C/E PATROL BENEFITS

CHECK	344706 TOTAL:	205.42
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344707	06/28/2017	PRTD	1953 FERGUSON ENTERPRISES	214095	5277578	06/02/2017	06/25/17	164.47
Invoice: 5277578						PW/FAUCET-WFP		

164.47	73011768	531100	O&M-C/E-PARKS-SUPPLIES
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CHECK	344707 TOTAL:	164.47
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344708	06/28/2017	PRTD	1953 FERGUSON ENTERPRISES	214252	0555949	06/12/2017	06/25/17	346.40
Invoice: 0555949						PW/PVC PIPING, PIPE CUTTER, CEMENT		

346.40	73011183	531100	O&M-C/E-CH FAC-SUPPLIES
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CHECK	344708 TOTAL:	346.40
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344709	06/28/2017	PRTD	1953 FERGUSON ENTERPRISES	214232	0555467	06/08/2017	06/25/17	541.72
Invoice: 0555467						PW/PVC PIPING		

541.72	73111427	531100	OFFICE SUPPLIES
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CHECK	344709 TOTAL:	541.72
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344710	06/28/2017	PRTD	8520 FRANCISCAN MEDICAL G	214093	OMF6-APR17	05/15/2017	06/25/17	1,414.60
Invoice: OMF6-APR17						POL/OCCUPATIONAL HEALTH SVCS		

1,414.60	53011212	541100	POLICE - C/E PATROL PROF SVCS
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CHECK	344710 TOTAL:	1,414.60
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344711	06/28/2017	PRTD	5062 FRIENDS OF THE FARMS	214229	2017-Q2	06/07/2017	06/25/17	16,550.00
Invoice: 2017-Q2						EX/2017 Q2-SUYEMATSU FARMSTEAD SVCS		

16,550.00	31011131	54110000829	FARM PRESERVATION STUDY
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CHECK	344711 TOTAL:	16,550.00
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344712	06/28/2017	PRTD	8674 FULTON, RICHARD	214027	61346	06/13/2017	06/25/17	11.46
Invoice: 61346						UB 10111 1305 KINGS PLACE NW		

11.46	411	122100	WATER ACCOUNTS RECEIVABLE
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CHECK	344712 TOTAL:	11.46
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
344713	06/28/2017	PRTD	4262 GEMPLER'S	214233	SI03277158	03/31/2017		06/25/17	411.70
			Invoice: SI03277158			PW/RAIN BIBS, GLOVES, HARD HAT			
				411.70	73637891 531100	OFFICE SUPPLIES			
			Invoice: SI03293626	214234	SI03293626	04/06/2017		06/25/17	199.60
				199.60	73637891 531100	PW/COATED GLOVES, (40)			
						OFFICE SUPPLIES			
			Invoice: CM067928	214235	CM067928	03/23/2017		06/25/17	-163.80
				-163.80	73637891 531100	PW/REFUND-RAIN JACKET & BIBS			
						OFFICE SUPPLIES			
						CHECK	344713	TOTAL:	447.50
344714	06/28/2017	PRTD	8676 GRIMM, BOB	214029	61348	06/13/2017		06/25/17	13.29
			Invoice: 61348			UB 11224 7692 YEOMALT POINT DRIVE NE			
				13.29	411 122100	WATER ACCOUNTS RECEIVABLE			
						CHECK	344714	TOTAL:	13.29
344715	06/28/2017	PRTD	1517 GUARDIAN SECURITY SY	214236	740262	06/01/2017		06/25/17	239.00
			Invoice: 740262			POL/ALARM MONITORING			
				239.00	51011215 541100	POLICE - C/E FACIL PROF SVCS			
						CHECK	344715	TOTAL:	239.00
344716	06/28/2017	PRTD	252 H.D. FOWLER COMPANY	214253	I4532211	06/12/2017		06/25/17	31.68
			Invoice: I4532211			PW/NIPPLE, COUPLING			
				31.68	73431835 531100	OFFICE SUPPLIES			
						CHECK	344716	TOTAL:	31.68
344717	06/28/2017	PRTD	4161 HERRERA ENVIRONMENTA	214245	40145	04/13/2017	21600061	06/25/17	3,981.38
			Invoice: 40145			LID DEV INTEGRATION			
				3,981.38	72431832 54110000454	NPDES SSWM ADM-PROF SVCS			
						CHECK	344717	TOTAL:	3,981.38
344718	06/28/2017	PRTD	8513 D. HITTLE & ASSOCIAT	214244	11506	05/25/2017		06/25/17	14,647.50
			Invoice: 11506			EX/ELEC UTILITY-FEASIBILITY STUDY			
				14,647.50	31011131 54110000796	ELECTRIC UTIL FORMATION-PRO SV			
						CHECK	344718	TOTAL:	14,647.50

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
344719	06/28/2017	PRTD	4850 HOME DEPOT CREDIT SE	214238	13650	05/23/2017		06/25/17	88.19
	Invoice: 13650					PW/BALLAST (3)			
				88.19	73011215 531100	O&M-C/E-POLICE FAC-SUPPLIES			
				214239	13649	05/23/2017		06/25/17	32.70
	Invoice: 13649					PW/12" TECHBAG			
				32.70	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
				214240	8051752	05/25/2017		06/25/17	794.61
	Invoice: 8051752					PW/HONDA LAWNMOWER			
				794.61	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
						CHECK	344719	TOTAL:	915.50
344720	06/28/2017	PRTD	8605 JOHN LLOYD GRAY	214288	06/15/17	06/15/2017		06/25/17	59.00
	Invoice: 06/15/17					POL/PROMOTION SEMINAR-KOON			
				59.00	53011212 443410	POLICE - C/E PATROL TRAINING			
						CHECK	344720	TOTAL:	59.00
344721	06/28/2017	PRTD	8183 JOHN A. GREEN	214353	15013	05/31/2017		06/25/17	139.22
	Invoice: 15013					PW/INSTALL COBI PW LOGOS-'17 ESCAPE			
				139.22	73638594 66400000853	2017-2 SUVS-VEH ACQ			
				214354	15012	05/31/2017		06/25/17	180.09
	Invoice: 15012					PW/INSTALL COBI PW LOGOS-VEH#2			
				180.09	73011189 548100	O&M - C/E FACIL REPAIRS			
				214355	15014	05/31/2017		06/25/17	180.09
	Invoice: 15014					PW/INSTALL COBI PW LOGOS-VEH#3			
				180.09	73011189 548100	O&M - C/E FACIL REPAIRS			
				214356	15015	05/31/2017		06/25/17	180.09
	Invoice: 15015					PW/INSTALL COBI PW LOGOS-VEH#23			
				180.09	73637943 548100	DITCHMASTER R&M-REPAIRS			
				214357	15016	05/31/2017		06/25/17	180.09
	Invoice: 15016					PW/INSTALL COBI PW LOGOS-VEH#79			
				180.09	73411345 548100	REPAIRS & MAINTENANCE			
				214358	15017	05/31/2017		06/25/17	301.71
	Invoice: 15017					PW/INSTALL COBI LOGOS-C.H. ENTRY WINDOWS			
				301.71	73011183 548100	O&M-C/E-CH FAC-REPAIRS			
				214359	15024	06/12/2017		06/25/17	363.08
	Invoice: 15024					POL/INSTALL COBI POL LOGOS-VIN#D07316			
				363.08	53011421 66400000833	PD-2017 VEH REPL-EQ ACQ			
				214360	15023	06/12/2017		06/25/17	363.08

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

Invoice: 15023

POL/INSTALL COBI POL LOGOS-VIN#D07313
363.08 53011421 66400000833 PD-2017 VEH REPL-EQ ACQ

Invoice: 15022

214361 15022 06/12/2017 06/25/17 363.08
POL/INSTALL COBI POL LOGOS-VIN#D07315
363.08 53011421 66400000833 PD-2017 VEH REPL-EQ ACQ

Invoice: 15021

214362 15021 06/12/2017 06/25/17 363.08
POL/INSTALL COBI POL LOGOS-VIN#D07312
363.08 53011421 66400000833 PD-2017 VEH REPL-EQ ACQ

Invoice: 15028

214363 15028 06/12/2017 06/25/17 332.42
POL/INSTALL COBI POL LOGOS-VIN#D07314
332.42 53011421 66400000833 PD-2017 VEH REPL-EQ ACQ

Invoice: 15025

214364 15025 06/12/2017 06/25/17 764.39
POL/WA ST ACCREDITED AGENCY LOGOS (23)
764.39 53011212 548100 POLICE - C/E PATROL MAINTENANC

CHECK 344721 TOTAL: 3,710.42

344722 06/28/2017 PRTD 2306 KITSAP COUNTY PROSEC 214257 JUN17
Invoice: JUN17

05/30/2017 06/25/17 9,118.50
JUN17-PROSECUTING ATTORNEY SVCS
9,118.50 32011521 541112 LGL-CRIMINA-OUTSIDE PROSECUTOR

CHECK 344722 TOTAL: 9,118.50

344723 06/28/2017 PRTD 4740 KITSAP COUNTY PUBLIC 214346 10090
Invoice: 10090

04/17/2017 21500051 06/25/17 240.05
SSWM TECH ASSIST-ILA
240.05 72431832 54110000120 SSWM TECH ASSIST-PRO SVCS

CHECK 344723 TOTAL: 240.05

344724 06/28/2017 PRTD 8114 KENYON DISEND, PLLC 214247 185625
Invoice: 185625

05/31/2017 06/25/17 132.70
LEGAL/PRO SVCS-COBI V. RICH
132.70 32470152 54111100775 LIT-RICH PERMITTING

CHECK 344724 TOTAL: 132.70

344725 06/28/2017 PRTD 1010 PAUL L KING
Invoice: 47996

06/01/2017 06/25/17 168.95
PW/REMOVE & REPLACE DOOR-B.I. COMMONS
168.95 73011755 548100 O&M-COMMONS REPAIRS

CHECK 344725 TOTAL: 168.95

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CASH ACCOUNT: 635 111100 CASH

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344726	06/28/2017	PRTD	315 KITSAP HUMANE SOCIET	214248	1395	06/01/2017		06/25/17	5,434.42
			Invoice: 1395			JUN17-ANIMAL CONTROL SVCS			
				5,434.42	91011393 541100	FIN - C/E ANIMAL CONTROL FEES			
								CHECK 344726 TOTAL:	5,434.42

344727	06/28/2017	PRTD	2421 KITSAP PUBLIC HEALTH	214258	310471	06/08/2017		06/25/17	545.00
			Invoice: 310471			PW/SANITARY SURVEY-GROUP A			
				545.00	73011897 541100	O&M-C/E-PWYD FAC-PROF SVCS			
								CHECK 344727 TOTAL:	545.00

344728	06/28/2017	PRTD	2421 KITSAP COUNTY NOXIOU	214342	1201.2	05/17/2017		06/25/17	10,000.00
			Invoice: 1201.2			PCD/VEGETATION MGMNT-CITY OWNED LANDS			
				10,000.00	61011316 551000	WEED CONTROL-KC NOX WEED BOARD			
								CHECK 344728 TOTAL:	10,000.00

344729	06/28/2017	PRTD	579 KITSAP SUN	214260	1511574	03/12/2017		06/25/17	484.12
			Invoice: 1511574			PW/CITY BIDS-JANITORIAL SVCS			
				484.12	73011183 54400000269	JANITORIAL CONTRACT-ADV			
								CHECK 344729 TOTAL:	484.12

344730	06/28/2017	PRTD	309 KITSAP TIRE CENTER I	214255	208269	06/09/2017		06/25/17	1,982.58
			Invoice: 208269			PW/TIRES, MOUNT&DEMOUNT, TIRE DISP.-EQ#32			
				1,982.58	73411345 548100	REPAIRS & MAINTENANCE			
			Invoice: 208143			PW/TIRES, MOUNT&DEMOUNT, DISPOSAL-EQ#13			
				481.06	73111423 548100	REPAIRS & MAINTENANCE			
				481.06	73111427 548100	O&M-ACCESS RDSIDE R&M			
								CHECK 344730 TOTAL:	2,944.70

344731	06/28/2017	PRTD	7849 LAW OFFICE OF THOMAS	214262	JUN17	06/05/2017		06/25/17	4,375.00
			Invoice: JUN17			LEGAL/PUBLIC DEF. SVCS-JUN17			
				4,375.00	32011281 541113	LGL-C/E-PUBLIC DEF-OUTSIDE ATT			
								CHECK 344731 TOTAL:	4,375.00

344732	06/28/2017	PRTD	6963 GLEN F. DOYLE	214263	4304	06/10/2017		06/25/17	410.00
			Invoice: 4304			PW/LEAK FINDING-387 SHEPARD			
				410.00	73411345 548100	REPAIRS & MAINTENANCE			

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CASH ACCOUNT: 635 111100 CASH

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					CHECK	344732	TOTAL:	410.00	
344733	06/28/2017	PRTD	5011 LEXISNEXIS RISK SOLU	214261	1272084-20170531	05/31/2017	06/25/17	54.50	
Invoice: 1272084-20170531					POL/MAY17-INFORMATION SVCS				
					54.50	52011212	549100		
					PD-C/E-INV-DUES/SUBSCR/MEMBRSH				
					CHECK	344733	TOTAL:	54.50	
344734	06/28/2017	PRTD	163 DENNIS MARTIN	214264	05/30/17	05/30/2017	06/25/17	110.00	
Invoice: 05/30/17					LEOFF1 REIMBURSEMENT				
					110.00	91029211	521500		
					POLICE - INS ADD MEDICAL COSTS				
					CHECK	344734	TOTAL:	110.00	
344735	06/28/2017	PRTD	8673 MCFARLAND, CINDY	214026	61345	06/13/2017	06/25/17	26.63	
Invoice: 61345					UB 11949 5637 FOSTER ROAD NE				
					26.63	411	122100		
					WATER ACCOUNTS RECEIVABLE				
					CHECK	344735	TOTAL:	26.63	
344736	06/28/2017	PRTD	8678 MCNAMARA, ED & DEBRA	214031	61350	06/13/2017	06/25/17	6.93	
Invoice: 61350					UB 12179 439 COSGROVE STREET NW				
					6.93	411	122100		
					WATER ACCOUNTS RECEIVABLE				
					CHECK	344736	TOTAL:	6.93	
344737	06/28/2017	PRTD	7038 MOON SECURITY SERVIC	214265	877873	05/31/2017	06/25/17	938.00	
Invoice: 877873					CRT/HOUSE ARREST MONITOR SVCS				
					938.00	21011125	545000		
					COURT - RENTS & LEASES - OPER				
					CHECK	344737	TOTAL:	938.00	
344738	06/28/2017	PRTD	6208 MSDS ONLINE INC	214320	161976	06/08/2017	06/25/17	2,505.92	
Invoice: 161976					PW/SUBSCRIPTION RENEWAL THRU AUG18				
					2,505.92	81011881	548500		
					IT - C/E COMPUTER SUPPORT				
					CHECK	344738	TOTAL:	2,505.92	
344739	06/28/2017	PRTD	2574 NATIONAL BARRICADE C	214268	270395	05/25/2017	06/25/17	163.65	
Invoice: 270395					PW/ALUMINUM SIGNS (6)				
					163.65	990	141100		
					MERCHANDISE				
					214269	270705			
Invoice: 270705					05/31/2017 06/25/17				
					PW/ALUMINUM SIGNS (34)				
					1,208.92	990	141100		
					MERCHANDISE				

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CASH ACCOUNT: 635 111100 CASH

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Invoice: 270706	214270	270706		05/31/2017	06/25/17	318.02
				PW/ALUMINUM SIGNS (10)		
	318.02	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY		
				CHECK	344739 TOTAL:	1,690.59
344740 06/28/2017 PRD 8685 NEAK MEDIA LLC	214321	MARINE-LE-CONF-2017		06/16/2017	06/25/17	675.00
Invoice: MARINE-LE-CONF-2017				POL/MARINE LE CONF/805, 816, 825		
	675.00	54025212	443410	MARINE - TRAINING		
				CHECK	344740 TOTAL:	675.00
344741 06/28/2017 PRD 677 NORTH COAST ELECTRIC	214266	S7887534.003		05/18/2017	06/25/17	833.72
Invoice: S7887534.003				PW/LED BULBS (50)		
	833.72	73011189	531100	O&M - C/E FACIL OFC SUPPLIES		
				CHECK	344741 TOTAL:	833.72
344742 06/28/2017 PRD 2013 NORTHSTAR CHEMICAL I	214267	103757		06/06/2017	06/25/17	2,592.38
Invoice: 103757				PW/5830 LBS-SODIUM HYDROXIDE, 220 LBS-SODIUM HYPO		
	2,592.38	73425358	531100	O&M-WWTP-SUPPLIES		
				CHECK	344742 TOTAL:	2,592.38
344743 06/28/2017 PRD 8679 NYAMIDIE, REBECCA	214032	61351		06/13/2017	06/25/17	134.83
Invoice: 61351				UB 12787 847 CURTIS LOOP NE		
	134.83	411	122100	WATER ACCOUNTS RECEIVABLE		
				CHECK	344743 TOTAL:	134.83
344744 06/28/2017 PRD 2430 OGDEN MURPHY WALLACE	214273	734856		06/14/2017	06/25/17	11,034.70
Invoice: 734856				LEGAL/PRO SVCS THRU MAY17		
	1,919.20	32470152	54111400844	HEX-CLARK ADMIN APPEAL		
	1,950.00	32470152	54111400849	HEX-IMESON SHORELINE APPEAL		
	90.00	32470152	54111400850	HEX-BAIN SAFE, CLEAN & QUITE		
	1,861.50	32471152	54111400863	HEX-VAN LIERE BLDG PERMIT		
	270.00	32470152	54111100683	LITIGATION-CAINION REZONE		
	3,234.00	32470152	54111100683	LITIGATION-CAINION REZONE		
	180.00	32470152	541110	LGL-DEVELOP-CIVIL-OUTSIDE ATTY		
	1,080.00	91011211	541110	GG-C/E-CIVIL SVC-LEGAL ADVICE		
	60.00	32470152	54111000711	SMP LEGAL ADVICE		
	390.00	32470152	54111100711	SMP LITIGATION		
				CHECK	344744 TOTAL:	11,034.70

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CASH ACCOUNT: 635 111100 CASH

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344745	06/28/2017	PRTD	8675 OLSEN, PATRICK & KEL	214028	61347	06/13/2017		06/25/17	5.30
	Invoice: 61347					UB 10200 1002 NAKATA AVENUE NW			
				5.30	411	122100	WATER ACCOUNTS RECEIVABLE		

CHECK 344745 TOTAL: 5.30

344746	06/28/2017	PRTD	7925 OMNIPARK, INC	214271	7329	06/02/2017		06/25/17	379.32
	Invoice: 7329					POL/TICKETING SOFTWARE			
				379.32	51011215	548500	POLICE - C/E FACIL COMP MAINT		

CHECK 344746 TOTAL: 379.32

344747	06/28/2017	PRTD	8286 SUPERINTENDENT OF P	214299	13072	05/24/2017		06/25/17	86.00
	Invoice: 13072					POL/FINGERPRINTING SVCS			
				86.00	65438	386110	AGENCY-FINGERPRINT REV TO SPI		

CHECK 344747 TOTAL: 86.00

344748	06/28/2017	PRTD	4129 OWEN EQUIPMENT COMPA	214272	00084388	06/02/2017		06/25/17	1,055.07
	Invoice: 00084388					PW/INLET SEAL & WELDMENT, SEAL HOLDER-EQ#4			
				1,055.07	73637941	531100	VACTOR R&M-SUPPLIES		

CHECK 344748 TOTAL: 1,055.07

344749	06/28/2017	PRTD	2623 POWER PLAN - OIB	214293	10446249	05/26/2017		06/25/17	404.89
	Invoice: 10446249					PW/ELBOW, CLAMP-#30 GRADER			
				404.89	73111427	531100	OFFICE SUPPLIES		

Invoice: 10439746

				214294	10439746	05/24/2017		06/25/17	29.02
				29.02	73431835	531100	PW/WASHER		
							OFFICE SUPPLIES		

Invoice: 10422394

				214295	10422394	05/12/2017		06/25/17	301.54
				301.54	73011483	531100	PW/STREET PADS (4) -#50		
							O&M-C/E-MECH SHOP-SUPPLIES		

CHECK 344749 TOTAL: 735.45

344750	06/28/2017	PRTD	458 PENINSULA FIRE INC	214306	06152017SS1	06/15/2017		06/25/17	816.68
	Invoice: 06152017SS1					POL/2017 VEHICLE UPFIT-BRACKETS (15)			
				816.68	53011421	66400000833	PD-2017 VEH REPL-EQ ACQ		

CHECK 344750 TOTAL: 816.68

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CASH ACCOUNT: 635 111100 CASH

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344751	06/28/2017	PRTD	8544 PHILANTHROPY NORTHWE	214297	TGP2299	05/31/2017		06/25/17	1,000.00
Invoice: TGP2299					EX/CONSULTING SVCS-THE GIVING PRACTICE				
					1,000.00	31017572	54110000297	EX-BAIN COMM FOUNDATION	

CHECK 344751 TOTAL: 1,000.00

344752	06/28/2017	PRTD	7803 PINTO, MICHELLE	214300	331	06/08/2017		06/25/17	120.00
Invoice: 331					CRT/INTERPRETER SVCS-MAY17				
					120.00	21011125	541230	COURT - INTERPRETER	

CHECK 344752 TOTAL: 120.00

344753	06/28/2017	PRTD	8229 PIPER THORNBURGH	214366	06/06/17	06/06/2017		06/25/17	250.00
Invoice: 06/06/17					CRT/JUDGE PRO TEMP-5 HRS				
					250.00	21011125	541210	COURT - JUDGE PRO TEMPORE SVCS	

CHECK 344753 TOTAL: 250.00

344754	06/28/2017	PRTD	420 PITNEY BOWES GLOBAL	214296	3303643646	06/01/2017		06/25/17	1,075.77
Invoice: 3303643646					FIN/2017 Q2-MAIL MACHINE LEASE				
					1,075.77	44011141	545000	RENTS & LEASES - OPERATING	

CHECK 344754 TOTAL: 1,075.77

344755	06/28/2017	PRTD	5225 PND ENGINEERS INC	214298	17050170	05/19/2017	21500040	06/25/17	1,215.00
Invoice: 17050170					DESIGN - WATERFRONT PARK DOCK				
					1,215.00	72011475	64110000732	WF PARK DOCK IMPRV-PROF SVCS	

CHECK 344755 TOTAL: 1,215.00

344756	06/28/2017	PRTD	5168 PORTLAND PRECISION I	214322	INV341314	05/23/2017		06/25/17	914.52
Invoice: INV341314					IT/GPS SOFTWARE SUBSCRIPTION				
					914.52	81011881	548500	IT - C/E COMPUTER SUPPORT	

CHECK 344756 TOTAL: 914.52

344757	06/28/2017	PRTD	360 PROBUILD COMPANY LLC	214274	1662161	06/09/2017		06/25/17	42.24
Invoice: 1662161					PW/PAINT STRAINER				
					42.24	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY	

Invoice: 1662162

214275	1662162	06/09/2017	06/25/17	263.82
		PW/TRAFFIC PAINT-WHITE & GREEN		
263.82	73637891	531100	OFFICE SUPPLIES	

214276	1662164	06/09/2017	06/25/17	91.43
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 1662164									
	91.43	73637891	531100		PW/TRAFFIC PAINT-BLUE				
					OFFICE SUPPLIES				
	214277	1661861			06/07/2017	06/25/17			12.71
Invoice: 1661861					PW/PVC PIPE, BRICK				
	12.71	73111427	531100		OFFICE SUPPLIES				
	214278	1661257			06/02/2017	06/25/17			64.64
Invoice: 1661257					PW/1X8 LUMBER				
	64.64	73011215	531100		O&M-C/E-POLICE FAC-SUPPLIES				
	214289	1660987			06/01/2017	06/25/17			2.53
Invoice: 1660987					PW/WOOD LATH (8)				
	2.53	73021182	531100		OFFICE SUPPLIES				
	214290	1661140			06/02/2017	06/25/17			7.82
Invoice: 1661140					PW/HEAVY OPEN S HOOKS (9)				
	7.82	73111427	531100		OFFICE SUPPLIES				
	214291	1661523			06/05/2017	06/25/17			6.41
Invoice: 1661523					PW/CONCRETE BRICKS (12)				
	6.41	73431835	531100		OFFICE SUPPLIES				
	214292	1661522			06/05/2017	06/25/17			39.75
Invoice: 1661522					PW/CONCRETE MIX, QUICK SET CEMENT				
	39.75	73431835	531100		OFFICE SUPPLIES				
					CHECK	344757 TOTAL:			531.35
344758 06/28/2017 PRTD 1205 PUGET SOUND ENERGY	214301	BJUNE-WFP#1-JUN17			06/08/2017	06/25/17			10.91
Invoice: BJUNE-WFP#1-JUN17					BJUNE-WFP BOOTH EL PANEL #1				
	10.91	91011768	547100		GG-C/E-PARKS-ELECTRIC				
	214302	BJUNE-WFP#2-JUN17			06/08/2017	06/25/17			11.31
Invoice: BJUNE-WFP#2-JUN17					BJUNE-WFP BOOTH EL PANEL #2				
	11.31	91011768	547100		GG-C/E-PARKS-ELECTRIC				
	214303	BJUNE-WFP#3-JUN17			06/08/2017	06/25/17			10.81
Invoice: BJUNE-WFP#3-JUN17					BJUNE-WFP BOOTH EL PANEL #3				
	10.81	91011768	547100		GG-C/E-PARKS-ELECTRIC				
	214304	BJUNE-WFP#4-JUN17			06/08/2017	06/25/17			10.81
Invoice: BJUNE-WFP#4-JUN17					BJUNE-WFP BOOTH EL PANEL #4				
	10.81	91011768	547100		GG-C/E-PARKS-ELECTRIC				
	214305	MAY17-KIOSK			06/08/2017	06/25/17			10.81
Invoice: MAY17-KIOSK					278 W.W. EAST-KIOSK				
	10.81	91011739	547100		COMM EVENTS-ELECTRICITY				

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

									CHECK 344758 TOTAL:	54.65
344759	06/28/2017	PRTD	7187 RANDOLPH BAUER	214309	A-3340	05/24/2017		06/25/17		90.00
Invoice: A-3340				90.00	73011768 545000	PW/RENTAL#502-STRAWBERRY PRK-JUN17 O&M-C/E-PARKS-OP LEASES				
Invoice: A-3362				214310	A-3362	05/24/2017		06/25/17		90.00
				90.00	73435838 545000	PW/RENTAL#70-DECANT FACILITY-JUN17 O&M-DECANT-RENTS				
Invoice: A-3365				214311	A-3365	05/24/2017		06/25/17		90.00
				90.00	73011897 545000	PW/RENTAL#312-PW SHOP-JUN17 O&M-C/E-PWYD FAC-RENTS				
Invoice: A-3363				214312	A-3363	05/24/2017		06/25/17		90.00
				90.00	73011768 545000	PW/RENTAL#146-PRITCHARD PRK-JUN17 O&M-C/E-PARKS-OP LEASES				
Invoice: A-3364				214313	A-3364	05/24/2017		06/25/17		90.00
				90.00	73011768 545000	PW/RENTAL#178-PRITCHARD PRK-JUN17 O&M-C/E-PARKS-OP LEASES				
									CHECK 344759 TOTAL:	450.00
344760	06/28/2017	PRTD	6685 REGIONAL DISPOSAL CO	214307	0000150620	05/31/2017	21700054	06/25/17		4,463.15
Invoice: 0000150620				4,463.15	73425358 54790100551	2017 BIOSOLIDS DISPOSAL BIOSOLIDS WASTE DISPOSAL				
Invoice: 0000150504				214308	0000150504	05/15/2017	21700054	06/25/17		4,284.48
				4,284.48	73425358 54790100551	2017 BIOSOLIDS DISPOSAL BIOSOLIDS WASTE DISPOSAL				
									CHECK 344760 TOTAL:	8,747.63
344761	06/28/2017	PRTD	8686 RICHARD KATZ	214319	06/21/17	06/21/2017		06/25/17		568.75
Invoice: 06/21/17				568.75	62338 386000	PCD/PLN19338FSPT - REFUND SURETY DEPOSITS CUS				
									CHECK 344761 TOTAL:	568.75
344762	06/28/2017	PRTD	8687 RUSSELL L. PERISHO	214323	APR17	06/14/2017		06/25/17		1,475.00
Invoice: APR17				1,475.00	33011161 541100	HR/TELEPHONE CONF. W/K.BROWN HR-C/E-PROF SVCS				
Invoice: MAR17				214324	MAR17	06/14/2017		06/25/17		100.00
				100.00	33011161 541100	HR/TELEPHONE CONF. W/K.BROWN HR-C/E-PROF SVCS				

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

									CHECK 344762 TOTAL:	1,575.00
344763	06/28/2017	PRTD	8058 RWC INTERNATIONAL LL	214325	82574M	06/09/2017	06/25/17		808.58	
Invoice: 82574M						PW/ELBOW, CLAMP, SHIELD, PIPE TAIL-EQ#12				
	404.29		73111423	531100		OFFICE SUPPLIES				
	404.29		73111427	531100		OFFICE SUPPLIES				
Invoice: 82562M						214326	82562M	06/07/2017	06/25/17	876.54
						PW/SHIELD, CLAMP, PIPE TAIL-EQ#12				
	438.27		73111423	531100		OFFICE SUPPLIES				
	438.27		73111427	531100		OFFICE SUPPLIES				
Invoice: 81863M						214327	81863M	06/02/2017	06/25/17	182.70
						PW/FRONT GUARD-EQ#12				
	91.35		73111423	531100		OFFICE SUPPLIES				
	91.35		73111427	531100		OFFICE SUPPLIES				
Invoice: 80413M						214328	80413M	05/17/2017	06/25/17	705.19
						PW/EXTENSION, BATTERY COVER-EQ#6				
	705.19		73431835	531100		OFFICE SUPPLIES				
									CHECK 344763 TOTAL:	2,573.01
344764	06/28/2017	PRTD	7245 SAN DIEGO POLICE EQU	214316	628039	06/05/2017	06/25/17		3,630.07	
Invoice: 628039						POL/AMMUNITION				
	3,630.07		53011212	531100		PD-C/E-PATROL SUPPLIES				
									CHECK 344764 TOTAL:	3,630.07
344765	06/28/2017	PRTD	6701 SHERWIN WILLIAMS	214341	1536-4	05/23/2017	06/25/17		156.23	
Invoice: 1536-4						PW/PAINT SUPPLIES				
	156.23		73011183	531100		O&M-C/E-CH FAC-SUPPLIES				
									CHECK 344765 TOTAL:	156.23
344766	06/28/2017	PRTD	233 GATEWAY TOWING	214237	39988	05/07/2017	06/25/17		185.30	
Invoice: 39988						POL/IMPOUND I17-000489				
	185.30		53011212	549900		PD-C/E-PATROL-MISC				
									CHECK 344766 TOTAL:	185.30
344767	06/28/2017	PRTD	4689 SITESTAR DONOBI INTE	214348	6719113	06/14/2017	06/25/17		6,162.00	
Invoice: 6719113						IT/2017-Q3 WAN/ISP				
	6,162.00		81011881	545000		IT - C/E RENTS & LEASES				

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

					CHECK	344767	TOTAL:	6,162.00	
344768	06/28/2017	PRTD	2035 SIX ROBBLEES INC	214333	2-656207	06/08/2017	06/25/17	1,817.69	
Invoice: 2-656207					PW/RACK, CROSS BOX, 7" WELD				
1,817.69	73638594	66400000855	2017-2	LIGHT DUTY P/U-EQ	ACQ				
214334	2-656209	06/08/2017	06/25/17	1,925.29					
Invoice: 2-656209					PW/CROSS BOX, 7" WELD, CAB RACK, LED BEACON				
1,925.29	73638594	66400000854	2017	MED P/U-STRT/GF-EQ	ACQ				
214335	2-656739	06/14/2017	21700109	06/25/17	15,054.82				
Invoice: 2-656739					PW/TIRE MACHINE & BALANCER				
15,054.82	73011448	66400000858	TIRE CHANGER/BALANCER-EQUIP						
					CHECK	344768	TOTAL:	18,797.80	
344769	06/28/2017	PRTD	7173 SKILLINGS CONNOLLY I	214347	10551	06/02/2017	21600086	06/25/17	9,807.78
Invoice: 10551					MILLER RD TOLO-PETERSON HILL				
9,807.78	72334562	64110000800	C40-MILLER RD-ENG/DESIGN						
					CHECK	344769	TOTAL:	9,807.78	
344770	06/28/2017	PRTD	601 SOUND REPROGRAPHICS	214343	52455	02/24/2017	06/25/17	191.31	
Invoice: 52455					CRT/BIZ CARDS (250)				
191.31	21011125	531100	COURT - SUPPLIES						
214344	52606	03/03/2017	06/25/17	160.87					
Invoice: 52606					EX/STO TRAIL BANNER, GROMMETS				
160.87	31011131	544000	EXEC - C/E ADVERTISING						
214345	52828	03/09/2017	06/25/17	13.04					
Invoice: 52828					FIN/NAMEPLATE-K.DUNSCOMBE				
13.04	41011141	531100	FIN - C/E ADMIN SUPPLIES						
					CHECK	344770	TOTAL:	365.22	
344771	06/28/2017	PRTD	8132 SPECTRA LABORATORIES	214339	17-03422	05/31/2017	06/25/17	77.28	
Invoice: 17-03422					PW/H2O TEST-EAKIN, H.S., CAVE, LOVELL				
77.28	73411345	54110000391	LAB SVCS-WATER						
214340	17-03297	05/25/2017	06/25/17	77.28					
Invoice: 17-03297					PW/H2O TEST-MADISON, N.TOWN, H.S.				
77.28	73411345	54110000391	LAB SVCS-WATER						
					CHECK	344771	TOTAL:	154.56	

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344772	06/28/2017	PRTD	2467 STAPLES ADVANTAGE	214329	3341532456	05/12/2017		06/25/17	60.69
			Invoice: 3341532456						

60.69	72011321	531100	PW/AA BATTERIES
			ENG - C/E ADMIN SUPPLIES

214330	3341532455	05/12/2017	06/25/17	51.78
51.78	72011321	531100	PW/UTIL KNIFE, HOOK, PENS	
			ENG - C/E ADMIN SUPPLIES	

214331	3341532458	05/19/2017	06/25/17	58.93
58.93	72011321	531100	PW/DATER, PAPER	
			ENG - C/E ADMIN SUPPLIES	

214332	3341532457	05/15/2017	06/25/17	35.71
35.71	72011321	531100	PW/SIGN HOLDERS	
			ENG - C/E ADMIN SUPPLIES	

CHECK	344772 TOTAL:	207.11
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344773	06/28/2017	PRTD	2122 STERICYCLE INC	214314	3003869409	05/31/2017		06/25/17	10.36
			Invoice: 3003869409						

10.36	51011211	541100	POL/BIOHAZARD DISPOSAL
			PD-C/E-ADM-PROF SVCS

CHECK	344773 TOTAL:	10.36
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344774	06/28/2017	PRTD	5730 SUMMIT LAW GROUP	214318	85523	06/20/2017		06/25/17	1,003.00
			Invoice: 85523						

1,003.00	32011152	54110000870	LEGAL/GENERAL SVCS THRU MAY17
			LGL-HR SVCS (NON-BARGAINING)

CHECK	344774 TOTAL:	1,003.00
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344775	06/28/2017	PRTD	8331 88	214336	52903	02/15/2017		06/25/17	346.00
			Invoice: 52903						

346.00	73011151	548100	PW/TOWING SVCS-SONOMA, EXPEDITION
			O&M-C/E-PD FLEET-REPAIRS

214337	52904	02/15/2017	06/25/17	306.00
306.00	73011151	548100	PW/TOWING SVC-BOAT TRAILER	
			O&M-C/E-PD FLEET-REPAIRS	

214338	52906	02/16/2017	06/25/17	346.00
346.00	73011151	548100	PW/TOWING SVCS-IMPALA, CHEVY 1500	
			O&M-C/E-PD FLEET-REPAIRS	

CHECK	344775 TOTAL:	998.00
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344776	06/28/2017	PRTD	565 TACOMA SCREW PRODUCT	214349	14242105	06/02/2017		06/25/17	44.20
			Invoice: 14242105						

44.20	73431835	531100	PW/THREADLOCKER, NUT, NIPPLE, COUPLING
			OFFICE SUPPLIES

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

Invoice: 14243218

214350	14243218	06/12/2017	06/25/17	28.19
28.19	73431835 531100	PW/NIPPLES, COUPLINGS	OFFICE SUPPLIES	

Invoice: 14243219

214351	14243219	06/12/2017	06/25/17	64.50
64.50	73431835 531100	PW/BOLTS (20)	OFFICE SUPPLIES	

CHECK 344776 TOTAL: 136.89

344777 06/28/2017 PRTD
Invoice: 06/15/16

8243 CRANE & CRANE HOLDIN 214367 06/15/16
100.00 91111427 547900

06/15/2017	06/25/17	100.00
YARD WASTE DISPOSAL-10 YARDS	GG-STREET-ROADSIDE-GARBAGE	

CHECK 344777 TOTAL: 100.00

344778 06/28/2017 PRTD
Invoice: 06/07/17

558 TOWN & COUNTRY MARKE 214352 06/07/17
18.89 73425358 531100

06/07/2017	06/25/17	18.89
PW/DISTILLED H2O-WWTP	O&M-WWTP-SUPPLIES	

CHECK 344778 TOTAL: 18.89

344779 06/28/2017 PRTD
Invoice: 16990

7954 TRANSPORTATION SOLUT 214368 16990
2,992.40 72655860 58600000197

04/25/2017 21700020	06/25/17	2,992.40
TRAFFIC STUDY MADRONA SCHOOL	TRAFFIC ANALYSIS-3PARTY CONTRA	

CHECK 344779 TOTAL: 2,992.40

344780 06/28/2017 PRTD
Invoice: 87407968

6088 ULINE SHIPPING SUPPL 214370 87407968
45.51 72011321 531100

05/30/2017	06/25/17	45.51
PW/3GAL RECEPTACLE	ENG - C/E ADMIN SUPPLIES	

CHECK 344780 TOTAL: 45.51

344781 06/28/2017 PRTD
Invoice: 000028Y3Y1217

2190 UNITED PARCEL SERVIC 214369 000028Y3Y1217
86.78 91011215 542500

05/27/2017	06/25/17	86.78
POL/SHIPPING	GG-C/E-PD-POSTAGE	

CHECK 344781 TOTAL: 86.78

344782 06/28/2017 PRTD
Invoice: 273370

1152 USA BLUE BOOK 214371 273370
593.88 73425358 531100

05/31/2017	06/25/17	593.88
PW/CARTRIDGE, PETRI DISH, FILTERS	O&M-WWTP-SUPPLIES	

214372	267751	05/24/2017	06/25/17	94.08
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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

Invoice: 267751

94.08 73425358 531100

PW/4L BUFFER
O&M-WWTP-SUPPLIES

CHECK 344782 TOTAL: 687.96

344783 06/28/2017 PRD 553 UTILITIES UNDERGROUN 214373 7050105

Invoice: 7050105

05/31/2017 06/25/17

PW/226 EXCAVATION NOTICES

291.54 73637893 54110000393 O&M ALLOC-LOCATING SVCS

CHECK 344783 TOTAL: 291.54

344784 06/28/2017 PRD 605 WA ST AUDITOR'S OFFI 214387 L120499

Invoice: L120499

06/09/2017 06/25/17

2016 AUDIT

10,484.51 91011423 551000
1,629.73 91111433 551000
855.77 91411341 551000
2,417.17 91421351 551000
1,496.29 91431383 551000
603.55 91470148 551000
603.54 91471148 551000

FIN - C/E BUDGET STATE AUDITOR
GG-STRT-I/G PROF SVCS
FINANCE - WATER - I'GOVT SERV
FIN-SWR-AUDIT SVCS & OTHER I/G
GG-SWM-I/G PROF SVCS
FIN - BLDG AUDITING COSTS
FINANCE - BLDG - INTERGOV'T

CHECK 344784 TOTAL: 18,090.56

344785 06/28/2017 PRD 1945 WA ST DEPT LABOR & I 214391 212695

Invoice: 212695

06/16/2017 06/25/17

PW/C.H. ELEVATOR ANNUAL OPERATING CERT.

129.00 73011183 549800

O&M-C/E-CH FAC-PERMIT

CHECK 344785 TOTAL: 129.00

344786 06/28/2017 PRD 4594 WA ST DEPT OF FISH A 214393 7178

Invoice: 7178

06/12/2017 06/25/17

PCD/PUBLIC DATA REQUEST FEE

50.00 61011581 531100

PCD - C/E ADMIN SUPPLIES

CHECK 344786 TOTAL: 50.00

344787 06/28/2017 PRD 952 WA ST PATROL 214389 I17008412

Invoice: I17008412

06/14/2017 06/25/17

MAY17-BACKGROUND CHECKS

96.00 41654861 586100

AGENCY DISBURSEMENTS

CHECK 344787 TOTAL: 96.00

344788 06/28/2017 PRD 7551 WASHINGTON TRACTOR I 214385 1302205

Invoice: 1302205

06/02/2017 06/25/17

PW/NUT, PIN, WASHER, BLADE SETS, BUSHING-EQ#225

1,797.75 73637958 531100

ROADSIDE MOWER ALLOC-SUPPLIES

1,797.75

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bhuish |A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

					CHECK	344788	TOTAL:	1,797.75	
344789	06/28/2017	PRTD	4010 WA ASSOC OF SHERIFFS	214390	INV027489	02/09/2017	06/25/17	600.00	
Invoice: INV027489					600.00	51011214	443410		
					POL/SPRING CONF./HAMNER, HORN				
					PD-C/E-ADMIN-TRAINING				
					CHECK	344789	TOTAL:	600.00	
344790	06/28/2017	PRTD	8681 WBR HOLDINGS	214392	004683	06/15/2017	06/25/17	150.00	
Invoice: 004683					150.00	41625860	586000		
					SS/COMMONS DEPOSIT REFUND				
					SC/COMMONS ROOM DEP-DISBURSEME				
					CHECK	344790	TOTAL:	150.00	
344791	06/28/2017	PRTD	8680 WEIR, STEPHANIE	214033	61352	06/13/2017	06/25/17	25.40	
Invoice: 61352					25.40	411	122100		
					UB 12900 5796 FOSTER ROAD NE				
					WATER ACCOUNTS RECEIVABLE				
					CHECK	344791	TOTAL:	25.40	
344792	06/28/2017	PRTD	4819 WEST PAYMENT CENTER	214388	836259877	06/01/2017	06/25/17	516.13	
Invoice: 836259877					516.13	32011152	549100		
					LEGAL/INFORMATION SVCS-MAY17				
					LEGAL-C/E-DUES & SUBSCR SVCS				
					CHECK	344792	TOTAL:	516.13	
344793	06/28/2017	PRTD	2064 WEST SOUND WORKFORCE	214386	33839	05/29/2017	06/25/17	1,119.08	
Invoice: 33839					1,119.08	71011321	515000		
					PW/TEMP HIRE HRS-M.SHUBERT				
					PW ADM - C/E - SALARY TEMP				
					214394	2064			
Invoice: 2064					1,367.60	71011321	515000		
					PW/TEMP HIRE HRS-M.SCHUBERT				
					PW ADM - C/E - SALARY TEMP				
					214395	33884			
Invoice: 33884					1,094.08	71011321	515000		
					PW/TEMP HIRE HRS-M.SCHUBERT				
					PW ADM - C/E - SALARY TEMP				
					CHECK	344793	TOTAL:	3,580.76	
344794	06/28/2017	PRTD	499 WESTBAY AUTO PARTS I	214374	265101	05/18/2017	06/25/17	-233.50	
Invoice: 265101					-64.72	73411345	531100		
					-78.00	73011581	531100		
					-90.78	73011189	531100		
					PW/REFUND-BRAKE PADS, CYLNDER, CORE DEPOSIT				
					OFFICE SUPPLIES				
					O&M-C/E-PCD VEH WORK-SUPPLIES				
					O&M - C/E FACIL OFC SUPPLIES				

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 270417				214375	270417	06/06/2017		06/25/17	19.23
						PW/AIR FILTER			
				19.23	990 141100	MERCHANDISE			
Invoice: 267510				214376	267510	05/26/2017		06/25/17	6.02
						PW/TORX SCRWDRIER			
				6.02	73638935 531100	OFFICE SUPPLIES			
Invoice: 269251				214377	269251	06/01/2017		06/25/17	10.27
						PW/ADAPTER			
				10.27	73638935 531100	OFFICE SUPPLIES			
Invoice: 268404				214378	268404	05/30/2017		06/25/17	518.74
						POL/BRAKE ROTORS & PADS-VEH#195			
				518.74	53011212 531100	PD-C/E-PATROL SUPPLIES			
Invoice: 270416				214379	270416	06/06/2017		06/25/17	54.94
						PW/FUEL & AIR FILTERS			
				54.94	990 141100	MERCHANDISE			
Invoice: 271301				214380	271301	06/08/2017		06/25/17	14.10
						PW/GAS CAP-VEH#205			
				7.05	73111423 531100	OFFICE SUPPLIES			
				7.05	73111427 531100	OFFICE SUPPLIES			
Invoice: 273518				214381	273518	06/16/2017		06/25/17	75.80
						PW/2.5 GAL BLUE DEF			
				75.80	73638935 531100	OFFICE SUPPLIES			
Invoice: 273024				214382	273024	06/14/2017		06/25/17	72.59
						PW/MUD FLAPS			
				72.59	73638935 531100	OFFICE SUPPLIES			
Invoice: 272454				214383	272454	06/12/2017		06/25/17	5.00
						PW/HYDRAULIC FILTER-VEH#204			
				5.00	73431835 531100	OFFICE SUPPLIES			
Invoice: 272836				214384	272836	06/14/2017		06/25/17	167.88
						PW/BRAKE PADS-VEH#32			
				167.88	73411345 531100	OFFICE SUPPLIES			
CHECK 344794 TOTAL:									711.07
344795 06/28/2017 PRTD			650 YWCA-KITSAP COUNTY	214396	2598	03/31/2017 21700077		06/25/17	7,131.74
Invoice: 2598						2017 PROGRAM SUPPORT			
				7,131.74	31017219 54110000297	EX-YWCA-ALIVE/DOM VIOLENCE			
CHECK 344795 TOTAL:									7,131.74

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

344796	06/28/2017	PRTD	2607 ZEE MEDICAL SERVICE	214397	68335356	06/06/2017	06/25/17		126.85
Invoice: 68335356						PW/FIRST AID SUPPLY RESTOCK-PW SHOP			
				126.85	73637891	531100	OFFICE SUPPLIES		
								CHECK 344796 TOTAL:	126.85

NUMBER OF CHECKS	129	*** CASH ACCOUNT TOTAL ***	232,210.91
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	COUNT	AMOUNT
TOTAL PRINTED CHECKS	129	232,210.91

*** GRAND TOTAL *** 232,210.91

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JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC		
2017 6 291								
APP 402-213000						ACCOUNTS PAYABLE	17,655.52	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 635-111100						CASH		232,210.91
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 403-213000						ACCOUNTS PAYABLE	7,419.86	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 001-213000						GENERAL - ACCOUNTS PAYABLE	141,257.92	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 401-213000						ACCOUNTS PAYABLE	4,585.48	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 101-213000						STREETS - ACCOUNTS PAYABLE	11,213.78	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 901-213000						ACCOUNTS PAYABLE	2,354.69	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 301-213000						ACCOUNTS PAYABLE	10,157.78	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 631-213000						ACCOUNTS PAYABLE	22,236.57	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 407-213000						ACCOUNTS PAYABLE	11,436.16	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 650-213000						ACCOUNTS PAYABLE	3,174.40	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
APP 622-213000						ACCOUNTS PAYABLE	718.75	
	06/28/2017	06/25/17	062817			AP CASH DISBURSEMENTS JOURNAL		
GENERAL LEDGER TOTAL							232,210.91	232,210.91
APP 631-130000						DUE TO/FROM CLEARING	209,974.34	
	06/28/2017	06/25/17	062817					
APP 402-130000						DUE TO/FROM CLEARING		17,655.52
	06/28/2017	06/25/17	062817					
APP 403-130000						DUE TO/FROM CLEARING		7,419.86
	06/28/2017	06/25/17	062817					
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		141,257.92
	06/28/2017	06/25/17	062817					
APP 401-130000						DUE TO/FROM CLEARING		4,585.48
	06/28/2017	06/25/17	062817					
APP 101-130000						STREETS - DUE TO/FROM CLEARING		11,213.78
	06/28/2017	06/25/17	062817					
APP 901-130000						DUE TO/FROM CLEARING		2,354.69
	06/28/2017	06/25/17	062817					
APP 301-130000						DUE TO/FROM CLEARING		10,157.78
	06/28/2017	06/25/17	062817					
APP 407-130000						DUE TO/FROM CLEARING		11,436.16
	06/28/2017	06/25/17	062817					
APP 650-130000						DUE TO/FROM CLEARING		3,174.40

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
06/28/2017	06/25/17	062817							
APP 622-130000						DUE TO/FROM CLEARING			718.75
06/28/2017	06/25/17	062817							
SYSTEM GENERATED ENTRIES TOTAL								209,974.34	209,974.34
JOURNAL 2017/06/291 TOTAL								442,185.25	442,185.25

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2017 6	291	06/28/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		141,257.92
001-213000				GENERAL - ACCOUNTS PAYABLE	141,257.92	
				FUND TOTAL	141,257.92	141,257.92
101 STREET FUND	2017 6	291	06/28/2017			
101-130000				STREETS - DUE TO/FROM CLEARING		11,213.78
101-213000				STREETS - ACCOUNTS PAYABLE	11,213.78	
				FUND TOTAL	11,213.78	11,213.78
301 CAPITAL CONSTRUCTION FUND	2017 6	291	06/28/2017			
301-130000				DUE TO/FROM CLEARING		10,157.78
301-213000				ACCOUNTS PAYABLE	10,157.78	
				FUND TOTAL	10,157.78	10,157.78
401 WATER OPERATING FUND	2017 6	291	06/28/2017			
401-130000				DUE TO/FROM CLEARING		4,585.48
401-213000				ACCOUNTS PAYABLE	4,585.48	
				FUND TOTAL	4,585.48	4,585.48
402 SEWER OPERATING FUND	2017 6	291	06/28/2017			
402-130000				DUE TO/FROM CLEARING		17,655.52
402-213000				ACCOUNTS PAYABLE	17,655.52	
				FUND TOTAL	17,655.52	17,655.52
403 STORM & SURFACE WATER FUND	2017 6	291	06/28/2017			
403-130000				DUE TO/FROM CLEARING		7,419.86
403-213000				ACCOUNTS PAYABLE	7,419.86	
				FUND TOTAL	7,419.86	7,419.86
407 BUILDING & DEVELOPMENT FUND	2017 6	291	06/28/2017			
407-130000				DUE TO/FROM CLEARING		11,436.16
407-213000				ACCOUNTS PAYABLE	11,436.16	
				FUND TOTAL	11,436.16	11,436.16
622 EXPENDABLE TRUST FUND	2017 6	291	06/28/2017			
622-130000				DUE TO/FROM CLEARING		718.75
622-213000				ACCOUNTS PAYABLE	718.75	
				FUND TOTAL	718.75	718.75
631 CLEARING FUND	2017 6	291	06/28/2017			

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	BFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631-130000				DUE TO/FROM CLEARING	209,974.34	
631-213000				ACCOUNTS PAYABLE	22,236.57	
635-111100				CASH		232,210.91
				FUND TOTAL	232,210.91	232,210.91
650 AGENCY FUND	2017 6	291	06/28/2017			
650-130000				DUE TO/FROM CLEARING		3,174.40
650-213000				ACCOUNTS PAYABLE	3,174.40	
				FUND TOTAL	3,174.40	3,174.40
901 CITY-WIDE REPORTING FUND	2017 6	291	06/28/2017			
901-130000				DUE TO/FROM CLEARING		2,354.69
901-213000				ACCOUNTS PAYABLE	2,354.69	
				FUND TOTAL	2,354.69	2,354.69

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		141,257.92
101	STREET FUND		11,213.78
301	CAPITAL CONSTRUCTION FUND		10,157.78
401	WATER OPERATING FUND		4,585.48
402	SEWER OPERATING FUND		17,655.52
403	STORM & SURFACE WATER FUND		7,419.86
407	BUILDING & DEVELOPMENT FUND		11,436.16
622	EXPENDABLE TRUST FUND		718.75
631	CLEARING FUND	209,974.34	
650	AGENCY FUND		3,174.40
901	CITY-WIDE REPORTING FUND		2,354.69
	TOTAL	209,974.34	209,974.34

** END OF REPORT - Generated by Matthew Brigham Huish **

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Regular City Council Study Session Minutes, June 6, 2017 (Pg. 118))	Date: 6/27/2017
Agenda Item: CONSENT AGENDA - 8:45 PM	Bill No.: 17-114
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Regular City Council Study Session Minutes, June 6, 2017	Backup Material



REGULAR CITY COUNCIL STUDY SESSION
TUESDAY, JUNE 6, 2017

MEETING MINUTES

1. CALL TO ORDER/ROLL CALL

Deputy Mayor Peltier called the meeting to order at 7:01 pm in Council Chambers.

Mayor Tollefson, Deputy Mayor Peltier and Councilmembers Medina, Peltier, Roth, Scott and Townsend were present. Councilmember Blossom arrived at 7:04 pm.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE

Councilmember Tollefson moved and Councilmember Roth seconded to accept the agenda as presented. The motion carried unanimously, 7-0. There were no conflicts of interest disclosed.

3. PUBLIC COMMENT ON AGENDA ITEMS – 7:03 PM

Bob Fortner provided background information on McRedmond Lane.

Rob Connelly spoke about the increased public use of the road and liability issues.

Jerry Brader spoke about the increased use of McRedmond Lane.

Siri Kushner spoke about her concerns with increased traffic on McRedmond Lane.

4. NEW BUSINESS

A. McRedmond Lane Discussion, AB 17-098 – Public Works 7:12 PM

Public Works Director Loveless provided background information on McRedmond Lane and the City policy. Council requested an engineer's estimate for the amount required to improve the road to City standards and a response from the City Attorney on liability.

B. Ordinance No. 2017-16, Banning Sale of Animals from "Puppy/Kitten Mills," AB 17-099 – Councilmember Medina 7:27 PM

Councilmember Medina introduced the agenda item.

Public Comment

Mindy Anderson spoke in favor of the ordinance.

Patrick Bourke spoke in favor of the ordinance.

Katy Tomasulo spoke in favor of the ordinance.

Jennifer Bliss and Adam Johnson spoke in favor of the ordinance.

Michael Benson and Leah Holman spoke in favor of the ordinance.

MOTION: I move that the City Council forward Ordinance No. 2017-16 to the June 27, 2017, consent agenda.

Blossom/Medina: The motion carried unanimously, 7-0.

5. UNFINISHED BUSINESS

A. Olympic Drive Project Update on Tree Retention, AB 14-023 – Public Works 7:35 PM

Public Works Director Loveless showed a video demonstrating the existing conditions and provided an update on tree retention and undergrounding of power for the project.

Public Comment

Bruce Alward asked about the impact to tree roots.

MOTION: I move that the City Council authorize the Public Works Department to proceed with the design and solicitation of bids to include the under-grounding of power for the Olympic Drive Non Motorized Improvements Project, and that the budget of the project be increased by \$120,000.

Tollefson/Roth: The motion carried unanimously, 7-0.

6. PRESENTATION(S)

A. Electric Municipalization Feasibility Study Presentation, AB 15-183 – Executive 7:48 PM

City Manager Schulze introduced John Heberling, from D. Hittle & Associates, Inc. Mr. Heberling provided a presentation summarizing the Electric Municipalization Feasibility Study. Bob Schneider from D. Hittle & Associates, Inc. presented information on operational reliability.

Steve Johnson of Island Power introduced Randal Samstag who spoke on behalf of Island Power. Barney Burke, retired Jefferson County PUD Commissioner, provided information on their transition. Steve Johnson spoke about concerns regarding Puget Sound Energy.

Andy Wappler from Puget Sound Energy provided a presentation summarizing their concerns about the Feasibility Study.

Mr. Schneider and Mr. Heberling addressed Council's questions.

MOTION: I move that the City cease further consideration of the electric municipalization during this calendar year. 10:00 PM

Tollefson/Blossom: The motion failed 3-4 with Councilmembers Roth and Blossom and Mayor Tollefson voting in favor.

7. COUNCIL DISCUSSION

A. Agenda Review 10:15 PM

City Manager Schulze said this discussion was no longer necessary.

8. FOR THE GOOD OF THE ORDER

There was no discussion.

9. ADJOURNMENT

Deputy Mayor Peltier adjourned the meeting at 10:16 pm.

Val Tollefson, Mayor

Christine Brown, City Clerk

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Regular City Council Business Meeting Minutes, June 13, 2017 (Pg. 122)	Date: 6/27/2017
Agenda Item: CONSENT AGENDA - 8:45 PM	Bill No.: 17-114
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Regular City Council Business Meeting Minutes, June 13, 2017	Backup Material



REGULAR CITY COUNCIL BUSINESS MEETING TUESDAY, JUNE 13, 2017

MEETING MINUTES

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Tollefson called the meeting to order at 7:00 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Peltier and Councilmembers Blossom, Roth, Scott and Townsend were present. Councilmember Medina was absent and excused.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE

Mayor Tollefson requested the addition of a proclamation honoring Dave Ullin as agenda item 5(C) and the removal of agenda item 6(B). Deputy Mayor Peltier moved and Councilmember Roth seconded to accept the agenda as modified. The motion carried unanimously, 6-0. There were no conflicts of interest disclosed.

3. PUBLIC COMMENT

There was no public comment at this time.

4. CITY MANAGER'S REPORT – 7:02 PM

Deputy City Manager Smith updated Council on the Waterfront Park celebration, applicants for Infrastructure Ballot Measure Task Force, Short Course on Local Planning, passport services, and bear sitings.

5. PRESENTATION(S)

A. Proclamation Declaring June 2017, as Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning (LGBTQ) Pride Month, AB 17-106 – Councilmember Scott 7:05 PM

Councilmember Scott introduced and read the proclamation. He addressed Deputy Mayor Peltier's question regarding the addition of "Queer" in this year's proclamation.

A citizen spoke in favor of the proclamation as written.

A citizen spoke in favor of the proclamation as written.

A citizen spoke in favor of the proclamation as written.

Herb Martin spoke against labeling people.

Randal Samstag spoke in favor of the proclamation.

MOTION: I move to adopt this proclamation.

Scott/Townsend: The motion carried 5-1 with Deputy Mayor Peltier voting against.

Mayor Tollefson presented the proclamation to Derek Villanueva. Mr. Villanueva thanked Council on behalf of Bainbridge Pride.

B. Proclamation Declaring Saturday, June 17, as the “Day to Celebrate Juneteenth 2017,” AB 17-108 – Mayor Tollefson 7:20 PM

Mayor Tollefson read the proclamation.

MOTION: A motion was made to allow Mayor Tollefson to sign the proclamation.

Roth/Scott: The motion carried unanimously, 6-0.

Mayor Tollefson presented the proclamation to Karen Vargas.

C. [Added] Proclamation Declaring June 17, 2017 as “Dave Ullin Memorial Day.” 7:26 PM

Mayor Tollefson read the proclamation.

MOTION: I move that we authorize the Mayor to sign the Dave Ullin Memorial Day Proclamation.

Peltier/Roth: The motion carried unanimously, 6-0.

D. Presentation by Washington State Ferries on Colman Dock Preservation Project, AB 17-101 – Executive 7:29 PM

Nicole McIntosh, Director of Terminal Engineering, and Ray Deardorf, Senior Planning Manager, from the Washington State Ferries provided information on construction milestones and outreach plans for the Colman Dock Preservation Project and Walkway Replacement Project.

Public Comment

Brandon Fouts inquired about the Master Plan from 12 years ago.

Doug Rauh inquired about passenger unloading procedures.

Torin Larsen inquired about an overhead foot traffic crossing.

6. UNFINISHED BUSINESS

A. Electric Utility Municipalization – Next Steps, AB 15-183 – Executive 7:47 PM

Mayor Tollefson introduced the agenda item and invited public comment.

Public Comment

Joe Honick spoke against electric utility municipalization.

DeLyle Ellefson spoke in favor of electric utility municipalization.

Andy Wappler, Puget Sound Energy, spoke about engaging the community on key issues.

Bob Jayne spoke against electric utility municipalization.

Sally Adams spoke against electric utility municipalization.

Russell Everett spoke against electric utility municipalization.

Varon Mullis spoke against electric utility municipalization.

Doug Rauh spoke against electric utility municipalization.

Steve Kratz spoke against electric utility municipalization.

Winifred Perkins spoke in favor of improving reliability, green power, and increasing local involvement.

Jim Shaw spoke against electric utility municipalization.

David Johnson spoke against electric utility municipalization.

Dave Armstrong spoke against electric utility municipalization.

Russ Berg spoke against electric utility municipalization.

Brandon Fouts spoke against electric utility municipalization.

Lori Patucha spoke against electric utility municipalization.

Kevin Fetterly spoke against electric utility municipalization.

Herb Martin spoke against electric utility municipalization.

Fran Korten spoke in favor of working with Puget Sound Energy and keeping options open.

James Halbrook spoke against electric utility municipalization.

John Pope spoke in favor of solar power.

Alan Wells spoke against electric utility municipalization.

Erika Shriner spoke against Puget Sound Energy.

Herb Heathcote spoke against Puget Sound Energy.

Patti Dusbabek spoke against electric utility municipalization.

Dave MacKenzie spoke against electric utility municipalization.

David Diamond spoke against electric utility municipalization.

Joe Deets spoke about improving electric utility service.

Mike Shurtleff spoke in favor of electric utility municipalization.

MOTION: I move that the City Council at this time cease further consideration of the public power idea and request our City Manager to engage with Puget Sound Energy to explore implementation of measures to improve reliability and reduce carbon emissions. 9:02 PM

Scott/Blossom: The motion carried unanimously, 6-0.

Mayor Tollefson adjourned the meeting for a ten-minute recess at 9:10 PM. Mayor Tollefson called the meeting back to order at 9:17 PM. Deputy Mayor Peltier returned at 9:18 PM.

B. Professional Services Agreement for Downtown Parking Study and Budget Amendment, AB 17-081 – Public Works

This item was removed from the agenda.

C. Request for Proposals for 2018 Lodging Tax Advisory Committee, AB 17-080 – Councilmembers Townsend and Scott 9:17 PM

City Attorney Levan introduced the agenda item.

MOTION: I move that we approve the RFP as modified in the packet.

Townsend/Scott: The motion carried unanimously, 6-0.

D. Debrief on Comprehensive Plan Update, AB 15-108 – Planning 9:21 PM

Senior Planner Sutton introduced the agenda time, and Council discussed their suggestions on the process. Senior Planner Sutton will summarize the comments for future reference.

7. NEW BUSINESS

A. Ordinance 2017-14 Modifying Bainbridge Island Municipal Code Sections 2.16, 18.09, 18.10, 18.12 and 18.36 to Allow a Public Communications Tower, AB 17-102 – Planning 9:28 PM

Senior Planner Sutton and Emergency Management Coordinator Richards introduced the agenda item.

Public Comment

Herb Martin spoke about American Legion Post's concerns with the tower.

Norman Marten spoke about American Legion Post's concerns with the tower.

MOTION: I move to schedule a public hearing and consider approval of Ordinance No. 2017-14 on June 27.

Peltier/Roth: The motion carried unanimously, 6-0.

B. Cultural Funding Ad Hoc Committee Recommendation, AB 17-103 – Councilmembers Scott, Roth, and Townsend 9:43 PM

Councilmember Roth introduced the agenda item.

MOTION: I move that the City Council forward approval of the Ad Hoc Committee's recommendation to the June 27 consent agenda.

Roth/Peltier: The motion carried unanimously, 6-0.

C. Proposal for Community Partner Workshops, AB 17-104 – Councilmembers Scott, Roth, and Townsend 9:49 PM

Deputy City Manager Smith introduced the proposal.

MOTION: I move that the City Council forward approval of the proposed community partner workshops to the June 27 consent agenda.

Townsend/Scott: The motion carried unanimously, 6-0.

D. Legislative Agenda, AB 17-107 – Executive 10:00 PM

Deputy City Manager Smith introduced the agenda item.

MOTION: I move that we approve City Council opposing the shift of LEOFF 2 contributions from the State to cities.

Scott/Townsend: The motion carried unanimously, 6-0.

MOTION: I move that the City Council support the State Marketplace Fairness Act as proposed by SB 5929.

Scott/Townsend: The motion carried unanimously, 6-0.

MOTION: I move that the City Council support House Bill 1764 and Senate Bill 5772, linking annual property tax increases to inflation and population growth.

Scott/Roth: The motion carried 4-2 with Deputy Mayor Peltier and Councilmember Blossom voting against.

8. CONSENT AGENDA -10:09 PM

A. Agenda Bill for Consent Agenda, AB 17-105

B. Accounts Payable and Payroll

Accounts Payable: last check from previous run #344513 for \$25.18; EFT #257 for \$19,475.17; ACH #'s 258 and 259 for \$2383.31; manual run check sequence 344514 – 344533 for \$143,559.01; regular run check sequence 344534 – 344653 for \$225,748.89; travel advance #82 for \$150.00. Total disbursement = \$391,169.38.

Payroll: Miscellaneous payroll check# 108106 for \$1957.23; vendor payroll check # 108107 for \$362.23; normal check run (direct deposit) check sequence 038806 – 038925 for \$268,227.68; normal run check sequence 108108 – 108111 for \$6475.45; vendor check run sequence 108112 – 108125 for \$284,395.11; Federal Tax Electronic Transfer for \$114,242.01. Total disbursement = \$675,659.71

C. City Council Study Session Minutes, May 16, 2017

D. Special City Council Meeting Minutes, May 23, 2017

E. Regular City Council Business Meeting Minutes, May 23, 2017

F. Ordinance No. 2017-15, Amending Section 13.16.086 of the Bainbridge Island Municipal Code Relating to Requirements for Eligibility for Discounted Utility Rates, AB 17-095 – Finance

G. Huney Grant Funding for Disaster Medical Supplies, AB 17-100 – Executive

H. City Dock Improvements Professional Services Agreement Amendment No. 2, AB 15-072 – Public Works

MOTION: I move to approve the consent agenda, as presented.

Townsend/Peltier: The motion carried unanimously, 6-0.

9. COMMITTEE REPORTS - 10:10 PM

A. Utility Advisory Committee Meeting Minutes, May 10, 2017 – Councilmember Townsend

B. Public Safety Committee Meeting Notes, May 18, 2017 – Councilmember Scott

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS -10:10 PM

A. Council Calendar

Deputy City Manager Smith reviewed the upcoming Council meeting agendas.

11. FOR THE GOOD OF THE ORDER- 10:16 PM

Mayor Tollefson mentioned that Kitsap County Commissioners will discuss an affordable housing levy at a study session on June 19, 2017 at 2:00 PM in Port Orchard.

12. ADJOURNMENT

Mayor Tollefson adjourned the meeting at 10:18 PM.

Val Tollefson, Mayor

Christine Brown, City Clerk

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Ordinance No. 2017-16, Banning Sale of Animals from "Puppy/Kitten Mills," AB 17-099 – Councilmember Medina (Pg. 129)	Date: 6/27/2017
Agenda Item: CONSENT AGENDA - 8:45 PM	Bill No.: 17-099
Proposed By: Councilmember Medina	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req?

REFERRALS/REVIEW

Study Session: 6/6/2017	Recommendation:
City Manager:	Legal: Finance:

DESCRIPTION/BACKGROUND

Bainbridge Island residents approached Councilmember Medina and asked him to bring forward an ordinance banning the sale of puppies or kittens on Bainbridge Island that were raised by “puppy mills” or “kitten mills.” Animals raised by these mills often suffer inhumane treatment while they are being raised and often suffer as they age from debilitating and life-ending disabilities due to their inbreeding. This results in the families who wittingly or unwittingly purchase these animals suffering emotional trauma and financial stress when their beloved pets develop disabling conditions. Additionally, there are plenty of dogs and cats in our community that need homes and are being assisted by animal welfare organizations in finding homes.

Currently, there is no organization on Bainbridge Island that sells animals sourced from these “mills.” However, there was such an organization 10 or so years ago. That organization did not disclose the source of its animals. It was reported to Councilmember Medina that many people who unwittingly obtained these animals suffered emotional and financial hardship when some of these animals developed severe disabilities.

The draft ordinance is relatively brief because Bainbridge Island already has a Municipal Code chapter dealing with animal control and cruelty. This ordinance would add a small new section to that Code chapter.

There are three documents attached to this agenda bill: (1) a draft ordinance that is modeled on similar ordinances around the country; (2) a letter of support from the Kitsap Humane Society, which is the contracted animal control officer for Bainbridge island; and (3) a list of 230 other jurisdictions that have enacted similar bans.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
▣ Ordinance No. 2017-16	Backup Material
▣ Letter from KHS	Backup Material
▣ List of Jurisdictions with Similar Bans	Backup Material

ORDINANCE NO. 2017-16

AN ORDINANCE of the City Council of Bainbridge Island, Washington, banning the sale of dogs and cats bred and raised at “puppy mills” or “kitten mills” and creating a new Section 6.04.113 of the Animal Control Chapter of the Bainbridge Island Municipal Code.

WHEREAS, the City Council believes it is in the best interests of the City of Bainbridge Island (“City”) to adopt reasonable regulations to reduce costs to the City and its residents, protect the citizens of the City who may purchase cats or dogs from a pet shop or other business establishment, help prevent inhumane breeding conditions, promote community awareness of animal welfare, and foster a more humane environment in the City; and

WHEREAS, a significant number of puppies and kittens sold at pet shops come from large-scale, commercial breeding facilities where the health and welfare of the animals are not adequately provided for (“puppy mills” and “kitten mills,” respectively). According to The Humane Society of the United States, it is estimated that 10,000 puppy mills produce more than 2,400,000 puppies a year in the United States and that most pet shop dogs and cats come from puppy mills and kitten mills; and

WHEREAS, the documented abuses endemic to puppy and kitten mills include: over-breeding; inbreeding; minimal to non-existent veterinary care; lack of adequate and nutritious food, water and shelter; lack of socialization; lack of adequate space; and lack of adequate exercise; and

WHEREAS, the inhumane conditions in puppy and kitten mill facilities lead to health and behavioral issues in the animals bred in those facilities, which many consumers are unaware of when purchasing animals from pet shops due to both a lack of education on the issue and misleading tactics of pet shops in some cases. These health and behavioral issues, which may not present themselves until sometime after the purchase of the animals, can impose exorbitant financial and emotional costs on consumers; and

WHEREAS, current federal, Washington state, and Kitsap County regulations do not adequately address the sale of puppy and kitten mill dogs and cats in pet shops; and

WHEREAS, restricting the retail sale of puppies and kittens to only those that are sourced from shelters or rescue organizations is likely to decrease the demand for puppies and kittens bred in puppy and kitten mills, and is likely to increase demand for animals from animal shelters and rescue organizations; and

WHEREAS, across the country, thousands of independent pet shops, including the pet shops on Bainbridge Island, as well as large chains operate profitably with a business model focused on the sale of pet services and supplies and not on the sale of

dogs and cats. Many of these shops collaborate with local animal shelters and rescue organizations to offer space and support for showcasing adoptable homeless pets on their premises; and

WHEREAS, there is currently no pet shop on Bainbridge Island that sells dogs or cats sourced from puppy or kitten mills but there has been such a pet shop in the past and that pet shop misled Bainbridge citizens regarding the source of the puppies and cats and Bainbridge citizens suffered emotional distress due to this pet shop's actions; and

WHEREAS, this ordinance will not affect a consumer's ability to obtain a dog or cat of his or her choice directly from a breed-specific rescue organization or a shelter, or from a hobby breeder where the consumer can see directly the conditions in which the dogs or cats are bred, or can confer directly with the hobby breeder concerning those conditions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. A new Section 6.04.113 of the Animal Control Chapter of the Bainbridge Island Municipal Code is hereby adopted in its entirety to read as follows:

6.04.113 Selling Animals from Puppy or Kitten Mills Prohibited

A. Definitions. To supplement the definitions found at Section 6.04.010, for the purposes of this Section the following words shall have the following meanings unless the context indicates otherwise. If there is a conflict between a definition in this Section and a definition in Section 6.04.010, the definition in this Section shall control for the purposes of this Section:

1. "Offer for sale" means to sell, offer for sale or adoption, advertise for the sale of, barter, auction, give away, or otherwise dispose of a dog or cat.
2. "Pet shop" means a retail establishment where dogs and cats are sold, exchanged, bartered, or offered for sale as pet animals to the general public at retail. Such definition shall not include an animal shelter or animal rescue league, as defined.

B. Restrictions on the Sale of Animals.

1. A pet shop may offer for sale only those dogs and cats that the pet shop has obtained from or displays in cooperation with an animal shelter or an animal rescue league.
2. A pet shop shall not offer for sale a dog or cat that is younger than eight weeks old.

C. Record Keeping and Disclosure. A pet shop shall maintain records stating the name and address of the animal shelter or animal rescue league that each cat or dog was obtained from for at least two years following the date of acquisition. Such records shall be made available, immediately upon request, to the city or animal control authority. Each pet shop shall display on each cage a label stating the name and address of the animal shelter or animal rescue league of each animal kept in the cage.

Section 2. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this ordinance, which shall continue in full force and effect, and to this end the provisions of this ordinance are hereby declared to be severable.

Section 3. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2017.

APPROVED BY THE MAYOR this _____ day of _____, 2017.

Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK:	May 11, 2017
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NUMBER:	2017-16

Dear Kol (Bainbridge Island City Councilmember),

I appreciate your reaching out to us. As you are aware, Kitsap Humane Society is by far the largest animal welfare organization in Kitsap County. Also, as the designated Animal Control authority for all of Kitsap County, including Bainbridge Island and the other incorporated cities within the county, we also are the entity that has legal responsibility for enforcing local animal ordinances and for taking in stray domestic animals. So, this gives us some deep perspective on the plight of homeless pets.

We very much appreciate the Bainbridge City Council's interest and initiative around the issue of puppy mills, and we support the Council's desire to develop an ordinance to ban the sale of dogs and cats bred and raised in puppy mills. Last year, we were involved in a similar effort, working closely with advocates and the Kitsap County Commissioner's office to try to develop a similar ban for all of Kitsap County.

At the national level, shelters take in millions of homeless pets every year, and there are many parts of the country where more than 50% of the pets brought into shelters are euthanized, due to local overpopulation and the lack of adequate resources to care for and adopt all those pets out.

In Kitsap County, we also work with a large homeless pet population. In 2016, 3,008 stray animals were either picked up by our animal control officers or brought into the Kitsap Humane Society shelter by concerned citizens. Another 1,398 pets were surrendered by their owners. Fortunately, we have great support from our community in the form of volunteers, adopters and donors, and we operate a highly progressive shelter. Because of these factors, we effectively saved the lives of 96% of the animals entering our shelter, with a euthanasia rate of under 3%. Over the years, we also have effectively reduced the number of stray animals over time with our aggressive spay/neuter efforts. We currently spay/neuter over 5,000 animals yearly, which helps to reduce the reproduction and overpopulation of pets.

Despite this progress, homeless and abandoned pets remain a big issue locally, regionally and nationally. Finding homes for over 4,000 local homeless pets, and another 2,000+ pets that we bring in from other shelters (due to overpopulation in their areas) requires a great devotion of resources and community effort. The breeding and selling of animals via puppy mills needlessly adds to the overpopulation locally and nationally. If puppy mills went out of existence, and all prospective adopters were to adopt homeless pets from animal shelters like ours, we would greatly reduce the homeless pet population in our country, save millions of lives, and reduce the devastating high euthanasia rates that occur in some shelters nationally and regionally.

All of that said, we have little ability to track data locally on the impact of puppy mills. One might surmise that the health and behavioral issues in the animals bred in those facilities causes more pet owners to later abandon their pets or fail to look for their lost pets. But when we find a lost or abandoned pet, including those with serious medical and/or behavioral conditions, we generally do not have any indication of whether that pet originally came from a puppy mill.

What we do know is that because hundreds of pets are adopted locally from stores who get their supply of pets from puppy mills, it requires more resources and more time in our shelter for those animals who otherwise could have been adopted more quickly (assuming the people who bought their pets from places like Farmland would come and help rescue a pet from us instead). Certainly, Bainbridge's proposed ordinance could help raise awareness of this issue, and strengthen Kitsap Humane Society's

ability and speed with which we could adopt out the more than 4,000 homeless pets that we take in locally each year.

Please let us know if there are other things we can do, including testifying, to aide this cause.

Sincerely,

Eric

Eric Stevens
Kitsap Humane Society | Executive Director

9167 Dickey Road NW | Silverdale, WA 98383
e: executivedirector@kitsap-humane.org
p: (360) 692-6977 x1115

Jurisdictions with Retail Pet Sale Bans

There are 230 jurisdictions on this list.

Source: <http://bestfriends.org/resources/jurisdictions-retail-pet-sale-bans>

Albuquerque, NM – Enacted June 2006; effective August 2007
South Lake Tahoe, CA – Enacted April 2009; effective May 2011 (Chapter 32, Sec. 32-31.1)
Flagler Beach, FL – Enacted June 2009; effective immediately (Chapter 5, Sec. 5-17-f)
West Hollywood, CA – Enacted February 2010; effective March 2010
Hermosa Beach, CA – Enacted March 2010; effective April 2010
Turlock, CA – Enacted May 2010; effective June 2010
El Paso, TX – Enacted October 2010; effective January 2011
Richmond, British Columbia (Canada) – Enacted November 2010; effective April 2011 (*Bylaw 7538, Amendment 8663)
Austin, TX – Enacted December 2010; effective December 2010
Lake Worth, FL – Enacted February 2011; effective February 2011 (Chapter 6, Section 6-8)
Fountain, CO – Enacted May 2011; effective May 2011 (Ordinance 1535, adds Sec. 6.04.100)
Coral Gables, FL (applies to dogs only) (Chapter 10, Article 11, Sec. 10-33)
Opa-Locka, FL (applies to dogs only) (Chapter 5, Article 2, Division 2, Sec. 5-35)
North Bay Village, FL (applies to dogs only) (Chapter 91, Sec. 91-11)
Glendale, CA – Enacted August 2011; effective August 2012
Toronto, Ontario (Canada) – Enacted September 2011, effective September 2012
Irvine, CA – Enacted October 2011; effective immediately (Sec. 4-5-1111)
Rosemont-La Petite Patrie, Quebec (Canada) – Enacted December 2011; effective immediately
Dana Point, CA – Enacted February 2012; effective immediately (Title 10, Chapter 10.10.140)
Chula Vista, CA – Enacted March 2012; effective April 2012 (Title 6, Sec. 6.08.108)
Hallandale Beach, FL – Enacted April 2012; effective immediately
Laguna Beach, CA – Enacted May 2012; effective immediately (Title 6, Chapter 6.12.160)
Point Pleasant, NJ – Enacted May 2012; effective immediately
Aliso Viejo, CA – Enacted May 16, 2012; effective immediately (Title 6, Chapter 6.02.120)
Huntington Beach, CA – Enacted June 2012; effective June 2014 (Chapter 7.12.180)
Waukegan, IL – Enacted June 2012; effective immediately
Mississauga, Ontario (Canada) – Enacted July 2012; effective January 2013 (Section 2.1.Q)
Brick, NJ – Enacted July 2012; effective immediately
Manasquan, NJ – Enacted September 2012; effective immediately
Los Angeles, CA – Enacted October 2012; effective June 2013 (revised language)
Point Pleasant Beach, NJ – Enacted October 2012; effective immediately
New Westminster, British Columbia (Canada) – Enacted November 2012; effective immediately
Burbank, CA – Enacted February 2013; effective August 2013
Rancho Mirage, CA – Enacted February 2013; effective March 2013
Bernalillo County, NM (unincorporated areas) – Enacted February 2013; effective August 2013
Hoboken, NJ – Enacted May 2013; effective immediately
San Diego, CA – Enacted July 2013; effective September 2013
Kingston, Ontario (Canada) – Enacted August 2013; effective November 2013
Oceanport, NJ – Enacted August 2013; effective immediately
Margate, FL – Enacted October 2013; effective immediately
Pinecrest, FL – Enacted October 2013; effective immediately

North Brunswick, NJ – Enacted October 2013; effective November 2013 (cat ordinance)
Palmetto Bay, FL – Enacted December 2013; effective immediately
Ventura County, CA (unincorporated areas) – Enacted December 2013; effective December 2014 (Section 4428)
Coconut Creek, FL – Enacted January 2014; effective immediately
Wellington, FL – Enacted January 2014; effective immediately
Surfside, FL – Enacted February 2014; effective immediately
Aventura, FL – Enacted March 2014; effective immediately
Chicago, IL – Enacted March 2014; effective March 2015
Wilton Manors, FL – Enacted March 2014; effective immediately
Greenacres, FL – Enacted April 2014; effective immediately
North Lauderdale, FL – Enacted April 2014; effective immediately
Cook County, IL – Enacted April 2014; effective October 2014
Bay Harbor Islands, FL – Enacted April 2014; effective immediately
Vaughan, Ontario (Canada) – Enacted April 2014; effective immediately
Pompano Beach, FL – Enacted May 2104; effective immediately
North Miami Beach, FL – Enacted May 2014; effective immediately
Miami Beach, FL – Enacted May 2014; effective January 2015
Bal Harbour, FL – Enacted May 2014; effective immediately
Sunny Isles Beach, FL – Enacted May 2014; effective immediately
East Providence, RI – Enacted June 2014; effective immediately
Dania Beach, FL – Enacted June 2014; effective immediately
Palm Beach Gardens, FL – Enacted July 2014; effective immediately
Juno Beach, FL – Enacted July 2014; effective immediately
Cutler Bay, FL – Enacted August 2014; effective immediately
North Palm Beach, FL – Enacted August 2014; effective immediately
Randolph, NJ – Enacted September 2014; effective immediately
Hypoluxo, FL – Enacted September 2014; effective immediately
Hudson, Quebec (Canada) – Enacted September 2014; effective immediately
Waterloo, Ontario (Canada) – Enacted September 2014; effective January 2015
Jupiter, FL - Enacted October 2014; effective immediately
Homestead, FL – Enacted October 2014; effective immediately
Chino Hills, CA – Enacted October 2014; effective November 2014
Tamarac, FL – Enacted December 2014; effective immediately
Palm Beach, FL – Enacted January 2015; effective immediately
Oceanside, CA – Enacted January 2015; effective September 2015
Montgomery County, MD – Enacted March 2015; effective June 2015
Long Beach, CA – Enacted March 2015; effective October 2015
Garden Grove, CA – Enacted March 2015; effective March 2016
North Miami, FL – Enacted April 2015; effective immediately
Lauderhill, FL – Enacted April 2015; effective immediately
Mount Royal, Quebec (Canada) – Enacted May 2015; effective immediately
Encinitas, CA – Enacted July 2015; effective immediately
Fernandina Beach, FL – Enacted July 2015; effective immediately
Jacksonville Beach, FL – Enacted August 2015; effective immediately
Beverly Hills, CA – Enacted August 2015; effective September 2015
Eastpointe, MI – Enacted September 2015; effective January 2016
Camden County, NJ – Enacted September 2015; effective immediately

Vista, CA – Enacted September 2015; effective October 2015
Memphis, MI – Enacted September 2015; effective immediately
Salt Lake County, UT (unincorporated areas) – Enacted October 2015; effective immediately
Voorhees, NJ – Enacted October 2015; effective immediately
Brooklawn, NJ – Enacted October 2015; effective immediately
Audubon, NJ – Enacted October 2015; effective immediately
Palm Springs, CA – Enacted October 2015; effective immediately
Waterford, NJ – Enacted October 2015; effective January 2016
Deerfield Beach, FL – Enacted November 2015; effective May 2016
West Melbourne, FL – Enacted November 2015; effective immediately
Cherry Hill, NJ – Enacted November 2015; effective immediately
Casselberry, FL – Enacted November 2015; effective immediately
Merchantville, NJ – Enacted November 2015; effective immediately
Runnemede, NJ – Enacted December 2015; effective March 2016
Pittsburgh, PA – Enacted December 2015; effective June 2016
Somerdale, NJ – Enacted December 2015; effective March 2016
Laurel Springs, NJ – Enacted December 2015; effective March 2016
Oaklyn, NJ – Enacted December 2015; effective immediately
Westville, NJ – Enacted December 2015; effective March 2016
Fraser, MI – Enacted December 2015; effective immediately
Haddon Heights, NJ – Enacted December 2015; effective March 2016
Gloucester Township, NJ – Enacted December 2015; effective January 2016
Glassboro, NJ – Enacted December 2015; effective March 2016
Beaconsfield, Quebec (Canada) – Enacted December 2015; effective immediately
Magnolia, NJ – Enacted December 2015; effective March 2016
Neptune Beach, FL – Enacted January 2016; effective February 2016
Las Vegas, NV – Enacted January 2016; effective January 2018
San Marcos, CA – Enacted January 2016; effective February 2016
Sarasota County, FL – Enacted January 2016; effective January 2017
Bellmawr, NJ – Enacted January 2016; effective immediately
South Miami, FL – Enacted January 2016; effective immediately
Cathedral City, CA – Enacted January 2016; effective February 2016
Warrenville, IL – Enacted February 2016; effective immediately
Truckee, CA – Enacted February 2016; effective immediately
Berlin Township, NJ – Enacted February 2016; effective May 2016
Mamaroneck Village, NY – Enacted February 2016; effective immediately
Boston, MA – Enacted March 2016; effective immediately
Delray Beach, FL – Enacted March 2016; effective immediately
Clementon, NJ – Enacted March 2016; effective June 2016
Pine Hill, NJ – Enacted March 2016; effective immediately
Haddon Township, NJ – Enacted March 2016; effective immediately
Winslow, NJ – Enacted March 2016; effective immediately
Jackson, NJ – Enacted March 2016; effective immediately
Mount Pleasant, NY – Enacted March 2016; effective immediately
Collingswood, NJ – Enacted April 2016; effective immediately
Audubon Park, NJ – Enacted April 2016; effective immediately
Indio, CA – Enacted April 2016; effective immediately
La Quinta, CA – Enacted April 2016; effective May 2016

Mount Ephraim, NJ – Enacted April 2016; effective immediately
Barrington, NJ – Enacted April 2016; effective immediately
Philadelphia, PA – Enacted April 2016; effective July 2016
Ottawa, Ontario (Canada) – Enacted April 2016; effective immediately
Berlin Borough, NJ – Enacted April 2016; effective immediately
East Brunswick, NJ – Enacted April 2016; effective May 2016
Gloucester City, NJ – Enacted April 2016; effective July 2016
Carlsbad, CA – Enacted May 2016; effective June 2016
Chesilhurst, NJ – Enacted May 2016; effective August 2016
Greenwich, NJ – Enacted May 2016; effective June 2016
Pennsauken, NJ – Enacted May 2016; effective June 2016
Mesquite, NV – Enacted May 2016; effective June 2016
Clayton, NJ – Enacted May 2016; effective August 2016
Hollywood, FL – Enacted June 2016; effective December 2016
Colton, CA – Enacted June 2016; effective July 2016
Beverly, NJ – Enacted May 2016; effective immediately
Mantua, NJ – Enacted May 2016; effective immediately
Gibbsboro, NJ – Enacted June 2016; effective September 2016
Little Ferry, NJ – Enacted June 2016; effective September 2016
Wyckoff, NJ – Enacted June 2016; effective immediately
Washington Township (Gloucester County), NJ – Enacted June 2016; effective July 2016
Lindenwold, NJ – Enacted June 2016; effective immediately
Hackensack, NJ – Enacted June 2016; effective September 2016
Bordentown, NJ – Enacted June 2016; effective immediately
Hi-Nella, NJ – Enacted June 2016; effective September 2016
Mount Holly, NJ – Enacted July 2016; effective October 2016
Pitman, NJ – Enacted July 2016; effective October 2016
Camden City, NJ – Enacted July 2016; effective August 2016
Maywood, NJ – Enacted July 2016; effective immediately
Solana Beach, CA – Enacted July 2016; effective immediately
East Rutherford, NJ – Enacted July 2016; effective October 2016
St. Petersburg, FL – Enacted July 2016; effective immediately
Union City, NJ – Enacted July 2016; effective immediately
Glen Rock, NJ – Enacted July 2016; effective October 2016
Woodlynne, NJ – Enacted July 2016; effective October 2016
Woodcliff Lake, NJ – Enacted August 2016; effective immediately
Saddle Brook, NJ – Enacted August 2016; effective November 2016
Washington Township (Burlington County), NJ – Enacted August 2016; effective immediately
Key West, FL – Enacted August 2016; effective immediately
Miramar, FL – Enacted August 2016; effective immediately
Rye Brook, NY – Enacted August 2016; effective immediately
Upper Saddle River, NJ – Enacted September 2016; effective immediately
Portland, ME – Enacted September 2016; effective immediately
Eatontown, NJ – Enacted September 2016; effective December 2016
Swedesboro, NJ – Enacted September 2016; effective December 2016
Ridgefield, NJ – Enacted September 2016; effective December 2016
Fanwood, NJ – Enacted September 2016; effective immediately
Fairview, NJ – Enacted September 2016; effective December 2016

Wallington, NJ – Enacted September 2016; effective immediately
Yorktown, NY – Enacted July 2016; effective immediately
New Milford, NJ – Enacted September 2016; effective immediately
Palm Beach County, FL – Enacted September 2016; effective November 2016 (applies only to new pet stores as of 10-1-16)
Hamilton, NJ – Enacted September 2016; effective October 2016
Oakville, Ontario (Canada) – Enacted November 2015; effective immediately
Ridgewood, NJ – Enacted October 2016; effective November 2016
Edgewater, NJ – Enacted October 2016; effective January 2016
Woodbury Heights, NJ – Enacted October 2016; effective immediately
Cambridge, Ontario (Canada) – Enacted October 2016; effective immediately
Marlboro, NJ – Enacted October 2016; effective January 2017
Fair Lawn, NJ – Enacted October 2016; effective immediately
Port Chester, NY – Enacted October 2016; effective immediately
Ocean, NJ – Enacted October 2016; effective November 2016
Safety Harbor, FL – Enacted November 2016; effective immediately
North Arlington, NJ – Enacted November 2016; effective immediately
Watchung, NJ – Enacted November 2016; effective immediately
Frenchtown, NJ – Enacted December 2016; effective March 2017
North Las Vegas, NV – Enacted December 2016; effective immediately
Palisades Park, NJ – Enacted December 2016; effective immediately
Union Beach, NJ – Enacted December 2016; effective immediately
Cliffside Park, NJ – Enacted December 2016; effective immediately
Stratford, NJ – Enacted February 2017; effective May 2017
San Francisco, CA – Enacted February 2017; effective March 2017.
Burlington, NJ – Enacted February 2017; effective March 2017
Bradley Beach, NJ – Enacted January 2017; effective immediately
Haddonfield, NJ – Enacted February 2017; effective March 2017
Bound Brook, NJ – Enacted February 2017; effective immediately
Livingston, NJ – Enacted March 2017; effective June 2017
Holmes Beach, FL – Enacted February 2017; effective immediately
Roseville, MN – Enacted March 2017; effective September 2017
Canton, GA – Enacted March 2017; effective immediately
Franklin, NJ – Enacted March 2017; effective June 2017
Manalapan, NJ – Enacted April 2017; effective immediately
Scotch Plains, NJ – Enacted April 2017; effective immediately
Lodi, NJ – Enacted April 2017; effective immediately
Secaucus, NJ – Enacted March 2017; effective immediately
East Newark, NJ – Enacted April 2017; effective July 2017
Stoneham, MA – Enacted May 2017; effective immediately
Roselle Park, NJ – Enacted May 2017; effective immediately

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Proposal for Community Partner Workshops, AB 17-104 - Councilmembers Roth, Scott and Townsend (Pg. 141)	Date: 6/27/2017
Agenda Item: CONSENT AGENDA - 8:45 PM	Bill No.: 17-104
Proposed By: Councilmembers Wayne Roth, Michael Scott, and Roger Townsend	Referrals(s):

BUDGET INFORMATION

Department: Council	Fund: General Fund	
Expenditure Req: 2017 - \$2,500; 2018 - \$14,000; 2019 - \$12,900	Budgeted? No	Budget Amend. Req? Yes

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

DESCRIPTION/BACKGROUND

The City currently provides significant annual funding to 20+ local nonprofit organizations through the City's human services support and tourism funding (LTAC). This range of partnerships may be further expanded with the proposed process to provide cultural funding to local organizations. If the proposed cultural funding is included, the City's combined annual expenditures for these three programs would total roughly \$700,000 across 30 or more community partners. The City's annual financial support for these programs represents roughly 5% of all General Fund expenditures.

The City's funding provides important benefit to these community partners, nearly all of which are nonprofit organizations based in the community. The City has a strong interest in seeking ways to leverage and enhance the impact of City funding, so that public financial support can generate longer term, identifiable results. The City also seeks to encourage the organizational capacity of these community partners, so that access to City funding can help to grow community resources and promote a mix of funding sources and strategies.

With these goals in mind, the City has identified an opportunity to efficiently add value across the City's funding programs, and to benefit all recipient organizations, by offering a series of "Community Partner Workshops." The goal of these workshops will be to build the organizational capacity of these local organizations, as a cohort, and to foster collaboration among City partners.

The City proposes to engage The Giving Practice (TGP) to facilitate and present these workshops. As described in the attached proposal, workshops will occur three times per year, and will be open to nonprofit

organizations that receive City funding. Areas of focus will include:

- Building Capacity
- Community Engagement
- Collaborating from the Inside Out
- Measuring Impact
- Leveraging Resources
- Peer Coaching
- Telling Your (Organization's) Story
- Board Development and Engagement
- Other topics to be identified by participants

The concept for these community partner workshops was developed through the review of the City's support for cultural element implementation, and is in part a response to the community feedback on the positive benefits from collaboration among local organizations. This proposal also benefited from the Ad Hoc Committee members' previous experience on both LTAC and human services advisory committees.

If approved, planning for the community partner workshops would begin in late 2017 and the workshops would be held in 2018 and 2019. The cost to develop, organize, and deliver the workshops would be less than \$15,000 per year. This equates to roughly 2% of the combined funding pool.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
▣ TGP Workshop Proposal	Backup Material

Proposal for City of Bainbridge Island Community Partner Workshop Series

Submitted by:

Anne Katahira, Senior Advisor
Leslie Silverman, Partner
The Giving Practice

June 2, 2017

Background

The City of Bainbridge Island provides extensive financial support to local nonprofit organizations through several annual funding programs. Across a range of activities that includes human services, cultural programming, and tourism projects, the City's combined financial support totals roughly \$700,000 each year to 25-30 local organizations. This represents approximately 5% of all General Fund expenditures.

The City's funding provides significant benefit to these community partners, nearly all of which are nonprofit organizations based on Bainbridge Island. The City has a strong interest in seeking ways to leverage and enhance the impact of its funding, so that public financial support can generate longer-term, identifiable results beyond single funding cycles and benefits to individual organizations. The City also seeks to encourage the organizational capacity of these community partners, so that access to City funding can help to grow community resources and promote a mix of funding sources and strategies. In this way, the City funding can help to boost the overall health of the local nonprofit sector, and ultimately strengthen the community as a whole.

With these goals in mind, the City has identified an opportunity to efficiently add value across the City's funding programs, to benefit all recipient organizations, by offering a series of "Partner Workshops." The goal of the Workshops will be to build the organizational capacity of these organizations, as a cohort, and to foster collaboration among partners to draw out the expertise they hold to share with each other.

Proposed Project

The Giving Practice proposes to develop and conduct a series of learning exchanges preliminarily referred to as the "Community Partner Workshop Series." This series of workshops will bring together grantees from the City's funding programs—Tourism, Human Services, and Cultural Funds—to embrace best practices and exchange new ideas aimed to build capacity, improve program quality, and strengthen a sense of community among participants, as some of the goals. Additional goals will be identified by the participants themselves, at the launch of the workshop series and through ongoing feedback.

Specifically, the workshops would provide an opportunity for nonprofit leaders and staff to deepen learning on issues of interest. Based on The Giving Practice's experience designing workshops for conferences and funders, subject areas that draw high participation include capacity building for growth and quality program/service delivery, communicating successes and challenges with the community, funding partners and other stakeholders, engaging community voices in organizational strategy and program design, enhancing board development and engagement, fostering a culture of diversity, equity and inclusivity, and teaching active facilitation practices for staff and board retreats/meetings.

The goal is to provide a platform for learning and collaboration, and to help build organizational capacity among participants. The content and format of the workshop series will be designed to improve the health, stability and effectiveness of partner organizations, to strengthen relationships between organizations, to encourage greater collaboration, and to help community partners learn strategies to leverage and diversify funding sources to better sustain operations and services.

Approach to Facilitating Learning Exchanges

The Giving Practice has extensive experience designing and facilitating learning exchanges with a wide range of audiences. Our approach is to work collaboratively with our clients to identify the desired outcomes of any session and then design the agenda(s) in a way that allows participants to engage authentically, to provide candid and thoughtful input and to build relationships with other participants. We believe that learning involves deep listening, adaptation and guidance and we also strive to make our workshops interactive and fun. We will work in partnership with you to design a process that encourages peer-to-peer learning, acknowledging that participants already bring different areas of expertise or knowledge of best practices that can be shared.

Proposed Process and Structure

Beginning in the fall of 2017, The Giving Practice team will work collaboratively with the City and its community partners to design the learning workshops so that they are relevant, productive, and engaging. We propose to develop several formats for survey tools to gather input from partners and other stakeholders on learning topics of greatest interest, as well as learning formats that partners find to be most effective. Session delivery and format will be designed with participant roles in mind.

The goals of these series include collaboration, knowledge exchange, peer connections and networking. All recipients of the City's Tourism, Human Services and Cultural funding will be encouraged to participate in the workshop series. To accomplish the series' goals, regular participation from each community party receiving funds is necessary. Upon the guidance of the City, other organizations and community representatives may be invited, as well.

The estimates below assume two workshop facilitators and 20-30 participants, with each of the three annual workshops (six total) running for approximately two hours.

Examples of topics to consider and in which The Giving Practice brings content expertise include:

1. Building Capacity
How can you strengthen your organization for greater effectiveness with a focus on organizational stability, financial wellbeing, program quality and growth?
2. Community Engagement
How can you better connect the community with your mission? To engage community members in programming or services? Are there opportunities for community voice in your organization's strategic planning process?
3. Collaborating from the Inside Out
How are you a true partner with others within your organization and what ways can you be more effective in working with other organizations in your community?
4. Measuring Impact
What are some simple, low cost strategies and tools you can use to demonstrate impact?
5. Leveraging Resources
How can you use your network to leverage your resources?
6. Peer Coaching
How can you partner with peers to sharpen your own tools to be your best at work or to advance to a new role?

7. Telling Your (Organization's) Story
What are creative and eye-catching ways to demonstrate impact? How can you use data to make a compelling case for support or to share success with donors and community partners? How best to work with funders in conveying not only the successes but also the challenges.
8. Board Development and Engagement
What are effective strategies to build a strong board and/or engage board members to better leverage their strengths/expertise and add value to the organization? What attributes make a successful, working board and what information does your board need to be more engaging and more effective in their role?
9. Other topics identified through survey responses with grantee participants

Proposed Schedule of Learning Sessions

1. February/March 2018
2. July/August 2018
3. October/November 2018
4. February/March 2019
5. July/August 2019
6. October/November 2019

Work Plan and Budget

Timeline	Activity	Estimated Cost
July/ August 2017	Planning meetings with City to determine workshop dates and survey questions	\$2,200
Early January 2018	Survey grantee organizations (approx. 25)	\$1,100
2018: Three workshops	Facilitation (includes prep, facilitation, post-evaluation). Each session up to 2 hours each + 3 hours total for pre- and post-time.	\$9,900
Year End 2018	Synthesize post-session survey feedback; lessons learned and what worked well	\$2,400
2019: Three workshops	Facilitation (includes prep, facilitation, post-evaluation). Each session up to 2 hours each + 3 hours total for pre- and post-time.	\$9,900
Year End 2019	Synthesize post-session survey feedback; lessons learned and what worked well	\$2,400
On-going (2017-2019)	Project management	\$1,000
	Estimated expenses include ferry ride fees for meetings	Up to \$500
	Total	\$ 29,400

Budget Timeline (annual)	2017	2018	2019
<i>Estimated budget</i>	\$2,500	\$14,000	\$12,900
<i>Deliverables</i>	Workshop planning, solicit input from community partners, set up 2018 calendar project management (agenda, minutes, as needed)	Deliver three (3) workshops/learning sessions (includes pre-planning and post-evaluation) Prepare Summary Report Plan for 2019 calendar	Deliver three (3) workshops/learning sessions (includes pre-planning and post-evaluation) Prepare Summary Report

The Giving Practice consultants strive to work as efficiently as possible and always in the best interests of their clients. The Giving Practice charges \$300 an hour for senior partners and senior advisors; \$250 an hour for partners; \$125 an hour for research analysts and \$60 for administrative support for non-members of Philanthropy Northwest. For travel time the consultant is unable to use for work on the project, time will be billed at 50% of the hourly rate. Expenses are billed at cost.

We have learned that scopes of work evolve as we work closely with our clients. We will give ongoing updates of costs to date and will prepare new cost estimates if the scope of work changes significantly.

About The Giving Practice

The Giving Practice is a team of consultants who blend customized solutions and deep knowledge of the field to help families, foundations and corporations navigate the changing landscape of today's philanthropy. We develop authentic relationships with our clients that allow them to experience joyful, meaningful and effective work. We celebrate philanthropy that is diverse and inclusive as we work to create and sustain strong, equitable and healthy communities.

HOW WE WORK

- ❖ **Values first.** We help you achieve your goals by working from the values that motivate your philanthropy.
- ❖ **Funder knowledge.** We bring decades of direct work experience in foundations. We are part of Philanthropy Northwest, a network of almost 200 family, private, community and corporate funders.
- ❖ **National perspective.** We are based in the Northwest and work with clients throughout the United States.
- ❖ **Continuous learning.** We emphasize learning in our projects, incorporate the latest ideas from the field, and help you build knowledge for others to benefit from.
- ❖ **Customized solutions.** We work with you as a partner and adapt our approach to your unique organizational culture, skills and ways of working.

ABBREVIATED CLIENT LIST

ArtsFund
J.A. and Kathryn Albertson Foundation
Bill & Melinda Gates Foundation
Greater Tacoma Community Foundation
Group Health Community Foundation
W.K. Kellogg Foundation
Meyer Memorial Trust

Northwest Area Foundation
Premera Blue Cross
Rasmusson Foundation
Satterberg Foundation
Seattle Foundation
Surdna Foundation
Virginia Piper Charitable Trust

The Project Team



Leslie Silverman

Partner, The Giving Practice

lsilverman@philanthropyNW.org

Leslie brings twenty years of experience with private and public grantmakers, in roles touching all areas of grantmaking from program officer to grants manager. As a founding committee member of the national Project Streamline initiative, Leslie places a high value on strengthening funder-grantee relationships and fostering peer learning among funders and non-profit organizations. Prior to joining The Giving Practice, Leslie worked as a grants manager with the education team at the Bill & Melinda Gates Foundation, with the primary role of seeing proposals through all key grantmaking phases. Leslie also helped in developing the new staff workshops and training curriculum to onboard new employees, and currently facilitates two funder collaboratives, and is a regular presenter for the Philanthropy Institutes (offered 2-3 times/year to funders).

Leslie also served as a program officer for the national AmeriCorps program (through DC-based Corporation for National and Community Service) and provided program oversight, training and technical support to national, state, and local nonprofit organizations and networks. Leslie enjoys working with funders committed to streamlined grantmaking processes to reduce the burden on the nonprofit organizations so that more time and resources are invested in the organization mission.



Anne Katahira

Senior Advisor, The Giving Practice

akatahira@philanthropyNW.org

Anne brings 20+ years of experience in foundation and nonprofit organizational management, development and governance, strategic communications, external affairs and philanthropic advising. She is effective at making connections between people, ideas and resources, particularly in arts and culture and civic engagement spaces. Prior to joining The Giving Practice, Anne helped multi-generational family foundations develop shared visions and strategies for impact at Arabella Advisors. At WaMu, she managed a \$6.9 million charitable giving budget, served as lead corporate grantmaker for the arts education portfolio and relationship manager to key arts partner organizations including Seattle Art Museum, Pacific Northwest Ballet and ACT Theatre, while providing personalized grantmaking consultation and board training to the bank's top 240 executives. At WaMu, she created the first board training program for senior executives including workshops on governance, fundraising and understanding nonprofit finances. As a program officer at Seattle Foundation, Anne worked to increase access to resources and transparency in the field for traditionally underserved communities and for a number of years, led the foundation's arts and culture grantmaking.

Anne served on the board and Writers in Residence Selection Committee of Hedgebrook, a literary arts organization that supports women writers and amplifies their voices into the world; Allocations Committee for ArtsFund, representing WaMu, and as an Arts and Cultural Organizations Peer Review Panelist for the City of Seattle, Office of Arts & Culture. Anne was a founding member of Asian Americans and Pacific Islanders in

Philanthropy’s Pacific Northwest Chapter and DC-based Cherry Blossom Giving Circle. She received Philanthropy Northwest's Mary Helen Moore Volunteer of the Year Award in 2004. Recently, Anne returned to her hometown of Seattle after seven years in Washington, D.C. and New York City. She holds a bachelor’s degree from Oberlin College.

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Cultural Element Funding Ad Hoc Committee Recommendation, AB 17-103 - Councilmembers Roth, Scott and Townsend (Pg. 151)	Date: 6/27/2017
Agenda Item: CONSENT AGENDA - 8:45 PM	Bill No.: 17-103
Proposed By: Councilmembers Wayne Roth (Chair), Michael Scott and Roger Townsend	Referrals(s):

BUDGET INFORMATION

Department: Council	Fund: General Fund
Expenditure Req: 2017 - \$25,000 to \$29,000; 2018 - \$0; 2019 - \$2,400 2020 - \$2,400	Budgeted? No Budget Amend. Req? Yes

REFERRALS/REVIEW

Study Session: 6/13/2017	Recommendation:
City Manager:	Legal: Yes Finance:

DESCRIPTION/BACKGROUND

On January 24, 2017, the City Council formed an Ad Hoc Committee with the following scope of work:

1. *To consider the Cultural Element Implementation Funding provided in the City's 2017-18 Budget (\$150,000 annually). To provide City Council with a proposal that identifies goals for these funds, a process for distribution, and a process for reporting on the use and impact of these funds.*
2. *To consider whether the City should identify a "designated agent" for Cultural Element Implementation.*
3. *To consider the City's Public Art Program and propose to City Council any recommendations related to funding, structure, and administrative support for this program that may be appropriate in light of #1 and #2 above.*

At this time, the Ad Hoc Committee has developed a recommendation for items #1 and #2. The Ad Hoc Committee's recommendation is described in the attached memo, and includes the creation of a new citizen advisory committee.

If the City Council supports the approach proposed by the Ad Hoc Committee, subsequent action by the City Council would include:

- approval of an ordinance to create the new advisory committee (July);
- appointment of members to the committee (Jul/Aug);
- review and approval of the funding criteria to be used by the advisory committee; (Aug) and

- review and approval of a funding recommendation from the advisory committee (Nov/Dec).

The Ad Hoc Committee proposes to examine topic #3 in the Fall, once a process for the cultural element funding has been launched.

RECOMMENDED ACTION/MOTION

Approve with consent agenda.

ATTACHMENTS:

Description	Type
☐ Cultural Funding Recommendation	Backup Material



MEMORANDUM

Date: 6/13/2017

To: City Council
Doug Schulze, City Manager

From: Cultural Element Funding Ad Hoc Committee:
Councilmembers Wayne Roth, Michael Scott, and Roger Townsend

Subject: Proposed Process for City's Cultural Element Implementation Funding

A. Background

In January, 2017 the City Council appointed an Ad Hoc Committee (Committee) to develop a proposal for how the City should distribute \$300,000 for Cultural Element Implementation that was included in the 2017-18 Budget.

B. Community Engagement

During January – May, Committee members met several times with representatives from Arts and Humanities Bainbridge (AHB) and with other key stakeholders from community cultural organizations. The purpose was to solicit input on the goals for City funding and suggestions on the process by which funds might be distributed.

This engagement culminated in a larger meeting hosted by the Committee on March 7. The Committee invited the directors of nearly 30 community organizations, and roughly two-thirds were in attendance. A subsequent round-table hosted by AHB on March 22 was also well-attended.

Following these sessions, AHB provided the Committee with examples of cultural funding processes in use at other cities (see Attachment 1).

Incorporating feedback from these community conversations, the Committee members recommend the following priorities/framework for the City funding:

- Goals of City funding should be to support the community objectives identified within the Cultural Element of the Comprehensive Plan, to encourage the well-being of the island's significant cultural sector, and to foster opportunities for collaboration among recipient organizations.
- The process to award funding should meet the City's standards for transparency and fairness, should be as efficient as possible, should minimize administrative burdens for applicants, and should seek ways to incorporate the extensive knowledge and enthusiasm of community stakeholders.
- Reporting results should be designed to ensure the City's requirements for appropriate use of funds, and should also provide community insight into the impact of the City's financial support for local cultural organizations. Reporting should be streamlined, to reduce burdens on recipient organizations.

C. Process Recommendation

The notes below provide an outline for a proposed process to deploy the City's cultural funding. If City Council approval for this approach is completed during June-July, the award process could be implemented on a timeline that would allow funding decisions by year-end 2017.

1. **Adopt a two-year funding cycle.** This approach reduces the administrative burden on applicants, recipients, and City staff. It allows more continuity in funding decisions and a longer planning horizon for recipient organizations. It also allows the City to balance the work to support its two major funding cycles (human services funding and cultural funding) by scheduling these award cycles in alternating years. Using this schedule, funding decisions in fall, 2017 would award funding to support cultural activities in 2018 and 2019. The City would then run the human services award cycle as scheduled in 2018 (to support activities in 2019 and 2020), and would run the next cultural funding award cycle in 2019 (to support activities in 2020 and 2021).
2. **Solicit funding proposals through an open, competitive process.** The Committee proposes the City issue and publicize a Request for Proposals (RFP) to seek community-driven ideas on how best to use the City's funding. This "bottom-up" approach has worked well in other funding processes, allows for the greatest flexibility in the use of funds, and is relatively familiar to both the City and potential applicants.
3. **Community participation through a citizen advisory committee.** As part of their scope of work, the Committee considered whether the City should identify a community organization to manage this funding. The Committee reviewed the examples provided by AHB of similar programs in other jurisdictions. While none of these examples used a designated agent, nearly all relied on a citizen group as a key element, frequently

referred to as an “arts council.” The extent of the arts council role varied across the examples, but the Committee agreed there is clear benefit to the City from having an organized and formal channel for citizen participation in decisions related to public funding for cultural activities.

Recognizing the importance of active community participation, the Committee proposes the creation of a new citizen advisory committee with the suggested name Cultural Funding Advisory Committee (CFAC). CFAC would be responsible for reviewing proposals for cultural funding, and developing a funding recommendation for final consideration and approval by City Council. The use of a citizen committee in this role will allow the City to benefit from the community’s own extensive knowledge about our cultural sector, and to tap the enthusiasm and experience of local leaders. A citizen committee will also provide a high degree of transparency for award decisions, and will allow for good management of potential conflicts of interest. The Committee recommends that the CFAC be established through City ordinance, with standards similar to other advisory committees:

- Membership goal is seven voting members.
- Members cannot currently serve as active board members or paid staff of organizations that will apply for funds.
- A City Councilmember serves as non-voting Chair.
- Appointments to be made by City Council.
- Members are subject to OPMA/PRA.
- Term is complete when funding decision is approved by City Council.

4. **Partnership with AHB.** The Committee proposes to continue the City’s partnership with AHB by requesting their assistance with two key aspects of the funding process. First, AHB will review applications to the CFAC, and will nominate candidates for the City Council to appoint. Second, AHB will provide input to the City during Summer 2017, to assist with the development of proposed funding criteria, eligibility, and potential categories for awards. This information will be used to finalize the RFP and to provide guidance for the CFAC in their deliberations.
5. **Facilitation for CFAC.** The Committee recommends that the City engage professional expertise to assist with the City’s funding process, and to support and facilitate the CFAC’s work. At the front end of the process, there is a need to review and develop RFP materials, to confirm the format and content for the application, to identify and design reporting requirements, and to finalize criteria and other aspects of the City funding framework. Once CFAC begins its work, there is a need to provide orientation to its members on a range of topics including grant-making principles, best practices within

the arts and culture sector, how to assess proposals, and how to apply the City's guidelines on criteria and eligibility.

To help ensure a high degree of professionalism in the cultural funding process, the Committee recommends that the City engage the support of knowledgeable and experienced practitioners working in the field. To provide these services, the Committee recommends that the City engage The Giving Practice (TGP), a consulting service within Philanthropy Northwest. The use of professional resources with experience in grant-making and arts funding will provide CFAC with access to best practices and will help to encourage a successful and well-supported funding process. In addition, the use of these resources will avoid additional impact to City staffing. The TGP proposal for its support of the proposed 2017 award cycle is provided (see Attachment 2). As shown, the proposed fees for these services, including assessment of annual reports in 2019 and 2020, is equal to roughly 10% of the \$300,000 funding pool. TGP has provided similar services in support of the City's human services funding process, and their work was well-received by both committee members and the applicant organizations. The Committee recommends that the cost for these services not reduce the \$300,000 in funding for cultural element implementation.

6. **City staff administer funding agreements.** The Committee expects that the City will approve 10-15 funding proposals within each two-year cycle, and recommends that City staff take responsibility for issuing funding agreements to each recipient and for processing payments and reporting. Executive and Finance department staff are fully knowledgeable about City contracting and accounting procedures, and can efficiently manage these additional agreements without significant increase to workload.
7. **Reporting required on an annual basis.** The Committee recommends that funding recipients be required to provide reporting on an annual basis. This schedule will minimize the administrative burden to recipients while ensuring that the City and community receive useful information on the impact of City funding. Reporting requirements will be designed to elicit insight into each program's goals and results, level of community participation, effect on organizational capacity, and collaboration within the cultural sector. As indicated above, the Committee proposes to use TGP to review these reports and to help assess outcomes and results against each project's initial funding proposal.

D. Decision Points/Next Steps

The items listed below summarize decisions and actions required to complete a City funding process by the end of 2017. A timeline of this process is presented in Attachment 3.

1. Establish CFAC. City Council approves ordinance, City solicits applications, AHB reviews applicants and provides nominations, City Council appoints members.
2. Engage TGP per terms of proposal. A professional services agreement would be executed with TGP to cover activities during 2017 and the review of annual results in Q1-2019 and Q1-2020. This agreement would be managed by the Executive department. The cost for this support in future cycles is likely to be lower, since many of the first cycle activities will not be needed.
3. Develop detailed information on funding program/criteria, eligibility and reporting requirements, with input from AHB and TGP. Proposed framework and RFP content to be reviewed with City Council in summer, 2017. City to issue final RFP around September 1, with deadline to submit proposals around October 1.
4. CFAC meets, receives orientation, and reviews funding proposals in October-November.
5. CFAC develops funding recommendation and City Council considers for approval before December 31. Funds will be awarded to support activities in 2018 and 2019.
6. In Q4-2017, TGP will solicit feedback on the award cycle process from applicants and CFAC members. Any issues identified or recommendations will be formally captured in a written report, in order to inform future award cycles.
7. Following City Council approval, funding agreements will be executed between the City and recipient organizations. Recipients will submit quarterly invoices during 2018-19, to be administered by City staff.
8. Recipients will submit annual reporting in January 2019 and January 2020. These reports and the results of the City funding will be reviewed and assessed by TGP.

ATTACHMENT 1

Examples of Similar Programs Provided By AHB

Below is a list of several regional cities and their respective arts funding agencies. Although several may have worthwhile systems and processes from which to learn, based upon median household income and populations, the three closest benchmarks for Bainbridge Island may be: (i) City of Mercer Island Arts Council, (ii) Arts Commission-City of Bellevue, and (iii) Issaquah Arts Commission Funding plus maybe, the City of Bellingham Arts Commission.

Organization	City/Metro Area	County	Population (census year)		AVG Household Income	Website
Port Townsend Arts Commission	Pt. Townsend, WA	Jefferson	9,210	2013	\$43,050	http://cityofpt.us/ptarts/
Arts Commission City of Bremerton	Bremerton, WA	Kitsap	39,520	2015	\$43,527	http://www.ci.bremerton.wa.us/229/Arts-Commission
Arts Commission - City of Spokane	Spokane, WA	Spokane	210,721	2013	\$46,463	https://my.spokanecity.org/bcc/commissions/arts-commission/
Tacoma Arts Commission	Tacoma, WA	Pierce	203,446	2013	\$51,269	https://www.cityoftacoma.org/government/committees_boards_commissions/Tacoma
City of Bellingham Arts Commission	Bellingham, WA	Whatcom	82,631	2013	\$61,366	https://www.cob.org/gov/public/bc/arts
Office of Arts & Culture /City of Seattle	Seattle, WA	King	3,733,580	2016	\$61,366	http://www.seattle.gov/arts/
Cultural Arts Foundation NW	Poulsbo, WA	Kitsap	9,509	2013	\$72,693	http://www.cafnw.org/links.html
Edmonds Public Facilities District	Edmonds, WA	Snohomish	40,727	2013	\$72,926	http://www.edmondscenterforthearts.org/epfd
Issaquah-Arts Commission Funding	Issaquah, WA	King	33,566	2013	\$88,770	http://www.ci.issaquah.wa.us/index.aspx?NID=260
Arts Commission City of Bellevue	Bellevue, WA	King	133,992	2013	\$92,524	http://www.ci.bellevue.wa.us/arts_comm.htm
Arts & Humanities Bainbridge	Bainbridge Island, WA	Kitsap	23,196	2013	\$95,976	-
City of Mercer Island Arts Council	Mercer Island, WA	King	22,699	2016	\$127,360	http://www.mercergov.org/Page.asp?NavID=529

ATTACHMENT 2

Proposal from The Giving Practice (TGP)

2018 – 2019 Cultural Arts Fund

Scope of Work Proposal:

Developing Grantmaking Structure and Process

City of Bainbridge Island

Submitted by:

Anne Katahira, Senior Advisor

Leslie Silverman, Partner

The Giving Practice

May 12, 2017

CULTURAL ARTS FUND

AWARD CYCLE 2018-19

The Giving Practice (TGP) proposes to facilitate the 2018-2019 Arts and Culture grants process for the City of Bainbridge Island ("City") from the initial shaping of the request-for-proposals (RFP) and developing guidance and criteria, to facilitating the review process through the recommendations stage. Every member of the TGP team brings *practitioner* perspectives, knowledge and experience to all engagements from strengthening board governance and strategy development to more externally focused projects such as funder collaboratives and improved grantmaking practices. The scope below includes estimates for two consultants, one of whom will be the primary resource and point of contact for the review committee.

Background

As stated in the City's Comprehensive Plan, the Cultural Element is charged with the following:

Arts and humanities are an integral part of the community fabric. They contribute to the economic vitality, community character, livability, and quality of life of Bainbridge Island. The City includes funding for the arts and humanities in its biennial budget. This funding also supports local artists. Public art displays on City-owned property provide professional development opportunities for artists.

There are five goals to support this mission and a high priority action to "consider work and living space for artists..." The budget for the City's Cultural Element Implementation is roughly \$300,000 for two years.

Project Outline

Phase I: Develop Funding Goals and Criteria/Develop and Issue RFP

Phase I of this project is anticipated to begin in July and continue through early September 2017. During this first phase, TGP will work closely with the City and Council members to launch a process for cultural funding that can support changes and continuous improvements over time. The primary focus in this phase will be the development of funding criteria and/or priorities, and development and issuance of an RFP to solicit funding proposals. Activities leading to the RFP's creation will include the following (items in bold represent TGP-led activities reflected in budget further below):

1. Develop recommendations for priorities and policies for funding (July/Aug) Lead: TGP

TGP, in coordination with the arts and culture community stakeholders, will solicit input through various formats (e.g., community meetings, online survey, focus group or 1:1 interviews) aimed to identify key guidelines that will help shape the RFP development:

- Intended goal(s) of the fund and success indicators to assess progress against goal(s)
- Priorities and criteria to be used to assess funding proposals
- Eligibility and reach (including type of grant recipient, use of funds, activities, etc.)
- Reporting expectations

2. Develop RFP Content and Format (Aug) Lead: TGP

TGP, in coordination with City staff, will develop a proposed format for the RFP that incorporates the results from #2 (above). The RFP will be developed to reflect TGP's understanding of regional best practices and guidance from similar funding processes. The RFP will be designed to be easy for

applicants to use and to elicit information that is helpful and necessary for the review committee's assessment of funding proposals. Document design will consider ease of capturing information for contracting and reporting purposes.

3. Issue and publicize the RFP (Aug/Sept) Lead: City
4. **Hold an informational meeting for applicants about the process (Sept)** Lead: TGP
Potential applicants will be invited to attend an informational session wherein questions about the RFP, application and decision process will be answered.

Phase II: Review Committee Orientation, Support and Facilitation

Phase II of this project is anticipated to range from September through December 2017. During this second phase, The Giving Practice will work closely with the City to provide orientation and support to the review committee, coordinate the application review process (including applicant presentations) and facilitate the committee's work to develop a funding recommendation for consideration by the City Council. This phase will conclude with funding decisions made. Key activities will include:

1. Establish and Appoint the Review Committee (July/Aug) Lead: City
2. **Conduct orientation for review committee members (Sept)** Lead: TGP
TGP will provide the review committee with an overview of the grant cycle through the funding decision with a focus on the role committee members will play in the process. The orientation will incorporate TGP's understanding of best practices for grantmaking and common questions and issues.
3. **Facilitate committee review meetings (Sept – Nov)** Lead: TGP
TGP will facilitate two proposal review meetings and make necessary preparations for the applicant presentations meeting, including sending reviewer questions in advance to applicants. TGP will prepare agendas and committee materials and notes from each meeting.
4. **Facilitate funding recommendations (Nov)** Lead: TGP
TGP will provide facilitation and support the committee to incorporate feedback and assessment into a funding recommendation.
5. **Present funding recommendations to City Council (Nov/Dec)** Lead: TGP
TGP will prepare a final written report to reflect the committee's recommendation for funding. This recommendation will be presented to City Council for their consideration.
6. **Report on Award Process (Dec)** Lead: TGP
TGP will use survey tools to solicit feedback from all funding applicants and review committee members on the City's funding process. TGP will provide the results in a written report that can be used to identify any potential changes or points of emphasis for the next award cycle.

Phase III: Annual Report Review and Assessment

Phase III of this project is anticipated to begin in early 2019 and continue through first quarter of 2020. During this final phase, The Giving Practice will provide review of annual reports and synthesize results and impacts from the City funding. Activities during this phase will include:

1. Upon receipt of annual reports from funding recipients, the City will send reports to TGP for full review. Reports will capture agreed upon deliverables and quality of outcomes.
 - 2019 Q1 (for activities in 2018)
 - 2020 Q1 (for activities in 2019)
2. TGP will review reports and synthesize key themes, challenges and outcomes. TGP will provide a written assessment to capture the impact of the City funding process as a whole. TGP will also identify any potential issues or concerns related to individual funding recipients, with respect to expected versus actual outcomes, implementation challenges, budget performance or other issues.

Budget and Timeline

Phase	Estimated Cost *
Phase I: Develop Funding Goals and Criteria/Develop and Issue RFP <i>July – September 2017</i>	\$10,000 – 12,000
Phase II: Review Committee Orientation, Support and Facilitation <i>September – December 2017</i>	\$14,500 – 16,500 *
Phase III: Annual Report Reviews and Assessment <i>2019 Q1 and 2020 Q1</i>	\$3,800 – \$4,800 *
Expenses: Anticipated expenses include ferry ride fees for meetings on BI	Up to \$500
Total 2017 – 2019	\$28,800 – \$33,800

* Ranges based on due diligence review of estimated fifteen proposals and the annual review roughly ten approved grants ("contracts").

Budget Timeline (annual)	2017	2018	2019 (Q1)	2020 (Q1)
<i>Estimated budget</i>	\$25,000 – 29,000	0	\$1,900 – 2,400	\$1,900 – 2,400
<i>Deliverables</i>	Phase I and II: RFP guidance and criteria development, RFP meeting for prospective applicants, committee orientation, review facilitation and recommendations; also project management (agenda, minutes, as needed)	No TGP deliverables	Phase III: Summary analysis and learnings based on grantee report reviews (deliverable to Council)	Phase III: Summary analysis and learnings based on grantee report reviews (deliverable to Council)

The Giving Practice consultants strive to work as efficiently as possible and always in the best interests of their clients. The Giving Practice charges \$300 an hour for senior advisors and \$250 for partners. For travel time the consultant is unable to use for work on the project, time will be billed at 50% of the hourly rate. Expenses are billed at cost.

ABOUT THE GIVING PRACTICE

The Giving Practice is a team of consultants who blend customized solutions and deep knowledge of the field to help families, foundations and corporations navigate the changing landscape of today's philanthropy. We develop authentic relationships with our clients that allow them to experience joyful, meaningful and effective work. We celebrate philanthropy that is diverse and inclusive as we work to create and sustain strong, equitable and healthy communities.

HOW WE WORK

- ❖ **Values first.** We help you achieve your goals by working from the values that motivate your philanthropy.
- ❖ **Funder knowledge.** We bring decades of direct work experience in foundations. We are part of Philanthropy Northwest, a network of almost 200 family, private, community and corporate funders.
- ❖ **National perspective.** We are based in the Northwest and work with clients throughout the United States.
- ❖ **Continuous learning.** We emphasize learning in our projects, incorporate the latest ideas from the field, and help you build a knowledge for others to benefit from.
- ❖ **Customized solutions.** We work with you as a partner and adapt our approach to your unique organizational culture, skills and ways of working.

ABBREVIATED CLIENT LIST

ArtsFund
J.A. and Kathryn Albertson Foundation
Bill & Melinda Gates Foundation
Greater Tacoma Community Foundation
Group Health Community Foundation
W.K. Kellogg Foundation
Meyer Memorial Trust

Northwest Area Foundation
Premera Blue Cross
Rasmuson Foundation
Satterberg Foundation
Seattle Foundation
Surdna Foundation
Virginia Piper Charitable Trust

THE GIVING PRACTICE TEAM



Anne Katahira
Senior Advisor, The Giving Practice
akatahira@philanthropyNW.org

Anne brings 20+ years of experience in foundation and nonprofit organizational management, development and governance, strategic communications, external affairs and philanthropic advising. She is effective at making connections between people, ideas and resources, particularly in arts and culture and civic engagement spaces. Prior to joining The Giving Practice, Anne helped multi-generational family foundations develop shared visions and strategies for impact at Arabella Advisors. At WaMu, she managed a \$6.9 million charitable giving budget, served as lead corporate grantmaker for the arts education portfolio and relationship manager to key arts partner organizations including Seattle Art Museum, Pacific Northwest Ballet and ACT Theatre, while providing personalized grantmaking consultation and board training to the bank's top 240 executives. As a program officer at Seattle Foundation, Anne worked to increase access to resources and transparency in the field for traditionally underserved communities and for a number of years, led the foundation's arts and culture grantmaking.

Anne served on the board and Writers in Residence Selection Committee of Hedgebrook, a literary arts organization that supports women writers and amplifies their voices into the world; Allocations Committee for ArtsFund, representing WaMu, and as an Arts and Cultural Organizations Peer Review Panelist for the City of Seattle, Office of Arts & Culture. Anne was a founding member of Asian Americans and Pacific Islanders in Philanthropy's Pacific Northwest Chapter and DC-based Cherry Blossom Giving Circle. She received Philanthropy Northwest's Mary Helen Moore Volunteer of the Year Award in 2004. Recently, Anne returned to her hometown of Seattle after seven years in Washington, D.C. and New York City. She holds a bachelors degree from Oberlin College.



Leslie Silverman
Partner, The Giving Practice
lsilverman@philanthropyNW.org

Leslie brings twenty years of experience with private and public grantmakers, in roles touching all areas of grantmaking from program officer to grants manager. As a founding committee member of the national Project Streamline initiative, Leslie places a high value on strengthening funder-grantee relationships and fostering peer learning among funders and non-profit organizations. Prior to joining The Giving Practice, Leslie worked as a grants manager with the education team at the Bill & Melinda Gates Foundation, with the primary role of seeing proposals through all key grantmaking phases (e.g. proposal review, due diligence, reporting, and grant close-out) and participated as an internal subject matter expert in the build out of a new grants management system.

Leslie also served as a program officer for the national AmeriCorps program (through DC-based Corporation for National and Community Service) and provided program oversight, training and technical support to a portfolio of five states in the southeastern region. Grant recipients addressed a range of needs

from housing and education to community engagement, with a keen focus on fund diversification in rural areas. Leslie enjoys working with funders committed to streamlined grantmaking processes and finding solutions that best advance their strategic interests. At every possible opportunity, Leslie applies her cross-sector experience to help organizations be more efficient and effective in advancing their mission.

ATTACHMENT 3

Draft Timeline for 2017 Award Process

Proposed 2017 Timeline – Cultural Funding Award Cycle for 2018-19 Funding

June 1, 2017

Month	Task	Responsibility
General:		
June/July	Approve general process and approach	City Council
June/July	Approve creation of advisory committee (CFAC)	City Council
June/July	Establish City Councilmember as Non-Voting Chair	City Council
June/July	Develop general timeline for award cycle	Staff/Chair
Appointing the Committee:		
July	Publicize and solicit applications for CFAC	Staff/AHB
Aug	Schedule interviews with committee applicants	Staff/AHB/Chair?
Aug	Review applicants and nominate candidates	AHB/Chair?
Sep 1	Appoint award committee members	City Council
Sep 1	Notify award committee members	Staff
Developing/Issuing the RFP:		
July/Aug	Develop proposed funding framework and RFP format: <ul style="list-style-type: none"> • funding priorities/criteria • eligibility • max/min award amounts • reporting requirements 	AHB/TGP/Staff/Chair
Aug/Sep	City Council reviews RFP to confirm funding framework, etc.	City Council
Sep	Revise RFP materials as needed and finalize	Staff
mid-Sep	Issue/publicize RFP for 2018-19 funding proposals	Staff/TGP
mid-Sep	Informational meeting for applicants	TGP/Staff
mid-Oct	Deadline to submit funding proposals	Staff
Intake & Review of Proposals:		
July/Aug	Award committee members meet for orientation	TGP/CFAC
July/Aug	Committee identifies dates for review meetings and applicant presentations	TGP/CFAC
Sep/Oct	Schedule applicant presentations	Staff
late Oct	Receive presentations from applicants	CFAC
Oct/Nov	Award committee reviews 2018-19 proposals	TGP/CFAC
late Nov	Develop 2018-19 funding recommendation	TGP/CFAC
Nov/Dec	Review and approve 2018-19 funding recommendation	City Council
Dec	Notify applicants of award results	Staff
Jan	Draft agreements for 2018-19 recipients	Staff

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Ethics Board Minutes, April 17, 2017 - Councilmember Scott (Pg. 170)	Date: 6/27/2017
Agenda Item: COMMITTEE REPORTS - 8:50 PM	Bill No.:
Proposed By: Councilmember Scott	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
☐ Ethics Board Minutes 041717	Backup Material

COBI ETHICS BOARD

Regular Meeting

Monday, April 17, 2017

6:30 – 8:00 PM

Bainbridge Island City Hall, Council Conference Room
Bainbridge Island, WA 98110


Minutes

1. Call to order. 6:32 PM Present were Joe Deets, Chair, Dennis Willerford, Judith Tingley, Scott Wilder, Ingrid Billies, and Michael Scott, Council representative.
2. Changes or additions to agenda. Dennis asked the Board to review a section of the Ethics Code, Judith asked to add an update on Bainbridge Community Broadcasting.
3. Disclosure of conflicts of interest. Judy is on the Zero Waste committee. Two ordinances have been put forth about Zero Waste to the Chamber of Commerce. Judith would like to know if this poses a conflict of interest. Michael Scott determined this would pose no conflict of interest.
4. Minutes February 27, 2017 were accepted with changes – renumber the items on the second page.
5. Communications. Joe gave a review of the Boards presentation (the 2017 Work Plan and the Ethics Education) to the City Council. Group discussion regarding two open Ethics Board positions. Joe will leave the Ethics Board at the end of his term in June. Ingrid has applied for reappointment to another term.
6. Public Comment. None.
7. Discussion on next steps on Education Efforts. Judy asked if the brochure can be put on the website. Dennis asked for two changes to the ethics presentation itself. One being a correction that the ethics program was not adopted in 2011, it was adopted in 2007. Second, to mention Article 1. This is a values based ethics principle that applies to everyone in the City. Scott suggests adding a slide to the Power Point deck on Article 1. Michael Scott supports integrating Article 1 in both Power Point and verbal presentation. Ingrid will draft a Power Point slide of Article 1 for the next meeting.

Judy updated the Board on Bainbridge Community Broadcasting. Barry Peters, Dennis and Judy will get together and figure out what the focus of the podcast will be.

Joe will contact Roz regarding other committees that have yet to receive Ethics Education.

8. Discussion on Changes to Ethics Program. Joe Levan is reviewing the list of running changes. The list is tabled for now. Joe Deets will contact Joe Levan regarding these changes. Dennis leads a review of Article IV of the Ethics Code. There is an inconsistency in Article IV and Article III 5D(g) – which was deleted, but Article IV has not been updated to reflect that.
9. Items for Next Meeting Agenda. Ingrid will draft a slide for the Power Point. Joe will contact Roz to add the brochure and Power Point to the website.
10. Next meeting date. June 19, 2017.
11. Adjournment. 7:39 PM.

 June 19, 2017
Joe Deets, Chair 6/19/17

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Council Calendar (Pg. 173)	Date: 6/27/2017
Agenda Item: REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:55 PM	Bill No.:
Proposed By:	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

RECOMMENDED ACTION/MOTION

ATTACHMENTS:

Description	Type
□ Council Calendar	Backup Material

2017 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

2017 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session	Absences	Agenda	Department	Timing (min)	Business Meeting
			15	18-Jul	V.T.			25	25-Jul
	UB	PCD	15	Discuss Next Steps for Business/Industrial Regulations		NB	10	POL	Service Agreement for Emergency Communication Services with Kitsap 911 (Consider Forwarding to 8/8 Consent Agenda)
	NB	CC	15	Discuss Recommendations of Tree and Low Impact Development Ad Hoc Committee Relating to Single-Family Retention Standards and Changes to BIMC 16.18 & 16.22		NB	10	POL	Speed Reader Grant (Consider Forwarding to 8/8 Consent Agenda)
	P	CC	15	State of the Municipal Court		NB	10	POL	Kitsap County MOU for the Continuation of the Special Assault Investigations and Victim's Services (SAIVS) (Consider Forwarding to 8/8/ Consent Agenda)
	CD	CC	10	Discuss DRB Membership Residency Requirement		CA	EXEC	CA	Ordinance Establishing Cultural Funding Advisory Committee (CFAC) (Consider Approval)
	CD	CC	15	Discuss Overall Community Debt and Taxation		CA	PW	CA	2017 Road Striping Contract Award (Consider Approval)
						CA	PW	CA	Kitsap Noxious Weed Control Board Interlocal Agreement (Consider Approval)
						CA	CC	CA	Resolution Establishing Dave Ullin Open Water Marina (Consider Approval)
			85			CA	CC	CA	Consider Letter Supporting Climate Action to Meet the Paris Agreement (Consider Approval)
								25	

2017 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

2017 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Consider Letter Supporting Climate Action to Meet the Paris Agreement, AB 17-118 - Councilmember Scott	Date: 6/27/2017
Agenda Item: FOR THE GOOD OF THE ORDER - 9:00 PM	Bill No.: 17-118
Proposed By: Councilmember Scott	Referrals(s):

BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

<http://wearestillin.com>

RECOMMENDED ACTION/MOTION

Discussion