



## **REGULAR BUSINESS MEETING**

**TUESDAY, JULY 25, 2017**

**LOCATION: BAINBRIDGE ISLAND CITY HALL  
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

### **AGENDA (TIMES LISTED ON THE AGENDA ARE APPROXIMATE)**

**1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 7:00 PM**

**Mayor:** Val Tollefson

**Deputy Mayor:** Sarah Blossom

**Councilmembers:** Ron Peltier

Michael Scott

Kol Medina

Roger Townsend

Wayne Roth

**2. ACCEPTANCE OR MODIFICATION OF AGENDA /  
CONFLICT OF INTEREST DISCLOSURE**

**3. PUBLIC COMMENT**

**4. CITY MANAGER'S REPORT**

**5. UNFINISHED BUSINESS**

- A.** 7:05 PM 2017 Road Striping Contract Award, AB 17-119 – Public Works (Pg. 3)

**6. NEW BUSINESS**

- A.** 7:15 PM Service Agreement for Emergency Communication Services with Kitsap 911, AB 17-117 - Police (Pg. 8)
- B.** 7:25 PM Washington Association of Sheriffs & Police Chiefs Speed Reader Grant, AB 17-116 - Police (Pg. 16)
- C.** 7:35 PM Kitsap County Memorandum of Understanding for the Continuation of the Special Assault Investigations and Victim's Services (SAIVS), AB 17-115 - Police (Pg. 23)

**7. COUNCIL DISCUSSION - 7:45 PM**

- A.** 7:45 PM Kitsap Regional Coordinating Committee Membership Recommitment Letter, AB 17-132 - Councilmember Roth (Pg. 30)

**8. CONSENT AGENDA - 7:50 PM**

- A. Agenda Bill for Consent Agenda - AB 17-131 (Pg. 33)
- B. Accounts Payable and Payroll (Pg. 34)
- C. Special City Council Meeting Minutes, July 11, 2017 (Pg. 92)
- D. Regular City Council Business Meeting Minutes, July 11, 2017 (Pg. 93)
- E. Special City Council Meeting Minutes, July 18, 2017 (Pg. 100)
- F. Regular City Council Business Meeting Minutes, July 18, 2017 (Pg. 102)
- G. Ordinance No. 2017-18, Establishing a Cultural Funding Advisory Committee (CFAC), AB 17-103 – Executive (Pg. 107)
- H. Interlocal Agreement with Kitsap County Noxious Weed Control Board for the Management of the Noxious Weed Control Program, AB 17-120 – Public Works (Pg. 111)
- I. Resolution No. 2017-15, Establishing the Dave Ullin Open Water Marina, AB 17-121 - Mayor Tollefson (Pg. 126)

**9. COMMITTEE REPORTS - 7:55 PM**

**10. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:00 PM**

- A. Council Calendar (Pg. 129)

**11. FOR THE GOOD OF THE ORDER - 8:05 PM**

**12. ADJOURNMENT - 8:10 PM**



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 ([cityclerk@bainbridgewa.gov](mailto:cityclerk@bainbridgewa.gov)) by noon on the day preceding the Meeting.

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: 7:05 PM 2017 Road Striping Contract Award, AB 17-119 – Public Works (Pg. 3)	Date: 7/25/2017
Agenda Item: UNFINISHED BUSINESS	Bill No.: 17-119
Proposed By: Public Works Director Barry Loveless	Referrals(s):

### BUDGET INFORMATION

Department: Public Works	Fund: Repair & Maintenance
Expenditure Req: \$136,639.80	Budgeted? Yes      Budget Amend. Req? No

### REFERRALS/REVIEW

Business Meeting: 7/11/2017	Recommendation: Forward to July 25, 2017, unfinished business agenda.
City Manager: Yes	Legal: Yes      Finance: Yes

### DESCRIPTION/BACKGROUND

The 2017 Road Striping project includes pavement markings on approximately 80 miles of roadway including collectors and urban/rural residential roads as well as traffic controls and environmental protections.

Bids were solicited through area newspapers as well as the city's bids and awards webpage and listserv. The bid opening was held on July 6, 2017, and the apparent low bidder is Apply-A-Line, Inc., in the base bid amount of \$119,999.80. The engineer's estimate is \$121,000.00. See the attached bid form for results.

City staff has reviewed the contractor's qualifications and recommends award to Apply-A-Line, Inc., in the base bid amount of \$119,999.80, as well as inclusion of Alternative No. 1, in the amount of \$16,640.00, to install raised pavement markers on priority roads, for a total of \$136,639.80.

To view the plans and specifications, visit the link below and enter QuestCDN # 5192748:  
[https://qap.questcdn.com/qap/projects/prj\\_browse/ipp\\_browse\\_grid.html?group=2092965&provider=2092965](https://qap.questcdn.com/qap/projects/prj_browse/ipp_browse_grid.html?group=2092965&provider=2092965)

### RECOMMENDED ACTION/MOTION

I move that the City Council award the 2017 Road Striping project to Apply-A-Line, Inc., in the amount of

\$136,639.80.

**ATTACHMENTS:**

Description		Type
▣	Bid Form	Backup Material
▣	Road Striping Contract	Backup Material



**City of Bainbridge Island**  
**Public Works Department - Engineering**

**2017 Road Striping Project**

**Bid Opening Date: July 6, 2017**

**Bids Due: 9:00 AM**

<i>Note: Bids Are Opened in Order Received.</i> Bids Solicited by: <input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> Small Works Roster The Engineers Estimate is: \$121,000	Apply – A - Line	Specialized Pavement	Stripe Rite	
Proposal – <i>Items of Work &amp; Materials, Estimated Quantities, Units of Measurement.</i>	X	X	X	
Proposal Signature Page	X	X	X	
Proposal Bond	X	X	X	
Non-Collusion Declaration	X	X	X	
Statement of Bidders Qualifications	X	X	X	
Statement of Proposed Subcontractors	X	X	X	
Acknowledge Addendum #1	X	X	X	
<b>Total Base Bid Only (Line A)</b>	\$119,999.80	\$135,368.32	\$134,510.40	
<b>Alternative A1 Bid Total</b>	\$16,640.00	\$16,640.00	\$12,800.00	
<b>Alternative A2 Bid Total</b>	\$149,760.00	\$192,000.00	\$69,120.00	
<b>Alternative A3 Bid Total</b>	\$312,858.00	\$267,400.00	\$144,396.00	

A total of 3 bids were received for the 2017 Road Striping project. Project Manager, Aaron Claiborne has reviewed the bids and recommends that the City Council award the contract to Apply-A-Line, Inc. in the base bid and bid additive alternative 1 for a total amount of \$136,639.80.

# Contract

## CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT ("Contract"), made this \_\_\_\_\_, day of \_\_\_\_\_, 2017, by and between the City of Bainbridge Island ("City" and/or "CONTRACTING AGENCY") and Apply-A-Line, Inc. ("CONTRACTOR").

### WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings, and other contract documents to be prepared for certain Work as described therein, known as the 2017 ROAD STRIPING PROJECT; and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The CONTRACTING AGENCY agrees to pay the CONTRACTOR the contract price of One Hundred Thirty-Six Thousand Six Hundred Thirty-Nine Dollars and 80 cents (\$136,639.80) ("Contract Price") for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions, and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the "Contract Documents":

1. This Contract, including the form "Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices
2. The Standard Specifications for Road, Bridge and Municipal Construction, 2016 edition, as issued by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA), Washington State Chapter (hereafter "Standard Specifications")
3. Amendments to the Standard Specifications
4. Indemnity and Insurance Agreement
5. Special Indemnity and Insurance Agreement
6. Prevailing Wage Schedules and Regulations
7. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
8. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

The CONTRACTING AGENCY and the CONTRACTOR recognize that time is of the essence of this Contract and that the CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore, the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

CONTRACTOR's Initials: \_\_\_\_\_

The CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference. The person executing this Contract warrants and represents that they are fully authorized to execute this Contract.

All parties agree that the State of Washington is hereby named as an express third-party beneficiary of this Contract, with all rights as such.

THE CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

**APPLY-A-LINE, INC.:**

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF BAINBRIDGE ISLAND:**

By: \_\_\_\_\_  
Douglas Schulze, City Manager

Date: \_\_\_\_\_

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: 7:15 PM Service Agreement for Emergency Communication Services with Kitsap 911, AB 17-117 - Police (Pg. 8)	Date: 7/25/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-117
Proposed By: Matthew Hamner, Chief of Police	Referrals(s):

### BUDGET INFORMATION

Department: Police	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:
City Manager:	Legal: Yes Finance:

### DESCRIPTION/BACKGROUND

Kitsap County is empowered to provide emergency communications services through a public corporation known as Central Communications (CenCom). In August of 1993, the City of Bainbridge Island and other public agencies within the county entered into Interlocal Agreements with CenCom to provide those services.

In 2017, Kitsap County formed a new public corporation under the Washington State Constitution and the laws of the State of Washington, and particularly those set forth at RCW 35.21.730 through RCW 35.21.759. That corporation is Kitsap 911. The City of Bainbridge Island wishes to enter into a service agreement with Kitsap 911 enabling Kitsap 911 to continue to provide enhanced emergency 911 communication services to the City.

### RECOMMENDED ACTION/MOTION

I move that the City Council forward the Kitsap 911 Service Agreement to the August 8 consent agenda.

### ATTACHMENTS:

Description	Type
□ Kitsap 911 Interlocal Agreement	Backup Material



**SERVICE AGREEMENT  
FOR EMERGENCY COMMUNICATION SERVICES**

This Agreement (“Agreement”) is made between Kitsap 911, a Washington public corporation (“Kitsap 911”), and the City of Bainbridge Island, a Washington municipal corporation (“Customer”), which are the parties to this agreement (“Party” or “Parties”).

**I. RECITALS**

- A. Kitsap 911 is a public corporation organized and existing under the Washington State Constitution and the laws of the State of Washington, and particularly those set forth at RCW 35.21.730 through RCW 35.21.759; and
- B. The City of Bainbridge Island is a Washington municipal corporation organized and existing under the Washington State Constitution and the laws of the State of Washington, and particularly those set forth at Title 35A RCW; and
- C. Kitsap 911 is obligated to enter into this Service Agreement with the Customer pursuant to Section IX of the Kitsap 911 Bylaws; and
- D. The Customer has requested that Kitsap 911 provide enhanced emergency 911 communications services including radio communication, dispatch, teletype service, and telephone calls directed to the Customer and to refer those calls to the Customer by radio or other appropriate means; and
- E. Kitsap 911 is willing to provide the requested enhanced emergency 911 communication services including radio communication, dispatch, and teletype services and handle telephone calls as necessary and refer those to the Customer by radio or other appropriate means; and
- F. The Customer desires to engage the services of Kitsap 911 to provide such services; and
- G. The Customer and Kitsap 911 recognize the mutual benefit of utilizing Kitsap 911’s dispatching services to meet the Customer’s dispatching requirements and needs; and
- H. The Customer will pay Kitsap 911 a fee based on the Service Fee Formula set forth in Exhibit IX of the Kitsap 911 Bylaws as more specifically set forth in Attachment A attached hereto and incorporated herein, to have Kitsap 911 provide such services to the Customer.

NOW, THEREFORE, in consideration of the foregoing, and in consideration of the promises, terms, and conditions set forth below, it is hereby agreed as follows:

## II. AGREEMENT

- A. Communications Services. During the term of this Agreement, Kitsap 911 will provide the Customer twenty-four (24) hour enhanced emergency 911 communications including call receiving, monitoring, and emergency dispatching service for the Customer's citizens, visitors, and responders. Kitsap 911 shall be the primary public safety answering point for the Customer. Kitsap 911 shall ensure that all Federal Communications Commission (FCC) radio frequency licenses include authorization so that the Customer can use Kitsap 911's primary dispatch channels.
- B. Technical Assistance. Kitsap 911 may provide technical expertise to the Customer as may be required for the proper operation of the Customer's systems and for procurement of the Customer's communications equipment.
- C. Law Enforcement Agency Data Communications. If the Customer is a law enforcement agency, Kitsap 911 will provide information from the Washington State Patrol Law Enforcement Data Communications System.
- D. Customer Communications Equipment. Unless otherwise agreed to by the Parties, Kitsap 911 agrees to be responsible for providing and maintaining all communications equipment necessary to receive radio communications from Kitsap 911, and for communicating with Kitsap 911 and between the Customer's personnel. The Customer shall be responsible for purchasing, maintaining, and repairing the Customer's base, mobile, and portable communications equipment including pagers and computers. The Customer shall retain the responsibility and authority for its operational departments and for such equipment and services as required at its place of operations to connect to Kitsap 911's operations. Interconnecting equipment may or may not be included in Kitsap 911's budget as Kitsap 911's Board of Directors shall determine. However, if interconnecting equipment is included in the Kitsap 911 budget and provided to the Customer, Kitsap 911 shall retain ownership of such equipment.
- E. Operational Procedures. All operational procedures shall be determined and established by the Strategic Advisory Board (SAB) pursuant to Section VIII of the Kitsap 911 bylaws. Any disagreements regarding operational procedures that cannot be resolved by the SAB shall be sent for final determination to the Kitsap 911 Board.
- F. Billing and Non-Payment. The Customer shall be billed in accordance with Attachment A for the upcoming calendar year. Unless otherwise agreed to by the Parties, the Customer shall make twelve equal monthly payments, which shall be due by the end of each month. Should Customer fall two (2) months in arrears, the Customer shall be considered delinquent, and in that event, and after providing the required notice and opportunity to cure as set forth in

Section O of this Agreement, Kitsap 911 shall have authority to terminate all services to the Customer and all participation of the Customer to the functions of Kitsap 911. However, the Customer shall be liable for its fees to Kitsap 911 through December 31 of the year of termination of the delinquent Party's services. The Customer acknowledges that the fee set forth on Attachment A may change pursuant to and in accordance with Section IX(C) of the Kitsap 911 Bylaws.

- G. Provisions for Use. The Advisory Council on Criminal Justice Services and the Washington State Patrol have requested that all participating communications centers, such as Kitsap 911, which are terminal users of the Washington State Patrol Law Enforcement Data Communications Systems have certain provisions in their regulations and enabling Agreements concerning responsibility for such communication. Therefore, the following is specifically agreed to:

Responsibility. Kitsap 911 shall bear full responsibility for insuring that the law enforcement data communications network and any Criminal History Records Information received by means of such network shall be used solely for the purposes of the administration of the criminal laws or for the purposes enumerated in RCW 43.43.760(3) as now exists or may hereafter be amended. Kitsap 911 shall establish rules and regulations governing access to, security for, and operation of the data communications network for any Criminal Justice Records Information received by means of such network.

- H. Duration. This Agreement shall continue unless Kitsap 911 is dissolved or as otherwise provided in this section.

Termination. Except as otherwise specifically provided herein, the Customer may terminate this Agreement upon at least one-hundred and eighty (180) days written notice to Kitsap 911. If the Customer terminates this Agreement, Kitsap 911 is not required to surrender any of its FCC licenses nor is Kitsap 911 obligated to agree to co-license the terminating Party on any of Kitsap 911's licensed frequencies.

- I. Insurance/Indemnification – Hold Harmless:

1. The Parties to this Agreement shall maintain during the life of this Agreement such general liability insurance as will provide coverage for claims for damages for personal injuries, including death, as well as for claims for damages to property which may arise directly or indirectly from performance of the work under this Agreement. Policy limits shall be no less than \$1,000,000 per occurrence Combined Single Limit for Bodily Injury and Property Damage Liability. The Parties shall provide each other a Certificate of Insurance or other appropriate documentation evidencing the coverage as set forth above if requested by a Party.

2. Indemnification Clause – Customer. The Customer does hereby agree to save harmless and defend Kitsap 911 from all claims and liability due to the negligent acts, errors, or omissions of the Customer, its agents, and/or employees. Such indemnity shall include, but not be limited to, all out-of-pocket expenses incurred by Kitsap 911, including attorney's fees, in the event Customer fails or refuses to accept the tender of any claims brought against Kitsap 911, the basis for which are negligent acts, errors, or omissions of the Customer, its agents, and/or employees.
  3. Indemnification Clause – Kitsap 911. Kitsap 911 does hereby agree to save harmless and defend the Customer from all claims and liability due to the negligent acts, errors, or omissions of Kitsap 911, its agents, and/or employees. Such indemnity shall include, but not be limited to, all out-of-pocket expenses incurred by the Customer, including attorney's fees, in the event Kitsap 911 fails or refuses to accept the tender of any claims brought against the Customer, the basis for which are negligent acts, errors, or omissions of Kitsap 911, its agents, and/or employees.
  4. The foregoing indemnity is specifically and expressly intended to constitute a waiver of each Party's immunity under Washington's Industrial Insurance Act, Title 51 RCW, as respects the other Party only, and only to the extent necessary to provide the indemnified Party with a full and complete indemnity of claims made by the indemnitor's employees. The Parties acknowledge that these provisions were specifically negotiated and agreed upon by them.
  5. Kitsap 911 shall comply with all notice and other requirements of RCW 42.56.590, as now in effect and may be amended, in the event of a breach of the security of the system as defined by RCW 42.56.590. Such compliance shall be at the sole expense of Kitsap 911.
- J. Amendments. It is mutually agreed and understood that no alteration or variation of the terms of this Agreement shall be valid, unless made in writing, and signed by the Parties hereto, and that any oral understandings or agreements that are not incorporated herein shall not be binding on either Party.

K. Contacts.

Kitsap 911  
Richard Kirton

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Bainbridge Island Police Department  
Matthew Hamner, Chief of Police  
Jeffrey Horn, Deputy Chief of Police

\_\_\_\_\_  
\_\_\_\_\_

- L. Compliance with All Laws. Kitsap 911 and the Customer shall comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the performance of this Agreement, including without limitation all of those pertaining to wages and hours, confidentiality, disabilities, and discrimination.
- M. Maintenance and Audit of Records. Kitsap 911 and the Customer shall maintain books, records, documents, and other materials relevant to their performance under this Agreement which sufficiently and accurately reflect any and all direct and indirect costs and expenses incurred or paid in the course of performing this Agreement. These records shall be subject to inspection, review, and audit by a Party or its designee, the Washington State Auditor's Office, and authorized federal agencies. Each Party shall retain all such books, records, documents, and other materials as required by the Washington State Records Retention law and policy as established by the Secretary of State of the State of Washington.
- N. Waiver Limited. A waiver of any term or condition of this Agreement must be in writing and signed by the waiving Party. Any express or implied waiver of a term or condition of this Agreement shall apply only to the specific act, occurrence, or omission and shall not constitute a waiver as to any other term or condition or future act, occurrence, or omission.
- O. Default/Dispute Resolution. If either Kitsap 911 or the Customer fails to perform any act or obligation required to be performed by it hereunder, the other Party shall deliver written notice of such failure to the non-performing Party. The non-performing Party shall have thirty (30) days after its receipt of such notice in which to correct its failure to perform the act or obligation at issue, after which time it shall be in default ("Default") under this Agreement. Provided, however, that if the non-performance is of a type that could not reasonably be cured within said thirty (30) day period, the non-performing Party shall not be in Default if it commences cure within said thirty (30) day period and thereafter diligently pursues cure to completion.
- In the event a default continues and/or any dispute arises for anything other than non-payment between the Parties, either Party may request in writing that the issue be resolved by mediation. If the Parties are unable to resolve the dispute within ninety (90) days, either Party shall have the right to exercise any or all rights and remedies available to it in law or equity.
- P. Governing Law. This Agreement shall be governed exclusively by the laws of the State of Washington.
- Q. Venue. The venue for legal action brought by any Party to this Agreement shall be the Superior Court of Kitsap County, Washington.
- R. Assignment. The Parties may not assign any rights or delegate any duties under this Agreement, whether by assignment, subcontract, or other means. Any such attempted assignment or delegation shall be void and shall constitute a material breach of this

Agreement. Provided, however, that this prohibition shall not apply to an assignment pursuant to a consolidation of a Party to this agreement with another Party to this agreement.

- S. Entire Agreement. This Agreement constitutes the entire agreement between the Parties, and supersedes any and all previous agreements relating to the creation, funding, operation, or maintenance of a regional emergency dispatch and communications center. There are no understandings or agreements between the Parties other than those set forth in this Agreement. No other statement, representation, or promise has been made to induce the Parties to enter into this Agreement.
- T. Invalid Provisions. The invalidity or unenforceability of any particular term or provision of this Agreement shall not affect the validity or enforceability of any other term or provision and this Agreement and shall be construed in all respects as if such invalid or unenforceable term or provision was omitted.
- U. Counterparts. This Agreement may be executed by the Parties using duplicate counterparts.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the later of the signature dates included below.

**KITSAP 911**

**CITY OF BAINBRIDGE ISLAND**

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017

KITSAP 911 BOARD

BAINBRIDGE ISLAND CITY COUNCIL

\_\_\_\_\_  
Kitsap 911 Board Chair

\_\_\_\_\_  
Douglas Schulze, City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT A**  
**2017 SERVICE FEES**

**City of Bainbridge Island**

Agency Base Fee:	\$5,000
Units of Use:	14,013
Cost Per Unit:	\$6.2877
Surcharge Cost Per Unit:	\$0.4405
Total 2017 Service Fee:	\$99,282

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: 7:25 PM Washington Association of Sheriffs & Police Chiefs Speed Reader Grant, AB 17-116 - Police (Pg. 16)	Date: 7/25/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-116
Proposed By: Matthew Hamner, Chief of Police	Referrals(s):

### BUDGET INFORMATION

Department: Police	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:
City Manager:	Legal: Yes Finance:

### DESCRIPTION/BACKGROUND

The Washington Association of Sheriffs and Police Chiefs (WASPC) has granted the Bainbridge Island Police Department \$7,000 to offset the recent purchase of two "Speed Reader" signs, plus associated power kits and software. The total cost of these two items was \$11,815.69.

The Squeaky Wheels Bicycle Club wishes to give the department an additional approximately \$4,587.30 to pay for all or close to all of the balance of the cost for these units. The members of Squeaky Wheels believe that these speed reader signs will help remind drivers to slow down, keeping the roads safer for bicyclists. Squeaky Wheels wishes to present their gift to Chief Hamner publicly during a Council meeting.

### RECOMMENDED ACTION/MOTION

I move that the City Council forward to the August 8 consent agenda acceptance of the \$7,000 grant from WASPC and the related gift from the Squeaky Wheels Bicycle Club for speed reader signs.

### ATTACHMENTS:

Description	Type
❑ Revised Award Letter	Backup Material
❑ Payment Voucher 344403	Backup Material



# WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: [www.waspc.org](http://www.waspc.org)

*Serving the Law Enforcement Community and the Citizens of Washington*



February 28, 2017

Chief Matthew Hamner  
Bainbridge Island Police Dept.  
625 Winslow Way East  
Bainbridge Island, WA 98110

SUBJECT: Revised Award Notied re: Speed Feedback Signs

Dear Chief Hamner,

Thank you for applying for a WASPC Traffic Safety Equipment Grant. We are pleased to inform you that your agency has been approved to receive \$7,000 to purchase the following equipment: (2) Speed Feedback Signs \$3,500 ea.

We were recently notified by the Traffic Safety Commission that the only stipulations pertaining to the speed feedback signs is that they should be moved a minimum of two times per year. Solar options are preferable, but not required.

The Federal Identification number for this grant is **CFDA# 20.600**. Invoices must be submitted to WASPC no later than May 5, 2017. Any invoices not received by the deadline will not be reimbursed and the award money will be forfeited. ***Please note: WASPC is responsible for the amount of your grant award only. Any expense in excess of the grant award must be paid by your agency.***

A report is required for the Traffic Safety Equipment Grant funds awarded to your department. The 2016-2017 Traffic Safety Equipment Grant reports are due by October 15, 2017. **Failure to report will result in denial of 2017 – 2018 grant funds.** Your agency is responsible for subscribing to the following commitments:

- Support statewide/national traffic safety initiatives, projects, and programs
- Report grant results to WASPC in a timely manner
- Subscribe and commit to aggressive traffic enforcement



2017-68  
**SCANNED**

The online report and A-19 reimbursement forms can be found at [www.waspc.org/traffic-safety](http://www.waspc.org/traffic-safety).

Thank you for your dedication to traffic safety in the State of Washington. If you have any questions, please contact Nancy Morris at (360) 486-2387. If you would like more information

President  
**KEN HOHENBERG**  
Chief – Kennewick

President Elect  
**BRIAN BURNETT**  
Sheriff – Chelan County

Vice President  
**KEN THOMAS**  
Chief – Kent

Past President  
**CASEY SALISBURY**  
Sheriff – Mason County

Treasurer  
**ROBERT TORGERSOON**  
Chief – Aberdeen

**DUSTY PIERPOINT**  
Chief – Lacey

**BONNIE BOWERS**  
Chief – Anacortes

Executive Board  
**STEVE STRACHAN**  
Chief – Bremerton

**MARK NELSON**  
Sheriff – Cowlitz County

**JOHN TURNER**  
Sheriff – Walla Walla County

**JOHN SNAZA**  
Sheriff – Thurston County

**MARK COUEY**  
Director – OJC  
Special Investigations Unit

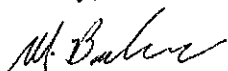
**JOHN BATISTE**  
Chief – WA State Patrol

**JAY TABB**  
SAC – FBI, Seattle

**MITCH BARKER**  
Executive Director

regarding state or federal traffic safety grant funding, please contact the Washington Traffic Safety Commission at (360) 725-9896.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Barker", written in a cursive style.

Mitch Barker  
Executive Director

Invoice Date	Invoice Number	Description	Voucher	Invoice Amount
04/27/2017	SIN011298	POL/RADAR MESSAGE SIGNS (2)	213402	11,815.69

Vendor No.	Vendor Name	File No.	File Date	File Amount
8395	INTUITIVE CONTROL SYSTEMS, INC	00344403	05/24/2017	11,815.69



8395

# INVOICE

*A sign of the future.*

All Traffic Solutions Inc.

3100 Research Drive, State College, PA 16801

Phone: 814-237-9005 Fax: 814-237-9006

Tax ID: 25-1887906

DUNS: 001225114

Invoice No.  
SIN011298

Invoice Date  
4/27/2017

Order No.  
SO-012045

Customer Purchase Order  
None

**Bill To:**  
Bainbridge Island Police Department  
625 Winslow Way E  
Bainbridge Island, WA 98110  
Jeffrey Horn



**Ship To:**  
Bainbridge Island Police Department  
Jeffrey Horn  
625 Winslow Way E  
Bainbridge Island, WA 98110

**Payment Terms**

**Shipping Instructions**

**Ship Via**

Net 30  
Item No.

None  
Description

Qty Ord	FedEx Qty Ship	Qty Back	Unit Price	Ext Price
---------	----------------	----------	------------	-----------

4000741	SpeedAlert 18 Radar Message Sign (RMS); base unit w/ mounting bracket 18971717041730;18971717041830	2.0	2.0	\$3,600.00	\$7,200.00
4000647	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	2.0	2.0	\$1,500.00	\$3,000.00
4000767	Base Model CREDIT, speed display; requires min 1 yr TrafficCloud Traffic Suite	2.0	2.0	(\$600.00)	(\$1,200.00)
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, (\$3000 Value, requires Traffic or Message Suite)	2.0	2.0	\$0.00	\$0.00
4000744	LFP Power kit, 16Ah battery (2), internal power controller, charger w/connector	2.0	2.0	\$795.00	\$1,590.00
4000990	LTE LVW2 communications prep	2.0	2.0	\$0.00	\$0.00

Sale Amount	\$10,590.00
Shipping	\$280.00
Sales Tax	\$945.69
<b>Balance DUE:</b>	<b>\$11,815.69</b>

**Remit payment to the address listed above.  
A Finance Charge of 1.5% per month will be applied to overdue balances.**

Approved for Payment:	11,815.69
Reviewed By:	Bunny
Approved By:	
Date:	5/8/17
Purchase Order#	
Org Code	53011212
Object Code	531100
Project/Contract #:	

POL/RADAR MESSAGE SIGNS



**ALL TRAFFIC  
SOLUTIONS**

Arrived  
5/2/17  
(H3)

**Sales Order - Pack Slip**

3100 Research Drive  
All Traffic Solutions  
State College, PA 16801US  
(866) 366-6602  
www.alltrafficsolutions.com

Sales Order #:  
SO-012045  
Fully Shipped!

**Bill To:**  
Bainbridge Island Police Department  
625 Winslow Way E  
Bainbridge Island, WA 98110  
US

**Ship To:**  
Bainbridge Island Police Department  
625 Winslow Way E  
Bainbridge Island, WA 98110  
US  
Delivery ATTN to : Jeffrey Horn

Customer PO Number	Terms	Mode of Delivery	FOB Point
None	Net 30	FedEx	Shipping Point

Item	Description	Qty Ordered	Q. Shipped (Ship Date)	Back Ordered
<u>4000741</u>	SpeedAlert 18 Radar Message Sign (RMS); base unit w/ mounting bracket	2.00	2.00 (4/26/2017)	0.00
<u>4000647</u>	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	2.00	2.00 (4/26/2017)	0.00
<u>4000767</u>	Base Model CREDIT, speed display; requires min 1 yr SmartApp Traffic Suite	2.00	2.00 (4/26/2017)	0.00
<u>4000874</u>	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, (\$3000 Value, requires Traffic or Message Suite)	2.00	2.00 (4/26/2017)	0.00
<u>4000744</u>	LFP Power kit, 16Ah battery (2), internal power controller, charger w/connector	2.00	2.00 (4/26/2017)	0.00
<u>4000990</u>	LTE LVW2 communications prep	2.00	2.00 (4/26/2017)	0.00

**COMMENTS:** Thank you for your order.

**SHIPPING INSTRUCTIONS:** None

**TERMS AND CONDITIONS:** None



Tax ID: 25-1887906

Questions contact:  
**MANUFACTURER:**  
**All Traffic Solutions**  
Amber Abdullah

Independent Sales Rep:

*A sign of the future.™***BILL TO:**Bainbridge Island Police Department  
625 Winslow Way E  
Bainbridge Island, WA 98110**SHIP TO:**Bainbridge Island Police Department  
625 Winslow Way E  
Bainbridge Island, WA 98110

Attn: Jeffrey Horn

**PAYMENT TERMS:** Net 30  
**CUSTOMER:** 210749  
**CONTACT:** (206) 780-4688

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000741	SpeedAlert 18 Radar Message Sign (RMS); base unit w/ mounting bracket	2.00	\$3,600.00	\$7,200.00
4000647	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	2.00	\$1,500.00	\$3,000.00
4000767	Base Model CREDIT, speed display; requires min 1 yr TrafficCloud Traffic Suite	2.00	(\$600.00)	(\$1,200.00)
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, (\$3000 Value, requires Traffic or Message Suite)	2.00	\$0.00	\$0.00
4000744	LFP Power kit, 16Ah battery (2), internal power controller, charger w/connector	2.00	\$795.00	\$1,590.00
4000641	Shipping	2.00	\$140.00	\$280.00
4000705	Sales Tax	1.00	\$708.30	\$708.30

Special Notes:

**SALES AMOUNT:** \$11,578.30  
**SHIPPING:**  
**TOTAL:** \$11,578.30

Duration: This quote is good for 60 days from date of issue.

Shipping Notes: Unless shipping charges are specifically indicated, prices are FOB factory. Shipping charges may apply

Taxes: Taxes are not included in quote. Please provide a tax exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

Authorization: By Signing below I indicate that I am authorized to commit my organization to the above.

Matthew L. Hamner  
Print Name, Title[Signature]  
Signature4/18/2017  
Date



# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: 7:35 PM Kitsap County Memorandum of Understanding for the Continuation of the Special Assault Investigations and Victim's Services (SAIVS), AB 17-115 - Police (Pg. 23)	Date: 7/25/2017
Agenda Item: NEW BUSINESS	Bill No.: 17-115
Proposed By: Matthew Hamner, Chief of Police	Referrals(s):

### BUDGET INFORMATION

Department: Police	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

### DESCRIPTION/BACKGROUND

Law enforcement agencies throughout the region have the power, authority, obligation, and/or responsibility to address issues raised by sexual and domestic violence assault in Kitsap County. Therefore, the agencies have formed an association to further their collaborative efforts referred to as Kitsap Special Assault Investigations and Victim's Services (SAIVS).

This organization first began operating in 1997, was made formal through an interlocal agreement signed in 1999, and the agencies wish to continue demonstrating their acceptance and commitment to the agreement by signing this Memorandum of Understanding to facilitate the growth of Kitsap SAIVS and the Family Justice Center.

### RECOMMENDED ACTION/MOTION

I move that the City Council forward the Kitsap SAIVS MOU to the August 8, 2017, consent agenda.

### ATTACHMENTS:

Description	Type
□ Kitsap SAIVS MOU	Backup Material

## MEMORANDUM OF UNDERSTANDING

WHEREAS, the following agencies have the power, authority, obligation, and/or responsibility to address issues raised by sexual and domestic violence assault (hereinafter referred to as special assault) in Kitsap County:

- The police departments of the cities of Bainbridge Island, Bremerton, Port Orchard, and Poulsbo;
- Kitsap County Sheriff's Office;
- Kitsap County Prosecutor's Office;
- Kitsap County Clerk's Office;
- Naval Criminal Investigative Service;
- Washington State Department of Social and Health Services, Division of Child and Family Services;
- Kitsap Sexual Assault Center;
- Harrison Hospital;
- YWCA of Kitsap County;
- Naval Family Advocacy Program;
- Kitsap County District Court Probation;
- Kitsap County Domestic Violence Task Force;
- Kitsap Legal Services; and

WHEREAS, the agencies listed above (hereinafter collectively referred to as “special assault agencies” or “agencies”) have worked together for a significant period of time to enhance their ability to serve victims of special assault; to arrest, punish and otherwise stop offenders who commit special assault; and to prevent special assault in our community; and

WHEREAS, the agencies listed above have formed an association to further their collaborative efforts to respond to special assaults and refer to their association as Kitsap SAIVS (Special Assault Investigations and Victim's Services), an organization that first began operating as this association in 1997, made formal through an Interlocal Agreement signed in 1999; and

WHEREAS, there exist fundamental areas of agreement among the municipal and private agencies that comprise Kitsap SAIVS; and

WHEREAS, the undersigned's acceptance of and commitment to these areas of agreement, as evidenced by the signing of this Memorandum of Understanding (hereinafter referred to as MOU), will facilitate the growth of Kitsap SAIVS *and the Family Justice Center*, And Whereas it is the intent of the undersigned to create a reference point for our successors, a reminder of what we have done and of what we agree must be done now and in the future if we are to adequately serve the needs of victims of domestic violence and sexual assault.



**IT IS NOW, HEREBY, RESOLVED AS FOLLOWS:**

- 1) The undersigned recognize the special character of domestic violence and sexual assault. The majority of domestic violence and sexual assault transactions occur within families, between intimate partners, or within a dating relationship. Moreover, they often involve children as victims, witnesses, or both.
- 2) The undersigned further recognize that because of the special character of domestic violence and sexual assault, investigating these crimes and serving the needs of the victims requires extraordinary effort, skill, and sensitivity.
- 3) The undersigned acknowledge that no one particular governmental or social service agency has the expertise or resources necessary to adequately investigate incidents of domestic violence and sexual assault in Kitsap County and at the same time meet all the needs of the victims and witnesses affected by these special criminal transactions.
- 4) The undersigned recognize that by cooperating to the fullest extent, up to and including co-locating special assault service providers, the quality of investigations will be enhanced and victims and witnesses will be better served and protected.
- 5) The undersigned also recognize that their cooperation will enhance the opportunities for fund raising, from public and private sources, to enhance the ability of Kitsap SAIVS to respond to incidents of special assault.
- 6) The undersigned have reviewed and approved the proposed Budget.
- 7) Therefore, the undersigned agree that:
  - a) They will participate in the Kitsap SAIVS and the Kitsap SAIVS Family Justice Center Program to the greatest extent permitted by law to investigate and prosecute incidents of domestic violence and sexual assault in Kitsap County;
  - b) They will work with Kitsap SAIVS to the fullest extent permitted by law to respect and protect the rights and interest of victims of and witnesses to domestic violence and sexual assault;
  - c) They will work with Kitsap SAIVS to resolve the conflicts that may arise among the participating agencies as they each seek to discharge their separate responsibilities, guided by the overriding interest that they all share in preventing further victimization;
  - d) That they will support Kitsap SAIVS in its efforts to identify and obtain private or grant funding to enhance our collective ability to investigate incidents of domestic violence and sexual assault in Kitsap County and to meet the needs of the victims and witnesses of these special assaults; and
  - e) That under the umbrella of SAIVS, when a Family Justice Center is opened each member agency will perform services as mandated by law and or charter on-site; that is, of the undersigned,
    - Law Enforcement agencies will conduct investigations of reported criminal offenses;
    - Legal Advocates will provide on-site, personal support to victims of sexual assault and domestic violence;
    - Legal Services will provide on and/or off-site legal services to victims

of domestic violence and sexual assault;

- Sexual Assault Nurse Examiners will provide medical forensic examinations and forensic documentation of examinations to victims of domestic violence and sexual assault;
- Child Interviewer will perform specialized forensic interviews of child victims and witnesses;
- Deputy Prosecuting Attorneys and support staff will screen, charge and prosecute criminal violations of State laws as they apply to domestic violence and sexual assault;
- Superior Court clerks will provide public access to the courts and information regarding court proceedings, restraining order applications, and other services as mandated by law;
- DSHS/CPS will provide family services as mandated by law, to children and their families touched by domestic violence and sexual assault; and
- District Court Probation Officers will maintain contact with victims of prosecuted cases to ensure offenders' compliance with probationary requirements and safety of the victim.

f) That the on-site activities of each agency will be developed and scheduled by that agency's staff, as per the protocol and/or policies of that agency and The Kitsap County Special Assault Investigation Protocol. Staffing and scheduling of individual personnel will be provided by the contributing agency. A Project Manager will coordinate the use of the Family Justice Center by each contributing agency to ensure a cohesive work atmosphere and to maximize the benefit of the shared facility.

In addition, monthly board meetings of Kitsap SAIVS as well as the monthly multi-disciplinary case reviews of the Kitsap County Prosecutor's Office SAU (Special Assault Unit) will be held in meeting rooms of the facility.

g) Commitment of the undersigned to work together to achieve the afore-referenced goals and demonstration of commitment to actively engage in continued strategic planning and performance is evidenced by:

- Initial creation of Kitsap SAIVS in 1997, formalization of organization by Interlocal Agreement in 1999. Joint drafting and adoption of the Kitsap County Special Assault Investigation Protocol; a guideline establishing and adopting the best practices for each agency in the investigation of sexual assault and domestic violence against adult and child victims, prioritizing assistance and care of victims; adopted for use by all agencies represented by the undersigned, as well as the County's School Districts, and filed with the Washington State Legislature;
- Drafting and Production of Law Enforcement Field Guide; an outline to assist all line-officers to ensure compliance with best practices as adopted by the County Investigative Protocol;
- Development and incorporation of the 501(c)(3) not for profit corporation Friends of Kitsap SAIVS, whose mission is to provide financial support to

Kitsap SAIVS; and

- Creation and adoption of the following mission statement:

***It is the mission of Kitsap Special Assault Investigations and Victim's Services to have a safer community through the protection of victims and more effective prosecution of criminal offenders.***

h) Specific resources committed to the operation of the center at this time include:

- Two full-time Law Enforcement Officers, specializing in the investigation of domestic violence and sexual assault criminal violations, one each from both the Bremerton Police Department and Kitsap County Sheriff's Department, and all related support;
- Rotating and/or part-time placement of Law Enforcement Officers from the Bainbridge Island, Port Orchard and Poulsbo Police Departments and Naval Criminal Investigative Services, including a minimum rotation by Port Orchard of one officer one day each week and by Bainbridge Island of one officer one day every two weeks;
- Four full-time Deputy Prosecuting Attorneys, specializing in the prosecution of domestic violence and sexual assault crimes;
- Two full-time legal support staff from the Office of the Kitsap County Prosecuting Attorney;
- One full-time specialized child interviewer from the Office of the Kitsap County Prosecuting Attorney;
- One full-time advocate from the Kitsap Sexual Assault Center;
- One (possibly two) full-time advocates from the YWCA of Kitsap County;
- Staffing from the Harrison Hospital SANE program, as to be determined;
- Staffing from DSHS Child Protective Services, as to be determined;
- One Deputy Clerk from the Office of the Kitsap County Superior Court Clerk;
- One attorney from Kitsap Legal Services, 24 hours per week and all necessary support and staff including one full-time paralegal and one full-time case worker;
- One full-time Project Manager, coordinator; and
- Facility hours 8:00 a.m. — 4:30 p.m.

8) This Memorandum of Understanding will take effect on the date executed by two or more special assault agencies.

9) The parties may execute this Memorandum of Understanding in multiple counterparts, each of which will be deemed an original and all of which together will constitute only one agreement. Further, delivery of a signed copy of this Agreement via e-mail or facsimile transmission will be considered delivery of an original.

\_\_\_\_\_  
Matthew Hamner  
Chief of Police, City of Bainbridge Island

Dated this \_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Steven Strachan  
Chief of Police, City of Bremerton

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Geoffrey Marti  
Chief of Police, City of Port Orchard

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
\_\_\_\_\_  
Chief of Police, City of Poulsbo

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Tina Robinson  
Kitsap County Prosecuting Attorney

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Gary Simpson  
Kitsap County Sheriff

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
Michael Merringer, Director  
Juvenile and Family Court Services  
Kitsap County Superior Court

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
\_\_\_\_\_ Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
\_\_\_\_\_ Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
\_\_\_\_\_ Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: 7:45 PM Kitsap Regional Coordinating Committee Membership Recommitment Letter, AB 17-132 - Councilmember Roth (Pg. 30)	Date: 7/25/2017
Agenda Item: COUNCIL DISCUSSION - 7:45 PM	Bill No.: 17-132
Proposed By: Councilmember Roth	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:
City Manager:	Legal: Yes Finance:

### DESCRIPTION/BACKGROUND

The Kitsap Regional Coordinating Council (KRCC) asks its members to submit letters of commitment in July of each year to facilitate the organization's work and budget planning for the following calendar year. COBI's KRCC 2017 dues are \$33,631.

#### KRCC Background and Purpose

The Kitsap Regional Coordinating Council is the forum established through an interlocal agreement among its current members: Kitsap County; the Cities of Bainbridge Island, Port Orchard, and Poulsbo; the Suquamish Tribe; the Port Gamble S'Klallam Tribe; the Port of Bremerton; Naval Base Kitsap; and Kitsap Transit.

The Kitsap Regional Coordinating Council serves four purposes:

1. KRCC is responsible for the distribution of federal transportation funding (via the Puget Sound Regional Council).
2. KRCC coordinates the review and monitoring of the Kitsap Countywide Planning Policies and the related Population Forecasting and Distribution, required by the State of Washington Growth Management Act.
3. KRCC coordinates a regional legislative agenda.
4. KRCC is the vehicle for other multi-jurisdictional collaborative projects identified in its annual Work Program.

For additional information, see <http://www.kitsapregionalcouncil.org/>

**RECOMMENDED ACTION/MOTION**

I move to authorize Mayor Tollefson to sign the letter of commitment which continues the City's membership of KRCC for 2018.

**ATTACHMENTS:**

Description	Type
▣ KRCC Membership Renewal 2018 Memo	Backup Material

## DRAFT



July 25, 2017

Kitsap Regional Coordinating Council  
614 Division Street – MS4  
Port Orchard, WA 98366

To the KRCC Executive Committee:

This letter signifies the City of Bainbridge Island's commitment to remain a member of the Kitsap Regional Coordinating Council (KRCC) from January 1 through December 31, 2018. The City of Bainbridge Island understands that this letter of commitment obligates the City to pay its approved dues in January 2018.

Sincerely,

Val Tollefson  
Mayor



# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Agenda Bill for Consent Agenda - AB 17-131 (Pg. 33)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-131
Proposed By:	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal: Yes	Finance:

### DESCRIPTION/BACKGROUND

Consider approval of the following items:

- B. Accounts Payable and Payroll
- C. Special City Council Meeting Minutes, July 11, 2017
- D. Regular City Council Business Meeting Minutes, July 11, 2017
- E. Special City Council Meeting Minutes, July 18, 2017
- F. Regular City Council Business Meeting Minutes, July 18, 2017
- G. Ordinance No. 2017-18, Establishing a Cultural Funding Advisory Committee (CFAC), AB 17-103 - Executive
- H. Interlocal Agreement with Kitsap County Noxious Weed Control Board for the Management of the Noxious Weed Control Program, AB 17-120 -Public Works
- I. Resolution No. 2017-15, Establishing the Dave Ullin Open Water Marina, AB 17-121 – Mayor Tollefson

### RECOMMENDED ACTION/MOTION

I move to approve the consent agenda items B - I as presented.

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Accounts Payable and Payroll (Pg. 34)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-131
Proposed By:	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

### DESCRIPTION/BACKGROUND

### RECOMMENDED ACTION/MOTION

Approve with consent agenda.

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Payroll	Backup Material
<input type="checkbox"/> Accounts Payable and Payroll	Backup Material

## PAYROLL

### PAYROLL CHECK RUN: 7 - 20 - 2017

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	7/20/2017	039173 - 039300	P/R check run - direct deposit	295,616.83
Normal	7/20/2017	108169 - 108174	P/R check run - regular	15,654.21
Vendor	7/20/2017	108175 - 108186	P/R vendor check run	109,787.12
Misc	7/20/2017	186187	P/R check run - misc	26,110.30
EFTPS	7/20/2017		Federal Tax Electronic Transfer	146,156.94
			<b>TOTAL:</b>	<b>593,325.40</b>

Prepared and Reviewed by

  
Deborah Lee

Date

7-19-17

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Kimberly M. Dunscombe, Budget Manager

Date

7/19/17

# ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: July 10, 2017 - July 24, 2017  
CITY COUNCIL: July 11, 2017 - July 25, 2017

Last check from previous run: 344914 dated 07/12/17 issued to COMCAST in the amount of \$11.35

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
EFT	N/A	N/A		-
ACH	N/A	N/A		-
ACH	N/A	N/A		-
VOID	06/14/17	344604	PW/MADISON SQUARE/BLD22302-FEE OVERAGE REFUND	VOID
VOID	06/14/17	344627	EX/SCOTT JAMES/REIMBURSEMENT-BAINBRIDGE PREPARES INITIATIVE	VOID
Manual	07/13/17	344915	PW/AMEC FOSTER WHEELER/BLD21362-3RD PARTY GEOTECH REVIEW	850.01
Manual	07/13/17	344916	PUGET SOUND ENERGY/JUNE 2017 CITYWIDE ELECTRIC CHARGES	25,267.54
Manual	07/13/17	344917	PUGET SOUND ENERGY/JUNE 2017 CITY HALL ELECTRIC CHARGES	2,255.95
Manual	07/17/17	344918	PW/ISLAND HANDS/JANITORIAL SERVICES	3,962.50
Manual	07/17/17	344919	PW/TOSHIBA FINANCIAL/ES4555C COPIER LEASE	273.60
Manual	07/19/17	344920	PW/BLD22497 - PERMIT FEE	303.56
Manual Checks, Electronic Disbursements				<b>32,913.16</b>

Regular Run	07/26/17	344921 - 345047	Regular Check Run	<b>361,513.30</b>
Total Disbursements				<b>394,426.46</b>

Retainage Release	N/A	N/A	No Retainage Releases	-
Travel Advance	N/A	N/A	No Advance Travel	-

Prepared and Reviewed by B. Stio 7/20/17 Brigham Huish, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Kim Dunscombe  
Kim Dunscombe, Acting Accounting Manager

7/20/17  
Date

07/12/2017 12:48 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

VOID

|P 1  
|apcshdsb

*Pa* 7/12/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344627 06/14/2017 VOID 8670 SCOTT JAMES 213947 ORDER#5222 05/03/2017 -339.99

Invoice: ORDER#5222

EX/REIMBURSEMENT-B.I. PREPARES MASCOT COSTUME

-339.99 31011256 531100 EX-C/E-EMERG PREP-SUPPLIES

CHECK 344627 TOTAL: -339.99

NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* -339.99

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 339.99

\*\*\* GRAND TOTAL \*\*\* -339.99

07/12/2017 12:48 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|p 2  
|apcshdab

JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 7 102									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			339.99
07/12/2017	344627	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		339.99	
07/12/2017	344627	VOID				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								339.99	339.99
APP 631-130000						DUE TO/FROM CLEARING			339.99
07/12/2017	06/11/17	VOID							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		339.99	
07/12/2017	06/11/17	VOID							
SYSTEM GENERATED ENTRIES TOTAL								339.99	339.99
JOURNAL 2017/07/102 TOTAL								679.98	679.98

07/12/2017 12:48  
bhuish

|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

|P 3  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 7	102	07/12/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING	339.99	
001-213000				GENERAL - ACCOUNTS PAYABLE		339.99
				FUND TOTAL	339.99	339.99
631 CLEARING FUND	2017 7	102	07/12/2017			
631-130000				DUE TO/FROM CLEARING		339.99
635-111100				CASH	339.99	
				FUND TOTAL	339.99	339.99

07/12/2017 12:48 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 4  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			339.99
631 CLEARING FUND		339.99	
	TOTAL	339.99	339.99

\*\* END OF REPORT - Generated by Matthew Brigham Huish \*\*



07/12/2017 13:43 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

VOID

|P 1  
|apcshdsb

*Ca 7/12/17*

CASH ACCOUNT: 635 111100 CASH  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344604 06/14/2017 VOID 5076 MADISON SQUARE LLC 213864 17-00386 06/01/2017 -1,565.00  
Invoice: 17-00386 PW/BLD22302 - FEE OVERAGE REFUND  
-1,565.00 72655860 58600000644 EXPEDITED BLDG PERMITS

CHECK 344604 TOTAL: -1,565.00

NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* -1,565.00

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	1,565.00

\*\*\* GRAND TOTAL \*\*\* -1,565.00

07/12/2017 13:43 |CITY OF BAINBRIDGE ISLAND  
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|P 2  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 7 104									
APP 650-213000						ACCOUNTS PAYABLE			1,565.00
07/12/2017	344604	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		1,565.00	
07/12/2017	344604	VOID				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								1,565.00	1,565.00
APP 631-130000						DUE TO/FROM CLEARING			1,565.00
07/12/2017	06/11/17	VOID							
APP 650-130000						DUE TO/FROM CLEARING		1,565.00	
07/12/2017	06/11/17	VOID							
SYSTEM GENERATED ENTRIES TOTAL								1,565.00	1,565.00
JOURNAL 2017/07/104 TOTAL								3,130.00	3,130.00

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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

|P 3  
|apcshdab

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631 CLEARING FUND	2017 7	104	07/12/2017			
631-130000				DUE TO/FROM CLEARING		1,565.00
635-111100				CASH	1,565.00	
				FUND TOTAL	1,565.00	1,565.00
650 AGENCY FUND	2017 7	104	07/12/2017			
650-130000				DUE TO/FROM CLEARING	1,565.00	
650-213000				ACCOUNTS PAYABLE		1,565.00
				FUND TOTAL	1,565.00	1,565.00

|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

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|P      4
|apcshdsb
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FUND

DUE TO

DUE FROM

631 CLEARING FUND  
650 AGENCY FUND

1,565.00

1,565.00

TOTAL

1,565.00

1,565.00

\*\* END OF REPORT - Generated by Matthew Brigham Huish \*\*

MANUAL

07/13/2017 13:49 |CITY OF BAINBRIDGE ISLAND  
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P 1  
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C & 7/13/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

344915	07/13/2017	PRTD	6488 AMEC FOSTER WHEELER	214745	S46800581	10/25/2016	21700000	M071317	850.01
Invoice: S46800581				BLD21362/HARTMAN/MAHONEY-3RD PARTY GEOTECH REVIEW					
				850.01 72655860 58600000370 GEO TECCH-3RD PARTY REVIEWS					

CHECK 344915 TOTAL: 850.01

344916	07/13/2017	PRTD	1205 PUGET SOUND ENERGY	214682	823JUN17	07/03/2017		M071317	10.81
Invoice: 823JUN17				BRIAN DR N/BOOTH EL PANEL					
				10.81 91011768 547100 GG-C/E-PARKS-ELECTRIC					

Invoice: 640JUN17	214683	640JUN17	07/03/2017	M071317	41.71
			BRIAN DR S/BOOTH EL PANEL		
			41.71 91011768 547100 GG-C/E-PARKS-ELECTRIC		

Invoice: 573JUN17	214684	573JUN17	07/03/2017	M071317	13.85
			COMMODORE/HS RESERVOIR		
			13.85 91411345 547100 GG-WTR-ELECTRIC		

Invoice: 093JUN17	214685	093JUN17	07/03/2017	M071317	3,345.84
			FLETCHER BAY WELL FIELD		
			3,345.84 91411345 547100 GG-WTR-ELECTRIC		

Invoice: 256JUN17	214686	256JUN17	07/03/2017	M071317	375.92
			SLS-8 HWY 305/HARBORVIEW		
			375.92 91421355 547100 GG-SWR-ELECTRIC		

Invoice: 291JUN17	214687	291JUN17	07/03/2017	M071317	14.82
			HEAD OF BAY WELL FIELD		
			14.82 91411345 547100 GG-WTR-ELECTRIC		

Invoice: 031JUN17	214688	031JUN17	07/03/2017	M071317	136.86
			SLS-6 LOVELL LOWER		
			136.86 91421355 547100 GG-SWR-ELECTRIC		

Invoice: 466JUN17	214689	466JUN17	07/03/2017	M071317	10.81
			MADISON/HS RAINBRINGER		
			10.81 91111264 547100 GG-STREET-TRAF CONTROL-UTILITY		

Invoice: 893JUN17	214690	893JUN17	07/03/2017	M071317	740.42
			MUNICIPAL STREET LIGHTING - #LITES		
			740.42 91111263 547100 GG-STRT-STREET LIGHTING-UTIL		

Invoice: 143JUN17	214691	143JUN17	07/03/2017	M071317	11.83
			REITAN RD/WELCOME TO B.I.-16280 REITAN RD NE		
			11.83 91111264 547100 GG-STREET-TRAF CONTROL-UTILITY		

Invoice: 735JUN17	214692	735JUN17	07/03/2017	M071317	70.46
			SHANNON DR/WFP DOCK		
			70.46 91011768 547100 GG-C/E-PARKS-ELECTRIC		

214693	736JUN17	07/03/2017	M071317	75.44
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07/13/2017 13:49 |CITY OF BAINBRIDGE ISLAND  
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|P 2  
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CASH ACCOUNT: 635			111100		CASH		VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL DESC							
<hr/>												
Invoice: 736JUN17					SHANNON DR/WFP RESTROOM							
			75.44	91011768 547100	GG-C/E-PARKS-ELECTRIC							
Invoice: 647JUN17					214694	647JUN17	07/03/2017	M071317	31.37			
			31.37	91111263 547100	STREET LIGHTS/TRAFFIC CONTR							
Invoice: 021JUN17					214695	021JUN17	07/03/2017	M071317	106.46			
			106.46	91421355 547100	SLS-3 TREATMENT PLANT							
Invoice: 710JUN17					214696	710JUN17	07/03/2017	M071317	299.34			
			299.34	91421355 547100	GG-SWR-ELECTRIC							
Invoice: 717JUN17					214697	717JUN17	07/03/2017	M071317	266.51			
			266.51	91011215 547100	POLICE STATION-METER1 (ORIG)							
Invoice: 111JUN17					214698	111JUN17	07/03/2017	M071317	337.58			
			337.58	91011215 547100	GG-C/E-PD-ELECTRIC							
Invoice: 520-298JUN17					214699	520-298JUN17	07/03/2017	M071317	329.32			
			329.32	91421355 547100	SLS-5 WW/SUNDAY COVE							
Invoice: 797JUN17					214700	797JUN17	07/03/2017	M071317	120.10			
			120.10	91011255 547100	MUNIC COURT-METER E3-10255 VALLEY RD							
Invoice: 182JUN17					214701	182JUN17	07/03/2017	M071317	61.97			
			61.97	91011255 547100	GG-C/E-COURT BLDG-ELECTRIC							
Invoice: 520-374JUN17					214702	520-374JUN17	07/03/2017	M071317	60.43			
			60.43	91111264 547100	SIGNAL @ 108 OLYMPIC DR SE							
Invoice: 973JUN17					214703	973JUN17	07/03/2017	M071317	12.33			
			12.33	91415345 547100	GG-STREET-TRAF CONTROL-UTILITY							
Invoice: 336JUN17					214704	336JUN17	07/03/2017	M071317	142.94			
			142.94	91421355 547100	OC RESERVOIR LID17 PHASE 2-1100 OLD CREOSOTE RD NE							
Invoice: 461JUN17					214705	461JUN17	07/03/2017	M071317	5,866.49			
			5,866.49	91425358 547100	GG-ROCKAWAY BCH-UTILITIES							
				214706	040-581JUN17	07/03/2017	M071317	124.70				
								SLS-9 ISLAND TERRACE-1174 FERNCLIFF AVE NE				
								GG-SWR-ELECTRIC				
								WWTP - 1220 DONALD PLACE				
								GG-WWTP-ELECTRIC				

07/13/2017 13:49 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 3  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 040-581JUN17				124.70	91421355 547100	3900 HALLS HILL RD PUMP GG-SWR-ELECTRIC			
Invoice: 444JUN17				214707	444JUN17	07/03/2017		M071317	395.74
				395.74	91011755 547100	BI COMMONS-402 BJUNE DR GG-C/E-COMMONS-ELECTRIC			
Invoice: 636JUN17				214708	636JUN17	07/03/2017		M071317	77.61
				77.61	91421355 547100	SLS-7 WING PT WAY-4296 WING PT WAY GG-SWR-ELECTRIC			
Invoice: 206JUN17				214709	206JUN17	07/03/2017		M071317	454.94
				454.94	91421355 547100	4586 POINT WHITE DR NE GG-SWR-ELECTRIC			
Invoice: 040-751JUN17				214710	040-751JUN17	07/03/2017		M071317	11.01
				11.01	91411345 547100	520 ERICKSEN AVE PRV-WTR SYS GG-WTR-ELECTRIC			
Invoice: 828JUN17				214711	828JUN17	07/03/2017		M071317	177.79
				177.79	91415345 547100	TAYLOR WELLS LID17 PHASE 1-6300 TAYLOR AVE GG-ROCKAWAY BCH-UTILITIES			
Invoice: 247JUN17				214712	247JUN17	07/03/2017		M071317	23.56
				23.56	91435838 547100	SSWM/DECANT FACILITY-6400 DON PALMER AVE NE GG-DECANT-ELECTRIC			
Invoice: 884JUN17				214713	884JUN17	07/03/2017		M071317	140.60
				140.60	91421355 547100	SLS FERRY TERMINAL-692 KICKITAT PL NE GG-SWR-ELECTRIC			
Invoice: 520-136JUN17				214714	520-136JUN17	07/03/2017		M071317	3,035.10
				3,035.10	91411345 547100	HOB BOOSTER PUMP/WELL-7290 WYATT WAY GG-WTR-ELECTRIC			
Invoice: 558JUN17				214715	558JUN17	07/03/2017		M071317	1,527.29
				1,527.29	91011897 547100	7315 NE HIDDEN COVE RD GG-C/E-O&M YARD FAC-ELECTRIC			
Invoice: 058JUN17				214716	058JUN17	07/03/2017		M071317	32.39
				32.39	91011897 547100	NE HIDDEN COVE-SHOP-7315 HIDDEN COVE RD GG-C/E-O&M YARD FAC-ELECTRIC			
Invoice: 040-714JUN17				214717	040-714JUN17	07/03/2017		M071317	10.81
				10.81	91021182 547100	7095 NE TWIN PONDS RD GG-OS-PROP MNGT-ELECTRIC			
Invoice: 831JUN17				214718	831JUN17	07/03/2017		M071317	1,645.26
				1,645.26	91411345 547100	SANDS AVE NE WELL FIELD-8499 SANDS AVE NE GG-WTR-ELECTRIC			
				214719	983JUN17	07/03/2017		M071317	11.84

07/13/2017 13:49 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 4  
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 983JUN17				11.84	91111264 547100	MILLER RD NE BEACON-8800 1/2 MILLER RD GG-STREET-TRAF CONTROL-UTILITY			
Invoice: 888JUN17				214720	888JUN17	07/03/2017		M071317	242.20
				242.20	91411345 547100	NE H.S. RD PUMP-9330 NE HS RD GG-WTR-ELECTRIC			
Invoice: 067JUN17				214721	067JUN17	07/03/2017		M071317	10.81
				10.81	91111263 547100	MADISON PARKING LOT GG-STRT-STREET LIGHTING-UTIL			
Invoice: 658JUN17				214722	658JUN17	07/03/2017		M071317	72.02
				72.02	91421355 547100	SLS-4 IRENE/LOWER HAWLEY GG-SWR-ELECTRIC			
Invoice: 682-B-JUN17				214723	682-B-JUN17	07/03/2017		M071317	29.64
				29.64	91111263 547100	MUNIC PRKNG LOT-MADISON/MADRONA GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL1JUN17				214724	IL1JUN17	07/03/2017		M071317	286.54
				286.54	91111263 547100	ERCKSN/MDSN/WNSLW/KNCHTL GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL3JUN17				214725	IL3JUN17	07/03/2017		M071317	40.58
				40.58	91111263 547100	ROUNDAABOUT HS/MADISON IMPR GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL5JUN17				214726	IL5JUN17	07/03/2017		M071317	103.20
				103.20	91111263 547100	COMMODORE OFF HS @ OLYMPIC GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL7JUN17				214727	IL7JUN17	07/03/2017		M071317	94.29
				94.29	91111263 547100	MADISON PRJ HS TO WINSLOW II GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL9JUN17				214728	IL9JUN17	07/03/2017		M071317	139.89
				139.89	91111263 547100	MADISON AVE SO GG-STRT-STREET LIGHTING-UTIL			
Invoice: 285JUN17				214729	285JUN17	07/03/2017		M071317	272.58
				272.58	91421355 547100	SPS N.TOWN/SPORTSMAN GG-SWR-ELECTRIC			
Invoice: IL11JUN17				214730	IL11JUN17	07/03/2017		M071317	23.64
				23.64	91111263 547100	STREET LGHTS WW MAD TO 305 GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL12JUN17				214731	IL12JUN17	07/03/2017		M071317	96.64
				96.64	91111263 547100	STREET LGHTS WW 305-FRNCLFF GG-STRT-STREET LIGHTING-UTIL			
				214732	WW&305JUN17	07/03/2017		M071317	621.45



07/13/2017 13:49 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 5  
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: WW&305JUN17				621.45	91111264 547100	WINSLOW WAY & 305 GG-STREET-TRAF CONTROL-UTILITY			
Invoice: SPRINGJUN17				214733	SPRINGJUN17	07/03/2017	M071317		66.02
				66.02	91111263 547100	SPRINGRIDGE RD/HANSEN HILL GG-STRT-STREET LIGHTING-UTIL			
Invoice: 520-330JUN17				214734	520-330JUN17	07/03/2017	M071317		60.55
				60.55	91011768 547100	210 WINSLOW WAY E IRRIGATION GG-C/E-PARKS-ELECTRIC			
Invoice: LYNCTRJUN17				214735	LYNCTRJUN17	07/03/2017	M071317		106.33
				106.33	91111263 547100	4238 LYNWOOD CTR RD, BLOSSOM HILL GG-STRT-STREET LIGHTING-UTIL			
Invoice: BKLYN@MADJUN17				214736	BKLYN@MADJUN17	07/03/2017	M071317		13.10
				13.10	91111263 547100	NEW BROOKLYN & MAD AVE-STREET LGHT GG-STRT-STREET LIGHTING-UTIL			
Invoice: 2360-MADJUN17				214737	2360-MADJUN17	07/03/2017	M071317		13.10
				13.10	91111263 547100	2360 MAD AVE N-E.ENTRANCE ST LGHT GG-STRT-STREET LIGHTING-UTIL			
Invoice: MAD&ORDJUN17				214738	MAD&ORDJUN17	07/03/2017	M071317		13.10
				13.10	91111263 547100	MADISON AVE N, ORDWAY CROSS-ST LGHT GG-STRT-STREET LIGHTING-UTIL			
Invoice: BKLYN&NTOWNJUN17				214739	BKLYN&NTOWNJUN17	07/03/2017	M071317		13.10
				13.10	91111263 547100	NEW BROOKLYN & N.TOWN-ST LGHT GG-STRT-STREET LIGHTING-UTIL			
Invoice: WING&AZALEAJUN17				214740	WING&AZALEAJUN17	07/03/2017	M071317		10.31
				10.31	91111263 547100	WING PT & AZALEA AVE NE-ST LGHT GG-STRT-STREET LIGHTING-UTIL			
Invoice: W.OFMAD-PH1JUN17				214741	W.OFMAD-PH1JUN17	07/03/2017	M071317		900.44
				900.44	91111263 547100	W.OF MADISON-BAINBRIDGE CO PH1 GG-STRT-STREET LIGHTING-UTIL			
Invoice: E.OFMAD-PH2JUN17				214742	E.OFMAD-PH2JUN17	07/03/2017	M071317		1,843.18
				1,843.18	91111263 547100	E.OF MADISON-BAINBRIDGE CO PH2 GG-STRT-STREET LIGHTING-UTIL			
Invoice: MAD&HSJUN17				214743	MAD&HSJUN17	07/03/2017	M071317		42.58
				42.58	91111263 547100	MADISON AVE/H.S. AVE-ST LGHT GG-STRT-STREET LIGHTING-UTIL			
CHECK 344916 TOTAL:									25,267.54

07/13/2017 13:49 |CITY OF BAINBRIDGE ISLAND  
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|P 6  
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344917 07/13/2017 PRD 1205 PUGET SOUND ENERGY 214744 CITYHALL-JUN17 07/03/2017 M071317 2,255.95  
Invoice: CITYHALL-JUN17 CITY HALL ACCT#...837

2,255.95 91011189 547100 GG-C/E-CITY HALL-ELECTRIC

CHECK 344917 TOTAL: 2,255.95

NUMBER OF CHECKS 3 \*\*\* CASH ACCOUNT TOTAL \*\*\* 28,373.50

COUNT AMOUNT

TOTAL PRINTED CHECKS 3 28,373.50

\*\*\* GRAND TOTAL \*\*\* 28,373.50

07/13/2017 13:49 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 7  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER JNL

SRC ACCOUNT	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE JNL DESC REF 1 REF 2 REF 3	LINE DESC			
2017 7 122				
APP 650-213000	ACCOUNTS PAYABLE		850.01	
07/13/2017 M071317 071317	AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	CASH			28,373.50
07/13/2017 M071317 071317	AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000	GENERAL - ACCOUNTS PAYABLE		5,267.31	
07/13/2017 M071317 071317	AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000	ACCOUNTS PAYABLE		8,498.20	
07/13/2017 M071317 071317	AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000	ACCOUNTS PAYABLE		8,399.78	
07/13/2017 M071317 071317	AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000	STREETS - ACCOUNTS PAYABLE		5,334.64	
07/13/2017 M071317 071317	AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000	ACCOUNTS PAYABLE		23.56	
07/13/2017 M071317 071317	AP CASH DISBURSEMENTS JOURNAL			
	GENERAL LEDGER TOTAL		28,373.50	28,373.50
APP 631-130000	DUE TO/FROM CLEARING		28,373.50	
07/13/2017 M071317 071317				
APP 650-130000	DUE TO/FROM CLEARING			850.01
07/13/2017 M071317 071317				
APP 001-130000	GENERAL - DUE TO/FROM CLEARING			5,267.31
07/13/2017 M071317 071317				
APP 401-130000	DUE TO/FROM CLEARING			8,498.20
07/13/2017 M071317 071317				
APP 402-130000	DUE TO/FROM CLEARING			8,399.78
07/13/2017 M071317 071317				
APP 101-130000	STREETS - DUE TO/FROM CLEARING			5,334.64
07/13/2017 M071317 071317				
APP 403-130000	DUE TO/FROM CLEARING			23.56
07/13/2017 M071317 071317				
	SYSTEM GENERATED ENTRIES TOTAL		28,373.50	28,373.50
	JOURNAL 2017/07/122 TOTAL		56,747.00	56,747.00

07/13/2017 13:49  
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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

|P 8  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 7	122	07/13/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		5,267.31
001-213000				GENERAL - ACCOUNTS PAYABLE	5,267.31	
				FUND TOTAL	5,267.31	5,267.31
101 STREET FUND	2017 7	122	07/13/2017			
101-130000				STREETS - DUE TO/FROM CLEARING		5,334.64
101-213000				STREETS - ACCOUNTS PAYABLE	5,334.64	
				FUND TOTAL	5,334.64	5,334.64
401 WATER OPERATING FUND	2017 7	122	07/13/2017			
401-130000				DUE TO/FROM CLEARING		8,498.20
401-213000				ACCOUNTS PAYABLE	8,498.20	
				FUND TOTAL	8,498.20	8,498.20
402 SEWER OPERATING FUND	2017 7	122	07/13/2017			
402-130000				DUE TO/FROM CLEARING		8,399.78
402-213000				ACCOUNTS PAYABLE	8,399.78	
				FUND TOTAL	8,399.78	8,399.78
403 STORM & SURFACE WATER FUND	2017 7	122	07/13/2017			
403-130000				DUE TO/FROM CLEARING		23.56
403-213000				ACCOUNTS PAYABLE	23.56	
				FUND TOTAL	23.56	23.56
631 CLEARING FUND	2017 7	122	07/13/2017			
631-130000				DUE TO/FROM CLEARING	28,373.50	
635-111100				CASH		28,373.50
				FUND TOTAL	28,373.50	28,373.50
650 AGENCY FUND	2017 7	122	07/13/2017			
650-130000				DUE TO/FROM CLEARING		850.01
650-213000				ACCOUNTS PAYABLE	850.01	
				FUND TOTAL	850.01	850.01

07/13/2017 13:49  
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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

|P 9  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		5,267.31
101	STREET FUND		5,334.64
401	WATER OPERATING FUND		8,498.20
402	SEWER OPERATING FUND		8,399.78
403	STORM & SURFACE WATER FUND		23.56
631	CLEARING FUND	28,373.50	
650	AGENCY FUND		850.01
	TOTAL	28,373.50	28,373.50

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07/17/2017 08:13 |CITY OF BAINBRIDGE ISLAND  
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|P 1  
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CR 7/17/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

344918	07/17/2017	PRTD	8646 ISLAND HANDS	214804	17402	04/24/2017	21700098	M071417	792.50
Invoice: 17402									

792.50 73011183 54110000269 JANITORIAL CONTRACT-PRO SVCS

Invoice: 17404

214805	17404	05/23/2017	21700098	M071417	1,585.00
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MAY17-JANITORIALAPR-DEC

1,585.00 73011183 54110000269 JANITORIAL CONTRACT-PRO SVCS

Invoice: 17406

214806	17406	06/28/2017	21700098	M071417	1,585.00
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JUN17-JANITORIAL APR-DEC

1,585.00 73011183 54110000269 JANITORIAL CONTRACT-PRO SVCS

CHECK 344918 TOTAL: 3,962.50

344919	07/17/2017	PRTD	6714 TOSHIBA FINANCIAL SE	214807	20920400	07/03/2017		M071417	273.60
Invoice: 20920400									

O&M/#1095422 COPIER LEASE

273.60 73637891 545000 RENTS & LEASES - OPERATING

CHECK 344919 TOTAL: 273.60

NUMBER OF CHECKS 2 \*\*\* CASH ACCOUNT TOTAL \*\*\* 4,236.10

COUNT	AMOUNT
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TOTAL PRINTED CHECKS	2	4,236.10
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\*\*\* GRAND TOTAL \*\*\* 4,236.10

07/17/2017 08:13 |CITY OF BAINBRIDGE ISLAND  
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|P 2  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 7 137									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		3,962.50	
07/17/2017	M071417	071717				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			4,236.10
07/17/2017	M071417	071717				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		273.60	
07/17/2017	M071417	071717				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								4,236.10	4,236.10
APP 631-130000						DUE TO/FROM CLEARING		3,962.50	
07/17/2017	M071417	071717							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			3,962.50
07/17/2017	M071417	071717							
SYSTEM GENERATED ENTRIES TOTAL								3,962.50	3,962.50
JOURNAL 2017/07/137 TOTAL								8,198.60	8,198.60

07/17/2017 08:13  
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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

|P 3  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 7	137	07/17/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		3,962.50
001-213000				GENERAL - ACCOUNTS PAYABLE	3,962.50	
				FUND TOTAL	3,962.50	3,962.50
631 CLEARING FUND	2017 7	137	07/17/2017			
631-130000				DUE TO/FROM CLEARING	3,962.50	
631-213000				ACCOUNTS PAYABLE	273.60	
635-111100				CASH		4,236.10
				FUND TOTAL	4,236.10	4,236.10



FUND		DUE TO	DUE FROM
001 GENERAL FUND			3,962.50
631 CLEARING FUND		3,962.50	
	TOTAL	3,962.50	3,962.50

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07/19/2017 12:44 |CITY OF BAINBRIDGE ISLAND  
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|P 1  
|apcsbdb

*Bo* 7/19/17

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344920 07/19/2017 PRD 634 CITY OF BAINBRIDGE I 214762 BLD22497 07/12/2017 07/23/17 303.56  
Invoice: BLD22497 PW/BLD22497-PERMIT FEE

303.56 73011897 549800 O&M-C/E-PWYD FAC-PERMIT

CHECK 344920 TOTAL: 303.56

NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* 303.56

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 303.56

\*\*\* GRAND TOTAL \*\*\* 303.56

07/19/2017 12:44 |CITY OF BAINBRIDGE ISLAND  
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|P 2  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 7 158									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		303.56	
07/19/2017 07/23/17		071917				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			303.56
07/19/2017 07/23/17		071917				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								303.56	303.56
APP 631-130000						DUE TO/FROM CLEARING		303.56	
07/19/2017 07/23/17		071917							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			303.56
07/19/2017 07/23/17		071917							
SYSTEM GENERATED ENTRIES TOTAL								303.56	303.56
JOURNAL 2017/07/158 TOTAL								607.12	607.12

07/19/2017 12:44  
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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

|P 3  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2017 7	158	07/19/2017			
	001-130000				GENERAL - DUE TO/FROM CLEARING		303.56
	001-213000				GENERAL - ACCOUNTS PAYABLE	303.56	
					FUND TOTAL	303.56	303.56
631	CLEARING FUND	2017 7	158	07/19/2017			
	631-130000				DUE TO/FROM CLEARING	303.56	
	635-111100				CASH		303.56
					FUND TOTAL	303.56	303.56

07/19/2017 12:44  
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|CITY OF BAINBRIDGE ISLAND  
|A/P CASH DISBURSEMENTS JOURNAL

|P 4  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001 GENERAL FUND			303.56
631 CLEARING FUND		303.56	
	TOTAL	303.56	303.56

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07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
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|P 1  
|apcsbdb

7/20/17

CASH ACCOUNT: 635 111100 CASH  
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344921	07/26/2017	PRTD	5 ACE HARDWARE	214642	38184/1	07/06/2017	07/23/17	21.22
Invoice: 38184/1				21.22	73111427 531100	PW/POLY TARP, WASP KILLR	OFFICE SUPPLIES	
Invoice: 38139/1				214643	38139/1	06/30/2017	07/23/17	18.28
				18.28	73111427 531100	PW/VALVE BALL, BUSHING, CEMENT	OFFICE SUPPLIES	
Invoice: 38134/1				214746	38134/1	06/29/2017	07/23/17	99.43
				99.43	73011215 531100	PW/FLAG, CAULK, THREADLOCKER, TOILET SEAT, HANGER	O&M-C/E-POLICE FAC-SUPPLIES	
Invoice: 38199/1				214747	38199/1	07/07/2017	07/23/17	4.89
				4.89	73638935 531100	PW/VELCRO	OFFICE SUPPLIES	
Invoice: 38188/1				214748	38188/1	07/06/2017	07/23/17	54.45
				54.45	73425358 531100	PW/HANDICLAMP, SPRING CLAMP, AIR COMP.	O&M-WWTP-SUPPLIES	
Invoice: 38121/1				214749	38121/1	06/29/2017	07/23/17	27.22
				27.22	73421355 531100	PW/LYSOL, STOCK PAN	WIN COLL-SUPPLIES	
Invoice: 38107/1				214750	38107/1	06/27/2017	07/23/17	30.50
				30.50	73011897 531100	PW/HOSE HANGER	O&M-C/E-PWYD FAC-SUPPLIES	
Invoice: 38149/1				214751	38149/1	06/30/2017	07/23/17	57.49
				57.49	73011189 531100	PW/HEATGUN, PROPANE, 409, TIRE CLEANR, PIC HANGR	O&M - C/E FACIL OFC SUPPLIES	
Invoice: 38178/1				214752	38178/1	07/05/2017	07/23/17	70.42
				70.42	73011768 531100	PW/MR CLEAN, BUCKET, BROOM, DUSTPAN, HOSE SHUT OFF	O&M-C/E-PARKS-SUPPLIES	
Invoice: 38142/1				214753	38142/1	06/30/2017	07/23/17	9.08
				9.08	73421355 531100	PW/CUT KEYS (7)	WIN COLL-SUPPLIES	
Invoice: 38180/1				214754	38180/1	07/06/2017	07/23/17	21.47
				21.47	73011897 531100	PW/SAUCER, FASTENERS	O&M-C/E-PWYD FAC-SUPPLIES	
Invoice: 38248/1				214826	38248/1	07/13/2017	07/23/17	39.00
				39.00	73111427 531100	PW/MAILBOX, NUMBERS SET, FASTENERS	OFFICE SUPPLIES	
Invoice: 38238/1				214827	38238/1	07/12/2017	07/23/17	16.32
				16.32	73111427 531100	PW/PAINT, WASP RAID	OFFICE SUPPLIES	

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
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|P 2  
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 344921 TOTAL: 469.77

344922 07/26/2017 PRD 8444 CREATIVE MARKETING & 214828 CMD2103968 07/11/2017 07/23/17 405.35  
Invoice: CMD2103968 POL/LANYARDS (250)

405.35 51011211 53110000589 PD-COMM OUTREACH-SUPPLIES

CHECK 344922 TOTAL: 405.35

344923 07/26/2017 PRD 7994 PENINSULA SERVICES 214821 81212 06/30/2017 07/23/17 64.00  
Invoice: 81212 POL/MOBILE SHREDDING

64.00 51011211 541100 PD-C/E-ADM-PROF SVCS

Invoice: 81211 214822 81211 06/30/2017 07/23/17 32.00  
CRT/MOBILE SHREDDING

32.00 21011125 541100 COURT - PROFESSIONAL SERVICES

CHECK 344923 TOTAL: 96.00

344924 07/26/2017 PRD 1258 ALPINE PRODUCTS INC 214645 TM-167831 06/27/2017 07/23/17 452.11  
Invoice: TM-167831 PW/BLACK PAINT, SPRAY TIP, TIP GUARD

452.11 73111427 531100 OFFICE SUPPLIES

CHECK 344924 TOTAL: 452.11

344925 07/26/2017 PRD 8014 ALSTON, COURTNAGE & 214832 109492 06/30/2017 07/23/17 86.00  
Invoice: 109492 PW/LEGAL SVCS-RE: COULTAS PROPERTY

86.00 72311942 66100000724 PD/COURT BLDG-LAND/ROW ACQ

CHECK 344925 TOTAL: 86.00

344926 07/26/2017 PRD 29 AMERICAN WATER WORKS 214648 7001396623 05/29/2017 07/23/17 215.00  
Invoice: 7001396623 PW/MEMBER DUES/SEP17 THRU AUG18-C.KRUMHEUER

215.00 73411345 549100 DUES/SUBSCRIPTIONS

CHECK 344926 TOTAL: 215.00

344927 07/26/2017 PRD 8604 ANDERSON CONSTRUCTIO 214756 J17-003 06/01/2017 21700022 07/23/17 7,149.31  
Invoice: J17-003 COUNCIL CHAMBERS CARPENTRY

4,065.70 73011183 548100 O&M-C/E-CH FAC-REPAIRS  
3,083.61 81031881 53550000567 PEG CAP FUNDING-NON CAP ITEMS

CHECK 344927 TOTAL: 7,149.31

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
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|P 3  
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344928 07/26/2017 PRTD 4710 ASSOCIATED PETROLEU 214646 1101928-IN 06/27/2017 07/23/17 486.21  
Invoice: 1101928-IN PW/200.10 GAL DIESEL FUEL  
486.21 73638893 532000 O&M-FUEL USE-ALLOCATION

214647 1101929-IN 06/27/2017 07/23/17 1,724.92  
Invoice: 1101929-IN PW/805 GAL REG UNLEADED  
1,724.92 73638932 532000 O&M-FUEL ALLOC TO OTH DEPTS

214829 1098776-IN 06/19/2017 07/23/17 1,805.39  
Invoice: 1098776-IN PW/800 GAL REG UNLEADED FUEL  
1,805.39 73638932 532000 O&M-FUEL ALLOC TO OTH DEPTS

214830 1105149-IN 07/06/2017 07/23/17 1,179.86  
Invoice: 1105149-IN PW/525 GAL DIESEL FUEL  
1,179.86 73638893 532000 O&M-FUEL USE-ALLOCATION

214831 1105150-IN 07/06/2017 07/23/17 2,260.69  
Invoice: 1105150-IN PW/999 GAL REG UNLEADED FUEL  
2,260.69 73638932 532000 O&M-FUEL ALLOC TO OTH DEPTS

CHECK 344928 TOTAL: 7,457.07

344929 07/26/2017 PRTD 7821 AUS WEST LOCKBOX 214755 1990246108 07/06/2017 07/23/17 52.94  
Invoice: 1990246108 PW/LAUNDRY SVCS  
52.94 73638893 589310 LAUNDRY SERVICES

CHECK 344929 TOTAL: 52.94

344930 07/26/2017 PRTD 2138 ASPECT CONSULTING LL 214792 26815 06/23/2017 21700005 07/23/17 3,842.28  
Invoice: 26815 GROUNDWATER MANAGEMENT  
3,842.28 72011322 54110000485 GROUNDWTR MNGT PRGM-PROF SVCS

214793 26814 06/23/2017 21700005 07/23/17 993.72  
Invoice: 26814 GROUNDWATER MANAGEMENT  
993.72 72011322 54110000485 GROUNDWTR MNGT PRGM-PROF SVCS

214794 26813 06/23/2017 21600083 07/23/17 165.88  
Invoice: 26813 PROGRAM DATABASE UPGRADE  
165.88 72431832 54110000454 NPDES SSWM ADM-PROF SVCS

CHECK 344930 TOTAL: 5,001.88

344931 07/26/2017 PRTD 1235 AT&T ONENET SERVICE 214640 1266384464 07/01/2017 07/23/17 .61  
Invoice: 1266384464 PCD/FAX LONG DISTANCE-JUL17  
.61 91011189 542100 GG-C/E-CITY HALL-PHONE

214641 1266375163 07/01/2017 07/23/17 23.14  
Invoice: 1266375163 FIN/FAX LONG DISTANCE-JUL17



07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
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P 4  
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

23.14 91011189 542100

GG-C/E-CITY HALL-PHONE

CHECK 344931 TOTAL: 23.75

344932 07/26/2017 PRTD 4365 AUTOMATIC FUNDS TRAN 214644 BAIN1706983  
Invoice: BAIN1706983

06/30/2017 07/23/17  
FIN/UB PHONE & WEB PYMNT SVCS

177.00

88.50 73411341 541100  
88.50 73421351 541100

PROFESSIONAL SERVICES  
WIN COLL-ADM-PROF SVCS

CHECK 344932 TOTAL: 177.00

344933 07/26/2017 PRTD 8242 BACKGROUND INVESTIGA 214882 TCOBI0617  
Invoice: TCOBI0617

06/30/2017 07/23/17  
EX/BACKGROUND CHKS-PROSPECTIVE EMPLOYEES  
HR-ADV-EE RECRUIT-FINANCE  
HR-ADV-EE RECRUIT-PW ENG  
HR-ADV-EE RECRUIT-PCD

60.00

25.00 33011161 544141  
25.00 33011161 544172  
10.00 33011161 544161

CHECK 344933 TOTAL: 60.00

344934 07/26/2017 PRTD 47 BAINBRIDGE DISPOSAL 214654 COMMONS-JUN17  
Invoice: COMMONS-JUN17

06/30/2017 07/23/17  
SENIOR CENTER/COMMONS - DISPOSAL SVC  
GG-C/E-COMMONS-GARBAGE

138.76

138.76 91011755 547900

Invoice: 049374

214655 049374  
75.00 91111427 547900

07/05/2017 07/23/17  
PW/DISPOSAL SVC-4TH CELEBRATION  
GG-STREET-ROADSIDE-GARBAGE

75.00

CHECK 344934 TOTAL: 213.76

344935 07/26/2017 PRTD 54 BAINBRIDGE RENTAL IN 214649 CON#22483  
Invoice: CON#22483

07/07/2017 07/23/17  
PW/POLYCUT BLADES  
OFFICE SUPPLIES

19.08

19.08 73431835 531100

Invoice: CON#22484

214650 CON#22484  
90.71 73111427 531100

07/07/2017 07/23/17  
PW/TRIMMER LINE, MIX OIL, AUTOCUT  
OFFICE SUPPLIES

90.71

Invoice: CON#21903

214651 CON#21903  
394.96 73431835 531100

06/27/2017 07/23/17  
PW/HEDGE TRIMMER, MIX OIL  
OFFICE SUPPLIES

394.96

Invoice: CON#22712

214833 CON#22712  
238.44 73431835 531100

07/11/2017 07/23/17  
PW/POLYCUT BLADES (25)  
OFFICE SUPPLIES

238.44

Invoice: CON#22690

214834 CON#22690  
19.08 73431835 531100

07/11/2017 07/23/17  
PW/POLYCUT BLADES  
OFFICE SUPPLIES

19.08

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
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|P 5  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

		CHECK	344935 TOTAL:	762.27
344936 07/26/2017 PRTD	55 BAINBRIDGE ISLAND RE	214823 BIR765065	06/30/2017 07/23/17	160.56
Invoice: BIR765065			PW/CITY NOTICES-RFQ WATER SYS IMPROV	
		160.56 72413434 64400000819	WATER IMPR PROJECTS 2017-ADV	
		214835 7762290 #6	04/14/2017 07/23/17	141.00
Invoice: 7762290 #6			CC/CITY ADS-LODGING TAX	
		141.00 11011113 544000	COUNCIL - LEGAL NOTICES	
		214836 7762290 #7	04/21/2017 07/23/17	141.00
Invoice: 7762290 #7			CC/CITY ADS-CITIZEN ADVISORY GROUP	
		141.00 11011113 544000	COUNCIL - LEGAL NOTICES	
		214837 7762290 #8	04/21/2017 07/23/17	141.00
Invoice: 7762290 #8			CC/CITY ADS-LODGING TAX	
		141.00 11011113 544000	COUNCIL - LEGAL NOTICES	
		214897 7776091	06/30/2017 07/23/17	27.50
Invoice: 7776091			POL/CLASSIFIED PROP ROOM	
		27.50 51011191 544000	PD-C/E-PROP RM-ADVERTISING	
		CHECK	344936 TOTAL:	611.06
344937 07/26/2017 PRTD	55 SOUND PUBLISHING, IN	214669 7769821	05/31/2017 07/23/17	40.49
Invoice: 7769821			HR/JOB AD-ADMIN SPECIALIST III	
		40.49 33011161 544171	HR-ADV-EE RECRUIT-PW ADM	
		214670 7769821 #2	05/31/2017 07/23/17	38.59
Invoice: 7769821 #2			HR/JOB AD-ENGINEER I	
		38.59 33011161 544172	HR-ADV-EE RECRUIT-PW ENG	
		214671 7769821 #3	05/31/2017 07/23/17	38.59
Invoice: 7769821 #3			HR/JOB AD-PERMIT SPECIALIST	
		38.59 33011161 544161	HR-ADV-EE RECRUIT-PCD	
		214883 7776384	06/30/2017 07/23/17	40.49
Invoice: 7776384			HR/JOB AD-SR. ACCOUNTING TECH	
		40.49 33011161 544141	HR-ADV-EE RECRUIT-FINANCE	
		CHECK	344937 TOTAL:	158.16
344938 07/26/2017 PRTD	45 BAINBRIDGE ISLAND CH	214840 2017-Q2	07/06/2017 21700036 07/23/17	24,102.16
Invoice: 2017-Q2			2017 LTAC FUNDING	
		24,102.16 91140573 541100	GG-TOUR-PROF SERVICES	

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
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|P 6  
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

						CHECK	344938	TOTAL:	24,102.16
344939	07/26/2017	PRTD	7178 BAINBRIDGE ISL CHILD	214838	2017-Q2	07/17/2017	21700080	07/23/17	7,170.12
Invoice: 2017-Q2						2017 PROGRAM SUPPORT			
						7,170.12	31017540	54110000297	EX-BI CHILD CARE/B&G CLUB
						CHECK	344939	TOTAL:	7,170.12
344940	07/26/2017	PRTD	50 BAINBRIDGE ISLAND EL	214930	20170053	06/16/2017	21700021	07/23/17	4,691.36
Invoice: 20170053						COUNCIL CHAMBERS ELECTRIL UPG			
						4,691.36	81031881	53550000567	PEG CAP FUNDING-NON CAP ITEMS
						CHECK	344940	TOTAL:	4,691.36
344941	07/26/2017	PRTD	7183 BI SPECIAL NEEDS FOU	214839	1844-REV	06/30/2017	21700059	07/23/17	3,375.00
Invoice: 1844-REV						HUMAN SERVICES FUNDING			
						3,375.00	31017686	54110000297	EX-HOPE HOUSE/BI SPEC NEEDS FO
						CHECK	344941	TOTAL:	3,375.00
344942	07/26/2017	PRTD	5202 BAINBRIDGE ARTS AND	214758	2017-Q2	07/07/2017	21700035	07/23/17	750.00
Invoice: 2017-Q2						2017 LTAC FUNDING			
						750.00	91140573	541100	GG-TOUR-PROF SERVICES
						CHECK	344942	TOTAL:	750.00
344943	07/26/2017	PRTD	5490 BAINBRIDGE ISLAND ME	214824	22422	07/14/2017		07/23/17	66.00
Invoice: 22422						WELLNESS EVENT-ROTARY PRK FIELD RENTAL			
						66.00	91029179	531100	GG-SELF INS-WELLNESS-SUPPLIES
						CHECK	344943	TOTAL:	66.00
344944	07/26/2017	PRTD	4882 BLAZE CONE	214653	29062	06/28/2017		07/23/17	1,243.00
Invoice: 29062						PW/28" 7LB SLIM CONES (50)			
						1,243.00	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY
						CHECK	344944	TOTAL:	1,243.00
344945	07/26/2017	PRTD	1341 BLUE SKY PRINTING	214841	122885	07/13/2017		07/23/17	154.08
Invoice: 122885						POL/BUSINESS CARDS			
						20.59	51011211	531100	PD-C/E-ADM-SUPPLIES
						133.49	53011212	531100	PD-C/E-PATROL SUPPLIES

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 7  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

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					CHECK	344945 TOTAL:	154.08
344946	07/26/2017	PRTD	4901 BRABER EQUIPMENT	214652 497230	06/14/2017	07/23/17	861.82
Invoice: 497230					PW/BLADE, BOLT, NUT, SHIM, PIN		
861.82 73111427 531100					OFFICE SUPPLIES		
					CHECK	344946 TOTAL:	861.82
344947	07/26/2017	PRTD	72 BRATWEAR	214842 22033	06/12/2017	07/23/17	78.45
Invoice: 22033					POL/UNIFORM SHIRT-KOON		
78.45 53011212 520000					POLICE - C/E PATROL BENEFITS		
					CHECK	344947 TOTAL:	78.45
344948	07/26/2017	PRTD	8253 CHS POULSBO	214759 16004/H	06/30/2017	07/23/17	1,013.72
Invoice: 16004/H					PW/COURSE SALT BAGS (98)		
1,013.72 73637892 531100					O&M-ALLOC-WTR-CONSUMABLES		
					CHECK	344948 TOTAL:	1,013.72
344949	07/26/2017	PRTD	8491 CHUCKALS, INC.	214845 916508-0	07/11/2017	07/23/17	121.38
Invoice: 916508-0					CRT/TONER, PENS		
121.38 21011125 531100					COURT - SUPPLIES		
Invoice: 916508-1					07/14/2017	07/23/17	7.52
7.52 21011125 531100					COURT - SUPPLIES		
					CHECK	344949 TOTAL:	128.90
344950	07/26/2017	PRTD	634 CITY OF BAINBRIDGE I	214843 SEP 17-06	07/18/2017	07/23/17	200.00
Invoice: SEP 17-06					POL/DEPOSIT REFUND-SEP 17-06		
200.00 62238 386000					PARK/DOCK USE DEPOSIT		
					CHECK	344950 TOTAL:	200.00
344951	07/26/2017	PRTD	460 CITY OF BI - PETTY C	214763 MAY&JUN17	07/12/2017	07/23/17	98.67
Invoice: MAY&JUN17					CITY HALL PETTY CASH REIMBURSEMENT		
3.27 91029179 531100					GG-SELF INS-WELLNESS-SUPPLIES		
6.65 91011189 542500					GG-C/E-CITY HALL-POSTAGE		
23.75 91011189 542500					GG-C/E-CITY HALL-POSTAGE		
65.00 01132 321900					C/E BL INITIAL & RENEWAL		
					CHECK	344951 TOTAL:	98.67

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 8  
|apcsbdb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344952 07/26/2017 PRTD 104 BREMERTON KITSAP ACC 214852 BKAT000393 07/03/2017 07/23/17 2,674.38  
Invoice: BKAT000393 IT/MONTHLY BKAT SVCS-JUL17  
2,674.38 81011881 542420 IT-C/E-TELEVISTED COUNCIL MEET

CHECK 344952 TOTAL: 2,674.38

344953 07/26/2017 PRTD 7166 AMERICAN MESSAGING 214760 W4104492RG 07/01/2017 07/23/17 32.08  
Invoice: W4104492RG PW/MESSAGING SVCS  
32.08 73637891 542100 O&M - ALLOC FACIL TELEPHONE

CHECK 344953 TOTAL: 32.08

344954 07/26/2017 PRTD 142 COPIERS NORTHWEST IN 214846 INV1592367 06/30/2017 07/23/17 53.25  
Invoice: INV1592367 EX&FIN/IR6075 COPY OVERAGE FEES  
26.62 31011131 545000 EXEC - C/E RENTS & LEASES  
26.63 41011141 545000 FIN - C/E ADMIN RENTS & LEASES

Invoice: INV1592368

214847 INV1592368 06/30/2017 07/23/17 229.02  
EX&FIN/IR6075 COPIER LEASE  
114.51 31011131 545000 EXEC - C/E RENTS & LEASES  
114.51 41011141 545000 FIN - C/E ADMIN RENTS & LEASES

Invoice: INV1594145

214853 INV1594145 07/06/2017 07/23/17 437.58  
PW&PCD/PLOTTER PRINTING OVERAGE  
218.79 61011581 531100 PCD - C/E ADMIN SUPPLIES  
218.79 72011321 531100 ENG - C/E ADMIN SUPPLIES

CHECK 344954 TOTAL: 719.85

344955 07/26/2017 PRTD 152 DAILY JOURNAL OF COM 214761 3326392 06/14/2017 07/23/17 360.00  
Invoice: 3326392 PW/CITY ADS-BID NOTICE  
360.00 72334951 64400000596 SR305-OLYMPIC NM-ADV

Invoice: 3327082

214851 3327082 07/05/2017 07/23/17 228.00  
PW/CITY ADS-WATER SYSTEM IMPROVEMENTS RFQ  
228.00 72413434 64400000819 WATER IMPR PROJECTS 2017-ADV

CHECK 344955 TOTAL: 588.00

344956 07/26/2017 PRTD 8702 KODY SNODGRASS MEMOR 214870 20170718 07/18/2017 07/23/17 200.00  
Invoice: 20170718 POL/K9 HANDLER TRAINING-ENGET  
200.00 53011212 443410 POLICE - C/E PATROL TRAINING

CHECK 344956 TOTAL: 200.00

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

P 9  
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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344957	07/26/2017	PRTD	7144 DTMICRO, INC	214855	3455	07/15/2017		07/23/17	136.25
	Invoice: 3455					POLICE NETWORK CONNECT W/KITSAP CO.-AUG17			
				136.25	91011215 542100	GG-C/E-PD-PHONE			
						CHECK	344957	TOTAL:	136.25

344958	07/26/2017	PRTD	6805 WICK DUFFORD	214657	WD0217	07/03/2017		07/23/17	3,107.30
	Invoice: WD0217					HEX/JUN17-HEARING EXAMINER PRO-TEMP			
				3,107.30	34470586 541110	HEX - DEV HEARING EX & PRO TEM			
						CHECK	344958	TOTAL:	3,107.30

344959	07/26/2017	PRTD	4174 ENVIRO-CLEAN EQUIPME	214658	S17-062106	06/21/2017		07/23/17	149.53
	Invoice: S17-062106					PW/ADOMIZERS (12)			
				149.53	73637945 531100	O&M ALLOC-SWEEPER-SUPPLIES			
						CHECK	344959	TOTAL:	149.53

344960	07/26/2017	PRTD	4503 ESRI	214856	93309387	06/29/2017		07/23/17	14,606.00
	Invoice: 93309387					IT/ESRI GIS SOFTWARE MAINT.			
				14,606.00	81011881 548500	IT - C/E COMPUTER SUPPORT			
						CHECK	344960	TOTAL:	14,606.00

344961	07/26/2017	PRTD	8238 EXELTECH CONSULTING,	214659	1525-11	06/14/2017	21700093	07/23/17	717.00
	Invoice: 1525-11					STO PHASE II & IV CONSTR ADMIN			
				717.00	72334562 66300000668	STO PH 2&4-CONSTR			
				214858	1525-12	06/30/2017	21700093	07/23/17	1,051.00
	Invoice: 1525-12					STO PHASE II & IV CONSTR ADMIN			
				1,051.00	72334562 66300000668	STO PH 2&4-CONSTR			
						CHECK	344961	TOTAL:	1,768.00

344962	07/26/2017	PRTD	7510 EXPERIAN	214859	CD1803002302	06/30/2017		07/23/17	92.88
	Invoice: CD1803002302					POL/JUN17-INFO SVCS			
				92.88	52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
						CHECK	344962	TOTAL:	92.88

344963	07/26/2017	PRTD	5781 EXTERMINATION SERVIC	214857	27217	06/15/2017		07/23/17	90.47
	Invoice: 27217					PW/JUN17-FULL SVC PEST CONTROL-BIPD			
				90.47	73011215 548100	O&M-C/E-POLICE FAC-REPAIRS			

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
 bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 10  
 |apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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					CHECK	344963	TOTAL:	90.47
344964	07/26/2017	PRTD	212 FABRICARE 02 - PLANT	214861	JUN17	07/02/2017	07/23/17	207.93
					POL/LAUNDRY SVCS			
					45.90	51011211	520000	PD-C/E ADMIN-BENEFITS
					153.20	52011212	520000	POLICE - C/E INVEST BENEFITS
					8.83	53011212	520000	POLICE - C/E PATROL BENEFITS
					CHECK	344964	TOTAL:	207.93
344965	07/26/2017	PRTD	8292 PRJ GROUP INC	214860	19131	07/13/2017	07/23/17	696.17
					PW/REPAIR TURBO AIR LEAK-2007 INT'L			
					348.09	73111423	548100	REPAIRS & MAINTENANCE
					348.08	73111427	548100	O&M-ACCESS RDSIDE R&M
					CHECK	344965	TOTAL:	696.17
344966	07/26/2017	PRTD	5501 FRAME, CAROLYN & CHA	214863	15-00788	07/18/2017	07/23/17	4,719.03
					PLN14928-LANDSCAPE PERFORMANCE FULFILLED			
					4,719.03	62338	386000	SURETY DEPOSITS CUS
					CHECK	344966	TOTAL:	4,719.03
344967	07/26/2017	PRTD	8483 EDWARD J. WILLIAMS	214862	08/01/17	04/24/2017	07/23/17	250.00
					POL/BALANCE ON AUDIO FOR NNO			
					250.00	51011211	54110000649	NAT'L NIGHT OUT-PROF SVCS
					CHECK	344967	TOTAL:	250.00
344968	07/26/2017	PRTD	7851 GEOTECH ENVIROMENTAL	214768	523519	06/27/2017	07/23/17	275.66
					PW/RENTAL-VFD CONTROLLER			
					275.66	73435838	54500000261	VINCENT RD DUMP-GRND WTR MONIT
					CHECK	344968	TOTAL:	275.66
344969	07/26/2017	PRTD	513 GRAINGER	214864	9490313443	07/03/2017	07/23/17	637.66
					PW/SUMP PUMP, DEHUMIDIFIER			
					637.66	73421355	531100	WIN COLL-SUPPLIES
					CHECK	344969	TOTAL:	637.66
344970	07/26/2017	PRTD	2096 GRAY & OSBORNE INC	214765	3-2017	06/27/2017	21700102 07/23/17	9,351.89
					EAGLE HARBOR LOVELL SEWER			
					9,351.89	72423434	64110000721	LOVELL SLS BEACH MAINS-DESIGN

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 11  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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214766	2-2017	05/30/2017	21700102	07/23/17	5,369.32
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Invoice: 2-2017

EAGLE HARBOR LOVELL SEWER

5,369.32 72423434 64110000721 LOVELL SLS BEACH MAINS-DESIGN

CHECK	344970	TOTAL:	14,721.21
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344971	07/26/2017	PRTD	6765	GREY CHEVROLET	214767	6065697/1	06/29/2017	07/23/17	179.85
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Invoice: 6065697/1

POL/BODY ELECTRICAL-VEH#224

179.85 53011212 548100 POLICE - C/E PATROL MAINTENANC

CHECK	344971	TOTAL:	179.85
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344972	07/26/2017	PRTD	5275	KAISER PERMANENTE	214772	66013785	06/30/2017	07/23/17	95.00
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Invoice: 66013785

PW/OCCUPATIONAL HLTH SVCS

95.00 73637892 541100 O&M-ALLOC-WTR-PROF SVCS

CHECK	344972	TOTAL:	95.00
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344973	07/26/2017	PRTD	1517	GUARDIAN SECURITY SY	214865	746968	07/01/2017	07/23/17	44.00
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Invoice: 746968

POL/ALARM MONITORING

44.00 51011215 541100 POLICE - C/E FACIL PROF SVCS

CHECK	344973	TOTAL:	44.00
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344974	07/26/2017	PRTD	253	HACH COMPANY	214769	10524489	06/30/2017	07/23/17	1,211.33
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Invoice: 10524489

PW/FLUORIDE

1,211.33 73637892 531100 O&M-ALLOC-WTR-CONSUMABLES

214795	10527852	07/06/2017	07/23/17	353.96
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Invoice: 10527852

PW/H2O TESTING SUPPLIES

353.96 72637319 53110000809 WATER QUAL FLOW MONIT-SUPPLIES

CHECK	344974	TOTAL:	1,565.29
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344975	07/26/2017	PRTD	7180	HELPLINE HOUSE	214868	2017-Q2	07/03/2017	21700071	07/23/17	12,526.48
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Invoice: 2017-Q2

2017 FOOD PURCHASES

12,526.48 31017512 54110000297 EX-HELPLINE-WELFARE SVCS

CHECK	344975	TOTAL:	12,526.48
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344976	07/26/2017	PRTD	8514	HERITAGE-CRYSTAL CLE	214656	14643227	06/22/2017	07/23/17	424.12
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Invoice: 14643227

PW/55G-OIL ABSORBENT & DEBRIS RECYCLE

424.12 91011897 547900 GG-C/E-O&M YARD FAC-GARBAGE



07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 12  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK	DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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						CHECK	344976	TOTAL:	424.12
344977	07/26/2017	PRTD	8513 D. HITTLE & ASSOCIAT	214660	11546	06/25/2017	07/23/17		6,655.90
Invoice: 11546						EX/ELEC UTILITY-FEASIBILITY STUDY			
6,655.90 31011131 54110000796						ELECTRIC UTIL FORMATION-PRO SV			
						CHECK	344977	TOTAL:	6,655.90
344978	07/26/2017	PRTD	4850 HOME DEPOT CREDIT SE	214661	1054120	06/21/2017	07/23/17		195.11
Invoice: 1054120						PW/HAMMER DRILL			
195.11 73431835 531100						OFFICE SUPPLIES			
214770 2011201						06/20/2017	07/23/17		500.20
Invoice: 2011201						PW/BALLASTS, UPRIGHTVAC, LED RETRM, DRIVR, STEPBIT			
500.20 73011183 531100						O&M-C/E-CH FAC-SUPPLIES			
214866 9021963						07/03/2017	07/23/17		170.96
Invoice: 9021963						PW/IMPACT WRCH, VELCRO, S/D SET			
170.96 73431835 531100						OFFICE SUPPLIES			
214867 9021964						07/03/2017	07/23/17		75.21
Invoice: 9021964						PW/AIR COMPRESSOR			
75.21 73421355 531100						WIN COLL-SUPPLIES			
						CHECK	344978	TOTAL:	941.48
344979	07/26/2017	PRTD	8715 HOPE BUSBY BURLEIGH	214884	571821-571822	07/12/2017	07/23/17		425.00
Invoice: 571821-571822						SS/COMMONS DEPOSIT REFUND, CXL REFUND			
150.00 41625860 586000						SC/COMMONS ROOM DEP-DISBURSEME			
275.00 01136 362430						SC/COMMONS ROOM RENTALS			
						CHECK	344979	TOTAL:	425.00
344980	07/26/2017	PRTD	8381 INVINTUS MEDIA, INC	214869	7431	07/13/2017	07/23/17		50.00
Invoice: 7431						IT/STREAMING MEDIA HOSTING-JUN17			
50.00 81011881 548500						IT - C/E COMPUTER SUPPORT			
						CHECK	344980	TOTAL:	50.00
344981	07/26/2017	PRTD	333 KC AUDITOR	214886	JUN17	06/30/2017	07/23/17		41.00
Invoice: JUN17						EX/PARTIAL RELEASE-LID20 SIS LIEN, COPY & FAX FEES			
34.00 36426143 551000						CLERK-SIS-RECORDING			
7.00 36011143 551000						CLERK-RECORDING AT CO AUDITOR			
						CHECK	344981	TOTAL:	41.00

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 13  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

344982	07/26/2017	PRTD	2306 KITSAP COUNTY PROSEC	214662	JUL17	06/26/2017	21700103	07/23/17	9,118.50
					Invoice: JUL17	2017 PROSECUTING ATTORNEY			
					9,118.50	32011521	541112	LGL-CRIMINA-OUTSIDE PROSECUTOR	

CHECK 344982 TOTAL: 9,118.50

344983	07/26/2017	PRTD	8114 KENYON DISEND, PLLC	214663	185656	06/30/2017		07/23/17	502.50
					Invoice: 185656	LEGAL/PRO SVCS-COBI V. RICH			
					502.50	32470152	54111400775	HEX-RICH PERMITTING	

CHECK 344983 TOTAL: 502.50

344984	07/26/2017	PRTD	8714 KEVIN GUILFOYLE	214888	577767	07/20/2017		07/23/17	22.00
					Invoice: 577767	REFUND-MOORAGE FEE			
					22.00	01136	362900	DOCK USE & RELATED PARKING	

CHECK 344984 TOTAL: 22.00

344985	07/26/2017	PRTD	4792 KILBOURNE & KILBOURN	214885	91929	07/06/2017		07/23/17	339.50
					Invoice: 91929	EX/EMPLOYEE RECOGNITION PINS			
					339.50	33011161	53110000302	EMPLOYEE RECOG-HR-C/E-SUPPLIES	

CHECK 344985 TOTAL: 339.50

344986	07/26/2017	PRTD	8398 KITSAP COMMUNITY RES	214773	2-2017	07/10/2017	21700075	07/23/17	5,789.63
					Invoice: 2-2017	2017 PROGRAM SUPPORT			
					5,789.63	31017592	54130300297	EMERGENCY RENTAL ASSISTANCE	

CHECK 344986 TOTAL: 5,789.63

344987	07/26/2017	PRTD	1652 KITSAP TOWING & ROAD	214871	17-27754	07/02/2017		07/23/17	291.03
					Invoice: 17-27754	POL/IMPOUND/I17-000751			
					291.03	53011212	549900	PD-C/E-PATROL-MISC	

CHECK 344987 TOTAL: 291.03

344988	07/26/2017	PRTD	7849 LAW OFFICE OF THOMAS	214815	JUL17	07/11/2017		07/23/17	4,375.00
					Invoice: JUL17	LEGAL/PUBLIC DEF. SVCS-JUL17			
					4,375.00	32011281	541113	LGL-C/E-PUBLIC DEF-OUTSIDE ATT	

CHECK 344988 TOTAL: 4,375.00

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 14  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

344989 07/26/2017 PRTD 7987 LEGACY TELECOMMUNICA 214774 32305 06/30/2017 07/23/17 442.54  
Invoice: 32305 PW/GENERATOR LOAD SVC-HARBORVIEW DRIVE  
442.54 73421355 548100 WIN COLL-R&M

214775 32306 06/30/2017 07/23/17 401.12  
Invoice: 32306 PW/GENERATOR LOAD SVC-SAKAI LOOP  
401.12 73421355 548100 WIN COLL-R&M

214776 32307 06/30/2017 07/23/17 442.54  
Invoice: 32307 PW/GENERATOR LOAD SVC-HILDEBRAND LANE  
442.54 73421355 548100 WIN COLL-R&M

214777 32308 06/30/2017 07/23/17 442.54  
Invoice: 32308 PW/GENERATOR LOAD SVC-HALLS HILL  
442.54 73426355 548100 O&M-SIS-REPAIRS

214778 32316 06/30/2017 07/23/17 442.54  
Invoice: 32316 PW/GENERATOR LOAD SVC-SHOP #158  
442.54 73011897 548100 O&M-C/E-PWYD FAC-REPAIRS

214779 32317 06/30/2017 07/23/17 708.50  
Invoice: 32317 PW/GENERATOR LOAD SVC-WWTP  
708.50 73425358 548100 O&M-WWTP-REPAIRS

214780 32318 06/30/2017 07/23/17 442.54  
Invoice: 32318 PW/GENERATOR LOAD SVC-SHOP #160  
442.54 73411345 548100 REPAIRS & MAINTENANCE

214781 32319 06/30/2017 07/23/17 401.12  
Invoice: 32319 PW/GENERATOR LOAD SVC-SHOP #21264  
401.12 73011189 548100 O&M - C/E FACIL REPAIRS

CHECK 344989 TOTAL: 3,723.44

344990 07/26/2017 PRTD 5011 LEXISNEXIS RISK SOLU 214872 1272084-20170630 06/30/2017 07/23/17 54.50  
Invoice: 1272084-20170630 POL/JUN17-INFO SVCS  
54.50 52011212 549100 PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK 344990 TOTAL: 54.50

344991 07/26/2017 PRTD 8012 MACLEOD RECKORD, PLL 214875 7694 07/07/2017 21600025 07/23/17 258.72  
Invoice: 7694 SOUND TO OLYMPIC TRAIL PH II  
258.72 72334562 64110000668 STO PH 2&4-ENG/DESIGN

CHECK 344991 TOTAL: 258.72

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 15  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

344992	07/26/2017	PRTD	6454 MAP LTD	214664	28636	06/19/2017	21700064	07/23/17	2,855.00
Invoice: 28636				WARDWELL DSGN & SUPPORT					
				1,927.12	72321953	64110000662	WARDWELL RECONSTR-ENG/DES		
				927.88	72433438	64110000662	WARDWELL RECONSTR-DESIGN		

CHECK 344992 TOTAL: 2,855.00

344993	07/26/2017	PRTD	163 DENNIS MARTIN	214764	06/30/17	06/30/2017		07/23/17	123.02
Invoice: 06/30/17				LEOFF1 REIMBURSEMENT					
				123.02	91029211	521500	POLICE - INS ADD MEDICAL COSTS		

CHECK 344993 TOTAL: 123.02

344994	07/26/2017	PRTD	7038 MOON SECURITY SERVIC	214874	882449	06/30/2017		07/23/17	634.00
Invoice: 882449				CRT/HOUSE ARREST MONITOR SVCS					
				634.00	21011125	545000	COURT - RENTS & LEASES - OPER		

CHECK 344994 TOTAL: 634.00

344995	07/26/2017	PRTD	2574 NATIONAL BARRICADE C	214665	271095	06/28/2017		07/23/17	712.18
Invoice: 271095				PW/ROTARY AUCTION-ALUM SIGNAGE					
				712.18	73111290	531100	O&M-STREET-MAINT O/H-SUPPLIES		

Invoice: 271096				214666	271096	06/28/2017		07/23/17	1,800.57
				PW/GRAND OLD 4TH-ALUM SIGNAGE					
				1,800.57	73111290	531100	O&M-STREET-MAINT O/H-SUPPLIES		

Invoice: 270766				214782	270766	06/23/2017		07/23/17	621.47
				PW/ALUM SIGNAGE, FLAGS					
				96.38	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY		
				525.09	990	141100	MERCHANDISE		

Invoice: 270765				214783	270765	06/23/2017		07/23/17	1,781.55
				PW/ALUM SIGNAGE, MOUNTING HARDWARE					
				1,781.55	990	141100	MERCHANDISE		

CHECK 344995 TOTAL: 4,915.77

344996	07/26/2017	PRTD	677 NORTH COAST ELECTRIC	214784	S7979446.001	06/28/2017		07/23/17	464.01
Invoice: S7979446.001				PW/15W LEDS (30)-GEN FACILITY					
				464.01	73011189	531100	O&M - C/E FACIL OFC SUPPLIES		

CHECK 344996 TOTAL: 464.01

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|P      16
|apcshdsb
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INVOICE DTL DESC

345003	07/26/2017	PRTD	448	PARAMETRIX INC	214672	01-78974	05/25/2017	21500115	07/23/17	2,073.28
Invoice: 01-78974					RCKWY OUTFLL-RMNG CNTR AMNT					
					2,073.28	72433438	64110000714	ROCKAWAY OUTFALL-DESIGN		
					CHECK 345003 TOTAL:					2,073.28

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 17  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

345004	07/26/2017	PRTD	8655 PENINSULA TREE SERVI	214668	1564	05/23/2017	21700105	07/23/17	4,905.00
Invoice: 1564						REMOVAL OF 2 ALDERS - WING PT.			
4,905.00						73111427 54810000354 TREE PRES & REMOVAL-ROADS			

CHECK 345004 TOTAL: 4,905.00

345005	07/26/2017	PRTD	79 PORT OF BROWNSVILLE	214880	709920	07/02/2017		07/23/17	455.42
Invoice: 709920						POL/FUEL FOR M8			
455.42						54025212 532000 MARINE - FUEL			

CHECK 345005 TOTAL: 455.42

345006	07/26/2017	PRTD	1249 PROGRESSIVE BUSINESS	214908	A57186280-2017	07/03/2017		07/23/17	299.00
Invoice: A57186280-2017						FIN/2017 A/P NEWSLETTER SUBSCRIPTON			
299.00						41011141 549100 FIN-C/E-DUES, SUBS, MEMBERSHIPS			

CHECK 345006 TOTAL: 299.00

345007	07/26/2017	PRTD	2203 PUBLIC SAFETY TESTIN	214887	2017-7539	07/12/2017		07/23/17	250.00
Invoice: 2017-7539						2017 Q2-SUBSCRIPTION FEES			
250.00						91011211 541100 GG-C/E-CIVIL SVC-PROF SVCS			

CHECK 345007 TOTAL: 250.00

345008	07/26/2017	PRTD	557 RELIABLE STORAGE BAI	214889	23678	07/03/2017		07/23/17	199.00
Invoice: 23678						POL/AUG17 RENT-#C34			
199.00						51011211 545000 PD-C/E-ADMIN RENTS/LEASE			

CHECK 345008 TOTAL: 199.00

345009	07/26/2017	PRTD	8711 MICHAEL T. SEMAN	214881	1138	05/30/2017		07/23/17	20,000.00
Invoice: 1138						IT/PRIORITY BASED BUDGETING-ANNUAL MAINT.			
20,000.00						81011881 548500 IT - C/E COMPUTER SUPPORT			

CHECK 345009 TOTAL: 20,000.00

345010	07/26/2017	PRTD	618 ALBERTSONS   SAFEWAY	214892	430096-070117-1252	07/01/2017		07/23/17	104.65
Invoice: 430096-070117-1252						POL/BOATER'S FAIR-FOOD			
104.65						51011211 53110000589 PD-COMM OUTREACH-SUPPLIES			

Invoice: 430097-070117-1252						214893 430097-070117-1252 07/01/2017 07/23/17 4.34			
						POL/BOATER'S FAIR-BLOCK ICE			
4.34						51011211 53110000589 PD-COMM OUTREACH-SUPPLIES			

214894	803630-070217-1252	07/02/2017	07/23/17	6.00
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07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 18  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 803630-070217-1252

POL/BOATER'S FAIR-HOT DOGS

6.00 51011211 53110000589 PD-COMM OUTREACH-SUPPLIES

CHECK 345010 TOTAL: 114.99

345011 07/26/2017 PRTD 6180 SCE INC

214800 1567

07/07/2017 21700091 07/23/17

15,263.31

Invoice: 1567

PS FOR VILLAGE PUMP STATION RP

15,263.31 72423434 64110000782 VILLAGE PUMP STATION-PROF SVCS

CHECK 345011 TOTAL: 15,263.31

345012 07/26/2017 PRTD

8710 DIANNE & SEAN SHAFTE 214814 17-00154

07/10/2017

07/23/17

4,006.00

Invoice: 17-00154

PCD/REFUND-PLN50758

572.00 47047 345890

OTHER PLANNING/DEVELOPM

3,434.00 47047 345810

ZONING & SUBDIVISION FE

CHECK 345012 TOTAL: 4,006.00

345013 07/26/2017 PRTD

7385 CHARLES P. SHANE

214849 001601

06/26/2017

07/23/17

18.75

Invoice: 001601

LEGAL/PUBLIC DEF. SVCS-SPANISH INTERPRETATION

18.75 32011281 541113

LGL-C/E-PUBLIC DEF-OUTSIDE ATT

214850 001600

07/05/2017

07/23/17

73.50

Invoice: 001600

LEGAL/PUBLIC DEF. SVCS-#22476901

73.50 32011281 541113

LGL-C/E-PUBLIC DEF-OUTSIDE ATT

CHECK 345013 TOTAL: 92.25

345014 07/26/2017 PRTD

233 GATEWAY TOWING

214899 37710

07/17/2017

07/23/17

245.80

Invoice: 37710

POL/CASE I17-000751

245.80 53011212 549900

PD-C/E-PATROL-MISC

CHECK 345014 TOTAL: 245.80

345015 07/26/2017 PRTD

7173 SKILLINGS CONNOLLY I 214896 10579

07/03/2017 21600086 07/23/17

20,389.10

Invoice: 10579

MILLER RD TOLO-PETERSON HILL

20,389.10 72334562 64110000800 C40-MILLER RD-ENG/DESIGN

CHECK 345015 TOTAL: 20,389.10

345016 07/26/2017 PRTD 8129 SMARSH INC

214900 INV00242737

06/30/2017

07/23/17

322.50

Invoice: INV00242737

IT/TEXT & SOCIAL MEDIA ARCHIVE-JUN17

322.50 81011881 548500

IT - C/E COMPUTER SUPPORT

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 19  
|apcsbdb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

				CHECK		345016 TOTAL:		322.50	
345017	07/26/2017	PRTD	601 SOUND REPROGRAPHICS	214895	56005	07/11/2017	07/23/17	15.48	
Invoice: 56005						PCD/#20 ENGINEERING BOND (60)			
				15.48	62471591	549500	BLDG-BLDG-FACILITIES-COPIES		
						CHECK		345017 TOTAL: 15.48	
345018	07/26/2017	PRTD	8712 SOUNDARTS PROJECT, L	214844	SEP 17-14	07/18/2017	07/23/17	200.00	
Invoice: SEP 17-14						POL/DEPOSIT REFUND-SEP 17-14			
				200.00	62238	386000	PARK/DOCK USE DEPOSIT		
						CHECK		345018 TOTAL: 200.00	
345019	07/26/2017	PRTD	8132 SPECTRA LABORATORIES	214801	17-04178	06/29/2017	07/23/17	96.60	
Invoice: 17-04178						PW/H2O TEST-CAVE, H.S., LOVELL, ALDER, MADISON			
				96.60	73411345	54110000391	LAB SVCS-WATER		
				214802	17-04280	07/05/2017	07/23/17	62.10	
Invoice: 17-04280						PW/H2O TEST-HEAD OF BAY, FLETCHER BAY, SANDS			
				62.10	73411345	54110000391	LAB SVCS-WATER		
				214803	17-04281	07/05/2017	07/23/17	55.66	
Invoice: 17-04281						PW/H2O TEST-ROCKAWAY BCH @ TAYLOR			
				55.66	73415345	54110000391	LAB SVCS-WATER ROCKAWAY		
						CHECK		345019 TOTAL: 214.36	
345020	07/26/2017	PRTD	2467 STAPLES ADVANTAGE	214787	3345349096	06/22/2017	07/23/17	20.46	
Invoice: 3345349096						PCD/OFFICE SUPPLIES			
				20.46	61011581	531100	PCD - C/E ADMIN SUPPLIES		
				214788	3345349095	06/20/2017	07/23/17	95.10	
Invoice: 3345349095						PCD/OFFICE SUPPLIES			
				95.10	61011581	531100	PCD - C/E ADMIN SUPPLIES		
				214789	3345349094	06/15/2017	07/23/17	42.29	
Invoice: 3345349094						PCD/OFFICE SUPPLIES			
				42.29	61011581	531100	PCD - C/E ADMIN SUPPLIES		
				214790	3345349093	06/15/2017	07/23/17	126.68	
Invoice: 3345349093						PCD/OFFICE SUPPLIES			
				126.68	61011581	531100	PCD - C/E ADMIN SUPPLIES		
				214791	3345349091	06/09/2017	07/23/17	490.03	
Invoice: 3345349091						PCD/OFFICE SUPPLIES			
				490.03	61011581	531100	PCD - C/E ADMIN SUPPLIES		



07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 20  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 3345349090				214796	3345349090	05/31/2017		07/23/17	53.76
				53.76	61011581 531100	PCD/OFFICE SUPPLIES			
						PCD - C/E ADMIN SUPPLIES			
Invoice: 3345349082				214797	3345349082	06/12/2017		07/23/17	293.87
				293.87	73637891 531100	PW/OFFICE SUPPLIES			
						OFFICE SUPPLIES			
Invoice: 3345349083				214798	3345349083	06/12/2017		07/23/17	11.48
				11.48	73637891 531100	PW/OFFICE SUPPLIES			
						OFFICE SUPPLIES			
Invoice: 3345349061				214808	3345349061	06/20/2017		07/23/17	-13.28
				-13.28	72011321 531100	PW/REFUND-DATER, RECEIVED STAMP			
						ENG - C/E ADMIN SUPPLIES			
Invoice: 3345349062				214809	3345349062	06/01/2017		07/23/17	69.18
				69.18	72011321 531100	PW/STAPLER REMOVER, PENCIL SHARPENER			
						ENG - C/E ADMIN SUPPLIES			
Invoice: 3345349065				214810	3345349065	06/21/2017		07/23/17	761.15
				761.15	72011321 531100	PW/PAPER, TONER			
						ENG - C/E ADMIN SUPPLIES			
Invoice: 3345349064				214811	3345349064	06/16/2017		07/23/17	67.84
				67.84	72011321 531100	PW/OFFICE SUPPLIES			
						ENG - C/E ADMIN SUPPLIES			
Invoice: 3345349063				214812	3345349063	06/16/2017		07/23/17	27.97
				27.97	72011321 531100	PW/100PK-LGL SIZE FOLDERS			
						ENG - C/E ADMIN SUPPLIES			
Invoice: 3345349066				214813	3345349066	06/26/2017		07/23/17	139.09
				139.09	72011321 531100	PW/OFFICE SUPPLIES			
						ENG - C/E ADMIN SUPPLIES			
								CHECK 345020 TOTAL:	2,185.62
345021	07/26/2017	PRTD	5882 STAR RENTALS	214891	220680-36	07/03/2017		07/23/17	2,376.20
Invoice: 220680-36						PW/RENTAL-VIBR ROLLER			
				2,376.20	73111423 545000	RENTS & LEASES - OPERATING			
								CHECK 345021 TOTAL:	2,376.20
345022	07/26/2017	PRTD	2122 STERICYCLE INC	214898	3003903373	06/30/2017		07/23/17	10.36
Invoice: 3003903373						POL/BIOHAZARD DISPOSAL			
				10.36	51011211 541100	PD-C/E-ADM-PROF SVCS			

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|P      21
|apcshdsb
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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CHECK	345022	TOTAL:	10.36
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31.07 73111427 548100 O&M-ACCESS RDSIDE R&M

CHECK 345023 TOTAL: 31.07

2,238.20	73637948	531100	O&M ALLOC-CITY WIDE SUPPLIES
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CHECK 345024 TOTAL: 2,238.20

219.83 91029211 521500 POLICE - INS ADD MEDICAL COSTS

CHECK 345025 TOTAL: 219.83

6,511.81 72334951 64110000596 SR305-OLYMPIC NM-ENG/DESIGN

Invoice: 0049369 OLYMPIC DRIVE NM IMP/ DESIGN

19,660.33 72334951 64110000596 SR305-OLYMPIC NM-ENG/DESIGN

CHECK 345026 TOTAL: 26,172.14

16.13 73431835 531100 OFFICE SUPPLIES

CHECK 345027 TOTAL: 16.13

15.00	91111427	547900	GG-STREET-ROADSIDE-GARBAGE
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Invoice: EMP#1833

5.00 91111427 547900 GG-STREET-ROADSIDE-GARBAGE

214676	06/27/17	06/27/2017	07/23/17	15.00
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Invoice: 06/27/17

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

P 23  
apcshdsb

CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

Invoice: 045-193221				12,020.31	81011881	548500	IT/MUNIS-QTRLY SOFTWARE MAINT. IT - C/E COMPUTER SUPPORT		
Invoice: 045-195070				214909	045-195070		06/30/2017	07/23/17	450.00
				450.00	41011141	541100	FIN/FORMS MOD FOR A/P & P/R FIN - C/E ADMIN PROF SERVICES		
				CHECK 345031 TOTAL:					25,016.34
345032	07/26/2017	PRTD	2190 UNITED PARCEL SERVIC	214910	000028Y3Y1277		07/08/2017	07/23/17	28.20
Invoice: 000028Y3Y1277				28.20	91011215	542500	POL/SHIPPING GG-C/E-PD-POSTAGE		
				CHECK 345032 TOTAL:					28.20
345033	07/26/2017	PRTD	1152 USA BLUE BOOK	214817	285845		06/14/2017	07/23/17	332.47
Invoice: 285845				332.47	73425358	531100	PW/FILTERS, GLOVES O&M-WWTP-SUPPLIES		
Invoice: 298286				214818	298286		06/28/2017	07/23/17	98.59
				98.59	73425358	531100	PW/INFRARED THERMOMTR O&M-WWTP-SUPPLIES		
				CHECK 345033 TOTAL:					431.06
345034	07/26/2017	PRTD	553 UTILITIES UNDERGROUN	214819	7060102		06/30/2017	07/23/17	246.39
Invoice: 7060102				246.39	73637893	54110000393	PW/191 EXCAVATION NOTICES O&M ALLOC-LOCATING SVCS		
				CHECK 345034 TOTAL:					246.39
345035	07/26/2017	PRTD	1485 VERIZON WIRELESS	214820	9788512250		07/01/2017	07/23/17	4,439.55
Invoice: 9788512250				4,439.55	91011189	542100	JUN17-CITYWIDE CELL PHONE SVC GG-C/E-CITY HALL-PHONE		
				CHECK 345035 TOTAL:					4,439.55
345036	07/26/2017	PRTD	5402 VIRTUAL GRAFFITI INC	214911	724644		07/12/2017	07/23/17	7,647.45
Invoice: 724644				7,647.45	81011881	548500	IT/SERVER BACKUP SYSTEMS IT - C/E COMPUTER SUPPORT		
				CHECK 345036 TOTAL:					7,647.45
345037	07/26/2017	PRTD	2308 VPCI	214854	40561		05/31/2017	07/23/17	5,356.26
Invoice: 40561				5,356.26	81011881	548500	IT/RECORDS ARCHIVE SOFTWARE MAINT. IT - C/E COMPUTER SUPPORT		

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 24  
|apcsdshb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

						CHECK	345037 TOTAL:	5,356.26
345038	07/26/2017	PRTD	4520 WA ST DEPT OF NATURA	214925	18014654	06/29/2017	21700003 07/23/17	13,917.00
			Invoice: 18014654			DNR EELGRASS MONITORING ILA		
				13,917.00	61011391 541100	PCD-EELGRASS MONITORING		
						CHECK	345038 TOTAL:	13,917.00
345039	07/26/2017	PRTD	167 WA ST DEPT OF ECOLOG	214924	2017-RS-WAR045503	05/18/2017	07/23/17	16,103.00
			Invoice: 2017-RS-WAR045503			REGIONAL STORMWATER MONITORING FEE		
				16,103.00	91431383 54980000278	NPDES PERMIT-SSWM		
						CHECK	345039 TOTAL:	16,103.00
345040	07/26/2017	PRTD	4104 WA ST FERRIES	214919	RK292176	07/07/2017	07/23/17	405.00
			Invoice: RK292176			JUN17-WAVE2GO FERRY CHARGES		
				36.40	31011131 543100	EXEC-C/E-TRAVEL/MEALS/LODGING		
				44.60	41011141 543100	FIN - C/E ADMIN TRAVEL EXPENSE		
				234.80	51011211 543100	PD-C/E-ADM-TRAVEL/MEALS/LODGIN		
				36.40	72011321 543100	ENG - C/E ADMIN TRAVEL EXPENSE		
				52.80	73011189 543100	O&M-FAC-TRAVEL/MEALS/LODGING		
						CHECK	345040 TOTAL:	405.00
345041	07/26/2017	PRTD	7551 WASHINGTON TRACTOR I	214923	1334944	06/30/2017	07/23/17	1,259.08
			Invoice: 1334944			PW/BLADE SET & HARDWARE-EQ#225		
				1,259.08	73637958 531100	ROADSIDE MOWER ALLOC-SUPPLIES		
						CHECK	345041 TOTAL:	1,259.08
345042	07/26/2017	PRTD	5709 WEBCHECK INC	214921	5721	07/03/2017	07/23/17	222.36
			Invoice: 5721			FIN/WEBCHECK SVCS-JUN17		
				111.18	43411341 541100	FIN - WATER ADMIN PROF SERVICE		
				111.18	43421351 541100	FIN - SEWER ADMIN PROF SERVICE		
						CHECK	345042 TOTAL:	222.36
345043	07/26/2017	PRTD	2175 WEST SOUND WILDLIFE	214929	2017-Q2	06/19/2017	21700096 07/23/17	2,137.50
			Invoice: 2017-Q2			2017 WILD ANIMAL CONTROL		
				2,137.50	91011393 541100	FIN - C/E ANIMAL CONTROL FEES		
						CHECK	345043 TOTAL:	2,137.50

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
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|P 25  
|apcsdhsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

345044	07/26/2017	PRTD	2064 WEST SOUND WORKFORCE	214926	34089	07/03/2017		07/23/17	547.04
Invoice: 34089						PW/TEMP HIRE HRS-M.SCHUBERT			
				547.04	71011321 515000	PW ADM - C/E - SALARY TEMP			

				214927	34035	06/26/2017		07/23/17	1,367.60
Invoice: 34035						PW/TEMP HIRE HRS-M.SCHUBERT			
				1,367.60	71011321 515000	PW ADM - C/E - SALARY TEMP			

CHECK	345044 TOTAL:	1,914.64
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345045	07/26/2017	PRTD	499 WESTBAY AUTO PARTS I	214912	273648	06/16/2017		07/23/17	7.77
Invoice: 273648						PW/GAS CAP			
				7.77	73638935 531100	OFFICE SUPPLIES			

				214913	276500	06/27/2017		07/23/17	16.87
Invoice: 276500						PW/SHOP ABSORBENT			
				16.87	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			

				214914	276528	06/27/2017		07/23/17	75.80
Invoice: 276528						PW/DIESEL EXHAUST FLUID (6)			
				75.80	73638935 531100	OFFICE SUPPLIES			

				214915	278634	07/05/2017		07/23/17	5.56
Invoice: 278634						PW/REGISTRATION WALLETS (2)			
				5.56	73638935 531100	OFFICE SUPPLIES			

				214916	278635	07/05/2017		07/23/17	11.12
Invoice: 278635						PW/REGISTRATION WALLETS (4)			
				11.12	73638935 531100	OFFICE SUPPLIES			

				214917	277259	06/29/2017		07/23/17	96.54
Invoice: 277259						PW/WATER PUMP-VEH#28			
				96.54	73411345 531100	OFFICE SUPPLIES			

				214918	276498	06/27/2017		07/23/17	8.44
Invoice: 276498						PW/SHOP ABSORBENT			
				8.44	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			

CHECK	345045 TOTAL:	222.10
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345046	07/26/2017	PRTD	8707 WA ST TRANSPORTATION	214920	07/07/17	07/07/2017		07/23/17	150.00
Invoice: 07/07/17						SS/COMMONS DEPOSIT REFUND			
				150.00	41625860 586000	SC/COMMONS ROOM DEP-DISBURSEME			

CHECK	345046 TOTAL:	150.00
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07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 26  
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

345047 07/26/2017 PRD 2607 ZEE MEDICAL SERVICE 214928 68337771 07/18/2017 07/23/17 106.93  
Invoice: 68337771 CITY HALL FIRST AID SUPPLY RESTOCK  
106.93 41011189 531100 FIN - C/E CNTL SV SUPPLIES

CHECK 345047 TOTAL: 106.93

NUMBER OF CHECKS 127 \*\*\* CASH ACCOUNT TOTAL \*\*\* 361,513.30

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	127	361,513.30

\*\*\* GRAND TOTAL \*\*\* 361,513.30

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
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|P 27  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: bhuish

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2017 7 217									
APP 101-213000						STREETS - ACCOUNTS PAYABLE		16,335.80	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			361,513.30
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		178,298.02	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		14,519.79	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		36,877.16	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		50,961.08	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		1,556.68	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		22,053.46	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		24,852.16	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 622-213000						ACCOUNTS PAYABLE		5,419.03	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		7,631.28	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000						ACCOUNTS PAYABLE		2,306.64	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		702.20	
07/26/2017 07/23/17	072617					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								361,513.30	361,513.30
APP 631-130000						DUE TO/FROM CLEARING		346,993.51	
07/26/2017 07/23/17	072617								
APP 101-130000						STREETS - DUE TO/FROM CLEARING			16,335.80
07/26/2017 07/23/17	072617								
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			178,298.02
07/26/2017 07/23/17	072617								
APP 402-130000						DUE TO/FROM CLEARING			36,877.16
07/26/2017 07/23/17	072617								
APP 301-130000						DUE TO/FROM CLEARING			50,961.08
07/26/2017 07/23/17	072617								
APP 401-130000						DUE TO/FROM CLEARING			1,556.68
07/26/2017 07/23/17	072617								
APP 403-130000						DUE TO/FROM CLEARING			22,053.46
07/26/2017 07/23/17	072617								
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			24,852.16
07/26/2017 07/23/17	072617								
APP 622-130000						DUE TO/FROM CLEARING			5,419.03

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 28  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT					ACCOUNT DESC	T OB	DEBIT	CREDIT	
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
07/26/2017	07/23/17	072617							
APP 407-130000					DUE TO/FROM CLEARING			7,631.28	
07/26/2017	07/23/17	072617							
APP 901-130000					DUE TO/FROM CLEARING			2,306.64	
07/26/2017	07/23/17	072617							
APP 650-130000					DUE TO/FROM CLEARING			702.20	
07/26/2017	07/23/17	072617							
SYSTEM GENERATED ENTRIES TOTAL							346,993.51	346,993.51	
JOURNAL 2017/07/217 TOTAL							708,506.81	708,506.81	



07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 29  
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2017 7	217	07/26/2017			
001-130000				GENERAL - DUE TO/FROM CLEARING		178,298.02
001-213000				GENERAL - ACCOUNTS PAYABLE	178,298.02	
				FUND TOTAL	178,298.02	178,298.02
101 STREET FUND	2017 7	217	07/26/2017			
101-130000				STREETS - DUE TO/FROM CLEARING		16,335.80
101-213000				STREETS - ACCOUNTS PAYABLE	16,335.80	
				FUND TOTAL	16,335.80	16,335.80
104 CIVIC IMPROVEMENT FUND	2017 7	217	07/26/2017			
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		24,852.16
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	24,852.16	
				FUND TOTAL	24,852.16	24,852.16
301 CAPITAL CONSTRUCTION FUND	2017 7	217	07/26/2017			
301-130000				DUE TO/FROM CLEARING		50,961.08
301-213000				ACCOUNTS PAYABLE	50,961.08	
				FUND TOTAL	50,961.08	50,961.08
401 WATER OPERATING FUND	2017 7	217	07/26/2017			
401-130000				DUE TO/FROM CLEARING		1,556.68
401-213000				ACCOUNTS PAYABLE	1,556.68	
				FUND TOTAL	1,556.68	1,556.68
402 SEWER OPERATING FUND	2017 7	217	07/26/2017			
402-130000				DUE TO/FROM CLEARING		36,877.16
402-213000				ACCOUNTS PAYABLE	36,877.16	
				FUND TOTAL	36,877.16	36,877.16
403 STORM & SURFACE WATER FUND	2017 7	217	07/26/2017			
403-130000				DUE TO/FROM CLEARING		22,053.46
403-213000				ACCOUNTS PAYABLE	22,053.46	
				FUND TOTAL	22,053.46	22,053.46
407 BUILDING & DEVELOPMENT FUND	2017 7	217	07/26/2017			
407-130000				DUE TO/FROM CLEARING		7,631.28
407-213000				ACCOUNTS PAYABLE	7,631.28	
				FUND TOTAL	7,631.28	7,631.28
622 EXPENDABLE TRUST FUND	2017 7	217	07/26/2017			

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
 bhuish |A/P CASH DISBURSEMENTS JOURNAL

|P 30  
 |apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622-130000				DUE TO/FROM CLEARING		5,419.03
622-213000				ACCOUNTS PAYABLE	5,419.03	
				FUND TOTAL	5,419.03	5,419.03
631 CLEARING FUND	2017 7	217	07/26/2017			
631-130000				DUE TO/FROM CLEARING	346,993.51	
631-213000				ACCOUNTS PAYABLE	14,519.79	
635-111100				CASH		361,513.30
				FUND TOTAL	361,513.30	361,513.30
650 AGENCY FUND	2017 7	217	07/26/2017			
650-130000				DUE TO/FROM CLEARING		702.20
650-213000				ACCOUNTS PAYABLE	702.20	
				FUND TOTAL	702.20	702.20
901 CITY-WIDE REPORTING FUND	2017 7	217	07/26/2017			
901-130000				DUE TO/FROM CLEARING		2,306.64
901-213000				ACCOUNTS PAYABLE	2,306.64	
				FUND TOTAL	2,306.64	2,306.64

07/20/2017 15:40 |CITY OF BAINBRIDGE ISLAND  
bhuish |A/P CASH DISBURSEMENTS JOURNAL

P 31  
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		178,298.02
101 STREET FUND		16,335.80
104 CIVIC IMPROVEMENT FUND		24,852.16
301 CAPITAL CONSTRUCTION FUND		50,961.08
401 WATER OPERATING FUND		1,556.68
402 SEWER OPERATING FUND		36,877.16
403 STORM & SURFACE WATER FUND		22,053.46
407 BUILDING & DEVELOPMENT FUND		7,631.28
622 EXPENDABLE TRUST FUND		5,419.03
631 CLEARING FUND	346,993.51	
650 AGENCY FUND		702.20
901 CITY-WIDE REPORTING FUND		2,306.64
	TOTAL	
	346,993.51	346,993.51

\*\* END OF REPORT - Generated by Matthew Brigham Huish \*\*

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Special City Council Meeting Minutes, July 11, 2017 (Pg. 92)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-131
Proposed By:	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

### DESCRIPTION/BACKGROUND

### RECOMMENDED ACTION/MOTION

Approve with consent agenda.

### ATTACHMENTS:

Description	Type
Special City Council Meeting Minutes, July 11, 2017	Backup Material



**SPECIAL CITY COUNCIL MEETING  
TUESDAY, JULY 11, 2017**

**MEETING MINUTES**

**1. CALL TO ORDER**

Mayor Tollefson called the special City Council meeting to order at 6:30 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Blossom, and Councilmembers Scott, Roth, Medina and Peltier were present. Councilmember Townsend was absent and excused.

**2. EXECUTIVE SESSION**

Council adjourned to the Planning Conference Room to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i).

**2. ADJOURNMENT**

Council returned from Executive Session at 6:55 PM, and Mayor Tollefson adjourned the special City Council meeting.

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Val Tollefson, Mayor

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Kelly Jahraus, Deputy City Clerk

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Regular City Council Business Meeting Minutes, July 11, 2017 (Pg. 93)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-131
Proposed By:	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

### DESCRIPTION/BACKGROUND

### RECOMMENDED ACTION/MOTION

Approve with consent agenda.

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Regular City Council Business Meeting Minutes, July 11, 2017	Backup Material



**REGULAR CITY COUNCIL BUSINESS MEETING  
TUESDAY, JULY 11, 2017**

**MEETING MINUTES**

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - 7:00 PM**

Mayor Tollefson called the meeting to order at 7:00 pm.

Mayor Tollefson, Deputy Mayor Blossom and Councilmembers Peltier, Medina, Roth, Scott and Townsend were present. Everyone stood for the Pledges of Allegiance.

**2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE**

Councilmember Scott moved and Councilmember Peltier seconded to accept the agenda as presented. The motion carried unanimously. There were no conflicts of interest disclosed.

**3. PUBLIC COMMENT - 7:02 PM**

Debbie Vancil provided comment on cultural funding and the Comprehensive Plan Cultural Plan element.

Patty Dusbabek shared a concern about Friends of the Farms and funding they have received.

Rich Seubert spoke to the incident in Eagle Harbor; he would like to see the Harbor Commission reactivated.

Dave Henry provided general comment on the Eagle Harbor incident and Friends of the Farm

**4. CITY MANAGER'S REPORT - 7:11 PM**

City Manager Schulze provided an update on the Department of Ecology awarding the Wastewater Treatment Plant once again receiving an outstanding performance award.

Police Chief Hamner and City Manager Schulze both spoke to the incident in Eagle Harbor.

Deputy City Manager Smith is acting City Manager while City Manager Schulze is out the week of July 17 – July 23.

## **5. UNFINISHED BUSINESS**

### **A. Olympic Drive Non-Motorized Improvements Construction Award, AB 14-023 – Public Works 7:24 PM**

Public Works Director Loveless presented the results of the bid document.

#### **Public Comment**

Ross Hathaway, Squeaky Wheels, recommended the Council find the funding and award the contract as designed.

Brandon Fouts, High School Road, would like to see bikes get off the boat last, rather than first so the cyclists do not have to deal with the cars.

Marcia Cutting, vice-chair of the Multi-Modal Transportation Advisory Committee, stated the committee is supportive of this project.

Demi Allen, member of the Multi-Modal Transportation Advisory Committee and the Squeaky Wheels board, also would like to move ahead as designed.

Barbara Trafton, executive director of the Bainbridge Island Parks Foundation, asked to retain as many trees as possible.

Don Willott, North Kitsap Trials Association, stated the project also includes a more accessible walkway.

**MOTION:** I move that the City Council reject the bid received from Sound Pacific Construction for the Olympic Drive Non-Motorized Improvements project, and authorize City staff to re-advertise the project.

**Scott/Medina:** The motion carried unanimously, 7-0.

### **B. Ordinance No. 2017-03 (formerly Ordinance No. 2016-34), Creating a New Bainbridge Island Municipal Code Chapter 15.19, Site Assessment Review, AB 16-157 – Public Works 8:01 PM**

Public Works Director Loveless provided an overview of the Ordinance to date.

**MOTION:** I move that the City Council approve Ordinance No. 2017-03.

**Medina/Scott:** The motion carried unanimously, 7-0.



**C. Resolution No. 2017-08, Amending the Fee Schedule to Add a Fee for Site Assessment Review, AB 17-051 – Public Works and Planning 8:03 PM**

Public Works Director Loveless/Planning Director Christianson explained the reasoning behind amending the fee schedule.

**MOTION:** I move that the City Council approve Resolution No. 2017-08, amending the fee schedule to add staff costs related to the new Site Assessment Review process.

**Medina/Peltier:** The motion carried unanimously, 7-0.

**D. Cultural Element Funding Ad Hoc Committee Recommendation, AB 17-103 – Councilmembers Roth, Scott and Townsend 8:04 PM**

Councilmember(s) Roth and Scott explained the proposed process for the City's Cultural Element Implementation Funding.

**MOTION:** I move that the City Council approve the Ad Hoc Committee's recommendation.

**Medina/Peltier:** The motion carried unanimously, 7-0.

**E. Proposal for Community Partner Workshops, AB 17-104 – Councilmembers Roth, Scott and Townsend 8:32 PM**

Councilmember(s) Roth and Scott introduced the proposal provided by The Giving Practice.

After substantive discussion, no action was taken on this agenda item.

**6. NEW BUSINESS**

**A. Ordinance No. 2017-18, Establishing a Cultural Funding Advisory Committee (CFAC), AB 17- 103 – Executive 8:50 PM**

Deputy City Manager Smith presented the agenda item.

**Public Comment**

Dominique Cantwell, Executive Director of Bainbridge Performing Arts commented on the agenda item, offering option suggestions.

Patti Dusbabek, Holly Lane Gardens, stated the non-profits need to read the law in its entirety.

**MOTION:** I move that the City Council forward to the July 25 consent agenda for approval Ordinance No. 2017-18, creating a new Cultural Funding Advisory Committee and amending the last sentence of Section B to read:

*Members shall not be staff members, board members or officers of any organization which will request or receive city funding for cultural funding.*

**Medina/ Roth:** The motion carried unanimously, 7-0.

Councilmember Roth was elected chair.

Both Mayor Tollefson and Deputy City Manager Smith clarified the process of establishing the committee.

**D. Resolution No. 2017-15, Establishing the Dave Ullin Open Water Marina, AB 17-121 – Mayor Tollefson 9:09 PM (moved up)**

Mayor Tollefson introduced the resolution honoring Dave Ullin. Rich Seubert spoke about Dave.

**B. 2017 Road Striping Project Update, AB 17-119 – Public Works 9:18 PM**

Public Works Director Loveless described the work to be completed first touch. Bids were taken last week.

**MOTION:** I move that the City Council forward the 2017 Road Striping project to the July 25, 2017, unfinished business agenda.

**Medina/Roth:** The motion carried unanimously, 7-0.

**C. Interlocal Agreement with Kitsap County Noxious Weed Control Board for the Management of the Noxious Weed Control Program, AB 17-120 – Public Works 9:18 PM**

Public Works Director Loveless outlined details of the interlocal agreement.

**MOTION:** I move that the City Council forward to the July 25, 2017, consent agenda for approval the Kitsap County Noxious Weed Control Board Interlocal Agreement, as well as authorizing the use of herbicides on City-owned property pursuant to Chapter 16.30 BIMC.

**Scott/Townsend:** The motion carried unanimously, 7-0.

**MOTION:** I move to forward Resolution No. 2017-15 to the July 25 consent agenda.

**Medina/Peltier:** The motion carried unanimously, 7-0.

**E. Infrastructure Ballot Initiative Task Force Appointments, AB 17-097 – Mayor Tollefson 8:40 PM**

Mayor Tollefson provided information on the candidates to be appointed to the task force.

**MOTION:** I move to appointment the individuals as listed in the agenda bill to the Infrastructure Ballot Initiative Task Force.

\_\_\_\_\_/\_\_\_\_\_: The motion carried unanimously, 7-0.

**7. CONSENT AGENDA - 8:50 PM**

A. Agenda Bill for Consent Agenda, AB 17-122

B. Accounts Payable and Payroll

Accounts payable: check number 344796 from previous run for \$126.85; Electronic Funds Transfer check #260 for \$9471.39 ACH check #'s 261 and 262 for \$10,734.89; manual check run sequence 344797 – 344811 for \$392,534.85; regular check run sequence 344812 – 344914 for \$246,906.23. Total disbursement = \$659,774.21.

Payroll: normal direct deposit check sequence 039049 – 039172 for \$271,239.60; regular check run sequence 108148 – 208153 for \$5788.10; vendor check run sequence 108154 – 108168 for \$283,581.91; miscellaneous check number 108147 for \$1409.49; Federal Tax Electronic Transfer for \$113,758.83. Total disbursement = \$675,777.93.

C. Regular City Council Study Session Minutes, June 20, 2017

D. Special Joint City Council Meeting Minutes, June 20, 2017

E. Special City Council Meeting Minutes, June 27, 2017

F. Regular City Council Business Meeting Minutes, June 27, 2017

G. Special Joint City Council Meeting Minutes, June 29, 2017

H. City Attorney Office Staffing, AB 17-113 – Executive

**MOTION:** I move to approve the consent agenda as presented.

**Scott/Roth:** The motion carried unanimously, 7-0.

**8. COMMITTEE REPORTS - 9:29 PM**

A. Utility Advisory Committee Meeting Minutes, June 14, 2017 – Councilmember Townsend

**9. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 9:30 PM**

**A. Council Calendar**

City Manager Schulze reviewed the Council calendar for meetings in July and August.

Councilmember requested an agenda item for the Design Review Board and Planning Commission to play a bigger role in approving sub-divisions.

**10. FOR THE GOOD OF THE ORDER - 9:40 PM**

Councilmember Peltier noted that the City Manager's Report contained a photo of a bridge that was not representative of what is planned for the pedestrian bridge.

**11. ADJOURNMENT - 9:41 PM**

Mayor Tollefson adjourned the meeting at 9:41 p.m.

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Val Tollefson, Mayor

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Kelly Jahraus, Deputy City Clerk

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Special City Council Meeting Minutes, July 18, 2017 (Pg. 100)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-131
Proposed By:	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

### DESCRIPTION/BACKGROUND

### RECOMMENDED ACTION/MOTION

#### ATTACHMENTS:

Description	Type
Special City Council Meeting Minutes, July 18, 2017	Backup Material



**SPECIAL CITY COUNCIL MEETING  
TUESDAY, JULY 18, 2017**

**MEETING MINUTES**

**1. CALL TO ORDER - 6:30 PM**

Deputy Mayor Blossom called the special City Council meeting to order at 6:30 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Blossom, and Councilmembers Scott, Roth and Peltier were present. Councilmember Townsend was absent and excused.

**2. EXECUTIVE SESSION**

Council adjourned to the Planning Conference Room to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency pursuant to RCW 42.30.110(1)(i).

**2. ADJOURNMENT**

Council returned from Executive Session at 7:05 PM, and Deputy Mayor Blossom adjourned the special City Council meeting.

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Val Tollefson, Mayor

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Kelly Jahraus, Deputy City Clerk

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Regular City Council Business Meeting Minutes, July 18, 2017 (Pg. 102)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-131
Proposed By:	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

### DESCRIPTION/BACKGROUND

### RECOMMENDED ACTION/MOTION

#### ATTACHMENTS:

Description	Type
Regular City Council Business Meeting Minutes, July 18, 2017	Backup Material



**CITY COUNCIL STUDY SESSION  
TUESDAY, JULY 18, 2017**

**MEETING MINUTES**

**1. CALL TO ORDER/ROLL CALL - 7:05 PM**

Deputy Mayor Blossom called the meeting to order at 7:05 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Blossom and Councilmembers Blossom, Roth and Scott and were present. Councilmember Townsend was absent and excused.

**2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE**

Councilmember Tollefson moved and Councilmember Scott seconded to accept the agenda as presented. The motion carried unanimously. There were no conflicts of interest disclosed.

**3. PUBLIC COMMENT ON AGENDA ITEMS - 7:06 PM**

None offered.

**4. PRESENTATION(S)**

**A. State of the Municipal Court, AB 17-123 – Judge McCulloch 7:06 PM**

Judge McCulloch provided a detailed overview of the State of The Municipal Court.

**5. UNFINISHED BUSINESS 7:38 PM**

**A. Discuss Next Steps for Business/Industrial Regulations, AB 17-127 – Planning**

Senior Planner Sutton addressed council providing an update on the most current activity on this agenda item.

**Recommended Action:** Amend the permitted/conditional uses and add/modify use definitions for the B/I zone, similar to what is shown in the proposal, and work with the business community; plan further discussion on performance based standards and future department work plans.

**Public Comment**

Charles Schmid, Manitou Beach, provided a memo addressing his concerns on the Business/Industrial Zones.

Steve Rabago, Pleasant Beach, owns the Day Road Industrial Park, said the property owners want to stay engaged with the City on the decision-making process.

Terry McGuire, Day Road NE, reiterated that the property owners want to be involved.



Lisa Macchio, Old Mill Road, suggested that schools are on the map and the storage of hazardous materials are prohibited.

Brandon Fouts, High School Road, a vision statement would be useful and valuable.

#### **6. NEW BUSINESS - 8:09 PM**

##### **A. Discuss Recommendations from the Tree and Low Impact Development Ad Hoc Committee, AB 17-124 – Deputy Mayor Blossom, Councilmember Peltier and Councilmember Medina 8:09 PM**

Councilmember Medina made opening remarks regarding the agenda item and invited Jon Quitslund, member of the Ad Hoc Committee, to address Council.

#### **Public Comment**

Mike Juneau, Manitou Beach Road, is a master arborist on the Island. He offered comment on the rates of non-compliance on vegetation. He said to consider homeowners in the code.

Patty Dusbabek, Holly Lane, mentioned the report completed by the Environmental Protection Agency in 2013.

Jonathan Davis, Grow Community, referred to the code as a mess and old fashioned and all other aspects of the Island should be considered.

Olaf Ribeiro, Manitou Beach, encouraged Council to refer to the 2006 American Farmland Trust Report.

Lisa Macchio, Old Mill Road, thanked everyone for the work on the ordinance and suggested a peer review would be valuable.

Brandon Fouts, High School Road, suggested the committee could have a rotating position.

**Recommend Action:** It is recommended that the City Council discuss the Tree and LID Ad Hoc Committee's recommendations, and provide staff direction as to which recommendations should be pursued through the ordinance process.

#### **7. CITY COUNCIL DISCUSSION**

##### **A. Discuss Design Review Board Membership Residency Requirement, AB 17-125 – Councilmember Peltier 8:44 PM**

Councilmember Peltier introduced the agenda item. After Council discussion, it was decided to have staff

return to Council with suggested changes to Ordinance No. 2014-19 relating to the Design Review Board

residency requirements.

**B. Discuss Overall Community Debt and Taxation, AB 17-126 – Finance 8:50 PM**

Councilmember Peltier opened the conversation with his suggestions that the City web site should have a table of state and local taxes readily available.

Finance Director Schroer provided an overview of the property tax burden on Bainbridge Island property owners with a few slides.

**Public Comment**

Doug Rauh, Kenneth Place, likes the idea of a citizen task force.

Mary Clare Kerstan, Ferncliff Road, stated she was happy that Councilmember Peltier raised this issue.

Lisa Neal, Fletcher Bay, commented that the snapshot tools shown do not take in future tax burdens.

Lisa Macchio, Old Mill Road, initially was not supportive of a task force but has changed her mind.

Wayne Roth, Cave Avenue, commented that he is not supportive of a task force being formed.

**C. Implementation Schedule/Work Program-Next Steps, AB 17-045 – Planning 9:37 PM**

Planning Director Gary Christensen provided a summary.

**8. FOR THE GOOD OF THE ORDER - 9:53 PM**

Mayor Tollefson reported Council received a thank you note from the Bainbridge High School for the flower laid at the Veterans Memorial over for Memorial Day.

Councilmember Roth stated there will be an agenda item for the July 25 meeting regarding the City's membership in the Kitsap Regional Coordinating Council.

Councilmember Medina reported the first meeting of the Climate Change Committee will take place on August 7.

**9. ADJOURNMENT - 9:55 PM**

Deputy Mayor Blossom adjourned the meeting at 9:55 p.m.

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Val Tollefson, Mayor

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Kelly Jahraus, Deputy City Clerk

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Ordinance No. 2017-18, Establishing a Cultural Funding Advisory Committee (CFAC), AB 17-103 – Executive (Pg. 107)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-103
Proposed By: Executive	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:
Expenditure Req:	Budgeted? Budget Amend. Req? No

### REFERRALS/REVIEW

Business Meeting: 7/11/2017	Recommendation: Forward to July 25, 2017, consent agenda.
City Manager:	Legal: Yes Finance:

### DESCRIPTION/BACKGROUND

This agenda item is to consider approval of Ordinance No. 2017-18 to create the Cultural Funding Advisory Committee.

This proposed new citizen advisory committee will work to develop a funding recommendation for City Council consideration and approval. Members will be appointed to work on a single, two-year funding cycle. Members appointed in 2017 will work to develop a funding recommendation for awards in 2018 and 2019. Committee members' terms will end once the Council has approved a funding recommendation.

### RECOMMENDED ACTION/MOTION

Approve as part of the Consent Agenda.

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Ordinance No. 2017-18, Establishing a Cultural Funding Advisory Committee (CFAC)	Backup Material

## **ORDINANCE NO. 2017-18**

**AN ORDINANCE** of the City Council of Bainbridge Island, Washington, establishing the role, composition, and duties of the Cultural Funding Advisory Committee and creating a new Chapter 2.43 of the Bainbridge Island Municipal Code.

**WHEREAS**, the City Council appointed an ad hoc committee (“Committee”) to develop a proposal for how the City should distribute funding for cultural element implementation; and

**WHEREAS**, the Committee met several times with a wide-ranging group of participants and representatives from Arts and Humanities Bainbridge (AHB) and other key stakeholders to solicit input on the goals for funding and suggestions on the process by which funding might be distributed; and

**WHEREAS**, the City Council approved the Committee’s recommendations at its July 11, 2017, meeting; now therefore,

**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1.** A new Chapter 2.43 of the Bainbridge Island Municipal Code is hereby adopted in its entirety to read as follows:

### **Chapter 2.43**

#### **CULTURAL FUNDING ADVISORY COMMITTEE**

Sections:

- 2.43.010 Created – Membership, appointment, term, and compensation.
- 2.43.020 Vacancies – Removal.
- 2.43.030 Duties and responsibilities.
- 2.43.040 Meetings, officers, records, and quorum.

#### **2.43.010 Created – Membership, appointment, term, and compensation.**

A. There is created a cultural funding advisory committee for the city, hereinafter called the committee for the purposes of this chapter. The committee shall consist of seven (7) members who shall be appointed by the mayor and confirmed by vote of the city council.

B. Members shall not be employees or officers of the city or appointed to another City of Bainbridge Island committee, board, or commission, except for specialized committees or task forces of limited duration. Members shall not be staff members, board members, or officers of any organization which will request or receive city funding for cultural funding.

C. Members of the committee shall serve for a single term to be specified at the time of appointment that coincides with the city's work to review proposals for funding from cultural organizations. A member may be reappointed to a separate, subsequent term, and shall hold office until his or her successor has been deemed qualified and been appointed. No member shall serve more than three (3) consecutive terms unless the city council determines that special expertise is required, or there are no other qualified applicants.

D. Members shall serve without compensation.

E. Members shall sign a conflict of interest statement in accordance with the city's ethics program upon appointment and any reappointment.

#### **2.43.020 Vacancies – Removal.**

Members may be removed upon a majority vote of the city council. In the event of a vacancy, the mayor, subject to confirmation of the city council, shall make an appointment to fill the unexpired portion of the term of the vacated position in accordance with the city's appointment cycle. Unexcused absences by any member from three consecutive meetings shall constitute grounds for removal.

#### **2.43.030 Duties and Responsibilities.**

The cultural funding advisory committee, working in collaboration with the city, shall develop funding recommendations for consideration by the city council. The committee's recommendation should meet any requirements or guidance provided from the city council to the committee including, but not limited to: the total amount of available funds, identified goals and priorities for funding, eligibility requirements, specific parameters such as maximum or minimum award levels, and any other identified guidelines for funding.

#### **2.43.040 Meetings, officers, records, and quorum.**

A. The committee shall meet as necessary to develop its funding recommendation. Meetings shall be open to the public and held in accordance with the Open Public Meetings Act (chapter 42.30 RCW).

B. A majority of the members then serving on the committee shall constitute a quorum.

C. A city councilmember shall serve as the liaison to the committee and shall also serve as the nonvoting chair of the committee.

D. For meetings consisting of a majority of the then serving members of the committee, the committee shall provide public notice of the meeting and shall keep a record of its meeting minutes. Minutes of each meeting, including a record of attendance, shall be prepared by the chair and approved and signed at a subsequent meeting. The minutes do not need to reflect the actual discussion, but only the formal actions taken by the committee. The approved meeting minutes shall be posted on the city's website.

E. The city shall provide city email accounts to members and related training on the use of email accounts, including personal computer privacy expectations while serving on the committee.

**Section 2.** This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this \_\_\_\_ day of \_\_\_\_, 2017.

APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_, 2017.

\_\_\_\_\_  
Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

\_\_\_\_\_  
Christine Brown, City Clerk

FILED WITH THE CITY CLERK:	July 7, 2017
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NO.	2017-18

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Interlocal Agreement with Kitsap County Noxious Weed Control Board for the Management of the Noxious Weed Control Program, AB 17-120 – Public Works (Pg. 111)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-120
Proposed By: Public Works Director Barry Loveless	Referrals(s):

### BUDGET INFORMATION

Department: Public Works	Fund: General	
Expenditure Req: \$10,000.00	Budgeted? Yes	Budget Amend. Req? No

### REFERRALS/REVIEW

Business Meeting: 7/11/2017	Recommendation: Forward to July 25, 2017, consent agenda.	
City Manager: Yes	Legal: Yes	Finance: Yes

### DESCRIPTION/BACKGROUND

The City and the Kitsap County Noxious Weed Control Board desire to enter into an Interlocal Agreement (ILA) to continue the Noxious Weed Control Program on Bainbridge Island. The Board proposes to implement efforts previously conducted by the Kitsap Conservation District ILA which successfully implemented the City's Knotweed Eradication Program on the Island.

The Control Board also seeks approval for limited use of herbicides in controlling noxious weeds. As the use of herbicides is restricted under BIMC, the attached memo details the need and procedures proposed for approval as part of this ILA. Herbicide use has been approved in previous years for this same purpose by the City Council.

The agreement is for a period of five years, and shall not exceed \$10,000 in reimbursement requests annually. The Board shall produce year-end reports by January 15th each year for the prior year's work. See Attachment A for full scope of work details.

### RECOMMENDED ACTION/MOTION

Approve with consent agenda.

### ATTACHMENTS:

Description

Type



▣	KC Noxious Weed Control Board ILA	Backup Material
▣	Herbicide Memo	Backup Material
▣	Map	Backup Material

## **INTERLOCAL AGREEMENT**

### **AN INTERLOCAL AGREEMENT (“AGREEMENT”) BETWEEN THE CITY OF BAINBRIDGE ISLAND (“CITY”) AND THE KITSAP COUNTY NOXIOUS WEED CONTROL BOARD (“BOARD”)**

**WHEREAS**, the Bainbridge City Council budgeted funds in 2017 for noxious weed control and desires to extend the program through December 31, 2021; and

**WHEREAS**, the Board has the expertise to manage a noxious weed control program on Bainbridge Island; and

**WHEREAS**, the Board is implementing efforts previously conducted by the Kitsap Conservation District which successfully implemented the City’s knotweed eradication program by way of a previous interlocal agreement; and

**WHEREAS**, the City and the Board desire to enter into an agreement to continue the noxious weed control program; and

**WHEREAS**, the Interlocal Cooperation Act, chapter 39.34 RCW, authorizes the parties hereto to enter into this Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the City and the Board agree as follows:

#### **1. WORK BY BOARD**

The Board shall perform such duties and work as are listed on the Scope of Work, Exhibit A, attached hereto, and made a part hereof by reference. All work funded under this Agreement shall be provided exclusively within the boundaries of incorporated City of Bainbridge Island. The Board shall furnish all services, labor, and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

#### **2. TERM AND TERMINATION OF AGREEMENT**

A. This Agreement shall become effective upon execution by both parties and shall continue in full force until **December 31, 2021**, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days’ written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Board pursuant to this Agreement shall be submitted to the City, and the Board shall be entitled to just and equitable compensation as set forth in Section 3 for any satisfactory work completed prior to the date of termination.

### **3. PAYMENT**

A. The City shall reimburse the Board only for actual incurred costs upon presentation of a properly executed invoice in a form approved by the City. The sum of the Board's reimbursement requests during the duration of this Agreement shall not exceed **\$10,000 each year.**

B. Reimbursement requests from the Board to the City shall not be made more frequently than once a month. The City reserves the right to withhold payments pending timely delivery of progress reports or documents as may be required under this Agreement.

C. The City shall reimburse the Board within sixty (60) days of receipt of a properly executed Board invoice.

D. If the work rendered does not meet the requirements of this Agreement, the Board shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

### **4. GENERAL ADMINISTRATION AND MANAGEMENT**

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all work to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

The Chair of the Board, or his/her designee, shall represent the Board in all matters pertaining to the work and materials to be rendered under this Agreement. All requirements of the City pertaining to the work or materials to be rendered under this Agreement shall be coordinated through the Board's representative.

### **5. REPORTS ON EXECUTION OF WORK AND PERFORMANCE ANALYSIS**

A. Board Year-End Reports

The Board shall produce year-end reports that summarize the work performed and evaluate the performance and results of the work performed pertaining to this Agreement. The year-end reports shall be due by January 15 for the previous year and shall include, but not be limited to, the following information:

- 1) A description of work performed during the period and progress made to date, including monitoring data or performance indicators that reflect the effectiveness of the program elements as set forth in Attachment A – Scope of Work.
- 2) The status of the annual work plan.
- 3) A description of any adverse conditions that have affected the program objectives and/or time schedules, and actions taken to resolve these issues.

- 4) A summary of major accomplishments realized during the year. This report shall include, but not be limited to, photographs, slides, and any other graphics that would enhance the content and/or appearance of the report.

**B. City Performance Analysis**

The City will review invoices submitted by the Board pursuant to Section 3. The City will also review year-end reports summarizing the work performed and evaluating the performance and results of the work performed. If requested by the Board, the City will provide feedback to the Board regarding work.

**6. INSPECTION AND AUDIT**

The Board shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Board shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Board shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Board shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

**7. INDEPENDENT CONTRACTOR**

A. The Board and the City understand and expressly agree that the Board is an independent contractor in the performance of each and every part of this Agreement. The Board expressly represents, warrants, and agrees that its status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Board, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the work required under this Agreement. The Board shall make no claim of City employment nor shall the Board claim any related employment benefits, social security, and/or retirement benefits.

B. The Board shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Board shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Board performs hereunder.

## **8. NONDISCRIMINATION AND COMPLIANCE WITH LAWS**

- A. The Board agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.
- B. The Board shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.
- C. Violation of this Section 8 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

## **9. HOLD HARMLESS AND INDEMNIFICATION**

- A. The Board shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Board in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Board and the City, its officers, officials, employees, and volunteers, the Board's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Board's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Board's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.
- C. The City's inspection or acceptance of any of the Board's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.
- D. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party.

## **10. INSURANCE**

The Board shall maintain insurance as follows:

- ☒ Commercial General Liability as described in Exhibit B.
- ☒ Automobile Liability as described in Exhibit B.
- ☒ Workers' Compensation as described in Attachment B.

## **11. SUBLETTING OR ASSIGNING CONTRACT**

The Board may subcontract noxious weed control and education/outreach with the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Board as stated herein.

## **12. EXTENT OF AGREEMENT/MODIFICATION**

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

## **13. SEVERABILITY**

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

## **14. FAIR MEANING**

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

## **15. NONWAIVER**

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

## **16. NOTICES**

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island  
280 Madison Avenue North  
Bainbridge Island, WA 98110  
Attention: Marilyn Guthrie  
Phone: (206) 780-3724  
Email: mguthrie@bainbridgewa.gov

To the Board: Kitsap Noxious Weed Control Board  
345 6<sup>th</sup> Street, Suite 550  
Bremerton, WA 98337-1874  
Attention: Dana Coggon  
Phone: (360) 307-4242  
Fax: (360) 337-4864  
Email: dcoggon@co.kitsap.wa.us

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

#### **17. SURVIVAL**

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

#### **18. GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

#### **19. VENUE**

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

#### **20. COUNTERPARTS**

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates below.

Date:\_\_\_\_\_ Date:\_\_\_\_\_

KITSAP COUNTY NOXIOUS  
WEED CONTROL BOARD

CITY OF BAINBRIDGE ISLAND

\_\_\_\_\_  
Kitsap County Noxious  
Weed Control Board Coordinator  
Dana Coggon

\_\_\_\_\_  
Douglas Schulze, City Manager



## **EXHIBIT A**

### **SCOPE OF WORK**

Under the terms of this Agreement, the Board and/or Board staff agree(s) to do the following work:

- A. Recruit and train weed inspectors and support staff for the purpose of carrying out the mandates of chapter 17.10 RCW;
- B. Coordinate and implement Integrated Pest Management strategies on all lands under the jurisdiction of the City for the control of Designated Class A and B noxious weeds as defined in chapter 16.750 WAC;
- C. Provide information and recommendations to assist landowners in their efforts to comply with chapter 17.10 RCW;
- D. Keep a weekly log of noxious weed inspections and landowner contacts, which logs shall be provided to the City with the year-end report and shall include:
  - 1) Detailed logs of GPS locations of noxious weeds; and
  - 2) GPS information regarding such weed inspections and landowner contacts.
- E. Be responsible for the Control of all Class A and B designated noxious weeds (as listed in chapter 16.750 WAC) within the City limits;
- F. Keep detailed logs of control procedures.
- G. Provide staff to assist with landowner complaints.
- H. Pay for all weed inspector wages.
- I. Produce a year-end report summarizing the work performed and evaluating the performance and results of the work performed pertaining to this Agreement by January 15 for the previous year, as specified in Section 5.

## **ATTACHMENT B INSURANCE REQUIREMENTS**

### **A. Insurance Term**

The Board shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Board, its agents, representatives, or employees.

### **B. No Limitation**

The Board's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Board to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

### **C. Minimum Scope of Insurance**

The Board shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Board's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

### **D. Minimum Amounts of Insurance**

The Board shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

**E. Other Insurance Provision**

The Board's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Board's insurance and shall not contribute with it.

**F. Acceptability of Insurers**

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

**G. Verification of Coverage**

Before commencing work and services, the Board shall provide to the person identified in Section 16 of the Agreement a Certificate of Insurance evidencing the required insurance. The Board shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Board before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

**H. Notice of Cancellation**

The Board shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

**I. Failure to Maintain Insurance**

Failure on the part of the Board to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Board to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Board from the City.

**J. City Full Availability of Board Limits**

If the Board maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Board, irrespective of whether such limits maintained by the Board are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Board.

## **MEMORANDUM**

TO: Mayor and City Councilmembers

FROM: Barry Loveless, Director

DATE: June 27, 2017

RE: Use of Herbicides on City Owned Property and Right-of-Ways

### **Issue:**

The Kitsap County Noxious Weed Control Board has identified many noxious weeds on both public and private lands within the City. While private land owners may utilize herbicides to control and eradicate noxious weeds, the City Council approved Ordinance 2003-15 on May 14, 2003, adopting a new Chapter 16.30 BIMC, Pest Management and Pesticide Use, which highly regulates herbicide use on public lands.

However, BIMC 16.30.040 (Emergency Procedures) authorizes the City Council to allow use of herbicides when the Director of Public Works has determined that an emergency situation exists where there is a serious threat to public safety, health, or the environment, and that the proposed use is a last resort after less toxic remedies have been tried without satisfactory result. The purpose of this memo is to seek authority from the City Council for the Noxious Weed Control Board to use herbicides to control noxious weeds.

### **The Nature of the Problem, Reasons for the Declared Emergency, and the Need for the Use of Herbicides:**

The noxious weeds identified by the Kitsap County Noxious Weed Control Board include class A noxious weeds such as Hogweed and class B noxious weeds such as Knotweed, Hemlock, Loosestrife, and Yellow Archangel. The attached map shows the approximate location of areas where noxious weeds have been identified by the Kitsap County Noxious Weed Control Board staff. As the map indicates, noxious weeds are prevalent throughout Bainbridge Island, both on private lands and along public right-of-way.

The reason for the declared emergency is because noxious weeds, if they are left uncontrolled, quickly outcompete native plants and can cause serious ecological impacts, including loss of stream and wildlife habitat and increased erosion. Multiple research studies and county programs have shown many noxious weeds cannot be successfully controlled by mechanical means. Based on discussions with Kitsap County Noxious Weed Control Board staff, other methods have been tried on Bainbridge Island such as manual cutting and bagging of the plants. These methods of control have had limited effect because they cannot keep pace with the rate of spread and regrowth of particular noxious weeds.

The proposed herbicide use would be limited to areas where noxious weed control cannot be accomplished through hand or mechanical removal. Based on previous herbicide use by Kitsap County Noxious Weed Control Board staff, the amount of herbicides used has been well under 2 gallons of any one formulation, and most of the formulations have 3-4% of the active ingredient. The products that the Kitsap County Noxious Weed Control Board is requesting to use could include Garlon 3A, Capstone, or Aquamaster (Rodeo). Copies of the material safety data sheets are attached.

### **Description of Specific Active Ingredients that Could Possibly be Used:**

Based on the manufacturer's website, the soil half-life for the proposed herbicides averages from 30-45 days. The herbicides will be targeted at specific noxious weeds using either foliar spray or direct injection, so there will be minimal effect on non-target plants and minimal risk of exposure to humans. Use of the products is specifically regulated by the Washington State Department of Agriculture. Applications will be done by a licensed applicator from the County's Noxious Weed Control Program. All products, when used according to the manufacturer's instructions, pose limited environmental and human hazards.

**Application:****Proposed dates**

Dates of application depend on the method to be used, with earlier summer application appropriate for foliar spray and late summer/early fall applications more appropriate for injection. Herbicide application dates will be chosen consistent with best management practices (BMP's) for most effective results. Most noxious weeds have BMP's that are approved by the State Noxious Weed Control Board, the Nature Conservancy, and other reputable natural resource programs.

**Method of application**

The proposed method of application will include direct injection and targeted foliar spray. Application will be in accordance to the manufacturer's instructions in order to minimize non-target effects on the environment and to minimize human exposure. Other methods may be used according to an assessment of the effectiveness of current practices and best available science.

**Notification of posting**

Notification will be done in accordance with BIMC 16.30.060 (Public Notification). Additional outreach will be coordinated through the City's Communications Manager. Outreach will include a press release, information in the City Manager's newsletter, information posted on the City's website, and through social media targeting interested groups on Bainbridge Island such as Weed Warriors.

**Steps to minimize risk**

All herbicide applications will be done according to the manufacturer's directions by licensed professionals to minimize any non-target effects on the environment and to minimize human exposure.

**Evaluation of Alternatives:**

According to The Nature Conservancy and the Washington State Department of Agriculture, attempts to control most noxious weeds using only mechanical methods have been unsuccessful (except in small patches with intensive mechanical methods). This is consistent with the County Noxious Weed Control Board staff's experience on Bainbridge Island, which is why they are requesting the judicious use of herbicides for particular areas and on particular noxious weeds. An integrated approach that uses best management practices, including mechanical and chemical methods to control highly invasive weeds, is the best approach for noxious weeds on Bainbridge Island. Mechanical controls along rights-of-way are only practical to temporarily prevent encroachment into the roadway.

**Legal requirements:**

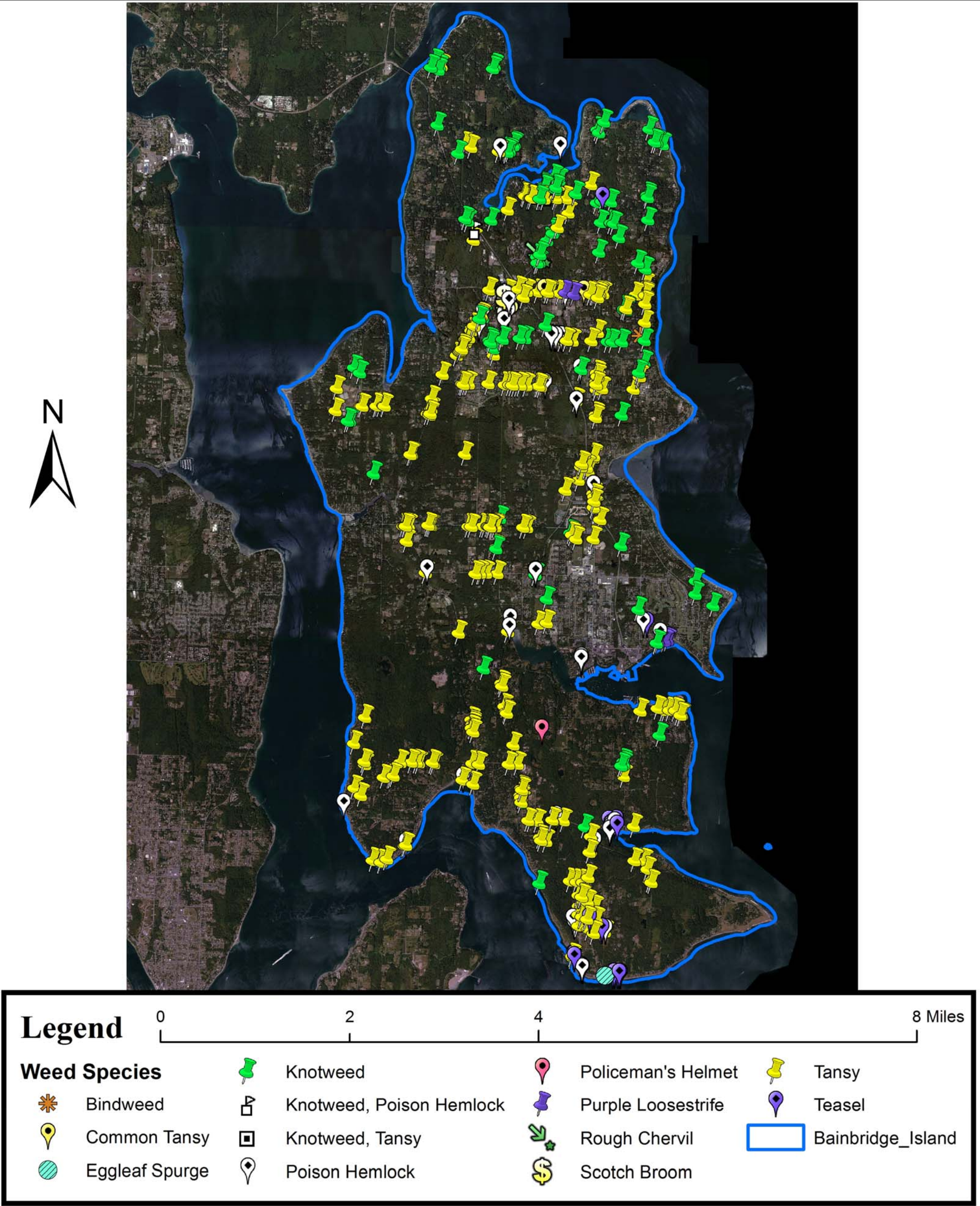
All applications will be done in accordance with local, state, and federal laws. According to chapter 17.10 RCW and chapter 16-750 WAC, state law requires noxious weed control.

**Recommendation:**

It is recommended that the Bainbridge Island City Council consider approving the limited use of herbicides on City-owned property to coincide with the terms of the interlocal agreement between the City and the Kitsap County Noxious Weed Control Board. At the conclusion of the interlocal agreement, the Director of Public Works shall prepare a report to the City Council regarding the effectiveness and results of the procedures, and the continued need and appropriateness of herbicide use on public property.



# Bainbridge Island 2015 & 2016 Noxious Weeds Treated Sites





# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Resolution No. 2017-15, Establishing the Dave Ullin Open Water Marina, AB 17-121 - Mayor Tollefson (Pg. 126)	Date: 7/25/2017
Agenda Item: CONSENT AGENDA - 7:50 PM	Bill No.: 17-121
Proposed By: Mayor Tollefson	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

### DESCRIPTION/BACKGROUND

The attached resolution will name the City's Open Water Marina in honor of Dave Ullin.

### RECOMMENDED ACTION/MOTION

Approve with consent agenda.

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resolution No. 2017-15, Establishing the Dave Ullin Open Water Marina	Backup Material

## **RESOLUTION NO. 2017-15**

**A RESOLUTION** of the City Council of Bainbridge Island, Washington, officially naming the Open Water Marina operated by the City within Eagle Harbor the Dave Ullin Open Water Marina.

**WHEREAS**, the tradition of living aboard vessels moored in Eagle Harbor began over 100 years ago; and

**WHEREAS**, the liveaboard community is comprised of those who set their clocks by nature's rhythms, who value independence over convenience, freedom over convention, and who have chosen sustainability as their way of life; and

**WHEREAS**, Eagle Harbor's liveaboards are the keepers of the harbor, working to keep it clean, volunteering, teaching, and learning in tune with the tides and with respect for the sea; and

**WHEREAS**, Dave Ullin joined the Eagle Harbor liveaboard community in 1983, choosing whenever possible to be anchored out, away from the confines of a dock; and

**WHEREAS**, in the years that followed, Dave was the public face of the liveaboard community on Bainbridge Island. He was humble, frugal, helpful, and generous, and lived simply; and

**WHEREAS**, Dave Ullin passed away on May 13, 2017; and

**WHEREAS**, by naming the Open Water Marina in honor of Dave Ullin, Islanders will be moved to ask about him, and will learn through stories of his life that there is great value in simplicity, in purposeful work, and in living in harmony with nature; now, therefore,

### **THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:**

Section 1. The Open Water Marina operated by the City of Bainbridge Island will henceforth be known as the Dave Ullin Open Water Marina.

Section 2. City staff is directed to use and incorporate this new name in all matters concerning said Open Water Marina.

PASSED by the City Council this \_\_\_ day of July, 2017.

APPROVED by the Mayor this \_\_\_ day of July, 2017.



By: \_\_\_\_\_  
Val Tollefson, Mayor

ATTEST/AUTHENTICATE:

By: \_\_\_\_\_  
Christine Brown, City Clerk

FILED WITH THE CITY CLERK: July 7, 2017  
PASSED BY THE CITY COUNCIL:  
RESOLUTION NO. 2017-15

# City of Bainbridge Island

## City Council Agenda Bill



### PROCESS INFORMATION

Subject: Council Calendar (Pg. 129)	Date: 7/25/2017
Agenda Item: REVIEW UPCOMING COUNCIL MEETING AGENDAS - 8:00 PM	Bill No.:
Proposed By:	Referrals(s):

### BUDGET INFORMATION

Department: Executive	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

### REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

### DESCRIPTION/BACKGROUND

### RECOMMENDED ACTION/MOTION

#### ATTACHMENTS:

Description	Type
□ Council Calendar	Backup Material

## 2017 PROPOSED COUNCIL CALENDAR ITEMS

Absences	Agenda	Department	Timing (min)	Study Session	Absences	Agenda	Department	Timing (min)	Business Meeting
V.T., R.T.			15	<b>8/2/17 - Special City Council Meeting</b>				25	<b>8-Aug</b>
	NB	FIN	15	Midyear Financial Update		UB	EXEC	15	Friends of the Farm Proposal for M&E Property (Consider Approval)
	NB	FIN	15	Ordinance Relating to Midyear Budget Adjustments (Consider forwarding to 8/22 Consent Agenda)		UB	PCD	30	Critical Areas Ordinance (Discussion)
	NB	PCD	15	Planning Commission Recommendation on Critical Areas Ordinance Update		UB	PW	30	Police/Court Project - Advanced Site Analysis (Provide Direction on Design Options)
	NB	EXEC	10	Midyear Update on 2017 Workplan Priorities		UB	PW	15	Resolution 2017-16 Water System Plan Adoption
	CD	EXEC	10	Review 2017 City Council Priorities		NB	PW	10	Wardwell Road Reconstruction & Drainage Improvements Update
			80			NB	PW	10	2017 Water System Improvements Design Contract (Consider Forwarding to 8/22 Consent Agenda)
						CA	POL	CA	Service Agreement for Emergency Communication Services with Kitsap 911 (Consider Approval)
						CA	POL	CA	Speed Reader Grant (Consider Approval)
						CA	POL	CA	Kitsap County MOU for the Continuation of the Special Assault Investigations and Victim's Services (SAIVS) (Consider Approval)
								135	
			15	<b>15-Aug</b>				25	<b>22-Aug</b>
	NB	EXEC	10	City LTAC Project Proposal AB 17-133		UB	PCD	30	Critical Areas Ordinance (Discussion)
						UB	PW	10	Wardwell Road Reconstruction & Drainage Improvements Award
						UB	PW	10	New Brooklyn Sewer Main Extension Construction Award (Consider Approval)
						CA	FIN	CA	Ordinance Relating to Midyear Budget Adjustments (Consider Approval)
			25			CA	PW	CA	2017 Water System Improvements Design Contract Award (Consider Approval)
						CA	EXEC	CA	City LTAC Project Proposal (Consider Approval)
				<b>29-Aug</b>					
				Fifth Week - No Meeting				75	

## 2017 PROPOSED COUNCIL CALENDAR ITEMS

[illegible]