



CITY COUNCIL SPECIAL MEETING

Thursday, June 29, 2017

**Joint Meeting with Planning Commission and Design Review Board, City Hall Council Chambers,
Bainbridge Island, Washington**

AGENDA

1. CALL TO ORDER/ROLL CALL - 6:15 PM

Mayor: Val Tollefson

Deputy Mayor:	Ron Peltier	Wayne Roth
	Sarah Blossom	Michael Scott
	Kol Medina	Roger Townsend

2. A SHORT COURSE ON LOCAL PLANNING

A. Agenda for A Short Course on Local Planning, Department of Commerce

3. ADJOURNMENT - 9:15 PM

City of Bainbridge Island

City Council Agenda Bill



PROCESS INFORMATION

Subject: Agenda for A Short Course on Local Planning, Department of Commerce	Date: 6/29/2017
Agenda Item: A SHORT COURSE ON LOCAL PLANNING	Bill No.:
Proposed By: Doug Schulze, City Manager	Referrals(s):

BUDGET INFORMATION

Department: City Clerk	Fund:	
Expenditure Req:	Budgeted?	Budget Amend. Req?

REFERRALS/REVIEW

:	Recommendation:	
City Manager:	Legal:	Finance:

DESCRIPTION/BACKGROUND

See agenda materials.

RECOMMENDED ACTION/MOTION

No action is expected or necessary. Informational item only.

ATTACHMENTS:

Description	Type
□ Agenda for Short Course on Local Planning	Backup Material

A SHORTCOURSE



Department of Commerce

ON LOCAL PLANNING

A Short Course on Local Planning

Hosted by The City of Bainbridge Island

280 Madison Avenue, North, Bainbridge Island, WA 98110

Thursday June 29, 2017, 6:15 – 9:15 p.m.

Agenda:

- 6:15– 6:30 WELCOME AND INTRODUCTIONS.....Commerce**
- 6:30 – 7:00 THE LEGAL BASIS OF PLANNING IN WASHINGTON..... Phil Olbrechts, Attorney at Law**
The statutory basis of planning in Washington State, and early planning statutes.
Constitutional issues in land use planning.
- 7:00 - 7:30 COMPREHENSIVE PLANNING BASICS.....Gary Idleburg, Planner**
What is planning, and why is it important? Overview of the Growth Management Act requirements for local planning. Ideas and tools for implementing and updating the comprehensive plan.
- 7:30 – 7:40 BREAK**
- 7:40 – 8:10 ROLES AND RESPONSIBILITIES.....Dave Osaki, Planner**
Roles and responsibilities in the planning process. Legislative vs quasi-judicial decisions, tips for encouraging public involvement, best practices for effective meetings.
- 8:10- 8:50 OPEN GOVERNMENT LAWSPhil Olbrechts, Attorney at Law**
Open Public Meetings Act and Introduction to the Public Records Act. This training meets the requirements of RCW 42.30.205 requiring every member of a governing body to take Open Public Meetings Act training within 90 days of taking an official role, and every four years thereafter, as long as they remain in that role. Attendees will receive a certificate of training.
- 8:50-9:15 QUESTIONS AND ANSWERS.....All**



Planning Association
of Washington



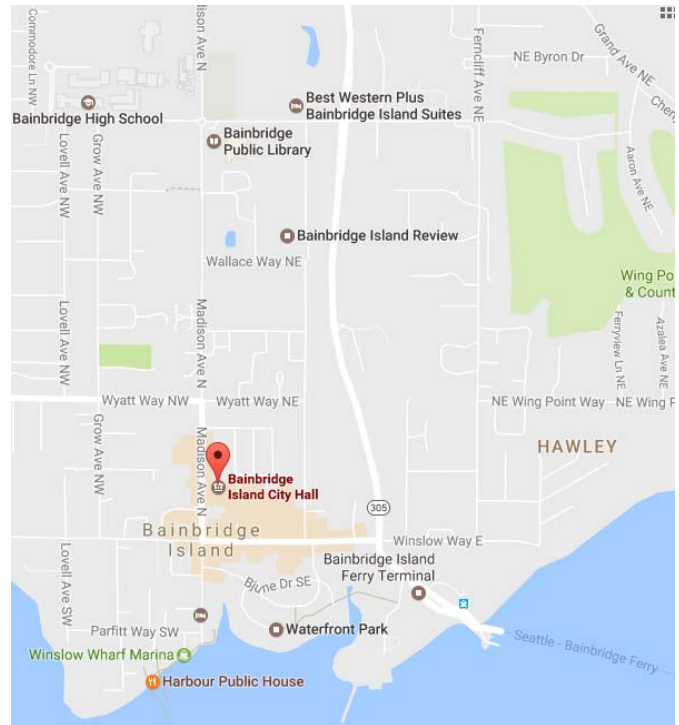
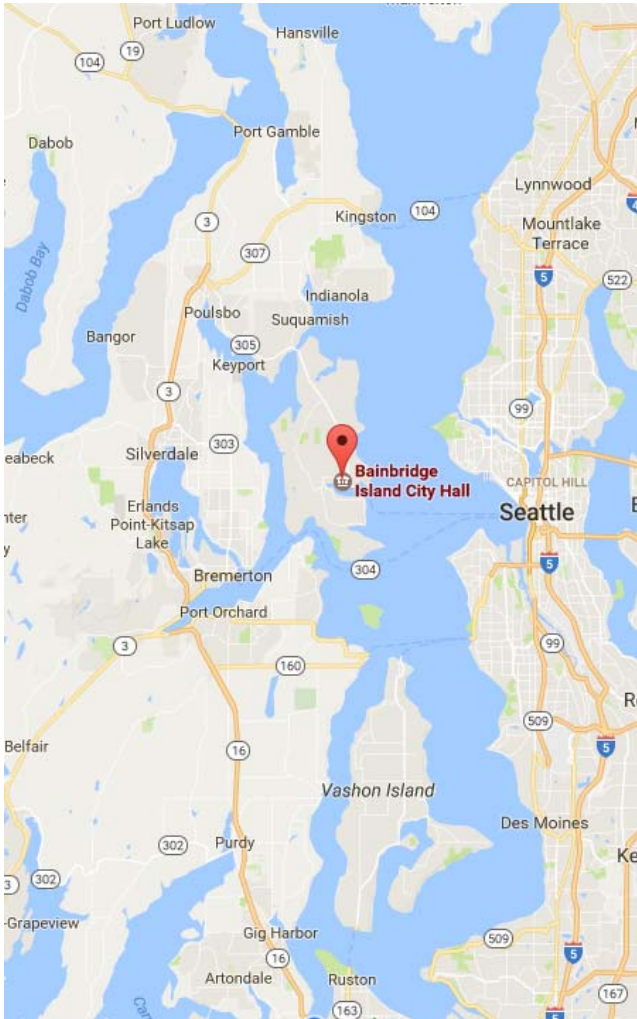
American Planning Association
Washington Chapter



REGISTRATION: Please register by June 22, 2017, by sending an email with your name, organization and title (if applicable) and the location of the short course you wish to attend to shortcourse@commerce.wa.gov or by leaving the same information at 360 725-3064. Registration is not required, but helps for planning purposes; all will be welcome at the event. There is no cost to attend.

SEE ALL UPCOMING IN PERSON COURSES AND VIDEO OPTIONS ON THE SHORT COURSE WEB PAGE AT: www.commerce.wa.gov/serving-communities/growth-management/. Agendas and presentations for past courses will be on the web site for the calendar year.

MAP OF LOCATION:



[Seattle –Bainbridge Ferry Schedule](#)
(Ferry leaves for Seattle at 9:45 p.m.)
Crossing time 35 minutes

City elected officials will earn 3 CML credits in Community Planning and Development
County elected officials will receive 2 core credits towards Certified Public Official Training
For WCIA members, attendance at the Short Course provides COMPACT training credit
For RMSA members, the Short Course meets the requirements of the land use advisory member standards
For WSBA members, viewing the video series provides 1 CLE Legal Credit, and 0.75 other credits (Activity # 1011672)

A Short Course on Local Planning: Training citizen planners since 1977

The Short Course is an opportunity for planning commissioners, local government staff, elected officials, and community members to learn about our state's legal framework for planning, comprehensive planning and community development processes, and public involvement in the planning process.

www.commerce.wa.gov/serving-communities/growth-management/ 360.725.3064

HOST: Gary Christensen, AICP
Director, Planning and Community Development, City of Bainbridge Island
gchristensen@bainbridgewa.gov, 206.780.3756

MODERATOR: Gary Idleburg, Senior Planner, Washington State Department of Commerce
Gary.Idleburg@commerce.wa.gov 360.725.3045

PRESENTERS: Phil Olbrechts, Attorney at Law, Olbrechts and Associates PLLC
olbrechtslaw@gmail.com 360.691.1078

Dave Osaki, AICP, Planning Manager, City of Mukilteo
dosaki@mukilteowa.gov 425.263.8042

ADDITIONAL TRAINING AND EDUCATIONAL OPPORTUNITIES IN WASHINGTON

Department of Commerce, Growth Management Services <http://www.commerce.wa.gov/serving-communities/growth-management/>. See the Short Course Manual and Videos under the “Short Course on Local Planning” Key Topic.

Municipal Research and Services Center of Washington at www.mrsc.org: See [A Planner’s Pocket Reference](http://www.mrsc.org/subjects/planning/PocketRef.aspx) at www.mrsc.org/subjects/planning/PocketRef.aspx, which includes glossaries, web links for land use, environment, housing, census, economics, transportation, technical tools, model codes, and land use law.

Washington State Office of the Attorney General Trainings on Open Government, Open Public Meetings Act and Public Records Act training at www.atq.wa.gov/OpenGovernmentTraining.aspx

OUR SHORT COURSE PARTNERS

Planning Association of Washington (PAW) is a statewide, grass-roots, non-profit incorporated in 1963, with the mission to “provide unbiased practical planning education to the citizens of Washington State”. PAW created the Short Course on Local Planning and is a Founding Partner. www.planningpaw.org Partner since 1980.

The Washington Cities Insurance Authority (WCIA) is a liability insurance risk pool which supports member risk management through education. WCIA encourages their members to attend the Short Course on Local Planning because it is recognized as a tool for reducing land-use liability. www.wciapool.org/ Partner since 2009.

Washington Chapter of the American Planning Association (WA-APA) www.washington-apa.org/ Partner since 2014.

Association of Washington Cities (AWC) and the **Risk Management Services Agency (RMSA)** www.awcnet.org/ and www.awcnet.org/PropertyLiability.aspx See **GMA Comp Plan Conversation Starter** videos . www.awcnet.org/ResourcesResearch/GMACompPlanConversationStarters.aspx Partner since 2015.

A Short Course on Local Planning: Training citizen planners since 1977
www.commerce.wa.gov/serving-communities/growth-management/ 360.725.3064