



REGULAR CITY COUNCIL BUSINESS MEETING TUESDAY, MAY 23, 2017

MEETING MINUTES

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Tollefson called the meeting to order at 7:00 PM in Council Chambers.

Mayor Tollefson, Deputy Mayor Peltier, and Councilmembers Blossom, Medina, Roth, Scott and Townsend were present. Everyone stood for the Pledge of Allegiance.

2. AGENDA APPROVAL OR MODIFICATION/CONFLICT OF INTEREST DISCLOSURE

City Manager Schulze asked for the addition of a Rotary grant for the purchase of disaster medical supplies to be added to the agenda under New Business. Councilmember Roth moved and Councilmember Townsend seconded to accept the agenda as modified. The motion carried unanimously. There were no conflicts of interest disclosed.

3. PUBLIC COMMENT

There was no public comment at this time.

4. CITY MANAGER'S REPORT – 7:02 PM

City Manager Schulze provided an update on the Bainbridge Island Police Department accreditation and the final Electric Municipalization Feasibility Study.

5. PRESENTATION(S)

A. Proclamation Honoring Special Olympian Gold Medalist Stefanie Sarason, AB 17-091 – Mayor Tollefson 7:04 PM

Mayor Tollefson introduced and read the proclamation honoring Special Olympian Gold Medalist Stefanie Sarason.

MOTION: I move to authorize Mayor Tollefson to sign the proclamation celebrating the achievements of Stefanie Sarason in the 2017 Special Olympics World Winter Games in Austria.

Townsend/Roth: The motion carried unanimously, 7-0.

B. Friends of the Farm Proposal for City's M & E Property, AB 17-092 – Executive 7:09 PM

Deputy City Manager Smith introduced Heather Burger of Friends of the Farm. Heather Burger introduced Rik Langendoen, President of Friends of the Farm, and Ryan Montella. Ryan Montella provided a presentation on his proposal for the City's M & E Property.

Public Comment

Patti Dusbabek spoke about farm education.

David Henry spoke about the history of the property.

MOTION: I move that we approve to move forward to old business on a forthcoming agenda, approval for Friends of the Farms to move forward with negotiation of a sublease to cover the first two phases as proposed in the proposal before us tonight, culminating in the development of a comprehensive conservation plan consistent with the conservation restrictions in the underlying deed that granted the property to the City. That conservation plan is to be submitted to, and approved by, the City and presented to Council as part of that process.

Scott/Roth: The motion carried unanimously, 7-0.

6. UNFINISHED BUSINESS

A. Ordinance No. 2017-10, Relating to 1st Quarter 2017 Budget Amendments, AB 17-072 – Finance 7:58 PM

Finance Director Schroer introduced the ordinance.

MOTION: I move that the City Council approve Ordinance No. 2017-10, amending the City's 2017 Budget.

Scott/Medina: The motion carried unanimously, 7-0

B. Workplan for Implementing Actions Taken from the Comprehensive Plan, AB 17-045 – Planning 8:02 PM

Planning Director Christensen introduced the topic and discussed the schedule. Council had no objections to the proposed schedule.

7. NEW BUSINESS

A. City Dock Improvements Professional Services Agreement Amendment No. 2, AB 15-072 – Public Works 8:17 PM

Public Works Director Loveless introduced the amendment.

MOTION: I move that the City Council forward to the June 13, 2017, consent agenda Amendment No. 2 to the Professional Services Agreement with PND Engineers for the City Dock Improvements project.

Townsend/Roth: The motion carried unanimously, 7-0.

B. Potential City Hall Renovations, AB 17-093 – Public Works 8:22 PM

Deputy City Manager Smith introduced the topic, and Public Works Director Loveless provided information on potential renovations to City Hall.

Public Comment

Patti Dusbabek spoke about the Farmer's Market space.

MOTION: I move that we move to the next meeting agenda a motion to move forward with the proposed renovations of City Hall as described.

Scott/Roth: The motion carried 5-2 with Councilmember Blossom and Deputy Mayor Peltier voting against.

Council requested that options for funding be provided when this item returns to Council.

C. Citizen Advisory Group Appointments for Planning Commission, Design Review Board, Environmental Technical Advisory Committee, Ethics Board, Historic Preservation Commission, Marine Access Committee, Multi-Modal Transportation Advisory Committee, and Utility Advisory Committee, AB 17-097 – Mayor Tollefson 8:57 PM

Mayor Tollefson introduced the agenda item and read the recommended appointments.

MOTION: Councilmember Scott moved to make the appointments.

Scott/Medina: The motion carried 6-0, with Councilmember Townsend absent from the Chambers at the time of the vote.

D. [ADDED] Huney Grant Funding for Disaster Medical Supplies – Executive 9:03 PM

Emergency Management Coordinator Richards provided information on the grant application for emergency medical supplies.

MOTION: I move that City Council forward approval to accept \$53,136 in grant funding from the Bainbridge Island Rotary Club to the June 13 consent agenda

Scott/Townsend: The motion carried unanimously, 7-0.

8. CONSENT AGENDA - 9:17 PM

A. Agenda Bill for Consent Agenda, AB 17-094

B. Accounts Payable and Payroll

Accounts Payable: regular run #344237 – void. Manual run check sequence 344377 – 344399 for \$603,700.86; regular run sequence 344400 – 344513 for \$1,325,832.75; retainage release #159 for \$10,759.43; travel advance #82 for \$300.00. Total disbursement = \$1,929,533.61.

Payroll: Normal paycheck run (direct deposit) check sequence 038687 – 038805 for \$286,892.61; regular paycheck run sequence 108092 – 108095 for \$6,777.69; payroll vender check run sequence 108096 – 108105 for \$97,302.15; Federal Tax Electronic Transfer for \$122,035.00. Total disbursement = \$513,007.45.

C. City Council Study Session Minutes, May 2, 2017

D. Special City Council Meeting Minutes, May 9, 2017

E. Regular City Council Business Meeting Minutes, May 9, 2017

F. Ordinance No. 2017-11, Relating to 2016 Budget Carryovers, AB 17-073 – Finance

G. Ordinance No. 2017-05 Amending Bainbridge Island Municipal Code Chapter 12.28 to Reference Current Planned Facilities Maps in the Non-Motorized Chapter of the 2017 Island-Wide Transportation Plan, AB 17-027 – Public Works

- H. Ordinance No. 2017-12, Amending Bainbridge Island Municipal Code Section 3.65.040 Relating to Civic Improvement Fund (Lodging Tax), AB 17-079 – Executive
- I. Amendment No. 2 to Police and Court Facility Professional Services Agreement for In-Depth Site Assessment for the Preferred New Brooklyn Road Site, AB 14-008 – Public Works
- J. McDonald Creek Culvert Professional Services Agreement with Reid Middleton Inc., AB 17-078 – Public Works

MOTION: I move to approve the Consent Agenda, as presented.

Roth/Townsend: The motion carried unanimously, 7-0.

9. COMMITTEE REPORTS - 9:17 PM

A. Marine Access Committee Meeting Minutes, April 10, 2017

B. Utility Advisory Committee Meeting Minutes, April 19, 2017

C. Tree and Low Impact Development Ad Hoc Committee Meeting Minutes, May 3, 2017

There were no additional committee reports presented.

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS - 9:18 PM

A. Council Calendar


City Manager Schulze reviewed the upcoming Council meeting agendas.

11. FOR THE GOOD OF THE ORDER - 9:25 PM

Mayor Tollefson noted the Deputy Mayor position needs to be filled and asked for suggestions on a process. Councilmembers agreed to let Mayor Tollefson know if they are interested in the position.

12. ADJOURNMENT

Mayor Tollefson adjourned the meeting at 9:27 PM.


Val Tollefson, Mayor
Christine Brown, City Clerk